

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 23, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta online, Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:04 pm - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Conte moved to approve the agenda as amended to add under Finance #4 “pending final review and approval of the District Solicitor”. Vote: 8-present, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – Support Contract, Personnel, Special Education
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Welch moved to approve the minutes of May 9, 2023. Vote: 8-present, 1-absent (Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- Director Magnotta via online at 7:07 pm
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 583,434.61
 - B. Cafeteria Expenditures – \$ 26,269.98
 - C. Health Benefits – \$ 342,701.05
 - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of Bills.
Vote: 9-yes, 0-no

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - None
- E. Middle School Activity Report – March & April 2023
- F. High School Activity Report

- 1. Approve the above Treasurer's Report

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

XIII. AGENDA ITEMS**A. Education**

- 1. Approval for Saucon Valley Sideline Varsity Cheerleading Team to attend Chestnut Lake Cheerleading Camp, Beech Lake, PA, from 8/14/23-8/17/23. There is no cost to the District. Transportation will be provided by the parents.

Director Dettmar, seconded by Director Welch moved to approve Education Item #1.

Vote: 9-yes, 0-no

- 2. Approve the second and final reading of the following policy:
121 - Field Trips

Director Dettmar, seconded by Director Conte moved to approve Education Item #2.

Vote: 9-yes, 0-no

- 3. Approve the first reading of the following:
121AR - Field Trips

Director Welch, seconded by Director Erickson-Parsons moved to approve Education Item #3.

Vote: 9-yes, 0-no

- 4. Approve a settlement agreement for student #3354981946.

Director Welch, seconded by Director Conte moved to approve Education Item #4.

Vote: 9-yes, 0-no

B. Personnel

- 1. Approve the following individuals for providing Extended School Year instruction, July 5-27, 2023, Monday -Thursday, with a set-up day on July 3, 2023.
Mercede Burger, Teacher, at a rate of \$45/hour, a maximum of 10 hrs
Mike Smith, Paraprofessional – 8:45-11:15, rate of \$20.06/hr, maximum of 37.5 hrs.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Personnel Item #1.

Vote: 9-yes, 0-no

2. Approve the following sabbaticals:

Carolyn Loverdi for an Educational Sabbatical for the second semester of the 2023-2024 school year.

Jessica Cummings for an Educational Sabbatical for the second semester of the 2023-2024 school year and the first semester of the 2024-2025 school year.

Director Dettmar, seconded by Director Welch moved to approve Personnel Item #2.

Vote: 9-yes, 0-no

3. Approve unpaid time off for Sara Fritz, elementary school teacher, for the afternoon of May 10th, and all-day May 11 and 12, 2023.

Director Dettmar, seconded by Director Conte moved to approve Personnel Item #3.

Vote: 9-yes, 0-no

4. Approve the transfer of Emmanuel Rosa from a Part-Time to a Full Time Bus Driver, effective March 15, 2023, with benefits per the current Support Professionals Contract.

Director Erickson-Parsons, seconded by Director Eichfeld moved to approve Personnel Item #4.

Vote: 9-yes, 0-no

D. Facilities

- A. Facilities Committee Meeting Summary – May 10, 2023
- B. Facilities Update – James Deegan

D. Finance

- A. Finance Committee Meeting Summary – May 17, 2023
- B. Presentation on Fox Rothschild renewal – Mark Fitzgerald

2022-2023 Budget Timeline for the 2023-2024 School Year

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of intent to adopt the 2023-2024 final budget.

1. Motion to appoint Fox Rothschild LLP as Solicitor for the Saucon Valley School District for the time period of July 1, 2023, through June 30, 2024.

Director Dettmar, seconded by Director Eichfeld moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve the agreement with Buxmont Academy for 2 Special Education slots for the 2023-2024 school year at \$200.50 per diem.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #2.

Vote: 9-yes, 0-no

3. Approve the agreement with Lakeside Youth Service for special education placement services for the 2023-2024 school year at \$360.75 per diem.

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Finance Item #3.

Vote: 9-yes, 0-no

4. Approve the quote from Center Stage Lighting & Rigging, Inc. for a theatre lighting system for the High School Auditorium in the amount of \$42,503.00, pending final review and approval of the District Solicitor. This will be coming from the Fund Balance.

Director Conte, seconded by Director Dettmar moved to approve Finance Item #4.

Vote: 9-yes, 0-no

5. Approve the PSBA Membership Dues and Policy Maintenance Program Agreement. The agreement is effective July 1, 2023, through June 30, 2024, for \$15,739.21.
Breakdown of costs: Standard Membership - \$13,149.21, Policy Maintenance - \$1,525, Administrative Regulations - \$1,065.00.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #5.

Vote: 7-yes, 2-no (Eichfeld & Pakzad)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

1. Approve the candidates for the Colonial Intermediate Unit Board of School Directors, with a term of July 1, 2023-June 30, 2026, per board ballots.

Director Pakzad, seconded by Director Dettmar moved to approve the Colonial Intermediate Unit Board of Directors Ballots. Vote: 9-yes, 0-no

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments – None

L. Announcements

Future Meetings ~ June 13, 2023
June 27, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:16 PM

ATTEST _____
Secretary President