

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 9, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta online, Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:02 - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Conte moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – April 25, 2023 – Superintendent Goals; May 9, 2023 - Support Contract, Special Education Legal Issues, Personnel
- VI. **Approval of Minutes** – Director Welch, seconded by Director Conte moved to approve the minutes of April 25, 2023. Vote: 9-yes, 0-no
- VII. **Recognition** – Special Olympics Participants
- VIII. **Presentation** –
 - A. High School Representative – Alana Weirbach
 - B. Future of SVSD Sports Programs – Robert Frey
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
Superintendent Vlasaty noted that Kindergarten registration is ongoing, the search for a band director had round one of interviews and expected a second round shortly, Election day is May 16th and the District Office is a polling location so traffic may be congested in the district that day.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 366,578.67
 - B. Cafeteria Expenditures – \$19,138.33
 - C. Health Benefits – None
 - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills.
Vote: 9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers - \$225.00
- E. Middle School Activity Report - None
- F. High School Activity Report - None

- 1. Approve the above Treasurer’s Report

Director Dettmar, seconded by Director Welch moved to approve the Treasurer’s Report.

Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

- A. Academic & Personnel Committee Summary – May 3, 2023

- 1. Approve a settlement agreement for student #1203509596.

Director Conte, seconded by Director Dettmar moved to approve Education Item #1.

Vote: 9-yes, 0-no

- 2. Approve the first reading of the following policies:
 - Policy 200 Enrollment of Students
 - Policy 200 AR-3 Enrollment Classifications
 - Policy 203 Immunizations and Communicable Disease
 - Policy 204 Attendance
 - Policy 204-AR-0 Compulsory Attendance/Unexcused Absences
 - Policy 217 Graduation
 - Policy 217-AR-5 Pathways to Graduation
 - Policy 221 Dress and Grooming
 - Policy 304.2 Supplemental Position Employment
 - Policy 304.2 AR Supplemental Position Employment

Director Dettmar, seconded by Director Welch moved to approve Education Item #2 inclusive of the changes discussed. Vote: 8-yes, 1-no (Karabin)

- 3. Approve the following 2022-23 21st Century Excellence Grant sponsored by the Saucon Valley Foundation for Educational Innovations:
 - Educational Environmental Center

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Education Item #3. Vote: 9-yes, 0-no

B. Personnel

- 1. Approve the resignation of Sandra Laubach, instructional paraprofessional, her last day will be June 2, 2023.
- 2. Revise the Special Education Department Chair from Ryan McCann and Jessica Sloan splitting the stipend to Ryan McCann being the sole Department Chair with a \$2,000.00 stipend.
- 3. Approve the resignation of Vafa Azadi, District PIMS Data Coordinator. His last day will be June 16, 2023.

Director Dettmar, seconded by Director Conte moved to approve Personnel Items #1, 2, and 3.
Vote: 9-yes, 0-no

- 4. Approve Margaret Davalos as the Coordinator of Data Operations, Assessment, and Federal Grants beginning June 5, 2023, at a salary of \$90,000.00, prorated.

Director Pakzad, seconded by Director Welch moved to approve Personnel Item #4.
Vote: 9-yes, 0-no

C. Facilities

- A. None

Recommendations for Approval

None

D. Finance

- A. 2023-2024 Budget Presentation

2022-2023 Budget Timeline for the 2023-2024 School Year

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

- 1. Approve the 2023-2024 proposed final budget, consistent with school code, in the amount of \$59,191,901.00, with \$7,929,026 coming from the fund balance. \$7,418,626.00 of that amount will be used for capital improvements. There will be a 0-tax increase. Millage will remain at 54.6589.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #1.
Vote:9-yes, 0-no

- 2. Approval of the attached contract with Capstone Academy for tuition services for the 2023-2024 school year for student #6601856266 in the amount of \$92,422.80.
- 3. Approve the contract with Bayada Home Healthcare, Inc for In-School and Field Trip Nursing Services for the 2023-2024 school year, at a rate of \$60/hour for an RN/LPN.

Director Karabin, seconded by Director Erickson-Parsons moved to approve Finance Item #2 & 3.
Vote:9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
Discussion on proposed expansion at BAVTS.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments – None

L. Announcements

Future Meetings ~ May 23, 2023
June 13, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:08 PM

ATTEST _____

Secretary

President