

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 25, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld online, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta online, Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:00 PM - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
- IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Dettmar moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Update Lawsuit, Personnel, Support Contract
- VI. **Approval of Minutes** – Director Welch, seconded by Director Erickson-Parsons moved to approve the minutes of April 11, 2023. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Representative – Alana Weirbach
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$1,579,302.18
 - B. Cafeteria Expenditures – \$3,678.77
 - C. Health Benefits – \$350,057.66
 - D. Capital Projects – None
 1. Approve the above presentation of bills.Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills.
Vote: 9-yes, 0-no
- XII. **Treasurer's Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report

- D. Budget Transfers - \$5,300.00
- E. Middle School Activity Report
- F. High School Activity Report

1. Approve the above Treasurer's Report

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills.

Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

1. Approve the 2nd and Final reading of the following policies:

Policy 707 – Use of School Facilities

Policy 707AR-1 – Facilities Rules & Regulations

Policy 707AR-2 – Facilities Fee Schedule

Policy 913 - Non-School Organizations/Groups/Individuals

Policy 915 – School Affiliated Organizations

Director Pakzad, seconded by Director Erickson-Parsons moved to approve Education Item #1.

Director Pakzad, seconded by Director Dettmar moved to amend Education Item #1 with changes as noted. Vote 8-yes, 1-no (Karabin)

Director Pakzad, seconded by Director Welch moved to suspend Policy 003 for purposes of this evening's action. Vote: 9-yes, 0-no

Director Pakzad, seconded by Director Erickson-Parsons moved to approve amended Education Item #1. Vote: 9-yes, 0-no

2. Approve the June 7-11, 2023 trip for the Future Problem Solvers to the International Competition at the University of Massachusetts Amherst. The anticipated total cost to the District is \$4,716.00 for student lodging, conference registration for six students & coach. Chaperone/Coach lodging and all transportation will be funded by parents and/or fundraising.

Director Welch, seconded by Director Dettmar moved to approve Education Item #2.

Vote: 9-yes, 0-no

B. Personnel

1. Approve extending Christine Reed's Long-Term Substitute position to the end of the 2022-2023 school year.

2. Approve Jeanny Botts as a part-time instructional paraprofessional, at an hourly rate of \$ 20.06, 28 hours/week, benefits per the Educational Support Staff Plan, effective on completion of employment paperwork
3. Approve the following individuals for providing Extended School Year instruction, July 5-27, 2023, Monday -Thursday, with a set-up day on July 3, 2023.
Teachers – 8:30-11:30, at a rate of \$45/hour, a maximum of 45 hrs.
Megan Bath
Chad Saylor
Dave Michaylira
Paraprofessional – 8:45-11:15, rate of \$20.06/hr, maximum of 37.5 hrs.
Judy Zimmerman
4. Approve the resignation of Rachel Rivera, an elementary school dedicated day-to-day substitute. Her last day will be Friday, April 28, 2023.
5. Approve Michael Smith as an elementary school Dedicated Day-to-Day substitute starting May 1, 2023, until the end of the school year.

Director Karabin, seconded by Director Erickson-Parsons moved to approve Personnel Items #1-5. Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Facilities Item #1.
Vote: 9-yes, 0-no

D. Finance

A. Finance Committee Meeting Summary – April 19, 2023

2022-2023 Budget Timeline for the 2023-2024 School Year

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

1. Approve the agreement with PTS for school-based OT/PT services for the 2023-2024 school year.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Finance Item #1.
Vote: 9-yes, 0-no

2. Approve the contract for independent services between the Caron Foundation and the Saucon Valley School District for the 2023 - 2024 school year.

Director Karabin, seconded by Director Dettmar moved to approve Finance Item #2.

Vote: 9-yes, 0-no

3. Approve the agreement with NWEA for MAP Growth K-12 and Science at a cost of \$20,852.00.

Director Pakzad, seconded by Director Dettmar moved to approve Finance Item #3.

Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

L. Announcements

Future Meetings ~ May 9, 2023
May 23, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 9-yes, 0-no

7:39 PM

ATTEST _____

Secretary

President