

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 11, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta, Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent

- I. **Call to the Order** – 7:00 pm Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Conte moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Support Contract, Lawsuit
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Welch moved to approve the minutes of March 28, 2023. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Representative – Alana Weirbach
 - B. Big Panthers ~ Little Panthers – Amy Braxmeier
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$138,996.41
 - B. Cafeteria Expenditures – \$22,260.91
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report – None

- C. Capital Project Finance Report - None
- D. Budget Transfers - \$920.00
- E. Middle School Activity Report – January 31, 2023 & February 28, 2023
- F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Conte moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

- A. Discussion of Policy 707, 913 and 915
- B. Academic & Personnel Committee Summary – 4/5/2023

1. Approve the K-12 School Counseling Plan.

Director Welch, seconded by Director Erickson-Parsons moved to approve Education Item #1. Vote: 9-yes, 0-no

2. Approve the 1st reading of the following policy:
121 - Field Trips

Director Dettmar, seconded by Director Welch moved to approve Education Item #2. Vote: 9-yes, 0-no

B. Personnel

1. Approve the retirement of Gale Zaino, full-time bus driver effective July 1, 2023.
2. Approve Chad Shirk as a Homebound Instructor for the 2022-2023 school year at \$40.00/hour.
3. Approve the revised maternity leave for Amanda Hicks, elementary counselor, from 12/13/22 - 5/1/23 to 11/28/22 - 4/17/23.

Director Karabin, seconded by Director Erickson-Parsons moved to approve Personnel Items #1-3. Vote: 9-yes, 0-no

C. Facilities

No Recommendations for Approval

D. Finance**A. None****2022-2023 Budget Timeline for the 2023-2024 School Year**

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

1. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2023, to June 30, 2024, in the total amount of \$3,987,425.00. Saucon Valley's portion is \$24,353.77, a 2.5% increase from 2022-2023.
2. Approve the award of bid for paper/janitorial products for 2023-24 in the amount of \$18,577.90 through Northampton-Monroe-Pike County Joint Purchasing. Attachment

Director Welch, seconded by Director Karabin moved to approve Finance Item #2.
Vote: 9-yes, 0-no

3. Approve the attached contract with Melmark for Student #12794 at a cost of \$670/day for education services and \$888/day for residential services for the school year 2022-2023.

Director Conte, seconded by Director Welch moved to approve Finance Item #3.
Vote: 9-yes, 0-no

4. Approve the Bethlehem Area Vocational-Technical School Budget for the fiscal year July 1, 2023 to June 30, 2024, in the total amount of \$14,356,746.00. Saucon Valley's portion is \$1,015,792.00 this is an increase of \$140,436.00 from 2022-2023.
5. Approve the Northampton Community College 2023-2024 Budget in the amount of \$7,081,489.00 Saucon Valley's portion is \$291,232.00. This is a \$1,791.00 increase from 2022-2023.

Director Dettmar, seconded by Director Eichfeld moved to approve Finance Items #1,4,5. Vote: 9-yes, 0-no

6. Approve an agreement with Educational Development Software for an annual aSAP subscription in the amount of \$2,375.00 coming from the PCCD grant.

Director Karabin, seconded by Director Conte moved to approve Finance Item #6.
Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments – None

L. Announcements

Future Meetings ~ April 25, 2023

May 9, 2023

M. Motion to Adjourn Meeting

Director Conte, seconded by Director Welch moved to adjourn the meeting.

Vote: 9-yes, 0-no

7:50 PM

ATTEST _____

Secretary

President