

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 28, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Shamim Pakzad, and Shawn Welch. Director Laurel Erickson-Parsons was absent. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent

- I. **Call to the Order** – 7:08 pm - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
8-yes, 1-absent (Erickson-Parsons)
- IV. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Welch moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- V. **Announcement of Executive Session** – Special Education, Personnel, Support Staff
- VI. **Approval of Minutes** – Director Welch, seconded by Director Dettmar moved to approve the minutes as corrected for March 14, 2023. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Representative – Alana Weirbach
 - B. CLIU 20 – 2023-2024 Budget – Dr. Christopher Wolfel
 - C. Bethlehem Area Vo-Tech School – Adam Lazarchak
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* - None
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
 - D. Carpenter – Commented on changes to policies listed on the agenda.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 460,566.04
 - B. Cafeteria Expenditures – \$ 28,316.20
 - C. Health Benefits – \$386,808.81
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Dettmar, seconded by Director Conte moved to approve the Presentation of Bills. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - \$22,828.83
- E. Middle School Activity Report - None
- F. High School Activity Report - None

1. Approve the above Treasurer's Report

Director Dettmar, seconded by Director Welch moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

XIII. AGENDA ITEMS**A. Education**

1. Approve the 2023-2024 School Calendar.

Director Conte, seconded by Director Eichfeld moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

2. Approve the first reading of the following Policies:

Policy 707 – Use of School Facilities

Policy 913 – Non-School Organizations/Groups/Individuals

Policy 915 – School Affiliated Organizations

Director Pakzad, seconded by Director Welch moved to approve Educational Item #2. Vote: 7-yes, 1-no (Karabin), 1-absent (Erickson-Parsons)

3. Approve a settlement agreement for student #12794.

Director Welch, seconded by Director Conte moved to approve Education Item #3. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

B. Personnel

1. Approve the resignation of Mark Pages, high school/middle instrumental music teacher effective March 30, 2023.

Director Eichfeld, seconded by Director Conte moved to approve Personnel Item #1. Vote: 6-yes, 2-no, (Baxter, Pakzad) 1-absent (Erickson-Parsons)

2. Approve Brian Campbell as High School/Middle School Instrumental Music Teacher Long-Term Substitute, Bachelors, Step 2 at \$56,425 prorated, effective March 27, 2023.

Director Dettmar, seconded by Director Welch moved to approve Personnel Item #2. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

3. Approve unpaid time off for:
 Deb Kelahan, high school dedicated day-to-day substitute, from April 3, 2023 to approximately April 17, 2023.
 Douglas Thompson, custodian, March 21, 2023.
4. Approve the rescinding of Louis Marchetti as the High School Play Production Staff.
5. Approve the following co-curricular positions for the 2022-23 school year:
 Lindsay Murray – MS Play Choreography - \$505
 Michael Sanders – MS Play Production Staff - \$505
 Todd Burkel – HS Play Production - \$505
6. Approve James Peer, Equipment Manager for the 2022-2023 school year with a stipend of \$2,650.00.
7. Approve the following paraprofessional resignations:
 Jamie Oldford her last day will be April 5, 2023.
 Sergio Lowenberg-Rivera his last day was January 12, 2023.
8. Approve Harrison Henne as the High School Volleyball Coach with a stipend TBD.
9. Approve Carolina Rosa as a part-time Non-instructional Paraprofessional at an hourly rate & benefits per the current Educational Support Staff Compensation & Benefits Plan, effective March 29, 2023.
10. Approve Barbara Germanetti as a Part-Time Bus Driver, with salary and benefits per the current Educational Support Professional Contract, effective upon completion of employment paperwork.

Director Karabin, seconded by Director Welch move to approve Personnel Items #3 – 10.
 Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Karabin, seconded by Director Conte move to approve Facilities Item #1.
 Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

D. Finance

- A. Finance Committee Summary – March 15, 2023

2022-2023 Budget Timeline for the 2023-2024 School Year

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

1. Approve PowerSchool/SafeSchool Integration set up at a cost of \$2,810.00 with funds coming from Title II.

Director Dettmar, seconded by Director Welch move to approve Finance Item #1.

Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

2. Motion to approve a form contract under the KPN Keystone Purchasing Network cooperative purchasing program for roofing work to be completed by Weatherproofing Technologies, Inc. with a Contract Sum in the amount of \$3,137,669.89, authorizing the Administration and Solicitor's Office to finalize the terms of the form written agreement, and authorizing the Administration to sign the written agreement on behalf of the School District.
3. Motion to approve a form contract under the KPN Keystone Purchasing Network cooperative purchasing program for window replacement work to be completed by SJ Thomas Company, Inc. with a Contract Sum in the amount of \$2,800,00.00, authorizing the Administration and Solicitor's Office to finalize the terms of the form written agreement, and authorizing the Administration to sign the written agreement on behalf of the School District.
4. Motion to approve a form contract under the COSTARS cooperative purchasing program for HVAC work to be completed by ASL Mechanical with a Contract Sum in the amount of \$1,480,956.00, authorizing the Administration and Solicitor's Office to finalize the terms of the form written agreement, and authorizing the Administration to sign the written agreement on behalf of the School District.

Director Dettmar, seconded by Director Welch move to approve Finance Items #2-4.

Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

5. Approve the agreement with Just Play Sports Solutions for Team System – Pro-License for Football for a total amount of \$4,575.00 for a 3-year period 2023 – 2026. The cost will come out of the Athletic Department budget.

Director Dettmar, seconded by Director Welch move to approve Finance Items #2-4.

Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

L. Announcements

Future Meetings ~ April 11, 2023
 April 25, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Erickson-Parsons, Magnotta)

9:34 PM

ATTEST _____

Secretary

President