

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 14, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta, Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent

- I. **Call to the Order** – 7:00 pm Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Welch moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – February 14, 2023 – Policies, Personnel & Special Education Legal Matters
- VI. **Approval of Minutes** – Director Karabin, seconded by Director Welch moved to approve the minutes of January 24, 2023. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. ~~High School Representative~~—Alana Weirbach Absent
 - B. District Safety Report Update – Jaime Vlasaty
 - C. High School Program of Studies and 2023-24 Schedule – Walter Pawlowski
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 726,527.10
 - B. Cafeteria Expenditures – \$ 33,646.02
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Magnotta moved to approve the Presentation of Bills. Vote: 9-yes, 0-no

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger**Recommendations for Approval**

None

XIII. AGENDA ITEMS**A. Education****A. Academic & Personnel Committee – February 1, 2023 Summary**

1. Approve the second & Final reading of the following policies:

Policy 111 – Lesson PlansPolicy 117 – Homebound InstructionPolicy 210 – MedicationsPolicy 210 – Medications AttachmentPolicy 210 AR 0 – MedicationsPolicy 210.1 – Possession/Administration of Asthma
Inhalers/Epinephrine Auto-InjectorsPolicy 317 – Conduct DisciplinaryPolicy 317.1 – Educator Misconduct

Director Karabin, seconded by Director Dettmar moved to approve Education Item #1.

Vote: 9-yes, 0-no

2. Approve the first reading of the following policies:

Policy 215.1 – AccelerationPolicy 215.1 AR – Acceleration ProceduresPolicy 215.2 – Credit Recovery800.1 – Electronic Signatures

Director Dettmar, seconded by Director Welch moved to approve Education Item #2.

Vote: 9-yes, 0-no

3. Approve the 2022-23 Health and Safety Plan, with no revisions.

Director Conte, seconded by Director Eichfeld moved to approve Education Item #3.

Vote: 9-yes, 0-no

B. Personnel

1. Approve Dr. Marybeth Gustafson as the Interim Supervisor of Instructional Programs effective February 15, 2023.

Director Pakzad, seconded by Director Karabin moved to approve Personnel Item #1.

Vote: 9-yes, 0-no

- 2. Approve Sarah Fritz, Elementary School Special Education Teacher, Masters plus 12, Step 8, \$74,427.00 pending completion of employment paperwork and release from current position.

Director Pakzad, seconded by Director Karabin moved to approve Personnel Item #2.
Vote: 9-yes, 0-no

- 3. Approve the following Homebound Instructors for the 2022-2023 school year at \$40.00/hour.

Tom Koch
Matthew Evancho
Rachel Alderfer
Amanda Holveck

Director Conte, seconded by Director Magnotta moved to approve Personnel Item #3.
Vote: 9-yes, 0-no

- 4. Erin Rudolph - SV Emergency Certified
Juliana Maffea - SV Emergency Certified
- 5. Approve the following 2022-2023 coaches: * new coaches are in italic

Boys Lacrosse

Joe Aquino - Head Coach - \$ 5,226.00
Ege Zeybek – Assist. Coach - \$3,171.00

Girls Lacrosse

Marissa Kreamer – Assistant Coach - \$1585.50* Splitting stipend
Nicole Martins – Assistant Coach - \$1585.50*

Baseball

Gary Laub – Head Coach - \$5,600.00
Michael Kiak – Assist. Coach - \$1,585.50
Chris Moughan – Assist. Coach - \$1,585.50
Josh Hein – Head Jr. High Coach - \$2,985.00
Alstan Wolfe – Assist. Coach - \$1,035.00
Justin Reiss – Assist. Coach - Volunteer
Elias Engelhardt – Assist. Coach - Volunteer
Eric Wolfe - Assist. Coach - Volunteer

Softball

Giana Schick – Assistant Coach - \$3,731.00

Track & Field

Edward Kolosky – Head Coach - \$5,226.00
Mark Mixa - Assistant Coach - \$3,731.00
Sydney Utesch – Assistant Coach - \$3,731.00
Joe Winter – Assistant Coach - \$3,731.00
Tom Koch – Head MS Coach - \$1,969.00

Boys Tennis

Michael Krentz – Head Coach - \$4,106.00

Deb Philpotts – Assist. Coach - \$776.00

MS Soccer

Trent Seibert – Head Coach - \$2,985.00

Rocco Policare – Assist. Coach - Volunteer

Golf

Tim Shook – Head Coach - \$3,731.00

- 6. Approve unpaid intermittent FMLA for Stephanie Hand from January 9, 2023 to June 7, 2023 1- 2 days per month per episode.
- 7. Approve an unpaid medical leave for Deborah Kelahan, High School Dedicated Day to Day Substitute, from February 20, 2023 to approximately March 20, 2023.

Director Dettmar, seconded by Director Karabin moved to approve Personnel Items #4-7. Vote: 9-yes, 0-no

C. Facilities

- A. Facilities Committee – February 8, 2023 Summary

Recommendations for Approval

None

D. Finance

- A. None

2022-2023 Budget Timeline for the 2023-2024 School Year

February 15, 2023 (90 days prior to primary election) – *District Deadline* to adopt the 2023-2024 Preliminary Budget unless a Resolution was adopted.

February 20, 2023 (85 days prior to primary election) – *District Deadline* to submit the 2023-2024 Preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

- 1. Approve the attached IDEA – Part B Use of Funds Agreement with the Colonial IU#20.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #1. Vote: 9-yes, 0-no

2. Approve the attached agreement with Colonial IU #20 for Life Skills Support at George Wolfe Elementary School until the end of the 2022-2023 school year, with the cost not to exceed \$23,650.40.

Director Dettmar, seconded by Director Conte moved to approve Finance Item #2. Vote: 9-yes, 0-no

3. Approve the attached agreement with Center Stage Lighting & Rigging for the rental of equipment for the June 2023 Graduation ceremony at a cost of \$3,200.00

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Finance Item #3. Vote: 9-yes, 0-no

4. Approve the attached lease agreement with Lehigh University for the Boy's Tennis Team to use the indoor tennis courts at the Lewis Tennis Center, the cost is \$100/practice. Currently, 6 practices are scheduled.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Finance Item #4. Vote: 9-yes, 0-no

5. Approve the attached addendum to the Pediatric Therapeutic Services Contract for a Bilingual Psychologist from February 1, 2023 to June 30, 2023, at a cost of \$92.00/hour.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #5. Vote: 9-yes, 0-no

6. Approve the contract with Mobile Technologies Graphics for video services for Graduation 2023 on June 2, 2023, in the amount of \$12,725.00.

Director Pakzad, seconded by Director Conte moved to approve Finance Item #6. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens’ Inquiries and Comments –

K. Bogle – Unable to comment due to non-residency.

G. Torres – Commented on the English requirements and the PE/Health requirements for students attending BAVTS.

G. Kramer – Commented that he approves of the removal of Senior Privilege and the increase in math requirements.

N. Malone – Commented that the High school should not rush to push through the Program of Studies for the current Juniors.

P. Albert – Commented on Career Explorations

N. Kramer – Commented on Honors Music and is happy that Senior Privilege is going away.

L. Announcements

Future Meetings ~ February 28, 2023
March 14, 2023

M. Motion to Adjourn Meeting

Director Magnotta, seconded by Director Welch moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:00 PM

ATTEST _____

Secretary

President