

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 24, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Shamim Pakzad, and Shawn Welch. Director Tracy Magnotta was absent. Also present were Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor. Jaime Vlasaty, Superintendent was also absent.

- I. **Call to the Order** – 7:04 pm – Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Welch moved to approve the agenda with the change to Personnel #9 2023-2024 changed to 2022-2023. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – January 24, 2023 - Personnel
- VI. **Approval of Minutes** – Director Conte, seconded by Director Eichfeld moved to approve the minutes of January 10, 2023. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Representative – Alana Weirbach
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
 - A. ~~Safety Report Update~~ - Update is postponed until the next meeting.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 501,523.52
 - B. Cafeteria Expenditures – \$ 14,646.55
 - C. Health Benefits – \$ 379,059.81
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - None
- E. Middle School Activity Report - None
- F. High School Activity Report – None

- 1. Approve the above Treasurer's Report

Director Dettmar, seconded by Director Conte moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XIII. AGENDA ITEMS

A. Education

- A. Academic & Personnel Committee Summary – January 4, 2023

- 1. The following students are requesting the option to graduate early:

Aaron Brunnell
Alexis Budline
Caitlyn Keeney
Evan Malone
Ryan Shoemaker
Gia Rivera

Director Dettmar, seconded by Director Conte moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

- 1. Approve Anthony Brinkley as the Head Football Coach for the 2023-2024 Athletic Season, with a stipend of \$8,586.

Director Eichfeld, seconded by Director Erickson-Parsons moved to approve Personnel Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

- 2. Approve an unpaid medical leave of absence for Michael Weider, custodian, from November 30, 2022, to February 5, 2023. Mr. Weider will return to his duties on Monday, February 6, 2023.
- 3. Approve the resignation of Lori Ross, family & consumer science teacher. Her last day will be March 11, 2023.

Director Erickson-Parsons, seconded by Director Karabin moved to approve Personnel Items #2 & 3. Vote: 8-yes, 0-no, 1-absent (Magnotta)

4. Approve Aidan Johnson, as a full-time custodian, with salary and benefits per the current Educational Support Professionals contract, effective January 30, 2023.

Director Dettmar, seconded by Director Karabin moved to approve Personnel Item #4.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

5. Approve the following Support Staff:
Sherry Fye-Kelley, substitute custodian, at an hourly rate of \$18.00 per hour, no benefits, pending completion of employment paperwork.
Jivan Faillone, substitute custodian, at an hourly rate of \$18.00 per hour, no benefits, pending completion of employment paperwork.

Director Karabin, seconded by Director Dettmar moved to approve Personnel Item #5.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

6. Approve Jaqueline Febbo as the 2022-2023 FBLA advisor. The stipend is \$1,492.00 which will be prorated.

Director Pakzad, seconded by Director Erickson-Parsons moved to approve Education Item #6. Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

A. Facilities Committee Summary – January 11, 2023

1. Approve the attached list of Surplus/Obsolete items.

Director Welch, seconded by Director Erickson-Parsons moved to approve Facilities Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

D. Finance

A. Finance Committee Summary – January 18, 2023

2022-2023 Budget Timeline for the 2023-2024 School Year

January 26, 2023 (110 days prior to primary election) - *District Deadline* to have 2023-24 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.

January 31, 2023 (5 days after Resolution adoption) – *District Deadline* to submit adopted Resolution and proposed tax rate increases to the Department of Education.

February 5, 2023 (10 days prior to Preliminary Budget adoption deadline) – *District Deadline* to give public notice of intent to adopt the 2023-2024 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.

February 15, 2023 (90 days prior to primary election) – *District Deadline* to adopt the 2023-2024 Preliminary Budget unless a Resolution was adopted.

February 20, 2023 (85 days prior to primary election) – *District Deadline* to submit the 2023-2024 Preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

1. Approve Resolution 2023-24 which states that the Saucon Valley School District will not increase any school district tax for the 2023-24 school year at a rate that exceeds the Index published by the Department of Education and the Pennsylvania Bulletin.

Director Pakzad, seconded by Director Dettmar moved to approve Finance Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the attached Resolution for a 0% tax increase for the 2023-2024 fiscal year.

Director Pakzad, seconded by Director Welch moved to approve Finance Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the attached contract with US Tours America for the Saucon Valley High School Music Department Trip to Disney World in Orlando, Florida.
4. Approve the contract with ZFX for the flying apparatus for Mary Poppins pending review and approval from the district solicitor.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Finance Items #3 & 4. Vote: 8-yes, 0-no, 1-absent (Magnotta)

5. Approval of contract to provide educational services for a student in Residential Treatment Facility (RTF) for \$205.00/day, pending review and approval of the contract by the solicitor.

Director Erickson-Parsons, seconded by Director Karabin moved to approve Finance Item #5. Vote: 8-yes, 0-no, 1-absent (Magnotta)

6. Approve the contract with PowerSchool for eSignature software at a cost of \$2,019.99.

Director Dettmar, seconded by Director Welch moved to approve Finance Item #6.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

7. Approval of the contract with Backupify for five months at a cost of \$2,004.50.

Director Conte, seconded by Director Dettmar moved to approve Finance Item #7.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

8. Approval of Coyle, Lynch & Company for the Phase one appraisal of the following Tax Parcels:
Q7-12-11A-0719 at a cost of \$2,000.
Q7-SW2D 9 2A 0715, Q7-SW2D 9 1 0715, and CLC Job #23-001 at a cost of \$3,500.

Director Welch, seconded by Director Conte moved to approve Finance Item #8. Vote: 8-yes, 0-no, 1-absent (Magnotta)

- 9. Approval of the attached contract with Lakeside Youth Services Mobile Support Program to provide services for a student at a rate of \$122.50/hour.

Director Dettmar, seconded by Director Eichfeld moved to approve Finance Item #8. Vote: 8-yes, 0-no, 1-absent (Magnotta)

- 10. Approval of the following teacher’s Extra Pay for the supervision of students past contractual time on December 22, 2022, in the amount of \$10.00 per person, subject to change upon further review:

Kelly Boushell	Fran Marsillio
Diana Cherrybon	Stacy Messinger
Amy Faccinetto	Stacey Palmer
Victoria Gazzana	Laurie Paulson
Amie Geissing	Amy Pulli
Robyn Heppenheimer	Corrine Rivero
Mylene Hofford	Ruben Rivero
Robert Kachmar	Jennifer Rubery
Amy Kishbaugh	Dana Russo
David Lloyd	Kristin Schlotter

Director Conte, seconded by Director eichfeld moved to approve Finance Item #10. Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

L. Announcements

Future Meetings ~ February 14, 2023
February 28, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

7:25 PM

ATTEST _____

Secretary

President