

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, December 20, 2022, in the High School Audion immediately following the Reorganization Meeting. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta (online), Shamim Pakzad, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:06 PM - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Conte moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – December 6, 2022 (after the meeting) -Personnel
December 20, 2022 – Special Education
Legal Matters
- VI. **Approval of Minutes** – Director Welch, second by Director Conte moved to approve the minutes of December 6, 2022. Vote:9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Representative – Alana Weirbach
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$777,028.30
 - B. Cafeteria Expenditures – \$28,143.35
 - C. Health Benefits – \$110,489.84
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, second by Director Karabin moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers - \$996.00

- E. Middle School Activity Report – November 2022
- F. High School Activity Report – November 2022

1. Approve the above Treasurer's Report

Director Dettmar, second by Director Karabin moved to approve the Treasurer's Report.
Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

1. Approve the Competitive Cheerleading Team participation in Nationals on February 9-12 in Orlando, FL. The cost of the trip will be funded by fundraising and individual students.

Director Pakzad, second by Director Erickson-Parsons moved to approve Education Item #1. Vote: 9-yes, 0-no

2. Approve the attached list of Surplus/Obsolete items.

Director Erickson-Parsons, second by Director Karabin moved to approve Education Item #2. Vote: 9-yes, 0-no

3. Approve the Senior Trip for the Class of 2023 to New York City on May 26, 2023, at an approximate cost of \$150/student.

Director Dettmar, second by Director Erickson-Parsons moved to approve Education Item #3. Vote: 9-yes, 0-no

B. Personnel

1. Approve the retirement of Susan Reiss, food service, at the end of the 2022-2023 school year.
2. Approve the retirement of Grant Geiger, middle school guidance counselor effective the end of the 2022-2023 school year.
3. Approve the attached MOU between the SVEA and the Saucon Valley School District regarding the retirement of Grant Geiger.
4. Approve the resignation of Amber Krisukas, K-2 Learning Support teacher effective February 3, 2023.
5. Approve Deb Kimball as the Fashion Club Advisor for the 2022-2023 school year. This is a volunteer position.

Director Karabin, second by Director Dettmar moved to approve Personnel Items #1-5.
Vote: 9-yes, 0-no

6. Approve Dr. Lensi Nikolov for coordination of district assessments and federal programs for a total stipend of \$9,500.00 to be paid out monthly through December 2023.

Director Welch, second by Director Karabin moved to approve Personnel Item #6.

Vote: 9-yes, 0-no

7. Approve a modification to the Compensation and Benefits Plans approved on September 13, 2022, for the Act 93 Administrators and Supervisors, Administrative Assistants, Technology, Paraprofessionals, and Food Service groups so as to provide for an additional .5% added to the compensation pools for the respective groups.
8. Approve the following salary adjustments:
Jaime Vlasaty, Superintendent of Schools: 2.5% for 2022-2023 (effective on July 1, 2023); 2% for 2023-2024
David Bonenberger, Business Manager: 2.5% for 2022-2023 (retroactive to July 1, 2022); 2% for 2023-2024

Director Pakzad, second by Director Welch moved to approve Personnel Items #7 & 8.

Vote: 9-yes, 0-no

9. Approve an unpaid leave from December 12 – 16, 2022 for Arianne Schmalzer, unpaid leave will run concurrently with FMLA.
10. Approve unpaid time off for Melissa Finley for December 19 & 20, 2022.

Director Pakzad, second by Director Karabin moved to approve Personnel Items #9

&10. Vote: 9-yes, 0-no

C. Facilities

No Recommendations for Approval

D. Finance

2022-2023 Budget Timeline for the 2023-2024 School Year

January 26, 2023 (110 days prior to primary election) - *District Deadline* to have 2023-24 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.

January 31, 2023 (5 days after Resolution adoption) – *District Deadline* to submit adopted Resolution and proposed tax rate increases to the Department of Education.

February 5, 2023 (10 days prior to Preliminary Budget adoption deadline) – *District Deadline* to give public notice of intent to adopt the 2023-2024 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.

February 15, 2023 (90 days prior to primary election) – *District Deadline* to adopt the 2023-2024 Preliminary Budget unless a Resolution was adopted.

February 20, 2023 (85 days prior to primary election) – *District Deadline* to submit the 2023-2024 Preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2023 - *District Deadline* to adopt the 2023-2024 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2023 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2023-2024 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2023 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2023-2024 final budget.

- 1. Approve the contract with MTI in the amount of \$740.00 for the Middle School play “High School Musical JR”.

Director Pakzad, second by Director Erickson-Parsons moved to approve Finance Item #1. Vote: 9-yes, 0-no

- 2. Approve waiver of tuition for students #75493, #11440, #75202.

Director Karabin, second by Director Conte moved to approve Finance Item #2. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens’ Inquiries and Comments – None

L. Announcements

Future Meetings ~ January 10, 2023
January 24, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 9-yes, 0-no

7:25 PM

ATTEST _____

Secretary

President