

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 27, 2022, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Dr. Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta (online), Dr. Shamim Pakzad, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Timothy Gilsbach, District Solicitor.

- I. **Call to the Order** – 7:00 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Karabin moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Conte, second by Director Erickson-Parsons moved to approve the minutes of August 13, 2022. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Student Representative - Alana Weirbach
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* – Mrs. Vlasaty reported that 236 iPads were sold to the community, students and staff. She also said that there would be monthly Emergency Planning meetings with the local Fire, EMS, and Police. Jillian Brodhead will be the new Title IX Coordinator.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$1,137,068.14
 - B. Cafeteria Expenditures – \$17,123.80
 - C. Health Benefits – \$466,164.20
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, second by Director Welch moved to approve the Presentation of Bills.
Vote: 9-yes, 0-no
- XII. **Treasurer's Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity

- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – None
- E. Middle School Activity Report – August 31, 2022
- F. High School Activity Report – August 31, 2022

- 1. Approve the above Treasurer’s Report

Director Dettmar, second by Director Erickson-Parsons moved to approve the Treasurer’s Report. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

- 1. Approve Clarissa Phillips to complete an Independent Study Class with Jason Gordon. Credit will be awarded upon successful completion.

Director Eichfeld, second by Director Erickson-Parsons moved to approve Education Item #1. Vote: 9-yes, 0-no

B. Personnel

- 1. Approval of the hiring of the following Special Education teachers pending completion of employment paperwork:

Jessica Habas at Masters Step 10, \$74,293.00.

Chad Saylor at Masters+12 Step 1, \$62,945.00.

Director Welch, second by Director Dettmar moved to approve Personnel Item #1. Vote: 9-yes, 0-no

- 2. Approve the Transfer of Amy Braxmeier from High School Assistant Principal to Elementary School Principal, effective October 3, 2022, her salary will be \$115,000.00, prorated.

Director Welch, second by Director Erickson-Parsons moved to approve Personnel Item #2. Vote: 9-yes, 0-no

- 3. Approve the following resignations:

Shannon Piccolo, high school administrative assistant to the principal. Her last day was September 23, 2022.

Devin Kelly, middle school special Education Teacher, effective November 10, 2022.

James Hayes, middle school paraprofessional, effective September 30, 2022.

Sergio Lowenberg-Rivera as a dedicated day-to-day substitute effective September 30, 2022

Vicki Schuller, high school administrative assistant, effective October 7, 2022.

4. Approve Kristi Montagna as a Middle School Administrative Assistant to the Assistant Principal (AA3) with salary and benefits per the current Administrative Assistant's Compensation & Benefits Plan. Effective upon completion of employment paperwork.
5. Approve the change of classification for Megan Filchner from AA3 to AA4 (Administrative Assistant to the Principal) with a \$1.00 per hour increase effective September 28, 2022.
6. Approve the following part-time paraprofessionals, with salary and benefits per the current Educational Support Staff Agreement:
Caroline Rosa - effective upon completion of employment paperwork.
Sergio Lowenberg-Rivera effective on October 3, 2022.
7. Approve the following emergency bus & van drivers:
Michael Stebelski
Pat Diehl
Effective September 28, 2022, with the hourly rate per the current Educational Support Professionals contract.
8. Approve a maternity leave for Stacey Palmer, a middle school language arts teacher. She will be starting her leave on January 9, 2023, using 15 sick days and 5 personal days, prior to beginning an unpaid FMLA leave. Her estimated date of return is April 17, 2023.
9. Approve revised dates for Felicia Stone's maternity leave. She will now be out from October 7, 2022 to December 9, 2022.
10. Approve the following co-curricular positions in the Elementary School for the 2022-2023 school year:
Girls On The Run – Heather Stauffer – Volunteer
Girls On The Run - Aimee Weidner - Volunteer
11. Approve the following mentors for the 2022-2023 school year. Salary is per the current professional agreement, which may be prorated if not a full year of mentorship.

Mentor

Maura Matuczinski
Ryan McCann

Inductee

Felicia Stone
Caitlin Pages

12. Approve an unpaid medical leave for Richard Kuhns, bus driver, he will be using paid time off until October 6, 2022, when it is exhausted. From October 7, 2022, until his anticipated return of November 1, 2022, he would be on unpaid medical leave.
13. Approve Sean Fenoff as the 2022-2023 High School Swim Coach at a stipend of \$5,226.00.
14. Approve the following additions to the 2022-2023 substitute list:
Sarah Yanega - SV Emergency Certified
Candace Means - SV Emergency Certified
Ravi Sajnani - SV Emergency Certified

Director Karabin, second by Director Eichfeld moved to approve Personnel Items #3-14.
Vote: 9-yes, 0-no

C. Facilities

- A. Facilities Committee Summary – September 14, 2022

D. Finance

- A. Finance Committee Summary – September 21, 2022
 1. Approved the attached 2022-2023 Saucon Valley Recreational Swim Membership “Hours & Fees”, effective November 1, 2022, or sooner pending approval of lifeguards.
 2. Approve a contract with Arbiter Sports, LLC for Arbiter Pay Unlimited Subscription from 9/1/2022 – 8/31/2024.
1st year total is 2,745.00,
2nd year total is \$2,445.00,
3rd year total is \$2,445.00
The total amount is \$7,635.00 with funds coming from the Athletic Department Budget.
 3. Approve the Hirschberg Mechanical proposal for replacing two AC/Heating rooftop units at a cost of \$56,220.00 with funds coming from the Fund Balance.

Director Conte, second by Director Karabin moved to approve Finance Item #3.

Director Eichfeld, second by Director Welch moved to amend the agenda to add the purchase of three additional HV/AC units. The information on the purchase of the additional units was not received prior to the publication of the agenda.

Public Comment – None

Director Eichfeld withdrew his motion.

Director Eichfeld, second by Director Karabin moved to table the original motion.
Vote: 9-yes, 0-no

4. Approve the attached Act 57 Resolution.
5. Approve the attached quote from Teksavers for the purchase of surplus/obsolete iPads.
6. Approve the contract with Lehigh Valley Events & Productions for DJ and Photo Booth Services on October 15, 2022, in the amount of \$1,825.00 with funds coming from the High School Student Government Association.
7. Approve the contract with CIU#20 for Psychological Re-evaluations for the 2022-2023 school year.

Director Welch, second by Director Erickson-Parsons moved to approve Finance Items #1,2,4-7. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

1. Approve Tyree A. Blair, Sr., Esq. (Easton Area School District) for the Northampton Community College Board of Trustees, with a term until June 30, 2026.

Director Karabin, second by Director Eichfeld moved to approve NCC Trustee.
Vote: 9-yes, 0-no

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business – Dr. Pakzad asked Dr. Erickson-Parsons to be on the Finance committee.

J. Old Business - None

K. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

L. Announcements

Future Meetings ~

October 11, 2022 and October 25, 2022

M. **Motion to Adjourn Meeting**

Director Welch, seconded by Director Conte moved to adjourn the meeting.

Vote: 9-yes, 0-no

7:40 AM

ATTEST: _____

Secretary

President