

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, August 9, 2022, in the High School Auditorium. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta (online), Dr. Shamim Pakzad, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
8-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Dettmar moved to approve the Agenda. Vote: 8-yes, 0-no
- V. **Announcement of Executive Session** – August 9, 2022 - Support Agreements, Special Education, Personnel
- VI. **Approval of Minutes** – Director Conte, second by Director Eichfeld moved to approve the minutes of July 26, 2022. Vote: 8-yes, 0-no
- VII. **Recognition** – Dr. Pakzad recognized 2020 Saucon Valley, graduate Talitha Diggs on her recent athletic accomplishments, and he also noted the passing of former Superintendent Dr. Margaret Smith with a moment of silence.
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors** –  
D. Lloyd – Commented on the Board vacancy and in support of Vivian Demko.  
R. Mules – Commented on Board vacancy, wants a replacement similar to Mr. Andres.
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$830,624.71
  - B. Cafeteria Expenditures – \$1,878.81
  - C. Health Benefits – None
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Dettmar, second by Director Conte moved to approve the Presentation of Bills.  
Vote: 8-yes, 0-no

**XII. Treasurer's Report – Cedric Dettmar/David Bonenberger**

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers - None
- E. Middle School Activity Report – March, April, & May 2022
- F. High School Activity Report - None

1. Approve the above Treasurer's Report

Director Dettmar, second by Director Conte moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no

**XIII. AGENDA ITEMS****A. Education**

- A. Summary of the July 27, 2022, A&P Committee Meeting
- B. District Safety Presentation – Superintendent Vlasaty

1. Approve the attached list of Surplus/Obsolete technology.

Director Welch, second by Director Dettmar moved to approve Education Item #1.

Vote: 8-yes, 0-no

2. Approve a settlement agreement for student #12987.

Director Welch, second by Director Eichfeld moved to approve Education Item #2.

Vote: 8-yes, 0-no

**B. Personnel**

1. Approve Stephanie Cramer as a French & Spanish teacher at a salary of \$70,733.00, Masters Step 8. Effective upon completion of employment paperwork.

Director Baxter, second by Director Conte moved to approve Personnel Item #1. Vote: 8-yes, 0-no

2. Justina Eskaf, Speech long-term substitute, beginning approximately August 19, 2022, and continuing until approximately January 12, 2023. The base salary is \$55,182 (B, Step 1), which will be prorated for the number of days worked.

3. Approve the resignations of:

Sarah Thatcher, high school French teacher effective July 28, 2022.

Brian Welsko, high school Physics teacher, effective 60 days following receipt of resignation letter.

4. Approve the resignation of the following support staff:  
Eva Orellana, middle school paraprofessional, effective July 26, 2022.  
Ann Weikert, elementary school paraprofessional, effective July 26, 2022.  
Nancy Cawley, middle school cafeteria monitor, effective August 4, 2022.
5. Approve the changes to the following administrative assistants:  
Kathleen Prindible - AA4 to AA5  
Stacy Polak - AA3 to AA4  
Nancy Bohnhorst - AA3 to AA4  
  
All changes in classification incur a \$1.00/hour rate increase.
6. Approve Sherry Belskie as the Special Education Administrative Assistant with salary and benefits per the current Administrative Professionals. Effective upon completion of employment paperwork.
7. Approve the resignation of Kim Carson as the Elementary School Theater Director effective immediately.
8. Approve the following dedicated day-to-day substitutes for the 2022-23 school year working four days of a five-day school/work week where needed in assigned school buildings effective August 24, 2022. Their salary will be \$175 per day, with no benefits:  
  
Courtney Townsend – High School  
Lorraine Grosset – High School  
Ann Greenwood – High School  
Patrick Quinn – Middle School  
Sergio Lowenberg-Rivera – Middle School  
Amy Lookenbill – Middle School  
Rachel Rivera – Elementary School  
Jacqueline Fetzer – Elementary School  
Paige Borger – Elementary School
9. Approve Consultant Agreement for Ken Zimmerman as the marching band drill writer and visual Consultant from August 8, 2022 – November 30, 2022, in the amount of \$2,000. Pending review and approval of the district solicitor.
10. Approve the following 2022-2023 coaches:  
**Girls Lacrosse**  
Jane Hoff - Head Coach - \$ 5,226.00  
  
**Boys Soccer**  
Esteban Zamora - Volunteer  
Kevin Silvoy - Volunteer  
Zac Estojak – Volunteer

11. Approve the following changes to high school club advisors:  
Brian Welsko - Remove as advisor of Scholastic Scrimmage  
Jessica Friday – Advisor Scholastic Scrimmage- \$868

Director Welch, second by Director Conte moved to approve Personnel Item #2-11.  
Vote: 8-yes, 0-no

**C. Facilities**

1. Approve first reading of policies:  
Policy 810 - Transportation  
Policy 810AR - Student Conduct on Buses and School Vehicles  
Policy 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers  
Policy 810.2 – Transportation Video/Audio Recording  
Policy 810.3 – School Vehicle Drivers

Director Dettmar, second by Director Karabin moved to approve Facilities Item #1  
Vote: 8-yes, 0-no

2. Approve the 2022-2023 bus routes and bus drivers subject to change based on enrollment.

Director Karabin, second by Director Eichfeld moved to approve Facilities Item #2  
Vote: 8-yes, 0-no

3. Approve the attached list of Surplus/Obsolete items.

Director Welch, second by Director Karabin moved to approve Facilities Item #3.  
Vote: 8-yes, 0-no

**D. Finance**

1. Approve first reading of policies:  
Policy 610 – Purchases Subject to Bid/Quotation  
Policy 611 – Purchases Budgeted

Director Dettmar, second by Director Baxter moved to approve Finance Item #1  
Vote: 8-yes, 0-no

2. Approve the attached quote for the purchase of surplus/obsolete iPads.

3. Approve the following contracts with CIU #20:
  - Interim School-Based Medical Access Claiming
  - Child Find Evaluations
  - Mental Health Support Services
  - TransPerfect-Remote Interpreting Services
  - One-on-One services
  - Nursing Services
  - Psychiatric Evaluations
  - Alternative & Regular Transportation Services
4. Approve the ABA Support Services Contract for independent services for the 2022-23 school year.
5. Approve the Agreement with the Carbon Lehigh Intermediate Unit #21 for Title I Services.

Director Welch, second by Director Conte moved to approve Finance Items #2-5.

Vote: 8-yes, 0-no

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

**H. Colonial Intermediate Unit** – *Bryan Eichfeld*

**I. Interviews and Discussion of Interested Board Candidates**

**J. Appointment of Board Member –**

Director Pakzad, second by Director Baxter moved to approve Dr. Laurel Parsons to finish the term of Edward Andres until December 2023.

Vote:8-yes, 0-no

**K. New Business** – None

**L. Old Business** – None

**M. Citizens' Inquiries and Comments –**

R. Mules – Commented on the Board's approval of Dr. Laurel Erickson-Parsons as the new Board Member.

**N. Announcements**

**Future Meetings** ~ August 23, 2022 and September 13, 2022

**O. Motion to Adjourn Meeting**

Director Welch, second by Director Eichfeld moved to adjourn.  
Vote: 8-yes, 0-no

8:32 PM

ATTEST: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
President