

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 25, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko (online), Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta (online), Dr. Shamim Pakzad (online), and Jay Santos. Judith Riegel, Board Secretary; Mark Fitzgerald, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:01 pm - *Cedric Dettmar, Vice-President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*  
8-present, 1-absent (Santos)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Carpenter, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Santos)
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the minutes of June 11, 2024. Vote: 8-yes, 0-no, 1-absent (Santos)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* - None
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$672,850.66
  - B. Cafeteria Expenditures – \$914.50
  - C. Health Benefits – \$233,474.61
  - D. Capital Projects – None
    1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 8-yes, 0-no, 1-absent (Santos)
- XII. **Treasurer's Report** – *Donald Carpenter/David Bonenberger*
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report
  - C. Budget Transfers – None
  - D. Middle School Activity Report – None
  - E. High School Activity Report – None
    1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 8-yes, 0-no, 1-absent (Santos)

### XIII. AGENDA ITEMS

#### A. Education

Director Santos arrived 7:05 pm

- A. OpenSciEd Presentation – Dr. Lensi Nikolov
  1. Approve participation in West Chester University Drum Major Camp for Roberta Silverthorn from July 22-25, 2024. The cost to the district is \$350. Transportation will be provided by the family.
  2. Approve the adoption of OpenSciEd and Activate as the Middle School Science program.
  3. Approve a Dual Credit Affiliation Agreement with the University of Pittsburgh for the 2024-2025 school year.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Items #1-3. Vote: 9-yes, 0-no

4. Approve the first reading of the following policies:
  - Policy 805.1 – Relations with Law Enforcement Agencies
  - Policy 805.1-AR-0 – Incident Report-Immediate Notification
  - Policy 805.1- AR-1 – Incident Report-Discretionary Notification
  - Policy 805.1-AR-2– Record of Law Enforcement Officers in School
  - Policy 805.2 – School Security Personnel

Director Conte, seconded by Director Santos, moved to approve Education Item #4. Vote: 9-yes, 0-no

#### B. Personnel

1. Approve Donald Carpenter as the Treasurer from July 1, 2024 – June 30, 2027.

Director Demko, seconded by Director Erickson-Parsons, moved to approve Personnel Item #1. Vote: 9-yes, 0-no

2. Approve the change of classification for Kristi Curry from AA3 to AA4 (Administrative Assistant to the Principal) at an hourly rate of \$19.46 and \$1.00 per hour increase effective June 10, 2024.
3. Approve the following Athletic Winter Assistant Coaches for the 2024-2025 school year:

Basketball-Boys	Alex Parker	\$2,200.00
Basketball-Boys	Mark Quinn	\$2,200.00
Basketball-JH-Boys	Andy Brett	\$3,300.00

Basketball-JH-Boys	Cody Velez	\$1,100.00
Basketball-MS-Boys	Gunnar Pattinson	\$2,700.00
Basketball-Girls	Spence Pierce	\$5,300.00
Basketball-MS-Girls	John Tone	\$2,700.00
Wrestling-Varsity	Don Rohn	\$5,500.00
Wrestling-Varsity	Ben Chunko	Volunteer
Wrestling-JH	Andy Koch	\$4,500.00
Swimming – Boys/Girls	Kelly Spradlin	\$4,000.00

4. Approve the following Athletic Spring Head Coaches for the 2024-2025 school year:

Softball-Varsity	Terry Csrenko	\$5,900.00
Softball-Jr. High	Richard Brown	\$3,300.00
Track & Field-Boys & Girls	Ed Kolosky	\$5,650.00
Soccer-MS-Coed	Trent Seibert	\$3,300.00
Lacrosse – Boys	Zach Petiet	\$5,750.00
Lacrosse – Girls	Jane Hoff	\$5,750.00

5. Approve a maternity leave for Lauren Picketts, Elementary School, from approximately October 25, 2024, and she will be returning to her teaching duties on April 1, 2025.
6. Approve Ken Zimmerman as the Marching Band Drill Writer/Consultant for the 2024-2025 school year with a stipend of \$2,000.00.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #2-6. Vote: 9-yes, 0-no

### C. Facilities

- A. Facilities Committee Meeting Summary – June 12, 2024

1. Approve the attached list of Surplus/Obsolete items.

Director Santos, seconded by Director Erickson-Parsons, moved to approve Facilities Items #1. Vote: 9-yes, 0-no

### D. Finance

- A. Finance Committee Meeting Summary – June 19, 2024

1. Approve the 2024-2025 final budget, consistent with school code, in the amount of \$52,998,768 for the operation of school and \$1,468,870 for facility maintenance, for a total of \$54,467,638, with \$339,041 coming from fund balance. There will be a 2.375 % tax increase, which generates tax revenue of \$809,836. The new millage rate will be 55.9570.

Director Conte, seconded by Director Santos, moved to approve Finance Item #1.

Director Pakzad, seconded by Director Conte, moved to call for the question.

Vote: 4-yes (Conte, Dettmar, Magnotta, Pakzad), 5-no Motion Fails

Director Pakzad, seconded by Director Conte, moved to amend Finance Item #1  
by changing the Budget percentage increase from 2.375 to 0.

Vote: 4-yes (Conte, Dettmar, Magnotta, Pakzad), 5-no. Motion Fails

Director Carpenter, seconded by Director Erickson-Parsons, moved to amend Finance Item #1 by changing the Budget percentage increase from 2.375 to 1.

Vote: 5-yes (Broun, Carpenter, Demko, Erickson-Parsons, Santos), 4-no

Approve the 2024-2025 final budget, consistent with school code, in the amount of \$52,998,768 for the operation of school and \$1,468,870 for facility maintenance, for a total of \$54,467,638, with \$807,893 coming from fund balance. There will be a 1 % tax increase, which generates tax revenue of \$340,984. The new millage rate will be 55.2055.

Vote: 5-yes (Broun, Carpenter, Demko, Erickson-Parsons, Santos), 4-no

2. Approve the attached 2024-2025 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate of 55.9570 with an exclusion for each approved homestead and farmstead in the amount of \$308.43

Director Conte, seconded by Director Carpenter, moved to approve Finance Item #2. Vote: 9-yes, 0-no

3. Approve the following categories regarding the Commitment of Fund Balance for the fiscal year ending June 30, 2024, as required per GASB54. The categories are GASB 45 Post-Retirement Costs; Reserve for Health Benefits; Capital Improvements/Replacement; and Post-Retirement Benefits other than healthcare.

Director Conte, seconded by Director Carpenter, moved to approve Finance Item #3. Vote: 9-yes, 0-no

Director Demko left the meeting at 9:12 pm.

4. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2024.

Director Conte, seconded by Director Santos, moved to approve Finance Item #4.

Director Pakzad, seconded by Director Conte, moved to amend Finance Item #4 by modifying the Resolution that any Senior Citizen who qualifies for a rebate have that rebate increased to counteract the 1% tax increase.

The Board recessed for an Executive Session 9:54 pm – 10:09 pm

Director Pakzad withdrew his previous amendment.

Director Pakzad, seconded by Director Santos, moved to amend Finance Item #4 to add \$50.00 to each rebate. Vote: 8-yes, 0-no, 1-absent (Demko)

Director Pakzad, seconded by Director Santos, moved to approve Finance Item #4 as amended. Vote: 8-yes, 0-no, 1-absent (Demko)

Director Pakzad left the meeting at 10:13 pm.

5. Approve the attached 2024-2025 District Contracts with:

BJ Terroni, Chrin Disposal, Burkholder HVAV, Cintas, Degler Whiting, Dude Solutions, Ehrlich, Emergency Services, ET&T, Hydra, Integritech, Johnson Control, Keystone, Kiriposki Inc, Mountain Environmental, Otis Elevator, ProAC Corp, ProShred, Safety-Kleen, Spangler Boyer, STEM Landscaping, Tomlinson Bomberger, Trane, Tristate, TuWay Radio, Tyler Technologies.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Finance Item #5. Vote: 7-yes, 0-no, 2-absent (Demko, Pakzad)

6. Approve the proposal and purchase agreement with Trebron for Lightspeed Filter and Securly Pass Core (formerly EHallPass) for \$41,198.70.

7. Approve the agreement with the Center for Humanistic Change (CHC) to provide Liaison services to support the Student Assistance Program (SAP) for the 2024-2025 school year.

8. Approve the contract with The Donovan Group, LLC for school communication services for the 2024-2025 school year at a cost of \$3,925 per month.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Finance Items #6, 7, 8. Vote: 7-yes, 0-no, 2-absent (Demko, Pakzad)

9. Approve the service agreement with Cardinal Point Homeland Security Group for providing protective service personnel for the 2024-2025 school year at a rate of \$50/hour.

Director Santos, seconded by Director Conte, moved to approve Finance Item #9. Vote: 7-yes, 0-no, 2-absent (Demko, Pakzad)

10. Motion to appoint Fox Rothschild LLP as Solicitor for the Saucon Valley School District from July 1, 2024, through June 30, 2025.

Director Carpenter, seconded by Director Erickson-Parsons, moved to approve Finance Item #10. Vote: 7-yes, 0-no, 2-absent (Demko, Pakzad)

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

**F. Northampton Community College** – *Susan Baxter* - None

**G. Bethlehem Area Vo-Tech School** – *Vivian Demko & Cedric Dettmar* – They are continuing to work on the articles of agreement. Mr. Fitzgerald said that there would be more information in early July.

**H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad*

1. Approve the candidate for the Colonial Intermediate Unit 20 Board of School Directors, with a term of July 1, 2024-June 30, 2027, per board ballots.

Director Conte, seconded by Director Carpenter, moved to approve the CIU #20 Board Ballots. Vote: 7-yes, 0-no, 2-absent (Demko, Pakzad)

**I. PSBA Representative** – *Donald Carpenter* – PSBA is currently holding a letter-writing campaign to state representatives supporting Charter School reform.

**J. New Business** - None**K. Old Business** - None**XIV. Citizens' Inquiries and Comments** –**XV. Announcements****Future Meetings ~**

July 9, 2024 – 7 pm – Business Meeting – High School Audion

July 23, 2024 – 7 pm – Business Meeting – High School Audion

**XVI. Motion to Adjourn Meeting**

Director Santos, seconded by Director Erickson-Parsons, moved to adjourn the meeting.  
Vote: 7-yes, 0-no, 2-absent (Demko & Pakzad) Time: 10:22 pm

ATTEST \_\_\_\_\_

Secretary

\_\_\_\_\_

President