

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 11, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Tracy Magnotta, Dr. Shamim Pakzad, and Jay Santos. Director Dr. Laurel Erickson-Parsons was absent. Judith Riegel, Board Secretary; Mark Fitzgerald, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:10 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Erickson-Parsons)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Santos, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- V. **Announcement of Executive Session** – Legal, SVEA Contract, Personnel, Annual Safety & Security Report was presented.
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Conte, moved to approve the minutes of May 28, 2024. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- VII. **Recognition** – District XI 3A Baseball Champions and PIAA State Qualifiers
Deven Pandey- District XI Tennis #1 Singles Champion
Virginia Kraus- District XI Track and Field 1600m Champion
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent - None*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$306,173.81
 - B. Cafeteria Expenditures – \$7,216.76
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Dettmar, seconded by Director Conte, moved to approve the Presentation of Bills. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)
- XII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report - None
 - C. Budget Transfers – \$ 28,984.42
 - D. Middle School Activity Report – None
 - E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Santos, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

XIII. AGENDA ITEMS

A. Education

A. Academic & Personnel Committee Summary – June 5, 2024

1. Approve the first reading of the following policies:

Policy 249 – Bullying/Cyberbullying

Policy 252 – Dating Violence

Policy 249 & 252 AR1 – Discrimination/Sexual Harassment /Bullying/
Hazing/Dating Violence/Retaliation Report Form

Director Conte, seconded by Director Carpenter, moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

2. Approve the first reading of the following policy:

Policy 236.1 - Threat Assessment

Director Dettmar, seconded by Director Santos, moved to approve Education Item #2. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

3. Approve the second and final reading of the following policies:

707 – Use of School Facilities

707 AR1 – Use of Facilities - Rules and Regulations

707 AR2 – Use of Facilities – Fee Sheet

915 – School Affiliated Organizations

Director Santos, seconded by Director Dettmar, moved to approve Education Item #3. Vote: 7-yes, 1-no (Broun), 1-absent (Erickson-Parsons)

B. Personnel

1. Approve Glenn Brown as the Home/School Visitor for the 2024-2025 school year at an hourly wage of \$25.00, with no benefits.
2. Approve Helen Ziegler as cafeteria crew manager, effective immediately, with a salary of \$25.34 per hour and benefits per the current Food Service Personnel Compensation & Benefits Plan. Ms. Ziegler is replacing Paula Miller, who recently resigned.

3. Approve Kristen Schlotter and Meredith Lesney as Summer Technology Assistants. Their schedule will be on an as-needed basis but not to exceed a total of 100 hours during the summer. Salary is \$15 per hour.
4. Approve Ingrid Hill, Kathleen Curry, and Betty Gerhard as part-time General Kitchen Help, effective the beginning of the 2024-25 school year, at an hourly rate of \$15.00, with benefits per the current Food Service Compensation & Benefits Plan, pending completion of employment paperwork.
5. Approve a maternity leave for Jessica Johnston, beginning approximately October 16, 2024. She plans on returning to her teaching duties on January 21, 2025.
6. Approve Dr. Lensi Nikolov as the District's Federal Program Coordinator for the 2023-2024 school year with a stipend of \$9,500.00.

Director Dettmar, seconded by Director Santos, moved to approve Personnel Items #1-6. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Dettmar, seconded by Director Carpenter, moved to approve Facilities Item #1. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

D. Finance

2023-2024 Budget Timeline for the 2024-2025 School Year

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2024 to June 30, 2025.
2. Approve a contract with S. J. Thomas Company, Inc. in the amount of \$55,089.43 to install an outdoor stadium projection scoreboard, including excavation and electrical work. The contract is pending review and approval of the solicitor.
3. Approve the attached Resolution for a Public School Facility Improvement Grant.

- 4. Approve a contract with Lobar Associates Construction in the amount of \$91,525.63 to install an outdoor stadium projection scoreboard, which includes excavation and creating the scoreboard structure. The contract is pending review and approval of the solicitor.

Director Dettmar, seconded by Director Carpenter, moved to approve Finance Items #1-4. Vote: 8-yes, 0-no, 1-absent (Erickson-Parsons)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*- No Report
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* – No Report

F. Northampton Community College – *Susan Baxter* – No Report

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Graduation was June 4, 2024.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* -

I. PSBA Representative – *Donald Carpenter* -

J. New Business - Board President Pakzad would like to investigate having the Facilities and Finance Committees on the same night starting in July.

K. Old Business – None

XIV. Citizens’ Inquiries and Comments – None

XV. Announcements

Future Meetings ~

June 25, 2024 – 7 pm – Business Meeting – High School Audion

July 9, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Board President Shamim Pakzad adjourned the meeting.

Time: 8:15 pm

ATTEST _____

Secretary

President