

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 22, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter (online), John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta, Dr. Shamim Pakzad, and Jay Santos. Judith Riegel, Board Secretary; Mark Fitzgerald, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:10 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Personnel Issue, Employment Agreements, and Security
- VI. **Approval of Minutes** – Director Conte, seconded by Director Santos, moved to approve the minutes of April 9, 2024, and corrected the minutes of March 12, 2024.
Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
The iTeam presented its video in the “What’s Cool About Manufacturing” competition. They won the Team Spirit Award for their video about Human Active Technology.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$672,452.49
 - B. Cafeteria Expenditures – \$ 18,775.13
 - C. Health Benefits – \$247,271.27
 - D. Capital Projects – None

1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer's Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – \$36,858.90
- D. Middle School Activity Report – None
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS**A. Education**

- A. Special Education Plan – Jillian Brodhead

1. Approve the Special Education Plan as presented.

Director Santos, seconded by Director Conte, to approve Education Item #1.
Vote: 9-yes, 0-no

2. Approve an agreement with Capstone Academy for Extended School Year services for student # 6601856266.

Director Dettmar, seconded by Director Conte, to approve Education Item #2.
Vote: 9-yes, 0-no

3. Approve the first reading of the following policies:

707 – Use of School Facilities

707 AR1 – Use of Facilities - Rules and Regulations

707 AR2 – Use of Facilities – Fee Sheet

915 – School Affiliated Organizations

Director Conte, seconded by Director Dettmar, to approve Education Item #3.
Vote: 9-yes, 0-no

B. Personnel

1. Approve Beverly Hendricks as Food Service Director at a salary of \$70,000 with benefits per the current Act 93 Compensation & Benefits Plan, pending completion of employment paperwork.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Education Item #1.
Vote: 9-yes, 0-no

2. Approve the following individuals as Athletic Workers retroactive to April 4, 2024:
 Margaret McGeehan - \$12.50/hour
 Kathleen Dettmar - Volunteer

3. Approve the changes to the following Compensation & Benefits Plans:
Act 93
Administrative Assistants
Food Service
Paraprofessionals
Technology

Director Demko, seconded by Director Erickson-Parsons, moved to approve Education Item #3. Vote: 9-yes, 0-no

4. Approve the following paraprofessionals for providing Extended School Year support, July 1-25, 2024, Monday – Thursday, 8:15-11:45, \$20.56/hour:

Wendy Paz Andrade	Tamara Humphries
Gail Isbell	Jamie Frey
Judy Zimmerman	Carolina Rosa
Kim Barndt	Kelly Zawodny

5. Approve Ebony Rosa Nunes as a paraprofessional for the Extended School Year Program, at an hourly rate of \$20.56/hour, no benefits, pending completion of employment paperwork.

6. Approve Kaitlyn Denington for providing Extended School Year instruction, July 1-25, 2024, Monday – Thursday 8:15-11:45, \$45/hour, 4 days per week.

7. Approve unpaid intermittent FMLA for Maura Matuczinski from April 16, 2024 – May 31, 2024.

8. Approve the following Fall Athletic Head Coaches for the 2024-2025 school year:

Football	Anthony Brinkley	\$9,245.00
Golf	Tim Shook	\$3,900.00
Girls Tennis	Michael Krentz	\$4,500.00
Field Hockey	Mary Kathryn Omdahl	\$5,700.00
Volleyball	Harrison Henne	\$4,800.00
Cross Country	Edward Kolosky	\$4,000.00
Cheerleading	Tara Matus	\$3,000.00
Boys Soccer	Nik Nikolov	\$5,600.00
Girls Soccer	Trent Seibert	\$5,700.00
MS Football	Wil-Quon Clemons	\$3,600.00
MS Field Hockey	Kerry Murrnello	\$3,200.00

9. Approve Cheryl Kittle as the Academic Discovery Program Advisor for the remainder of the 2023-2024 school year at a rate of \$45.00/hr.
10. Approve an Educational Sabbatical for Amanda Betz for the 2024-2025 school year.
11. Approve Ingrid Hill as a Food Service Substitute at an hourly rate of \$15.00, no benefits, effective upon completion of employment paperwork.

Director Conte, seconded by Director Erickson-Parsons, to approve Personnel Items #2, 4-11. Vote: 9-yes, 0-no, 1-abstain (Dettmar #2)

C. Facilities

- A. Facilities Committee Meeting Summary – April 10, 2024

No Agenda Items for Approval

D. Finance

- A. Finance Committee Meeting Summary – April 17, 2024

2023-2024 Budget Timeline for the 2024-2025 School Year

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve the contract with Mobile Technology Graphics for the rental of a Jumbotron for the May 31, 2024, Saucon Valley High School Class of 2024 Graduation Ceremony in the amount of \$12,906.50.
2. Approve the 2024-2025 agreement with the Caron Foundation for services.
3. Approve the attached PTS Agreement Addendum for Bi-Lingual School Psychologists.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #2, 4-11. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – No Report
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* – No Report

F. Northampton Community College – *Susan Baxter* – No Report

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – No Report

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – No Report

Director Magnotta nominated Dr. Shamim Pakzad to serve as the Saucon Valley School District Representative to the Colonial Intermediate Unit 20 Board for a three-year term, from July 1, 2024, to June 30, 2027. Vote: 9-yes, 0-no

I. PSBA Representative – *Donald Carpenter* – on May 9th, the PSBA is holding a symposium on AI, and on May 8th, they are having a webinar on the Annual Safety Report the District must complete.

J. New Business

K. Old Business — Solicitor Fitzgerald informed the Board Members that updates to Title 9 regulations will be published in May.

XIV. Citizens’ Inquiries and Comments –

K. Nepomuceno – Asked about the District’s timeline for approving SAO fundraiser requests.

XV. Announcements

Future Meetings ~

May 14, 2024 – 7 pm – Business Meeting – High School Audion

May 28, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Director Conte, seconded by Director Santos, moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:37PM

ATTEST _____

Secretary

President