

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 9, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Dr. Shamim Pakzad, and Jay Santos. Director Tracy Magnotta was absent. Judith Riegel, Board Secretary; Timothy Gilsbach, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:05 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*  
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Conte, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – Personnel Issue, Legal Issue, Special Education Settlement Agreement
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the March 26, 2024 minutes. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition**  
Olivia Stoneback – BAVTS - Rotary 4 Way Test Speech Contest Regionals  
Emily Kozero - Region 5 Orchestra
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – Announced that the Communication survey has gone out to the community.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$ 343,840.92
  - B. Cafeteria Expenditures – \$16,380.28
  - C. Health Benefits – None
  - D. Capital Projects – None
    1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- XII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
  - A. Cash Investment and Bond Activity - None
  - B. Condensed Board Summary Report - None
  - C. Budget Transfers – \$140.00
  - D. Middle School Activity Report –None
  - E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Dettmar, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Magnotta)

### **XIII. AGENDA ITEMS**

#### **A. Education**

- A. Academic & Personnel Committee Summary – April 3, 2024

1. Approve a settlement agreement for student # 6601856266.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the first reading of the following Policies:

Policy 707 - Use of School Facilities

Policy 707- AR1 – Rules and Regulations for the Use of School  
Buildings, Facilities, and Equipment

Policy 707- AR2 - Fee Schedule

Policy 915 - School Affiliated Organizations

Director Erickson-Parsons, seconded by Director Conte, moved to approve Education Item #2.

Director Carpenter, seconded by Director Demko moved to table Education Item #2.  
Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the second and final reading of:

Policy 137 - Home Education Program

Director Conte, seconded by Director Carpenter, moved to approve Education Item #3.  
Vote: 8-yes, 0-no, 1-absent (Magnotta)

4. Approve the Expulsion Hearing Waiver for student #9656886429.

Director Conte, seconded by Director Broun, moved to approve Education Item #4.  
Vote: 8-yes, 0-no, 1-absent (Magnotta)

#### **B. Personnel**

1. Approve Kaitlyn Popolo and Deborah Kelahan as Dedicated Building Substitutes per the current Dedicated Substitute Agreement.

2. Approve the following individuals as Head Curriculum writers for 15 hours /\$45 per hour:

Rosemary Butterly/ Emily Aragona-Young (K-12 Music)  
 Meredith Lesney (K-12 Library)  
 Pam Dobson (K-12 Technology)  
 Felicia Parish (K-12 Visual Art)  
 Kelly Wehr/ Katie Fisher (K-12 Guidance)

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1 & 2. Vote: 8-yes, 0-no, 1-absent (Magnotta)

**C. Facilities**

1. Approve the attached list of Surplus/Obsolete items.

Director Conte, seconded by Director Santos, moved to approve Facilities Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

**D. Finance**

**2023-2024 Budget Timeline for the 2024-2025 School Year**

**May 31, 2024** - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

**June 10, 2024** (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

**June 20, 2024** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve the award of bid for paper/janitorial products for 2024-2025 in the amount of \$25,560.66 through Northampton-Monroe-Pike County Joint Purchasing. Attachment
2. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2024, to June 30, 2025, for \$4,258,620.00. Saucon Valley’s portion is \$24,828.00, a 0% increase from 2023-2024.
3. Approve the Northampton Community College 2024-2025 Budget in the amount of \$7,231,643.00. Saucon Valley’s portion is \$287,673.00. This is a \$3,559.00 decrease from 2023-2024.

Director Santos, seconded by Director Conte, moved to approve Finance Items #1 - 3. Vote: 8-yes, 0-no, 1-absent (Magnotta)

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – No report
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College – Susan Baxter**

- 1. Approve the Northampton Community College Board of Trustees candidates, with a term of July 1, 2024-June 30, 2030. Attachment

Director Conte, seconded by Director Carpenter, moved to approve the Vote: 8-yes, 0-no, 1-absent (Magnotta)

**G. Bethlehem Area Vo-Tech School – Vivian Demko & Cedric Dettmar – Food Truck Tuesdays**

**H. Colonial Intermediate Unit – Dr. Shamim Pakzad – No report**

**I. PSBA Representative – Donald Carpenter - PSBA offers Board training; Mr. Carpenter feels that Superintendent evaluation training would be helpful to new members.**

**J. New Business - Director Demko asked why our baseball team was not allowed to attend the Eastern PA Sports Network Colonial League Media Day. Mr. Frey replied that not all teams in the league were invited, and the Colonial League did not sanction the event.**

**K. Old Business - None**

**XIV. Citizens’ Inquiries and Comments –**

M. Reid – Asked why the SAO’s are not allowed to advertise events through the District. She also stated that the District needs deadlines for responding to facility usage requests.

**XV. Announcements**

**Future Meetings ~**

April 22, 2024, Monday – 7 pm – Business Meeting – High School Audion  
May 14, 2024 – 7 pm – Business Meeting – High School Audion

**XVI. Motion to Adjourn Meeting**

Director Conte, seconded by Director Dettmar, moved to adjourn the meeting.  
Vote: 8-yes, 0-no, 1-absent (Magnotta) 9:40PM

ATTEST \_\_\_\_\_  
Secretary

\_\_\_\_\_  
President