

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 27, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Dr. Shamim Pakzad, and Jay Santos. Director Tracy Magnotta was absent. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:06 - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – Student Legal Issue and Personnel
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Conte, moved to approve the February 13, 2024 minutes. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation** – Patricia Bishop – Food Service
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 735,160.83
 - B. Cafeteria Expenditures – \$ 20,738.50
 - C. Health Benefits – \$ 312,833.45
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Carpenter, moved to approve the Presentation of the Bills. Vote:8-yes, 0-no, 1-absent (Magnotta)
- XII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – \$20.00
 - D. Middle School Activity Report – November 30, 2023
 - E. High School Activity Report – January 31, 2023

1. Approve the above Treasurer's Report.

Director Carpenter, seconded by Director Dettmar, moved to approve the Treasurer's Report.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

XIII. AGENDA ITEMS

A. Education

1. Approve the 2024-2025 School Calendar.

Director Santos, seconded by Director Dettmar, moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve Kelly Moser as an ELD – Long Term Substitute \$57,182.00 (B, Step 1), benefits per current SVEA Contract, for the remainder of the 2023-2024 school year, effective upon completion of employment paperwork.
2. Approve Melissa Salmon as a Part-Time ELD K-12 Instructional Paraprofessional at an hourly rate of \$20.56, effective upon completion of employment paperwork
3. Approve the retirement of Patricia Bishop, Food Service Coordinator, effective August 9, 2024.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Item #3.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

4. Approve Stephanie Hand as a Homebound instructor for the 2023-2024 school year at an hourly rate of \$45.00.
5. Approve Asher McGonagle as a Substitute Custodian at an hourly rate of \$18.00/hour, no benefits, effective upon completion of employment paperwork.
6. Approve Melissa Vutech as a General Kitchen Helper at an hourly rate of \$15.00/hour, with benefits per the current Food Service Agreement, effective upon completion of employment paperwork.
7. Approve an unpaid leave for Jennifer Matlack from January 30, 2024, until February 21, 2024. She will also resign her position with the Saucon Valley School District as of February 21, 2024.

Director Santos, seconded by Director Dettmar, moved to approve Personnel Items #1,2, 4-7.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. FacilitiesA. Facilities Committee Summary - February 14, 2024

No Agenda Items for Approval

D. FinanceA. Finance Committee Summary - February 21, 2024**2023-2024 Budget Timeline for the 2024-2025 School Year**

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve an agreement with Colonial Intermediate Unit 20 for job coaching services.

Director Dettmar, seconded by Director Conte, moved to approve Finance Item #1.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 1245 Easton Road in Bethlehem City, Northampton County, Pennsylvania, and further identified as parcel identification P7 22 52 0704 setting (i) the assessment of the property at \$9,935,475 for tax year 2023 (School District tax year 2023-24) and (ii) the assessment of the property at \$9,379,900 for tax year 2024 (School District tax year 2024-25) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

Director Conte, seconded by Director Campbell, moved to approve Finance Item #2.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the sale of the property N7SE4 29 4 0719C in the Northampton County Repository by the Tax Claim Bureau of Northampton County.
4. Approve the replacement and installation of a Trane Chiller at a cost of \$384,312.00.

Director Dettmar, seconded by Director Conte, moved to approve Finance Items #3 & 4.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
The Chamber will offer two \$500 scholarships to graduating seniors residing in Saucon Valley School District.
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
Saucon Valley is hosting the State Robotics Championship on March 16th & 17th.

F. Northampton Community College – *Susan Baxter* – NCC will be adding men’s and women’s Wrestling starting Fall 2024; creating a low sensory room for students; 1,700 students on the Fall 2023 Dean’s List, and Chuck D will be the 2024 Annual Humanities Program Speaker on April 16th

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Still in negotiations with teachers.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – No Report

I. New Business - None

J. Old Business - None

XIV. Citizens’ Inquiries and Comments –

V. Opthof-Cordaro – Commented on the Paraprofessionals being used with students and in classrooms and using Registered Behavioral Technicians.

XV. Announcements

Future Meetings ~

March 12, 2024 – 7 pm – Business Meeting – High School Audion

March 26, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Director Erickson-Parsons, seconded by Director Santos, moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

8:58 PM

ATTEST _____
Secretary

President