

**INVITATION FOR BID**

**Solicitation Number: B2502**

**Amendment 2**

**Description: Alternative/Supplemental Student Transportation with Special Needs**

**Date: July 9, 2024**

**SUBMIT QUESTIONS BY: July 9, 2024 by 2:00 PM**

**SUBMIT BID BY: July 17, 2024 by 2:00 PM**

**PROCUREMENT OFFICIAL CONTACT:**

**Procurement Services  
 Attention: Robin McNeal, CPPO, CPPB  
 3999 Bridge View Drive  
 North Charleston, SC 29405  
 Phone: 843-566-1809  
 Fax: 843-566-1972  
 Email: [robin\\_mcneal@charleston.k12.sc.us](mailto:robin_mcneal@charleston.k12.sc.us)**

**Bids are to be submitted on the Bid Form provided; enclosed in a sealed envelope with the name and address of the bidder, and solicitation number with description, clearly marked on the envelope.**

**ALL BIDS MUST BE SIGNED BY A COMPANY OFFICIAL DULY AUTHORIZED TO BIND AN AGREEMENT FOR THAT COMPANY**

You must submit a signed copy of this form with your offer. By submitting, you agree to be bound by the terms of the Solicitation.		
Print Name of Offeror (Full legal name of business submitting the offer)		Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		Taxpayer Identification No.
Title (Business title of person signing above)		Telephone Number
Printed Name (of person signing above)		Facsimile Number
Company Address (Street, City, State & Zip Code)		
Contact Person(if different than authorized signature)		Email Address
Telephone Number	Facsimile Number	

Cover Page

**AWARDS & AMENDMENTS:** Awards will be posted at the Physical Address stated above. The award will be posted on or before **7/30/2024**. The award, this solicitation, and any amendments will be posted at the following website URL:  
<https://www.ccsdschools.com/Page/432>

**AMENDMENTS TO SOLICITATION**

- (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <https://www.ccsdschools.com/Page/432>
- (b) Bidders shall acknowledge receipt of any Amendment to this solicitation
  - (1) By signing and returning the Amendment,
  - (2) By letter, or
  - (3) By submitting a bid that indicates in some way that the bidder received the Amendment.

Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.
1	2	3	4	5	6	7
Initial	Initial	Initial	Initial	Initial	Initial	Initial

**AMENDMENT 2**

**CORRECTION: SUBMIT BID BY: JULY 17, 2024 BY 2:00 PM**

1. Per the RFP documents, page 13, Purchasing Card: is the District able to contract services with companies that do not accept purchasing card payments but accept other approved methods of payment?  
**Response:**  
**Yes**
2. Per the RFP documents, page 14, Term of Contract, and page. 4 (2.0 Scope): the potential contract terms are stated to be a total of five (5) and three (3) years. Can the District confirm which contract term is correct?  
**Response:**  
**The correct scope should be One (1) base year, with the option to renew for Four (4) additional one-year periods. The original draft had the scope as (5) years. The award will have the final terms.**
3. Per the RFP documents: proposal is due on June 17<sup>th</sup>, however the questions deadline isn't until after the deadline. Can you confirm what is the correct deadline?  
**Response:**  
**See Amendment 1**
4. Will this RFP be a sole award or multi-award?  
**Response:**  
**The intent is multiple**
5. Who is the current vendor/s for this work and what are their rates?  
**Response:**  
**Everdriven and Personal Care. FOIA request would be needed for their rates.**
6. What is the expected number of routes for this RFP award?  
**Response:**  
**Unknown at this time. However, for the 23/24 school year - Everdriven covered 1,866 trips over 160 service days, averaging about 15 students per month.**

7. What other payment methods can the district use outside of the Purchasing Card mentioned in the RFP?

**Response:**  
**Purchase Order.**

8. Will the District accept electronic signatures in lieu of wet signatures?

**Response:**  
**If the document allows, yes.**

9. Would the District be interested in bids from cost-effective alternative transportation solutions utilizing sedans and suvs as a supplement in cases where transportation needs are most efficiently met by smaller vehicles (e.g. Special education, IEP, mckinney Vento, and/or other small group and individual rides provided on an as-needed basis)?

**Response:**  
**Yes**

- a. If yes, will the District adjust vehicle and/or personnel requirements in cases where the requirements referenced in the RFP are explicitly non-applicable to non-commercial vehicles and personnel if vendors meet and exceed all pertinent criteria as well as all equivalent applicable standards? For example, sedan-based noncommercial transportation generally does not require first aid kits for 10 or fire extinguishers.

10. What is the District's minimum expectation for time to service requests for transportation?

**Response:**  
**7.1.3 The Contractor will process, and implement, all transportation requests and route changes within two (2) school days of being provided the student's transportation information for a special education student, and four (4) school days for an outof-zone regular education student.**

11. Is there an anticipated number of vendors to be awarded through this solicitation?

**Response:**  
**Minimum of 2 vendors**

12. Please provide historical and/or estimated information on the following:

**Responses are in Red**

- Monthly ridership
- **Approx 15 students**
- Average number of riders per one-way trip
- **11.66 trips/day - 14.83 students**
- Number of one-way trips per month
- **11.66 trips/day on average**
- Average mileage per one-way trip
- **14 miles**
- Total trip mileage per month
- **Approx 300 miles**

13. How often will contractors be required to share safety and performance data with the District? What type of data will be required?

**Response**  
**No set schedule. Data might include: on time performance, accident data, etc...**

14. In order to assist proposers in offering competitive pricing, please provide the following information:

- Current and/or previous contractor(s): **Response: EverDriven and Personal Care**
- Current contractor rates –**Response: FOIA request**
- Sample invoice(s)

15. Is subcontracting allowed, and if so:

- Do subcontractors have to carry the individual commercial insurance policies? **Response: yes**
- What process or procedures do you require to ensure that subcontractors meet all regulatory insurance requirements?

- For vendors operating as transportation brokers, who is responsible for checking that vehicle and drivers meet expected standards outlined on this RFP? Is it the transportation broker or the subcontracted transportation provider? **Response: Contractor**

16. Does the District require contractors to maintain their own primary insurance in addition to those of their drivers?

**Response:**

**Yes**

17. Will the District require real-time GPS oversight for each ride?

**Response:**

**Yes**

18. As public funding often prohibits offshore outsourcing, does the District require customer support and dispatch staff to be located in the United States?

**Response:**

**Yes**

**ALL OTHER SPECIFICATIONS REMAINS UNCHANGED**