

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 23, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta- online, Dr. Shamim Pakzad, and Jay Santos. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:01 pm *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Conte, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – MOU Update
- VI. **Approval of Minutes** – Director Demko, seconded by Director Conte, moved to approve the minutes of January 9, 2024. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – iTeam - Meredith Lesney
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
Superintendent Vlasaty reported on Kindergarten registration beginning on February 22nd. Eighth grade moving up ceremony will be returning and graduation has been scheduled for May 31st. A Curriculum Development survey has gone out to the District.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
 - K. Burkholder – Commented on the Baseball Team fundraising efforts and that they would like the District to educate the clubs on the proper fundraising procedures.
 - L. DiRusso – Commented that she has been running the Baseball Team fundraising for years and did not know anything about the legal aspects of fundraising.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$1,284,953.05
 - B. Cafeteria Expenditures – \$17,461.55
 - C. Health Benefits – \$360,307.51
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Dettmar, seconded by Director Carpenter, moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – None
- D. Middle School Activity Report – None
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Conte, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XIII. AGENDA ITEMS**A. Education**

- A. Academic & Personnel Committee Meeting Summary – 1/3/2024

Tracy Magnotta joined the meeting at 7:20 pm.

- B. School Affiliated Organization and Club Fundraising.

No Agenda Items for Approval

B. Personnel

1. Approve the following Long-term Substitutes in the Elementary School:

Hannah Florendo, beginning March 11, 2024, until the end of the 2023-2024 school year. The base salary is \$57,182 (B, Step 1), prorated.

Kristen Kallert, beginning January 22, 2024, until approximately April 15, 2024. The base salary is \$57,182 (B, Step 1), prorated.

2. Approve the following mentor for the remainder of the 2023-2024 school year. Salary is per the current professional agreement, which will be prorated if not a full year of mentorship.

| | |
|------------------|-----------------|
| <u>Mentor</u> | <u>Inductee</u> |
| Maryellen Prager | Dianna Shotwell |

3. Approve a \$5,000 stipend for Kendra Schessler for a K-2 Musical and Theater Review.

Director Erickson-Parsons, seconded by director Dettmar, moved to approve Personnel Items #1-3. Vote: 9-yes, 0-no

C. Facilities

A. Facilities Committee Meeting Summary – 1/10/2024

No Agenda Items for Approval

D. Finance

A. Finance Committee Meeting Summary – 1/17/2024

B. 2024 – 2025 Budget Presentation – David Bonenberger

2023-2024 Budget Timeline for the 2024-2025 School Year

January 24, 2024 (90 days prior to primary election) – *District Deadline* to adopt the 2024-2025 Preliminary Budget unless a Resolution was adopted.

January 29, 2024 (85 days prior to primary election) – *District Deadline* to submit the 2024-2025 preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve agreement with Imagine Learning for online language courses.
2. Approve the replacement of an air compressor in the amount of \$20,999.00 from Quincey Compressors.
3. Approve the purchase of two Thirty-passenger buses from Brightbill Body Works at a cost of \$88,900.00 each
4. Approve the Amendment to the ABA Support Services Contract for the 2023 – 2024 school year.

Director Erickson-Parsons, seconded by director Dettmar, moved to approve Finance Items #1-4. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – Election of Treasurer will be at the next meeting.

J. Old Business – The District received a thank you form the Robotics team for assisting with the transportation to their competition.

XIV. Citizens’ Inquiries and Comments –

M. Lomangino – Co-PTO President commented on the previous discussion regarding the School Affiliated Organizations and Fundraising.

XV. Announcements

Future Meetings ~

February 13, 2024 – 7 pm – Business Meeting – High School Audion

February 27, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Erickson-Parsons, moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:46 PM

ATTEST _____
Secretary

President