

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

August 8, 2024

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech  
Mrs. Amy DeLuca  
Mrs. Sandra Jensen, Vice President  
Mrs. Sheila Lopez, President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Joshua J. Hill, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**I. OPENING ITEMS**

- A. Call to Order
- B. Roll Call

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- C. Pledge of Allegiance

**II. AGENDA**

- A. Motion to approve the agenda.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**III. INFORMATIONAL ITEMS**

Centennial Update.

**IV. TREASURER’S BUSINESS**

- A. **Reports**
- B. **Approval of Minutes**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – July 25, 2024**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. PARENT TRANSPORTATION PAYMENT IN LIEU**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore.

**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.



\*Payment may be prorated if the time period involved is only a part of the school year.  
The minimum amount for the school year 2023-24, as specified by ODE, is \$596.43.

Parent / Guardian	Student(s)	Grade	School
Farone, Monica	Leo Ference	12	St. Ignatius HS, Cleveland

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. VFW POST 8686 DONATION**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge a donation in the amount of \$ 10,000, for the purchase of 24 Chromebooks and licensing fees for Brookside Middle School.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. RESOLUTION FOR ACH AND ELECTRONIC TRANSFERS**

It is recommended the Sheffield-Sheffield Lake Board of Education approve the attached resolution establishing the Treasurer, Adam Hines, responsible for financial transactions by using electronic transactions, including receipt of funds on behalf of the Sheffield-Sheffield Lake CSD.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES**

**A. RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Lauren Hollars**, Title I Tutor, resigning , to accept another position in the district, effective for the 2024-25 school year.
- b. **Emily Kinser**, BIS Secretary, resigning , effective August 15, 2024.
- c. **Dawn Radford**, FELC Paraprofessional, resigning, effective August 19, 2024.
- d. **Danette Younkin**, BMS Volleyball Coach, resigning, effective July 31, 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**B. TUTORS W/CORRECTED HOURS PER DAY**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement with modified hours to reflect the posting, and contingent upon successful completion of all certification and payroll requirements.

- a. **Skye Casey**, Title I Tutor, **6 hrs./day**, 160 days/yr., effective August 29, 2024, for the 2024-25 school year.
- b. **Sarah DeFranco**, Title I Tutor, **6 hrs./day**, 160 days/yr., effective August 29, 2024, for the 2024-25 school year.
- c. **Susan Mazzola**, Title I Tutor, **6 hrs./day**, 160 days/yr., effective August 29, 2024, for the 2024-25 school year.
- d. **Jamie O'Donnell**, Title I Tutor, **6 hrs./day**, 160 days/yr., effective August 29, 2024, for the 2024-25 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Michael Akers**, BHS Assistant Football Coach, Class III, Step 4, effective August 1, 2024.
- b. **Val Rion**, BMS Robotics Advisor, Class IV, Step 4, effective for the 2024-25 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. REDUCTION IN FORCE – CERTIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following position for a reduction in force mutually waiving the SSLTA timeline.

- a. Middle School Math Intervention – 1 position

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. PARENT/COMMUNITY/BAND VOLUNTEER**



It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2024-25 school year/season.

- a. **Kathleen Bauhof**, Parent/Community/Band Volunteer, at no cost to the district, effective August 1, 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. CERTIFIED LONG- TERM SUBSTITUTE**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Lauren Hollars**, District Long-Term Substitute, BA, Step 0, effective for the 2024-25 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**G. CLASSIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Manuel Figueroa**, BHS Night Custodian, Step 5, 8 hrs./day, 260 days/yr. plus contracted holidays, effective August 26, 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**VI. BUSINESS OPERATIONS**

- A. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **META SOLUTIONS RESOLUTION FOR COOPERATIVE ADVERTISING AND RECEIVING BIDS FOR SCHOOL BUS/PASSENGER VAN PURCHASES** .

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- B. It is recommended that the Sheffield-Sheffield Lake Board of Education adopt the attached **COMPLAINTS OF SEX DISCRIMINATION AND SEX-BASED HARASSMENT POLICY** effective August 1, 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**VII. COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**VIII. STANDING COMMITTEE REPORT**

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance
- G. Centennial Committee

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**IX. ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**The next regular meeting will be on August 22, 2024, at the Administration Center at 5:30 PM**