

FRONTIER MIDDLE SCHOOL STUDENT HANDBOOK



Students of Frontier Middle School,

Welcome to Frontier Middle School, home of the Falcons! Frontier is a school with high academic and behavioral expectations. We will teach you behavioral expectations as well as help you become high school and college ready through the classes you take.

You will be challenged on a daily basis to do your best at Frontier. We expect all of our students to be the best person they can be. We expect you to attend and be on time to all classes, complete your daily assignments on time, and follow the expectations.

We teach all students and staff Falcon Pride. **Falcon Pride** is something staff and students exhibit everyday. Falcon Pride is being safe, respectful and responsible.

This year at FMS we are focused on WE DO LEARNING! This means all students and staff at FMS will be learning a lot this year. We expect all students to learn at high levels with supports we put in place to help make that happen.

This handbook is a guide to help you succeed and is a resource for you throughout the year if you have any questions about our policies and procedures. This handbook is not all inclusive of all the district and school rules and policies.

We hope you have a great year!

FALCON PRIDE!

Chari Wright

Principal

Karen Arteaga

Assistant Principal

Alison Roseboro

Associate Administrator

**SHOW YOUR
FALCON PRIDE!**

**Frontier
Falcons are...**

**Safe
Responsible
and
Respectful**

BELL SCHEDULES

Regular Bell Schedule

1	7:35 - 8:28
2	8:32 - 9:22
3 (Advisory)	9:26 - 9:58
4	10:02 - 10:52
5	10:56 - 12:17
1st Lunch: 10:57-11:27 Class: 11:28-12:17 2nd Lunch: 11:47-12:17 Class: 10:56-11:46	
6	12:21 - 1:11
7	1:15 - 2:05

1-Hour Late Start Schedule

1	8:35 - 9:18
2	9:22 - 10:02
3 (Advisory)	10:06 - 10:37
4	10:41 - 11:21
5	11:25 - 12:37
1st Lunch: 11:26-11:56 Class: 11:57-12:37 2nd Lunch: 12:07-12:37 Class: 11:25-12:06	
6	12:41 - 1:21
7	1:25 - 2:05

2-Hour Late Start Schedule

1	9:35 - 10:13
2	10:17 - 10:52
4	10:56 - 11:31
5	11: 35 - 12:47
1st Lunch: 11:36-12:06 Class: 12:07-12:47 2nd Lunch: 12:17-12:47 Class: 11:35-12:16	
6	12:51 - 1:26
7	1:30 - 2:05

AM Assembly Schedule

3 (Advisory)/ ASSEMBLY	7:35 - 8:45
1	8:49 - 9:33
2	9:37 - 10:21
4	10:25 - 11:09
5	11:13 - 12:29
1st Lunch: 11:14-11:44 Class: 11:45-12:29 2nd Lunch: 11:59-12:29 Class: 11:13-11:58	
6	12:33 - 1:17
7	1:21 - 2:05

PM Assembly/Falcon Pride Schedule

1	7:35 - 8:23
2	8:27 - 9:12
4	9:16 - 10:01
5	10:05 - 11:22
1st Lunch: 10:06-10:36 Class: 10:37-11:22 2nd Lunch: 10:52-11:22 Class: 10:05-10:51	
6	11:26 - 12:11
7	12:15 - 1:00
3 (Advisory)/ ASSEMBLY/ Falcon Pride	1:04 - 2:05

Early Dismissal Schedule

1/5	7:35 - 8:27
2/6	8:31 - 9:21
4/7	9:25 - 10:05



STUDENT RESOURCES

All students wishing to participate in sports, activities or clubs must purchase an ASB card before they turn out. The ASB office is open during all lunches unless otherwise posted. Please make all payments at the ASB office, or your parent/guardian can make purchases online at bethelsd.org. ASB cards provide discounts on school dances and yearbooks, and also allow students to attend Bethel School District athletic events at reduced prices. Many local businesses also provide discounts for cardholders.

ASB Membership:

The executive cabinet of Frontier's ASB is made up of a President, Vice President, Secretary, Treasurer, a club liaison, and a Senator for each grade level. The executive cabinet meets regularly to review and discuss student issues.

ASB Mission Statement:

We, the Associated Student Body of Frontier Middle School, will strive to create a positive atmosphere for all students, where all students enthusiastically show school spirit, do what is expected of them, and strive to do their best. We will promote cultural diversity, recognize students for their positive attitudes and great leadership, and encourage students to get involved so that their influence is recognized by future classes. We will recognize students for their excellent achievements as well as encourage all students' involvement in school and community activities. Together we will continue to make a difference.

Yearbook:

Frontier's yearbook is pre-sold in the beginning, middle, and the end of the school year. We encourage you to purchase early, since only a few extra are ordered, and there may not be any available in June. The price of a yearbook will be determined in the fall and information will be sent home as soon as it is available.

Clubs:

Frontier has a long tradition of student activities. Students are encouraged to participate in music, drama, student publications, athletics, student government, and the many co-curricular and extra-curricular activities and clubs sanctioned by the school. Non-ASB, student-initiated groups are permitted at FMS. If you are interested in starting a club, find an advisor, write up a plan, and bring it to the ASB office. Participation in any extracurricular club or activity may be denied based upon school behavioral and/or academic expectations. Decisions to restrict participation will be made by the school administration.

Dances:

Dances will be held several times throughout the year, with the following guidelines:

- Concession stand is open for pop, candy, and novelty items
- Please pick up students promptly. Students picked up more than 30 minutes late after the conclusion of a dance will not be able to attend the next after-school dance.
- Only FMS current students may attend dances; no guests allowed.

- Dress code is the same as during the school day.
- Suspended students or students who did not attend school on that day cannot attend the dance.
- Participation in dances may be denied based upon school behavioral and/or academic expectations. Decisions to restrict participation will be made by school administration.
- Parents interested in chaperoning, please call the ASB Advisor or front office- a volunteer packet must be completed prior to volunteering.

Vending Machines:

In order for ASB to keep the convenience of vending machines, we need your cooperation. All revenue generated from machine sales goes to ASB for student use, and include the following guidelines:

- Vending machines may not be used during class time.
- Misuse of school vending machines will result in the machines being turned off for a designated amount of time.
- Only water is allowed in classrooms or hallways..
- Food and/or beverages outside the commons will be confiscated and/or thrown away.

Assemblies:

All students are required to attend all assemblies and follow the rules of behavior described in assembly expectations covered in Advisory class. Failure to attend an assembly without an excuse from the Attendance Office constitutes truancy. Students who are disruptive, disrespectful, inattentive, or otherwise inappropriate at an assembly are subject to disciplinary action.

ATHLETICS

All students at Frontier are encouraged to turn out for a sport. In order to participate in a sport, students must purchase an ASB card, have a physical, and have all other paperwork completed and turned in to their coach before they can practice. Students must also maintain academic eligibility per the WIAA rules and regulations and Bethel School District rules. This means students must be passing 5 out of 6 of their classes to be eligible for athletics. Students not meeting such standards will be put on academic probation.

Requirements to Play:

To participate in a sport, you must have:

- A current physical on file in the office
- A parent/student athletic agreement form on file in the office
- An ASB card
- Met the season's grade requirement
- Must be passing at least five of six academic classes
- Pay to Participate fees paid
- Been registered for the sport by a parent/guardian via ParentVue

- Demonstrating behavior per the Athletic Code of Conduct

Sports offered by season, all students are eligible to play all sports except Football; Football is for 7th and 8th grade students only.

Sports Offerings by Season:

First Season	Second Season	Third Season	Fourth Season
Baseball	Girls Basketball	Girls Soccer	Girls Cross Country
Fastpitch	Wrestling	Boys Basketball	Football
Track and Field		Boys Soccer	Volleyball

Information/Schedules:

Most games begin at 3:30 p.m., here or away. Starting times will vary. Monthly sports schedules are in the newsletter, calendar, and posted on Frontier’s website, but sometimes dates/times change at the last minute. Players and parents should maintain regular communication with their coach.

Recognition:

Athletes will earn certificates for participation and recognition at assemblies. In addition, each sport usually conducts some kind of end-of-the-season event at which individual athletes are recognized.

STUDENT LOCKERS

Lockers:

Hallway lockers are available for all students. P.E. lockers are assigned for use as per guidelines established by the P.E. Department. Students are responsible for their own lockers and contents, and may be charged for any damage. Students are not allowed to use their own locks. Lockers are the property of the Bethel School District and are subject to search by school officials at any time. Locker searches are authorized under RCW 28.600.210-240. In these statutes, the legislature decided that where the safety and welfare of school children are threatened, searches of school-issued lockers, and the contents of those lockers, are a reasonable and necessary tool to protect the interests of the students. Problems with lockers should be reported to Mr. Brandt, Frontier Campus Safety Officer. Students are assigned individual lockers at the beginning of the year.

Top Ten Rules for Lockers:

1. Memorize your combination and DO NOT SHARE IT WITH ANYONE other than WEB leaders or staff members who are helping you learn how to use it.
2. Keep your locker clean.
3. You will be held financially responsible for any damages to your locker.
4. Do not put stickers in or on your locker.
5. Any pictures put up in your locker must meet Frontier's dress code for students.
6. Do not leave food in your locker overnight.
7. Do not ever leave open beverage containers of any kind in your locker.
8. Do not write or draw on lockers.
9. You must leave your backpack and large coats in your locker.
10. Do not leave valuable items or large amounts of cash in your locker.

COUNSELING

The Frontier Middle School counseling center staff would like to welcome you! We believe that our counseling department is an equal and complementary component of the total school program! Students must develop sound emotional and interpersonal skills in order to reach their potential. It is our goal to play an instrumental role in providing experiences that will help all students to explore their unique talents and to build skills for success now and in the future.

Students can see the FMS counselors by scanning the QR code and completing the request form. A counselor will send you an appointment time and pass as soon as they get to the request. For emergencies please get permission and a pass from a staff member prior to coming to the office. If the counselor is unavailable, an appointment will be made for a later time. It is preferred that students see the counselors before or after school or during lunch to reduce missed class time. The counselors can help with personal or school problems and/or academic issues.

Parents can contact the school counselors at (253) 800-8300 with issues regarding their child and counselors can help facilitate meetings with teachers. The following counseling services are available:

- Academic advising
- Brief individual/group counseling
- Referrals to community resources
- Conflict resolution/mediation
- Parent/teacher meetings
- Student scheduling

The Frontier Counselors and Social Workers are:

- Nick Rogen- Students with last names beginning with A-L
- Beth Zarling- Students with last names beginning with M-Z
- Toni Stallman- social worker, works with all students

LIBRARY AND TECHNOLOGY RESOURCES

Students are welcome to use the library on a drop-in basis before and after school and during lunches. Otherwise, students must have a written pass signed by the teacher to use the library during class time. Check out the library web page: library.bethelsd.org, then click on Frontier Library. The library catalog can be searched from any online search engine. There are numerous resources on the home page to help students with research and reports. Students are encouraged to spend time reading, researching and writing in the library. During lunch, students must have a pass to go to the library, which they can pick up from the library before school. Chess, checkers, and cards are available for student enjoyment. Books and materials are checked out on a loan basis and students are responsible for paying for lost or damaged materials. A student ID number is required to check out all materials. Please see "Reward Activities and Fines" in Frontier Policies for more information about clearing fines.

Textbooks:

When issued a book, students are to inspect it, report any damage, and have the teacher sign off on the form provided to indicate they accept the book with the current condition and are responsible to return it without any additional damage. Students are responsible for returning the exact same textbook they checked out. Students whose books are lost, stolen, or destroyed are responsible for replacement costs. Book covers are recommended in order to protect the books.

iPAD and ELECTRONIC DEVICES EXPECTATIONS

All students at Frontier Middle School are provided with an iPad. iPads are for educational use **only**. The iPad is not personal property and is owned by the Bethel School District. It is not a right, but rather a privilege. It may be searched for content at any time and for any reason. Any misuse of iPads will not be tolerated at FMS. iPads must be brought fully charged prior to school and the Bluetooth must remain activated at all times. iPads need to be in the protective case issued by the Bethel School District at all times. Damage that occurs to iPads that are not in the approved cases will not be covered by insurance. Vandalism or graffiti on iPads in the form of stickers, markers, carvings, removal of barcodes, etc. is considered damage and will be fined appropriately.

If your iPad is not fully charged at the beginning of the school day, it is not kept safely in the case, or it is used for non-educational purposes, you may receive progressive discipline consequences, including removal of the device. Intentional damage of the iPad or supportive accessories will not be covered by insurance. If intentional damage occurs, your device may be removed for the remainder of the school year.

iPad Use in the Classroom:

- Use it as the teacher asks
- Keep Bluetooth ON!
- Only use Bethel School District provided accounts and login info. **You MAY NOT use the iPads for any personal accounts or logins.**
- When the class is using the iPad, keep the iPad on task and on the teacher-approved app.
- It is your responsibility to manage your own logins and passwords. You must write them down or create a plan to understand the importance of using passwords and managing them so content isn't lost when they have to be reset.
- When the class is not using the iPads, keep the iPad face down on the desk
- Don't forget: iPads are for educational use only!
- Pictures and videos are prohibited without teacher permission. Any technology used to photograph or record other staff or students without permission will result in disciplinary action.
- iPad content is public record and can be used as evidence in an investigation
- We do not need student or parent permission to confiscate or search the iPad.
- Use of your device in any form of cyberbullying will not be tolerated.

iPad Use Around School

- iPads are not allowed to be open or used in the hallways.
- Keep the iPads out of the bathrooms and locker rooms.
- Do not touch another person's device for any reason. No one is allowed to use or "borrow" your device. Do not give passwords/passcodes to others. You will be held responsible for content and damage that occurred while not in your care.
- Do not access social media or associated apps.
- Take care of your iPad; do not drop it, eat around it, or otherwise destroy it.
- iPads are to be used for academic purposes. This means selfies and videos of others are not permitted on school-issued devices.

Frontier Middle School IS NOT RESPONSIBLE FOR LOST OR STOLEN IPADS!**TECHNOLOGY & INTERNET USE**

All use of district technology and the district's Internet must be in support of education and research consistent with the educational purposes of the Bethel School District.

- Students will not post personal contact information about themselves. Personal contact information includes home address, telephone, school address, work address, etc. Students will promptly disclose to a staff member any message they receive that is inappropriate or makes them feel uncomfortable.
- Use of the district network to access pornographic material, inappropriate text files, chat rooms/hangouts, email, Facebook, Snapchat, Twitter, Instagram, YouTube, and other social media

sites, or files dangerous to the integrity of the district, will be subject to disciplinary action consistent with district discipline policies.

- Use of the district network to submit, publish, or display any defamatory, inaccurate, racially offensive, abusive, obscene, profane, sexually oriented, or threatening materials or messages to either public or private computers will be subject to disciplinary action consistent with district discipline policies.

Students involved with any of the above violations will be assigned progressive discipline and may have limited access to technology and the internet.

Digital Citizenship

Digital Citizenship is the responsible, respectful, and safe use of technology. With 1:1 iPads at FMS, students are expected to demonstrate digital citizenship in their daily use of their district-issued device. Digital Citizens at Frontier Middle School observe Falcon Pride in their use of technology.

Respectful:

- Respect the ideas and opinions of others
- Communicate kindly with others

Responsible

- Communicate responsibly online
- Give proper credit when using the work of others

Safe

- Think before posting or sending anything
- Stand up to cyberbullying
- Keep passwords private
- Post productive, inspirational and positive comments
- Protect private information online

HEALTH CLERK

The Frontier health room is an emergency facility and should be kept free for that use. It is used for incidental and emergency treatment, NOT long term care. The health clerk is on duty during the school day and a nurse is here two to three days a week. It is vitally important that we have updated emergency numbers on file so we may reach parents in an emergency. This includes all numbers possible, such as home, work, cellular, next of kin, etc. Please make sure that the person picking up your child is listed in Synergy ParentVue with the "Release to" box checked. For the safety of your child, picture identification is required.

Please consider the following guidelines related to accessing the health room or feeling sick at school:

"I Feel Sick": If you feel ill, sign out using the QR code and GET A PASS from your teacher to go to the health room immediately. The health clerk will check you in, take your temperature, and phone your parents if you

need to go home. Make sure you are calling home from the health room, so that the health clerk is aware of your illness and able to monitor in case of worsening symptoms. Please stay home if you feel ill before school.

Emergencies and First Aid: Care will be given up to the limits of state law. A school employee will call 911 for injuries or illnesses which are judged to require more than basic first aid. It is very important that you have current emergency contacts and phone numbers on file in the health room.

Picking Up Ill or Injured Students: If your student becomes ill or injured at school and needs to go home, he or she can only leave with someone listed in Synergy ParentVue. Please be sure that anyone who you may want to pick up your student is listed in Synergy with "Release to" privileges checked.

Health Screening: Each year, specialists for vision, hearing, scoliosis and kyphosis screen seventh grade students. If you or your parents have questions, please talk to the health clerk or nurse.

Immunizations: Every student must have proof of immunization on file at the school before the first day of attendance. All students must be immunized according to WAC 246-105. You can be excluded from school if your immunizations are not complete. For details, please see the health clerk. (BSD policy #3413)

Medications: In order to administer medication at school, whether prescription or over-the-counter medication, state law requires written instructions from the doctor and parent. Medications must come in the original container with the student's name clearly printed on it. The permission and instructions are good for one school year. Medications are stored in a locked cupboard at the school. A physician must specifically order medications that need to be carried by the student, such as an inhaler or Epi-Pen. (i.e. a doctor may write, "student is to carry an inhaler at all times."). If you are unable to obtain a note signed by the doctor, a parent must come to the health room and personally administer the medication to the student. This requirement applies to all forms of medications, even over-the-counter preparations.

Infectious Disease: Infectious diseases are common among school-age children. "Infectious Diseases" are defined in WAC 246-110. It is the policy of the Bethel School District to exclude students who are suspected of or have been diagnosed by a physician as having an infectious disease. (BSD policy #3414).

Insurance: An insurance program, whereby a private company offers an accident insurance policy covering the student during school hours, is available to all students. An information sheet is sent home at the beginning of the year. They are also available in the attendance office. We encourage all students who participate in athletics or other extracurricular activities to take advantage of this option.

FRONTIER POLICIES

School Start and End Times

School starts at 7:35 a.m. Bus transportation is provided to every student who lives in the FMS boundary area. The office is staffed from 6:45 am until 3:00pm. The building will be open to students at 7:10 a.m. Students must remain in the commons, library, or courtyard until the 7:25 a.m bell. School ends at 2:05 p.m. Unless students are involved in a planned activity and supervised by an adult, they must be out of the building and off campus by 2:15 p.m. All students in afterschool programs are expected to be picked up by 4:15 p.m. or ride the activity bus home (when available). No supervision will be available after 4:15 p.m.

Attendance

Attendance is crucial and is one of the primary indicators of success in school. At Frontier Middle School we expect all students to attend every class daily. Learning at Frontier is designed to take place in class, and we recognize a direct correlation between attendance and achievement. Daily attendance is one of the keys to a student's educational success. Every subject taught requires a student's active and continuous involvement in order to develop skills and knowledge in the particular subject. Most classroom experiences cannot be duplicated on an individual basis; an absent student loses the experience of lecture, discussion, group work and activities, and participation. At FMS, our goal is that all students have regular attendance. Frontier's attendance policies and procedures are in accordance with Bethel School District policies #5250-5255. They are summarized for you in the following paragraphs. Full language of the policies are available upon request.

District Policy 3121 - Daily Attendance

Parents are responsible for sending their children to school as required by RCW 28A.225.10; to make sure their children are in school on time each day; to encourage their children to come to school with a mental attitude which fosters learning; to communicate accurately with the school concerning their child's absence.

Students are responsible for attending school regularly and remaining in school until they are officially excused.

School staff are responsible for notifying students of the attendance policy in their classes and reporting student attendance; requiring written excuses from a parent or guardian for all cases of students' absences; for bringing to the parents' attention that students' attendance patterns may adversely affect a student's academic growth.

District Policy 3122 – Pre-Arranged Absences

Students whose parents pre-approve their absence for 3 or more days need to fill out a Pre Arranged Absence Form. If the activity is not of educational value and adversely affects the educational progress of the student, the principal may deny approval of a prearranged absence.

The following are the steps for a pre-arranged absence:

1. Bring a note from a parent or guardian.
2. Get a Planned Absence Form from the office.

3. Turn the signed form into the Attendance Office at least 3 days prior to leave.
4. Students will make up all work and tests as determined by their teachers. Parents may request homework through Synergy mail.
5. It is a student's responsibility to check with teachers about work to be made up and when the work is to be turned in.

District Policy 3122 - Make-Up Work

A student will have the right to make up work for an excused absence provided arrangements are made with the teacher to do so within a reasonable length of time. A student may be required to make up work for unexcused absences.

Attendance and Activities

Any student participating in an after school or evening activity is expected to attend classes on the day of the scheduled activity. Attendance for all classes the following day is also expected. For weekend activities, attendance in classes the previous Friday is required. Failure to comply with these attendance regulations will result in a student being declared ineligible and not allowed to participate.

Excused or Unexcused Absences

Parents are asked to call or email (pswan@bethelsd.org) the Attendance Office in the morning if their child will not be attending school that day. Alternatively, parents can input the absence into the Synergy ParentVue app or website. Excused absences are defined as: *illness, family emergencies, bereavement, professional appointments, participation in authorized school related activities, and opportunities of extraordinary educational value outside of school.*

Extraordinary circumstances causing a student to be absent may be subject to administrative review. To be excused, absences must have a note from the parent/guardian within three days of the absence.

Excessive absences will lead to parent contact, counseling and referral to administration. If a student is not demonstrating "on track attendance" (90%+), a doctor's note may be required for absences to be excused. Absences can also cause a student to fail a class and be referred to the truancy board.

Excused	Unexcused
Sick/Injury/Health	Overslept
Family emergency	Parent running behind
Doctor appointment	Missed the bus
Religious observation	Car trouble/traffic
Suspension	Late night/activity
Bereavement	No parent phone call/ParentVue communication
Personal reasons*	Late ride or no ride

School authorized activities	Family vacation
Court/legal appointment	Student drop-off line was too long

BECCA BILL

Please also be aware of the following district-approved excused reasons to be absent or tardy: *Excessive “personal” absences will be subject to review with a counselor or administrator.

Returning From an Absence

- A parent/guardian is required is required to put the absence reason into ParentVue following an absence
- Students check in with the Attendance Office with note and get an admit slip
- State-approved absences will be excused within the 72-hour window of the date of absence
- Doctor’s notes may be required for excessive absences due to illness and for 3 days or more
- Unexcused absences are considered truancy
- Absences can also cause a student to fail a class and be referred to the BECCA Bill

BECCA Conferences

Unexcused absences are subject to a BECCA conference. The BECCA Bill supports the state mandate for students to attend school regularly. For 3 or more unexcused absences, parents may be called in for a conference, at which time attendance and grades will be reviewed to initiate an action plan for attendance and making up assignments.

Homework Requests

When a student has excused absences for two or more days, requests for assignments may be made by calling 253-800-8392. We encourage parents to check ParentVue or Canvas to gather student’s homework before they make a request from the school. Homework will be provided for students who are suspended out of school.

Early Dismissals

To be dismissed early from school for an appointment you must bring a note to the attendance office before school, signed by your parent or guardian stating the time and reason and receive an early dismissal pass. Parents must pick up students in the office and sign them out at that time. Parents will be asked to show picture identification. If your student is to leave school with someone other than yourself, that person’s name must be included on the note stating they may pick up your student, and a picture ID will be required. Any person not listed as okay to “Release to” in the Synergy student system will require our office to verify the person(s) requesting the pick-up of that student is okay. If the listed primary guardian cannot be reached, we will not release the student.

**Please make sure that it is specified on Synergy (ParentVue) who may pick up your student early from school, including emergency contacts.

Tardiness

Tardies are enforced based on site-based management. Each building enforces tardies at its own discretion. Frontier’s tardy policy for excused and unexcused reasons follows the same above guidelines for absences. After 3 tardies to school (“morning tardies”), students will be subject to progressive discipline unless a note is on file. Excessive excused tardies interfere with academic readiness. Students who receive multiple excused tardies may be required to attend a meeting with parents and administration.

Students are allowed four minutes of passing time between classes. At Frontier, “on time to class” means being in your seat when class begins, so watch the clock! Students not meeting this expectation will be considered tardy and progressive discipline will apply. Students also need to follow each teacher’s expectation for the start of class, which will vary depending on the teacher and the lesson for the day.

Amount of Tardies	Consequences
1-2 tardies	Verbal Warning
3-4 tardies	Lunch Detention assigned
5 or more detentions	Parent/Admin/Student Conference Progressive Discipline

FRONTIER SCHOOL-WIDE EXPECTATIONS

We expect every Frontier student to speak and act in ways that are Safe, Responsible, and Respectful at all times—and in all areas of the school. To help you meet these expectations, we have clarified what that looks like in each area of the school.

Location	Safe	Responsible	Respectful
Classroom	Enter the classroom quietly and calmly, keeping your hands and feet to yourself.	Arrive prepared with all materials to work and learn. Actively listen and participate. Complete all assignments and submit them on time.	Use appropriate and positive language. Actively listen and participate. Seek help and offer help when appropriate. Learn and meet individual classroom expectations.

Hallways	Travel on the right side of the hallway. Walk at a safe and appropriate pace. Keep hands and feet to yourself.	Use passing times efficiently for traveling to class and bathroom breaks. Quickly and quietly move to your next class. Remember that other classes are in session.	Help maintain quiet halls. Use appropriate language in the hallways. Treat hallway displays and school property with care. Only water in hallways.
Bathroom	Walk directly to and from the restroom, with an acceptable hall pass. Wash your hands thoroughly with soap.	Sign out using the QR Code. Keep bathroom visits quick. Return directly back to class. Make good choices. Report any negative behaviors.	Dispose of garbage appropriately. Leave the bathroom as clean - or cleaner - than you found it. Use toilets and sinks appropriately. Respect the privacy of others.
Cafeteria	Enter and walk at an appropriate pace. Keep hands and feet to yourself. Sit at the appropriate seat correctly.	Remain seated at all times when eating. Make sure all food and garbage is cleaned up - nothing left on the ground or around you. Never throw food. Do not take food/drinks out of the cafeteria. (*water only is okay)	Respect the space and property of others. Use positive and appropriate language at all times. Learn and follow all rules and procedures.
Courtyard	Remain in the courtyard boundary (red line, pavement). Keep hands and feet to yourself. Report unsafe behavior immediately.	Keep all garbage and food inside the cafeteria. Respect the rights and property of others. Clean up any trash seen on the ground.	Use positive and appropriate language. Respect the personal space of others. Enter hallways quietly, remembering that other classes are in session.

<p>Assembly</p>	<p>Stay with the assigned teacher and class, unless given permission otherwise. Keep hands and feet to yourself. Walk calmly - do not run.</p>	<p>Stay seated with grade and class, unless given permission otherwise. Use appropriate voice levels for the type of assembly and speaker. Follow all directions.</p>	<p>Stand and cheer when appropriate, showing school pride during assemblies. Use positive and appropriate language. Listen respectfully to the speaker. Applaud appropriately.</p>
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POLICIES TO PROMOTE SAFETY

BSD Gender-Inclusive Policy

The board believes in fostering an educational environment that is safe and free of discrimination for all students, regardless of gender expression, gender identity, or sex. To that end, the board recognizes the importance of an inclusive approach toward transgender and gender-expansive students with regard to key terms, communication, and the use of names and pronouns, student records, confidential health and education information, communication, restroom and locker room use and accessibility, sports and physical education, dress codes and other school activities, in order to provide these students with an equal opportunity for learning and achievement. This policy and its procedure will support that effort by facilitating district compliance with local, state and federal laws concerning harassment, intimidation, bullying and discrimination.

This policy is a component of the district’s responsibility to create and maintain a safe, civil, respectful, and inclusive learning community and will be implemented in conjunction with comprehensive training of staff and volunteers. Specific training requirements are included in the accompanying procedure. The superintendent will appoint a primary contact to receive copies of all formal and informal complaints and ensure policy implementation. The name and contact information for the compliance officer will be communicated throughout the district. The district compliance officer will participate in at least one mandatory training opportunity offered by OSPI. (Bethel School District Policy #3211)

Bus Passes: For a student to ride home on a different bus or at a different bus stop than their assigned one, they will need a bus pass from the front office. To obtain a bus pass, students must bring a note, in writing from parent/guardian to Ms. Swan (Attendance Clerk), by 12:00pm (8:00am for early release). Parents/Guardians can also email pswan@bethelsd.org or fax a note to 253-800-8389. No changes for student pick will be accepted after 12:00 p.m. unless it is an emergency situation.

Closed Campus: FMS campus is a closed campus whereby students are not allowed to leave campus at any time during the school day without parent permission cleared through the Attendance Office. Students must also stay within designated areas. Closed campus means that all visitors and non-students are prohibited from entering campus without approval through the administrator. Any FMS student who arranges for a non-student to come onto the campus is responsible for that person's behavior and may be subject to disciplinary action if the non-student disrupts the school environment, poses a threat to safety, or engages in criminal activity.

Emergency Closure of School: On days when the weather is questionable or there is another reason school may be closed, there is no direct notification to students. Students and parents are expected to listen to local radio and television stations for information about possible closure. If school is closed, there is no staff available in the building and all activities, including athletic practices and concerts, are canceled. Students should not come to the campus. School phones will not be answered on emergency closure days. The district's transportation director and superintendent decide early in the morning if students can safely reach school in case of ice, snow, or other conditions. When a decision is reached, it is relayed via robo-call, and to the local radio and television stations listed for broadcast. Bethel's district website will announce the status of school closures. The following explanations of different options will help students and parents understand schedules in the event of closures or delays:

School Closed: All schools will be closed. All meetings, field trips, after-school activities, etc. will be canceled for the day unless specific exceptions are mentioned.

School Open, Limited Bus Transportation: Limited transportation provided. Main roads may be the only ones traveled by buses, which may leave on time, but could run late.

School Open, One (or More) Hours Late: Buses are delayed and school will begin late but students will be dismissed at the regular time unless otherwise announced.

No Out-of-District Special Education Classes: No class for Special Education students who travel to other districts for part or all of their instruction.

When there is a widespread emergency in process, these stations will be continually updated:

<i>Every 30 minutes:</i>			
<i>KIRO TV 7</i>	<i>KOMO, 1000 AM</i>	<i>KRPM, 106.1 FM</i>	<i>KCIS, 630 AM</i>
<i>KRPM, 770 AM</i>	<i>KRWM, 106.9</i>	<i>KIXI, 880 AM</i>	<i>SLSY, 92.5 FM</i>
<i>KSER, 90.7 FM</i>	<i>KLAY, 1180 AM</i>	<i>KPLU, 88.5 FM</i>	<i>KMTT, 103.7</i>

**You can also find snow/ice/emergency reports on the Internet at: <http://schoolreport.org>. Please visit the Bethel School District website, www.bethelsd.org, for information about Bethel schools and transportation.

Evacuation Procedures: Fire drills/building evacuations/emergency drills are conducted once a month, as required by regulation. Exit routes and instructions are posted in each classroom and work area, all staff and students are required to abide by procedures for such drills. Any student who refuses to leave the building, follow instructions or otherwise refuses to cooperate during an evacuation or emergency drill is subject to disciplinary action and will be reported to authorities.

In the event of any type of emergency, all students will be held in the rear of the building. The front gates will be closed and parents will need to provide picture ID before their student can be released.

Student Discipline All behaviors resulting in student discipline will be in accordance with state and district policies. Disciplinary interventions may include: think time, restorative activity, lunch detention, after school detention, or out of school suspension.

Bikes, Skateboards, etc.: Due to the traffic conditions and narrow roads, Frontier has been declared a "non bike-riding school", and students are not allowed to ride bicycles to school (BSD policy 5426). Use of skateboards and rollerblades on school property is prohibited at all times (BSD policy #5427).

School-Sponsored Events: Students at all school-sponsored events are governed by school district rules and regulations and are subject to the authority of school district employees whether the event takes place on or off the school grounds. Students who have been suspended from school are not to be in attendance at after school or evening events.

Transportation: If you ride to and from school in a car, please be careful of the traffic around the school at the beginning and end of the day. Watch for other cars, and do not walk out in front of traffic. If you are picked up by someone other than your parent or guardian, that person must be listed in Synergy ParentVue, or be accompanied by a note from your parent. Bus service is provided by the Bethel School District for all eligible Frontier students. It is your responsibility to meet your bus on time. It is a privilege for students to ride the bus. Bus drivers have the authority to discipline students for misconduct related to school district rules. A student who is cited for misconduct is written up by the bus driver, and the parent/guardian and FMS administration are notified. Misconduct may result in suspension of bus riding privileges. The Bethel School Transportation department will answer questions about bus routes, time schedules, or bus discipline. Please

call transportation directly (253-800-5900) if you have any questions or concerns. (BSD policy #6400) Frontier's buses have video cameras installed in them. Transportation Department staff members screen the videotapes for infractions. If you do not follow the Bus Riding Safety and Conduct Procedures, you can lose your bus riding privileges.

Please Follow These Bus Riding Safety and Conduct Procedures:

1. While loading, unloading or being transported, the student is under the jurisdiction of the driver whose reasonable direction must be obeyed promptly and willingly.
2. The student shall ride a regularly assigned bus unless specifically authorized to ride another by the building principal, supervisor of transportation or designee.
3. Students shall not use vulgar or obscene language or gestures while being transported on a school bus or while waiting at bus stops and loading zones.
4. Students shall observe regular standards of classroom conduct while on a school bus.
5. Students shall not be permitted to leave the bus other than at their regular stop without the written authorization of the building principal or an administrator of transportation.
6. Each student may be assigned a seat by the driver in which he/she shall be seated at all times unless authorized to change seats by the bus driver or supervisor of transportation.
7. Eating on the bus is not permitted.
8. Balloons, skateboards and other objects that interfere with the safety of students and driver are not permitted.
9. Students shall not throw refuse on the floor or from the school bus windows.
10. Students shall not have or use tobacco products, drugs, alcohol, paraphernalia, matches, lighters or any other flammable or sparking device on the school bus.
11. Students shall not open a bus window without authorization of the driver and at no time shall any student extend any part of his/her body (hands, feet, head, etc.) outside the school bus, whether the bus is in motion or stopped.
12. Students shall not carry on a bus any object that may constitute a danger to another student (sticks, breakable containers, firearms, straps, pens extending from clothing, chemicals, explosives, and skate boards).
13. Students may take only those music instruments that can be secured on the student's lap or between their legs and that won't disrupt the loading and unloading of students, i.e., flute, clarinet, trumpet, violin, trombone, and alto saxophone are allowed; drums, tenor saxophone, cello, bass viola, baritone horn, and French horn are not allowed.
14. Animals, insects, reptiles, fish, or fowl are not permitted on the bus with the exception of medical alert dogs.
15. Bus aisles shall be kept clear of all books, personal effects and belongings of students, except as authorized by the driver, building principal or supervisor of transportation.
16. Students shall not distract the driver by talking to him/her unnecessarily or obstruct his/her view in any direction.

17. Students shall remain seated while the bus is in motion and are not to get on or off the bus until the bus has come to a full stop.
18. Students shall board the bus in an orderly manner and remain within the bus driver's view at all times.
19. Students shall cross the street in front of the bus only after verifying it is safe to do so and after obtaining the consent of the driver.
20. Students shall leave home in time to arrive at the bus stop five (5) minutes prior to the bus departure time.
21. At the bus stop, students shall remain out of roadways and avoid pushing, shoving and damaging private property surrounding the bus stop. In general, they shall remain orderly and disciplined while awaiting the arrival of the bus.
22. Students who must walk along a highway to and from a bus-loading zone must walk where practicable on the left-hand side of the road facing oncoming traffic. This also applies to students leaving the bus-loading zone in the evening.
23. In event of an emergency, students shall follow emergency procedures as established by emergency exit drills.
24. Parents and/or guardians of students who damage school buses shall be responsible for proper restoration or reimbursement to the school district.
25. Students shall go directly to and from school bus-loading zones and not loiter or run errands between the stop and home.
26. Unlawful discharge of a laser in the first degree is a class C felony.

Visitors and Pets: Visitors are not allowed during the school day, including lunches and before and after school, unless approved through the main office. Visitors must sign in at the main office and wear an identification badge while in the building. Pets are not allowed at school.

POLICIES TO PROMOTE RESPONSIBILITY

Buying/Selling Items at School: Do not bring items to sell at school. This includes food, drinks, candy, toys, and other personal items. The selling or purchasing of items by students at school is strictly forbidden and may result in disciplinary action. Anything bought/sold at school must be part of a school sponsored activity or fundraiser.

Cafeteria and Food: Students may have food and beverage items in the Cafeteria only. Otherwise, food and beverages (other than water) are not allowed in non-eating areas including hallways, classrooms, and parking lots. The only exceptions are special circumstances arranged through the principal. Students are restricted to the cafeteria and courtyard only during lunchtimes. All garbage must be cleaned up from under and on top of tables. **Students are not allowed to share food or drinks with other students.** Students cannot Uber Eats, Door Dash, etc food for lunch.

Cheating/Plagiarism: Cheating is by definition an action done by a student to supply work for another student, or turn in work, use work, or rely on work that is not his/her own (other than in an assigned group work situation). The judgment of the teacher or staff member who discovers cheating is final. In the first instance of cheating, the student must re-do the work or an equivalent assignment for a chance to demonstrate understanding, this will be assigned either independently or during a lunch or after school detention. Subsequent cheating will result in progressive disciplinary action.

Reward Activities and Fines: If you have fines (including lunch fines), are failing classes, have an unexcused absence the day of the event, or fail to participate in Student Led Conferences, you may not be allowed to participate in reward-like activities (i.e. dances, field day, Falcon Pride Day, field trips, assemblies, excused pre-arranged absences, release of purchased yearbook to students, etc.) You may be required to satisfy your academic, or financial, obligations first, before you can participate.

Grading: Final term grades in each class are recorded as letter grades A, B, C, F ("I" - Incomplete may appear in the interim, but will be converted to F at the end of the term if course standards have not been met during the term). Grades in each class are determined by the teacher according to his/her course expectations, as outlined in the course syllabus. If you have questions about a grading policy or individual class or assignment grade, please contact the teacher directly.

Hall Passes: When leaving class for the bathroom you will need to do three things:

1. Get your teacher's permission to leave class.
2. Wear that teacher's lanyard-style hall pass.
3. Sign out using QR code

**The purpose for these requirements is to monitor abuse of bathroom trips out of class and for school staff to easily identify which students have permission to be in the halls during class time. If a teacher sees that you are asking to leave classes frequently he/she may deny your request and/or contact your parents or school administration.

Social Media: Social Media is a valuable tool for communication when used responsibly and with careful consideration of how certain media and messages affect the social, mental and emotional rights of others. Any student who shares or sends messages that may be considered Bullying/Intimidation/Harassment or a safety concern for individuals may be addressed by Law Enforcement and/or school administration if the shared content is deemed a disruption to the "educational environment" of any student in the school. Additionally, any technology used to video tape other students and/or staff without their permission will result in disciplinary action.

Student Use of School Phones: All classrooms have phones, so when possible, students are directed to use the classroom phone if needing to contact their parent/guardian. If that is not possible, a phone in the front office is available for student use with adult permission. You must have a pass to be on the phone during class time and check in with the office. Office telephones are for communication with parents/guardians only

and are not to be used for social reasons. If you feel sick, request a pass to go to the health room and the health clerk will help you.

Student Cell Phones: Student personal cell phones are not allowed to be used during academic hours and must be put away in bags and/or lockers at all times. Students who violate the cell phone policy will:

- 1st offense: Turn phone into the office and parent notification of violation
- 2nd offense: Turn phone into the office and serve Lunch Detention
- 3rd offense: Turn phone into the office and serve After-School Detention
- 4th offense: Daily cell phone plan turned into the office

Cell phones can be used in the morning before 7:35 in the cafeteria and courtyard. Once students leave the cafeteria to go down the hallways, cell phones must be put away, even if it is before 7:35.

Use or Possession of Tobacco/Vapes: It is against State Law and School District policy to be in possession or use any tobacco product (including electronic cigarettes and e-cig "juice") on school district property or at any school sponsored activity, by students or parents. Additionally, minors in possession of tobacco/vape may be subject to criminal sanctions and court appearance. School discipline will be imposed for violation of the tobacco/vape policy.

Theft: If you have something stolen, report it to the campus safety officer immediately. Students are urged to leave extra money and valuables at home. Frontier will not assume responsibility for money or valuables. It is recommended to pay for ASB cards, yearbooks and lunch tickets with a check or online.

POLICIES TO PROMOTE RESPECT

Electronic Devices: All electronic devices (cell phones, smart watches, etc.) volume/vibration must be turned off and put away during school hours (7:25-2:05). The school is not responsible for student cell phones that are lost, stolen or damaged.

Headphones/earbuds are to be put away in the hallways and classroom use is restricted, unless specifically permitted by the classroom teacher. Personal electronic devices (iPads, gaming devices, etc.) should not be brought to school. The school is not responsible for students' personal items that are lost, stolen or damaged.

*No electronic devices may be in testing areas during SBA or STAR testing sessions.

Public Displays of Affection: Frontier maintains a standard of decorum and respectability appropriate at a worksite. Inappropriate liberties will not be tolerated even if they are meant as a joke. There is no hugging, inappropriate touching, touching of swimsuit areas, bra snapping, kissing, hand holding, fondling, body rubbing, sexual overtones, etc. are all unacceptable behaviors and will be subject to discipline.

BETHEL SCHOOL DISTRICT DRESS CODE**DRESS CODE**

Preserving a beneficial learning environment and assuring the safety and well-being of all students are primary concerns of the Board of Directors.

Students' choices in matters of dress should be made in consultation with their parent(s)/guardian(s)/caregiver(s). It is the policy of the Bethel School Board that the student and their parent(s)/guardian(s)/caregiver(s) hold the primary responsibility in determining the student's personal attire, hairstyle, jewelry, and personal items. It is the responsibility of schools to ensure that student attire, hairstyle, jewelry, and personal belongings do not pose a health or safety risk to any student and do not create a hostile or intimidating environment that disrupts learning for any student.

In relation to student dress, the district's values include the following:

- Students should be able to dress and style their hair for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming;
- Students have the right to be treated equitably. Dress code enforcement will not create disparities, reinforce or increase the marginalization of any group, nor will it be more strictly enforced against students because of racial identity, ethnicity, gender identity, gender expression, gender nonconformity, sexual orientation, cultural or religious identity, household income, body size/type, or body maturity;
- Students and staff are responsible for managing their personal distractions; and
- Students should not face unnecessary barriers to school attendance.

UNIVERSAL DRESS CODE

Students must wear:

- Top (shirt, blouse, sweater, sweatshirt, tank, etc.);
- Bottom (pants, shorts, skirt, dress, etc.); and
- Footwear.

This policy permits additional student attire requirements when necessary to ensure safety in certain academic settings (*e.g. physical activity, science, or CTE courses*). Additionally, this policy allows for reasonable variation in required student attire for participation in activities such as swimming or gymnastics.

Students may not wear clothing, jewelry, or personal items that:

- Displays obscene or sexual words, pictures, messages, innuendoes, etc.;
- Displays drug or alcohol-related words, pictures, messages, innuendoes., etc.;
- Displays threats, violent conduct, weapons, etc.;
- Demonstrates hate group association/affiliation and/or use hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, other protected groups, or gang association/affiliation, etc.;
- Shows private parts (*clothing must cover private parts in opaque - not able to be seen-through material*);
- Covers the student's face to the extent that the student is not identifiable (*except clothing/headgear worn for a religious or medical purpose*);
- Attire worn in observance of a student's religion is not subject to this policy.

FMS SAFETY-SPECIFIC DRESS CODE ADDITIONS

With regards to safety, Frontier Middle School has a few additional restrictions to ensure all students are dressed in a way that promotes safety for themselves and others within the school.

- Shoes must have hard soles (no soft-soled slippers or shoes with wheels).
- Capes or flags cannot be worn at school.
- Hoods cannot be worn, as they significantly obstruct the ability for staff to identify students in safety situations.

STUDENT BEHAVIOR EXPECTATIONS/DISCIPLINE

Behavior Expectations for All Students to Follow:

- Be actively engaged in the lesson
- Maintain a safe and clean environment
- Cell phones are NOT allowed during the school day. Phones should be silenced and put in student backpack/string bag and/or put in locker. Earbuds and headphones are ONLY allowed if needed for

a class assignment/project. (cell phones, earbuds, headphones, etc will be turned into office if using them during the day, progressive discipline will follow)

- No hoods on heads while in the building
- Follow BSD-outlined dress code
- No food or drink, except water is allowed outside of the cafeteria.
- No swearing or using profane language
- I pads are used for academic purposes only (no photos/recordings of others without permission; no personal/social use of iPad).

FMS Student Discipline Philosophy:

Frontier Middle School’s philosophy on discipline is that supporting positive behavior is a collaborative effort involving students, teachers, staff, parents, and administration. School staff will focus on modeling, instructing, reinforcing and rewarding positive social behaviors in order to ensure all students’ social success. Students will be given the opportunity to identify and adjust negative social behaviors that interfere with their learning or other student’s learning through a progressive system of consequences. Students are responsible for their own behavior and actions at school and are held accountable for the rules and expectations as set forth in this handbook and the Student Rights and Responsibilities pamphlet. All rules are subject to change at administrator discretion due to the needs of the building. Attempts to notify parents will be made to explain changes. School administrators will make the final decision regarding discipline for any areas not clearly defined in this handbook. Violations of school rules and expectations, at school, at school-sponsored activities, or in areas under school jurisdiction will generally be dealt with as follows:

Level 1: Minor Misconduct

“Minor” behavioral concerns will be identified and addressed by teachers and staff and documented by completing a “Minor Synergy Referral.” The behavior will be addressed verbally and students will be redirected with lower level interventions and consequences such as verbal reminders, classroom interventions, Think Time, and lunch detentions. Repeated Level 1 behaviors will result in progressive discipline.

Level 1 Minor Misconduct	Definition
Cell Phone	Student has their cell phone with them during the academic day, rather than in their bag or locker. This could include having their phone out, in their pocket, or if it rings during class.
Cheating	Student engages in cheating on an assignment/assessment and/or plagiarizes another’s words or ideas.
Defiance	Student responds to a staff request with low-intensity defiant or insubordinate words or action.
Dishonesty	Student is not honest with a staff member as it pertains to the safety and well-being of staff and students.

Disruptive Behavior	Student engages in low-intensity, but inappropriate disruption.
Dress Code	Student wears clothing that is near, but not within, the dress code guidelines defined by the school / district.
Food or Drink Violation	Student has food or beverages in hallway, classroom, courtyard, etc. without permission.
Health and Safety Violation	Student engages in low-intensity actions that could or do affect the health or safety of staff or students (Ex: spraying perfume/cologne in the building).
Inappropriate Display of Affection	Student engages in hugging, kissing, hand-holding, or other non-professional touching of others.
Language	Student engages in low-intensity incident of inappropriate language.
Non-compliance	Student engages in brief or low-intensity failure to respond to adult requests.
Physical Contact	Student engages in non-serious, but inappropriate physical contact. Including horseplay, tag etc.
Property Misuse	Student engages in low-intensity misuse of property.
Rough Housing	Student engages in low-intensity physical horseplay/contact.
Skipping	Student does not attend all classes for the duration of each period, without permission to be in another location (Ex: student spending extended period of time in the restroom instead of returning to class when finished).
Slander	Student engages in making false damaging statements or spreading/perpetuating rumors about other students and/or staff members.
Tardy	Student arrives at class after the bell (or signal that class has started).
Technology Violation	Student engages in a non-serious but inappropriate (as defined by school) technology use (iPad, music/video players, camera, and/or computer). Examples include inappropriately connecting to the projector, playing music during class, or using iPad for purposes other than directed.
Theft of Personal Property	Student takes materials that belong to a peer (either in jest, or with the intent of keeping it).
Unprepared for Class	Student does not have appropriate materials for class.
Vandalism of Personal Property	Student engages in vandalism of others' personal property. This may include writing on a peer's notebook/binder or writing in appropriate/offensive language/pictures on personal property at school.

Level 2: Major Misconduct

“Major” behavioral concerns will be identified and addressed by teachers and staff and documented by completing a “Major Misconduct Referral”. In cases such as, but not restricted to, possession or use of *alcohol, drugs, weapons, explosive devices, computer tampering, false alarms, burglary, assault, arson, harassment, bomb threats, organized criminal behavior such as cheating or theft ring, possession or sale of drugs or alcohol, major vandalism, gang-related activities, threats of destruction, extortion, threats to or intimidation of staff, stealing, and other violations*, behaviors may be labeled as exceptional misconduct and students will move through progressive discipline steps more quickly and severely, as determined by FMS administration, and in some cases may move directly to long term suspension/expulsion, depending on the severity of the behavior. Most exceptional misconduct incidents will result in SRO (School Resource Officer) involvement.

School administration and campus safety will review referrals and assign appropriate consequences.

Level 2 Major Misconduct	Definition
Assault	Student uses physical force (hitting or striking someone with the intent to hurt them); usually 1-sided physical aggression.
Destruction or Theft of District Property	Student takes and/or destroys/vandalizes district property. This includes robbery, malicious mischief, theft or larceny, burglary, and arson.
Disobedience - Insubordination - Failure to Comply	Student refuses to follow directions from district personnel. This may include false alarms, trespassing, noncompliance with our closed campus policy, forgery or cheating or plagiarism, computer or publication abuse, failure to serve an assigned consequence, refusal to identify self, failure to cooperate, repeated cumulative violations, defamation, extortion/blackmail/coercion, or gang activity.
Fighting	Student is involved in mutual participation in an incident involving physical violence. This also includes encouraging or instigating others to fight.
Harassment - Intimidation - Bullying	<p>Student delivers disrespectful messages* (verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes. *Disrespectful messages include negative comments based on race, religion, gender, age, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal matters.</p> <p>Harassment means words or actions that hurt or humiliate others. Harassment creates an environment that makes learning difficult and is not permitted at school. Harassment and discrimination based on race (Policy #5021 and #5013), religion, age, gender (Policy #3206), marital status, national origin or disability are legally prohibited. Harassment or bullying of ANY individual or group is not permitted.</p>

	Bullying is intentionally using words or actions to intimidate, hurt, or humiliate others.
Rape	Student engages or attempts to engage in forced sexual acts with another person without consent.
Sexually Inappropriate Conduct	Student engages in inappropriate (as defined by school) verbal and/or physical gestures / contact, of a sexual nature to another student / adult. This includes sexual harassment with intent, lewd conduct, public display of affection, and pornography.
Substances	Student engages in the possession, sale/distribution, or is under the influence of a vape, tobacco, alcohol, marijuana, or other unlisted illegal drug.
Threats	Student engages in threats (verbally, through social media, gestures, etc.).
Weapons	Student is in possession or uses a weapon or item that purports to be a weapon as defined in Policy 3249 or items apparently capable, under the circumstances, of producing bodily harm. This includes firearms (including explosives/fireworks) and knife/dagger or other weapon, such as box cutter or sharp object.

Progressive Consequences for Level 2 Major Misconduct Referrals: Consequences for Major Behavior referrals may include the following: parent contact or conference, lunch detention(s), after school detention, one or several class periods of in-school detention, school service, behavior plans, behavior assessment to determine possible services, school staffing, loss of privileges, School Resource Officer involvement, or out of school suspension.

*Administration may adjust the sequence of consequences based on individual student needs and input from teachers, grade level teams, parents, etc. For example, a student may lose privileges such as a dance, field day, assembly, etc. instead of, or in addition to, one of the above consequences if that would be a more effective consequence.

Out of School Suspension: Students assigned Out of School Suspension will not be allowed to attend school or any school related activities for the day(s) they are suspended.

School Service: Students assigned to "School Service" will be required to help clean the school, remove gum from desks and tables, etc. School Service may be assigned in conjunction with Lunch Detention or After-School Detention, as noted in the above chart, or may be assigned as a separate consequence.

"Progressive Discipline" Defined: Repeated/Cumulative violation of school policies, rules, and/or regulations increases the seriousness of the violation. Disciplinary action on repeated offenses will be progressive in nature. Progressive discipline describes procedures followed when a student has repeated offenses at school.

Progressive discipline also means that a student who has committed an offense in one category may be disciplined at the second step if an offense is committed in another category.

Bethel School District #403 Definitions and Administrative Procedural Explanations:

The above violations include behaviors deemed inappropriate for a school setting. Student(s) participating in any of these behaviors in the times and locations listed below will be subject to disciplinary actions.

1. At all times on any school district property.
2. On district-owned and operated or chartered vehicles.
3. During any school-sponsored activity whether held on Bethel School District property or elsewhere.
4. Away from school grounds if the activity would directly affect the good order, efficiency, management and/or welfare of the school's staff or students.

Conspiracy/Promoting/Interfering with Investigations: Conspiracy/promoting/interfering with an investigation is subject to disciplinary action. Examples of conspiracy are encouraging someone to break the rules, telling other students that Student A wants to beat him/her up, covering up for someone who has broken the rules, withholding information when asked, knowing a fight (or other illegal behavior) is being planned and not reporting it, or watching a fight and not walking away. Interfering with an investigation means knowingly withholding information when questioned by school staff.

Profanity/Inappropriate Language: Profanity is not acceptable at Frontier and will be addressed when heard. Students may be given a reminder, a warning, or immediate disciplinary action, depending on the context of the profanity. In all cases, racist, insulting, inflammatory, and derogatory language is also not tolerated. Students who use such language will be subject to discipline.

Searches: To maintain order and discipline in the school and to protect the safety and welfare of students and school personnel, authorized school authorities may search a student and their effects and may seize any illegal or unauthorized materials discovered in the search. The term "unauthorized" means any item dangerous to the health or safety of students or school personnel, any item considered disruptive to the functions and mission of the school, or any item described as unauthorized in school rules. Failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action. All searches by school employees shall be reasonably related to the objectives of the search and not excessively intrusive.

"No Fighting" Policy: STOP.....WALK.....and..... TALK!!!!

Fighting is defined as any confrontation, touching, slapping, fisticuffs, or any physical contact done to intimidate, subdue, or injure another person. Also, any horseplay, mock fighting, witnessing or instigation of fighting may result in suspension. "Stepping Up" or verbal confrontation is considered as fighting-like behavior thus also subject to discipline.

Retaliation is unacceptable. At FMS, adults are always close by. You are to walk away and find an adult to help you solve the problem. There is a zero tolerance for fighting even if you are not the first person to throw a punch. Arguing or hitting back is disciplined at the same level as instigating or promoting fighting.

Harassment, Intimidation, Bullying: Bullying is defined as “intentionally and repeatedly using words or actions toward someone you hold real or perceived power over, with the intent to intimidate, hurt, or humiliate.” School officials will seek to mediate and resolve conflicts between students, will determine if actions are examples of bullying, will apply action steps, guidelines, and consequences for students, and will contact parents when necessary. If mediation and resolution efforts fail, the school may require students to sign a No Contact Order (See Policy 3207).

The district is committed to a safe and civil educational environment for all students, employees, volunteers and patrons, free from harassment, intimidation or bullying. Harassment consists of verbal or physical conduct relating to a person’s actual or perceived national origin, disability, race, sexual orientation, or religion, which has the purpose or effect of creating an intimidating, hostile or offensive academic, residential or otherwise adversely affects a person’s academic or work opportunities. Harassment may include: name calling, gestures, bullying, mimicking, mocking, derogatory jokes, remarks, or rumors, unwelcome touching of a person or clothing, offensive or graphic posters, book covers, notes or cartoons, graffiti, display or circulation of written materials or pictures, or any other malicious or insensitive conduct of a severe or pervasive nature directed at the characteristics of a person’s national origin, customs, culture, disability, race, sexual orientation, or religion (see WAC 48- 120-100 Section (19) malicious harassment).

Behavior may be considered harassment when it:

- Physically, mentally or emotionally harms a student or damages the student’s property; or
- Has the effect of substantially interfering with a student’s education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Depending upon the frequency and severity of the conduct, the following responses may be used to remediate the impact on the victim and the climate and change the behavior of the perpetrator: intervention, counseling, correction, discipline and/or referral to law enforcement.

What can you do?

1. **Self advocate.** Stand up for yourself. It’s the first step in stopping harassment. If someone is treating you in a way you don’t like, TELL THEM!
2. **Get Help.** If you have told the person(s) who are bothering you to leave you alone and they won’t stop, tell an adult, or come to the office and get our help! Ignoring the people who harass you won’t make them stop. Complete and turn in a student concern form **as soon as possible** with details about what happened so adults in the office may respond.
3. **Be aware that YOUR OWN ACTIONS can hurt people’s feelings.** You may be bothering someone and you don’t even know it!

4. **Take a stand** against harassment and bullying, even when it's not aimed at you. If you see it, speak up! Help keep FMS a safe place where learning can occur.
5. **When in doubt... Stop! Walk! And Talk!**

CAMPUS SAFETY

The Campus Safety Officer's responsibility is to ensure that students are acting in a safe, responsible, and respectful manner while on our campus. These duties include lost and found, supervision of students during school hours, and investigation of incidents including interviewing students. In order to keep this environment safe it is critical that all students are honest and cooperative during the investigative process. Disciplinary action will be taken against all students who interfere with an investigation by being dishonest or uncooperative.

*To report information you have about unsafe activity in our building you can call the campus safety line at 253-800-8374/253-800-8350

BETHEL SCHOOL DISTRICT BOARD OF EDUCATION MEETINGS

The school board meets on the second and fourth Tuesday of each month at 7:00 p.m. The meetings will be held at the Educational Service Center (ESC) at 516 East 176th Street, Spanaway, and a Zoom link to the meetings will be provided on the district website. You are invited to attend these presentations and meet informally with the board during their break. A list of dates and locations of these meetings will be available by mid-September. Please call the district office for more information (253-800-2010).