

Grandview Elementary Family Information



2024-2025

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Grandview Office Phone Number: 785-717-4470

To the Grandview Elementary Community –

Welcome to a new school year! This guide is meant to provide the basic information you will need to have a successful year. If you have questions or need clarification, please do not hesitate to ask! Let's have a fantastic year of learning and growing together! Go Gators!

GRANDVIEW'S MOTTO:

"Gators believe with E.F.F.O.R.T. we succeed, whatever it takes!"

E – Empathy, F – Focus, F – Flexibility, O – Optimism, R – Responsibility, T – Teamwork



GRANDVIEW'S MISSION:

WHATEVER IT TAKES!

As members of the Grandview Team and Family, we commit to collaborate with all stakeholders to best support each other as we work to create an equitable, unified, respectful, and caring school community. We strive to provide all students and staff the opportunity to reach their potential socially, emotionally, and academically; and to arrive at their personal definition of success. We strongly believe each member of our community has value and we commit to fully embrace all students, staff, and guardians.



GRANDVIEW'S VISION:

The vision of Grandview Elementary is to provide a safe, respectful, caring, and engaging learning environment with high expectations for all. Our educators will utilize the continuous improvement cycle to develop the whole child and empower them with the knowledge and skills necessary to become independent, lifelong learners.



USD 475 MOTTO: Learning for all...Whatever it takes!

USD 475 MISSION: Preparing today's students for tomorrow's world.

USD 475 VISION: To become a high-performance school district where students are the top priority.

GRANDVIEW VALUES:

We, as members of the Grandview Team and Family, commit to the following values:

- We commit to taking and making the time to build positive relationships with all students and our families.
- We choose to build a better tomorrow by educating our students with the academic and character skills necessary for employment, enlistment, entrepreneurship, and/or enrollment in higher education/trade school. Through these efforts, students will be empowered to lead choice-filled lives.
- We provide rigorous, differentiated, and data-driven instruction for our students.
- We focus on the continuous improvement cycle in which we reflect, identify needs, plan, execute, and evaluate our progress. This process affords our educators the opportunity to consistently develop and refine their pedagogy to benefit our students.
- We create classroom communities full of joy and compassion to fully captivate and engage the minds of our students.
- We approach every child through a trauma-informed lens and focus on healing and teaching the skills they may lack to navigate their social and emotional lives.
- We make ourselves available to students and parents by email, phone and/or in person, to support their needs in a timely manner.
- We teach our students to solve problems through listening and talking to each other with empathy and an open heart and mind.
- We encourage our students to take risks, and help our students view mistakes as learning opportunities.
- We model, teach, and conduct our lives by these values every day.
- We live by our **school motto**, *'Gators believe with EFFORT we succeed, whatever it takes!'* and our **Guidelines for Success**: E-empathy, F-focus, F-flexibility, O-optimism, R-responsibility, T-teamwork.
- We hold our school rules in high regard: **Always Be Safe and Show Care and Respect for Yourself, Others, and the School Environment.**

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CONTACTING STAFF

All teachers can be contacted through district email with their first and last name @usd475.org. You can also call the office at 785-717-4470 to leave a message. Teachers will return calls when they are able. Phone calls will not be transferred to classrooms during instructional time. Many teachers also utilize classroom messaging systems, please connect with your child's teacher to learn more.

Additionally, each child is provided a Gator Folder at the start of the school year in which notes, homework, and other communication can be sent between school and home. In the event a Gator Folder is lost or destroyed, it will be replaced for a \$1.00 fee.

ATTENDANCE MATTERS

SCHOOL CALENDAR

Please go to the GV website at <http://grandviewelementary.usd475.org/> to find a calendar of upcoming events. You can also find upcoming events by reading our monthly newsletter. Follow our Grandview Facebook page to see photos and important updates. Don't forget to watch the marquee for important dates throughout the year.

STUDENT ARRIVAL

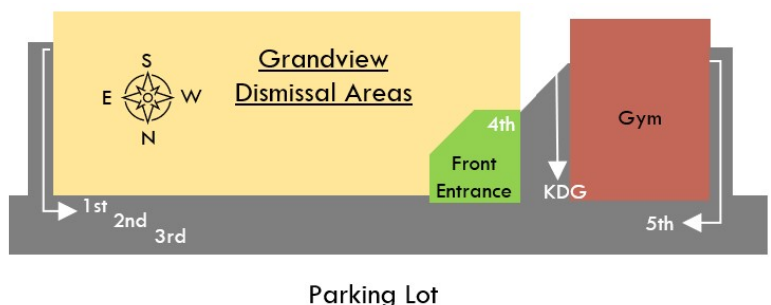
Students have no outside supervision before 7:40 a.m. Please remain with your child until they are allowed in the building at 7:40 through Door 11. Students will proceed to either the cafeteria for breakfast or the classroom for a soft start to the day. Learning begins promptly at 8:00 a.m. Students who arrive after 8:00 a.m. are considered tardy. If an earlier drop-off time would suit your family's needs, your child(ren) may be considered for placement in our Before School Program (limited availability).

BREAKFAST

Breakfast is served daily between 7:40 and 7:55. Students arriving after 7:55 may not be served a breakfast. (More information on Breakfast can be found in the 'School Guidelines' section of this information guide). Students who do not eat breakfast will go to their classrooms for morning supervision. During this time, students are unpacking and making other preparations for the school day. They are interacting positively with peers and adults prior to the start of academic learning.

STUDENT DISMISSAL

The school day ends at 3:15 p.m. Students exit through a designated door and remain with their teacher until they are dismissed. Teachers will make visual and/or verbal contact with parents / guardians / older siblings before a child is released. This is to ensure the safety of all students. Please be patient and wait to speak with your child's teacher after all students are dismissed.



Please be prompt when picking up your child(ren). Teachers often have after school meetings and other obligations to attend to. If your child is not picked up by 3:20, they will be escorted back into the building and a phone call will be made. If you cannot be reached, your Emergency Contact(s) will be called. Please keep your contact information and your Emergency Contacts up to date. If parents and other contacts are unable to be reached, and a child is not picked up within a reasonable amount of time, law enforcement may be contacted.

PARENT GUIDELINES FOR ABSENCES AND TARDIES

We ask that parents/guardians cooperate with the school in the following manner:

- Make every effort to see that your child arrives to school on time.
- When possible, medical/dental appointments should be made outside of the school day.
- When your child is absent, please phone the school at 785-717-4470.
- If your child is absent over a period of days due to illness, verification from the doctor should be provided.

It is the building principal's responsibility to report chronic absenteeism/tardiness, and truancy according to the state attendance statute K.S.A. 72-1111. **Chronic absenteeism is when a student is absent for more than 10% of the days school has been in session. Truancy is defined as per the amended statute 72-1113 as inexcusable absence from school for either three consecutive days or five or more days in a semester, or 7 days in a school year. When a child becomes chronically absent, a doctor's excusal note will be required to excuse an absence due to illness.**

The district defines a tardy as anytime a student is not in attendance for less than 3 hours. This includes times when a student leaves early for the day. Students are also tardy if they are not in class at 8:00 a.m. when the school day begins.

Parents are required to come to the main office to sign their child in when they are late to school. The office will issue a pass and send the student to class. In an effort to reduce classroom disruptions, parents will not accompany their child to class. A staff member will be happy to walk the child to class if requested. The parent also needs to come to the main door to pick up their child when they are leaving early. A child will be released only to the parents or emergency contacts listed in Skyward. **All persons other than a child's parents will be required to show identification when picking up the child.** Teachers will not release a student from the classroom or playground unless office personnel have notified them.

Please follow these guidelines if you make the decision to keep your child at home.

- Phone the office before 8:00 a.m. to inform the school of your child's absence. If we do not hear from you regarding your child's absence, we will attempt to call you, as time allows.
- If you do not have a phone, or if it is not possible to call, we will accept a note when your child returns to school. The note should state the reason for your child's absence and may be excused/unexcused at the principal's discretion.
- For an illness that extends over a period of days, contact the classroom teacher to discuss the need for appropriate homework assignments for your child.
- If your child is absent due to illness that exceeds three days in a row or has accumulated four days in a semester or six days in a school year, the school requires a doctor's excusal note explaining the nature of the illness in order for each subsequent sick day to be excused.

Excused Absences – The following absences will be considered excused if notification is received from the parent within 24 hours of the absence:

- Illness & Medical Appointments (the school may request verification from medical authorities in situations of excessive absences)
- Death in the immediate family
- Personal family reasons, ONLY when cleared **in advance** by the building principal

Unexcused Absences – The following is not intended to be a complete list; however, these are examples of absences that will be unexcused:

- Any absence without the knowledge/consent of the parent/guardian
- Vacations
- Shopping Trips
- Babysitting

STUDENTS MOVING/TRANSFERRING FROM GRANDVIEW

Parents should notify the school in the event of a transfer. The school staff needs at least two weeks in order to process school records. Before records may leave our school, all charges must be paid, and library books must be returned. **All original records must be requested by the student's new school.**

STUDENT MANAGEMENT AND CLASSROOM SAFETY

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS)

USD 475 Geary County is committed to the implementation of Positive Behavioral Interventions and Supports (PBIS) to create a safe, responsible, respectful community that teaches positive behavior to enhance all student learning. The goal is to create building wide systems to establish policies, procedures, and practices that create a positive school culture, improve safety, increase academic performance, and decrease problem behavior.

CHAMPS is a proactive approach to classroom management. This framework is designed to structure the classroom for success by setting forth clear expectations to limit misbehaviors and increase student engagement.

C - Conversation **H** - Help **A** - Activity **M** - Movement **P** - Participation **S** - Success

ADMINISTRATIVE GUIDELINES FOR EMERGENCY SAFETY INTERVENTIONS (ESI)

Safety of students and staff is always our number one priority. There are times when a student may demonstrate physically dangerous and/or destructive behaviors. In those situations, the student, their peers, and school personnel are at an increased risk for injuries and the student's behaviors may require an immediate use of Emergency Safety Interventions (ESI) by school personnel. The purpose of using ESI is to safeguard others and help the student regain control so that learning may continue. In such situations, school personnel may physically retrain the student to protect them from injury, from hurting other students or adults, and from violent actions that may be destructive to property. Another intervention may be to remove a student from the scene of imminent danger or injury for brief period of time. The purpose of this temporary removal is also to prevent students from harming themselves or others.

EMERGENCY SAFETY INTERVENTIONS (ESI) – BOARD POLICY GAAF

The Board of Education is committed to limiting the use of Emergency Safety Intervention (“ESI”) such as seclusion and restraint, with all students. Seclusion and restraint shall be used only when a student’s conduct necessitates the use of an emergency safety intervention as defined below. The board of education encourages all employees to utilize other behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavior intervention strategies. The full board policy can be found by visiting the following link:

<http://www.usd475.org/wp-content/uploads/2022/04/03-2022-Updated-USD-475-KASB-Dec-2021-updates.pdf>

RELEASE OF STUDENTS

When students need to leave school before the regular dismissal time, they will be dismissed through the office only. Parents are asked to come to the office and ask for their students. The office will then call for the student. For safety reasons, students will not be dismissed directly from the classroom, playground, or lunchroom. Parents may be asked for ID to ensure student safety.

ACCESS TO CLASSROOMS

Parents are encouraged to visit the school and their child’s classroom to become familiar with teachers and staff members who interact with their child(ren) each day. Instructional time is valuable and limited, and therefore should not be interrupted unless absolutely necessary. If you need to visit your child’s teacher or classroom, please make prior arrangements so a schedule may be coordinated. All visitors must stop at the office before proceeding to classrooms for teacher and student safety. All visitors must show photo ID in order to obtain a visitor’s pass. Extended visits must be approved by the principal.

INCLEMENT WEATHER

On occasion, when severe weather causes changes to be made in the regular school schedule, announcements will be made by local radio stations, KJCK-AM (1420) and KJCK-FM (94.4). Whenever possible, school cancellation/delay announcements will be made by 6:00 a.m. and no later than 6:45 a.m. The final decision as to whether a child should attend school or stay at home is the responsibility of the parents and may be considered an unexcused absence.

You may sign up for instant text messaging alerts by visiting our school district website www.usd475.org for details.

Should it become advisable to dismiss students before 3:15 p.m., students will be released according to the Winter Guidelines sheet filled out by parents. This form will be filled out by parents at the beginning of the school year and kept on file in the office. Please ensure this information is kept up to date. Again, school closure announcements are made over local radio and TV stations. If they wish, parents may pick up children as soon as possible in the event that inclement weather develops. Please stay informed of developing weather conditions and act accordingly. Students do not have access to the phones and school staff cannot be responsible for contacting every parent.

FIRE, TORNADO, AND EMERGENCY DRILLS

Fire, tornado, and emergency drills are very important exercises and should be taken seriously. State required practices will be conducted periodically throughout the school year. Students and staff must respond to all alarms according to the building procedures. Students must move quickly to designated areas.

In case of extreme weather, students will be escorted to our FEMA safe room. A safe room is a hardened structure specifically designed to meet the Federal Emergency Management Agency (FEMA) criteria and provide near-absolute protection in extreme weather events, including tornadoes.

SAFETY

Drug Free Schools and Community – The unlawful possession, use, distribution, and/or sale of alcoholic beverages, illicit drugs, drug paraphernalia, improper use of legal drugs and other controlled substances by students or school employees on school premises or as part of any school activity is prohibited. This policy is required by the 1989 amendments to the Drug Free Schools and Communities Act – P.L.102-226.

Tobacco-Free Schools – District policy states that there should be no smoking or other tobacco use in school buildings, or on school premises.

Kansas School Safety Hotline – The Kansas Highway Patrol staffs a statewide school safety hotline for students and parents with knowledge of impending school violence. The information given will then be forwarded to the building administrator. The toll-free number is 1-877-626-8203

ANIMALS

The Kansas Department of Health and Environment has defined strict guidelines pertaining to the topic of animals on school grounds. We understand that children like to bring pets for “show and tell”; however, we must abide by the guidelines. Please do not bring any type of animal on school grounds without prior approval from the principal.

APPROPRIATE DRESS

A student’s personal appearance is the responsibility of the student and their guardian but does become the responsibility of the school administrator when it disrupts learning. School administration reserves the right to make decisions regarding the appropriateness of a student’s attire and may ask the child to remove/cover up any item deemed inappropriate, or to call home for a change of attire. Please help your child dress appropriately when it comes to the fit, coverage, and messaging of their clothing. Please make an effort to check the outside temperatures as students will go outside for recess even in cold temperatures (20 degrees) and may need coats, stocking hats, gloves, etc. Your child should wear appropriate footwear for moving around the school each day and participating in PE and recess. Consider sending a jacket that your child can keep at school as temperatures fluctuate. Hats and hoods are not allowed to be worn in the school building unless special permission is granted.

PERSONAL ITEMS AT SCHOOL

Personal toys, sports equipment, and/or electronic devices **should not be brought to school** unless the student is given special permission from the teacher. If items are brought to school without permission, the classroom teacher will request that the student put the item in their backpack, or they may take the item away for safekeeping until it can be returned to the parent/guardian. Your cooperation will help avoid distractions and problems with loss, theft, or damage of items for which we cannot be responsible. All permissible personal items such as coats, caps, gloves, sweaters, etc., should be marked with student’s name to ensure they are not lost.

CELL PHONES/SMART WATCHES

Parents who wish to send their child to school with a cell phone or smart watch for communication purposes before/after school should speak with their child's teacher. The phone/watch must be turned off and put away in the student's backpack during school hours. If there are issues following this procedure, parents will be contacted, and other arrangements may need to be made.

BICYCLES

Students are permitted to ride bicycles to school if safety conditions permit. Students who ride bicycles to school must obey traffic rules and not ride on grassy areas or private property. Also, bicycles should be locked while parked at school to avoid being damaged or stolen. Students must walk bicycles on the school grounds and in crosswalks. We have a limited amount of space for parking/locking bicycles.

CURRICULUM, HOMEWORK, ASSESSMENT, EXCEPTIONAL STUDENT SERVICES & SPECIAL PROGRAMS

CURRICULUM

Grandview teachers follow curriculum approved by the Board of Education and use a variety of teaching strategies. Effective instruction emphasizes appropriate content decisions, teaching strategies, and learned behaviors based on effective teaching research and learning theory. Our staff is committed to improving instruction through study, practice, and sharing effective teaching practices. The following are the adopted curriculums:

Math– iReady
Reading/Writing–Wonders

Science– FOSS
Social Studies-TCI

Social-Emotional
Second Step

HOMEWORK

Your child may receive homework assignments to reinforce the curriculum presented in class that day. Homework is assigned at the teacher's discretion and should be able to be completed in a reasonable amount of time with a reasonable level of independence. At Grandview, we encourage a child to read to themselves or with a sibling/adult for at least 20 minutes each day. Research shows that children who read daily increase their vocabulary knowledge exponentially and exhibit higher achievement in school.

EXCEPTIONAL STUDENT SERVICES

The following special services are available in our building for students who qualify: School Psychologist, Special Education Services, Speech Language, Occupational Therapy, Physical Therapy, Social Work, Gifted Education. Counseling services may also be available for those students who exhibit a need.

ENGLISH LEARNERS

The English Learner Program (EL) provides support to students who are in the process of acquiring the English Language. Knowing two languages is a valuable skill. The EL program strives to build upon the skills that students have in their native language as they become increasingly fluent in English. We serve our students by providing native language support when possible, making modifications to the regular curriculum, tutoring, providing class within a class support, small group instruction, offering native language and bilingual literature, and by meeting individual student needs in other ways. EL services are provided to students by either an EL endorsed teacher, a bilingual aide, or a combination of the teacher and the aide.

Any students whose parents indicate that their child has been exposed to a second language on the enrollment form will be screened to see if they qualify for support from the EL program. Parents whose children qualify will be notified. Students remain in the EL program until they meet the criteria for exiting. That criterion includes good grades and proficiency on the state assessment.

PHYSICAL EDUCATION

All kindergarten through fifth grade students participate in instructional physical education. Appropriate clothing for physical activity should be worn on these days. Athletic shoes are required. These are defined as regular laced/Velcro athletic shoes that provide proper support, cushioning, and traction for safety reasons. All medical problems should be reported to the school nurse or the PE teacher.

MUSIC

All kindergarten through fifth grade students participate in music instruction. Movement, speech, singing, listening, and instrument playing are integrated to teach the elements of music. The USD 475 music curriculum guide, based on the National Music Standards, is the basis for music instruction.

LIBRARY

Students are encouraged to read books from our Library Media Center. Books may be checked out for two weeks' time. Kindergarteners are allowed one book at a time, and first-fifth graders may check out two books at a time. Students will be provided time in the school day for check out. Additionally, classroom teachers collaborate with our Library Media Specialist to create integrated library lessons. In the event that a book is damaged, send it back to the library as soon as possible. Often, we can make repairs. If a book is lost or destroyed, parents are responsible for paying the fee. The charge for a lost/damaged hardback book is \$12.00. Lost and damaged paperback books/magazines incur a charge of \$3.50.

REPORT CARDS

Report cards will be issued four times during each school year at 9-week intervals. Report cards will be distributed at parent/teacher conferences and/or sent home with students. State, district, and building report cards can be found at <http://ksreportcard.ksde.org/>.

TITLE I PROGRAM AND RESOURCES

Purpose – The purpose of Title I is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and assessments.

Required Components of a Title I Program – Under Section 1114(b)(1) of Title I, a school-wide program must include the following eight components:

1. **A comprehensive needs assessment** of the entire school that is based on information on the performance of children in relation to the state content and student performance standards.
2. **School-wide reform strategies** that –
 - Provide opportunities for all children to meet the state's proficient and advanced levels of student performance standards.
 - Are based on effective means of improving children's achievement.
 - Use effective instructional strategies that –

- Increase the amount and quality of learning time, such as extended school year, before- and after-school, and summer school programs.
 - Help provide an enriched and accelerated curriculum.
 - Meet the educational needs of historically underserved populations, including girls and women.
 - Address the needs of all children in the school, but particularly the needs of children of target populations of any program that is included in the school wide program, **and** address how the school will determine if these needs are met. These programs may include counseling and mentoring services, college and career preparation, such as college and career guidance, services to prepare students for school-to-work transition, and the incorporation of gender equitable methods and practices.
 - Are consistent with, and are designed to implement, the state and local improvement plans, if any, approved under Title III of Goals 2000.
3. Instruction by **highly qualified professional staff**.
 4. **Professional development** for teachers and aides, and where appropriate, pupil services personnel, parents, principals, and other staff to enable all standards. (In accordance with sections 1114(a)(5) and 1119 of Title I).
 5. Strategies to increase parental involvement, such as family literacy services.
 6. Strategies for assisting preschool children in the transition from early childhood programs, such as Head Start and Even Start, to local elementary school programs.
 7. Steps to include teachers in the decisions regarding the use of assessments.
 8. Activities to ensure that students who experience difficulty mastering any of the state's standards during the school year will be provided with effective, timely additional assistance. Assistance must include:
 - Measures to ensure that student's difficulties are identified on a timely basis and to provide sufficient information on which to base effective assistance.
 - To the extent the school determines it to be feasible using Title I, Part A funds, periodic training for teachers in how to identify difficulties and to provide assistance to individual students.
 - For any student who has not met the standards, teacher-parent conferences.

Information regarding teacher qualifications can be obtained by contacting:

Geary County USD 475 Human Resource Services
 Mary E. Devin Center for Educational Support
 123 N. Eisenhower Junction City, KS 66441
 (785) 717-4000

For information regarding other Title I issues, please contact:

Geary County USD 475 Executive Director of Student Support Services
 Mary E. Devin Center for Educational Support
 123 N. Eisenhower Junction City, KS 66441
 (785) 717-4000

<http://www.kpirc.org/>

The Kansas Parent Information Resource Center (KPIRC), federally funded under Title V of No Child Left Behind, is the official Parent Information Technical Assistance Center of the state of Kansas. KPIRC promotes meaningful parent involvement at all levels of education and provides information and resources to help parents, educators, and other organizations promote the educational success of every Kansas child.

SCHOOL GUIDELINES

BREAKFAST AND LUNCH ACCOUNT

Each child participating in the food service program will be issued a student account number. These numbers will be assigned to them for the entire time they are enrolled in USD 475. The account will act like a bank account, adding to the account each time money is received and subtracting from the account each time the child eats a meal. Parents are expected to keep a positive balance in their child's account. You may make deposits online using your Skyward account or send payment to school with your child. If you send check/money to be deposited for more than one child, please send a note or use the Memo section of your personal check to clarify. Please put all money/checks in a sealed envelope with the child's name and purpose for the money clearly marked on the outside of the envelope. You may also come into the office to get assistance if needed.

School meals follow federal guideline standards. Menus are sent home on a monthly basis and can be accessed on our district website (www.usd475.org).

Breakfast – A breakfast program is available to students in Kindergarten through Grade 5. Breakfast is served daily from 7:40 to 7:55. Full price is \$2.00 and reduced-price breakfast is \$.30. No outside breakfast is allowed to be brought into the cafeteria.

Lunch – A hot lunch program is available to students in Kindergarten through Grade 5. Children may participate in the lunch program or bring a sack lunch from home. The cost of a student lunch is \$2.85 for full price and \$.40 for reduced. An adult lunch costs \$4.85.

Sack lunches should be placed in a small lunch sack or lunch box. Make an effort to pack a meal for your child that contains good nutritional value. If school staff determines that a home lunch is not sufficient, they may provide the child with a school lunch. If this were to occur, staff would notify parents and explain the circumstances.

Please do not send pop/soda. If you bring a meal from outside (i.e. McDonald's) and plan to eat with your child as a special occasion, for example a birthday lunch or a grandparent visit, you may bring a soda for your child. Outside of this type of situation, there will be no exceptions. Your child may purchase a milk for \$.50 or bring juice or water in their lunch bag. It is a district policy that the student must have money in their account to purchase the milk or bring \$.50 at the time of the purchase.

In the case you would like to eat breakfast or lunch with your child, special permission will be granted for occasions as mentioned above. Please notify the office at least 24 hours in advance so we can notify our central kitchen of the proper meal count and prepare our lunch staff to expect visitors.

SNACKS AND WATER BOTTLES

Your child may have a snack time during the school day. If you send your child to school with a snack, please ensure it contains some nutritional value. Sugary snacks should be avoided. Candy and gum are not allowed. Some examples of appropriate snack items include pretzels, crackers, cheese, granola bars, fruit, yogurt, etc. Snacks are not provided by the school.

All students are asked to purchase a non-glass water bottle as part of the school supply list. This water bottle will remain in the classroom and can be accessed throughout the day and refilled as needed to ensure our students are staying hydrated. Water is the only beverage that is allowed

in the classroom. If other beverages are brought into the classroom, staff may ask students to replace the beverage with water. Students are encouraged to take their water bottle home at the end of the week so it can be washed.

TELEPHONE CALLS/CELL PHONES

Students' use of the telephone will be limited to emergency use and school business. Parents are encouraged not to call and ask to speak to their child during class time unless it is an emergency. Messages can be left with the secretary or principal to be given to the student. Parents are encouraged to make after school arrangements with their child before school begins. Cell phones must be kept off in a student's backpack and used only when permission has been obtained from the classroom teacher or the principal. In the case that a student violates this practice on multiple occasions, cell phones may be required to be checked in/out at the office to start/end the day.

LOST AND FOUND

A lost and found box for clothing is located in the cafeteria. More valuable items such as electronics, glasses, jewelry will be kept in the office. Students and parents are encouraged to check the lost and found before/after school or during other visiting times (i.e., school events, parent-teacher conferences, etc.). Please ensure that all personal belongings are marked with your child's name. Items not claimed after a sustained period will be donated to local agencies.

STUDY/FIELD TRIPS

Study trips will take place throughout the year. Parent notification will be made prior to the trip. Parents may attend field trips, however, cannot ride the school bus with their child. Siblings should not attend field trips.

SCHOOL CELEBRATIONS/BIRTHDAYS

Parents are welcome to assist and/or join classroom celebrations. Students may bring birthday treats at a time that is convenient for the parent and teacher. Students with summer birthdays may make special arrangements if they would like to bring in treats. Prior arrangements for all birthday treats/celebrations should be made with the classroom teacher. Treats and party invitations must include one for each classmate. Treats should be store bought and sealed prior to arriving in the classroom. Party invitations for only a selected few classmates must be handled away from school.

PARENT INVOLVEMENT

Parents at Grandview have many opportunities to be involved in their child's education. We will have scheduled events throughout the year to encourage family involvement. The purpose of these events is to build strong relationships with our families and community, and to educate families on the instructional goals and expected behavioral outcomes for our students. Early in the year, families will meet the teacher at our Open House event (Sneak-a-Peek) and have an opportunity to learn lots of information at our Parent Orientation Night. Other parent education events and family fun nights are planned by our Family Involvement committee and held throughout year.

PARENT-TEACHER CONFERENCES

Parent-Teacher Conferences are held two times a year. Once in the Fall, and once in the Spring. Parents are always invited and encouraged to visit the classrooms more often, as long as they schedule these meetings with the classroom teacher in advance.

SITE COUNCIL

Grandview's Site Council will meet four times throughout the year. Members of the council include parents, staff members, community members, and other school personnel. Members of the Site

Council and building staff will share the school's performance and review the school improvement plan. Building programs, procedures, and initiatives will also be discussed. Ideas, suggestions, and concerns of this group help ensure we are providing the best learning environment possible for students to be successful. If you are interested in serving on Site Council, please contact the principal.

STUDENT INTERVENTION TEAM (SIT) MEETINGS

SIT Meetings occur monthly to determine which students are not meeting grade level expectations and may be in need of additional support with academics, behavior, or both. Parents will be invited to attend SIT meetings regarding their child. Attendance may be in-person or via conference call. Parent involvement is encouraged as parents know their child best and their input is extremely valuable to the team. In the event you cannot attend the SIT meeting, notes will be sent home in a timely manner.

NEWSLETTERS

A monthly newsletter is sent out through the office. These newsletters provide grade level updates and various reminders of monthly activities. Classroom teachers may choose to send out a newsletter of their own.

HEALTH SERVICES AND SCREENINGS

ILLNESS

If your child becomes ill at school, you will be contacted. If you cannot be reached, the person(s) designated as your emergency contacts will be notified. Any child with a fever of 100 degrees or above must be sent home. Students are kept in the nurse's office until the parents/emergency contacts are located. Children should be fever free, without medication, for 24 hours before returning to school.

MEDICATION

All medication must be sent to school in the original pharmacy container with the child's name, dosage, and type of medication clearly noted. Parents are encouraged to ask for a second bottle of medication to be kept at school. Medicine must be brought to the school nurse and the school district medication form needs to be filled out in the office. Over the counter medications may be dispensed only when prescribed by a physician.

HEALTH ASSESSMENTS

Every student, age eight or under, entering a Kansas school for the first time, must present the results of a physical within 90 days of enrollment. Parents are encouraged to secure appointments promptly.

IMMUNIZATIONS

Proof of immunizations must be presented to school personnel at the time of enrollment. This means that the age-appropriate immunizations must have been completed prior to the child's attendance.

SCREENINGS

Screenings are conducted annually for vision and hearing. If a screening indicates the need for further examination, the parents will be notified.

The following screenings are conducted annually:

- Vision: K-5 students
- Hearing: Kdg, 1st, 2nd, and 4th grade students, new students, and students on IEPs
- Dental: Preventative dental health education which emphasizes brushing flossing, and proper nutrition is presented during the school year. Konza Dental will provide dental screenings for all students unless parents choose to opt out. Follow-up services will be recommended, and parents can sign up to have these services performed at school.

USD 475 GEARY COUNTY SCHOOLS FAMILY HANDBOOK

Thank you for taking the time to familiarize yourself with the information in our Grandview Family Guide. More information on district policies can be found in the USD 475 Family Handbook located on the USD 475 website. If you have any questions regarding the information in this guide, please do not hesitate to contact the building principal by email or through the office by phone.

Mallory Larsen, Principal, Grandview Elementary School – email: mallorylarsen@usd475.org