

For Scoir Connected Students: Requesting Transcripts

Please note: You as a student will not be able to access your transcript in Scoir, only your counselor can.

In Scoir, you do NOT need to request a transcript; **moving a college to the Applying or Applied column of your My Colleges list is what will alert your counselor that a transcript is required.** Your counselor will be notified of what documents are required for this college, and will be able to send forward your transcript if it is required.

Please ensure that you have submitted your application via your preferred method before marking a college as **Applied**.

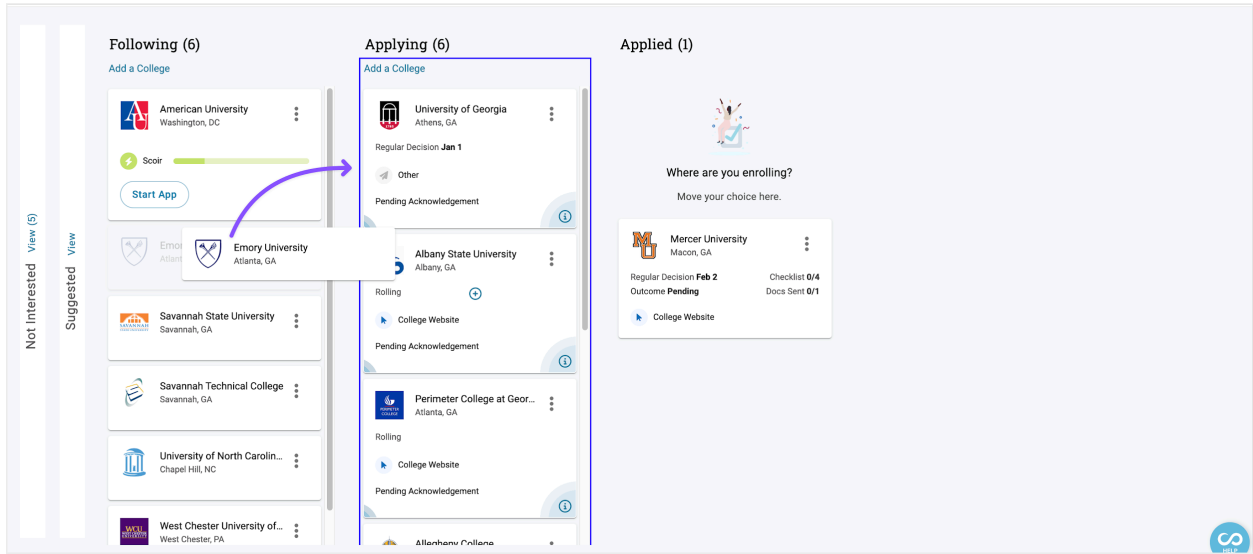
How do I request a transcript?

You do not request transcripts in Scoir. Moving a college to the **Applying** or **Applied** column of your **My Colleges** list will trigger the request on your behalf to your counselor in Scoir automatically.

Go to your **My Colleges** list.

The screenshot displays the SCOR 'My Colleges' dashboard. At the top, there is a search bar and navigation icons for Home, Discover, My Colleges, Messages, and a profile menu. Below the navigation is a secondary search bar and buttons for 'Update Top Choices', 'Application Documents', 'Sort: Deadline', and a download icon. The main content area is divided into three columns: 'Following (6)', 'Applying (6)', and 'Applied (6)'. Each column has an 'Add a College' button. The 'Following' column lists colleges like Pennsylvania State University, SUNY at Binghamton, Saint John Fisher College, Scior University, and University of Chicago. The 'Applying' column lists University of Rochester, North Carolina State University, and Villanova University. The 'Applied' column features a 'Where are you enrolling?' section and lists University of South Carolina and The University of Texas at Austin. A sidebar on the left offers 'Not Interested' and 'Suggested' filters. A 'HELP' icon is visible in the bottom right corner.

Navigate to your **Following** column. Click on the college you are **Applying** or have **Applied** to, and move/drag it to the appropriate column. Or, you can click the **+Add a College** button to add a college if it is not already in your **Following** column.



Once you move the college to the **Applying** or **Applied** column, you will be prompted to provide additional information.

How are you applying?

Application Method

Scoir Common App College Website Other

First Year Deadlines

Early Decision
November 15 Early Decision II
January 15 Regular Decision
January 15

Transfer Deadlines

Spring Transfer
November 1 Fall Transfer
March 15

Cancel

If you are applying or have applied using an application method other than Scoir, you'll need to provide an email address that's associated with that application account. This allows us to link this email address to any supporting documents that Scoir sends to the college to ensure the materials get connected with your app.


If you're applying via Common App, you can enter your Common App ID (CAID) here too to help with document matching. The CAID should be in an 8-digit numeric format.

How are you applying?

Application Method

Common App College Website Other

Common App ID

CAID 

First Year Deadlines


Rolling

Transfer Deadlines


SAT/ACT Reporting

I intend to apply Test Optional and will not be reporting SAT/ACT scores to this college

Email used for application

Email address * 

Please provide the same email address that you're using for your application account.

 Colleges will use this email to connect your documents to your application, so be sure to enter the correct email above.

[Cancel](#)

By moving this college into the **Applying** or **Applied** column, your counselor will be prompted within their Scoir accounts to send any application-related documents, including transcripts, on your behalf.