



July 03, 2024

Chicago City Day School  
541 W. HAWTHORNE PLACE  
CHICAGO, IL 60657  
US

## Here are the requested deposit instructions.

Dear Chicago City Day School ,

This letter contains the deposit instructions for depositing cash and/or stock to your Schwab account. Clients may request to make a transfer of assets (stocks, bonds, mutual funds, etc.) from their accounts at Schwab to an individual or a charitable account held at Schwab or another financial institution. When transferring from outside of Schwab, clients can provide their own Letter of Authorization with the following information:

- Schwab account registration, account name and account number containing the securities and/or cash to be gifted.
- Security name, symbol, and exact total number of shares (including specific tax lots if requested), or if cash, the exact amount (all securities gifts must be made in shares, not dollars).
- Name and address of the charity, along with a contact name and telephone number for the charitable organization or the name and address of the individual receiving the gift.
- Client signature and date.
- Full Trading Authority (FTA), Full Power of Attorney (FPOA), Limited Trading Authority (LTA), and Limited Power of Attorney (LPOA) are not authorized to sign for transfer of securities.
- Whether the client wants their identity made known to the charity/ recipient.
- The client may provide instructions to make an anonymous delivery for Depository Trust Company (DTC) transfers only.
- The name and account number at the contra firm, DTC number, and any special handling instructions (not all firms can hold mutual funds--please confirm asset acceptability and delivery instructions with the receiving firm).

- If ordering out physical certificates (as is the case with all restricted stock gifts): The Social Security Number and/or Taxpayer ID of the gifted party or charitable organization and a physical delivery address.

Clients may return the LOA via mail, fax, or secure messaging.

Re-register assets and/or make check payable to:

Charles Schwab & Co., Inc.

FBO: Chicago City Day School

Account number: 8454-0590

P.O. Box 982600

El Paso, TX

**Express mail delivery:**

Charles Schwab & Co., Inc.

El Paso Operations Center

1945 Northwestern Drive

El Paso, TX 79912-1108

**DTC delivery:**

Charles Schwab & Co., Inc.

DTC clearing number: 0164, code 40

**Wire instructions:**

Citibank N.A.

111 Wall Street

New York, NY 10043

ABA Number 021000089

FBO: Charles Schwab & Co., Inc.

Account Number :4055-3953

For the account of: Chicago City Day School

Account number: 84540590

**Schwab's Tax ID Number:**

94-1737782

Charles Schwab Bank, SSB, Charles Schwab Premier Bank, SSB, Charles Schwab Trust Bank, and Charles Schwab & Co., Inc. are separate but affiliated companies and subsidiaries of The Charles Schwab Corporation. Investment products are offered by Charles Schwab & Co., Inc. (Member SIPC). Charles Schwab & Co., Inc. does not solicit, offer, endorse, negotiate, or originate any mortgage loan products and is neither a licensed mortgage broker nor a licensed mortgage lender. Home lending is offered and provided by Rocket Mortgage, LLC, Equal Housing Lender. Rocket Mortgage, LLC is not affiliated with The Charles Schwab Corporation, Charles Schwab & Co., Inc., Charles Schwab Bank, SSB, Charles Schwab Premier Bank, SSB, or Charles Schwab Trust Bank. Deposit and other lending products and services are offered by Charles Schwab Bank, SSB, Member FDIC and an Equal Housing Lender, Charles Schwab Premier Bank, SSB, and Charles Schwab Trust Bank, Members FDIC. Investment Products: Not FDIC-Insured | No Bank Guarantee | May Lose Value

Please note: This letter is for informational purposes only and is not an official record of the account.

**Thank you for choosing Schwab.** We appreciate your business and look forward to serving you in the future. If you have any questions, please call me or any Client Service Specialist at (800) 435-9050.

Sincerely,

*Amber Johnson*

Amber Johnson  
Specialist, CS&S Partner Support  
[amber.johnson@schwab.com](mailto:amber.johnson@schwab.com)

500 Maryville University Drive

Saint Louis, MO 63141