

Saucon Valley School District

Regular Meeting of the Board of Education

September 24, 2019 – 7 pm

High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6 pm – Executive Session for the purpose of personnel.

- I. **Call to the Order** – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – September 24, 2019 – Personnel
- VI. **Approval of Minutes** – September 10, 2019
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Student Representative Report – Paige Penizotto
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$461,661.93
- B. Cafeteria Expenditures – \$22,843.39
- C. Health Benefits – \$360,938.46
- D. Capital Projects – \$624,489.75

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – None
- E. Middle School Activity Report – August 31, 2019
- F. High School Activity Report – August 31, 2019

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report.

AGENDA ITEMS

A. Education

Items/Projects for Discussion

None

Recommendations for Approval

Second and Final Reading of Policies

- 1. Approve the second and final reading for the following policies:

003 – Functions

004.1 – Student Representation

004.2 – Ethics Act and Conflict of Interest

2019-20 Calendar Change – High School Only

2. Approve Friday, May 1, 2020 as a half day for high school ONLY on the 2019-20 school calendar.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel**Items/Projects for Discussion**

None

Recommendations for Approval**Support Staff Resignations**

1. Approve the support staff resignations:
George Hahalis, bus driver effective September 16, 2019
Kate Kucher, special education secretary, effective September 16, 2019

Supervisor of Campus Operations Appointment

2. Approve John McCabe as Supervisor of Campus Operations beginning September 30, 2019 or when all employment paperwork is received. His salary will be \$101,000 (will be prorated for the 2019-20 school year) and is entitled to all benefits per the current Act 93 benefits and compensation plan. Mr. McCabe is replacing Wally Zimpfer, who is retiring.

District Data/PIMS Coordinator Appointment

3. Approve Vafa Azadi as District Data/PIMS Coordinator beginning when all employment paperwork is received. His salary will be \$65,000 (will be prorated for the 2019-20 school year) and is entitled to all benefits per the current Act 93 benefits and compensation plan. Mr. Azadi is replacing Sharon Shipe, who resigned.

Additions to the Substitute List

4. Approve the following 2019-20 substitute teachers:
Rosemarie Wingertzahn – Emergency School Nurse

Conference/Travel Request

3. Approve the attached conference/travel requests

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion and Possible Resolution

- A. Facility Committee Report from September 18, 2019.

Recommendations for Approval

Obsolete

- 1. Approve the attached list of obsolete items.

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance

Items/Projects for Discussion

None

Recommendations for Approval

HS Yearbook Contract

- 1. Approve the attached contract with Herff Jones for the 2019-2020 High School Yearbook pending final review and approval from the solicitor.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach - SV Partnership – Michael Karabin and Mark Sivak

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. New Business

M. Old Business

XIII. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

October 8, 2019 – 7 pm –Business Meeting – Audion

October 22, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 10, 2019 in the High School Audion. Present were Directors Susan Baxter, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Directors Edward Andres and Cedric Dettmar were absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** - 7:00pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
7-present, 2-absent (Andres & Dettmar)
- IV. **Motion to Approve Agenda** - Director Sivak, seconded by Director Eichfeld moved to approve the Agenda. Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)
- V. **Announcement of Executive Session** – September 10, 2019
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Eichfeld moved to approve the minutes of August 27, 2019. Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)
- VII. **Recognition** –
 - A. Advanced Placement Scholars – Tami Gary
12th grade AP Scholars - Ferris Abu-Ghosh, Megan Freed, Katherine French, Mia Lloyd, Jarred Reccek, Brooke Riefenstahl
12th Grade AP Scholar with Honor – Allison Martins, Keegan Maykut, Maddie Schaffer, Cecilia Zimmerli
12th Grade AP Scholars with Distinction – Sarah Duffy, Chase Fong, Megan Gatchel, Evangelos Hahalis, Audrey Holland, Serafina Johnstone, Sydney Oskin, Nayana Pandey
11th Grade AP Scholars - Kayra Harrington, Anna Inglis, Kyle Kerr, Ryan Kerr, Maisie Leidich, Madeline Lohr, Sara Manton, Gabrielle McCabe, Zachary Mikuta, Nicholas Morawski, Emma Patterson, Monem Rizvi, Bailey Smith, Camryn Zavacky
11th Grade AP Scholars with Honor – Seran Goudsouzian, Kennedy Morgan, Hannah Pandey
11th Grade AP Scholar with Distinction – Laura Gayanova
- VIII. **Presentation** –
 - A. High School Student Representative Report – Paige Penizotto
Grace Albano was reporting for Paige. The Panther Café is opening on Thursday. The next football game is on Thursday, September 12th. The Marching Band participated in the Penn State “Blue Band Jam” and the “Philly Band Night” at Citizens Park. Freshman Orientation went well, with over 20 clubs being represented.
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent* Dr. Butler reported that Middle School “Back to School Night” was held last night and the Elementary School is having theirs tonight. The High School will have theirs on September 18th.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$1,081,831.04
- B. Cafeteria Expenditures – \$11,840.20
- C. Health Benefits – None
- D. Capital Projects – None

- 1. Approve the above presentation of bills.

Director Eichfeld, seconded by Director Sivak moved to approve the Presentation of Bills. Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity – None
- B. Condensed Board Summary Report – None
- C. Capital Project Finance Report – None
- D. Budget Transfers – None
- E. Middle School Activity Report – July 31, 2019
- F. High School Activity Report – July 31, 2019

- 1. Approve the above Treasurer’s Report.

Director Eichfeld, seconded by Director Sivak moved to approve the Treasurer’s Report. Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)

A. Education

- 1. Approve the Letter of Agreement between SVSD and Colonial IU20 to provide Title IIA services in accordance with ESSA non-public requirements for Title IIA programs and services at participating non-public schools.

Director Sivak, seconded by Director Miller moved to approve Education Item #1. Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)

B. Personnel

- A. Congratulate the following professional on receiving tenure on September 1, 2019.

Tracy Mullen

- 1. Approve the following 2019-20 homebound instructors. Salary is \$40 per hour.

Theresa Andreucci	Martin Lewis
Vivian Demko	Ryan McCann
Kaitlyn Dennington	Tammy Miller
Scott Guidos	Chad Shirk
Amy Kozel (1 st Semester Only)	Sarah Thatcher

2. Approve Kelly Miller as a substitute cafeteria monitor at an hourly rate of \$9.99, on a call as needed basis, no benefits, effective September 11, 2019.
3. Approve the following 2019-20 substitute teachers:
Hailey Adamczyk – K-4 Elementary, K-8 Special Education
Tricia Andree – Emergency School Nurse
Heather Logan – Emergency School Nurse
4. Approve the attached 2019-20 Saucon Valley Recreational Swim Membership “Hours & Fees” & “Staff List”, effective September 16, 2019.

Director Sivak, seconded by Director Miller moved to approve Personnel Items #1 – 4.
Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)

5. Approve the attached conference/travel requests

Director Miller, seconded by Director Sivak moved to approve Personnel Item #5. Vote:
7-yes, 0-no, 2-absent (Andres & Dettmar)

C. Facilities

A. Facility Committee Report from August 21, 2019.

1. Approve the attached list of Surplus/Obsolete items.
2. Approve the estimate from B & B Electrical Contractors, Inc. for the repair/maintenance of the stadium tower lights.

Director Sivak, seconded by Director Miller moved to approve Facilities Items #1 & 2.
Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)

D. Finance

1. Approve the contract with VHS, Inc for 10 student seats with a cost of \$425 per student.

Director Miller, seconded by Director Sivak moved to approve Finance Item #.
Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)

E. Community Outreach

F. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

G. Colonial Intermediate Unit – *Sandra Miller*

H. PSBA – Mark Sivak and Sandra Miller

- 1. Approve slate of officers per board ballots.

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business – Director Eichfeld asked about who would check the Environmental Education center for Spotted Lantern Fly eggs. He thought it would be a good activity for the Environmental Education classes.
 Director Karabin commented that the Saucon Valley Partnership is having a meeting tomorrow where they will be getting the demographic information for the area.
 Director Pakzad asked when the May PSSA test results will be available for the parents. He also wanted to know if we are doing any public outreach about vaping.

M. Old Business

XIII. Citizen’s Inquiries and Comments – None

XIV. Announcements

Future Meetings ~

September 24, 2019 – 7 pm –Business Meeting – Audion

October 8, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Eichfeld, seconded by Director Sivak moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Andres & Dettmar)

7:57pm

ATTEST: _____

Secretary

President

Fund Accounting Check Summary

PLGIT GENERAL - From 09/06/2019 To 09/19/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0052990	EPIC TOURS, LLC.	CONTRACTED CARRIERS.....		1,499.00
0052991	PERKIOMEN TOURS AND TRAVEL	CONTRACTED CARRIERS.....		875.00
0052992	AMAZON		58.99
0052993	C.J. WAGNER BOWLING SUPPLIES		141.17
0052994	JOHNSON CONTROLS FIRE PROTECTION LP		2,361.99
0052995	PARKLAND SCHOOL DISTRICT		3,319.00
0052996	PENNSYLVANIA VIRTUAL CHARTER		6,163.52
0052997	TRANE U.S., INC.		63.00
0052998	ADAMS, JON	OTHER PROFESSIONAL SVC.....		74.00
0052999	Cheryl Lozier	OTHER PROFESSIONAL SVC.....		111.00
0053000	KEITER, JACK W.	OTHER PROFESSIONAL SVC.....		74.00
0053001	ROBERTA NICHOLAS	OTHER PROFESSIONAL SVC.....		111.00
0053002	CARLOS A. ROMERO	OTHER PROFESSIONAL SVC.....		62.00
0053003	GERHART, DONALD	OTHER PROFESSIONAL SVC.....		74.00
0053004	KAREN PAMMER	OTHER PROFESSIONAL SVC.....		71.00
0053005	KIM BEIDLEMAN	OTHER PROFESSIONAL SVC.....		74.00
0053006	LABELLA, JOSEPH	OTHER PROFESSIONAL SVC.....		71.00
0053007	LAKESHORE LEARNING MATERIALS	GENERAL SUPPLIES.....		47.49
0053008	MATTHEW BLAZURE	OTHER PROFESSIONAL SVC.....		62.00
0053009	THE CENTER FOR NEUROPSYCHOLOGY & COUNSELING	OTHER PROFESSIONAL SVC.....		4,580.00
0053010	WORLD HISTORY ASSOCIATION	DUES & FEES.....		160.00
0053011	FREDERICKS, MICHAEL	OTHER PROFESSIONAL SVC.....		96.00
0053012	FREEMAN, JOSEPH T.	OTHER PROFESSIONAL SVC.....		78.00
0053013	HANEY, JAMES L.	OTHER PROFESSIONAL SVC.....		96.00
0053014	JACKSON GEHMAN	OTHER PROFESSIONAL SVC.....		62.00
0053015	KATHERINE CRISCUOLO	OTHER PROFESSIONAL SVC.....		91.00
0053016	Michael R. Smith	OTHER PROFESSIONAL SVC.....		74.00
0053017	Patricia Lorenzo	OTHER PROFESSIONAL SVC.....		91.00
0053018	SCHAFFER, BARRY P.	OTHER PROFESSIONAL SVC.....		96.00
0053019	STEINER, DAVE	OTHER PROFESSIONAL SVC.....		74.00
0053020	VITOR VICENTE	OTHER PROFESSIONAL SVC.....		62.00
0053021	DARREN SIMMERS	OTHER PROFESSIONAL SVC.....		74.00
0053022	ENDY, JOHN L.	OTHER PROFESSIONAL SVC.....		62.00
0053023	NEIL BENNETT	OTHER PROFESSIONAL SVC.....		62.00
0053024	SEJDIC, FAHRUDIN	OTHER PROFESSIONAL SVC.....		74.00
0053025	AMERICAN SCHOOL COUNSELOR ASSOCIATION	DUES & FEES.....		189.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/06/2019 To 09/19/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00053026	BROADHEAD, JOAN B.	MISC EXPENDITURES.....		500.00
00053027	Cavalcade of Bands	DUES & FEES.....		300.00
00053028	DUDASH, LYNDA	MISC EXPENDITURES.....		500.00
00053029	HAYNES, DAVID L.	OTHER PROFESSIONAL SVC.....		80.20
00053030	JANICE McKELLIN	OTHER PROFESSIONAL SVC.....		78.00
00053031	Jamie Heydt	OTHER PROFESSIONAL SVC.....		96.00
00053032	PMEA	DUES & FEES.....		160.00
00053033	SCHNEIDER JR, ALBERT E.	MISC EXPENDITURES.....		250.00
00053034	z Labs	EDUC SOFT & LIC.....		250.00
00053035	ABA SUPPORT SERVICES, LLC	OTHER PROFESSIONAL SVC.....		3,110.00
00053036	AHOLD FINANCIAL SERVICES	GENERAL SUPPLIES.....		73.71
00053037	AMAZON	BOOKS AND PERIODICALS.....	GENERAL SUPPLIES.....	1,409.38
00053038	BEHAVIORIAL HEALTH ASSOCIATES	PROF ED SRV OTHR ED AG.....		121.80
00053039	BAVTS	TUITION TO AREA VO-TECH.....		30,722.00
00053040	CENTRAL SUSQUEHANNA INTERMEDIATE UNIT	OTHER PROFESSIONAL SVC.....		24,200.60
00053041	CHRIN HAULING, INC	DISPOSAL SERVICES.....		1,967.84
00053042	CINTAS CORPORATION-#101	LAUNDRY/LINEN/DRY CLEAN.....		30.00
00053043	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PA CHARTER.....		6,343.54
00053044	THE COLLEGE BOARD	DUES & FEES.....		400.00
00053045	COMMONWEALTH CHARTER ACADEMY	TUITION TO PA CHARTER.....		26,572.25
00053046	COMMUNICATION SYSTEMS, INC.	REPAIRS & MAINT SVCS.....		295.00
00053047	COOPER ELECTRIC SUPPLY CO.	GENERAL SUPPLIES.....		78.53
00053048	Carousel Digital Signage	EDUC SOFT & LIC.....		2,148.00
00053049	DANIEL C. KIRIPOSKI, INC.	RENTAL OF EQUIPMENT.....		551.25
00053050	DIEHL, PAT	DUES & FEES.....		98.50
00053051	EAST PENN BUSINESS MACHINES	GENERAL SUPPLIES.....		1,119.00
00053052	EBSCO INFORMATION SERVICES	BOOKS AND PERIODICALS.....		302.51
00053053	J.C. EHRlich CO., INC.	REPAIRS & MAINT SVCS.....		195.00
00053054	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION TO PA CHARTER.....		5,027.74
00053055	Everyday Speech C/O Cal Brunell	EDUC SOFT & LIC.....		399.98
00053056	FITNESS HEADQUARTERS	OTHER PROFESSIONAL SVC.....		600.00
00053057	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS AND PERIODICALS.....		1,224.93
00053058	FOLLETT SCHOOL SOLUTIONS,	EDUC SOFT & LIC.....		4,071.37

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/06/2019 To 09/19/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
	INC.			
00053059	GIPPER	OTHER PROFESSIONAL SVC.....		450.00
00053060	GRAINGER	GENERAL SUPPLIES.....		883.87
00053061	HOUGHIN MIFFLIN HARCOURT PUBLISHING CO.	GENERAL SUPPLIES.....		2,193.32
00053062	INTERSTATE BATTERY OF ALLENTOWN	GENERAL SUPPLIES.....		419.90
00053063	J.W. PEPPER & SON INC.	GENERAL SUPPLIES.....		102.97
00053064	JOHNSON CONTROLS	REPAIRS & MAINT SVCS.....		7,330.20
00053065	JOHNSTONE SUPPLY	GENERAL SUPPLIES.....		74.62
00053066	JUNIOR LIBRARY GUILD	BOOKS AND PERIODICALS.....		1,435.70
00053067	LEHIGH VALLEY ACADEMY CHARTER SCHOOL	TUITION TO PA CHARTER.....		44,311.52
00053068	LEHIGH VALLEY INTERSCHOLASTIC	DUES & FEES.....		225.00
00053069	LOWE AND MOYER GARAGE, INC.	GENERAL SUPPLIES.....		1,339.41
00053070	LOWE'S	GENERAL SUPPLIES.....		24.29
00053071	PERFORMANCE HEALTH SUPPLY	GENERAL SUPPLIES.....		66.51
00053072	MICROBAC LABORATORIES, INC.	REPAIRS & MAINT SVCS.....		56.89
00053073	MORAVIAN ACADEMY ATHLETICS	DUES & FEES.....		130.00
00053074	THE MORNING CALL, INC.	ADVERTISING.....		91.39
00053075	MPS	EDUC SOFT & LIC.....		3,612.23
00053076	NAPA AUTO PARTS-HELLERTOWN	GENERAL SUPPLIES.....		596.92
00053077	NICOLE LOVE	DUES & FEES.....		98.50
00053078	NORTHAMPTON COMMUNITY COLLEGE	TUITION TO COMM COLLEGE.....		23,074.67
00053079	NWCA	DUES & FEES.....		30.00
00053080	PEARSON EDUCATION	BOOKS AND PERIODICALS.....		68.61
00053081	PENN VALLEY CHEMICAL	GENERAL SUPPLIES.....		78.24
00053082	PENNSYLVANIA CYBER CHARTER SCHOOL	TUITION TO PA CHARTER.....		72,528.30
00053083	PIONEER MANUFACTURING CO	GENERAL SUPPLIES.....		1,484.00
00053084	PROQUEST	EDUC SOFT & LIC.....		2,552.34
00053085	Raymond D Gormley	OTHER PROFESSIONAL SVC.....		50.00
00053086	Roberts Oxygen Co., Inc	GENERAL SUPPLIES.....		103.33
00053087	Rug-Ed Products, Inc.	GENERAL SUPPLIES.....		45.40
00053088	SALISBURY TOWNSHIP SCHOOL DIST	TUITION TO OTHER LEA.....		353.04
00053089	SAUCON VALLEY CAFETERIA	MEALS / REFRESHMENTS.....		175.36

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/06/2019 To 09/19/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00053090	SAUCON VALLEY MUSIC	MEALS / REFRESHMENTS.....		100.00
	CONNECTION			
00053091	SAUCON VALLEY SPORTING GOODS	GENERAL SUPPLIES.....		1,610.00
00053092	SCHOOL SPECIALTY	GENERAL SUPPLIES.....		1,006.06
00053093	SCHUYLKILL VALLEY SPORTING	GENERAL SUPPLIES.....		278.10
	GDS			
00053094	SEVEN GENERATIONS CHARTER	TUITION TO PA CHARTER.....		7,386.23
	SCHOOL			
00053095	SHERWIN-WILLIAMS CO.	GENERAL SUPPLIES.....		8.99
00053096	ST. LUKE'S HOSPITAL	D & A SCREENING.....		135.00
00053097	ST. LUKES SPORTS MEDICINE	OTHER PROFESSIONAL SVC.....		15,024.99
00053098	STAVER HYDRAULICS CO., INC.	GENERAL SUPPLIES.....		220.86
00053099	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		189.73
00053100	STRYKER SALES CORPORATION	GENERAL SUPPLIES.....		1,230.00
00053101	DECKER EQUIPMENT	GENERAL SUPPLIES.....		129.80
00053102	TEACHER'S DISCOVERY	GENERAL SUPPLIES.....		398.35
00053103	TELEMEDICINE MANAGEMENT,	GROUP INSURANCE.....		1,505.00
	INC.			
00053104	THE LEHIGH VALLEY CHARTER	TUITION TO PA CHARTER.....		37,306.68
	H.S. FOR THE ARTS, INC.			
00053105	TOUCHMATH ACQUISTION, LLC	GENERAL SUPPLIES.....		988.20
00053106	TRANE U.S., INC.	REPAIRS & MAINT SVCS.....		398.00
00053107	TRIARCO ARTS & CRAFTS	GENERAL SUPPLIES.....		3,737.69
00053108	Teacher Created Resources	GENERAL SUPPLIES.....		547.05
00053109	UNIVERSITY OF OREGON	EDUC SOFT & LIC.....		460.00
00053110	US Food Service	GENERAL SUPPLIES.....		201.17
00053111	VERIZON WIRELESS	COMMUNICATIONS.....		2,238.34
00053112	W.B. MASON, INC		103.80
00053113	WG AMERICA COMPANY	GENERAL SUPPLIES.....		99.88
00053114	BLUE MOUNTAIN SCHOOL		19,828.51
	DISTRICT			
00053115	NORTHAMPTON AREA SCHOOL DIST		1,931.75
00053116	BANNON, BRIAN	OTHER PROFESSIONAL SVC.....		79.00
00053117	DEL PRIORE, MICHAEL	OTHER PROFESSIONAL SVC.....		74.00
00053118	JACKSON GEHMAN	OTHER PROFESSIONAL SVC.....		62.00
00053119	JAMES DOWLING	OTHER PROFESSIONAL SVC.....		74.00
00053120	KONEK, PETER	OTHER PROFESSIONAL SVC.....		79.00
00053121	MITCHELL, JOHN	OTHER PROFESSIONAL SVC.....		79.00
00053122	NELSON, RON	OTHER PROFESSIONAL SVC.....		62.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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Fund Accounting Check Summary

PLGIT GENERAL - From 09/06/2019 To 09/19/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0053123	PANTUSO, GENYA K.	OTHER PROFESSIONAL SVC.....		111.00
0053124	PETER J. JULO, III	OTHER PROFESSIONAL SVC.....		79.00
0053125	RAMIA FERKH	OTHER PROFESSIONAL SVC.....		91.00
0053126	THOMAS CRAMER	OTHER PROFESSIONAL SVC.....		91.00
0053127	WENNINGER, ANNE	OTHER PROFESSIONAL SVC.....		111.00
0053128	WILLIAM C. ENGLER	OTHER PROFESSIONAL SVC.....		79.00
0053129	AHOLD FINANCIAL SERVICES	GENERAL SUPPLIES.....	MEALS / REFRESHMENTS.....	258.97
0053130	AMAZON	GENERAL SUPPLIES.....		180.53
0053131	BAND SHOPPE	GENERAL SUPPLIES.....		1,695.75
0053132	COMMUNICATION SYSTEMS, INC.	REPAIRS & MAINT SVCS.....		1,358.60
0053133	CONTRINO, CARMEN	OTHER PROFESSIONAL SVC.....		62.00
0053134	CREST/GOOD MFG. CO	GENERAL SUPPLIES.....		110.46
0053135	CSONGRADI, EDWARD	OTHER PROFESSIONAL SVC.....		74.00
0053136	DELTA-T GROUP, INC.	OTHER PROFESSIONAL SVC.....		669.24
0053137	EAST PENN BUSINESS MACHINES	GENERAL SUPPLIES.....		118.75
0053138	J.C. EHRlich CO., INC.	REPAIRS & MAINT SVCS.....		195.00
0053139	EMERGENCY SYSTEMS SERVICE CO,	REPAIRS & MAINT SVCS.....		222.00
0053140	GENERAL HEALTHCARE RESOURCES, LLC	OTHER PROFESSIONAL SVC.....		5,402.25
0053141	GLENN R. RISSMILLER	OTHER PROFESSIONAL SVC.....		70.00
0053142	GRAINGER	GENERAL SUPPLIES.....		271.40
0053143	GraceNotes LLC	EDUC SOFT & LIC.....		175.74
0053144	HARGROVE, DANIEL	OTHER PROFESSIONAL SVC.....		62.00
0053145	HAYDEN-McNEIL	BOOKS AND PERIODICALS.....		87.60
0053146	HMS SCHOOL FOR CHILDREN WITH C.P.	APS.....		10,200.00
0053147	HYDRA-NUMATIC SALES CO.	REPAIRS & MAINT SVCS.....		223.00
0053148	IntegraOne	EDUC SOFT & LIC.....		926.33
0053149	JAMF SOFTWARE	EDUC SOFT & LIC.....		18,100.00
0053150	JANICE McKELLIN	OTHER PROFESSIONAL SVC.....		71.00
0053151	JOHNSON CONTROLS	GENERAL SUPPLIES.....		292.00
0053152	Joanne M. Hudak	OTHER PROFESSIONAL SVC.....	TRAVEL.....	2,476.20
0053153	LOWE AND MOYER GARAGE, INC.	GENERAL SUPPLIES.....		502.56
0053154	LEARNING A-Z	EDUC SOFT & LIC.....		599.85
0053155	Lois Pinto	OTHER PROFESSIONAL SVC.....		111.00
0053156	MARTIN JOSEPH KAZIMIR	OTHER PROFESSIONAL SVC.....		74.00
0053157	PERFORMANCE HEALTH SUPPLY	GENERAL SUPPLIES.....		170.37
0053158	MICROBAC LABORATORIES, INC.	REPAIRS & MAINT SVCS.....		56.89

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/06/2019 To 09/19/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00053159	MUSIC & ARTS	GENERAL SUPPLIES.....		405.33
00053160	NAPA AUTO PARTS-HELLERTOWN	GENERAL SUPPLIES.....		96.26
00053161	NASCO SPECIAL EDUCATION	GENERAL SUPPLIES.....		109.63
00053162	NORTHEAST JANITORIAL SUPPLY	GENERAL SUPPLIES.....		2,106.47
00053163	NCS PEARSON, INC.	BOOKS AND PERIODICALS.....		141.25
00053164	PENN VALLEY CHEMICAL	GENERAL SUPPLIES.....		148.72
00053165	RENAISSANCE LEARNING INC.	EDUC SOFT & LIC.....		3,435.00
00053166	RILEY, KENDA	OTHER PROFESSIONAL SVC.....		71.00
00053167	ROBERTA NICHOLAS	OTHER PROFESSIONAL SVC.....		110.00
00053168	ROHRER BUS SALES INC.	GENERAL SUPPLIES.....		134.60
00053169	SCHOLASTIC MAGAZINE	BOOKS AND PERIODICALS.....		208.78
00053170	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		548.00
00053171	SpeechPathology.com	EDUC SOFT & LIC.....		99.00
00053172	TEACHER'S DISCOVERY	BOOKS AND PERIODICALS.....	GENERAL SUPPLIES.....	276.45
00053173	THE CAMPHILL SCHOOL, INC.	TUITION TO NON-PUBLIC.....		9,039.00
00053174	TOMLINSON BOMBERGER	LAWN CARE SERVICES.....		1,966.27
00053175	TuWay Communications	GENERAL SUPPLIES.....		24.00
00053176	U-HAUL	RENTAL OF VEHICLES.....		680.99
00053177	UNIVERSITY OF OREGON	EDUC SOFT & LIC.....		460.00

10-GENERAL FUND 461,611.24

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	461,611.24
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	461,611.24

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

LAFAYETTE GENERAL - From 09/12/2019 To 09/25/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000472	AMBER LEA ZIEMBA SAMS	TRAVEL.....		50.69 ^d
		10-GENERAL FUND		50.69
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		0.00
		Grand Total Direct Deposits:		50.69
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		50.69

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Summary

CAFE - PLGIT - From 09/06/2019 To 09/18/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002952	AHOLD FINANCIAL SERVICES	FOOD.....		13.27
00002953	HAWK ENTERPRISES, INC.	FOOD.....		504.00
00002954	HERSHEY'S CREAMERY COMPANY	FOOD.....		813.60
00002955	K12 SERVICES INC.	OTHER PROFESSIONAL SVC.....		572.57
00002956	KEGEL'S PRODUCE	FOOD.....		377.40
00002957	KEYCO DISTRIBUTORS, INC.	FOOD.....		195.30
00002958	MORABITO BAKING CO.	FOOD.....		512.87
00002959	PENN JERSEY PAPER CO.	GENERAL SUPPLIES.....		802.91
00002960	POCONO MOUNTAIN DAIRIES	MILK.....		1,786.65
00002961	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		127.61
00002962	US Food Service	FOOD.....		17,137.21

50-CAFETERIA 22,843.39

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	22,843.39
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	22,843.39

- Payables within Check * Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

PLGIT HEALTH BENEFIT - From 08/24/2019 To 09/23/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000320	CM REGENT, LLC - SUN LIFE	GROUP INSURANCE.....		3,369.85
00000321	CM REGENT, LLC - SUN LIFE	GROUP INSURANCE.....		5,907.40
*W2918290	DELTA DENTAL	WEEKLY CLAIMS.....		5,767.00
*W2918292	DELTA DENTAL	ADMIN FEES.....		1,436.36
*W2920360	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		82,925.79
*W2922218	SYNCHRONY RX	RX CLAIMS 8/16 - 8/31.....		40,585.62
*W2922220	DELTA DENTAL	WEEKLY CLAIMS.....		4,316.00
*W2922221	SYNCHRONY RX	ADMIN FEES.....		1,731.80
*W2925536	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		64,614.63
*W2925764	DELTA DENTAL	WEEKLY CLAIMS.....		1,264.00
*W2928829	WAGeworks	AUG QUALIFYING EVENTS.....		186.18
*W2928832	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		34,201.84
*W2930960	VISION BENEFITS OF AMERICA	AUGUST CLAIMS.....		2,327.68
*W2930969	DELTA DENTAL	WEEKLY CLAIMS.....		2,966.00
*W2931525	SYNCHRONY RX	RX CLAIMS 9/1 - 9/15.....		44,842.37
*W2933118	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		50,299.78
*W2933136	HIIG UNDERWRITERS AGENCY, INC.	OCTOBER PREMIUM.....		12,420.16
*W2933137	EVOLVE INSURANCE ADVISORS, LLC.	OCTOBER PREMIUM.....		1,776.00

10-GENERAL FUND 360,938.46

Grand Total Manual Checks :	351,661.21
Grand Total Regular Checks :	9,277.25
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	360,938.46

- Payables within Check * Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit C - Credit Card Payment

Cash, Investment and Bond Activity July 31, 2019

CASH ACCOUNTS

	Balance 7/1/19	Earnings/Deposits	Disbursements	Balance 7/31/19
PLGIT PLUS	\$ 22,668.72	\$ -	\$ -	\$ 22,668.72
PLGIT/ICLASS	\$ 8,773,762.82	0.00	5,500,000.00	\$ 3,273,762.82
PLGIT General	\$ 1,523,137.98	\$ 5,979,484.87	\$ 3,740,583.95	\$ 3,762,038.90
PLGIT Salary	\$ 6,888.31	\$ 1,223,726.49	\$ 821,148.65	\$ 409,466.15
PLGIT Health Benefits	\$ 17,830.16	\$ 410,080.77	\$ 410,080.77	\$ 17,830.16
PLGIT Cafeteria	\$ 96,300.32	\$ 227.96	\$ 2,597.98	\$ 93,930.30
Lafayette General	\$ 1,669,644.11	\$ 84,141.09	\$ 80,048.77	\$ 1,673,736.43
Lafayette Tax Collection	\$ -	\$ -	\$ -	\$ -
Lafayette Prepaid Tax	\$ -	\$ -	\$ -	\$ -
Lafayette Flexible Spending	\$ 22,650.82	\$ 7,533.30	\$ 4,549.50	\$ 25,634.62
Lafayette Cafeteria	\$ 24,626.67	\$ 2,031.90	\$ -	\$ 26,658.57
Total Cash Accounts	<u>\$ 12,157,509.91</u>	<u>\$ 7,707,226.38</u>	<u>\$ 10,559,009.62</u>	<u>\$ 9,305,726.67</u>

*Earnings/Deposits includes transfers of \$7,141,340.56 between accounts

**Disbursements includes transfers of \$7,141,340.56 between accounts

INVESTMENT ACCOUNTS

	Balance 7/1/19	Earnings/Deposits	Disbursements	Balance 7/31/19
Cafeteria Certificate of Deposit (Closed Feb 06)	\$ -	\$ -	\$ -	\$ -
PSDLAF	\$ 8,390,127.61	\$ 15,930.81	\$ -	\$ 8,406,058.42
PLGIT / PLUS (61)	\$ 801.64	\$ -	\$ -	\$ 801.64
Total Investment Accounts	<u>\$ 8,390,929.25</u>	<u>\$ 15,930.81</u>	<u>\$ -</u>	<u>\$ 8,406,860.06</u>

	Balance 7/1/19	Earnings/Deposits	Disbursements	Balance 7/31/19
1998 Construction Fund (195-04)	\$ -	\$ -	\$ -	\$ -
G.O. Bonds, Series of 2017 (195-14)	\$ 2,197,966.31	\$ 4,144.39	\$ 803,592.67	\$ 1,398,518.03
2003 Emmaus Bond, Const Fund (195-08)	\$ -	\$ -	\$ -	\$ -
Land Purchase GOB Series 2005 (195-10)	\$ -	\$ -	\$ -	\$ -
GESP Phase II GOB Series 2013A (195-12)	\$ -	\$ -	\$ -	\$ -
Total Bond Issue	<u>\$ 2,197,966.31</u>	<u>\$ 4,144.39</u>	<u>\$ 803,592.67</u>	<u>\$ 1,398,518.03</u>

CAPITAL RESERVE FUND

	Balance 7/1/19	Earnings/Deposits	Disbursements	Balance 7/31/19
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -

UNADJUSTED
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 07/31/2019

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
1000's							
1110	REG PROG ELEM/SECONDARY	19,707,203.00	331,270.43	331,270.43	2.55	173,219.70	19,202,712.87
1100	*TOTALS*	19,707,203.00	331,270.43	331,270.43	2.55	173,219.70	19,202,712.87
1225	SPEECH	363,073.00	3,305.27	3,305.27	1.96	3,829.76	355,937.97
1231	EMOTIONAL SUPPORT	392,763.00	3,315.74	3,315.74	0.84	0.00	389,447.26
1241	LEARNING SUPPORT	5,992,928.00	116,166.38	116,166.38	2.13	11,538.01	5,865,223.61
1243	GIFTED SUPPORT	301,148.00	3,868.13	3,868.13	1.69	1,250.98	296,028.89
1270	MULTI-HANDICAPPED SUPPT	0.00	0.00	0.00	0.00	0.00	0.00
1290	OTHER SUPPORT	124,000.00	0.00	0.00	0.00	0.00	124,000.00
1200	*TOTALS*	7,173,912.00	126,655.52	126,655.52	1.99	16,618.75	7,030,637.73
1390	VOCATIONAL EDUCATION	707,680.00	194,760.36	194,760.36	27.52	0.00	512,919.64
1300	*TOTALS*	707,680.00	194,760.36	194,760.36	27.52	0.00	512,919.64
1410	DRIVERS' EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1420	SUMMER SCHOOL	22,710.00	0.00	0.00	0.00	0.00	22,710.00
1430	HOMEBOUND INSTRUCTION	13,484.00	0.00	0.00	0.00	0.00	13,484.00
1441	ADJ / COURT PLACED PROG	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1480	TITLE I	0.00	0.00	0.00	0.00	0.00	0.00
1490	ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00	0.00
1400	*TOTALS*	36,194.00	0.00	0.00	0.00	0.00	36,194.00
1500	NONPUBLIC SCHOOL PGMS	0.00	0.00	0.00	0.00	0.00	0.00
1500	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
1693	COMMUNITY COLLEGE SPSHP	288,622.00	34,800.67	34,800.67	12.05	0.00	253,821.33
1600	*TOTALS*	288,622.00	34,800.67	34,800.67	12.05	0.00	253,821.33
Major Function - 1000's		27,913,611.00	687,486.98	687,486.98	3.14	189,838.45	27,036,285.57
2000's							
2120	GUIDANCE SERVICES	1,126,428.00	12,858.40	12,858.40	1.45	3,531.60	1,110,038.00
2130	ATTENDANCE SERVICES	126,548.00	9,212.97	9,212.97	12.34	6,411.00	110,924.03
2140	PSYCHOLOGICAL SERVICES	334,511.00	18,380.05	18,380.05	6.94	4,862.39	311,268.56
2150	SPEECH PATH/AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
2100	*TOTALS*	1,587,487.00	40,451.42	40,451.42	3.48	14,804.99	1,532,230.59
2200	SUPPORT SERVICES-INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECH SUPPORT SERVICES	1,325,207.00	361,261.81	361,261.81	42.96	208,061.29	755,883.90
2230	EDU TELEVISION SERVICES	4,500.00	0.00	0.00	0.00	0.00	4,500.00

UNADJUSTED
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 07/31/2019

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
2250	SCHOOL LIBRARY SERVICES	589,982.00	21,264.22	21,264.22	7.36	22,195.79	546,521.99
2260	INSTRUCTION & CURR DEV	726,946.00	27,873.27	27,873.27	4.84	7,378.50	691,694.23
2271	INSTRUC STAFF DEVEL SVC	342,220.00	13,196.32	13,196.32	3.89	130.00	328,893.68
2272	NON CERTIFIED PROF DEV	0.00	0.00	0.00	0.00	0.00	0.00
2280	NONPUBLIC SUPPORT SVC	0.00	0.00	0.00	0.00	0.00	0.00
2290	OTHER INSTRUC STAFF SVC	264,500.00	2,168.55	2,168.55	0.81	0.00	262,331.45
2200	*TOTALS*	3,253,355.00	425,764.17	425,764.17	20.39	237,765.58	2,589,825.25
2310	BOARD SERVICES	57,016.00	17,732.26	17,732.26	31.10	0.00	39,283.74
2320	BOARD TREASURER SERVICE	300.00	250.00	250.00	83.33	0.00	50.00
2330	TAX ASSESS & COLLECTION	201,800.00	50,498.71	50,498.71	25.02	0.00	151,301.29
2340	STAFF RELATIONS/NEGO	0.00	0.00	0.00	0.00	0.00	0.00
2350	LEGAL SERVICES	150,000.00	0.00	0.00	0.00	0.00	150,000.00
2360	OFFICE SUPERINTENDENT	665,710.00	56,549.30	56,549.30	9.41	6,113.22	603,047.48
2380	OFFICE OF PRINCIPAL SVC	1,530,707.00	108,832.61	108,832.61	8.19	16,563.45	1,405,310.94
2300	*TOTALS*	2,605,533.00	233,862.88	233,862.88	9.84	22,676.67	2,348,993.45
2420	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2430	DENTAL SERVICES	600.00	0.00	0.00	0.00	0.00	600.00
2440	NURSING SERVICES	435,309.00	5,623.05	5,623.05	1.81	2,270.23	427,415.72
2400	*TOTALS*	435,909.00	5,623.05	5,623.05	1.81	2,270.23	428,015.72
2511	SUPP SERVICES-BUSINESS	857,807.00	92,557.81	92,557.81	11.13	2,956.64	762,292.55
2500	*TOTALS*	857,807.00	92,557.81	92,557.81	11.13	2,956.64	762,292.55
2690	OPER OF BLDG SERVICES	4,485,458.00	539,830.16	539,830.16	17.12	228,178.15	3,717,449.69
2600	*TOTALS*	4,485,458.00	539,830.16	539,830.16	17.12	228,178.15	3,717,449.69
2790	STUDENT TRANSP SERVICES	2,815,178.00	56,296.64	56,296.64	12.81	304,332.29	2,454,549.07
2700	*TOTALS*	2,815,178.00	56,296.64	56,296.64	12.81	304,332.29	2,454,549.07
2830	STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2836	STAFF DEVELOPMENT SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2800	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
2910	OTHER SUPPORT SERVICES	22,880.00	0.00	0.00	0.00	0.00	22,880.00
2900	*TOTALS*	22,880.00	0.00	0.00	0.00	0.00	22,880.00
Major Function - 2000's		16,063,607.00	1,394,386.13	1,394,386.13	13.74	812,984.55	13,856,236.32
3000's							
3000	OP OF NONINSTRUCT SVC	0.00	0.00	0.00	0.00	0.00	0.00

UNADJUSTED
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 07/31/2019

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
3000	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
3100	FOOD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
3100	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
3200	STUDENT ACTIVITIES	223,643.00	480.00	480.00	15.18	33,481.95	189,681.05
3250	SCHOOL ATHLETICS	1,063,187.00	56,976.51	56,976.51	19.17	146,923.58	859,286.91
3200	*TOTALS*	1,286,830.00	57,456.51	57,456.51	18.48	180,405.53	1,048,967.96
3300	COMMUNITY SERVICES	13,281.00	0.00	0.00	0.00	0.00	13,281.00
3300	*TOTALS*	13,281.00	0.00	0.00	0.00	0.00	13,281.00
Major Function - 3000's		1,300,111.00	57,456.51	57,456.51	18.29	180,405.53	1,062,248.96
5000's							
5100	OTHER EXPEND & FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
5110	DEBT SERVICE	1,804,980.00	6,999.61	6,999.61	0.38	0.00	1,797,980.39
5130	REFUND PRIOR YR REV	0.00	0.00	0.00	0.00	0.00	0.00
5100	*TOTALS*	1,804,980.00	6,999.61	6,999.61	0.38	0.00	1,797,980.39
5230	CAPITAL PROJ TRANSFERS	224,000.00	0.00	0.00	0.00	0.00	224,000.00
5251	FOOD SVC FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
5280	ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
5200	*TOTALS*	224,000.00	0.00	0.00	0.00	0.00	224,000.00
5800	SUSPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
5800	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE	93,518.00	0.00	0.00	0.00	0.00	93,518.00
5900	*TOTALS*	93,518.00	0.00	0.00	0.00	0.00	93,518.00
Major Function - 5000's		2,122,498.00	6,999.61	6,999.61	0.32	0.00	2,115,498.39
EXPENDITURE Totals		47,399,827.00	2,146,329.23	2,146,329.23 ✓	7.02	1,183,228.53	44,070,269.24

UNADJUSTED
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 07/31/2019

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6000's							
6001	FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
6000	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
6111	REAL ESTATE TAXES	-30,098,109.00	0.00	0.00	0.00	0.00	-30,098,109.00
6112	INTERIM REAL EXTATE TAX	-250,000.00	0.00	0.00	0.00	0.00	-250,000.00
6113	PUBLIC UTILITY REALTY	-45,000.00	0.00	0.00	0.00	0.00	-45,000.00
6120	PER CAPITA TAX	0.00	0.00	0.00	0.00	0.00	0.00
6141	ACT 511 PC FLAT	0.00	0.00	0.00	0.00	0.00	0.00
6143	EMER MUNIC SVC TAX	-24,000.00	-914.16	-914.16	3.80	0.00	-23,085.84
6151	EARNED INCOME TAX	-3,500,000.00	-130,772.23	-130,772.23	3.73	0.00	-3,369,227.77
6153	REALTY TRANSFER TAX	-400,000.00	-42,499.91	-42,499.91	10.62	0.00	-357,500.09
6100	*TOTALS*	-34,317,109.00	-174,186.30	-174,186.30	0.50	0.00	-34,142,922.70
6411	DELINQUENT RE TAX	-1,500,000.00	-123,136.19	-123,136.19	8.20	0.00	-1,376,863.81
6420	DELINQUENT PC SECT 679	0.00	-807.36	-807.36	0.00	0.00	807.36
6441	DELINQUENT PC 511	0.00	-832.27	-832.27	0.00	0.00	832.27
6400	*TOTALS*	-1,500,000.00	-124,775.82	-124,775.82	8.31	0.00	-1,375,224.18
6510	INTEREST ON INVESTMENTS	-450,895.00	-21,757.60	-21,757.60	4.82	0.00	-429,137.40
6530	GAIN/LOSS ON INVESTMT'S	0.00	0.00	0.00	0.00	0.00	0.00
6500	*TOTALS*	-450,895.00	-21,757.60	-21,757.60	4.82	0.00	-429,137.40
6710	ADMISSIONS	-50,000.00	0.00	0.00	0.00	0.00	-50,000.00
6740	FEES	-3,500.00	0.00	0.00	0.00	0.00	-3,500.00
6750	STUDENT EVT- SPEC EVENT	0.00	0.00	0.00	0.00	0.00	0.00
6790	OTHR STUDENT ACT INCOME	-3,000.00	0.00	0.00	0.00	0.00	-3,000.00
6700	*TOTALS*	-56,500.00	0.00	0.00	0.00	0.00	-56,500.00
6821	STATE REV REC OTHER PA	0.00	0.00	0.00	0.00	0.00	0.00
6831	FUNDS OTHER PA SCH DST	0.00	0.00	0.00	0.00	0.00	0.00
6832	FEDERAL IDEA REVENUE	-289,099.00	0.00	0.00	0.00	0.00	-289,099.00
6839	FEDERAL REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6800	*TOTALS*	-289,099.00	0.00	0.00	0.00	0.00	-289,099.00
6910	USE OF FACILITIES	-3,500.00	0.00	0.00	0.00	0.00	-3,500.00
6920	CONTRIBUTION & DONATION	0.00	0.00	0.00	0.00	0.00	0.00
6941	REGULAR SCH TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942	SUMMER SCHOOL TUITION	-9,000.00	0.00	0.00	0.00	0.00	-9,000.00
6944	Tuition other LEA's	-27,000.00	0.00	0.00	0.00	0.00	-27,000.00
6980	COMMUNITY ACTIVITY REV	-7,900.00	0.00	0.00	0.00	0.00	-7,900.00
6990	MISCELLANEOUS REVENUE	0.00	-16,357.26	-16,357.26	0.00	0.00	16,357.26

UNADJUSTED
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 07/31/2019

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6991	REFUND OF P/Y EXPEND	0.00	0.00	0.00	0.00	0.00	0.00
6992	ENERGY EFF REV & INCENT	0.00	0.00	0.00	0.00	0.00	0.00
6999	Miscellaneous	-29,999.00	-962.57	-962.57	3.20	0.00	-29,036.43
6900	*TOTALS*	-77,399.00	-17,319.83	-17,319.83	22.37	0.00	-60,079.17
Major Function - 6000's		-36,691,002.00	-338,039.55	-338,039.55	0.92	0.00	-36,352,962.45
7000's							
7110	BASIC EDUCATION	-3,392,934.00	0.00	0.00	0.00	0.00	-3,392,934.00
7140	CHARTER SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7160	Tuition for 1305 & 1306	0.00	0.00	0.00	0.00	0.00	0.00
7100	*TOTALS*	-3,392,934.00	0.00	0.00	0.00	0.00	-3,392,934.00
7210	HOMEBOUND INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
7220	VOCATIONAL EDUCATION	0.00	-2,058.82	-2,058.82	0.00	0.00	2,058.82
7230	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7250	MIGRATORY CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00
7271	SPECIAL EDUCATION	-1,041,143.00	-155,018.00	-155,018.00	14.88	0.00	-886,125.00
7299	DIRECT PMT - PRRS & APS	0.00	0.00	0.00	0.00	0.00	0.00
7200	*TOTALS*	-1,041,143.00	-157,076.82	-157,076.82	15.08	0.00	-884,066.18
7310	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7311	SD TRANSPORTATION	-250,000.00	0.00	0.00	0.00	0.00	-250,000.00
7312	NP TRANSPORTATION	-135,000.00	0.00	0.00	0.00	0.00	-135,000.00
7320	RENT & SINK FUND PYMT	0.00	0.00	0.00	0.00	0.00	0.00
7330	MEDICAL/DENTAL SVCS	-42,000.00	0.00	0.00	0.00	0.00	-42,000.00
7340	SUPPLEMENTAL REIMBURSE	-931,104.00	0.00	0.00	0.00	0.00	-931,104.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	PCCD Grant	0.00	0.00	0.00	0.00	0.00	0.00
7300	*TOTALS*	-1,358,104.00	0.00	0.00	0.00	0.00	-1,358,104.00
7500	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	Accountability Grant	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLK GRNT	-142,538.00	0.00	0.00	0.00	0.00	-142,538.00
7510	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7599	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7500	*TOTALS*	-142,538.00	0.00	0.00	0.00	0.00	-142,538.00
7810	FICA - STATE	-819,646.00	0.00	0.00	0.00	0.00	-819,646.00
7820	RETIREMENT - STATE	-3,672,638.00	0.00	0.00	0.00	0.00	-3,672,638.00
7800	*TOTALS*	-4,492,284.00	0.00	0.00	0.00	0.00	-4,492,284.00

UNADJUSTED
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 07/31/2019

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
7920	CLASSROOMS FOR FUTURE	0.00	0.00	0.00	0.00	0.00	0.00
7990	OTHER TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7900	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 7000's		-10,427,003.00	-157,076.82	-157,076.82	1.50	0.00	-10,269,926.18
8000's							
8512	IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
8513	TITLE I GRANT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00
8514	Title I	-198,537.00	0.00	0.00	0.00	0.00	-198,537.00
8515	IDEA GRANT	-48,285.00	0.00	0.00	0.00	0.00	-48,285.00
8516	TITLE III ESL	-6,420.00	0.00	0.00	0.00	0.00	-6,420.00
8517	DRUG FREE SCHOOLS	-13,580.00	0.00	0.00	0.00	0.00	-13,580.00
8518	TITLE V	0.00	0.00	0.00	0.00	0.00	0.00
8519	TITLE II/TITLE V GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8570	TITLE II EESE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8500	*TOTALS*	-266,822.00	0.00	0.00	0.00	0.00	-266,822.00
8670	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
8680	TITLE III	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
8600	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
8701	IDEA PART B - ARRA	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA FISCAL STAB - BE	0.00	0.00	0.00	0.00	0.00	0.00
8709	Basic Ed - Ed Jobs	0.00	0.00	0.00	0.00	0.00	0.00
8700	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
8810	MEDICAL ASSISTANCE	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
8820	MED ASSIS - TRANS & AD	0.00	0.00	0.00	0.00	0.00	0.00
8800	*TOTALS*	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
Major Function - 8000's		-281,822.00	0.00	0.00	0.00	0.00	-281,822.00
9000's							
9330	Trans from Cap Reserve	0.00	0.00	0.00	0.00	0.00	0.00
9300	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 9000's		0.00	0.00	0.00	0.00	0.00	0.00
REVENUE Totals		-47,399,827.00	-495,116.37	-495,116.37 ✓	1.04	0.00	-46,904,710.63

**Capital Project Finance Report
July 31, 2019**

<u>Project</u>	<u>Original Budget</u>	<u>Change Orders</u>	<u>Miscellaneous Construction Costs</u>	<u>Working Budget</u>	<u>Project To Date Expenses June</u>	<u>July</u>	<u>Project To Date Expenses</u>	<u>Balance To Finish</u>
<u>New Synthetic Track</u>								
D'Huy Engineering								
Feasibility Study	3,500.00			3,500.00	3,500.00		3,500.00	0.00
Design and Bid Phase 1	39,000.00			39,000.00	39,000.00		39,000.00	0.00
Permitting & Land Development Costs and Studies	20,000.00			20,000.00	17,200.26		17,200.26	2,799.74
Lower Saucon Township - Stormwater Review			5,162.72	5,162.72	5,162.72		5,162.72	0.00
Advantage Engineering LLC - Geotechnical Specialist			4,564.00	4,564.00	4,564.00		4,564.00	0.00
Construction Services Phase 2	23,276.00	999.25		24,275.25	24,275.25		24,275.25	0.00
BSN Sports - Track Walking Path Covers	2,250.00			2,250.00	2,250.00		2,250.00	0.00
Grace Industries Inc.	943,895.00	(3,300.00)		940,595.00	940,595.00		940,595.00	0.00
High Peak Electrical, Inc.	7,200.00			7,200.00	7,200.00		7,200.00	0.00
<u>High School Gymnasium/Pool Roof</u>								
D'Huy Engineering								
Feasibility Study	3,500.00			3,500.00	3,500.00		3,500.00	0.00
Gym/Pool Roof Design & Bid Phase 1	6,000.00			6,000.00	6,000.00		6,000.00	0.00
Gym/Pool Roof Design Construction Services Phase 2	10,411.45	(419.57)		9,991.88	9,991.88		9,991.88	0.00
Alan Kunsman Roofing & Siding, Inc	383,325.00	28,000.00	(11,650.00)	399,675.00	399,675.00		399,675.00	0.00
<u>High School HVAC</u>								
D'Huy Engineering								
Feasibility Study	3,500.00			3,500.00	3,500.00		3,500.00	0.00
Preliminary Design Fee	136,479.00			136,479.00	136,479.00		136,479.00	0.00
Construction Phase Services	43,000.00			43,000.00	2,150.00	5,590.00	7,740.00	35,260.00
Reimbursable Expenses			907.92	907.92	868.10	39.82	907.92	(0.00)
Keycodes Inspection Agency			2,409.63	2,409.63	2,409.63		2,409.63	0.00
Mountain Environmental & Radon Services			1,800.00	1,800.00		1,800.00	1,800.00	0.00
PAMSCO	1,839,758.00			1,839,758.00		707,033.25	707,033.25	1,132,724.75
Wind Gap Electric	125,000.00			125,000.00	1,530.00	4,050.00	5,580.00	119,420.00
<u>High School Auditorium Upgrades</u>								
CMG of Easton, Inc	323,735.00			323,735.00	6,409.00	83,829.60	90,238.60	233,496.40
D'Huy Engineering								
Construction Oversight	12,500.00			12,500.00		1,250.00	1,250.00	11,250.00
	3,926,329.45	25,279.68	3,194.27	3,954,803.40	1,616,259.84	803,592.67	2,419,852.51	1,534,950.89

Saucon Valley School District
Middle School Student Activity Account Balances
For the Month of August 31, 2019

				<i>Year To</i>	<i>Current</i>
		<i>Balance</i>		<i>Date</i>	<i>Month</i>
		<i>July 1, 2019</i>		<i>Activity</i>	<i>Balance</i>
ART CLUB		19.15		0.00	19.15
BAND		2,031.00		0.00	2,031.00
CHEERLEADING		623.87		0.00	623.87
CHORUS		877.63		0.00	877.63
COMMUNITY SERVICE		385.60		0.00	385.60
GIRLS VOLLEYBALL		1,968.02		65.00	2,033.02
HONOR SOCIETY		219.39		0.00	219.39
I-TEAM		518.53		0.00	518.53
KNITTING CLUB		296.52		0.00	296.52
ODYSSEY OF THE MIND		2.61		0.00	2.61
READING OLYMPICS		380.83		0.00	380.83
SEAPEARCH / ROBOTICS		706.70		50.00	756.70
SKI CLUB		1,660.45		0.00	1,660.45
STUDENT COUNCIL		3,942.92		0.00	3,942.92
YEARBOOK		4,866.12		0.00	4,866.12
5TH GRADE		179.10		0.00	179.10
6TH GRADE		50.27		0.00	50.27
7TH GRADE		1,604.75		0.00	1,604.75
8TH GRADE		370.71		0.00	370.71
INTEREST		24.02		5.77	29.79
		20,728.19		120.77	20,848.96

SAUCON VALLEY HIGH SCHOOL
 FINANCIAL REPORTS
 August 31, 2019
 CLUB ACCOUNT FUND

BALANCE	\$44,428.12
INCOME	\$5.67
EXPENSES	\$367.36
BALANCE	\$44,066.43

<u>ACCOUNT NAME</u>	<u>BALANCE</u>
AEVIDUM	\$360.13
BAND	\$1,781.70
CALCULUS CLUB	\$738.38
CHORUS	\$782.07
CLASS OF 2017	-\$20.32
CLASS OF 2019	\$346.98
CLASS OF 2020	\$6,845.04
CLASS OF 2021	\$188.00
CLASS OF 2022	\$443.88
DANCE TEAM	\$2,218.63
DRAMA CLUB	\$2,626.67
ENVIRONMENTAL CLUB	\$683.52
FBLA	\$4,120.63
FOREIGN LANGUAGE	\$1,396.49
GLOBAL SCHOLARS	\$1.57
GSA	\$49.42
LEO CLUB	\$686.36
MINI-THON	\$471.12
MODEL UN	\$322.18
NATIONAL HONOR SOCIETY	\$3,719.52
NEWSPAPER	\$159.81
PAINTBALL	\$51.98
PHOTOGRAPHY CLUB	\$1,149.80
READING TEAM	\$62.42
RUGBY TEAM	\$688.83
SADD	\$197.55
SGA - STUDENT STORE	\$1,955.35
SKI CLUB	\$487.57
SMASH-VIDEO CLUB	\$25.62
SPIRIT COUNCIL CLUB	\$381.27
STEM	\$585.22
UNICEF	\$429.88
YEARBOOK	\$10,129.16
 <i>CLUB ACCOUNT FUND BALANCES</i>	 \$44,066.43

Tamara Gary
Principal

Saucon Valley School District

Policy

Title – 003 Functions

Section – Local Board Procedures

Adopted – August 22, 2005

Revised –

Content

Purpose

Section 1. Legislative

The Board shall exercise its rule-making power by adopting Board policies and procedures ~~procedures and policies~~ for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal has been proposed at a previous Board meeting and has remained on the agenda of each succeeding Board meeting until approved or rejected. Changes in a proposed Board procedure or policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.

The Board may, upon a majority vote, ~~cause to~~ suspend at any time the operation of a Board ~~procedure or policy~~ or procedure, provided the suspension does not conflict with legal requirements; such suspension shall be effective until the next meeting of the Board, unless an earlier time is specified in the motion to suspend.

Board policies and procedures shall be adopted, amended or repealed by a majority vote of the Board.

~~Board policies shall be adopted, amended or repealed by a majority vote of the Board.~~

The adoption, modification, repeal, or suspension of a Board policy or procedure or ~~policy~~ shall be recorded in the minutes of the Board meeting. All current policies and procedures and policies shall be maintained in the Board Policy Manual and disseminated ~~appropriately~~. in accordance with law.

Section 2. Executive

The Board shall exercise its executive power by the appointment of a district Superintendent, who shall enforce the statutes of the Commonwealth, the regulations of the State Board of Education, the policies of the Board, and all other applicable laws and regulations.

The Superintendent shall be responsible for the preparation of administrative guidelines or regulations for the operation of the school district that are ~~not inconsistent with state and federal statutes or~~ and regulations; are dictated by the policies of this Board; and are binding on district employees and students when issued; The Superintendent shall ~~and shall be submitted~~ proposed administrative guidelines and regulations to the Board for review. The Board reserves the right to alter or rescind any such guideline or regulation.

The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action be reported to the Board at the next meeting.

The Superintendent shall implement a procedure to inform Board members and designated employees of their responsibility under the Ethics Law.

Whenever responsibility is delegated to the Superintendent or other administrator, it is understood that such individual may designate a representative to act on his/her behalf.

Section 3. Review

The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.

In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law, which hearings shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.

Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences that may flow from it, the difficulty of establishing findings of fact from conflicting evidence, and the impact of the Board's decision on the school district.

Legal References

24 P.S. 3-301

24 P.S. 4-407

24 P.S. 5-508

24 P.S. 5-510

24 P.S. 5-511

24 P.S. 10-1001

24 P.S. 10-1081

24 P.S. 11-1126, et seq.

65 Pa C.S.A. 101, et seq.

2 Pa C.S.A. 511, et seq

Policy 000, 006, 007, 009

~~SC 301, 407, 510,~~

~~—— 511~~

~~— Pol. 000, 009~~

~~— Pol. 006~~

~~— Pol. 007~~

~~— SC 508, 1001~~

~~— Pol. 000~~

~~— SC 510~~

~~— 65 Pa. C.S.A. 1101 et seq~~

~~— SC 510, 1126~~

~~— et seq~~

~~— 2 Pa. C.S.A.~~

~~— Sec. 551 et seq~~

School Code

~~301, 407, 508, 510, 511, 1001, 1126~~

~~et seq~~

PA Statute

~~2 Pa. C.S.A.~~

~~Sec. 551 et seq~~

PA Statute

~~65 Pa. C.S.A.~~

~~1101 et seq~~

Board Policy

~~000, 006, 007~~

Saucon Valley School District

Policy

Title – 004.1 Student Representation

Section – Local Board Procedures

Adopted – August 22, 2005

Revised –

Content

Section 1. Purpose

To improve communications between the student body and the School Board and to make Board members more aware of student views on issues and policies affecting the student, the Board adopts this policy permitting student representatives on the Board.

Section 2. Policy

It is the policy of the Board to have student representatives on the Board.

Section 3. Responsibilities

Student members will be nonvoting participants of the Board.

Student members will attend all public Board meetings. If they expect to be absent, the student member will notify the Board Secretary prior to the meeting.

Student members will not attend executive sessions unless by invitation of the Board President.

Student members will receive the same agenda that is sent to all Board members. Personnel materials may be excluded.

Student members are expected to learn and follow the procedures as outlined in Robert's Rules of Order, Newly Revised, including group rules in dealing with matters before the Board.

Student members must be aware that the Board is a policy-making body, rather than an administrative body.

Student members will act only when the Board is in session, unless authorized by the Board to perform specific assignments.

Student members will refrain from giving individual counsel and action to complaints and refer all complaints to the appropriate administrative office.

All proposals to be filed with the Board shall follow the procedures outlined in this policy.

Section 4. Term Of Office

The term of office of the student representative will be one year. ~~two (2) years.~~

Section 5. Selection Of Student Representatives

Each spring nominations will be received by the Student Council from the student body. The nominees will be high school students of the district in good academic standing ~~members of the sophomore class~~ and will be able to serve for the next following two (2) years. ~~one year.~~

~~The Student Council will elect the representative who will serve during their junior and senior years.~~

The senior high school principal will have the right to reject the Student Council's candidate for reasons of citizenship or scholarship.

If rejected, the Student Council will submit an additional candidate to the senior high school principal.

Student representatives will also become nonvoting members of the Student Council if not already members of the Council.

An approved student representative may be removed by the Board for failing to remain in good academic standing, failing to attend to their duties as a student representative or ceasing to be a student of district.

Should an approved student representative resign, leave the district, or be excluded from participation for any reason, special nominations will be held and the Student

Council will elect a replacement. This candidate will be presented to the principal for approval.

Section 6. Procedure For Student Council Or Individual Student Proposals

Submission Of Proposals – Any student of the senior high school, wishing to present a proposal to the Board must first submit the proposal in written form to the student council advisor(s) of his/her school. The student will be given an opportunity to discuss the proposal before the members and advisor(s) of the Student Council. The Student Council will then take one (1) of the following courses of action:

- a. Pass favorably upon the proposal, after which the student council advisor(s) submits it to the principal for consideration.
- b. Reject the proposal and notify the principal of the rejection. Inform the student that the matter may be further pursued by submitting it to the principal.
- c. Determine that the proposal is not within the Student Council's realm of authority. In this case, the advisor(s) shall either submit it to the principal for consideration or return it to the student.

Chain Of Command – Any proposal which any individual student or the Student Council of the Junior or Senior High Schools wish to present to the Board must follow the "chain of command." At each level, the alternative forms of action would exist ("pass", "reject" or "refer"):

- a. Student Council.
- b. Principal – conference to include the student who submitted the proposal.
- c. Superintendent – conference to include same as above, plus the principal and the student representatives to the School Board. When advisable, the President of the Student Council would be invited to attend the conference.
- d. Board of School Directors – proposal presented through the student representatives.
- e. The student representatives will present the members of the Board and administration with written copies of all information that has been disseminated.

Section 7. Evaluation Of Student Representatives:

- ~~a. At the end of each school year, the Board would will evaluate each student representative and submit the evaluation to the senior high school principal and student council advisor(s).~~

- b. The student council advisor(s) must also evaluate each student representative and submit the evaluation to the senior high school principal.

Section 8. Dismissal Of Representatives:

If notified by the Board that either a representative fails to carry out his/her duties and recommends dismissal, the Student Council ~~has the responsibility to~~ shall remove that representative from this position. The position would then be filled by another ~~member of that class~~ student, following the same election procedures originally stated.

~~The Board would have the responsibility of informing the Student Council of the student representative's negligence.~~

Saucon Valley School District

Policy

Title – 004.2 Ethics Act and Conflicts of Interest

Section – Local Board Procedures

Adopted – August 22, 2005

Revised –

Content

Purpose

Section 1. Definitions

Act - The Public Official and Employee Ethics Act, 65 Pa. C.S.A. 1101, et seq.

Confidential Information - Information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.

Conflict or Conflict of Interest - Use by a public official or public employee of the ~~authority~~ district of his/her office or employment or any confidential information received through his/her holding public office or employment for the private pecuniary benefit of him/herself, a member of his/her immediate family, or a business in which s/he or a member of his/her immediate family is associated. The terms do not include an action having a de ~~minimus~~ minimis economic impact ~~which~~ that affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation, or other group, which group includes the public official or public employee, a member of his/her immediate family, or a business with which s/he or a member of his/her immediate family is associated.

De Minimus Minimis Economic Impact - An economic consequence which has an insignificant effect.

Financial Interest - Any financial interest in a legal entity engaged in business for profit which comprises more than 5% of the equity of the business or more than 5% of the assets of the economic interest in indebtedness.

Immediate Family - A parent/guardian, spouse, child, brother, or sister.

Public Employee - Any individual employed by the school district who is responsible for taking or recommending official action of a nonministerial nature with regard to the following:

- a. contracting or procurement;
- b. administering or monitoring grants or subsidies;
- c. planning or zoning;
- d. inspecting, licensing, regulating or auditing any person; or
- e. any other activity where the official action has an economic impact of greater than a de minimus nature on the interests of any person.

Public Official - Any person elected by the public or elected or appointed by a governmental body, or an appointed official. The term includes the members of the Board of School Directors.

Section 2. Purpose

The purpose of this policy is to provide a summary of most of the requirements of the Act and other ethics-related statutes in the School Code as it they relates to the school district and the school district's public officials and public employees.

Section 3. Requirements

No public official or public employee shall engage in conduct that constitutes a conflict of interest.

No public official or public employee shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward, or promise of future employment based on any understanding of that public official or public employee that the vote, official action, or judgment of the public official or public employee would be influenced thereby.

No public official or public employee shall accept an honorarium.

No public official or public employee or his/her spouse or child or any business in which the person or his/her spouse or child is associated shall enter into any contract valued at \$500 or more with the school district or any subcontract valued at \$500 or more with

any person who has been awarded a contract with the school district unless the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the public official or public employee shall not have any supervisory or overall administration of the contract.

Any public official or public employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her interest as a public record in a written memorandum filed with the person responsible for recording the minutes of the meeting at which the vote is taken. If the Board of School Directors is unable to take any action on a matter before it because the number of members of the Board required to abstain from voting under the Act makes the majority or other legally required vote of approval unattainable, then such members shall be permitted to vote if disclosures are made as provided in the Act.

Each member of the Board of School Directors shall file a statement of financial interests for the preceding calendar year with the ~~State Ethics Commission no later than May 1 of each year that s/he serves on the Board.~~ Board Secretary at the following times:

- a. Before taking the oath of office or entering upon his/her duties
- b. Annually by May 1 of each year while serving on the Board, and
- c. By May 1 of the year after leaving the Board.

The statement of financial interest shall be on a form prescribed by the State Ethics Commission and shall contain all of the information required by the Act.

No member of the Board of School Directors shall be allowed to take the oath of office or enter or continue his/her duties unless s/he has filed a statement of financial interests as required by the Act.

Each public employee shall file a statement of financial interests with the school district no later than May 1 of each year that s/he holds such a position and of the year after s/he leaves such a position.

The solicitor appointed by the Board of School Directors shall file a statement of financial interests as required by the Act.

No Board member shall, during the term for which s/he was elected or appointed, be employed in any capacity by the school district or receive any pay for services rendered to the school district, except that:

- a. A Board member who has served two (2) consecutive terms may be elected to the position of attorney or solicitor for the Board of which s/he was a member by unanimous vote if all of the other members of the Board and, after resigning as a Board member, shall be entitled to such pay as solicitor as the Board shall determine.
- b. A Board member may be appointed to the position of ~~District Secretary to the Board~~ Board Secretary of the school district during the term for which s/he was elected or appointed upon the unanimous consent of all other members of the Board after resigning his/her office as Board member and s/he shall be entitled to receive such pay as a ~~Secretary as the~~ Board Secretary as the Board shall determine.
- c. A Board member may, after resigning from office, be elected to the position of teacher by the Board of which s/he was a member by a vote of at least two-thirds of all other members of the Board, and s/he shall be entitled to such pay as a teacher as the Board shall determine.

The Board shall not draw, cause to be drawn or accept a specification for any item to be purchased by the school district that would limit the purchase of the item to the firm, corporation, partnership or other business entity of which a Board member is an officer; agent or employee, and exclude all other persons who could submit quotations or bid on an equivalent item.

No Board member shall, directly or indirectly, accept, or receive any money or other valuable things for voting for or against or for withholding his/her vote for or against any appointment or matter or action that may come before the Board, or any committee of the Board, or any convention of Board members of which s/he is a member.

No member of the Board shall demand, request, or accept, directly or indirectly, any gift or donation from any teacher or supervisor employed by the school district.

Section 4. Options, Comments And Additional Considerations

The Act and similar legislation require that public officials and public employees refrain from conflicts of interest, i.e., any action, including a vote, that may benefit the public official or the public employee, a member of his/her family or a business with which s/he is associated. In those situations in which there is any doubt as to the existence of a conflict of interest, specific legal advice should be sought.

Legal References

24 P.S. 3-324

24 P.S. 3-325

24 P.S. 3-326

24 P.S. 3-327SC324

~~School Code~~

~~324-327~~

~~65 Pa. C.S.A. 1101 et seq~~

SAUCON VALLEY SCHOOL DISTRICT
Office of the Superintendent
Conference/Travel Breakdown
September 24, 2019

Name	Date	Conference/ Travel Title - Location	Rationale	Estimated Cost Breakdown		Number Attended this Year	Total Costs to Date	Previously Attended this Conference If so, Cost	
								Yes	No
Travel/Conference									
Carolyn LoVerdi Gifted Middle School	November 14 th & 15 th , 2019	PAGE Conference Harrisburg, PA	This year's PAGE conference is titled " <i>Gifted Inside and Out: Serving the Needs of the Whole Child</i> ". Two keynote speakers will present and there are many different sessions being offered these two days. To name a few, Meeting the Needs of Young Mathematicians, Supporting a Gifted Global Society, Gifted Children and Childhood Trauma: 20 Things Every Teacher Should Know, Mental Health: An Important Piece of the Social/Emotional Learning Puzzle, Meeting the Needs of Gifted Readers, and many other sessions to choose from.	Registration	\$304.00	-1-	-\$569.00-		X
				Lodging	\$120.00				
				Mileage	\$106.02				
				Meals	\$60.00				
				Total	\$590.02				

Facility Committee

This month's meeting was held on Wednesday, September 18, 2019 at 5pm in the District Office conference room.

The Facilities Committee was updated on the HVAC and Auditorium construction projects. They also had a discussion regarding possible future projects.

At this time the Facilities Committee is making no recommendations to the Board.

Saucon Valley School District
Office of the Assistant Superintendent

TO: David Bonenberger, Business Manager

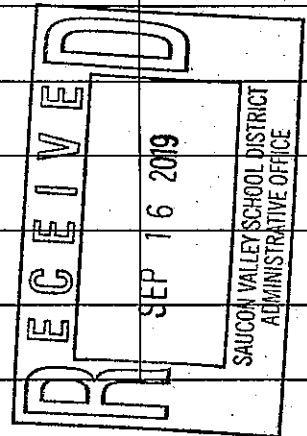
FROM: Kristine Rosenberger, Assistant Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: *SV Elementary*

Room Number:

Description	Serial Number	Reason for Disposal	Total
<i>White screen</i>		<i>no longer needed</i>	<i>1</i>
<i>pull down map</i>		<i>no longer needed</i>	<i>1</i>



Reason:

Pick-up Location: *A227*

Principal's/Supervisor's Signature *[Signature]* Date *8-27-19*

Assistant Superintendent Signature *[Signature]* Date *9/16/19*

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____



Kara Sterner
527 John Deere Drive - Sciota, PA 18354
(201) 723-1059 - kasterner@herffjones.com

PRINTING AGREEMENT

Year(s) Covered: 2020 2021 2022 2023 2024
 New Renewal

Date: 9/18/2019

Subject to the terms hereof, the Customer (school) named below hereby engages HERFF JONES, Inc., and Herff Jones agrees, to print and bind the specified publication during the Years Covered (specified above).

School Name: Saucon Valley High School

Address: 2100 POLK VALLEY RD
City/State/Zip: HELLERTOWN, PA 18055-2406
Job Number: 16880
Title/Publication:
Current Enrollment: 700

Specifications

Program: 800 All Color
Trim Size: 8 1/2 X 11
Pages: 360
Copies: 400
Submission Method: Web (eDesign)
Cover: Four-Color Litho Cover
Vista Litho

Correspond With

Name : Ms. Jennifer Falcaro
Title: Yearbook Adviser
Address: 2100 Polk Valley Rd
City/State/Zip: Hellertown, PA 18055-2406
Phone Number: 610-838-7001
Fax Number: 610-838-2365
Email: jennifer.falcaro@svpanthers.org

Binding: Rounded & Backed
Endsheet: Vibracolor
Four-Color Litho Different Front and Back

Paper: 80# Gloss

Proofs: Self Proof (eDesign)

Send Invoice To

Name : Ms. Jennifer Falcaro
Title: Yearbook Adviser
Address: 2100 Polk Valley Rd
City/State/Zip: Hellertown, PA 18055-2406
Phone Number: 610-838-7001
Tax Exemption Number:
Pre-Payment Option Desired: Yes No

Base Price: \$20,500.00

Printing Agreement Total: \$20,500.00

Shipping Information

Requested Book Ship Date: May 23, 2020
Ship Book To : Ms. Jennifer Falcaro
Requested Kit Ship Date: September 28, 2019
Ship Kit To : Ms. Jennifer Falcaro

During the initial 30 day transition, if the transition is not smooth or the school feels that they will need to change companies to better serve their school and students, there will be no financial penalty upon termination of this contract.

If Printing Agreement is for multiple years, annual increase to Printing Agreement Total not to exceed _____ for same specifications.

This agreement is subject to the terms shown on the reverse side and is binding on Herff Jones and the Customer for the Years Covered, subject to such terms.

YEARBOOK PLANT USE

Customer Number _____ Date Received _____

Jennifer Falcaro Yearbook Adviser

Tamara Gary Principal

Kara Sterner Representing Herff Jones

Terms and Conditions of This Yearbook Printing Agreement

This **Yearbook Printing Agreement** will be governed by Indiana law. The "Years Covered" by this **Yearbook Printing Agreement** are shown at the top of the facing page. The Base Specifications on the facing page apply to the publication for the first Year Covered and shall likewise apply to each Book(s) for each subsequent Year Covered, as applicable, unless modified specifications for subsequent years are agreed in writing (Modified Base Specifications"). Modified Base Specifications shall be conclusively authorized by **Customer** when signed only by an Authorized School Representative named on the facing page (or his or her successor). Base Specifications (or any Modified Base Specifications) shall only become final and binding upon **Herff Jones** upon written acceptance by the **Herff Jones** printing facility of such specifications (including price). **Herff Jones'** printing facility will determine shipment date upon confirmation of specifications for a Year Covered. For each Year Covered after the first year, the deadline for submission of Modified Specifications is October 1 of the prior school year. If **Customer** has not provided signed Modified Specifications by such date, the Base Specifications on the facing page shall apply to such Year Covered and **Herff Jones** shall print the Book(s) for such year on such basis. **Customer** agrees to prepare all copy in strict accordance with instructions and materials furnished by **Herff Jones**.

If this **Yearbook Printing Agreement** covers more than one (1) year, then, **Herff Jones** shall provide to **Customer** fifteen (15) additional copies of each year's Book free of charge for the term of the **Yearbook Printing Agreement**. If this **Yearbook Printing Agreement** covers more than one (1) year, **Customer** acknowledges that Herff Jones is relying upon **Customer's** commitment herein for the following: To purchase supplies of paper, ink, and cover manufacturing materials; To determine staffing levels based upon expected production demands and timelines, given known capacities; To make financial investments in its programs, processes and technology improvements.

Herff Jones will not be liable for losses or delays as a result of strikes, accidents, acts of God, government restrictions, or any other cause beyond its control and such delays shall not constitute a breach of contract.

Ship Date will be maintained as specified herein, provided that the **Submission Deadlines** approved and/or published by **Herff Jones** have been met as specified. **Ship Date** for subsequent years covered will remain in same week, adjusted for calendar date shift. All shipments are F.O.B. the printing facility, including extra copies should they be available.

For each year covered, **Customer** agrees to pay a first deposit equal to 40% of the total contract price at the time of the first copy deadline, and a second deposit equal to 50% of the total contract price at the time of the final copy deadline, bringing the total deposits to 90% of the contract price. All final invoices will be issued upon shipment of the books and are due upon receipt of the invoice. *A service charge of 1.5% per month (18% annual percentage rate) will be applied on all unpaid balances after 90 days.*

Customer represents and warrants that it has all necessary rights to any materials provided to **Herff Jones** for inclusion in **Customer's** Book(s). **Customer** will not provide any materials to **Herff Jones** which are or may be in violation of any right of any third party, including copyright. **Herff Jones** does not knowingly intend to print any material which is in violation of any copyright or proprietary rights, or is tortious or illegal. **Herff Jones** reserves the right to refuse to print or otherwise prepare for publication any material which, in its sole discretion, could result in legal liability, and such refusal shall not constitute a breach of contract. To the extent permitted by the laws of the state in which **Customer** is located (as identified herein), **Customer** agrees to indemnify, defend, and hold harmless **Herff Jones** and its agents or employees in connection with claims, suits, damages, losses, liabilities, costs and expenses, including attorneys' fees resulting from or arising out of printing of any material submitted to **Herff Jones** by **Customer** or its representative.

Customer acknowledges and agrees that **Herff Jones** may use reproduction, samples or copies of Customer's Book(s) for educational, recognition, marketing or other promotional purposes without compensation to **Customer**. Any future sales of the Book(s) or other uses of the Book(s) may be made by **Herff Jones** in its sole discretion and without any compensation to **Customer**.

If **Customer** elects to use **Herff Jones'** proprietary computer software (eDesign) to submit copy for the Book(s) to **Herff Jones** (the "eDesign System"), then **Customer** agrees as follows:

- a) **Herff Jones** will provide **Customer** the eDesign System User Subscription Agreement and Privacy Agreement (the "eDesign Agreements");
- b) **Customer's** acceptance of the eDesign Agreements creates a binding contract;
- c) any violation of the terms of the eDesign Agreements by **Customer** will constitute a default by **Customer** of the terms of this **Yearbook Printing Agreement**.

This **Yearbook Printing Agreement** and any amendments may be executed in one or more counterparts, all of which constitute one and the same instrument. Any such counterpart signature may be delivered by means of an application on a mobile device, attachment to electronic mail or other lawful electronic means and shall be treated in all respects as an original executed counterpart and shall have the same binding legal effect as if it were the original signed and delivered in person.

Initial below:

Yearbook Specialist

Yearbook Adviser

Principal