

Saucon Valley School District
Regular Meeting of the Board of Education
August 13, 2019 – 7 pm
High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:45 pm - Executive Session for the purpose of personnel.

- I. **Call to the Order** – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – August 13, 2019
- VI. **Approval of Minutes** – July 23, 2019
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$743,114.62
- B. Cafeteria Expenditures – \$2,606.48
- C. Health Benefits – \$282,350.15
- D. Capital Projects – \$1,156,223.48

Recommendations for Approval

Presentation of Bills

1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report - Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity – None
- B. Condensed Board Summary Report – None
- C. Capital Project Finance Report – None
- D. Budget Transfers – None
- E. Middle School Activity Report – None
- F. High School Activity Report – None

Recommendations for Approval

No Reports or Recommendations

Recommendation: No reports or recommendations.

AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Academic and Personnel Committee Meeting Report from August 7, 2019.

Recommendations for Approval

Textbook/Online Resource Adoption*

1. Approve the second and final review of the following textbook/online resources: (Budgeted)
 - Course Titles: NCC College Mathematics #1
NCC College Mathematics #2
 - Textbook Title: Elementary & Intermediate Algebra: Concepts & Applications – 7th Edition
 - Textbook Replaces: New Courses
 - Cost Per Textbook: \$0

Number of Textbooks: 5
Total Cost: \$0

Course Titles: NCC College Mathematics #1
NCC College Mathematics #2
Online Resource Title: My Math Lab – 7th Edition
Resource Replaces: New Courses
Cost per one year subscription: \$52.47
Number of subscriptions: 32
Total Cost: \$1,679.04

Textbook Adoption*

- 2. Approve the first review of the following textbook: (Budgeted)
 - Course Title: AP English Language and Composition
 - Textbook Title: The Language of Composition – 3rd Edition
 - Textbook Replaces: New Course
 - Cost Per Textbook: \$88.39 (Hard Copy) or
\$98.39 (Digital with six year license)
 - Number of Textbooks: 25
 - Total Cost (before shipping/handling): \$2,209.75 (Hard Copy) or
\$2,459.75 (Digital)

Settlement Agreement

- 3. Approve settlement agreement for student #11783.

Changes to the 2019-20 High School Student/Parent Handbook

- 4. Approve changes (in red) to the 2019-20 high school student/parent handbook.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel

Items/Projects for Discussion

- A. Academic and Personnel Committee Meeting Report from August 7, 2019.
- B. Congratulate the following professional on receiving tenure on August 24, 2019:
Lindsay Steiner

Recommendations for Approval

Professional Resignation

1. Approve the following professional resignation:
 Jennifer Screnci, HS .5 social studies teacher, effective August 8, 2019
 Sharon Shipe, District Data/PIMS Coordinator, effective August 16, 2019

Support Staff Resignation

2. Approve the following support staff resignations:
 Kate Kucher special education secretary, effective August 21, 2019
 Gerald Parsons, bus driver, effective July 30, 2019
 William Frey, food service, effective August 13, 2019.

Professional Appointments

3. Approve the following professional appointments:
 Amanda Holley as third grade teacher effective August 19, 2019, at a salary of \$54,710 (B+15, Step 1). Ms. Holley is replacing Danielle Lewis, who transferred to another position.
 Lauren Moyers as ELD teacher effective August 19, 2019, at a salary of \$68,285 (M+30, Step 3). Ms. Moyers is replacing Brigid Ulichny, who resigned.
 Michael Vidumsky as high school mathematics teacher effective August 19, 2019, at a salary of \$67,933 (M, Step 8). Mr. Vidumsky is replacing Carolyn LoVerdi, who transferred to another position.

Mentors

4. Approve the following mentors for the 2019-2020 school year.
 Salary for mentor is per the current professional agreement.

<u>Mentor</u>	<u>Inductee</u>
Lara McCarthy	Lauren Moyers
Emily Aragona-Young	Rosemary Butterly
Kellie King	Amanda Holley
Lisa Allen	Michael Vidumsky

Secretarial Transfer

5. Approve following secretarial transfer. This transfer will begin on August 14, 2019.
 Jean Mateff **from** K-8 Attendance Secretary **to** Middle School Assistant Principal’s Secretary. This is a change in classification for Mrs. Mateff (from an AA2 to an AA3). Her new salary will be \$18.12 per hour for the 2019-20 school year.

Maternity Leave

6. Approve the following maternity leave request:

Amanda Holveck, middle school mathematics teacher, beginning approximately January 4, 2020. She plans on using 18 sick days and two personal days prior to starting 12 weeks of unpaid FMLA leave. Mrs. Holveck will be on an unpaid leave the remainder of the 2019-20 school year. She will return to her teaching duties on at the beginning of the 2020-21 school year.

Support Staff

7. Approve following support staff:

Terilyn Lahey, part time paraprofessional, effective August 20, 2019 and completion of employment paperwork. Salary and benefits per the current Compensation & Benefits Plan. Ms. Lahey is replacing Sonya Druker, who resigned.

Shannon Piccolo, full time paraprofessional, effective August 20, 2019. Salary and benefits are per the current Compensation & Benefits Plan. Ms. Piccolo is replacing Kim Sauerzopf, who retired.

Jason Male, part time bus driver, effective August 19, 2019, salary and benefits per the current SV Educational Support Professionals contract.

Keri Kane, part time bus driver, effective August 19, 2019 and completion of employment paperwork, salary and benefits per the current SV Educational Support Professionals contract.

Stacy Ross, full time paraprofessional, effective August 20, 2019 and completion of employment paperwork. Salary and benefits per the current Compensation & Benefits Plan. Ms. Ross is replacing Susan Campbell, who retired.

Grade Level/Department Chairs

8. Approve the following grade level/department chairs for the 2019-20 school year. Salary is \$2,000 per team leader.

Elementary School Grade Level Chairs

Jennifer Campbell – Kindergarten
 Jennifer Davison – Grade 1
 Lisa Benza – Grade 2
 Paige Histan – Grade 3
 Stacey Anthony – Grade 4
 Courtney Best – Special Education
 Emily Aragona-Young – Encore
 (Dr. Aragona-Young also Panther Players and Chorus)

High School Department Chairs

Lisa Allen – Math
 Bob McHugh – Social Studies
 Theresa Andreucci – Foreign Language
 Samantha Trachtman – Guidance

Karen Krupa – English
 Jessica Schmidt – Special Education
 Thomas Koch – Science
 Amber Sams – Related Arts
 (Mrs. Sams also iTeam and Environmental Club)
 Rich Simononis – Business

Co-Curricular/Extra Duty Appointments

9. Approve the following co-curricular/extra duty appointments for the 2019-20 school year.

Elementary School

Emily Aragona-Young – Panther Players – \$1,769
 (Dr. Aragona-Young also Chorus and Encore Chair)
 Emily Aragona-Young – Chorus – \$2,239
 (Dr. Aragona-Young also Panther Players and Encore Chair)
 Amanda Hicks – Girls on the Run – \$265.50
 Kelly Wehr – Girls on the Run – \$265.50
 Joanna LeMay – Student Community Council – \$2,239

Middle School

Rachael Caywood – Girl's volleyball – Volunteer

High School

Katie Roberts – Class Officer 2020 – \$1,941
 Scott Guidos – Class Officer 2021 – \$1,941
 Brianna Keeney – Class Officer 2022 – \$746
 Jeremy Kittek – Class Officer 2023 – \$746
 Jessica Friday – Debate Team – \$1,791
 Amber Sams – Environmental Club – \$295
 (Mrs Sam also iTeam and Related Arts Chair)
 Kim Tassinaro – Environmental Club – \$295
 Kimberly Flueso – FBLA – \$590
 Amber Sams – iTeam – \$590
 (Mrs. Sams also Environmental Club and Related Arts Chair)
 Katie Roberts – MiniTHON – \$295
 Kerry Schultz – MiniTHON – \$295
 Jessica Friday – Model UN – \$295
 (Mrs Friday also Debate Team)
 Jessica Frederick – National Honor Society – \$746
 Mario Marcozzi – Newspaper – \$2,985
 Cameron Fowler – Scholastic Scrimmage – \$868
 Cheri Chisesi – Student Government – \$1,865.50
 Tamara Miller – Student Government – \$1,865.50
 Chad Miller – Vocal – \$5,600
 Jennifer Falcaro – Yearbook – \$2,985
 Michael Marini – Director – \$7,075
 Dale Hillegass – Drill Instructor – \$2,071
 Edwin "Chip" Bachman – Percussion – \$3,106

Steve Roman – Front Ensemble – \$1,355
 Robert Frey – Assistant - Volunteer
 Ashley Yestrumskas – Aavidum – Co-volunteer
 Kasandra Diehl – Aavidum – Co-volunteer
 James Chisesi – Board Game Club – Volunteer
 Lisa Allen – Calculus Club – Volunteer
 Andrew Koch – Digital Photography Club – Volunteer
 Chad Miller – Drama Club – Volunteer
 Chad Shirk – FBLA – Volunteer
 Theresa Andreucci – Global Scholars – Volunteer
 Kim Tassinaro – GSA – Volunteer
 Richard Simononis – Investment Club – Volunteer
 Andrew Koch – Medical Science Club – Volunteer
 Samantha Trachtman – Mental Health Awareness Club – Volunteer
 Amber Sams – Reading Team – Volunteer
 Robert Svitilla – Robotics Club – Volunteer
 Brianna Keeney – SADD – Volunteer
 Grant Geiger – Ski Club – Co-volunteer
 Mel Moyer – Ski Club – Co-volunteer
 Todd Lipp – Special Needs Sports Club – Volunteer
 Melissa Maynard – SPIRIT Club – Co-volunteer
 Amber Sams – SPIRIT Club – Co-volunteer
 Genia Miller – SPIRIT Club – Co-volunteer
 Kasandra Diehl – SPIRIT Club – Co-volunteer
 Robert Svitilla – STEM Club – Volunteer
 Amber Sams – Writing/Poetry Club – Co-volunteer
 Genia Miller – Writing/Poetry Club – Co-volunteer
 Melissa Maynard – Writing/Poetry Club – Co-volunteer

2019 Fall Coaches

10. Approve the following 2019-2020 fall coaches: (*New coaches are in italics.*)

Football

Joe Spitale - Assistant Coach - \$5,600
Sam Anojulu - Assistant Coach - \$4,476
 Michael Kiak - Equipment Co-manager - \$1,119.50
 Mark Mixa – Equipment Co-manager - \$1,119.50
Mario Sagarra - Volunteer

Field Hockey

Grace Spirk - Assistant Coach - \$2985

Cheerleading

KristiJoy Fedorowicz – Assistant Coach - \$1,989

Cross Country

Kim Soden - Assistant Coach - \$2,986
Dr. Emily Kraus - Volunteer

Girls Soccer

Carlos Coehlo – Assistant Coach - \$1,679
Kayla Joseph - Assistant Coach - \$1,679

Boys Soccer

Zac Estojak - Assistant Coach - \$600
Kevin Silvoy - Assistant. Coach - \$1,400

Girls Volleyball

Kennedy Wilson - Assistant Coach - \$2,985

Golf

Lauren Schuyler - Volunteer

Paranormal Investigation and Research Club

- 11. Approve the request to start a new high school club ~ Paranormal Investigation and Research Club. Mario Marcozzi will be the volunteer advisor.

2019-20 Teacher Substitute List

- 12. Approve the attached 2019-20 substitute teacher list.

Conference/Travel Request

- 13. Approve the attached conference/travel requests.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion and Possible Resolution

None

Recommendations for Approval

2019-2020 Bus Routes and Drivers

- 1. Approve the 2019-2020 bus routes and bus drivers subject to change based on enrollment.

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance

Items/Projects for Discussion

None

Recommendations for Approval

Contract Renewal – NWEA Map Assessment

- 1. Approve renewal of NWEA-MAP Assessment. Renewal Period July 1, 2019 – June 30, 2020. Cost: \$16,000 is coming out of the 2019-20 budget and \$3,825 from the 2019-20 Ready to Learn Grant.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach

Items/Projects for Discussion

None

Saucon Valley Partnership (COG) –Mike Karabin and Mark Sivak

The next meeting of the Saucon Valley Partnership is scheduled for August 14, 2019 at 7 pm at Hellertown Borough.

Recommendations for Approval

No Reports or Recommendations

Recommendation: No recommendations.

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. Academic and Personnel Committee – Tracy Magnotta

M. New Business

N. Old Business

XIII. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

August 27, 2019 – 7 pm –Business Meeting – Audion

September 24, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 23, 2019 in the High School Audion. Present were Directors Edward Andres, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta and Sandra Miller. Directors Susan Baxter, Dr. Shamim Pakzad and Mark Sivak were absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – *Michael Karabin, Director, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
6-present, 3-absent (Baxter, Pakzad, Sivak)
- IV. **Motion to Approve Agenda** – Director Eichfeld, seconded by Director Miller moved to approve the Agenda. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)
- V. **Announcement of Executive Session** – Personnel
- VI. **Approval of Minutes** – Director Miller, seconded by Director Dettmar moved to approve the minutes of June 25, 2019. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
Dr. Butler congratulated Ms. Gary for applying for and being awarded a grant for “Teachers in the Workplace”.
- X. **Courtesy of the Floor to Visitors** - None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$171,601.58 & \$1,434,779.65
 - B. Cafeteria Expenditures – \$400,626.42 & \$148.50
 - C. Health Benefits – \$399,663.71
 - D. Capital Projects – \$37,448.09
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)
- XII. **Treasurer’s Report** - *Mark Sivak/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – None
 - E. Middle School Activity Report – June 30, 2019
 - F. High School Activity Report – June 30, 2019
 1. Approve the above Treasurer’s Report.

Director Miller, seconded by Director Dettmar moved to approve the Treasurer's Report.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

A. Education

- A. Academic and Personnel Committee Meeting Report from July 16, 2019
1. Approve the first review of the following textbook: (in 2019-20 budget)
Course Titles: "NCC College Mathematics #1" & "NCC College Mathematics #2"
Textbook Title: *Elementary & Intermediate Algebra: Concepts & Applications, 7th Edition by Pearson*
Textbook Replaces: None – new courses
Cost Per Textbook: 0
Number of Textbooks: 5
Total Cost: \$0

Course Titles: "NCC College Mathematics #1" & "NCC College Mathematics #2"
Online Resource Title: *My Math Lab, 7th Edition by Pearson*
Replaces: None – new courses
Cost per 1 year subscription: \$52.47
Number of subscriptions: 32
Total Cost: \$1,679.04
 2. Approve the first reading for the following policies:
000 – Board Policy/Procedure/Administrative Regulations
001 – Name and Classification
002 – Authority and Powers
008 – Organization Chart

Director Eichfeld, seconded by Director Dettmar moved to approve Education Items #1 & 2. Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

B. Personnel

1. Approve the following professional appointment:
Rosemary Butterly as elementary (grade 4)/middle school (grades 5-6) instrumental teacher effective August 16, 2019 at a salary of \$52,382 (B, Step 1). Ms. Butterly is replacing Kaela Bitting, who resigned.
2. Approve the following professional resignations:
Lisa Catullo, middle school math, effective June 30, 2019
Lisa Herman, kindergarten LTS, effective July 1, 2019
Brigid Ulicny, ELD, will be held until September 20, 2019 or a qualified candidate is found.
3. Approve the retirement of Susan Campbell, middle school paraprofessional, effective August 19, 2019.

4. Approve Douglas Thompson and George Velas, Jr. as full time custodians with salary and benefits per the current Educational Support Professionals Contract, effective July 24, 2019.
5. Approve the following marching band consultant for the 2019-2020 school year. Salary is part of the high school band budget.
Matthew Piatek – Drill Writer – Salary not to exceed \$2,000
6. Approve the following middle school co-curricular/extra duty appointments for the 2019-20 school year.
Middle School
Amanda Holveck – Yearbook - \$1,477 (replacing Lisa Catullo)
Peter Bosco – Volleyball Club – volunteer
7. Approve David Hall as a part time bus driver with salary and benefits per the current Support Professionals Contract, effective August 19, 2019.

Director Eichfeld, seconded by Director Miller moved to approve Personnel Items #1-7.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

C. Facilities

1. Approve the attached list of surplus/obsolete materials.
2. Approve the second and final reading of the following policy:
Policy 610 – Purchases Subject to Bid/Quotation

Director Dettmar, seconded by Director Miller moved to approve Facilities Items #1 & 2.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

D. Finance

- A. 2018-19 Recreational Swim Membership End of Year Report
 1. Approve the continued contract for ABA Services for 2019- 20 school year to continue Registered Behavior Technician (RBT) at \$40/hour and a Board Certified Behavior Analyst (BCBA) at \$100/hour.
 2. Approve the Pediatric Therapy Services (PTS) contract for the 2019-2020 school year.
 3. Approve the Bayada contract for Field Trip Nurses at \$54/hour.
 4. Approve our contract with CARON Foundation, who currently provides SAP services to the District (SAP Liaison, site based comprehensive behavioral health assessments, groups, faculty in-services. CARON will be providing services to all three schools.

The cost for 5 days/ week is \$57, 096 which will be paid for through the Title IV and Ready to Learn Grant.

- 5. Approve a Limited Engagement Agreement with CARON Foundation to provide PATHS Social Skills training to all K-4 staff during August In-service. Cost is \$500 and will be paid through ACCESS funds.

Director Miller, seconded by Director Dettmar moved to approve Finance Items # 1-7.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for August 14, 2019 at 7 pm at Hellertown Borough.

- F. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

- G. Colonial Intermediate Unit** – *Sandra Miller*

- H. PSBA** – *Mark Sivak and Sandra Miller*

- I. Hellertown/Lower Saucon Chamber of Commerce** – *Tracy Magnotta*
There will be a ribbon cutting on Friday at “Wings on Main”.

- J. Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

- K. Northampton Community College** – *Susan Baxter*

- L. Academic and Personnel Committee** – *Tracy Magnotta*

- M. New Business**

- N. Old Business**

XIII. Citizen’s Inquiries and Comments – None

XIV. Announcements

Future Meetings ~ August 13, 2019 – 7 pm –Business Meeting – Audion
August 27, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Miller, seconded by Director Eichfeld moved to adjourn the meeting.
Vote: 6-yes, 0-no, 3-absent (Baxter, Pakzad, Sivak)

7:20pm

ATTEST: _____
Secretary President

Fund Accounting Check Summary

PLGIT GENERAL - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00052355	ANDRASEK, ANGELINE	MISC EXPENDITURES.....		250.00
00052356	APRILE, ELAINE	MISC EXPENDITURES.....		500.00
00052357	BACHIK, ROSE A.	MISC EXPENDITURES.....		250.00
00052358	BECKLIN, RONALD	MISC EXPENDITURES.....		250.00
00052359	BUDDOCK, CHARLES J.	MISC EXPENDITURES.....		250.00
00052360	BURKIT, RONALD J.	MISC EXPENDITURES.....		250.00
00052361	Bokan, Janette	MISC EXPENDITURES.....		250.00
00052362	CLAUSER, DAVID R.	MISC EXPENDITURES.....		250.00
00052363	DAVIES, HELEN G.	MISC EXPENDITURES.....		500.00
00052364	Estate of Kathryn Werkheiser	MISC EXPENDITURES.....		500.00
00052365	GRIGGS, THEODORE	MISC EXPENDITURES.....		250.00
00052366	HARRYN, EVELYN A.	MISC EXPENDITURES.....		500.00
00052367	HOFFMAN, BETTY L.	MISC EXPENDITURES.....		250.00
00052368	JOHNSTON, CATHERINE M.	MISC EXPENDITURES.....		500.00
00052369	Joanne Mihulec Sheetz	MISC EXPENDITURES.....		250.00
00052370	KARDOS, GAIL P.	MISC EXPENDITURES.....		300.00
00052371	KICHLINE, VIRGINIA	MISC EXPENDITURES.....		500.00
00052372	KRUGE, JAMES	MISC EXPENDITURES.....		250.00
00052373	KUTZERA, SOPHIA	MISC EXPENDITURES.....		300.00
00052374	LANDERS, DAVID	MISC EXPENDITURES.....		250.00
00052375	LEWIS, ANN M.	MISC EXPENDITURES.....		250.00
00052376	LORETTA DUCH	MISC EXPENDITURES.....		300.00
00052377	MATHIAS, KENNETH S.	MISC EXPENDITURES.....		250.00
00052378	MORAN, CLAIRE K.	MISC EXPENDITURES.....		500.00
00052379	NIEMI, DOLORES	MISC EXPENDITURES.....		250.00
00052380	ORBAN, BEATRICE A.	MISC EXPENDITURES.....		250.00
00052381	PAINTON, ANNA M.	MISC EXPENDITURES.....		500.00
00052382	PETROVICH, MARY ANN	MISC EXPENDITURES.....		500.00
00052383	PLATT, SHIRLEY	MISC EXPENDITURES.....		500.00
00052384	RICE, JOSEPH	MISC EXPENDITURES.....		500.00
00052385	SMITH, WILLIAM	MISC EXPENDITURES.....		250.00
00052386	SZY, KATHLEEN A.	MISC EXPENDITURES.....		250.00
00052387	Sandra Klement	MISC EXPENDITURES.....		250.00
00052388	THOMPSON, FRANCES	MISC EXPENDITURES.....		250.00
00052389	WEAVER, JOSEPH	MISC EXPENDITURES.....		250.00
00052390	YEAKEL, ELSIE M.	MISC EXPENDITURES.....		300.00
00052391	ZIEGLER, JACOB	MISC EXPENDITURES.....		250.00
00052392	AMBER LEA ZIEMBA SAMS		100.69
00052393	RENAISSANCE LEARNING, INC.		645.00
00052394	ENERGY EQUIPMENT CONTROLS,		872.04

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
	INC.			
00052395	HELLERTOWN BOROUGH AUTHORITY		10,857.10
00052396	LOWER SAUCON TWP P.D.		186.88
00052397	THE MORNING CALL, INC.		993.52
00052398	SWEET, STEVENS, KATZ AND		1,225.00
	WILLIAMS, LLP			
00052399	MILLER, TAMARA		1,548.00
00052400	BOUSHELL, KELLY	TUITION REIMBURSEMENT.....		1,548.00
00052401	MILLER, TAMARA	TUITION REIMBURSEMENT.....		1,671.00
00052402	SAMS, PHILIP	TUITION REIMBURSEMENT.....		1,876.80
00052403	A NEW DIRECTION - WHATS NEXT	OTHER PROFESSIONAL SVC.....		1,680.00
00052404	BAVTS	TUITION TO AREA VO-TECH.....		30,722.00
00052405	CALHOUN ASSOCIATES INC.	GENERAL SUPPLIES.....		1,140.35
00052406	ENERGY EQUIPMENT CONTROLS,	GENERAL SUPPLIES.....		240.27
	INC.			
00052407	EVOLVE INSURANCE ADVISORS,	DUES & FEES.....		500.00
	LLC.			
00052408	HANSSSEN, MIKE	TRAVEL.....		681.91
00052409	JASMINE KOZERO		25.00
00052410	KRISTINE ROSENBERGER	TRAVEL.....		292.03
00052411	PROFESSIONAL MAINTENANCE	REPAIRS & MAINT SVCS.....		500.00
00052412	PSERS	RETIREMENT CONTRIB.....		3,479.50
00052413	SEESAW LEARNING, INC.		3,630.00
00052414	SERVICE ELECTRIC TELEPHONE	COMMUNICATIONS.....		1,098.87
	CO.			
00052415	TAMARA GARY	TRAVEL.....		737.45
00052416	UNITED STATES TREASURY	SELF INSURED - MEDICAL.....		1,842.69
00052417	VALLEY VOICE	ADVERTISING.....		198.00
00052418	WG AMERICA COMPANY	GENERAL SUPPLIES.....		6.00
00052419	UGI SOUTH		6,346.57
00052420	PETTY CASH		1,750.00
00052421	CAIU #15		567.73
00052422	CARBON-LEHIGH I.U. #21		450.00
00052423	COLONIAL INTERMEDIATE UNIT		19,598.43
	#20			
00052424	CONSTELLATION ENERGY GAS		2,095.26
	SERVICES, LLC			
00052425	FRANK J. CHAVAR		80.00
00052426	M & J SNOW REMOVAL, LLP		400.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00052427	PSAT/NMSQT		220.00
00052428	UGI SOUTH		1,365.50
00052429	ABLE EQUIPMENT RENTAL, INC.		255.26
00052430	AMAZON	GENERAL SUPPLIES.....		9,517.87
00052431	APPLE, INC.	GENERAL SUPPLIES.....		1,769.00
00052432	APR SUPPLY CO.	GENERAL SUPPLIES.....		8.48
00052433	BARCLAY WOOD TOYS AND BLOCKS	GENERAL SUPPLIES.....		117.59
00052434	CARLEX INC.	GENERAL SUPPLIES.....		219.25
00052435	CAROLINA BIOLOGICAL SUPPLY CO.	GENERAL SUPPLIES.....		911.52
00052436	GALE	EDUC SOFT & LIC.....		8,392.25
00052437	COMMITTEE FOR CHILDREN	EDUC SOFT & LIC.....		1,036.00
00052438	COMMUNICATION SYSTEMS, INC.	REPAIRS & MAINT SVCS.....		8,334.00
00052439	CREST/GOOD MFG. CO	GENERAL SUPPLIES.....		277.06
00052440	DELTA EDUCATION	GENERAL SUPPLIES.....		101.47
00052441	DEMCO	GENERAL SUPPLIES.....		764.53
00052442	ELECTRONIX EXPRESS RSR ELECTRONICS, INC.	GENERAL SUPPLIES.....		67.50
00052443	EMERGENCY SYSTEMS SERVICE CO,	REPAIRS & MAINT SVCS.....		1,450.12
00052444	Elenco Electronics	GENERAL SUPPLIES.....		21.45
00052445	FLINN SCIENTIFIC CO. INC.	GENERAL SUPPLIES.....		2,204.55
00052446	FOLLETT SCHOOL SOLUTIONS, INC.	EDUC SOFT & LIC.....		463.20
00052447	FRANK J. CHAVAR	REPAIRS & MAINT SVCS.....		4,540.00
00052448	GOPHER	GENERAL SUPPLIES.....		3,327.05
00052449	GRAINGER	GENERAL SUPPLIES.....		647.19
00052450	INTEGRITEC INC.	REPAIRS & MAINT SVCS.....		400.00
00052451	J.W. PEPPER & SON INC.	BOOKS AND PERIODICALS.....	GENERAL SUPPLIES.....	544.70
00052452	JOHNSTONE SUPPLY	GENERAL SUPPLIES.....		218.50
00052453	KISTLER O'BRIEN	REPAIRS & MAINT SVCS.....		796.66
00052454	LAKESHORE LEARNING MATERIALS	GENERAL SUPPLIES.....		1,566.00
00052455	LOWE AND MOYER GARAGE, INC.	GENERAL SUPPLIES.....		1,625.51
00052456	MUSIC IN MOTION	GENERAL SUPPLIES.....		756.92
00052457	NASCO	GENERAL SUPPLIES.....		972.20
00052458	NATIONAL SCHOOL FORMS	GENERAL SUPPLIES.....		209.57
00052459	NEIGHBOR'S HOME & GARDEN	GENERAL SUPPLIES.....		147.49
00052460	NORTHEAST JANITORIAL SUPPLY	GENERAL SUPPLIES.....		4,250.25
00052461	PAPER MART INC.		672.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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Fund Accounting Check Summary

PLGIT GENERAL - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00052462	PERFECTION LEARNING CORP.	BOOKS AND PERIODICALS.....		142.95
00052463	POWERSCHOOL GROUP LLC	EDUC SOFT & LIC.....		8,623.76
00052464	PRINTFORCE, INC.	GENERAL SUPPLIES.....		562.85
00052465	REALLY GOOD STUFF, LLC	GENERAL SUPPLIES.....		555.57
00052466	ALL AMERICAN SPORTS CORP	REPAIRS & MAINT SVCS.....		1,173.95
00052467	ROHRER BUS SALES INC.	GENERAL SUPPLIES.....		101.78
00052468	Rochester 100 Inc.	GENERAL SUPPLIES.....		229.50
00052469	SADDLEBACK EDUCATIONAL INC.	BOOKS AND PERIODICALS.....		802.37
00052470	SCHOOL NURSE SUPPLY INC.	GENERAL SUPPLIES.....		1,133.05
00052471	SCHOOL SPECIALTY	GENERAL SUPPLIES.....		447.94
00052472	SCHOOL SPECIALTY	BOOKS AND PERIODICALS.....		7,782.57
00052473	SERVICE TIRE TRUCK CENTERS	GENERAL SUPPLIES.....		3,158.10
00052474	SOCIAL STUDIES SCHOOL	BOOKS AND PERIODICALS.....		207.75
	SERVICE			
00052475	SPARKFUN ELECTRONICS	GENERAL SUPPLIES.....		1,364.89
00052476	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		761.55
00052477	SWEETWATER SOUND INC.	GENERAL SUPPLIES.....		2,516.85
00052478	TEACHER'S DISCOVERY	GENERAL SUPPLIES.....		344.94
00052479	TEACHER'S DISCOVERY	GENERAL SUPPLIES.....	BOOKS AND PERIODICALS.....	2,842.21
00052480	ULINE	GENERAL SUPPLIES.....		131.02
00052481	VARSITY SPIRIT FASHIONS	UNIFORMS.....	GENERAL SUPPLIES.....	5,520.70
00052482	W.B. MASON, INC	GENERAL SUPPLIES.....		15,188.80
00052483	WIESER EDUCATIONAL	BOOKS AND PERIODICALS.....		560.93
00052484	ZANER-BLOSER	BOOKS AND PERIODICALS.....		4,046.63
00052485	ZANER-BLOSER	BOOKS AND PERIODICALS.....		8,183.18
00052486	KEYSTONE COLLECTIONS GROUP	BERKHEIMER GARN W/H.....		2.26
00052487	POWERSCHOOL GROUP LLC	EDUC SOFT & LIC.....		9,441.17
00052488	CINTAS CORPORATION-#101		15.00
00052489	ZESWITZ MUSIC		94.30
00052583	ABC-CLIO	EDUC SOFT & LIC.....		2,400.00
00052584	ARANYOS, DOROTHY M.	MISC EXPENDITURES.....		500.00
00052585	BERKELEY INDUSTRIAL	GENERAL SUPPLIES.....		942.75
00052586	BAVTS	TUITION TO AREA VO-TECH.....		46,083.00
00052587	BIERNACKI, HELEN	MISC EXPENDITURES.....		250.00
00052588	BUCK, PAULINE	MISC EXPENDITURES.....		500.00
00052589	MPS	BOOKS AND PERIODICALS.....		234.47
00052590	CAPUANO, LUCY	MISC EXPENDITURES.....		300.00
00052591	CENGAGE LEARNING	BOOKS AND PERIODICALS.....		3,200.00
00052592	CIRCLE OF SEASONS CHARTER	TUITION TO PA CHARTER.....		6,163.51
	SCHOOL			

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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C - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00052593	COMMUNICATION SYSTEMS, INC.	REPAIRS & MAINT SVCS.....		1,100.50
00052594	COPELAND, CAROLYN J	MISC EXPENDITURES.....		250.00
00052595	CRESSMAN, JEANNE L.	MISC EXPENDITURES.....		250.00
00052596	CREST/GOOD MFG. CO	GENERAL SUPPLIES.....		148.65
00052597	DANIEL C. KIRIPOSKI, INC.	RENTAL OF EQUIPMENT.....		268.50
00052598	DELTA EDUCATION	GENERAL SUPPLIES.....		359.07
00052599	DELTA-T GROUP, INC.	OTHER PROFESSIONAL SVC.....		440.00
00052600	EASTON AREA SCHOOL DISTRICT	TUITION TO PA CHARTER.....		4,890.72
00052601	EDMENTUM	EDUC SOFT & LIC.....		8,325.00
00052602	J.C. EHRLICH CO., INC.	REPAIRS & MAINT SVCS.....		240.00
00052603	Edna Yob	MISC EXPENDITURES.....		300.00
00052604	DKG MEDIA, LP	PROF ED EMP TRN & DVLP.....		399.00
00052605	Elmer Schrantz	MISC EXPENDITURES.....		300.00
00052606	FLINN SCIENTIFIC CO. INC.	GENERAL SUPPLIES.....		1,470.01
00052607	FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS AND PERIODICALS.....		4,828.75
00052608	FOX ROTHSCHILD, LLP	OTHER PROFESSIONAL SVC.....		22,371.50
00052609	GANSSE, ANN	MISC EXPENDITURES.....		250.00
00052610	GITTINGS, MARY	MISC EXPENDITURES.....		500.00
00052611	GORMAN, EDYTHE	MISC EXPENDITURES.....		250.00
00052612	GRETZINGER, CAROL	MISC EXPENDITURES.....		500.00
00052613	Groth Music	BOOKS AND PERIODICALS.....		212.67
00052614	HAGEN, IDA MAY	MISC EXPENDITURES.....		500.00
00052615	HERNANDEZ, FELIX	MISC EXPENDITURES.....		250.00
00052616	JASON D. STEM	LAWN CARE SERVICES.....		6,615.00
00052617	Julie Cooney	MISC EXPENDITURES.....		250.00
00052618	KRUKOWSKI, WALTER	MISC EXPENDITURES.....		250.00
00052619	Krasnai, Gregory	MISC EXPENDITURES.....		250.00
00052620	LITZENBERGER, JANE	MISC EXPENDITURES.....		500.00
00052621	MAILFINANCE, INC	RENTAL OF EQUIPMENT.....		1,080.00
00052622	MAKE MUSIC INC.	EDUC SOFT & LIC.....		700.00
00052623	MEIXELL, MARYANN	MISC EXPENDITURES.....		500.00
00052624	MOSTEK, SHIRLEY F.	MISC EXPENDITURES.....		500.00
00052625	MUSCHLITZ, DOROTHY	MISC EXPENDITURES.....		500.00
00052626	NAPA AUTO PARTS-HELLERTOWN	GENERAL SUPPLIES.....		338.99
00052627	NASCO	GENERAL SUPPLIES.....		2,240.83
00052628	NASCO	GENERAL SUPPLIES.....		757.63
00052629	NORTHWEST EVALUATION ASSOCIATION	EDUC SOFT & LIC.....		19,087.50
00052630	PACIFIC TELEMAGEMENT SVCS	COMMUNICATIONS.....		356.24

* Denotes Non-Negotiable Transaction

- Payables within Check

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Fund Accounting Check Summary

PLGIT GENERAL - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00052631	NSAN, INC.	EDUC SOFT & LIC.....		1,649.00
00052632	PATTERSON, BILLIE	MISC EXPENDITURES.....		250.00
00052633	PAVLINSKY, MARION	MISC EXPENDITURES.....		250.00
00052634	PAXTON/PATTERSON LLC	GENERAL SUPPLIES.....		641.40
00052635	PENN VALLEY CHEMICAL	GENERAL SUPPLIES.....		51.84
00052636	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION TO PA CHARTER.....		31,990.12
00052637	PMEA	DUES & FEES.....		140.00
00052638	PENNSYLVANIA VIRTUAL CHARTER	TUITION TO PA CHARTER.....		7,386.19
00052639	PPL ELECTRIC UTILITIES	ELECTRICITY.....		55,905.73
00052640	PRAXAIR DISTRIBUTION, INC.	GENERAL SUPPLIES.....		109.82
00052641	REALLY GOOD STUFF, LLC	GENERAL SUPPLIES.....		419.37
00052642	RENN, RITA T.	MISC EXPENDITURES.....		300.00
00052643	RODRIGUEZ, CANDELARIO	MISC EXPENDITURES.....		250.00
00052644	SCANTRON CORP.	GENERAL SUPPLIES.....		615.54
00052645	SCHOLASTIC LIBRARY PUBLISHING	EDUC SOFT & LIC.....		1,300.00
00052646	SCHOOL SPECIALTY	BOOKS AND PERIODICALS.....		5,807.70
00052647	SERVICE TIRE TRUCK CENTERS	GENERAL SUPPLIES.....		1,367.90
00052648	SEVEN GENERATIONS CHARTER SCHOOL	TUITION TO PA CHARTER.....		7,386.23
00052649	SHERER, ELIZABETH	MISC EXPENDITURES.....		250.00
00052650	SHOOK, DONALD	MISC EXPENDITURES.....		500.00
00052651	SKIBO, PAUL A.	MISC EXPENDITURES.....		500.00
00052652	SLOSSON EDUCATIONAL	GENERAL SUPPLIES.....		686.50
00052653	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		23.30
00052654	SWEET, STEVENS, KATZ AND WILLIAMS, LLP	OTHER PROFESSIONAL SVC.....		700.00
00052655	SUN LIFE FINANCIAL	ASSURANT VOL LIFE W/H.....		1,036.63
00052656	TCI	BOOKS AND PERIODICALS.....		829.50
00052657	THATCHER, HILDA E	MISC EXPENDITURES.....		250.00
00052658	THATCHER, RUTH	MISC EXPENDITURES.....		300.00
00052659	THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS, INC.	TUITION TO PA CHARTER.....		28,171.75
00052660	THOMAS HALCISAK	MEALS / REFRESHMENTS.....		22.92
00052661	TRANE U.S., INC.	REPAIRS & MAINT SVCS.....		2,876.05
00052662	TUREL, STANLEY	MISC EXPENDITURES.....		250.00
00052663	Thomas Skibo	MISC EXPENDITURES.....		250.00
00052664	UGI SOUTH	NATURAL GAS.....		50.06

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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Fund Accounting Check Summary

PLGIT GENERAL - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00052665	UNITED ELECTRIC SUPPLY CO., INC.	GENERAL SUPPLIES.....		279.00
00052666	UNITED PARCEL SERVICE	GENERAL SUPPLIES.....		312.74
00052667	VARGO, JOAN	MISC EXPENDITURES.....		250.00
00052668	W.B. MASON, INC		34.60
00052669	WEBER, ADOLPH	MISC EXPENDITURES.....		250.00
00052670	WEINPERL, DOROTHY	MISC EXPENDITURES.....		500.00
00052671	WIMMER, MARY ANN	MISC EXPENDITURES.....		250.00
00052672	XEROX CORP.	RENTAL OF EQUIPMENT.....		11,455.07
00052673	YONNEY, JANE	MISC EXPENDITURES.....		250.00
00052674	ZANER-BLOSER	GENERAL SUPPLIES.....		157.78
00052675	ZEIGAFUSE, DANIEL	MISC EXPENDITURES.....		250.00
00052676	CINTAS CORPORATION-#101		15.00
00052677	COLONIAL INTERMEDIATE UNIT #20		173,472.60
00052678	AHOLD FINANCIAL SERVICES	STUDENT SNACKS.....		40.12
00052679	ASCD	DUES & FEES.....		79.00
00052680	CARLEX INC.	BOOKS AND PERIODICALS.....		19.90
00052681	CINTAS CORPORATION-#101	LAUNDRY/LINEN/DRY CLEAN.....		75.00
00052682	PA PRINCIPALS ASSOCIATION	DUES & FEES.....		595.00
00052683	TAMARA GARY	MEALS / REFRESHMENTS.....		359.32
00052684	VERIZON WIRELESS	COMMUNICATIONS.....		2,238.34
00052685	WOODBURN PRESS	EDUC SOFT & LIC.....		750.00
00052686	XEROX CORP.	GENERAL SUPPLIES.....		12.97
00052687	turnitin	EDUC SOFT & LIC.....		4,435.00

10-GENERAL FUND 737,396.58

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	737,396.58
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	737,396.58

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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C - Credit Card Payment

Fund Accounting Check Summary

LAFAYETTE GENERAL - From 07/18/2019 To 08/14/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000453	Mylene Hofford	TUITION REIMBURSEMENT.....		1,548.00 ^d
*D0000454	PAMELA DOBSON	TRAVEL.....		486.42 ^d
*D0000455	Amanda Hicks	TRAVEL.....		1,520.45 ^d
*D0000456	EMILY ARAGONA-YOUNG	TRAVEL.....		184.67 ^d
*D0000457	Lauren Sakasitz		1,935.00 ^d
*D0000458	MARTHA KELEMEN	TRAVEL.....		43.50 ^d
10-GENERAL FUND				5,718.04
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				0.00
Grand Total Direct Deposits:				5,718.04
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				5,718.04

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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c - Credit Card Payment

Fund Accounting Check Summary

CAFE - PLGIT - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00002936	K12 SERVICES INC.		572.57
00002937	KENSOL AIRWAYS / TOP JOB BLDG	REPAIRS & MAINT SVCS.....		1,724.00
00002938	PETTY CASH	MISC EXPENDITURES.....		39.29
00002939	PSERS	RETIREMENT CONTRIB.....		113.62
00002940	ANFP	DUES & FEES.....		157.00

50-CAFETERIA 2,606.48

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	2,606.48
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	2,606.48

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Summary

PLGIT HEALTH BENEFIT - From 07/23/2019 To 08/09/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*0W291026	DELTA DENTAL	WEEKLY CLAIMS.....		3,534.00
*W2897204	DELTA DENTAL	WEEKLY CLAIMS.....		4,897.00
*W2899178	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		72,594.25
*W2901027	DELTA DENTAL	ADMIN FEES.....		1,436.36
*W2903731	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		39,074.87
*W2903831	HIIG UNDERWRITERS AGENCY, INC.	AUGUST PREMIUM.....		12,713.88
*W2903835	EVOLVE INSURANCE ADVISORS, LLC.	AUG PREMIUM.....		1,818.00
*W2904610	SYNCHRONY RX	RX ADMIN FEES.....		1,656.10
*W2904621	SYNCHRONY RX	RX CLAIMS 7/16 - 7/31.....		46,417.40
*W2905432	DELTA DENTAL	WEEKLY CLAIMS.....		2,707.00
*W2907730	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		95,501.29

10-GENERAL FUND 282,350.15

Grand Total Manual Checks :	282,350.15
Grand Total Regular Checks :	0.00
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	282,350.15

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

PLGIT/ARM 195-14 - From 07/18/2019 To 08/07/2019

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000151	D'HUY ENGINEERING INC.	CONSTRUCTION SERVICES.....	- CHECK VOIDED ON 7/24/2019	1.00
00000152	CMG OF EASTON, INC.	CONSTRUCTION SERVICES.....		- 59,111.33
00000153	PAMSCO INC.	CONSTRUCTION SERVICES.....		707,033.25
00000154	PAMSCO INC.	CONSTRUCTION SERVICES.....		390,078.90
		39-CAPITAL PROJECT - INACT	1,156,224.48	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	1,156,224.48	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	1,156,224.48	
		CHECK VOIDED ON 7/24/2019	-1.00	
		GRAND TOTAL	\$ 1,156,223.48	

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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Academic and Personnel Committee

This week's meeting was held on August 7, 2019 at 5pm in the District Office conference room.

- I. Mr. Matt Shaw presented the desired text for the new AP Language course. The text, *The Language of Composition*, 3rd Edition 2018, comes recommended based off prior knowledge of the earlier edition of the text as well as the preview of the digital version of the new edition. Twenty-five (25) copies are being requested. Dr. Rosenberger will inquire on any discounted pricing for bundling the hard cover and digital subscriptions. The committee approved the text to go forward to the Board for August 13, 2019.

Changes to the High School Student and Parent Handbook

Add Section

SMOKING / TOBACCO / VAPING DEVICES

The SVSD, as an educational institution recognizing the hazards associated with smoking, tobacco AND vaping use, is committed to protecting the health and safety of students, employees, and members of the community.

To this end, this information serves as notice that smoking, tobacco, and vaping use and possession are prohibited in school buildings, on school district property, and other areas of jurisdiction 24 hours a day, 7 days a week, 52 weeks a year. School district property includes playgrounds, parking lots, athletic fields, and stadiums.

Should a student choose to possess, smoke, or use any form of tobacco or vape product on school property, he/she subjects himself/herself to a fine of \$50.00 plus costs. (Act145 of the Pennsylvania Crimes Code-Section 6306.1) All applicable Authority, Delegation of Responsibility, and Enforcement are referenced by Saucon Valley School District policy #800, Smoking/Tobacco Use. Please be advised that the Saucon Valley School District intends to strictly enforce its smoke-free policy via the afore-mentioned laws, rules, regulations, and policies. NOTE: Possession of any look-a-like tobacco product/substance is not permitted on school grounds and is also subject to disciplinary action.

HALL BEHAVIOR & PASSES

(Red to be added)

All students are required to generate an eHall Pass, via their iPad, whenever a request is made to leave the classroom. When a student receives an eHall Pass, students are to travel directly from their location to the destination in which was approved. Students are required to utilize eHall Pass in a timely manner. Student Hall Pass use is a privilege. Abuse of this privilege will result in disciplinary action and/or restrictions.

When passing in the hallway, always keep to the right. Movement in the halls must be quiet and orderly. Keep the halls clean. A student is not permitted in the halls during class time unless s/he has **signed out on eHall Pass**. ~~permission or a signed pass from a teacher or staff member~~. Should a student abuse pass privileges, a referral to the office will be made where disciplinary action may be taken.

Code of Conduct

Discipline Philosophy

In order to maintain a positive learning environment, the SVSD has an obligation to provide fair and consistent guidelines for handling inappropriate behavior, while recognizing the needs and rights of all parties involved, within confines of the law. Discipline in the secondary school is designed to help students learn how to behave and function as good citizens within the larger school environment. Discipline is not just about consequences, but also about teaching and learning. Teaching students to respect the rights of others is critical to maintaining a disruption-free environment. We expect students to demonstrate respect for people, property, and an orderly school/classroom environment. We teach, model, and encourage appropriate conduct. School rules govern student conduct on school property, buses, and at all school-sponsored events or while representing Saucon Valley School District.

Code of Conduct

Our secondary schools can better ensure disruption-free learning environments by employing preventative and proactive approaches to student misbehavior. As classroom managers, teachers will establish classroom rules and make decisions concerning appropriate discipline of students in class. Additionally, all secondary school staff members have responsibility to enforce school rules in common areas such as the halls, lavatories, cafeteria, etc.

The administration will work with teachers, parents, guardians and students to help students understand and comply with school rules. Parent and guardian support and cooperation is important in that it helps students to see adults as working partners in this process.

For the protection and safety of all students, please know that video and audio recording devices may be utilized on school buses and throughout the high school building. Behavior and communication of students, while riding school buses, may be used for purposes of student discipline under provisions of the District's Bus Transportation Policy, Student Discipline Code, and the Public School Code.

The following list has been compiled to provide parents/guardians and students with examples of inappropriate school conduct and possible disciplinary options. **This list is not all-inclusive.** Please be advised that certain offenses require disciplinary action according to district policy and state

Statement of Purpose:

The purpose of the *Student Discipline Code* is to provide consistent, reasonable, fair and equitable treatment for all parties involved in discipline matters. A discipline policy is a vital ingredient of an educational system and should do the following:

1. Foster responsible behavior and self-discipline
2. Ensure the rights and personal dignity of others
3. Promote cooperation between the home, school, and community
4. Define minor and major offenses
5. Provide appropriate disciplinary options
6. Protect and maintain public and private property
7. Comply with federal, state, and local laws

This code governs all behavior in school, on school property (including school buses), to and from school, and at school activities. Violations of the code will be referred to administration. A **referral/log entry** will be completed for all disciplinary referrals. It is to be noted that the penalties listed below are guidelines for discipline; the administrators retain the discretion to apply another penalty if the situation warrants it.

The following disciplinary consequences will be applied but are not limited to After-School-Detention, In-School Suspension, Out-of-School Suspension, or Expulsion.

After-School Detention (Det):

- After-school detentions will be held from 2:30pm to 4:30pm. Students must not be late but if so must have a written pass. **Transportation home will not be available.**
- Students may be given a minimum of 24 hours notice so that alternate transportation arrangements can be made.
- If a student is absent on the day of an assigned detention, the detention is to be served on the first day of the student's return to school.
- **Student detentions will NOT be excused for work-related reasons unless the employer contacts the high school 24 hours in advance for emergency reasons only.**
- **Doctor's notes are the only exception for a student to miss detention. The detention will be rescheduled for the following school day upon receipt of the note.**
- **Being on an athletic team or in a school activity is not a valid excuse.** Students are required to bring school work with them to be completed during detention time.
- If school work is not brought to detention then remedial work may be assigned and must be completed fully in order for the detention to be considered fulfilled.

In-School Suspension (ISS):

- An ISS is a consequence that allows the student to remain in school under the supervision of professional staff.
- ISS forbids the student from participating in any school activity or sporting event on that same day.
- ISS is held from 7:35am to 2:19pm in a structured environment away from the student population.
- A student who serves an ISS must leave school property by 2:25pm and may not return that day.
- Any work assigned in ISS is expected to be completed during the assigned suspension. If the student chooses not to complete the work, the teacher may apply a grade of zero at his/her discretion.
- Any student who chooses to leave ISS without permission may be assigned additional days of suspension.

Out-of-School Suspension (OSS):

- An OSS precludes the student from participating in any school activity for the duration of the suspension.
- In addition, the student cannot be on school property for the duration of the suspension and will be cited for trespassing if he/she violates this. During the suspension, parents/guardians may request of the Main Office or school counselor that assignments be put together for their student, and those assignments can be picked up by the parents/guardians in the Main Office between 2:30pm and 3:30pm.
- Out-of-school suspension automatically results in a loss of driving privileges for a school quarter every time that an out-of-school suspension is assigned to the student.
- Fines and costs may be levied for offenses such as truancy, tobacco related offenses, vandalism, fighting, or acting in a manner that might require the school to contact the law enforcement authorities.

DISCIPLINE LEVELS OF BEHAVIOR

- **Level I: Description of Behavior:**
These are student misbehaviors that impede orderly classroom procedures or interfere with the orderly operation of the school and/or school-sponsored activities.
- **Level II: Description of Behavior:**
This type of misconduct is more frequent or more serious in nature and tends to disrupt the learning climate of the school.
- **Level III: Description of Behavior:**
This misconduct involves acts that result in violence or damage to another person/persons or property or that pose a threat to the safety of others in the school. Infractions include a continuation of Level I and/or Level II violations, which have failed to be curtailed through previous consequences. These acts often are criminal and/or are so serious that they always require administrative action that results in the suspension of the student from the school, intervention of law enforcement authorities, and possible expulsion by the Board of School Directors.
- **Level IV: Description of Behavior:**
This misconduct is illegal. These acts are criminal and/or are so serious that they always require administrative action that results in suspension. Infractions include a continuation of Level I and/or Level II violations, which have failed to be curtailed through previous consequences. Intervention of law enforcement authorities is possible expulsion by the Board of School Directors

Level One Definitions

Failure to Follow Pass Procedures	Failure to obtain a pass from a faculty or staff member to go to desired location through E-Hall Pass ; being in the hallway without being signed in to E-Hall Pass ; failure to see a teacher who provides you with a pass (e.g. labs & tutoring); leaving the cafeteria without prior permission.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Warning ● 2nd Offense: Warning ● 3rd Offense: Detention - 1 HR 1 day ● Subsequent offenses - Hallway privileges restricted

Dress Guidelines/ Disruptive Attire	<p>If inappropriate clothing is worn, the student will be removed from the normal school routine until appropriate clothing is acquired or brought to school by the parent. Student will be assigned to In-School Suspension room until proper clothing is acquired.</p> <p>Any student who repeatedly violates the dress code will be referred to the office and will be assigned the appropriate disciplinary consequences. If it continues the action will be considered insubordination.</p>
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Warning ● 2nd Offense: Detention - 1 HR 1 day ● 3rd Offense: Detention - 1 HR 1 day

Harmful Lying	
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Warning ● 2nd Offense: Detention - 1 HR 1 day ● 3rd Offense: Detention - 1 HR 2 days

Other Minor Misbehavior	Misbehaviors that cause disruption or are off-task during the school day. Examples include, but are not limited to, making loud noises, unmitigated sleeping, being inattentive, publicly displaying affection, unauthorized parking, library misconduct, class misconduct, food outside cafeteria.
Enforcement	<ul style="list-style-type: none"> ● 1st Offense: Warning ● 2nd Offense: Detention - 1 HR 1 day ● 3rd Offense: Detention - 1 HR 2 days

Violation of Electronic Device	Use of any electronic device (including headphones/ear buds/ cell phones, etc.) in areas of the high school building other than halls or lunch or otherwise allowed by staff.
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Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Warning ● 2nd Offense: Detention - 1 HR 1 day ● 3rd Offense: Detention - 1 HR 2 days
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Minor Tech Violations	The unauthorized use of computer and/ or Electronic Communications Systems equipment in instructional areas from 7:30 a.m. – 2:20 p.m. (including after school detention; abuse of computer equipment; revealing personal account & password information to others).
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Warning ● 2nd Offense: Detention - 1 HR 1 day ● 3rd Offense: Detention - 2 HR 2 days

Unexcused Lateness To Class	Failure to report to class by the time the classroom bell rings.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Warning ● 2nd Offense: Detention - 1 HR 1 day ● 3rd Offense: Detention - 2 HR 2 days ● 4th Offense: ISS 1 day

Level Two Definitions

Peer to Peer Misconduct	Peer to Peer Misconduct shall mean unwelcome and intentional electronic (including but not limited to social networking sites), verbal, written or physical acts or series of acts directed at a student by another student <u>that takes place in the school setting.</u>
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Detention – 1 HR 1 day ● 2nd Offense: Detention – 2 HR 2 days ● 3rd Offense: 4 HR Detention 1-3 day ISS

Bus Problem	Infraction of the bus rules (delineated in the student handbook in the section entitled "Bus Information") and/or other infractions outlined in the discipline code.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Detention – 1 HR 1 day ● 2nd Offense: Detention – 2 HR 2 days Bus transportation privileges maybe revoked ● 3rd Offense: Detention – 4 HR 1 day ISS

	Bus transportation privileges maybe revoked
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Cutting Class	Failure to report to an assigned class. Teachers do not have the authority to allow students to miss other teachers' classes except for the pre-approved activities or field trips. All students must secure permission from their classroom teacher before missing any part of that teacher's class.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Detention – 1 HR 1 day ● 2nd Offense: Detention – 2 HR 2 days ● 3rd Offense: Detention – 4 HR 1-3 day ISS

Refusing or Cutting After - School Detention	Failure to report to an assigned detention by its official start time (2:30 pm).
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: One additional detention, for a total of two - 1 HR 1 day ● 2nd Offense: Detention – 2 HR plus original 2 days plus original detention ● 3rd Offense: Detention – 4 HR plus original 1-3 day ISS plus original detention

Refusing or Cutting 4 HR Detention	Failure to attend an assigned 4 HR detention (cut, dismissal for inappropriate behavior, and/or no work).
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1 ISS ● 2nd Offense: 2 ISS ● 3rd Offense: OSS

Unexcused Lateness to School	Failure to report to block 1 by the time the 7:35 a.m. bell rings. All students who arrive after the block 1 bell has rung MUST report to the attendance office to sign in.
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Enforcement:	<ul style="list-style-type: none"> ● 5 times: Parent / Guardian Notified ● 10 times: Parent / Guardian Notified; Warning letter ● 15 times: 1 day detention – Parent / Guardian Notified; Driving privileges will be suspended for 2 weeks. ● 20 times: 1 day detention – Parent / Guardian Notified; Driving privileges will be suspended for 2 weeks. ● 25 times: 2 days of detention = Parent / Guardian Notified; Warning letter; Driving and parking privileges will be suspended for 2 weeks. ● 30 times: 2 – 4HR detentions 4 days – Parent / Guardian Notified; Driving and parking privileges will be suspended for 2 weeks. ● 35 times or more: 3 – 4 HR detentions 1-3 days ISS – Parent / Guardian Notified; Driving and parking privileges will be suspended for 2 weeks.
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Foul & Obscene Language	Conversational use of foul and obscene language. (Excluding Racial/Ethnic/Protected Class Language which is a Level III)
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1 Detention – 1 HR 1 day ● 2nd Offense: Detention – 2 HR 2 days ● 3rd Offense: 4 HR Detention 1-3 day ISS

Insubordination	Failure to promptly follow a staff member's directive or doing so with defiance or disrespect.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Detention – 1 HR 1 day ● 2nd Offense: Detention – 2 HR 2 days ● 3rd Offense: Detention – 4 HR 1-3 day ISS

Leaving School	Leaving school grounds without permission before the end of the student's school day.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Detention – 1 HR 1 day ISS ● 2nd Offense: Detention – 2 HR 1-3 day OSS ● 3rd Offense: Detention – 4 HR 3-5 day OSS ● Police notification

Level 1 Unmodified Misbehavior	Continuation of any Level 1 misbehavior previously addressed by a teacher or administrator.
Enforcement:	<ul style="list-style-type: none"> ● Depends of the severity of the infraction, detentions or suspensions may be assigned.

Minor Verbal Altercation	Verbal conflict by two or more parties.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: Detention – 1 day ● 2nd Offense: Detention - 4 HR 1 day ISS ● 3rd Offense: ISS – 1 DAY 1-3 day ISS

Other More Serious Misbehavior	Misbehaviors that substantially disrupt the school environment within the classroom or without. Examples include, but are not limited to, cafeteria problems, disruption during a scheduled assembly or field trip, (etc.).
Enforcement:	<ul style="list-style-type: none"> ● Depends on the severity of the infraction, detentions, suspensions may be assigned.

Vehicle Code Violation	Infraction of any of the rules delineated in the student handbook in the section entitled "Automobile Policy".
Enforcement:	<ul style="list-style-type: none"> ● Responses depend of the severity of the infraction. Detention or suspensions may be assigned. Revocation of parking privileges may apply. ● Possible police notification

Violation of Computer Use and/or Acceptable Use Policy	Infraction of any of the computer, internet or laptop rules delineated in the School Board's Acceptable Use Policy.
Enforcement:	<ul style="list-style-type: none"> ● Responses depend on the severity of the infraction. Detentions, suspensions, or iPad take-home privileges revocation may be assigned. ● Access to the internet, and/or the school network may also be denied for certain periods of time. ● Possible police notification

Level Three Definitions

Note: Depending of severity, these consequences may accelerate and may include police notification.

Academic Honesty Violation & Forgery, Cheating	<u>Forgery</u> is the act of intentionally representing one's own work as another's. <u>Plagiarism/Cheating</u> is the act of presenting, either intentionally or with disregard, another person's work as one's own or sharing one's work with another. <u>Academic dishonesty</u> occurs when students obtain or assist others in obtaining credit for work which is not their own.
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Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: No credit given for document presented, 4 HR 3 days detention, 3 day Suspension from activities. ● 2nd Offense: Two 4 HR 5 days of detention; no credit given for document presented & 5 day suspension from activities. ● 3rd Offense: Student receives a failing grade for the course (WF). Student is suspended for 1 – 3 days and receives concurrent 10 day suspension from all extracurricular activities. Parent / Guardian are contacted to schedule a conference. ● Students who reach the second offense during their senior year will not be eligible for internal senior awards.
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Truancy	<ul style="list-style-type: none"> ● A student is truant if he/she incurs three (3) or more unexcused absences in a current school year. ● A student is habitually truant if he/she incurs six (6) or more unexcused absences in a current school year. <p><u>Unexcused absences occur when:</u></p> <ol style="list-style-type: none"> 1) a student is absent without valid reason, 2) a student is habitually tardy, 3) a written note with valid excuse is not received by the school within three days of the student's return, 4) a doctor/judicial agency note is not provided and the student's absences total 6 or more school days, and 5) a student is absent due to a trip NOT approved in advance by the principal/assistant principal. <p>The school will notify parents/guardians within 10 days of a student's third unexcused absence that the student is truant.</p>
Enforcement:	<ul style="list-style-type: none"> ● A School Attendance Improvement meeting will be offered if the student continues to accumulate unexcused absences. The outcome of the meeting will be to develop and document a School Attendance Improvement Plan. ● In cases of habitual truancy (six or more unexcused absences) the school may refer the student to a school or community based truancy prevention program, refer to the county children and youth services, or file a truancy citation against parents/guardians with the Office of the District Magistrate. ● Penalties for truancy include: 1) \$300 fine plus court costs for the first offense, 2) \$500 fine plus court costs for the second offense, and 3) \$750 fine plus court costs for the third offense. The Magisterial Judge may also assign Community Service or approve the student's participation in a program designed to improve attendance. The Court may also suspend the sentence if the student attends school in accordance with the court's plan.

Fighting	Intentional physical contact by two or more parties.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense 3-5 days of OSS ● 2nd Offense 4-10 days of OSS ● Police notification possible at any time ● Possible expulsion

Verbal Assault	Aggressive use of words to attack a student or staff member in order to demean, belittle, incite, anger, or otherwise provoke.
Enforcement:	<ul style="list-style-type: none"> ● 1 - 2 days of OSS ● Police Notification possible at any time

Possession, Sale, or Use of Tobacco including Vape Products	Possession of tobacco or smoking paraphernalia in or on school property. Possession of tobacco, smoking paraphernalia, or use of any form of tobacco or vape product on school property.
Enforcement:	<ul style="list-style-type: none"> ● Two 4 HR detentions 1 day ISS ● Police Notification ● Possible \$50.00 fine or smoking cessation class ● 1 Offense – 1 day ISS ● 2 Offense – 3 day OSS and citation ● 3 Offense – 5 days OSS and citation

Conduct that Presents Danger to the Health and Welfare of Others	Examples may include attendance at school with a known communicable disease, leading a riot or inciting others to violence. (arson, indecent exposure, extortion, serious vandalism, etc.)
Enforcement:	<ul style="list-style-type: none"> ● Varies, depending on severity ● Police Notification

Level II Unmodified Misbehavior	Continuation of any Level Two misbehavior previously addressed by a teacher or administrator.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS

Harassment/ Intimidation	All other verbal, written, graphic or physical conduct when such conduct is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening or abusive educational environment, or has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance. Otherwise adversely affects an individual's learning opportunities. Harassment as defined herein shall also include harassment as defined by School Board Policy 248.
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Enforcement:	<ul style="list-style-type: none"> ● Varies depending on severity but the following provides a general guideline subject to administrative discretion and may include educational interventions and alternative disciplinary actions other than those listed below. ● 1st Offense: may be up to or include 1-3 day OSS ● 2nd Offense: may be up to 5 day OSS ● 3rd Offense: may be up to 10 day OSS & possible expulsion ● Possible Police Notification at any time
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Reckless Endangerment	Any act that creates a substantial risk of serious physical injury to another person.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Possible Police Notification

Sexual Harassment	Unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature that tends to create a hostile or offensive environment.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Police Notification

Terroristic Threats Excluding Bomb Threat	Committing an act for the purpose of terrorizing another or of causing panic or fear.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1-3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Police Notification <p>Any combination of:</p> <ul style="list-style-type: none"> ● 10 day OSS ● Referral for expulsion ● Police Notification at any time

Theft	The removal of personal property with intent to deprive the rightful owner of it OR the knowing receipt of personal property gained with the above intent.
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Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1-3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Police Notification ● Return of Property
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Threatening School Official or Student	Any form of expression that conveys the intent to cause bodily harm to an individual or his / her family during school hours and on school property.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1-3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Police Notification <p>Any combination of:</p> <ul style="list-style-type: none"> ● 10 day OSS ● Referral for expulsion ● Police Notification at any time

Trespassing	Unlawful entry by a person into private property or area within the building without permission; or being on school property while on OSS.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1-3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Police Notification

Vandalism	Doing damage to school property.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1-3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Police Notification

Advanced Technology Infractions	Circumventing the network firewall or network filtering and interfering with the operation of the computers, the network or the school's Internet connection. Attempting to acquire materials that include but not limited to libelous, obscene, pornographic, promote the use of violence, contain personally embarrassing private information unrelated to any proper educational or public purpose, contain defamatory or untrue statements damaging the reputation of any student or staff member, or contain abusive or prejudicial content. Use of a media device (cell phone, etc.) to record a student or teacher without prior consent. Participate in the acquisition, creation or distribution of but not limited to advertising, computer "worms" or "Viruses", "chain-letters", "spam" or other messages/files which could cause congestion, interference or failure of the system or any computing equipment, whether attached to the system or not. Creating, viewing, storing or transferring materials that include but are not limited
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	to libelous, obscene, pornographic, promote the use of violence, contain personally embarrassing private information unrelated to any proper educational or public purpose, contain defamatory or untrue statements damaging the reputation of any student or staff member, or contain abusive or prejudicial content.
Enforcement:	<ul style="list-style-type: none"> ● 1st Offense: 1-3 day OSS ● 2nd Offense: 5 day OSS ● 3rd Offense: 10 day OSS ● Depending of severity these consequences may accelerate.

Level Four Definitions

Bomb Threat	A threat, usually verbal or written, to detonate an explosive or incendiary device to cause property damage, death, or injuries, whether or not such a device actually exists.
Enforcement:	Any combination of: <ul style="list-style-type: none"> ● 10 day OSS ● Referral for expulsion ● Police Notification at any time

Possession of a Weapon	Anything readily capable of lethal use and possessed under circumstances not manifestly appropriate for lawful uses which it may have.
Enforcement:	Any combination of: <ul style="list-style-type: none"> ● 10 day OSS ● Referral for expulsion ● Police notification at any time

Possession / Use of a Controlled Substance or Lookalike	Possession or use of controlled substances in or on school property or at school-sponsored events.
Enforcement:	Any combination of: <ul style="list-style-type: none"> ● 10 Day OSS

	<ul style="list-style-type: none"> ● Mandatory Drug and Alcohol Assessment / SAP Referral ● Possible referral for expulsion ● Police Notification at any time
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Simple Assault	Intentional physical contact of another person without retaliation.
Enforcement:	Any combination of: <ul style="list-style-type: none"> ● 10 day OSS ● Possible referral for expulsion ● Police notification at any time



Saucon Valley High School

2100 Polk Valley Road
Hellertown, PA 18055

Phone: 610-838-7001
Fax: 610-838-5594

To: Saucon Valley School Board
From: Tamara Gary, Principal
Subject: New Club – Paranormal Investigation and Research Club
Date: August 13, 2019

Request to approve Paranormal Investigation and Research Club

Volunteer Advisor: Mario Marcozzi

Background:

The Paranormal Investigation and Research club will meet weekly to discuss ideas and present research on all kinds of myths, legends, and natural phenomena from around the world and from our own backyards. We will individually look into topics to bring up for discussion at each meeting, and will spend time researching the origins of these myths and legends while pushing further into any scientific research which could expand our knowledge. Our club welcomes anyone who shares our fascination with mystery and the world. Forming this club will help students develop presentation and discussion skills, as well as provide a sense of community for students who want to learn outside of class. We will learn through the use of books and media, as well as contribute our own thoughts to lively discussion.

Recommendation: Approved by Administration

Tamara Gary
Principal

Thomas Halcisak
Assistant Principal

The Saucon Valley School District, an equal opportunity employer, will not discriminate in employment, educational programs or activities, based on race, sex, handicap, or because a person is a disabled veteran. This policy of nondiscrimination extends to all other classifications as may be required by law. Publication of this policy is in accordance with State and Federal laws including the Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and Title VI and VII of the Civil Rights Act of 1964. We further affirm that all curriculum offerings and student enrollment practices will be handled without discrimination based on sex, race, religion, national origin, or non-job related handicaps or disabilities.

SCHOOL BOARD LIST

Please approve the following substitutes for the 2019 – 2020 school year:

Name	Certification
Alexandra Kidd	All Subjects 4-8
Linda Anderson	Art
Robert Pasternak	Elementary, MS Math, MS English, Social Studies, Business/Tech
Dara Ackerman	Elementary
Taryn Bense	Elementary
Jillian Boshkoski	Elementary, Special Education
Kristen Buckno	Elementary
Kelli Cosgrave	Elementary
Michael DePaul	Elementary, Reading Specialist
Angela Drake	Elementary, MS English, MS Science, ESL
Amy Flores	Elementary
Juan Garcia	Elementary, Math
Elizabeth Haller	Elementary
Laine Harris	Elementary
Joseph Harvey	Elementary, Music
Nancy Heintzelman	Elementary, Special Education
Allyssa Helm	Elementary, Special Education
Melissa Hester	Elementary
Dayna Kline Younis	Elementary
Deann Kincaid	Elementary
Caroline Kovacs	Elementary
Sarah Lieberman	Elementary
Amy Lookenbill	Elementary, Reading Specialist
Lisa Madigan	Elementary
Caitlin Makoul	Elementary, ESL
Rita Malone-Sorensen	Elementary, Special Education
Stacey Marino	Elementary
Elizabeth Meredith	Elementary, Special Education
Trish Murphy	Elementary, Special Education, Visually Impaired
Vickie Petfield	Elementary/Special Education
Carolyn Raudenbush	Elementary
Pamela Silverthorn	Elementary/Reading Specialist
Joseph Testa	Elementary
James Walck	Elementary
Sarah Wimmer	Elementary (all subjects) 4-6, Science/Math 7/8
Vivian Zimmerman	Elementary
Andrea Campbell	English
Brett Farley	English, Social Studies
John-Barrie Murphy	English, Social Studies
Sara Gareca	Foreign Language
Cindy O'Brien	Foreign Language, IU Emergency Certification
Allison Moxey	Guidance
Scott Didra	Industrial Arts
Deena Blazka	Math
Kenneth Bogle	Math
Lisa Heineman	Math
Joshua Inman	Math
Laura Jungblut	Math

Roberta Nicholas	Math, Physical Education
Jila Talebi	Math, Physics
Thomas Vosburg	Music
Diane Fetzer	SV Emergency School Nurse
Maria Flores	SV Emergency School Nurse
Angela Kazan	SV Emergency School Nurse
Sara Kline	SV Emergency School Nurse
Mai Korinchak	School Nurse
Kelly Miller	SV Emergency School Nurse
Gina Rex	SV Emergency School Nurse
Diane D'Agostino	Physical Education
Casie Williams	Physical Education
Mylissa Battoni	Biology/SV Emergency Certification
Emily Boretzky	Biology
Jeffrey Parks	Chemistry, IU Emergency Certification
Kyle Davies	Social Studies
Matthew Ehritz	Social Studies
John Eppel	Social Studies
Brian Grzelkowski	Social Studies
Alan Kline	Social Studies
Frank Lucas	Social Studies
Daniel Macarro	Social Studies
Sean McGovern	Social Studies
Kevin Rhodes	Social Studies
Jason Stem	Social Studies
Nathan Thompson	Social Studies
Megan Webb	Social Studies
Theresa Stauffer	Special Education, SV Emergency Certification
Rachelle Baker	IU Emergency Certification
Eric Barr	IU Emergency Certification
Frank Behum	IU Emergency Certification
Denise Bergenheier	SV Emergency Certification
Francine Bianco-Tax	IU Emergency Certification
Regis Brown III	SV Emergency Certification
Kathleen Butler	SV Emergency Certification
Marylou DePaul	SV Emergency Certification
Gwynne Dunne	IU Emergency Certification
Dolores Everhart	SV Emergency Certification
Tammy Ferguson	SV Emergency Certification
Catherine Garrity	SV Emergency Certification
Joan Glass	SV Emergency Certification
Marcus Hayden	SV Emergency Certification
Minh Hubert	SV Emergency Certification
Deborah Kelahan	SV Emergency Certification
Kaitlin Kelley	IU Emergency Certification
Nancy Kerner	SV Emergency Certification
Arlene Levine	SV Emergency Certification
Christine Lozowski	IU Emergency Certification
Darla Messenlehner	IU Emergency Certification
Paul Mickelson	IU Emergency Certification
Nancy O'Keefe	SV Emergency Certification
Samantha Olewnik	SV Emergency Certification
Lisa Prendergast	SV Emergency Certification

Sandra Raposo-Mallett	SV Emergency Certification
Tara Rollo	SV Emergency Certification
Ravi Sajnani	SV Emergency Certification
Tony Schriffert	SV Emergency Certification
Donald Soltysiak	SV Emergency Certification
Linda Stiansen	IU Emergency Certification
Janice Swiatek	IU Emergency Certification
Courtney Townsend	SV Emergency Certification
Joel Wasel	SV Emergency Certification
Marguerite Whitley	SV Emergency Certification
Rebekah Zanders	SV Emergency Certification
Danielle Zeda	SV Emergency Certification
Christine Zondervan	SV Emergency Certification

SAUCON VALLEY SCHOOL DISTRICT
Office of the Superintendent
Conference/Travel Breakdown
August 13, 2019

Name	Date	Conference/ Travel Title - Location	Rationale	Estimated Cost Breakdown		Number Attended this Year	Total Costs to Date	Previously Attended this Conference If so, Cost	
								Yes	No
Travel/Conference									
Sandra Miller SVSD School Board Member	October 16 th – 18 th , 2019	PASA/PSBA Conference Hershey, PA	The PASA/PSBA School Leadership Conference is the largest gathering of elected officials in Pennsylvania and offers an impressive collection of professional development opportunities to School Board members and Education Leaders.	Registration	\$475.00	-0-	-\$0-	X October, 2018 \$910.66	
				Lodging	\$609.00				
				Total	\$1,084.00				
Carolyn LoVerdi Enrichment Teacher 5-8	September 25 th – 27 th , 2019	NCTM Conference Boston, MA	This two day workshop is aimed at new gifted support teachers however, it is a great refresher for veterans and administrators. Content will include an overview of PA's Chapter 16, the definition of giftedness, and resources that support gifted education. Additional topics will include procedural requirements for screening, evaluating, Gifted Individualized Education Plan (GIEP) writing, and planning for the instruction of gifted students. Special focus will be on recognizing the characteristics and needs of gifted students.	Registration	\$259.00	-0-	-\$0-	X April, 2018 Cost - \$785	
				Transportation	\$220.00				
				Meals	\$90.00				
				(Sharing a room with Lisa)					
				Total	\$569.00				
Lisa Allen HS Mathematics	September 25 th – 27 th , 2019	NCTM Conference Boston, MA	Same as above	Registration	\$259.00	-0-	-\$0-		X
				Meals	\$90.00				
				Lodging	\$350.00				
				Travel	\$220.00				
				Total	\$919.00				