

**MINUTES OF THE BOARD OF EDUCATION  
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**July 8, 2024**

**Regular Meeting 4:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, July 8, 2024 at 4:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Jason Barnett called the meeting to order at 4:00 p.m.

**Roll Call:**

<b>Board Members Present</b>	<b>Others Present</b>
Cindy Price	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Michael Speer...Dep. Sup./Bus. Manager
Matt Jordan <i>(arrived at 4:04 pm)</i>	Andy Taylor...Montgomery County Chronicle
Robert Roesky	Hanna Emberton ...Coffeyville Journal
Jason Barnett	
Denise Gates	
LaKisha Johnson	

**Adoption of Agenda:**

Motion made by LaKisha Johnson to adopt the agenda, second by Denise Gates.  
Motion carried 6-0.

**Adoption of Consent Agenda:**

Motion made by LaKisha Johnson to adopt the consent agenda with the change or removing the June 30, 2025 from the regularly scheduled board meeting list. Second by Denise Gates.  
Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, June 10 and June 24, 2024
- B. Approval of Bills and Treasurer's Report

<b>Payroll/Liability</b>	\$ 638,720.79	<b>Vocational</b>	\$ 24.25	<b>Title I-C Mig.</b>	\$ -
<b>General Fund</b>	\$ 108,238.65	<b>Indian Ed.</b>	\$ 3,520.87	<b>Title IV</b>	\$ -
<b>LOB</b>	\$ 88,131.54	<b>JOM</b>	\$ -	<b>Title VI-B</b>	\$ 70.00
<b>PreSchool AR</b>	\$ 1,071.61	<b>KPERS</b>	\$ -	<b>21st CCLC-CES</b>	\$ -
<b>At-Risk</b>	\$ -	<b>Textbook</b>	\$ -	<b>21st CCLC-ELC</b>	\$ 517.84
<b>Bilingual</b>	\$ 2,500.00	<b>Activity</b>	\$ 577.26	<b>ECBG Grant</b>	\$ 16,448.25
<b>Virtual</b>	\$ -	<b>Bond &amp; Int.</b>	\$ -	<b>PAT MEICHV</b>	\$ 745.19
<b>Capital Outlay</b>	\$ 24,905.11	<b>Rec. Comm.</b>	\$ 226,858.47	<b>KU Com. Health</b>	\$ 838.88
<b>Driver's Ed.</b>	\$ -	<b>Rec. Benefits</b>	\$ 42,884.49	<b>Afterschool</b>	\$ -
<b>Food Service</b>	\$ 69,300.66	<b>Gifts/Grant</b>	\$ 108.23	<b>ESSER III</b>	\$ 93,413.80
<b>In-Service</b>	\$ 973.08	<b>FKHS Pool</b>	\$ -	<b>KDHE K12 COVID</b>	\$ 9,268.25
<b>Parent Ed.</b>	\$ 211.79	<b>Title I</b>	\$ 1.00	<b>Homeless</b>	\$ 5,714.79
<b>Special Ed.</b>	\$ 335,691.11	<b>Title II-A</b>	\$ -		

- C. Designation of Bank for Active Accounts for 2024-2025 *(pg. 35)*
- D. Designation of Depository Banks for 2024-2025 *(pg. 35)*

- E. Designation of Official Newspaper for 2024-2025 (pg. 35)
- F. Designation of Official Radio Station for 2024-2025 (pg. 35)
- G. Appointment of Treasurer and Deputy Treasurer for 2024-2025 (pg. 35)
- H. Appointment of Clerk and Deputy Clerk for 2024-2025 (pg. 35)
- I. Designation of KPERS Authorized Representative for 2024-2025 (pg. 35)
- J. Renewal of Agreements with Federal Government and State of Kansas to Continue Child Nutrition Programs and Appointments of Hearing Officer for Free and Reduced-Priced Meal Application Appeals for 2024-2025 (pg. 35)
- K. Designation of Title I Authorized Representative for 2024-2025 (pg. 36)
- L. Designation of Title IX Authorized Representative for 2024-2025 (pg. 36)
- M. Designation of 504 Authorized Coordinator for 2024-2025 (pg. 36)
- N. Designation of Freedom of Information Officer for 2024-2025 (pg. 36)
- O. Designation of Homeless Coordinator for 2024-2025 (pg. 36)
- P. Adoption of 1,116 Hour Calendar
- Q. Approval of Participation in Federal Programs for 2024-2025 and Authorization to Sign Grant Applications
- R. Approval of Section 125 Flex Benefits Administrators: NueSynergy
- S. Designation of School Attendance Officers for 2024-2025 (pg. 37)
- T. Designation of School Board Meeting Dates for 2024-2025 (pg. 38)
- U. Approval of Adoption Rates and Fees for 2024-2025 (pg. 39)
- V. Approval of Holy Name Lunch Agreement for 2024-2025 (pg. 40)
- W. Child Nutrition Report (pg. 92)

#### **Miscellaneous Reports and Discussion:**

##### **Positive Comments:**

- LaKisha Johnson commented on the Booster Club registration has started. LaKisha is the new membership coordinator. Mrs. Johnson commented on the more participants there are in the Booster Club, the more they are able to help both the high school and the middle school.

##### **Central Office Reports:**

1. Business Manager/Clerk of the Board
  - A. Revenue Neutral Rate/Budget changes and projections
    - i. Various action times were reviewed with the board.
    - ii. Preliminary budget information was reviewed showing the possible mill rate, but primarily for supporting documentation of the intent to exceed the RNR.
    - iii. The district will exceed the RNR in the "other" funds category, but the overall mill rate for the school district is expected to decrease as compared to the previous year's mill rate.
    - iv. A timeline of budget proposals, publications and adoptions was presented to the board.

##### **Tri-County Special Education Report**

- Tri-County Special Education Report was made verbally by Robert Roesky
- Mr. Roesky commented on reflective reports given to the Tri-County Board from a first-year teacher and a 5<sup>th</sup> year teacher. The 5<sup>th</sup> year teacher group created a "Parent's Guide to the IEP" and "IEP at a Glance" documents for the parents to have and use.
- New funds are coming to the school districts to help offset some of the costs that are being transferred out of general fund and over to cover the special education costs. Each district will receive funds and then send those funds on to the coop. The coop worked with the school superintendents and agreed to a 13% increase over the previous years in funding. This does not include the regular flow-through money sent to the school districts.

- Special Education headcount is up approximately 15 students over last year for the coop at this time.

All remaining reports as printed on the agenda and in the Board Booklet

**Action Items:**

**Board action to approve the Superintendent’s recommendation of Child Nutrition meal pricing for the 2024-2025 school year.**

Motion made by Robert Roesky to approve the Superintendent’s recommendation of Child Nutrition meal pricing for the 2024-2025 school year. Seconded by Darrel Harbaugh. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation of Resolution No. 20240708-01, a resolution to adopt the Kansas Homeland Security Region H Hazard Mitigation Plan.**

Motion made by Cindy Price to approve the Superintendent’s recommendation of Resolution No. 20240708-01, a resolution to adopt the Kansas Homeland Security Region H Hazard Mitigation Plan. Seconded by Denise Gates. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-02, Authorizing Petty Cash Fund Accounts.**

Motion made by Denise Gates to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-02, Authorizing Petty Cash Fund Accounts. Seconded by LaKisha Johnson. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-03, Authorizing Early Payment of Claims.**

Motion made by Denise Gates to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-03, Authorizing Early Payment of Claims. Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-04, Waiving the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting.**

Motion made by LaKisha Johnson to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-04, Waiving the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting. Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-05, Rescinding Policy Statements and the Board of Education Adopt the Policy Manual as Presented.**

Motion made by Robert Roesky to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-05, Rescinding Policy Statements and the Board of Education Adopt the Policy Manual as Presented. Seconded by Denise Gates. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-06 Local Option Budget Percentage.**

Motion made by Darrel Harbaugh to approve the Superintendent’s recommendation and adopt Resolution No. 20240708-06 Local Option Budget Percentage. Seconded by Robert Roesky. Motion carried 7-0.

**Board action to approve the Superintendent’s recommendation to inform the Montgomery County Clerk of the Board’s intent to exceed the Revenue Neutral Rate for fiscal year 2025.**

Motion made by Darrel Harbaugh to approve the Superintendent’s recommendation to inform the Montgomery County Clerk of the Board’s intent to exceed the Revenue Neutral Rate for fiscal year 2025. Seconded by Matt Jordan. Motion carried 7-0.

**Adjournment:**

At 4:36 p.m., President, Jason Barnett adjourned this July 8, 2024 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board

# USD 445 Coffeyville Board of Education

July 8, 2024

## Consent Agenda

*Long list of routine items that must be approved each school year.*

- Approval of Minutes of Regular Meeting
- Approval of Bills and Treasurer's Report
- Designation of Bank for Active Accounts for 2024-2025
- Designation of Depository Banks for 2024-2025
- Designation of Official Newspaper for 2024-2025
- Designation of Official Radio Station for 2024-2025
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- Designation of Freedom of Information Officer for 2024-2025
- Designation of Homeless Coordinator for 2024-2025
- Adoption of 1,116 Hour Calendar
- Approval of Participation in Federal Programs for 2024-2025 and Authorization to Sign Grant Applications
- Approval of Section 125 Flex Benefits Administrators: NueSynergy
- Designation of School Attendance Officers for 2024-2025
- Designation of School Board Meeting Dates for 2024-2025
- Approval of Adoption Rates and Fees for 2024-2025
- Approval of Holy Name Lunch Agreement for 2024-2025
- Child Nutrition Report

## Regular Scheduled Meetings

- 4:00 P.M. July 8, 2024 Board Office
- 4:00 P.M. August 12, 2024 Board Office
- 4:00 P.M. September 9, 2024 Board Office
- 4:00 P.M. October 14, 2024 Board Office
- 4:00 P.M. November 11, 2024 Board Office
- 4:00 P.M. December 9, 2024 Board Office
- 4:00 P.M. January 13, 2025 Board Office
- 4:00 P.M. February 10, 2025 Board Office
- 4:00 P.M. March 10, 2025 Board Office
- 4:00 P.M. April 14, 2025 Board Office
- 4:00 P.M. May 12, 2025 Board Office
- 4:00 P.M. June 9, 2025 Board Office
- 4:00 P.M. June 30, 2025 Board Office

## Action Items: Resolutions

- 20240708-01 – Kansas homeland Security Region H Hazard Mitigation Plan
- 20240708-02 – Petty Cash Fund Accounts
- 20240708-03 – Early Payment Claims
- 20240708-04 – Waiving G.A.A.P
- 20240708-05 – Rescind Policy Statements and Adopt the Policy Manual
- 20240708-06 – Local Option Budget Percentage

### RESOLUTION No. 20240708-06 Local Option Budget Percentage

Unified School District No. 445, Montgomery County, Kansas,

Be It Resolved that:

The above-named school board shall be authorized to make a Local Option Percentage in an amount of 32.0 percent for the 2024-2025 school year.

#### CERTIFICATE

THIS IS TO CERTIFY that the above Resolution was duly adopted by the board of education of Unified School District No. 445, Montgomery County, Kansas, on the 8<sup>th</sup> day of July, 2024.

BOARD OF EDUCATION OF  
UNIFIED SCHOOL DISTRICT  
NO. 445, MONTGOMERY COUNTY,  
STATE OF KANSAS  
СОВЕТЪ ШКОЛЫ  
НО "445" МОНГОМЕРИ КОУНТИ  
УНИФИД ШКОЛ ДИСТРИКТ  
БОАРОДЪ ОБРАЗОВАНИЯ

# Child Nutrition Meal Prices

**2023-2024 Meal Pricing for SEK Area Kansas Unified School Districts  
and  
Proposed Meal Pricing for 2024-2025 School Year**

USD # - Name	Lunch Prices				Breakfast Prices			
	Adult	Elem School	Middle School	High School	Adult	Elem School	Middle School	High School
	D0445 - Coffeyville	4.25	2.80	3.00	3.00	2.60	1.75	1.75
D0248 - Girard	4.40	2.90	3.10	3.10	2.60	2.05	2.05	2.05
D0250 - Pittsburg	4.75	3.25	3.50	3.50	2.50	0.00	0.00	0.00
D0257 - Iola	4.65				3.40			
D0258 - Humboldt	4.75	3.10	3.20	3.20	2.15	2.15	2.15	2.15
D0285 - Cedar Vale	4.40	2.60	2.85	2.85	2.50			
D0387 - Altoona-Midway	5.00				2.50			
D0413 - Chanute	4.75	2.95	3.00	3.00	2.75	1.75	1.75	1.75
D0436 - Caney Valley	5.00	2.55	2.85	2.85	3.00	1.70	1.70	1.70
D0446 - Independence	5.00				2.85			
D0447 - Cherryvale	4.60	3.20	3.20	3.20	2.50	2.50	2.50	2.50
D0461 - Neodesha	5.25				3.00			
D0484 - Fredonia	5.00				3.00			
D0503 - Parsons	4.80				2.75			
D0504 - Oswego	4.55	3.20	3.30	3.45	2.90	1.95	1.95	1.95
D0506 - Labette County	4.80	3.10	3.10	3.20	3.05	2.10	2.10	2.10
D0508 - Baxter Springs	4.90	3.25	3.50	3.50	3.05	2.30	2.30	2.30
<b>Average Meal Price</b>	<b>4.79</b>	<b>1.88</b>	<b>1.98</b>	<b>1.99</b>	<b>2.78</b>	<b>1.83</b>	<b>1.83</b>	<b>1.83</b>
<b>Reduced Prices set by USDA</b>		0.40	0.40	0.40	0.30	0.30	0.30	0.30
Higher than USD 445 Proposed Prices								
<b>Proposed Price 2024-2025</b>	<b>4.75</b>	<b>2.95</b>	<b>3.15</b>	<b>3.15</b>	<b>2.90</b>	<b>1.90</b>	<b>1.90</b>	<b>1.90</b>
+- Amount	0.50	0.45	0.15	0.15	0.30	0.15	0.15	0.15

# Intent to Exceed the Revenue Neutral Rate

## RNR Information

- RNR Rates
  - General: 20.016
  - All "Other" Funds: 21.170
- Proposed Rates
  - General: 20.000
  - All "Other" Funds: 22.464
- RNR Revenue
  - General: 2,491,160
  - All "Other" Funds: 3,307,581
- Proposed Revenue
  - General: 2,489,086
  - All "Other" Funds: 3,509,763 (approx. 6%)

**Exceeding the Revenue Neutral Tax Rate for the 2024-2025 School Year**

The governing body of Unified School District 445 will meet on the 9th day of September 2024 at 4:00 PM at 615 Ellis, Coffeyville, KS 67337 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information, including budget profile, is available at district office and will be available at this hearing.

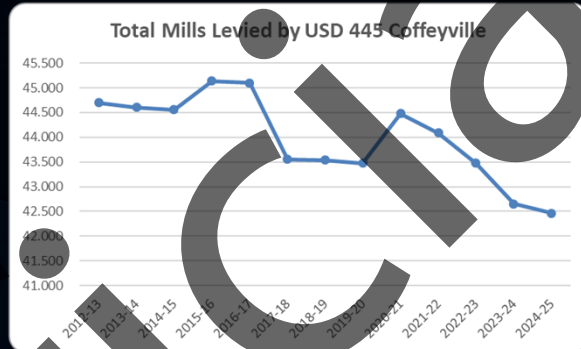
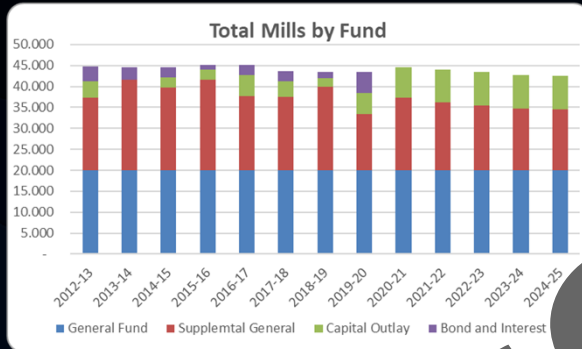
	2023-2024			2024-2025	
	Actual Tax Levied	Actual Tax Rate	Neutral Tax Rate	Estimated Tax Levied	Est. Tax Rate
General	\$2,491,160	20.000	20.000	\$2,489,086	20.000
Bond and Interest #2	\$0	0.000	0.000	\$0	0.000
Supplemental General (LOB)	\$2,142,093	14.668		\$2,259,872	14.464
Adult Education	\$0	0.000		\$0	0.000
Capital Outlay	\$1,165,825	7.983		\$1,249,891	8.000
Cost of Living	\$0	0.000		\$0	0.000
Special Liability Expense Fund	\$0	0.000		\$0	0.000
Extraordinary Growth Facilities	\$0	0.000		\$0	0.000
Bond and Interest #1	\$0	0.000		\$0	0.000
No-Fund Voucher	\$0	0.000		\$0	0.000
Special Assessment	\$0	0.000		\$0	0.000
Temporary Note	\$0	0.000		\$0	0.000
Historical Museum	\$0	0.000		\$0	0.000
Public Library Board	\$0	0.000		\$0	0.000
Public Library Board Employee Benefits	\$0	0.000		\$0	0.000
<b>Sub Total - All Other Funds</b>	<b>\$3,307,918</b>	<b>22.651</b>	<b>21.170</b>	<b>\$3,509,763</b>	<b>22.464</b>

Board President Clerk of the Board

2024-2025 Published	Comp. to RNR	Comp. to Pr.Yr.
General Fund	-0.016	0.000
All "Other" Funds	1.294	-0.187

## Mill Rate Chart Comparisons (current thoughts)

Mill Rates for USD 445 - Breakdown by Fund														Proposed
Fund	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	
General Fund	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	20.000	
Supplemental General	17.295	21.618	19.685	21.568	17.642	17.512	19.834	13.422	17.377	16.117	15.517	14.668	14.464	
Capital Outlay	3.996	-	2.389	2.378	4.992	3.649	2.206	4.988	7.104	7.969	7.958	7.983	8.000	
Bond and Interest	3.411	2.988	2.485	1.195	2.468	2.392	1.499	5.063	-	-	-	-	-	
USD 445 Coffeyville	44.702	44.606	44.559	45.141	45.102	43.553	43.539	43.473	44.481	44.086	43.475	42.651	42.464	
Mill Inc/Dec USD		(0.025)	(0.096)	(0.047)	0.582	(0.039)	(1.549)	(0.014)	(0.066)	1.008	(0.395)	(0.611)	(0.824)	



## Timeline of Budget Events

- July 8 – Board action to adopt the resolution for the local option budget percentage amount.
- July 20 – Deliver Revenue Neutral information to County Clerk
- Aug 12 – Budget presentation to the board.
  - Board action to publish the “Notice of Hearing” for exceeding the RNR for the 2024-2025 budget year
  - Board action to publish the “Notice of Hearing” for the district budget for the 2024-2025 budget year
    - Must have a clear 10 days between publication and budget hearing date.
    - Must post budget information on the district’s website a minimum of 10 days prior to budget hearing
- Sep 9 – Hearing: Exceeding the Revenue Neutral Rate (4:00 pm)
- Sep 9 – Hearing: 2024-2025 Budget Hearing (4:15 pm)
- Sep 9 – Board action to adopt the Resolution to “Exceed the RNR” for financing the 2024-2025 budget year
  - Adopt the resolution by Roll Call vote recorded in the minutes
- Sep 9 – Board action to adopt the 2024-2025 Budget information as published
- Sep 20 – Submit budget to KSDE
- Oct 1 – Certify adopted mill levy to County Clerk





USD 445 Coffeyville  
Board of Education

August 14, 2023

Unofficial