

**MINUTES OF THE BOARD OF EDUCATION  
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**September 11, 2023**

**Regular Meeting 4:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, September 11, 2023 at 4:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Jason Barnett called the meeting to order at 4:00 p.m.

**Roll Call:**

<b>Board Members Present</b>	<b>Others Present</b>
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett LaKisha Johnson	Dr. Craig Correll...Superintendent Michael Speer...Dep. Sup./Bus. Manager Lora Stalford...Asst. Sup./Curriculum Matt Jordan...KGGF Radio Andy Taylor...Montgomery County Chronicle Hanna Emberton ...Coffeyville Journal Griffin Walker...Boys & Girls Club Lacey Kriebel...Boys & Girls Club Virgil Peck...Senator Cindy Price...Community Member
<b>Board Members Absent</b>	
Dr. Jerry Hamm	

**Adoption of Agenda:**

Motion made by Darrel Harbaugh to adopt the agenda, second by Robert Roesky.  
Motion carried 6-0.

**Hearing "Exceeding the Revenue Neutral Rate"**

School Board President Jason Barnett opened the "Exceeding the Revenue Neutral Rate" for 2023-2024 School Year at 4:00 pm to hear and answer questions from the community.

**Adoption of Consent Agenda:**

Motion made by LaKisha Johnson to adopt the consent agenda, second by Karen Rittenhouse.  
Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, August 14, 2023
- B. Approval of Bills and Treasurer's Report

<b>Payroll/Liabilit</b>	\$ 629,537.60	<b>Vocational</b>	\$ 9,768.22	<b>Title I-C Mig.</b>	\$ 47.68
<b>General Fund</b>	\$ 106,144.38	<b>Indian Ed.</b>	\$ 720.45	<b>Title IV</b>	\$ 1,109.71
<b>LOB</b>	\$ 108,067.48	<b>JOM</b>	\$ -	<b>Title VI-B</b>	\$ 830.00
<b>4 Yr old AR</b>	\$ 387.71	<b>KPERS</b>	\$ -	<b>21st CCLC-CES</b>	\$ 34,166.82
<b>At-Risk</b>	\$ 449.25	<b>Textbook</b>	\$ 7,875.72	<b>21st CCLC-ELC</b>	\$ 17,757.13
<b>Bilingual</b>	\$ 101.10	<b>Activity</b>	\$ 15,604.30	<b>ECBG Grant</b>	\$ -
<b>Virtual</b>	\$ 29,004.14	<b>Bond &amp; Int.</b>	\$ -	<b>ARE-HCY-II</b>	\$ 2,030.28
<b>Capital Outlay</b>	\$ 60,929.28	<b>Rec. Comm.</b>	\$ -	<b>KU Com. Health</b>	\$ 11.56
<b>Driver's Ed.</b>	\$ 408.50	<b>Rec. Benefits</b>	\$ -	<b>Afterschool</b>	\$ 2.86
<b>Food Service</b>	\$ 68,533.71	<b>Gifts/Grant</b>	\$ 24,632.00	<b>ESSER II</b>	\$ 485,191.48
<b>In-Service</b>	\$ -	<b>FKHS Pool</b>	\$ -	<b>Title III</b>	\$ 111.81
<b>Parent Ed.</b>	\$ 3,222.28	<b>Title I</b>	\$ 6,402.20	<b>ESSER III</b>	\$ 26,958.26
<b>Special Ed.</b>	\$ 162,090.46	<b>Title II-A</b>	\$ -	<b>K12 COVID Test</b>	\$ 12,708.63

## A. Acceptance of Resignations/Retirement

1. Retirement – Terry Rittenhouse, Maintenance Director (December 1, 2023)

## B. Child Nutrition Report

## C. Travel Report

**Miscellaneous Reports and Discussion:****Positive Comments:**

- Gail Misch gave accolades to all of the Boys and Girls Club stating the community is fortunate to have a program such as theirs with all of the hard work being put into it. She also commented on the JAG program receiving the highest event award for the class of 2022.
- Darrel Harbaugh commented on his attendance at the RMS Site Council where Principal Luke Claar shared that the middle school had a 100% staff retention for the 2023-2024 school year. Mr. Harbaugh stated that in this day and age, to not have any turnover in staff, is very impressive and builds consistency, giving credit to Mr. Claar and Mrs. Dunham.
- Karen Rittenhouse commented on the color guard, dance team and the band, all having performed at Friday's football game.
- LaKisha Johnson commented on the Nado football parents who work to provide meals for the football team every Thursday and sack lunches for the players when they perform away from home. She also commented that the \$15 Nado Booster membership is still available and goes to help all Nado athletics, both high school and middle school.

**Central Office Reports:**

## 1. Superintendent

## A. Afterschool Programs, Boys &amp; Girls Club of Southeast Kansas

- i. Griffin Walker, CEO of the Boys and Girls Club of Southeast Kansas and Lacey Kriebel, Director of Operations presented information to the board.
- ii. Currently there are three sites, BGTots, CES and the teen site on Walnut. A new site has now been incorporated in Caney. The numbers have continued to grow as the programs and availability grows.
- iii. There are directors at each location Caney (Lori Thorton), BGTots (Virginia Sprague), finance (Jennelle Speer) and public relations (Halie O'Connor).
- iv. There are approximately 25-30 employees working for the Club along with the administrative staff.
- v. The "My Club Hub" program was implemented for parent access, knowledge. Everything goes through the parent portal so they are fully informed of events and happenings.
  - a. The programs gives real-time data for both the club and for the parents.

- b. The program is connected also with the national Boys & Girls Club.
- c. The program also provides data available to grant funders and grant opportunities.
- d. "Campaigns" may be set up to present opportunities for donations and support of the Club.

### **Closed Hearing "Exceeding the Revenue Neutral Rate"**

School Board President Jason Barnett closed the hearing for "Exceeding the Revenue Neutral Rate" for 2023-2024 School Year at 4:15 pm. No one spoke at the hearing.

### **Hearing "USD 445 Coffeyville School District Budget"**

School Board President Jason Barnett opened the hearing for the "School District Budget" for 2023-2024 School Year at 4:15 pm to hear and answer questions from the community.

Afterschool Programs, Boys & Girls Club of Southeast Kansas continued.

- vi. The Club currently charges about 35 cents per hour for club attendance, unless a student is on a scholarship status.
  - vii. The Club is venturing into career options with technology. A pair of interactive 3D goggles that have over 75 different careers on them show the students how to be a plumber, nursing, etc. The goggles teach not only the environment, but the terminology of the various careers.
  - viii. Boys & Girls Club just returned from a national conference in Dallas where they learned lots of new items, procedures and fund-raising. The partnerships that are created with the school district as well as many local businesses. Other members went to a leadership training in Connecticut for strategic planning on implementing the goggles into the club and leadership in the community.
  - ix. The Boys & Girls Club of Southeast Kansas is the oldest club in the state of Kansas. The club has been in Coffeyville since the early 1920s.
2. Business Manager/Clerk of the Board
- A. Reviewed the Revenue Neutral Rate proposed by the district.
    - i. The district is exceeding the Revenue Neutral Rate by almost 1/2 mill.
    - ii. The district has budget and overall decrease of almost 3/4 of a mill as compared to last year.
  - B. Reviewed the school district budget for the 2023-2024 school year.
    - i. Enrollment figures are based on available data and will fluctuate as enrollment changes.
    - ii. General fund budget is slightly inflated as in the past with special education authority being higher than expected to avoid budget republication.
    - iii. Budget information is available online at the district website and at the central office.

### **Tri-County Special Education Report**

No report given.

All remaining reports as printed on the agenda and in the Board Booklet

### **Closed Hearing "USD 445 Coffeyville School District Budget"**

School Board President Jason Barnett closed the hearing for "USD 445 Coffeyville School District Budget" for 2023-2024 School Year at 4:36 pm. No one spoke at the hearing.

**Action Items:**

**Board action to approve the Superintendent’s recommendation and adopt Resolution No: 20230911-01, A Resolution Exceeding the Revenue Neutral Rate for the 2023-2024 school year.**

Motion made by Darrel Harbaugh that after having reviewed the district and building needs assessment data, the Board approve the Superintendent’s recommendation and adopts Resolution No. 20230911-01, a resolution exceeding the Revenue Neutral Rate for the 2023-2024 school year. Seconded by Robert Roesky.

Roll Call Vote

Board Member Name	Vote		Board Member Name	Vote	
	Yes	No		Yes	No
1. Gail Misch	X		5. Jason Barnett <i>(President)</i>	X	
2. Darrel Harbaugh <i>(Vice-President)</i>	X		6. Dr. Jerry Hamm	-	-
3. Karen Rittenhouse	X		7. LaKisha Johnson	X	
4. Robert Roesky	X				

Motion carried 6-0.

**Board action to approve the Superintendent’s recommendation and adopt Resolution No: 20230911-02, A Resolution Certifying the Local Option Budget percentage for the 2023-2024 school year.**

Motion made by Karen Rittenhouse that after having reviewed the district and building needs assessment data, the Board approve the Superintendent’s recommendation and adopts Resolution No. 20230911-02, a resolution authorizing the Local Option Budget Percentage of 31.6 percent for the 2023-2024 school year. Seconded by Darrel Harbaugh. Motion carried 6-0.

**Board action to approve the Superintendent’s recommendation and adopt the 2023-2024 school year budget.**

Motion made by Darrel Harbaugh to approve the Superintendent’s recommendation and adopt the 2023-2024 school year budget. Seconded by Gail Misch. Motion carried 6-0.

**Board action to approve the Superintendent’s recommendation to purchase a truckload of paper from Contract Paper Group (CPG) for \$28,165.20.**

Motion made by Karen Rittenhouse to approve the Superintendent’s to purchase a truckload of paper from Contract Paper Group (CPG) for \$28,165.20. Seconded by Robert Roesky. Motion carried 6-0.

**Action Items Personnel:**

**Board action to approve the Superintendent’s recommendation of employment**

Motion made by Robert Roesky to approve superintendent’s recommendation for employment of:

Kayanna Adams, Social Studies Teacher, FKHS

Sally Adams, Teacher Assistant, CES

Seconded by Darrel Harbaugh. Motion carried 6-0.

**Board action to approve the Superintendent's recommendation of supplemental contracts**

Motion made by Gail Misch to approve superintendent's recommendation for employment of:

Rebecca Gath, Assistant Volleyball Coach, FKHS  
Ford Hall, Assistant Football Coach, RMS  
Melissa Murray, Community Health Worker Director, District  
Madison DeAnda, Asst. Girls Tennis Coach, FKHS  
Jenna Eytcheson, Asst. Girls Basketball Coach, FKHS

Seconded by LaKisha Johnson. Motion carried 6-0.

**Adjournment:**

At 4:49 p.m., President, Jason Barnett adjourned this September 11, 2023 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board