# MINUTES OF THE BOARD OF EDUCATION COFFEYVILLE UNIFIED SCHOOL DISTRICT 445

August 8, 2022

Regular Meeting 5:00 p.m. Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, August 8, 2022 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

### **Roll Call:**

<b>Board Members Present</b>	Others Present
Gail Misch	Dr. Craig CorrellSuperintendent
Darrel Harbaugh	Lora StalfordCurriculum Director
Karen Rittenhouse	Michael SpeerAsst. Sup./Bus. Manager
Robert Roesky	Martha BoucherCoffeyville Journal
Jason Barnett	Andy TaylorMontgomery County Chronicle
Dr. Jerry Hamm	
LaKisha Johnson	

### **Adoption of Agenda:**

Motion made by Jason Barnett to adopt the agenda, second by Karen Rittenhouse. Motion carried 7-0.

### **Adoption of Consent Agenda:**

Motion made by Robert Roesky to adopt the consent agenda, second by Jason Barnett. Motion carried 7-0.

A. Approval of Minutes of Regular Meeting, July 11 and July 27, 2022

B. Approval of Bills and Treasurer's Report

	_		abarer o report		
Payroll/Liabiliti	\$	582,774.68	Vocational	\$ 3,324.12	Title I-C Mig. \$ -
<b>General Fund</b>	\$	119,804.38	Indian Ed.	\$ -	Title IV \$ -
LOB	\$	73,347.71	JOM	\$ =	Title VI-B \$ -
4 Yr old AR	\$	102.96	KPERS	\$ -	21st CCLC-CES \$ -
At-Risk	\$	950.40	Textbook	\$ -	21st CCLC-ELC \$ -
Bilingual	\$	1,181.08	Activity	\$ 1,500.00	ECBG Grant \$ 241.99
Virtual	\$	9.01	Bond & Int.	\$ -	PAT MEICHV \$ 5,155.59
Capital Outlay	\$	416,352.79	Rec. Comm.	\$ 11,017.68	KU Com. Health \$ 24.32
Driver's Ed.	\$	1,218.96	<b>Rec. Benefits</b>	\$ 7,361.93	Afterschool \$ -
Food Service	\$	42,274.93	Gifts/Grant	\$ 2,099.30	<b>ESSER II</b> \$ 79,181.10
In-Service	\$	163.09	FKHS Pool	\$ 598.55	
Parent Ed.	\$	298.96	Title I	\$ 2,818.53	*
Special Ed.	\$	161,898.50	Title II-A	\$ -	

- C. Child Nutrition Report
- D. Acceptance of Resignations/Retirement

Page 2

- 1. Resignation Ryan Childress, Teacher Assistant, CES
- 2. Resignation Deanna Lister, Teacher Assistant, CES
- 3. Resignation Ashlyn Davis, Teacher Assistant P/T, ELC

### **Miscellaneous Reports and Discussion:**

### **Positive Comments:**

- Karen Rittenhouse commented on the recent "Vaud in the Ville" performance where Mr. Gard and Mr. Ward played a very big part.
- Gail Misch commented on Layla Davis ho was selected for the Youth Leadership in New York recently. Mrs. Misch also commented on several students from FKHS being listed in the KSU and PSU recent honor rolls. Gail also commented on how nice the back to school staff breakfast was.

### **Central Office Reports:**

- 1. Superintendent
  - A. Teacher Vacancies
    - i. About 4% of the teaching jobs will not be filled this year.
    - ii, Some statistics regarding teacher vacancines.
      - a. Approximately 1/3 of teacher/principals stated they are liely to leave within two years.
      - b. A study by NEA stated 55% of the teachers are planning on leaving the profession sooner than they originally had planned.
      - c. 40% of public schools have at least one teacher vacancy.
    - iii. Information passed out to the district regarding teachers leaving the district and the reasons why they left the district. This information goes back to 2012 for comparison.
    - iv. We are fortunate that we currently have all of our positions filled at this time.
    - v. The district has reached out to KU med to look at areas tat can be done to help teachers with the social emotional of the teachers and help with students. One idea was to have a highly qualified, licensed mental health professional in the schools.
    - vi. Another thought is to create a "Culture/Climate" committee to work on retaining current teachers and attracting new teachers to the profession and Coffeyville.
    - vii. Education has reached a crisis point and we need to look at every avenue we have or we will have teacher vacancies.
    - viii. There are many reasons why teachers leave the profession and part of the plan is to make sure the community knows exactly what goes on in the classrooms and not just what is being said nationally.
  - B. Superintendent Update
    - i. SEKCAP is requiring masks to be worn by their staff. Currently, USD 445 staff are not required to wear masks
    - ii. Cell phones and Bluetooth device usage at FKHS and RMS will be enforced this year. It is in the handbook. Some teachers do not mind it, but it is about everybody being vigilant in enforcing the policy. Cell phones should not be out in the classrooms. This is tightening up the rules that are already in place.
- 2. Curriculum Director
  - A. Alternative Teaching Licenses
    - i. Lora Stalford presented information regarding the "non-traditional" approaches to teaching licensure.

- ii. We have zero substitute teachers who are not moving forward to a long-term licenses.
- iii. We have currently three teachers who were just admitted into the TAP (Teacher Apprentice Program) with Wichita State University, two at ELC and one at CES.
- iv. We have seven teachers in the TAP program this year with two of the seven graduating in May, 2023.
- At the secondary level, we have 1 teacher who is on a restricted teaching license at Fort Hayes State University.
- We have one teacher who is on a "Visiting Scholar Teaching License" at the high school.
- vii. All of the alternative licenses go through the KSDE License department with some alternative licenses being approved directly by the Kansas State Board of Education.
- when you go through the TAP program, which is a two-year program, you must be matched up with a mentor for the two years of the program, but then the state requires two years of mentoring as well. That is four year working with a mentor for teachers.
- 3. Business Manager/Clerk of the Board
  - A. 2022-2023 Budget Presentation
    - i. Michael Speer presented the 2022-2023 budget to the board.
  - B. Construction/Remodel Update
    - i. Michael Speer presented information and pictures were presented to the board.
    - ii. Most construction will be completed by July 15<sup>th</sup> with just final touchups taking place through September 1<sup>st</sup>.
    - iii. The RMS gym is anticipated to be completed by September 1<sup>st</sup> and available for student use.

#### **Tri-County Special Education Report**

- Tri-County Board elected Mr. Roesky as the board president.
- A new evaluation tool was reviewed and adopted. The new evaluation tool is more focused on special education teacher and not just regular classroom teachers as the previous instrument.
- Negotiations were approved.
- Tri-County currently have about ten employees who are seeking alternative license routes.
- Tri-County is still nine teachers down from being full. They are currently utilizing long-term subs to fill the positions until a full-time teacher can be secured.

All remaining reports as printed on the agenda and in the Board Booklet

#### **Action Items:**

Board action to approve the Superintendent's recommendation and adopt the Substitute Teacher Handbook for the 2022-2023 school year.

Motion made by Gail Misch to approve the Superintendent's and adopt the Substitute Teacher Handbook for the 2022-2023 school year. Seconded by Jason Barnett. Motion carried 7-0.

Board action to approve the Superintendent's recommendation and publish the FY2023 Exceeding the Revenue Neutral Rate.

Motion made by Robert Roesky to approve the Superintendent's recommendation and publish the FY2023 Exceeding the Revenue Neutral Rate. Seconded by Jason Barnett. Motion carried 7-0.

# Board action to approve the Superintendent's recommendation and publish the FY2023 District Budget.

Motion made by Dr. Jerry Hamm to approve the Superintendent's and publish the FY2023 District Budget. Seconded by Karen Rittenhouse. Motion carried 7-0.

### **Action Items Personnel:**

### Board action to approve the Superintendent's recommendation of employment

Motion made by LaKisha Johnson to approve superintendent's recommendation for employment of with the strike of Ashlyn Davis from the list:

Allyson Ortega, Elementary Teacher, CES Ashlyn Davis, Teacher Assistant P/T, ELC Mariana Jabben, ESOL Assistant Lori Stark, Teacher Assistant, CES

Craig Correll, ECBG Grant Writing, ELC

Seconded by Dr. Jerry Hamm. Motion carried 7-0.

## Board action to approve the Superintendent's recommendation of supplemental contracts

Motion made by Gail Mish to approve superintendent's recommendation for employment of:

Amanda Rains, Assistant Activity Director, RMS Edward Ray Rutherford, Baseball - Assistant Coach, FKHS James Thompson, Baseball - Assistant Coach, FKHS William Owens, Baseball - Head Coach, FKHS Scott McFall, Basketball - Assistant Coach - Boys, RMS Edward Ray Rutherford, Basketball - Assistant Coach - Boys, FKHS Mario Shobe, Basketball - Assistant Coach - Boys, FKHS Shayla Lindesmith, Basketball - Assistant Coach - Girls, FKHS Kylie Speer, Basketball - Assistant Coach - Girls, FKHS Kelsea Watkins, Basketball - Assistant Coach - Girls, RMS Edward Rutherford, Basketball - Head Coach - Boys, RMS Griffin Walker, Basketball - Head Coach - Boys, FKHS Edward Rutherford, Basketball - Head Coach - Girls, RMS Anita Walker, Basketball - Head Coach - Girls, FKHS Travis Stalford, Carl Perkins Program Improvement Grant, FKHS Michael Speer, CES Afterschool - 21st CCLC Grant, CES Griffin Walker, CES Afterschool - 21st CCLC Grant, CES Shanna Brown, Cheerleading - Assistant Coach, FKHS Samantha Hintz, Cheerleading - Head Coach, FKHS Casey Woodward, Cross County - Head Coach, FKHS Stacey Cook, Dance - Coach, FKHS Justin Cartwright, Debate - Head Coach, FKHS Michael Speer, ECBG Finance Reporting, ELC

Michelle Sills, Educational Leadership A ESOL Coordinator, Dist.

Melissa Strassburg, Educational Leadership B-Ag, FKHS Beth Conrad, Educational Leadership B-Communication, FKHS Tracy Simpson, Educational Leadership B-FACS, FKHS Matthew Washburn, Educational Leadership C-Health, FKHS Taasha Viets, Educational Leadership C-Marketing, FKHS Michael Speer, ELC BG Tots - 21st CCLC Grant, ELC Griffin Walker, ELC BG Tots - 21st CCLC Grant, ELC Tracy Simpson, FCCLA, FKHS Jeri Geren, FFA, FKHS Melissa Strassburg, FFA, FKHS Mark Andrews, Football - Assistant Coach, FKHS Jaylen Logan, Football - Assistant Coach, FKHS Scott McFall, Football - Assistant Coach, RMS Jeremy Neuenschwander, Football - Assistant Coach, FKHS James Newton, Football - Assistant Coach, FKHS Michael O'Connor, Football - Assistant Coach, FKHS Edward Ray Rutherford, Football - Assistant Coach, RMS David Harlin, Football - Head Coach, RMS Deonta Wade, Football - Head Coach, FKHS Justin Cartwright, Forensics - Head Coach, FKHS Mary Helen McCloud, German/French Club, FKHS Laura Nicastro, Golf - Assistant Coach, RMS David Harlin, Golf - Head Coach, FKHS David Rains, Golf - Head Coach, RMS Matthew Washburn, HOSA, FKHS Thomas Mackiewicz, Instrumental Music, FKHS Melissa Barnett, Interact Club, FKHS Brittany Stevenot, Journalism Sponsor, RMS Michael Speer, Kansas 3yr/4Y PK Grant, ELC Jillian Elliott, Key Club, FKHS Aleisha Haymaker, Literacy Coach, ELC Leslie Ewy, MIECHV - 310 - Coordinator, PAT Leslie Ewy, MIECHV - 311 - Coordinator, PAT Michael Speer, MIECHV Budget Monitoring, PAT Delia Northup, National Honor Society, FKHS Kris Crane, Native American Club, FKHS Kris Crane, Native American Club, RMS Erin Lee, Native American Club, FKHS Erin Lee, Native American Club, RMS Kris Crane, Native American Sci. & Engineering, FKHS Erin Lee, Native American Sci. & Engineering, FKHS Casey Woodward, Prom, FKHS Ashleigh Shields, Scholar's Bowl, FKHS Beth Conrad, Skills USA, FKHS Judith Dobler, Soccer - Assistant Coach, FKHS Alexander Gibson, Soccer - Assistant Coach, FKHS Jacob Williamson, Soccer - Head Coach, FKHS Albert Foreman, Softball - Assistant Coach, FKHS Brittany Stevenot, Softball - Assistant Coach, FKHS Brooke Yell, Softball - Head Coach, FKHS Sarah Coltrane, Spanish Club, FKHS Kristin Horner, Spirit Squad Sponsor, RMS Alisha Gravel, Stuco Sponsor, RMS

Taasha Viets, Stuco Sponsor, FKHS Spencer McGlothin, Summer Conditioning, FKHS Deonta Wade, Summer Conditioning, FKHS James Thompson, Swimming - Assistant Coach - Boys, FKHS Kimberley Jones, Swimming - Assistant Coach - Girls, FKHS Tracey Childress, Swimming - Head Coach - Boys, FKHS Ashleigh Shields, Swimming - Head Coach - Girls, FKHS Curtis Chapman, Tennis - Head Coach - Boys, FKHS Curtis Chapman, Tennis - Head Coach - Girls, FKHS Crockett Ward, Theater, FKHS Crockett Ward, Theater - Thespian Club, FKHS Crockett Ward, Theatre, RMS Mark Gard, Theatre - Musical Assistant (Vocal), FKHS Lora Stalford, Title Funds, Title Roman Lopez, Track - Assistant Coach, FKHS James Newton, Track - Assistant Coach, RMS William Tunstall, Track - Assistant Coach, FKHS Deonta Wade, Track - Assistant Coach, RMS Casey Woodward, Track - Assistant Coach, FKHS Jeremy Neuenschwander, Track - Head Coach (Boys/Girls), FKHS Ashton Powers, Track - Head Coach (Boys/Girls), RMS Gordon McDaniel, Trainer - Fall, FKHS Gordon McDaniel, Trainer - Spring, FKHS Gordon McDaniel, Trainer - Winter, FKHS Mark Gard, Vocal Music, FKHS Amelia Maulsby, Volleyball - Assistant Coach, FKHS Rachelle McGehee, Volleyball - Assistant Coach, RMS Stephanie Myers, Volleyball - Assistant Coach, FKHS Tyler Coots, Volleyball - Head Coach, FKHS Ashton Powers, Volleyball - Head Coach, RMS Thomas Mackiewicz, Wrestling - Assistant Coach - Boys, RMS Deonta Wade, Wrestling - Assistant Coach - Girls, FKHS Spencer McGlothin, Wrestling - Head Coach - Boys, FKHS Spencer McGlothin, Wrestling - Head Coach - Boys, RMS

Seconded by Robert Roesky. Motion carried 7-0.

Beth Conrad, Yearbook, FKHS

Rachelle McGehee, Wrestling - Head Coach - Girls, FKHS

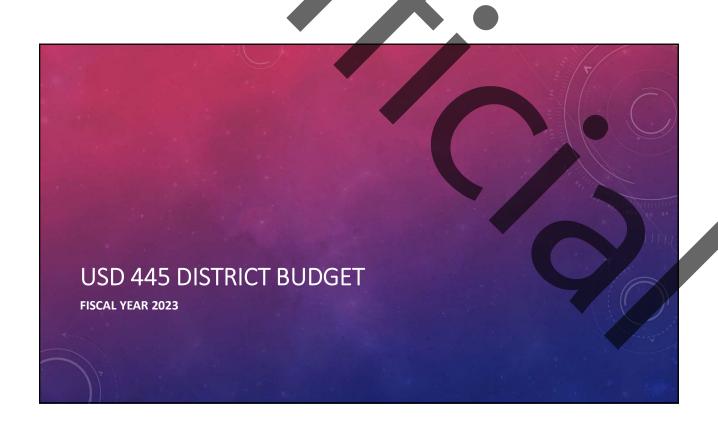
#### **Adjournment:**

Motion made by LaKisha Johnson to adjourn the USD 445 Board of Education meeting. Seconded by Karen Rittenhouse. Motion carried 7-0.

At 7:00 p.m., President, Darrel Harbaugh adjourned this August 8, 2022 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board	





### **BUDGET TIMELINE PROCESS**

- 07/11 Board approved the resolution to adopt the state average percentage for LOB. For FY23.
- 07/11 Board took action to authorize the exceeding of the Revenue Neutral Rate for FY23.
- County Clerk will mail out tax information
- 08/08 Board takes action to publish the Revenue Neutral Rate in the newspaper.
- 08/08 Board takes action to publish the budget in the newspaper.

- 09/12 Board Opens the Revenue Neutral Budget Hearing
- 09/12 Board Opens the FY23 District Budget Hearing
- 09/12 Board takes action by roll call vote to adopt the resolution to exceed the Revenue Neutral Tax Rate
- 09/12 Board takes action to adopt the district budget with motion noting the board has reviewed the district needs assessment data.
- 10/1 Certify budget to the County Clerk

### **BUDGET HIGHLIGHTS**

• General Fund – Based on Enrollment

• 9/20 headcount: 1,740 FTE: 1,619.9

• Adjusted Enrollment F23: 1,630.0

• 2<sup>nd</sup> Pr. Yr.

• Est. Legal Max: \$14,156,139

• Mill rate: 20.000 mills

• Supplemental General - % of General Fund

Est. Max: \$4,195,000Mill rate: 15.595 mills

Set RNR Rate	Mill Rate	Revenue Amt.	
General Fund	20.425	2,399,217.28	
All "Other" Funds	22.997	3,163,526.10	
Rec. Commission	3.804	523,270.28	
Rec. Benefits	0.727	100,083.31	
Published Rates	Mill Rate	Revenue Amt.	
General Fund	20.000	2,349,198.00	
All "Other" Funds	23.595	3,240,864.21	Exceeds RNR
Rec. Commission	4.000	549,415.42	Exceeds RNR
Rec. Benefits	0.800	109,883.08	Exceeds RNR
2022-23 Published	Comp. to RNR	Comp. to Pr	.Yr.
General Fund	-0.425	0.000	
All "Other" Funds	0.598	-0.491	
Rec. Commission	0.196	0.016	
Rec. Benefits	0.073	0.038	

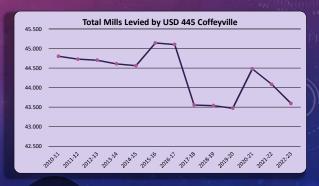
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	Example of how calculations work		]'`	00 00
Homes	Market Value times .115 divided by 1000	Multiply by mill rate	L	
GF - General Fund	\$70,000 - \$40,000 = \$30,000 x .115 = \$3,450 / 1000=	3.45 x 20 mills =	\$	69.00
	Note: first \$40,000 value on home exempt for General	I Fund Levy.		
LOB - Supplemental General	\$70,000 x .115 = \$8,050 / 1000 = 8.05	8.05 x 15.595 mills =	\$	125.54
CO - Capital Outlay	\$70,000 x .115 = \$8,050 / 1000 = 8.05	8.05 x 8 mills =	\$	64.40
B&I - Bond & Interest	\$70,000 x .115 = \$8,050 / 1000 = 8.05	8.05 x 0 mills =	\$	-
	Total \$ School District Taxes on \$70,000 home		\$	258.94
	F1			

As a resident in Coffeyville, what does this mean to me?														
2022-23		4	_			,	Но	me Value	,					
Levied Funds	\$	40,000	\$	50,000	\$	75,000	\$	100,000	\$	125,000	\$	150,000	\$1	75,000
GF				23.00		80.50		138,00		195.50		253.00		310.50
LOB		71.74		89.67		134.51		179.34		224.18		269.01		313.85
co	7	36.80		46.00		69,00		92.00		115.00		138.00		161.00
B&I	ľ	-		-				-		-		-		-
otal Taxes Levied	\$	108.54	\$	158.67	\$	284.01	\$	409.34	\$	534.68	\$	660.01	\$	785.35
per month amount	\$	9.04	\$	13.22	S	23.67	\$	34.11	\$	44:56	S	55.00	\$	65.45
per day amount (31 days)	\$	0.29	\$	0.43	s	0.76	\$	1.101	\$	1.44	\$	1.77	\$	2.11
											_			
and will in approximately		4.60		5.75	0	0.02		11.50		14 20		17.05	A.	20.45

	Mill Rate	s for USD	445 - Figuri	ng Mill Rate	es		
	Published						
Fund	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
General Fund	20.000	20.000	20.000	20.000	20.000	20.000	20.000
Supplemtal General	15.595	16.117	17.377	13.422	19.834	17.512	17.642
Capital Outlay	8.000	7.969	7.104	4.988	2.206	3.649	4.992
Bond and Interest	0.000	0.000	0	5.063	1.499	2.392	2.468
Rec. Commission	4.000	3.984	2.611	2.545	2.987	2.073	2.944
Rec. Commission Benefits	0.800	0.762	0.765	0.746	0.893	0.791	0.842
Total	48.395	48.832	47.857	46.764	47.419	46.417	48.888
USD 445 Coffeyville	43.595	44.086	44.481	43.473	43.539	43.553	45.102
Mill Inc/Dec USD	-0.491	-0.395	1.008	-0.066	-0.014	-1.549	-0.039
Rec Commission	48.395	48.832	47.857	46.764	47.419	46.417	48.888
Mill Inc/Dec total	-0.437	0.975	1.093	-0.655	1.002	-2.471	-0.006



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Bond and Interest #1 Bond and Interest #2	62	1,982,467		1,103,670	0.000	803,090	0	0.0
Bond and Interest #2 No-Fund Warrant	63	0			0.000	0	0	0.0
	66	0		0			0	
Special Assessment						0	0	
Temporary Note	68	0	0.000	0	0.000	0	- 0	0.00
COOPERATIVES'	-							1
Special Education	78	0		0	_	0		_
TOTAL USD EXPENDITURES	100	32,799,233		35,037,352		41,828,577	5,590,096	43.5
Less: Transfers	105	6,606,471		7,879,616		7,934,500		
NET USD EXPENDITURES	110	26,192,762		27,157,736	1 1	33,894,077		
TOTAL USD TAXES LEVIED	115	5,547,228	4 F	5,562,621	F	5,590,096		



**CODE 99 PUBLICATION** 



The governing body of Unified School District 445 will meet on the 12 day of September 2022 at 5:00 PM at 615 Ellis, Coffeyville, KS 67337 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information, including budget profile, is available at District Office and will be available at this hearing.

Revenue Natural Tax Rate

Revenue Natural Tax Rate

Revenu	e Neut	tral Ta	x Rate	

		2021-2022		2022-202	3
	Actual Tax Levied	Actual Tax Rate	Neutral Tax Rate	Estimated Tax Levied	Est. Tax Rate
General	\$2,399,217	20.000	2399217.280	\$2,349,198	20.000
Capital Outlay	\$0	0.000		\$0	0.000
Bond and Interest #2	\$0	0.000	0.000	\$0	0.000
ALL OTHER FUNDS					
Supplemental General (LOB)	\$2,116,905	16.117		\$2,142,067	15.595
Adult Education	\$0	0.000		\$0	0.000
Capital Outlay	\$1,046,697	7.969	1	\$1,098,831	8.000
Cost of Living	\$0	0.000		\$0	0.000
Special Liability Expense Fund	\$0	0.000		\$0	0.000
Extraordinary Growth Facilities	\$0	0.000		\$0	0.000
Bond and Interest #1	\$0	0.000		\$0	0.000
No-Fund Warrant	\$0	0.000		\$0	0.000
Special Assessment	\$0	0.000		\$0	0.000
remporary Note	\$0	0.000		\$0	0.000
Historical Museum	\$0	0.000		\$0	0.000
Public Library Board	\$0	0.000		\$0	0.000
Public Library Board Employee Benefits	\$0	0.000		\$0	0.000
Sub Total - All Other Funds	\$3,163,602	24.086	3163526.100	\$3,240,898	23.595



### **CONSTRUCTION UPDATE**

- FKAS office and classrooms are completed with the exception of some minor touchups.
- FKHS bathrooms need mirrors replaced and cleaned, final paint touchups
- FKHS offices and classrooms have been turned over to the district with exception of the punch list items.
- Mezzanine area needs final pieces installed in sTOReNADO along with pipe racks and some pieces in the concession stand area.
- Ceiling needs installed in storage room area
- Final cleaning and graphic needs to be put in place. Some minor electrical and plumbing need completed.
- Final fire inspection
- Expected completion August 15<sup>th</sup>

- RMS office area is almost complete, final electrical hookups and touchups
- RMS classrooms still missing window sills and some minor touchups
- RMS office and classrooms have been turned over to the district with the exception of the punch list items.
- RMS gym floor is curing but completed. Graphic needs added to the wall.
- RMS gym final plumbing and water turned on.
- RMS gym still has some electrical and wall panels that need to be installed and completed.
- Expected completion September 1<sup>st</sup>

