

**MINUTES OF THE BOARD OF EDUCATION  
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445  
Regular Meeting 5:00 p.m.**

**January 9, 2023**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, January 9, 2023 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

**Roll Call:**

<b>Board Members Present</b>	<b>Others Present</b>
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett Dr. Jerry Hamm (arrived at 5:03 pm) LaKisha Johnson	Dr. Craig Correll...Superintendent Lora Stalford...Curriculum Director Michael Speer...Asst. Sup./Bus. Manager Matt Jordan...KGGF Radio Martha Boucher...Coffeyville Journal Andy Taylor...Montgomery County Chronicle

**Adoption of Agenda:**

Motion made by Jason Barnett to adopt the agenda, second by LaKisha Johnson. Motion carried 6-0.

**Board Reorganization - President:**

Motion made by Darrel Harbaugh nominating Jason Barnett as USD 445 Board President for the 2023 calendar year. Seconded by Karen Rittenhouse. Motion carried 6-0.

**Board Reorganization – Vice-President:**

Motion made by Jason Barnett, nominating Darrel Harbaugh as USD 445 Board Vice-President for the 2023 calendar year. Seconded by Robert Roesky. Motion carried 6-0.

**Board Reorganization – Tri-County Representative:**

Motion made by Darrel Harbaugh, nominating Robert Roesky as USD 445 Board Tri-County Special Education Representative for the 2023 calendar year. Seconded by LaKisha Johnson. Motion carried 7-0.

**Adoption of Consent Agenda:**

Motion made by Gail Misch to adopt the consent agenda, second by Karen Rittenhouse. Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, December 12, 2022
- B. Approval of Bills and Treasurer’s Report

<b>Payroll/Liabilit</b>	\$ 659,090.48	<b>Vocational</b>	\$ 6,924.19	<b>Title I-C Mig.</b>	\$ -
<b>General Fund</b>	\$ 188,401.61	<b>Indian Ed.</b>	\$ 120.56	<b>Title IV</b>	\$ -
<b>LOB</b>	\$ 55,481.96	<b>JOM</b>	\$ -	<b>Title VI-B</b>	\$ -
<b>4 Yr old AR</b>	\$ -	<b>KPERS</b>	\$ -	<b>21st CCLC-CES</b>	\$ 1,218.00
<b>At-Risk</b>	\$ -	<b>Textbook</b>	\$ -	<b>21st CCLC-ELC</b>	\$ 1,218.00
<b>Bilingual</b>	\$ -	<b>Activity</b>	\$ 2,098.00	<b>ECBG Grant</b>	\$ -
<b>Virtual</b>	\$ -	<b>Bond &amp; Int.</b>	\$ -	<b>PAT MEICHV</b>	\$ 841.26
<b>Capital Outlay</b>	\$ 322,694.64	<b>Rec. Comm.</b>	\$ -	<b>KU Com. Health</b>	\$ -
<b>Driver's Ed.</b>	\$ -	<b>Rec. Benefits</b>	\$ -	<b>Afterschool</b>	\$ 4.82
<b>Food Service</b>	\$ 82,392.65	<b>Gifts/Grant</b>	\$ -	<b>ESSER II</b>	\$ 2,385.30
<b>In-Service</b>	\$ -	<b>FKHS Pool</b>	\$ 7,000.00	<b>ESSER III</b>	\$ 62,946.00
<b>Parent Ed.</b>	\$ 226.38	<b>Title I</b>	\$ 1,066.00		
<b>Special Ed.</b>	\$ 427,840.71	<b>Title II-A</b>	\$ -		

- C. Child Nutrition Report
- D. Travel Report
- E. Acceptance of Resignations/Retirement
  1. Resignation – Madeline Funburg, Teacher Assistant, ELC
  2. Resignation – Treyton Thompson, Assistant Principal, FKHS

#### Miscellaneous Reports and Discussion:

##### Positive Comments:

- Dr. Correll commented that the place mats at each of the board members chair were created and provided by the ELC, and the cookies were made by Tracey Simpson's Culinary I class at FKHS all for Board Appreciation month.
- Darrel Harbaugh commented on Mrs. Russell at the ELC being nominated as the 2023 KSDE Horizon Award Winner. She will be honored in Topeka in February.
- Karen Rittenhouse commented on attending the retirement reception at the ELC and how nice it was.
- Jason Barnett stated that he had several community members come to him during the ball game at the high school commenting on the upgraded facilities and how nice they were.

##### Central Office Reports:

1. Superintendent
  - A. SEL Update, Alexis McMillin, Director of Student Services (*Strategic Plan #4*)
    - i. Alexis McMillin, Director of Student Services presented to the board.
    - ii. Essential Life Skills is the primary focus of the program and is what we are trying to educate the students on.
    - iii. The partnership with Kansas University to have community health workers employed by the school district.
      - a. Jacob Williamson and Kelsea Watkins visited on their roles as a community health worker.
      - b. Approximately 150 students and families have been helped by the Community Health program, including housing, bedding, transportation, various needed supplies, and anything that a student or family is facing that is a barrier that might hinder the students learning. Many resources are available, and families and students are pointed to those resources.
      - c. This program started when the school district was having a need with a student who was needing a bike lock. This grew and more and more people donated bike locks. This started the program and it grew into the program partnership with KU.

- d. There are now Community Healthcare workers in other school districts in the state.
- e. The Community Health Worker is a new certification program in the health world.
- iv. Mental Health Intervention program.
  - a. We are currently in the third year of this partnership with KSDE.
  - b. Ashley Horrick has been with the program since the beginning.
  - c. The main focus is to help students who hit barriers in receiving mental health services. During the first year, there were 85 students that Ashley worked with in helping to get needed services. During the second year, that number grew to 107, and in the first semester of the current year, it is already at 108 students.
  - d. There are progress indicators that determine eligibility for the program. Ashley works with the therapist reviewing each student to see how progress is being made and what services might be needed. Each student has a plan that is reviewed every 90 days.
- v. Kansas Can Star Recognition Program
  - a. This serves as a guide for the district's program. The district was awarded the bronze award in the 2020, 2021, and 2022.
  - b. This is used to help to continue to improve the program.
- vi. NADO Fest
  - a. Two areas identified were parent engagement and connecting resources. Representatives from KU, Greenbush, Four County, CHC-SEK and USD 445 Child Nutrition will all be presenting information.
- B. Negotiations
  - i. Dr. Correll reminded the board that negotiations will be starting in the spring, so if there are any ideas to be thinking about that for the February meeting.

### **Tri-County Special Education Report**

All remaining reports as printed on the agenda and in the Board Booklet

1. A teacher was added to Parsons School District.
2. Three vehicles were purchased for the Coop. Several employees have been using their only vehicles and being reimbursed for mileage, so this will help to eliminate that.
3. The Tri-County audit firm declined to continue the audit for the CoOp. They voted to go with Jarred, Gilmore & Phillips, the same firm the school district uses.

### **Action Items Personnel:**

#### **Board action to approve the Superintendent's recommendation of employment**

Motion made by Robert Roesky to approve superintendent's recommendation for employment of:

Kelsa King, Assistant Principal, FKHS (2023-2024 School Year)

Marcela Alonzo, ESOL Assistant/Interpreter

Jessica Wallis, Drama/Theatre Instructor, FKHS/RMS (2022-2023 School Year)

Amanda Emberson, Teacher Assistant, CES

Seconded by Darrel Harbaugh. Motion carried 7-0.

#### **Board action to approve the superintendent's recommendation of administrative contracts:**

Motion made by Gail Misch to approve superintendent's recommendation of administrative contracts:

Dr. Amanda Cavaness, Principal, ELC (F24, F25 - 1-year extension)  
Luke Claar, Principal RMS (F24, F25 - 1-year extension)  
Wade Welch, Assistant Principal/Activities Director (F23, F24 - 2-year contract)  
Angela Krause, Principal, CES (F24, F25 - 1-year extension)  
David Lovelace, Assistant Principal, CES (F24) – 1-year extension  
Julie Stukesbary, Assistant Principal, CES (F24, F25 - 2-year contract)  
Julie Dunham, Assistant Principal, RMS (F24, F25 - 2-year contract)  
Michael Speer, Deputy Superintendent/Business Manager (F24, F25 - 1-year extension)  
Travis Stalford, Principal, FKHS (F24, F25 - 1-year extension)  
Lora Stalford, Assistant Superintendent/Learning Services (F24, F25 - 2-year contract)  
Tara Thompson, Assistant Principal, CES (F24, F25 - 1-year extension)

Seconded by Karen Rittenhouse. Motion carried 7-0.

**Board action to approve the superintendent's recommendation of director contracts:**

Motion made by Darrel Harbaugh to approve superintendent's recommendation of director contracts:

Cassandra Worden, Director of Food Service  
Alexis McMillin, Director of Student Services  
Terry Rittenhouse, Director of Maintenance  
Lisa Stockton, Director of ESOL/Migrant Services  
Griffin Walker, Director of Afterschool Programs  
Jenna Nash, Director of Technology

Seconded by LaKisha Johnson. Motion carried 7-0.

**Executive Session:**

Motion made by Darrel Harbaugh to move into executive session for 20 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 6:03 pm. Seconded by Jason Barnett. Motion carried 7-0.

Reconvened to Open Session at 6:03 p.m. with no action taken.

**Adjournment:**

Motion made by Karen Rittenhouse to adjourn the USD 445 Board of Education meeting. Seconded by LaKisha Johnson. Motion carried 7-0.

At 6:05 p.m., President, Jason Barnett adjourned this January 9, 2023 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.