

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

June 12, 2023

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, June 12, 2023 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Jason Barnett called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett LaKisha Johnson	Dr. Craig Correll...Superintendent Michael Speer...Dep. Sup./Bus. Manager Matt Jordan...KGGF Radio Andy Taylor...Montgomery County Chronicle Hanna Emberton...Coffeyville Journal
Board Members Absent	
Dr. Jerry Hamm	

Adoption of Agenda:

Motion made by Darrel Harbaugh to adopt the agenda, second by Robert Robson.
 Motion carried 6-0.

Open Amended Budget Hearing

President Jason Barnett opened the Amended Budget Hearing at 5:00 pm to hear any questions or concerns from patrons.

Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Karen Rittenhouse.
 Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, May 8, 2023
- B. Approval of Bills and Treasurer’s Report

Payroll	\$ 595,161.79	Vocational	\$ 2,185.36	Title I-C Mig.	\$ -
General Fund	\$ 174,325.54	Indian Ed.	\$ 9,970.59	Title IV	\$ -
LOB	\$ 174,143.35	JOM	\$ 525.42	Title VI-B	\$ -
PK At-Risk	\$ 596.45	KPERS	\$ -	21st CCLC-CES	\$ -
At-Risk	\$ -	Textbook	\$ -	21st CCLC-ELC	\$ -
Bilingual	\$ 2,798.94	Activity	\$ 5,648.58	ECBG Grant	\$ 4,493.82
Virtual	\$ -	Bond & Int.	\$ -	PAT MEICHV	\$ 1,144.12
Capital Outlay	\$ 19,109.32	Rec. Comm.	\$ -	KU Com. Health	\$ -
Driver's Ed.	\$ -	Rec. Benefits	\$ -	Afterschool	\$ -
Food Service	\$ 80,936.19	Gifts/Grant	\$ 45.00	ESSER II	\$ 41,234.75
In-Service	\$ 853.85	FKHS Pool	\$ -	ESSER III	\$ 22,950.00
Parent Ed.	\$ 633.92	Title I	\$ 695.74	KDHE COVID	\$ 9,302.81
Special Ed.	\$ 289,230.23	Title II-A	\$ -		

C. Child Nutrition Report

D. Travel Report

E. Acceptance of Resignations/Retirement

1. Resignation – DeLaney Russell (Baughman), PK Lead Teacher, ELC
2. Resignation – Skylar Jensen, Custodian, CES
3. Resignation – Kaitlyn Holland, Teacher Assistant, ELC
4. Retirement – Roxie Blagg, Teacher Assistant, CES (October 1, 2023)
5. Resignation – Hollee Horrell, Teacher Assistant, CES
6. Resignation – Shauntel Highley, English Teacher, FKHS

Miscellaneous Reports and Discussion:

Positive Comments:

- LaKisha Johnson commented on the high school athletes that participated at the state track meet and how well they performed and presented and represented themselves at the track meet, further stating many compliments from other coaches about the students were made.
- Gail Misch commented on Joe Hernandez and Sydney Burnett being named to the All SEK team in baseball and softball respectfully. Mrs. Misch also commented on how nice the graduation ceremony at FKHS was this year.
- LaKisha Johnson also expressed gratitude to the high school, specifically Travis Stalford and Kim Jones, for helping to secure pictures with the graduates when she was unable to attend the ceremony.

Central Office Reports:

1. Superintendent
 - A. Negotiations
2. Business Manager/Clerk of the Board
 - A. Michael Speer, Business Manager, presented information on each of the action items to the Board of Education for discussion.

Closed Budget Hearing

President Jason Barnett closed the Amended Budget Hearing at 5:18 pm. No patrons spoke.

Executive Session:

Motion made by Darrel Harbaugh to move into executive session for 15 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and to discuss confidential student information pursuant to the exception relating to actions adversely or favorable affecting a student under the Kansas Open Meetings

Act, and to discuss potential litigation with our legal counsel pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act, and the open meeting will resume in this room at 5:35 pm. Seconded by Robert Roesky. Motion carried 6-0.

Reconvened to Open Session at 5:35 p.m. with no action taken.

Miscellaneous Reports and Discussion Continued:

Tri-County Special Education Report

Tri-County Special Education Report was made verbally by Robert Roesky

- Allie Harvey and Crystal Doss both retired this year. They both worked in the district with Allie at the high school and Crystal at the elementary school.
- The VI-B funds were approved
- The TEC calendar was approved.
- Negotiations have not yet started with the Tri-County teachers.
- Tri-County is struggling with filling the available teaching positions. They are having to fill some spots with a virtual teacher and a par in the room. The virtual teacher is costing almost twice what a regular teacher salary would cost.

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation of meal pricing for the 2023-2024 school year.

Motion made by Darrel Harbaugh to approve the Superintendent's recommendation of meal pricing for the 2023-2024 school year. Seconded by Karen Rittenhouse. Motion carried 6-0.

Board action to approve the Superintendent's recommendation to adopt the 2022-2023 amended budget at published.

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation to adopt the 2022-2023 amended budget at published. Seconded by Robert Roesky. Motion carried 6-0.

Board action to approve the Superintendent's recommendation and adopt the 2023-2024 updated school calendar.

Motion made by LaKisha Johnson to approve the Superintendent's recommendation and adopt the 2023-2024 updated school calendar. Seconded by Gail Misch. Motion carried 6-0.

Board action to approve the Superintendent's recommendation to approve the bid for door replacement at FKHS from Countryside Glass for \$56,865.

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation to approve the bid for door replacement at FKHS from Countryside Glass for \$56,865. Seconded by Darrel Harbaugh. Motion carried 6-0.

Board action to approve the Superintendent's recommendation to approve the concrete/fencing bid from Battaglear Concrete for \$24,440.

Motion made by Robert Roesky to approve the Superintendent's recommendation to approve the concrete/fencing bid from Battaglear Concrete for \$24,440. Seconded by Gail Misch. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB).

Motion made by Darrel Harbaugh to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB). Seconded by Gail Misch. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB) Legal Assistance Fund.

Motion made by Robert Roesky to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB) Legal Assistance Fund. Seconded by LaKisha Johnson. Motion carried 6-0.

Board action to approve the Superintendent's recommendation to approve the 2023-2024 Negotiated Agreement.

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation to approve the 2023-2024 Negotiated Agreement. Seconded by Gail Misch. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of Director salary increases for 2023-2024 school year.

Motion made by Darrel Harbaugh to approve the Superintendent's recommendation of Director salary increases for 2023-2024 school year. Seconded by Robert Roesky. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of Support Staff salary increases for the 2023-2024 school year.

Motion made by Darrel Harbaugh to approve the Superintendent's recommendation of Support Staff salary increases for the 2023-2024 school year. Seconded by LaKisha Johnson. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of Classified Staff rate increases for the 2023-2024 school year.

Motion made by Gail Misch to approve the Superintendent's recommendation of Classified Staff rate increases for the 2023-2024 school year. Seconded by Karen Rittenhouse. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of a RFP for playground equipment at CES.

Motion made by LaKisha Johnson to approve the Superintendent's recommendation of a RFP for playground equipment at CES. Seconded by Robert Roesky. Motion carried 6-0.

Board action to approve the Superintendent’s recommendation of Administrator Staff salary increases for the 2023-2024 school year.

Motion made by Karen Rittenhouse to approve the Superintendent’s recommendation of Administrator Staff salary increases for the 2023-2024 school year. Seconded by LaKisha Johnson. Motion carried 6-0.

Action Items Personnel:

Board action to approve the Superintendent’s recommendation of employment

Motion made by Robert Roesky to approve superintendent’s recommendation for employment of:

Becky Caresio, Elementary Teacher, CES
Ford Hall III, Elementary PE Teacher, CES
Karen Roush, CTE Advisor/Teacher, FKHS
Julie Johnson, Sub Coordinator/Duplicating Clerk, BOE
Haylie Ehmke, Teacher Assistant, CES
Wendy Phelps, PK-Lead Teacher, ELC
Mercedes Colbert, Teacher Assistant, CES
Melissa Murray, Director Student Services, BOE
Hailey Collins, Community Health Worker, CES

Seconded by LaKisha Johnson. Motion carried 6-0.

Board action to approve the Superintendent’s recommendation to terminate employee’s employment.

Motion made by Robert Roesky to approve superintendent’s recommendation to terminate the employment of:

Terex Victory, Custodian, CES

Seconded by Karen Rittenhouse. Motion carried 6-0.

Board action to approve the Superintendent’s recommendation of supplemental contracts

Motion made by Robert Roesky to approve superintendent’s recommendation for the supplemental employment of:

Stephanie Cowan, Educational Leadership C - sTOReNADO, FKHS

Seconded by Darrel Harbaugh. Motion carried 6-0.

Adjournment:

At 6:11 p.m., President, Jason Barnett adjourned this June 12, 2023 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

USD #445 Board of Education Meeting

Monday, June 12, 2023

Negotiated Agreement

- Lots of language clean-up
- USD 445 indicated by official name
- Salary schedule changes
- Signing bonus established
- Teacher sick bank changed to 1.0 day
- Additional “tier” for discretionary day trade out for sick day
- Bereavement Leave added
- Contract year changed to 182 days
- Calendar Committee
- Dress Code

NEGOTIATED AGREEMENT

2022-2023 2023-2024

USD Unified School District #No. 445, Coffeyville
Montgomery County, Kansas
NEA-Coffeyville



2022-2023 2023-2024 NEGOTIATED AGREEMENT



2023-2024 Meal pricing

2022-2023 Meal Pricing for SEK Area Kansas Unified School Districts
and
Proposed Meal Pricing for 2023-2024 School Year

USD # - Name	Lunch Prices				Breakfast Prices			
	Adult	Elem School	Middle School	High School	Adult	Elem School	Middle School	High School
D0445 - Coffeyville	4.10	2.70	2.85	2.85	2.50	1.65	1.65	1.65
D0248 - Girard	3.90	2.80	3.00	3.00	2.40	1.85	1.85	1.85
D0250 - Pittsburg	4.75	3.25	3.50	3.50				
D0257 - Iola	4.50	2.95	3.05	3.15	3.00	2.30	2.30	2.30
D0258 - Humboldt	4.75	3.10	3.20	3.20	2.15	2.15	2.15	2.15
D0285 - Cedar Vale	4.34	2.50	2.75	2.75	2.48	1.75	1.75	1.75
D0387 - Altoona-Midway	4.00	2.45	2.55	2.55	2.50	1.75	1.75	1.75
D0413 - Chanute Public Schools	4.50	2.95	3.00	3.00	2.50	1.75	1.75	1.75
D0436 - Caney Valley	4.00	2.55	2.75	2.75	2.60	1.55	1.60	1.60
D0446 - Independence	4.10	2.85	3.00	3.00	2.75	2.00	2.00	2.00
D0447 - Cherryvale	4.75	3.20	3.20	3.20	2.25	2.10	2.10	2.10
D0461 - Neodesha	4.60	2.60	2.85	2.85	2.60	1.60	1.60	1.60
D0484 - Fredonia	3.65	2.70	2.90	2.90	2.15	1.60	1.60	1.60
D0503 - Parsons	4.75	2.90	3.15	3.30	2.75	2.05	2.15	2.30
D0504 - Oswego	4.45	3.10	3.20	3.35	2.70	2.20	2.45	2.45
D0506 - Labette County	4.75	3.10	3.10	3.20	2.65	1.75	2.10	2.10
D0508 - Baxter Springs	4.60	3.00	3.25	3.25	2.80	2.10	2.10	2.10
Average Meal Price	4.40	2.88	3.03	3.06	2.55	1.90	1.95	1.96
Reduced Prices set by USDA		0.40	0.40	0.40		0.30	0.30	0.30
Proposed Price 2023-2024 School Year	4.25	2.80	3.00	3.00	2.60	1.75	1.75	1.75
+/- Amount	0.15	0.10	0.15	0.15	0.10	0.10	0.10	0.10

- Proposed breakfast increase is 10¢ for all levels including adult meals.
- Proposed lunch increase is 10¢ for elementary and 15¢ for all other areas including adult meals.

F23 Amended Budget

- Increased the general fund and Preschool At-Risk from the originally published figures in September.
- Reason was due to the increased number of 3 year old students who for at-risk funding at the Early Learning Center.
- Does not change the taxes or even the final actual expenditures, only gives the district the authority to spend up to that amount.
- Published: May, 11, 2023

NOTICE OF HEARING ON AMENDING THE 2022-23 BUDGET

The governing body of Unified School District 445 will meet on the 12th day of June, 2023 at 5:00 PM, at 615 Ellis St., Coffeyville, KS, 67337 for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds. Detailed budget information is available at district office and will be available at this hearing.

SUMMARY OF AMENDMENTS

Fund	Adopted Budget 2022-23			Proposed Amendment 2022-23 Budget
	Actual Tax Rate	Amount of Tax to be Levied	Expenditures & Transfers	Expenditures & Transfers
General Fund	20.0000	2,358,963	14,156,139	14,217,953
Preschool At-Risk			240,000	290,760

Handwritten Signature
Board Clerk

2023-2024 School Year Calendar Changes

- Changes from the previously adopted calendar:
- Removal of 2 professional development days
- Thanksgiving week is now extended to a full week Fall/Thanksgiving Break
- Beginning and ending times are still the same as previously.

Coffeyville USD No. 445
2023-2024 School Year
(Green)

LEGEND

- No School - In-service
- No School - Teacher Workday
- Closing & Closing of School
- No School - Holidays/School Dismissed
- End of Grading Period

School Start/End Times

ELC	8:00 am - 3:00 pm
CS	8:05 am - 3:20 pm
HS	8:10 am - 3:30 pm
PKHS	8:15 am - 3:30 pm

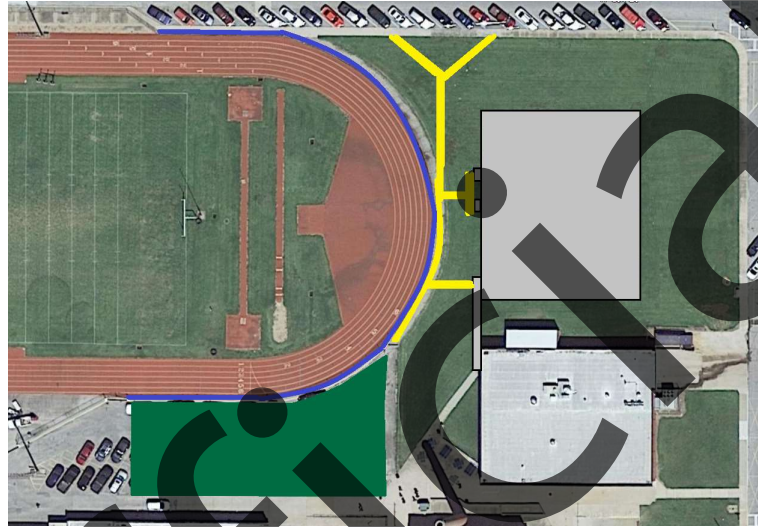
FKHS Door Replacement

- Replace exterior FKHS northwest gym doors. (3 pairs with sidelites and transom, 1/2 glass with mapes panel in lower half.
- Replace 19 interior doors: locker room, pool pump area, fitness center, laundry room, mechanical room, equipment rooms custodial closet.
- Replace training room doors with a single larger door and sidelite.

	Vendor #1	Vendor #2	Vendor #3	Vendor #4
Item:	Countryside Glass Havana, KS	Ziegler Glass Lawrence, KS	Amet Glass Pittsburg, KS	Hopper Glass Wichita, KS
Northwest Exterior Door and storefront	\$ 56,865	No Response	Declined to Bid	No Response
19 interior doors				
Training Room Door				

FKHS/RMS Concrete/Fencing Project

- Tear out existing asphalt edging.
- Tear out existing fence.
- Replace approximately 510' fence with 6', 11.5 GA fence including 1 gate.
- Pour approximately 310' of new 6' sidewalk connecting to 6th street parking and the RMS Gym.



Concrete bid results

Concrete & Fence Replacement Bid Results

Item:	Vendor #1 Battaglear Concrete Coffeyville, KS	Vendor #2 Battaglear Concrete Coffeyville, KS	Vendor #3 Dixon Concrete Coffeyville, KS
Approx 530' Fencing Tear out asphalt and fence core drill posts 6' 11.5 GA fence	Included	Included 9.6 GA fence	Not Included
310' sidewalk 6' wide, 4" depth 3/8" rebar	Included	Included	Included
Potential 3 whistles under sidewalk depending on placement	Included	Included	Not indicated
Total Bid Price:	\$ 24,440.00	\$ 26,240.00	\$ 25,410.00

Proposed Salary Increases

Group	F24	F23	F22	F21	F20	F19	F18	F17	F16	F15	F14	F13	
Licensed Staff (Average)													
Salary % increase:	2.9%	2.1%	2.7%	2.6%	5.7%	2.8%	6.1%	1.4%	2.0%	2.0%	3.6%	4.2%	
% increase on the base:	2.3%	1.1%	3.5%	1.8%	5.0%	1.5%	5.4%	0.5%	1.2%	1.0%	2.8%	2.9%	
% increase SHC	8.7%	5.0%	3.1%	4.5%	3.6%	7.5%	6.7%	5.8%	6.0%	1.8%	1.6%	7.5%	
Total Package Inc.:	4.0%	2.6%	3.4%	3.0%	5.3%	3.7%	6.1%	2.2%	2.7%	1.6%	1.9%	4.8%	
Administration (Average)													
Salary % Inc.	3.3%	1.5%	2.8%	2.1%	3.3%	3.5%	4.8%	1.1%	0.7%	1.5%	3.2%	1.7%	
% increase SHC	8.5%	4.9%	3.0%	4.5%	3.6%	7.4%	6.7%	5.2%	6.0%	1.8%	1.6%	7.5%	
Total pkg. % Inc.	3.8%	2.0%	2.8%	2.4%	3.3%	4.1%	5.1%	1.6%	0.9%	1.5%	1.4%	2.3%	
Directors (Average)													
Salary % Inc.	3.1%	2.7%	3.0%	2.6%	3.4%	3.7%	4.8%	0.9%	0.9%	2.0%	3.2%	2.9%	
% increase SHC	8.3%	4.9%	3.0%	4.5%	3.5%	7.2%	6.7%	5.9%	6.0%	1.8%	1.6%	7.5%	
Total pkg. % Inc.	4.2%	3.2%	3.0%	2.9%	3.4%	4.4%	5.0%	1.8%	1.1%	1.5%	1.6%	3.7%	
Classified Staff (Average)													
Salary % Inc.	3.3%	1.3%	4.2%	4.2%	7.5%	1.8%	9.4%	2.0%	2.8%	4.2%	4.6%	4.0%	
% increase SHC	8.5%	4.9%	2.9%	4.5%	3.6%	7.5%	6.7%	5.2%	6.0%	1.8%	1.6%	7.5%	
Total pkg. % Inc.	4.2%	2.3%	3.9%	4.3%	6.4%	3.4%	8.5%	2.9%	3.8%	3.5%	2.3%	5.1%	
Support Staff (Average)													
Salary % Inc.	4.3%	2.0%	2.6%	2.4%	5.2%								
% increase SHC	8.4%	5.0%	2.9%	4.5%	3.5%								
Total pkg. % Inc.	5.2%	2.7%	2.7%	2.8%	4.7%								
Total Package includes:													
	State Employee Health Program Employer rate Single or Dep. Plan \$25,000 Life insurance Policy								State Health 100%/55% Plan \$25,000 Life		100% Single He or 55% of a Dep Individual Sport \$25,000 Life ins		

USD #445 Board of Education Meeting

Monday, June 12, 2023