

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

January 24, 2022

Special Meeting 3:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 acted to call a Special Meeting on Monday, January 24, 2022 at 3:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh, called the Special meeting to order at 3:00 p.m.

Roll Call

Board Members Present	Others Present
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett Dr. Jerry Hamm LaKisha Johnson	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager Andy Taylor...Montgomery County Chronicle

Adoption of Agenda

Motion made by Jason Barnett to adopt the agenda, second by LaKisha Johnson. Motion carried 7-0.

Board Discussion

Audit report for fiscal year 2021 presented by Kyle Spielbusch, CPA with Jarred, Gilmore & Phillips.

Action Items

Board action to approve the superintendent's recommendation to accept the audit report for fiscal year 2021.

Motion made by Robert Roesky to approve superintendent's recommendation to accept the audit report for fiscal year 2021, seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the superintendent's recommendation to accept the bid from Underground Vault and Storage for computer purchase.

Motion made by Jason Barnett to approve the superintendent's recommendation to accept the bid from Underground Vault and Storage for computer purchase, seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the superintendent's recommendation to accept the bid for AAON RTU replacement from BCS.

Motion made by Karen Rittenhouse to approve the superintendent's recommendation to accept the bid for AAON RTU replacement from BCS, seconded by Gail Misch. Motion carried 7-0.

Board action to approve the superintendent’s recommendation to accept the bid from US Engineering Services for RTU installation.

Motion made by Jason Barnett to approve the superintendent’s recommendation to accept the bid from US Engineering Services for RTU installation, seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the superintendent’s recommendation of the Montgomery County Neighborhood Revitalization Plan and Development Incentive.

Motion made by Karen Rittenhouse to approve the superintendent’s recommendation of the Montgomery County Neighborhood Revitalization Plan and Development Incentive, seconded by Jason Barnett. Motion carried 7-0.

Adjournment

Motion made by Robert Roesky to adjourn the USD 445 Board of Education meeting. Seconded by Jason Barnett. Motion carried 7-0.

At 4:02 p.m., President, Darrel Harbaugh adjourned this January 24, 2022 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

USD 445 Board of Education

Special Meeting: January 24, 2022
3:00 pm

Audit Report

- ▶ Kyle Spielbusch, Auditor with Jarred, Gilmore & Phillips
- ▶ Audited Fiscal Year 2021
 - ▶ 07/01/2020 - 06/30/2021

UNIFIED SCHOOL DISTRICT #445
Caldwells, Kansas

Notes to the Financial Statement
For the Fiscal Year Ended June 30, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statement and schedules of Unified School District #445 (the District), Caldwellville, Kansas, have been prepared in order to show compliance with the cash basis and budget laws of the State of Kansas. The Governmental Accounting Standards Board is the principal standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies follow. Note 1 describes how the District's accounting policies differ from accounting principles generally accepted in the United States of America.

Reporting Entity:
The District is a municipal corporation governed by an elected seven-member board. This financial statement presents Unified School District #445.

Related Municipal Entities: A related municipal entity is determined by the following criteria: Whether the District exercises oversight responsibility on financial interdependency; selection of governing authority; designation of management; ability to significantly influence operations and accountability for fiscal matters; scope of the public service; and significant operational or financial relationships with the District. Related municipal entities are not required to be included in the District's audit by the Kansas Municipal Audit and Accounting Guide (KMAAG). Based upon the application of this criterion, the following is a brief review of potential related entity:

Recreation Commission - Unified School District #445 Recreation Commission oversees recreational activities. The recreation commission can use and be used, but acquisition of real property by the commission, must be approved by the District. The District levies taxes for the recreation commission. Bond issuances must be approved by the District. The Recreation Commission funds in this financial statement only include tax levy money collected by the District and distributed to the Commission. Financial statements are available at the Commission.

Caldwellsville Public Schools Foundation - The economic resources received or held by the Foundation are held almost entirely for the direct benefit of the District. The Caldwellville Public Schools Foundation was formed to promote and foster the educational purposes of the District, and to create a fund to be used for any program, project or enterprise undertaken in the interest of the District. The Foundation acts largely as a fundraising organization, soliciting, receiving, managing and disbursing contributions on behalf of the District. Most of the contributions received are designated by the donors to be used for specific purposes or by specific departments. In these instances, the Foundation serves essentially as a conduit. Contributions that are not designated are used where the need is considered greatest, as determined by the Foundation board of directors. The Foundation can use and be used, and can buy, sell, or lease real property. Separate internal financial statements are available from the Foundation.

Computer Purchase

- ▶ Request for 40 computers for CTE classrooms
- ▶ Will utilize ESSER II funding for this purchase
- ▶ Three bids were received
 - ▶ UV&S - Formal Bid
 - ▶ CDW-G - pointed us to their website pricing
 - ▶ Newegg - pointed us to their website pricing
- ▶ All bids met the bid specifications
 - ▶ Newegg bid had a slower processor than the other two bids.
- ▶ Recommendation: Accept the bid from Underground Vault & Storage for \$45,196.00.

Vendor	Processor	RAM	Video Card	Warranty	Price
Newegg	i5-10505	16 GB	Nvidia T600	3 year	\$1,658.98
CDW-G	i5-10600	16 BG	Nvidia T600	3 year	\$2,033.39
UV&S	i5-10600	16 GB	Nvidia T600	3 year	\$1,129.90

Rooftop Unit Replacement CES

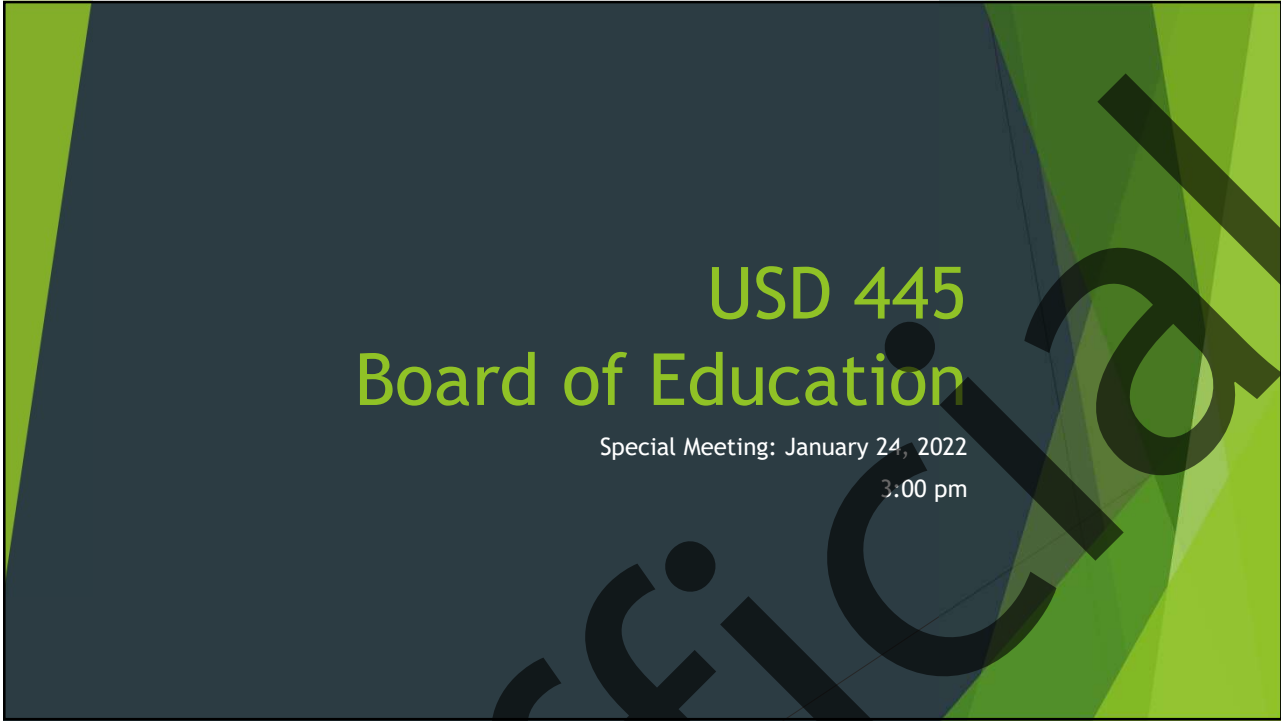
- ▶ The rooftop unit at CES covers the main office, and surrounding office areas.
- ▶ Unit is currently 19 years old. Life expectancy is around 17-20 years.
- ▶ Heat exchanger went out.
 - ▶ Replacement cost is about \$4,100 and take 6-8 weeks out.
- ▶ BCS is authorized through the Greenbush Cooperative Purchasing, meaning we do not have to bid.
 - ▶ Only BCS is authorized as an AAON vendor in Kansas.
 - ▶ By going through Greenbush Purchasing, all of the bid specifications are satisfied and we do not have to send out formal bids.
 - ▶ Replacement unit is 10-11 weeks out.
- ▶ Total Cost: \$22,839.00

Rooftop Unit Installation Bid Results

- ▶ Two bidders for the installation of the rooftop unit at CES
 - ▶ U.S. Engineering Service (Wichita)
 - ▶ APEX Heat & Air (Coffeyville)
 - ▶ Eck Heat & Air (Coffeyville) declined to bid
 - ▶ C4 (Coffeyville) declined to bid
- ▶ Total scope of work includes:
 - ▶ Labor, rigging, gas piping, electrical retrofit
- ▶ Bid Results:
 - ▶ U.S. Engineering Service: \$12,500.00
 - ▶ APEX Heat & Air: \$3,000.00
- ▶ Recommendation: Accept the bid from APEX Heat & Air for \$3,000.00 for installation of the RTU.

MG County Neighborhood Revitalization Plan 2022-2027

- ▶ Plan is similar to the existing plan.
- ▶ Plan provides tax incentives for 10 years to qualifying owners
 - ▶ 5 years: 100% rebate
 - ▶ 5 years: 50% rebate
- ▶ To qualify, the proposed construction must add at least \$10,000 to the property value.
- ▶ \$100 filing fee, non-refundable.
- ▶ Available to any property in the county (not located within city limits)



USD 445
Board of Education

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Unofficial