

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445
Regular Meeting 11:00 a.m.**

August 5, 2020

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Wednesday, August 5, 2020 at 11:00 a.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 11:00 a.m.

Roll Call:

Board Members Present	Others Present
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett Dr. Jerry Hamm <i>(arrived at 11:12 a.m.)</i> LaKisha Johnson <i>arrived at 11:05 a.m.)</i>	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager Jennifer Humphres...Coffeyville Journal Phil Neely...Community patron

Adoption of Agenda:

Motion made by Jason Barnett to adopt the agenda, second by Robert Roesky. Motion carried 5-0.

Adoption of Consent Agenda:

Motion made by Karen Rittenhouse to adopt the consent agenda, second by Gail Misch.
Motion carried 5-0.

- A. Acceptance of Resignations/Retirement
1. Resignation – Katia Martinez, ESOL Teacher Assistant, District

Action Items:

Board action to approve the Superintendent's recommendation and approve Resolution 2020080501, a resolution of the governing body of Unified School District No. 445, Montgomery County, Kansas (Coffeyville) determining the advisability of executing and delivering a lease purchase agreement to finance the acquisition, construction, furnishing and equipping of school building improvements.

Motion made by Robert Roesky to approve the Superintendent's recommendation to adopt Resolution No. 2020080501 for the intent of a lease purchase. Seconded by Jason Barnett.
Motion carried 7-0.

Board action to approve Superintendent's recommendation of purchasing HVAC and photohydroionization (PHI) air purification units..

Motion made by Gail Misch to approve the Superintendent's recommendation to purchase HVAC and PHI equipment. Seconded by Kren Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent’s recommendation of a RFP for HVAC and PHI unit installation.

Motion made by Jason Barnett to approve the Superintendent’s recommendation of an RFP for HVAC and PHI installation. Seconded by LaKisha Johnson. Motion carried 7-0.

Board Dismissed at 11:25 a.m. to reconvene at Community Elementary School for board work session.

Board reconvened at 12:00 p.m. at Community Elementary School

Board Work Session

- A. 12:30p Effective Rate/Post-Secondary Success
- B. 12:45p Civic Engagement
- C. 1:00p Individual Plans of Study
- D. 1:15p Social-Emotional Learning
- E. 1:30p Kindergarten Readiness
- F. 1:45p Break
- G. 2:00p PK-2 Academic Goals
- H. 2:15p 3rd-6th Academic Goals
- I. 2:30p RMS Academic Goals
- J. 2:45p FKHS Academic Goals

Adjournment:

At 2:45 p.m., President, Darrel Harbaugh adjourned this August 5, 2020 regular session and work session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

USD 445 Board of Education

August 5, 2020

Resolution of Intent for Lease Purchase

- Resolution No. 2020080501
 - A resolution of the governing body of unified school district no. 445, Montgomery County, Kansas (Coffeyville) determining the advisability of executing and delivering a lease purchase agreement to finance the acquisition, construction, furnishing and equipping of school building improvements.
- Areas Addressed
 - Safe and secure entrances
 - New PE/Gym for RMS
 - ADA issues addressed
 - MEP upgrades
- Lease Purchase Intent
 - Not more than \$4,050,000
- Items of Phase I Plan
 - New secure entrances FKHS/RMS
 - New PE/Gym for RMS
 - Relocated admin offices
 - Remodeled old offices into classrooms
 - Relocated and updated bathrooms
 - ADA access to mezzanine area of HS gym.
 - New MEP for areas that are remodeled

HVAC Purchase and Rebuild

- The purchase is to completely replace two HVAC units (one each MS/HS)
 - RMS has total of 4 units, FKHS has 8 units
 - These two units have been a constant source of problems over the past few years and they are done and need to be replaced.
- The purchase is to replace motor in two HVAC units (one each MS/HS)
 - The units are in good shape, but the motors are undersized from the original specifications and cannot produce the airflow needed.
 - Replacement motors will allow for the increased airflow which we have been lacking from the original installation.
- Staggering the need for replacement
 - By replacing two units and extending the life of two more units, we are trying to stagger the need for replacement so the district is not having to replace all of the units at the same time which creates a financial burden.

Photohydrozation Units (PHI)

- Air Purification units designed to go directly into the return air of the HVAC units. This is done through UV lighting.
- One HVAC unit delivers air to approximately 9 classrooms, so each air purification has a large impact.
- A total of 26 units is being considered for primarily HS/MS and other district areas that have considerable "turn-over" in people

HVAC and PHI Equipment Quote

- We are currently an AAON unit district for HVAC systems, so that is what we specified.
- Building Control Systems out of Wichita, KS is the authorized dealer for AAON in Kansas
- BCS Quote:

– HVAC Replacement Cost (2 units):	\$ 187,441	Capital Outlay
– HVAC Rebuilt Motor Cost (2 units):	\$ 10,912	Capital Outlay
– PHI Units Cost (26 units various size):	\$ 39,000	CARES Act
– PHI Unit replacement bulbs:	\$ 9,677	CARES Act
– Total Quote Cost	\$ 247,030	

RFP for Equipment Installation

- Request for Proposal (RFP) will be for the installation of the HVAC units (2), new motors (2) and the PHI equipment.
- Units are built at the time of order.
 - There is a 13 week lead time for production.
- PHI units are readily available and can be installed sooner.
- We currently have 3 companies with experience with AAON equipment that have indicated they are interested in the project.
- Working with BCS to write up the scope of work for the installation.

Agenda and Board Work Session

- Dismiss to relocate to Community Elementary School Multipurpose Room for board work session.
- Lunch for board and administration/presenters served at 12:00 pm.
- Board Work Session – No action to be taken (*times are tentative*)
 - 12:30 pm Effective Rate/Post-Secondary Success
 - 12:45 pm Civic Engagement
 - 1:00 pm Individual Plans of Study
 - 1:15 pm Social-Emotional Learning
 - 1:30 pm Kindergarten Readiness
 - 1:45 pm Break
 - 2:00 pm PK-2 Academic Goals
 - 2:15 pm 3rd-6th Academic Goals
 - 2:30 pm RMS Academic Goals
 - 2:45 pm FKHS Academic Goals

Unofficial