

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

September 14, 2020

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, September 14, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Michael Speer...Asst. Sup./Bus. Manager
Karen Rittenhouse	Amanda Cavaness...Principal, ELC
Robert Roesky	Matt Jordan...KGGF Radio
Jason Barnett	Leslie Ewy...PAT Program Director
Dr. Jerry Hamm	Sarah Lang...ELC Social Worker
LaKisha Johnson	Meghan Ward...Asst. Director ELC

Adoption of Agenda:

Motion made by Jason Barnett to adopt the agenda, second by Robert Roesky. Motion carried 7-0.

Adoption of Consent Agenda:

Motion made by Dr. Jerry Hamm to adopt the consent agenda, second by LaKisha Johnson. Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, August 5, 2020, August 10, 2020 and Special Meeting August 24, 2020
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 544,092.00	Special Ed.	\$ 79,942.68	Title I	\$ 4,477.30
General Fund	\$ 77,968.77	Vocational	\$ 12,481.69	Title II-A	\$ -
LOB	\$ 74,645.39	Indian Ed.	\$ 998.50	Title I-C Mig.	\$ -
4 Yr old AR	\$ -	JOM	\$ -	Title IV	\$ 148.61
At-Risk	\$ -	KPERS	\$ -	Title VI-B	\$ 295.00
Bilingual	\$ 842.55	Textbook	\$ 302.55	21st CCLC-CES	\$ 14,893.60
Virtual	\$ -	Activity	\$ 4,913.61	21st CCLC-ELC	\$ 16,681.03
Capital Outlay	\$ 138,791.18	Bond & Int.	\$ 5,586.25	ECBG Grant	\$ 3,476.19
Driver's Ed.	\$ 615.61	Rec. Comm.	\$ -	PAT MEICHV I	\$ 4,044.08
Food Service	\$ 45,707.62	Rec. Benefits	\$ -	PAT MEICHV II	\$ -
In-Service	\$ 25.00	Misc Gifts/Grant	\$ -	B&G Club	\$ -
Parent Ed.	\$ 1,537.13			ESSER Grant	\$ 52,630.78

- C. Acceptance of Resignations/Retirement
1. Resignation – Mary Collins, Teacher, FKHS

Miscellaneous Reports and Discussion:

Positive Comments:

- Karen Rittenhouse commented on Emily Swaggart being honored with the Dale Dennis award and on her acceptance into the veterinarian program at Kansas State University.
- Dr. Jerry Hamm commented on the number of books (over 46,580) that have been given out locally to students in the school district over the years, all funded with local funds and a few grants.
- LaKisha Johnson commented on grateful and appreciate she was of the ELC staff and the procedures that are in place when parents drop off students. It is an organized process that keeps everything moving along each morning. Dr. Correll added that all of the staff have had to do things differently due to the pandemic and some of those changes have resulted in some new ways of doing things that will probably be kept once the pandemic has passed.
- Robert Roesky commented that he had a paraprofessional inform him that this year has been the best year for organization and the students are doing a great job under the current situation with the pandemic.
- Gail Misch commented on how well the students are adjusting to the current COVID situation in wearing masks and being excited about school.

Central Office Reports:

1. Superintendent
 - a. Community Health Clinic of Southeast Kansas Update
 - (i) Ashley Hooper was unable to attend the meeting, the update will be rescheduled to the November board meeting.
 - (ii) Morgan Baxter, nurse practitioner who works in our schools, introduced herself to the board and will be back in November with Ashley to present.
 - b. Kindergarten Readiness
 - (i) Leslie Ewy – Parents As Teachers Director, presented a background of the importance PAT plays in the education path of a student.
 1. PAT is the beginning foundation of education that starts with parents at home. Currently there are about 90 families being served which equates to about 105 children. Normally this number is around 130 children but with the current COVID situation, recruiting options are not as available as in the past.
 2. The program is for everyone, not just a certain group. The only criteria is that the family must be within the school district. 3 parent educators work with "high needs" families and two work with all families.
 3. The PAT program work with families prenatal to age 5.
 4. Three main areas of emphasis for PAT are:
 - a. Parent/child interaction
 - b. Development-centered parenting
 - c. Family well-being.
 - (ii) Meghan Ward, Ananda Cavaness and Sarah Lange presented information regarding the ELC and it's role in Kindergartens Readiness
 1. Not all students who enter the kindergarten grade level come through the ELC, so some screenings are done as they get ready to enter kindergarten. For the students who attend the ELC, screenings are done while at the ELC so educational development is known.

- a. ASQ SE and ASQ 3 are two assessments that are required by three different groups to measure educational growth. KSDE, Headstart and the KS Children’s Cabinet all require these assessments.
 2. Goals for 2025 include
 - a. 80%, Tier I students are satisfactory
 - b. 15%, Tier II students are in-progress
 - c. 5%, Tier III students – need improvement
 3. The SRSS, Student Risk Screening Scale helps to assess eleven different social emotional components while DECA, a nationally standardized assessment tool, focusing on developing health relationships, learning to regulate emotion and showing initiative.
 4. PBS Room is the positive behavior of support room where students can receive one on one support to increase social emotional learning.
 5. Kindergarten Readiness to ELC Students
 - a. myIGDI Literacy have five different literacy assessment areas and four different assessments for the myIGDI Numeracy.
 - b. These tests give the information on what the students current knowledge level and where to work with those students getting them ready for kindergarten.
- (iii) Dr. Hamm asked the question how the PBS program worked.
1. Amanda Cavaness commented that the program works individually with students who are struggling under social-emotional concern. The rest of numeracy or literacy cannot take place if a student is not ready to learn because of social or other emotional concerns. When you have a student who may be acting out around the rest of the class, this becomes a safe place for the student to regulate themselves under supervision and targeted assistance so they can come back to the classroom.
- (iv) Karen Rittenhouse asked how this transitions to CES.
1. Amanda Cavaness added there is now a similar PBS room at CES for the kindergarten area. When the extra steps and efforts are put into place, students can be successful and it certainly eases fears the student may have. This also allows for the targeted assistance for the student and helps build relationship with students.
- c. Board Accountability Plan
- (i) Each year the administrative team take the Strategic Plan goals and the Kansas Can outcomes and align those for presentation to the board.
 - (ii) The accountability plan streamlines and helps maintain efficiency.
 - (iii) The plan is not set in stone and may change and be modified as the year goes along.

Child Nutrition Report
Coffeyville Recreation Commission (CRC) Report
Tri-County Special Education Report

- Robert Roesky gave a verbal report to the board.
- Meeting was last Wednesday. Each goal is being reviewed at the board meeting.
- A request was made to add an addendum to the personnel manuals for the COVID response.
- There was a vote to give various employees a \$50 stipend for cell phone use that comes with some requirements.
- Tri-County is having to amend every student IEP due to remote learning.

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation to not participate in the payroll tax holiday option.

Motion made by Robert Roesky to approve the Superintendent's recommendation to not participate in the payroll tax holiday option. Seconded by Jason Barnett. Motion carried 7-0

Board action to approve the Superintendent's recommendation and adopt the Board Accountability Plan.

Motion made by Gail Misch to approve the Superintendent's recommendation and adopt the Board Accountability Plan. Seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of network equipment purchase for Roosevelt Middle School.

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation of network equipment purchase for Roosevelt Middle School. Seconded by Karen Rittenhouse. Motion carried 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for employment

Motion made by Robert Roesky to approve the superintendent's recommendation for the employment of:

Pedro Cuevas-Franco, ESOL Teacher Assistant, District
Kayla Smith, Secretary, CES
Tamara Starr, Teacher Assistant, ELC
Sherry Thompson, Teacher Assistant, CES

Seconded by Jason Barnett. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of supplemental contract

Motion made by Robert Roesky to approve the superintendent's recommendation for a supplemental position for:

Jeri Geren, FFA Sponsor, FKHS

Seconded by Jason Barnett. Motion carried 7-0.

Executive Session:

Motion made by Robert Roesky to go into executive session for 15 minutes to discuss confidential student information pursuant to the exception relating to actions adversely or favorable affecting a student under the Kansas Open Meetings Act, and the open meeting will resume in this room at 6:38 pm. Seconded by Jason Barnett. Motion carried 7-0.

Reconvened to Open Session at 6:38 p.m. with no action taken.

Motion made by Jason Barnett to go into executive session for 10 minutes to discuss confidential student information pursuant to the exception relating to actions adversely or favorable affecting a student under the Kansas Open Meetings Act, and the open meeting will resume in this room at 6:48 pm. Seconded by LaKisha Johnson. Motion carried 7-0.

Reconvened to Open Session at 6:48 p.m. with no action taken.

Adjournment:

At 6:48 p.m., President, Darrel Harbaugh adjourned this September 14, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

Unofficial

USD 445
Kindergarten
Readiness

EARLY LEARNING CENTER

September 2020

Leslie Ewy-PAT Sarah Lange-SCHOOL SOCIAL WORKER Meaghan Ward-ASSISTANT DIRECTOR Amanda Cavaness-PRINCIPAL

Parents As Teachers

Vision: ALL CHILDREN WILL DEVELOP, LEARN, AND GROW TO REALIZE THEIR FULL POTENTIAL!

5 Core Values of PAT:

- *Parents are the first and most influential teachers/advocates for their children.
- *The early years are critical for optimal child development and provide the foundation for success in school and life.
- *A family centered, strengths-based approach creates stronger partnerships and engagement with parents and improves outcomes for their children.
- *All young children and their families are equally ready to learn and succeed, regardless of demographic, geographic or economic factors.
- *Inclusion, equity, diversity and cultural responsiveness are essential to the success of Parents as Teachers.

3 Areas of Emphasis of PAT:

- *Parent/Child Interaction

- *Development-centered parenting

- *Family Well-Being

What does it look like to be kindergarten ready?

Language and Literacy

Social Emotional Development

Physical Well-Being and Motor Development

Approaches to Learning

Cognition and General Knowledge

SMART GOAL

USD 445 will support kinder bound students as they enter kindergarten ready to learn and socialize successfully.

Success will be measured by Kindergarten Standards Based Grade Card and growth from fall to spring.

Objective

By 2025, according to the grade card results our kindergarten population will be made up of

80% **Tier 1-** Satisfactory

15% **Tier 2-** In Progress

5% **Tier 3-** Needs improvement

ASQ SE and ASQ 3

Completed by parents within 30 days of the child's first day and take approximately 15 minutes per assessment.

ASQ SE measures **social emotional skills** and we do NOT make a referral if this is delayed. We would support in this area.

ASQ 3 measures a variety of skills to track **student development** and a referral for services could occur as a result in a delay. Areas measured include:

Fine Motor

Gross Motor

Literacy

Numeracy

SRSS- Student Risk Screening Scale

- Assessed on 11 different social emotional components
- Uses a 1-3 rating scale
- Will be completed at the end of 1st quarter and the end of 3rd quarter
- The screening tool used this year will be specific to early childhood.
- A section has been added to distinguish between remote and onsite learners
- This data will be used for tiered interventions at the Early Learning Center as well as at the Kindergarten Level
- Takes approximately 1 minute per child.

What is the DECA?

The DECA is a nationally standardized assessment tool that helps teachers understand how students are processing with respect to 3 key social and emotional skills

1. Developing healthy relationships
2. Learning to regulate emotion
3. Showing initiative

The DECA can only be administered to onsite learners and takes approximately 2 minutes per child.

Teachers will complete the assessment the end of September and the end of March.

PBS Room (Positive Behavior Support)

- Designed to provide one on one support to increase social emotional learning.
- Individual Behavior Intervention Plans will be developed on each student to meet their specific needs.
- The PBS room is staffed with a lead teacher, Ms. Wilson. A teacher assistant, Mrs. Peyton. A social emotional case manager, Mrs. Wade. The room is also supported by a school social worker, Mrs. Lange, Administration and the student services coordinator.
- PBS staff will provide small group and large group lessons.
- The “regulation station” is also housed in the PBS room to use for sensory needs and for students to take a break during the day if needed.

WHY is Kindergarten Readiness important?

It is important to measure kindergarten readiness to help teachers meet each student where he or she is academically and socially upon entering kindergarten.

Knowing the level of readiness for each student provides critical information to families, teachers and administrators.

Specific to ELC Students:

myIGDI Literacy

3-10 min /child/test depends on child

Early Reading Measures

Picture Naming(Oral Language)

Rhyming(Phonological Awareness)

Sound Identification(Alphabet Knowledge)

“Which One Doesn’t Belong?” (Comprehension)

Alliteration (Phonological Awareness)

Specific to ELC Students:

myIGDI Numeracy

Max 4 minutes/child (1 min/test)

Early Math Measures

Oral Counting

Quantity Comparison

Number Naming

1-to-1 Correspondence Counting

Questions???

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ELC SCHOOL SOCIAL WORKER- SARAH LANGE LANGES@CVILLESCHOOLS.COM

ASSISTANT DIRECTOR- MEAGHAN WARD WARDM@CVILLESCHOOLS.COM

PRINCIPAL- AMANDA CAVANESS CAVANESSA@CVILLESCHOOLS.COM