

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

November 9, 2020

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, November 9, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Lora Stalford...Curriculum Director
Karen Rittenhouse	Michael Speer...Asst. Sup./Bus. Manager
Robert Roesky	Alexis McMillin...Student Support Director
Jason Barnett	Andy Taylor...Montgomery County Chronicle
Dr. Jerry Hamm	
LaKisha Johnson (arrived 5:01 pm)	

Adoption of Agenda:

Motion made by Robert Roesky to adopt the agenda, second by Karen Rittenhouse. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Dr. Jerry Hamm to adopt the consent agenda, second by Robert Roesky. Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, October 12, 2020
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 581,147.39	Special Ed.	\$ 319,944.57	Title I	\$ 10,599.23
General Fund	\$ 224,714.92	Vocational	\$ 13,189.27	Title II-A	\$ -
LOB	\$ 73,813.40	Indian Ed.	\$ 4,216.41	Title I-C Mig.	\$ -
4 Yr old AR	\$ 67.98	JOM	\$ -	Title IV	\$ 150.00
At-Risk	\$ -	KPERS	\$ -	Title VI-B	\$ 699.77
Bilingual	\$ -	Textbook	\$ 45,246.86	21st CCLC-CES	\$ -
Virtual	\$ -	Activity	\$ 1,285.15	21st CCLC-ELC	\$ -
Capital Outlay	\$ 273,609.68	Bond & Int.	\$ -	ECBG Grant	\$ 84.00
Driver's Ed.	\$ -	Rec. Comm.	\$ -	PAT MEICHV I	\$ 1,007.14
Food Service	\$ 58,320.77	Rec. Benefits	\$ -	PAT MEICHV II	\$ 526.03
In-Service	\$ 225.00	Misc Gifts/Gra	\$ 3,750.00	B&G Club	\$ 4.84
Parent Ed.	\$ 307.12	FKHS Pool	\$ 8,534.00	ESSER/SPARKS	\$ 21,612.03

Miscellaneous Reports and Discussion:

Positive Comments:

- Gail Misch commented on the freshman student who qualified for state cross country and on MiKayla Ross being crowned Queen Neelah recently. Mrs. Misch also commented on the Parents As Teacher program receiving the blue-Oribbon award as well as the local FFA chapter being very active and being awarded first place out of 150+ teams. She also attended an RMS basketball game and observed many people moving from the gym floor to the mezzanine area via the new bleachers and new railing. It really made a nice atmosphere.
- Jason Barnett commented on the 8th grade student wrestler who received the sportsmanship award recently. A card was distributed to the board to sign that will be given to Tim Skyler.
- Criag Correll commented on the recent nominations made by the Coffeyville Chamber of Commerce for business of the year, in which USD 445 was one of three nominations for business of the Year. Dr. Correll was nominated for Citizen of the Year, being one of three nominations, and Kris Crane and Darrel Harbaugh were both nominated for volunteer of the year.

Central Office Reports:

1. Superintendent
 - a. Strategic Plan: Social-Emotional Update
 - (i) Alexis McMillin presented to the Board on the Social Emotional Learning Strategic Plan.
 1. The plan was passed out to the board showing some edits from what the original plan included. Changes indicate items that have been completed and implemented.
 2. The social-emotional strategic plan is a state initiative and not just a local initiative.
 3. Panarama is a new data tool that is being used to help confirm items that have been through true for years. This will be used to direct further understanding and direction for the district.
 - a. Staff surveys were sent out to each building. There is also parent surveys and student surveys available that may be sent out.
 - b. Statistics from those staff surveys was shared with the board.
 - c. Even those this data is local, it may also be compared to state and national survey data.
 4. Other areas include: Wellness, parent engagement, policy updates to handbooks, tiered supports, school climate and culture, social-emotional teams, professional development and training, communication plans and more.
 - (ii) USD 445 has not had a delegate for the past couple of years at KASB.
 - (iii) The delegates will cast their vote for various changes, policy updates and the KASB president position.
 - (iii) The
 - b. KASB Delegates
2. Business Manager/Clerk of the Board
 - a. HVAC installation bid information - Andrew Talbot, Building Controls and Services
 - (i) Presenter was unable to attend due to circumstances.
 - (ii) Building Controls and Services (BCS) has been working with the district for the past 8 months to help replace troublesome HVAC units in the district and also work towards a phasing plan for the eventual replacement of the HVAC units. All of the units at the buildings were installed at the same time. If they were to all

go out at the same time, there is no way the district has enough funds to replace them, so it becomes absolutely necessary to stagger the unit replacement.

- (iii) This first step will replace two of the units that are sorely deficient in cooling/heating and are at the end of their life. A staggering plan is still being developed that will encompass all of the HVAC units in the district as part of the strategic facility plan.
- (iv) Installation bids were sent out for the two new RTU HVAC units, one for RMS and one for FKHS, as well as the two rebuilt motors, one for RMS and one for FKHS. Installation also included the 30+ PHI units that will be installed in existing HVAC units around the district and at each building in the high turnover areas due to COVID-19.
- (v) Each of the bidders are very reputable and all have met the bidding criteria that was sent out by BCS for the HVAC and PHI unit installation.
- (vi) Although not a requirement for bid, one specific question posed was if there were technicians in the SEK area or are they limited to larger cities like Wichita. KRUSE was the only bidder who had technicians in the SEK area.

b. Enrollment Information

- (i) Enrollment information was presented to the school board regarding the current 2020-2021 school year.
- (ii) USD 445 Coffeyville is down about 72 students (headcount) as compared to the previous year (2019-2020). Many of the surrounding schools have indicated significantly larger drops in enrollment primarily in the lower grade levels. Coffeyville saw a similar thing with decreases in the 4 year old preschool aged students and in the number of students going into the 3rd grade.
- (iii) Items discussed included:
 - 1. Students who are considered "remote" are counted just as if they were sitting class.
 - 2. Virtual enrolled students are not the same as students who are doing remote learning. Remote learning is in place due to COVID-19.

Tri-County Special Education Report

- Report made by Robert Roesky
 - Medicaid funding is down due to students on remote learning
 - A person was hired to help look over the budget documents
 - A cell phone policy stipend was given to the director, principal and coordinators

Coffeyville Recreation Commission (CRC) Report

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve Superintendent's recommendation and approve bid for HVAC unit installation.

Motion made by Robert Roesky to approve the Superintendent's recommendation and approve the bid from KRUSE Corporation out of Wichita for \$103,698 for the HVAC and PHI unit installation. Seconded by Jason Barnett. Motion carried 7-0.

Action Items Personnel:

Board Action to Approve the Superintendent’s Recommendation for Employment

Motion made by Karen Rittenhouse to approve superintendent’s recommendation for employment of:

Kathy Covington, Custodian, FKHS
Holly Hayden, Secretary, CES
Camille Smith, Teacher Assistant, ELC
Tamara Starr, Teacher Assistant, ELC

Seconded by Gail Misch. Motion carried 7-0.

Adjourn to travel and reconvene at FKHS Fitness Center for tour of remodeled facility area

USD 445 adjourned at 6:14 pm to travel to the newly remodeled FKHS Fitness Center for a tour. The November 9, 2020 board meeting resumed at 6:18 pm at the FKHS. All board members including Andy Taylor, Montgomery County Chronicle, Dr. Craig Correll, USD 445 Superintendent and Michael Speer, Board Clerk, were present.

Adjournment:

At 6:53 p.m., President, Darrel Harbaugh adjourned this November 9, 2020 regular session meeting of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board