

**MINUTES OF THE BOARD OF EDUCATION  
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

**April 12, 2021**

**Regular Meeting 5:00 p.m.**

**Board of Education Office**

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

The Board of Education of Coffeyville USD 445 met Monday, April 12, 2021 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. Vice-President, Jason Barnett called the meeting to order at 5:00 p.m.

**Roll Call:**

<b>Board Members Present</b>	<b>Others Present</b>
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh <i>(via Zoom conference)</i>	Michael Speer...Asst. Sup./Bus. Manager
Karen Rittenhouse	Travis Stalford...Principal, FKHS
Robert Roesky	Jeff Pegues...Principal, RMS
Jason Barnett	Angela Linthacum...Principal, 3-6
Dr. Jerry Hamm	Amanda Cavaness...Principal, PK-2
LaKisha Johnson	Matt Jordan...KGGF Radio

**Adoption of Agenda:**

Motion made by Gail Misch to adopt the agenda, second by LaKisha Johnson. Motion carried 7-0.

**Adoption of Consent Agenda:**

A. Approval of Minutes of Regular Meeting, March 8, 2021

Motion made by Dr. Jerry Hamm to adopt the consent agenda, second by Karen Rittenhouse. Motion carried 7-0.

B. Approval of Bills and Treasurer's Report

<b>Payroll</b>	\$ 583,342.33	<b>Special Ed.</b>	\$ 283,693.32	<b>Title I</b>	\$ 34,351.13
<b>General Fund</b>	\$ 191,202.66	<b>Vocational</b>	\$ 3,112.41	<b>Title II-A</b>	\$ -
<b>LOB</b>	\$ 61,631.00	<b>Indian Ed.</b>	\$ 1,274.40	<b>Title I-C Mig.</b>	\$ -
<b>4 Yr old AR</b>	\$ -	<b>JOM</b>	\$ -	<b>Title IV</b>	\$ 2,100.00
<b>At-Risk</b>	\$ -	<b>KPERS</b>	\$ -	<b>Title VI-B</b>	\$ 158.00
<b>Bilingual</b>	\$ 126.10	<b>Textbook</b>	\$ 1,243.98	<b>21st CCLC-CES</b>	\$ 888.13
<b>Virtual</b>	\$ -	<b>Activity</b>	\$ 6,387.14	<b>21st CCLC-ELC</b>	\$ 2,769.32
<b>Capital Outlay</b>	\$ 136,266.16	<b>Bond &amp; Int.</b>	\$ -	<b>ECBG Grant</b>	\$ 542.19
<b>Driver's Ed.</b>	\$ -	<b>Rec. Comm.</b>	\$ 12,671.25	<b>PAT MEICHV I</b>	\$ 1,250.17
<b>Food Service</b>	\$ 61,364.18	<b>Rec. Benefits</b>	\$ 3,728.88	<b>PAT MEICHV II</b>	\$ 294.72
<b>In-Service</b>	\$ 125.00	<b>Gifts/Grants</b>	\$ 187.58	<b>Afterschool</b>	\$ 11.03
<b>Parent Ed.</b>	\$ 328.24	<b>FKHS Pool</b>	\$ -	<b>ESSER/SPARKS</b>	\$ 52,364.98

Motion made by Robert Roesky to adopt the consent agenda, second by Darrel Harbaugh. Motion carried 7-0.

C. Acceptance of Resignations/Retirement

1. Retirement – Clifford Savala, Maintenance
2. Retirement – Susanne Pyle, Instructor, CES
3. Resignation – Angela Cook, Physical Education Instructor, CES
4. Resignation – Bethany McCarty, Mathematics Instructor, RMS
5. Resignation – Clayton White, Social Studies Instructor, FKHS
6. Resignation – Joni Pratt, Building Lead Secretary, RMS
7. Resignation – Mateo Francisco, ESOL Interpreter, FKHS
8. Resignation – Shania Nalley, Teacher Assistant P/T, CES
9. Resignation – Ryan Bearrick, Drama/Theatre Teacher, FKHS/RMS

Motion made by Robert Roesky to adopt the consent agenda, second by Karen Rittenhouse.  
Motion carried 7-0.

**Miscellaneous Reports and Discussion:**

**Positive Comments:**

- LaKisha Johnson gave a shout-out to the 2021 After Prom committee and to the FKHS Booster Club for the Senior Spotlight. She also commented on the 1<sup>st</sup> track meet at RMS.
- Gail Mish commented that it was great to see prom and graduation moving forward and getting back to some normalcy.
- Jason Barnett commented on all of the hard work and appreciation of the students, staff and parents during the pandemic for following the rules and guidelines that were put in place.
- Dr. Jerry Hamm commented on the staff that put such a high priority, putting first student learning during the pandemic.
- LaKisha Johnson shared comments she has received regarding the interview's selection of a new head boys basketball coach.

**Central Office Reports:**

1. Superintendent
  - a. FY21 Student Behavior Data (*Strategic Plan #,2,3,4*)
    - (i) Amanda Cavaness (CES Principal PK-2) and Angel Linthacum (CES Principal 3-6) presented information for the elementary school.
      1. There has been a drastic change in behavior referrals
      2. At ELC they eat lunch in the classrooms and have recess with their same class. Now, due to the pandemic, classes are eating either together or in a much smaller "group" settings. Also, recess is now monitored by the classroom teacher and kept with the same group of students.
      3. In 3-6, the lunches were staggered so as to maintain distancing with a cohort. An administrator and a teacher assistant is with each class during lunch. Students also are all facing one direction which has helped with noise level and behavior. Students start their day in the hallway separated from other classes instead of going to the gymnasium at the very beginning of the day as in the past.
      4. Many of these items will continue in the future for next year. Procedures have worked out very well and plans include many will stay in place for the upcoming year.
      5. Percentage of students doing remote was approximately 7%.
    - (ii) Jeff Pegues (Principal, RMS) presented information for the middle school.
      1. Almost 500 fewer referrals first semester compared to last year the same time frame.

2. The trends are continuing on into the spring time as those numbers are being looked at and gathered currently.
  3. Students are separated during lunch time, staggering times and locations between the food service center and the gym mezzanine area as well as tables outside. The track bleachers have also been utilized.
  4. Lockers have not been used this year, instead, backpacks have been allowed. This was done to help the "congregation" of students around the lockers due to the pandemic, and has worked wonderful. The students have taken this and have really responded well.
  5. Cell phones incidents were up. This was understandable due to students carrying their cell phones instead of keeping them in their lockers as in the past.
  6. Dress code violations includes those students who were talked to regarding the proper wearing of masks, so there was an increase in this category.
  7. There are now cameras in the classrooms which has greatly reduced the behavior and has also helped in the investigations of incidents.
- (iii) Travis Stalford (Principal, FKHS) presented information for the high school.
1. Approximately 120 students were remote and most returning at this point. 1st semester had a fairly large number of students in this category. The number of students did not show up for class has increased, mostly due to the remote students not showing up. However, most of these students were not given any consequence as they were remote and could not show up.
  2. Many of the same procedures that RMS had implemented replicated to the high school as well.
  3. In lieu of in-school-suspension, the school has implemented a Friday night school program. Most students do not want to spend Friday night at school.
- b. Legislative Update (Strategic Plan #1,2,3,4,5)
1. HB 2104 really moves around some dates the district needs to operate on
  2. SB 208 will not allow transgender athletes on girls and women's athletic teams.
  3. HB 2039 and SB 25-13 puts in a civics test that comes out of the US Citizenship and Immigration Services department. Financial Literacy is an unfunded mandate. This requires all schools to have a course by the 2022-2023 school year and then in 2024-2025 year it becomes a requirement to graduate.
  4. SB-91 allows more of our students to go out to work places. It takes liability off of the employers hopefully allowing students to experience the workplace.
  5. SB-40 Resolution if a parent, student, or staff can protest and demand a hearing with the board to share their concerns. If the board does not agree with the person, then they could take the complaint to court.
2. Business Manager/Clerk of the Board
- a. Phase 1 Facility Update (Strategic Plan #1,2,3,4,5)
- (i) Currently the project is on budget with expectations
  - (ii) There have been multiple changes and adjustments. These happen on a daily basis. The overall plans are set, and now it is the finer details of the plans.
  - (iii) Timeline includes
    1. going to the city for permits on 4/19/2021
    2. advertising for bids from 5/3/2021-5/27/2021
    3. board approving the bid shortly thereafter
    4. project will soon start in mid-June and be completed sometime in late November. This a preliminary timeline from early March.
  - (iv) Various plan updates were presented to the board including:

1. Safe-secure entrance and teacher workroom area at FKHS
2. Gym mezzanine area including sTOReNADO and concessions
3. Restrooms and storage area located in the new gymnasium
4. Design elements including some carpeting and finishes
5. Parking lot on the southwest corner of the high school grounds.
  - a. There was a planning and zoning meeting and the item was tabled and moved to May 4<sup>th</sup> for consideration.
  - b. The new parking lot is taking up the southwest corner and will allow handicapped and visitor parking right next to the safe-secure entrance being put in on the southwest corner of the building. The parking will also be used by some staff members as remodeling is done during this phase, and in future remodeling plans of the back parking lot.

#### **Child Nutrition Report**

#### **Tri-County Special Education Report**

Tri-County Special Education Report was made verbally by Robert Roesky. At the last board meeting, the following items were discussed:

1. Annual federal audit of expenses
2. Open positions and recruiting and hiring efforts for FY22.

All remaining reports as printed on the agenda and in the Board Booklet

#### **Action Items:**

#### **Board action to approve the Superintendent's recommendation of the FY22 school calendar.**

Motion made by Robert Roesky to approve the Superintendent's recommendation of the FY22 school calendar, seconded by Gail Misch. Motion carried 7-0.

#### **Board action to approve Superintendent's recommendation of KASB membership renewal and legal assistance for FY22.**

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation of KASB membership renewal and legal assistance for FY22, seconded by Karen Rittenhouse. Motion carried 7-0.

#### **Board action to approve the Superintendent's recommendation of the purchase of football uniforms from Midwest Sporting Goods.**

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation of the purchase of football uniforms from Midwest Sporting Goods, seconded by Lakisha Johnson. Motion carried 7-0.

#### **Executive Session:**

No executive session was taken.

**Action Items Personnel:**

**Board action to approve the Superintendent’s recommendation for termination of employment**

Motion made by Robert Roesky to approve superintendent’s recommendation for employment of:

Sabrina Tosh, Child Nutrition Associate

Seconded by Karen Rittenhouse. Motion carried 7-0.

**Board Action to Approve the Superintendent’s Recommendation for Employment**

Motion made by Gail Misch to approve superintendent’s recommendation for employment of:

Kaci Buchanan, Custodian, FKHS

Tiffani Kendrick, Teacher Assistant, CES

Jill Thompson, Teacher Assistant, CES

Amy Compton, Instructional Coach, CES

Kendall Carroll, Mathematics Teacher, RMS

Ashley Shortle, Child Nutrition Associate

Luke Claar, Principal, RMS

Norma Simpson, ESOL Assistant/Translator

Seconded by Karen Rittenhouse. Motion carried 7-0.

**Board Action to Approve the Superintendent’s Recommendation of Supplemental Contract**

Motion made by LaKisha Johnson to approve superintendent’s recommendation for supplemental employment of:

Griffin Walker, Head Boys Basketball, FKHS (*F22 school year*)

Seconded by Karen Rittenhouse. Motion carried 7-0.

**Adjournment:**

At 7:01 p.m., Vice-President, Jason Barnett adjourned this April 12, 2021 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

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Clerk of the Board

# BUSINESS MANAGER'S REPORT

APRIL 12, 2021

## PROPOSED 2021-2022 SCHOOL CALENDAR

- Ratified by the bargaining unit on Friday, 4/9/2021.
- Spring Break is now set
- 184 Teacher Contract days
  - 170.5 student contract
  - 7 Teacher in-service days
  - 2 curriculum days
  - 2 Parent/Teacher days
  - 2.5 teacher workdays

**Coffeyville USD No. 445, School Calendar  
2021-2022 - School Year (Proposed)  
(Orange)**

July					August					September					October					November					December									
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
			1	2	2	3	4	5	6	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

January					February					March					April					May					June									
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

**LEGEND**

- No School - In-service, Staff Development
- ◊ No School - Teacher Workday
- Opening & Closing of School
- ◻ No School - Holidays/School Dismissed
- ( ) End of Grading Period

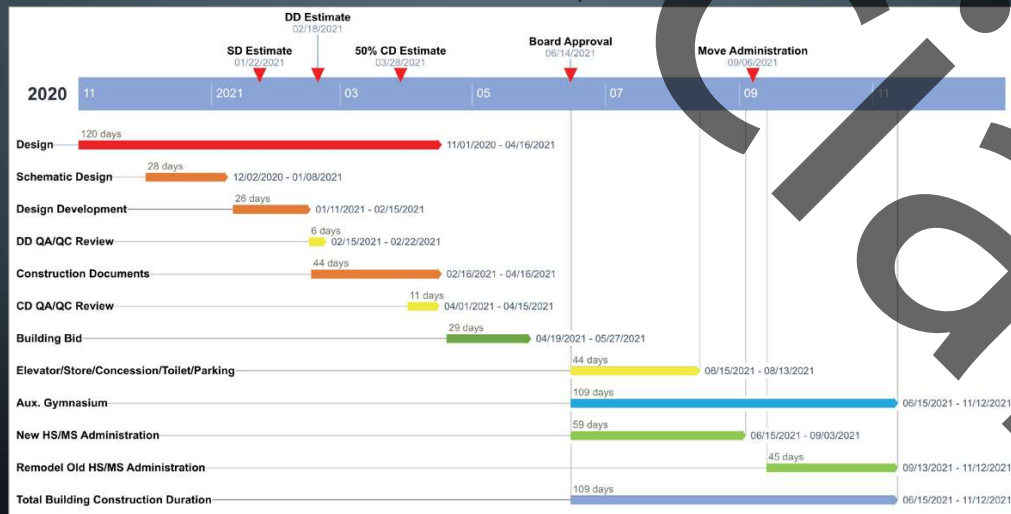
**School Start/End Times**

- ELC ..... PK ..... 8:00 am - 3:00 pm
- CES ..... K-6 ..... 8:05 am - 3:20 pm
- FMS ..... 7-8 ..... 8:10 am - 3:10 pm
- FKHS ..... 9-12 ..... 8:10 am - 3:10 pm

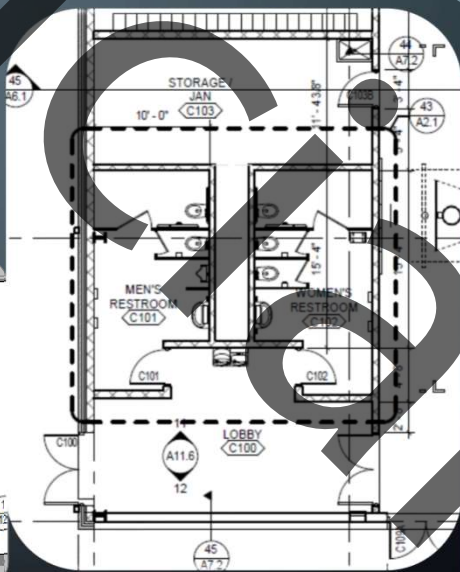
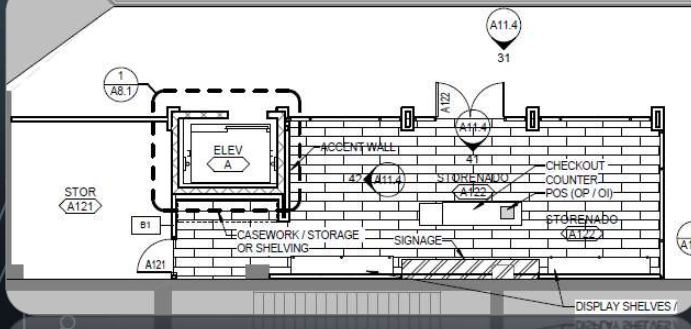
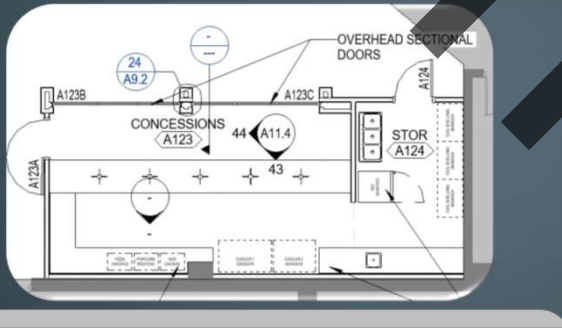
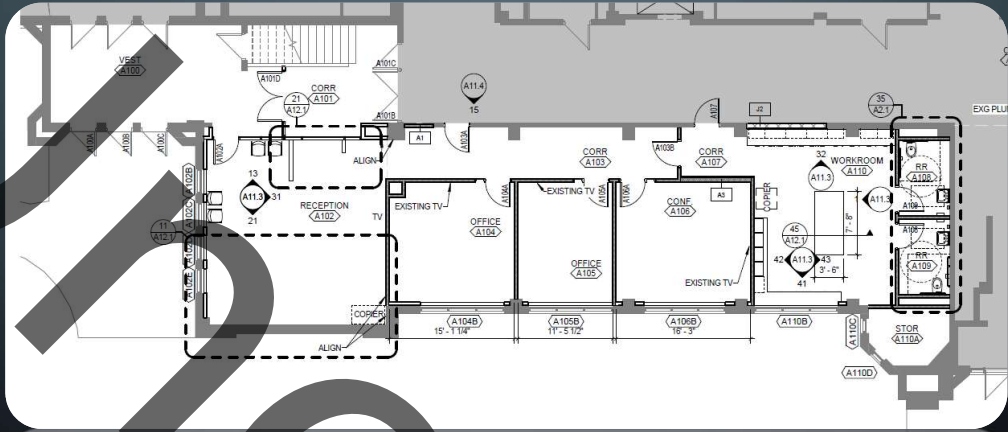
## PHASE 1 PLAN UPDATES

- Current plans are 50% completed
- Project is currently on projected budget expectations for this project.
- Continued refinements of basic plans, and details are now being determined and finalized.
  - Many modifications to the plans have been made from our facilities team
  - Members: Jason Barnett, Terry Rittenhouse, Michael Speer,
- **Timeline:**
  - Issue drawings to Crossland and City on 4/19/2021 to receive building permit.
  - Advertise to bid 05/03/2021 – 05/27/2021 (Assuming the city approves the work)
  - Board approval shortly thereafter.

## TIMELINE:

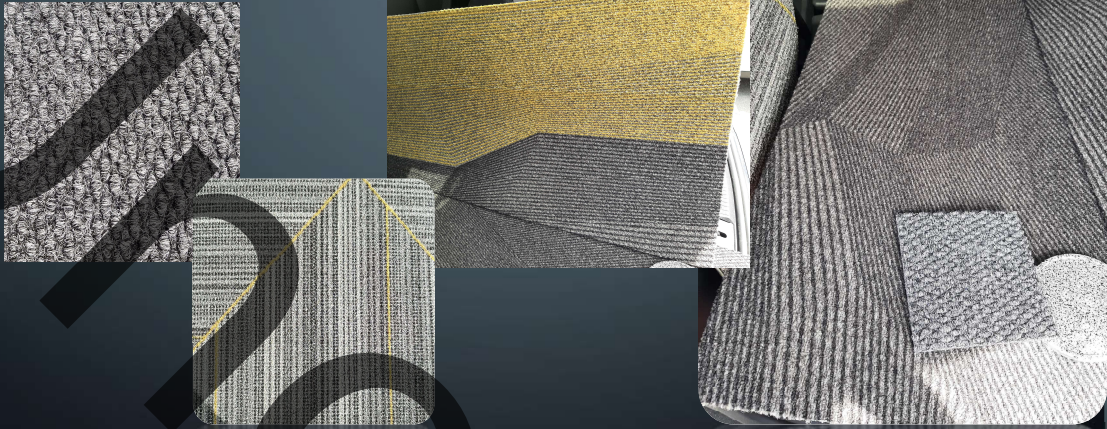


# VARIOUS PLAN UPDATES





## EXAMPLES OF DESIGN ELEMENTS OFFICE/CLASSROOM CARPETS

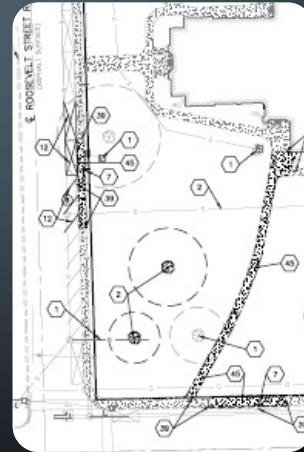
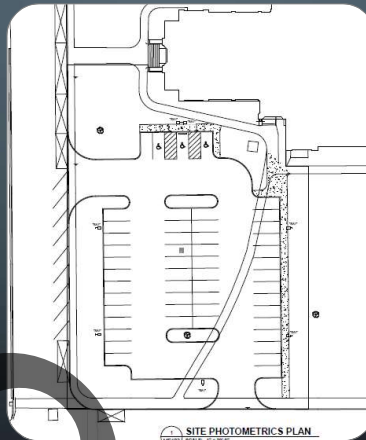


## DESIGN IDEAS - sTOrENADO



## VISITOR/STAFF PARKING

- Southwest corner of the high school building
- Parking lot will allow visitor access to the new safe/secure entrance.
- Parking for visitor/handicapped /staff.



## FOOTBALL UNIFORMS

- **Midwest Sporting Goods** \$23,374.00
- FieldHouse Sports \$24,315.00
- Gorfam Athletics \$27,840.00
- 60 Uniforms jersey, pants, team logo, Under Armour