

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

July 8, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, July 8, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. Vice-President, Robert Roesky called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present	Others Present
Denise Gates Dr. Jerry Hamm... <i>(Arrived at 6:01 pm)</i> Trudie Kritz Magan Martin Robert Robson Robert Roesky	Dr. Craig Correll...Superintendent Lora Stalford...Curriculum Director James Elliott...Asst. Supt./Deputy Clerk
Board Members Absent	
Darrel Harbaugh	

Board Action to Reorganize for the 2019-2020 School Year

Election of Board President:

Motion made by Robert Robson to elect Darrel Harbaugh as Board President, second by Magan Martin. Motion carried 6-0.

Election of Board Vice-President:

Motion made by Robert Robson to elect Robert Roesky as Board Vice-President, second by Trudie Kritz. Motion carried 6-0.

Election of Tri-County Representative:

Motion made by Magan Martin to elect Robert Roesky as USD 445 Tri-County Representative, second by Robert Robson. Motion carried 6-0.

Adoption of Agenda:

Motion made by Trudie Kritz to adopt the agenda, second by Dr. Jerry Hamm. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Robson to adopt the consent agenda, second by Trudie Kritz. Motion carried 5-1 with Magan Martin opposed.

- A. Approval of Minutes of Regular Meeting, June 10 and June 2017, 2019
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 633,736.28	Indian Ed.	\$ 767.58	Title IV	\$ 3,151.00
General Fund	\$ 231,940.76	JOM	\$ -	Title VI-B	\$ 2,242.68
LOB	\$ 61,692.56	KPERS	\$ -	21st CCLC-CES	\$ 714.32
4 Yr old AR	\$ 2,345.00	Textbook	\$ -	21st CCLC-ELC	\$ 2,142.43
At-Risk	\$ -	Activity	\$ 295.00	ECBG Grant	\$ 14,379.08
Bilingual	\$ 9,348.42	QZAB	\$ -	PAT MEICHV I	\$ 164.48
Capital Outlay	\$ 113,243.56	Bond & Int.	\$ -	PAT MEICHV II	\$ 579.70
Driver's Ed.	\$ 393.57	Rec. Comm.	\$ 104,844.15	FKHS Pool	\$ 4,777.86
Food Service	\$ 10,667.54	Rec. Benefits	\$ 24,557.14		
In-Service	\$ 1,633.21	Misc Gifts/Grant	\$ -		
Parent Ed.	\$ -	Title I-C Mig.	\$ 1,386.00		
Special Ed.	\$ 406,105.82	Title I	\$ 7,266.28		
Vocational	\$ 3,130.73	Title II-A	\$ 3,222.00		

- C. Designation of Bank for Active Accounts for 2019-2020:
Community State Bank shall be designated as bank for the general account for the first half of the 2019-2020 school year and Commercial Bank shall be designated as bank for the general account for the second half of the 2019-2020 school year. Community State Bank shall be designated as the bank for the activity account for the 2019-2020 school year. The general checking account is authorized for computer generated signature.
- D. Designation of Depository Banks:
Community State Bank, Commercial Bank, Equity Bank and Community National Bank shall be designated as depository banks for the 2019-2020 school year; and these banks shall be notified that in accordance with K.S.A. 91401, effective July 1, 1984, we will accept only fair market value for municipal bonds or US government securities, and will not accept home mortgages as securities pledged for depository coverage.
- E. Designation of Official Newspaper:
The Montgomery County Chronicle shall be designated as official newspaper of Coffeyville Unified School District 445 for the 2019-2020 school year.
- F. Designation of Official Radio:
KGGF Radio shall be designated as official radio station of Coffeyville Unified School District 445 for the 2019-2020 school year.
- G. Designation of Treasurer and Deputy Treasurer:
Marcy Vannoster shall be appointed Treasurer and Mary Swindell as Deputy Treasurer for the 2019-2020 school year.
- H. Appointment of Clerk and Deputy Clerk:
Michael Speer shall be appointed Clerk of the Board of Education and James Elliott as Deputy Clerk for the 2019-2020 school year.
- I. Designation of KPERS Authorized Representative:
Michael Speer and Mary Swindell shall be appointed the authorized KPERS representatives for USD 445 for the 2019-2020 school year.
- J. Approval to renew agreements with federal government and State of Kansas to continue child nutrition programs for 2019-2020; and appointment of Hearing Officer for free and reduced price meal application appeals:
Michael Speer shall be designated the authorized food service representative; and Superintendent, Dr. Craig Correll shall be appointed the hearing officer for free and reduced price meal application appeals.
- K. Designation of Title I Authorized Representative
Lora Stalford shall be designated the authorized Title I representative for the 2019-2020 school year.
- L. Designation of Title IX, Discrimination, Sexual Harassment, and Section 504 Authorized Representative

Dr. Craig Correll shall be designated the authorized Title IX representative for the 2019-2020 school year.

- M. Designation of 504 Coordinator
Alexis McMillin shall be designated the authorized 504 Coordinator for the 2019-2020 school year.
- N. Designation of Freedom of Information Officer:
Superintendent, Dr. Craig Correll shall be designated the Freedom of Information Officer for the 2019-2020 school year.
- O. Designation of Homeless Coordinator
Lora Stalford shall be designated the Homeless Coordinator for the 2019-2020 school year.
- P. Adoption of 1,116-Hour Calendar for 2019-2020 school year.
- Q. Approval of participation in Federal Programs for 2019-2020 and authorized signature by Michael Speer or Dr. Craig Correll to sign grant application
- R. Approval of Section 125 Flex Benefits Administrators: NueSynergy.
- S. Adoption of Resolutions 2019070801 Authorizing Petty Cash Fund Accounts for 2019-2020
- T. Adoption of Resolution 2019070802 Authorizing Early Payment of Claims for 2019-2020
- U. Adoption of Resolution 2019070803 to Waive the Annual Requirement of Generally Accepted Accounting Principles and Fixed Asset Accounting for 2019-2020
- V. Adoption of Resolution 2019070804 Rescinding Policy Statements and That The Board of Education Adopt the Policy Manual as Presented for 2019-2020
- W. Designation of School Attendance Officers for 2019-2020
- X. Approval of School Board Meeting dates for 2019-2020
- Y. Adoption of Rates and Fees for 2019-2020
- Z. Approval of Holy Name Lunch Agreement

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Mr. Robson commented on how great the outside capstone and brick work being done at RMS looks. He also commented on having the Board Accountability Plan in place.
- Mr. Roesky commented on how excited the new band director is for the new year.
- Mrs. Martin commented on how much the new band director has been out in the community already.

Central Office Reports:

1. Superintendent
 - a. Board Accountability Plan
 - (i) The accountability plan was presented to the school board, broken down by each month.
 - b. Possible Special Meeting of the board on July 16, 2019.
 - (i) There is a possibility that a special meeting will need to be called for Tuesday, July 16, 2019.
2. Business Manager/Clerk of the Board
 - a. Information presented by Deputy Clerk James Elliott to the board regarding the fees for KASB membership (\$11,219) and KASB legal assistance (\$2,100) for the 2019-2020 school year.
 - b. Information presented by Deputy Clerk James Elliott to the board on the total bid for phase 2 and 3 of the capstone/brick work at Roosevelt Middle School totaled \$32,557.50

Tri-County Special Education Report
Community Health Clinic of Southeast Kansas (CHC-SEK) Report
Travel Report
Child Nutrition Report
Coffeyville Recreation Commission (CRC) Report

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board Action to approve the Superintendent's recommendation and adopt the Board Accountability Plan.

Motion made by Magan Martin to approve the Superintendent's recommendation and adopt the Board Accountability Plan, seconded by Dr Jerry Hamm. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB).

Motion made by Magan Martin to approve the Superintendent's recommendation of membership in the Kansas Association of School Boards (KASB), seconded by Dr Jerry Hamm. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of membership for the KASB Legal Assistance.

Motion made by Magan Martin to approve the Superintendent's recommendation of membership for the KASB Legal Assistance, seconded by Dr Jerry Hamm. Motion carried 6-0.

Board action to approve the Superintendent's recommendation of Phase 2 and Phase 3 of the capstone work at Roosevelt Middle School by Jay Stewart.

Motion made by Magan Martin to approve the Superintendent's recommendation of Phase 2 and Phase 3 of the capstone work at Roosevelt Middle School by Jay Stewart, seconded by Dr Jerry Hamm. Motion carried 6-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Dr. Jerry Hamm to approve the superintendent's recommendation for the employment of:

Tylar Dougan, Teacher Assistant, ELC
Angela King, Secretary, CES
Amber Haymaker, Teacher Assistant, CES
Abby Nation, Teacher Assistant, CES
Rae Allen, Teacher Assistant, CES
Ester Cuevas, Secretary, CES

Seconded by Robert Robson. Motion carried 6-0.

Board Action to approve the Superintendent’s recommendation for employment termination:

Motion made by Robert Robson to approve the superintendent’s recommendation for the termination of employment for:

Chad Armstrong, Custodian, CES

Seconded by Dr. Jerry Hamm. Motion carried 5-1 with Denise Gates opposed.

Adjournment:

At 6:21 p.m., Vice-President, Robert Roesky adjourned this July 8, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Deputy Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

July 16, 2019

Special Meeting 12:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 acted to call a Special Meeting on Tuesday, July 16, 2019 at 12:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh, called the Special meeting to order at 12:00 p.m.

Roll Call

Board Members Present	Others Present
Denise Gates Dr. Jerry Hamm Darrel Harbaugh Trudie Kritz Magan Martin Robert Robson Robert Roesky	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager Andy Taylor...Montgomery County Chronicle Valerie Suddock...The Coffeyville Journal KGGF Radio
Board Members Absent	-

Adoption of Agenda

Motion made by Robert Robson to adopt the agenda, second by Denise Gates. Motion carried 7-0.

Board Discussion

Interlocal Agreement and the Addendum to the Interlocal Agreement with the City of Coffeyville

Executive Session:

Trudie Kritz excused herself from the executive session citing possible conflict of interest.

Attorney-Client Privilege

Motion made by Robert Roesky at 12:40 pm, to go into executive session to discuss potential litigation with our legal counsel pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act, and the open meeting will resume in this room at 1:00 pm. Dr. Jerry Hamm seconded. Motion carried 7-0.

Reconvened to Open Session at 1:00 p.m. with no action taken.

Motion made by Robert Robson at 1:00 pm, to go into executive session to discuss potential litigation with our legal counsel pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act, and the open meeting will resume in this room at 1:10 pm. Denise Gates seconded. Motion carried 7-0.

Reconvened to Open Session at 1:00 p.m. with no action taken.

Adjournment

At 1:16 p.m., USD 445 Board President, Darrel Harbaugh, adjourned this July 16, 2019 special meeting of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board



**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

August 12, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, August 12, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present	Others Present
Denise Gates	Dr. Craig Correll...Superintendent
Dr. Jerry Hamm (arrived at 6:01 pm)	Michael Speer...Asst. Sup./Bus. Manager
Darrel Harbaugh	Travis Stalford...Principal, FKHS
Trudie Kritz	Megan Abbott, Teacher, FKHS
Magan Martin	Hallie Herkelman, FKHS Student
Robert Robson	Mary Collins, Coffeyville Journal
Robert Roesky	KGGF Radio

Adoption of Agenda:

Motion made by Robert Roesky to adopt the agenda, second by Magan Martin. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Robson to adopt the consent agenda, second by Trudie Kritz.
 Motion carried 6-0.

- A. Approval of Minutes of regular meeting, July 8, 2019 and special meeting July 16, 2019
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 535,539.15	Indian Ed.	\$ 2,435.61	Title IV	\$ 1,016.69
General Fund	\$ 134,507.01	JOM	\$ -	Title VI-B	\$ 1,682.64
LOB	\$ 43,823.94	KPERS	\$ -	21st CCLC-CES	\$ 16,822.62
4 Yr old AR	\$ 3,808.65	Textbook	\$ -	21st CCLC-ELC	\$ 22,680.73
At-Risk	\$ 2,876.90	Activity	\$ 7,536.35	FKHS Pool	\$ 3,500.00
Bilingual	\$ 8,831.18	QZAB	\$ -	ECBG Grant	\$ 1,470.32
Capital Outlay	\$ 91,486.16	Bond & Int.	\$ -	PAT MEICHV I	\$ 52.64
Driver's Ed.	\$ 235.28	Rec. Comm.	\$ 56,481.32	PAT MEICHV II	\$ 1,879.49
Food Service	\$ 49,804.29	Rec. Benefits	\$ 24,094.37	B&G Club	\$ -
In-Service	\$ 8,223.20	Misc Gifts/Grant	\$ 2,740.14	IPC Grant	\$ -
Parent Ed.	\$ 1,944.58	Title I-C Mig.	\$ -	Kids Lit Grant	\$ -
Special Ed.	\$ -	Title I	\$ 653.68	Virtual	\$ 7.36
Vocational	\$ 1,476.06	Title II-A	\$ -		

- C. Acceptance of Resignations/Retirement
 - 1. Resignation – Terri O'Connell, Teacher Assistant, CES
 - 2. Resignation – Jessica Batdorf, PK Teacher, ELC

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Dr. Jerry Hamm commented regarding in all of his years of attending the opening district in-service meetings, he has never seen the amount of intentionality and focus on education as he saw this year.
- Robert Robson commented on how the elementary building is putting out on Facebook all of the years of teaching experience and degrees earned of the teaching staff.
- Magan Martin commented on the Children's Summer Theatre program at the college and the number of students that participate as well as the number of district staff that attended showing support for the students.
- Robert Roesky commented on how much the new band director has accomplished and done a good job in the very short time he has been here.

Central Office Reports:

1. Superintendent
 - a. Presentation by Hallie Herkelman on the Point System proposal for the high school
 - (i) Miss Herkelman, senior class representative, presented information to the board on her proposal for a Point System at FKHS that would be utilized in a strategic initiative to increase student participation, inclusiveness and cohesiveness within the school.
 - (ii) Details regarding the plan were shared including the specifics of how points are earned, communication with the teachers that has already taken place, and a background history of research information regarding student participation.
 - (iii) The reward for the "winning" class to have a day out of school.
 - b. Dr Correll presented information from the Council of Education. This is the council the governor has put together that Dr. Correll was asked to be on.
 - (i) The ultimate goal is to create policy recommendations to the governor.
 - (ii) The membership is comprised from regions all across the state.
 - (iii) Most of the representatives on the council are not educators but from a wide range of areas.
2. Business Manager/Clerk of the Board
 - a. Michael Speer presented the Code 99 budget sheet to the school board and reviewed the proposed budget information.
 - b. Overall, there is no proposed mill change in the 2019-2020 school year compared to the previous school year.
 - c. Significant increase in the state aid available to the school was a major contributing factor to the budget.

Tri-County Special Education Report

Tri-County Special Education Report was made verbally by Robert Roesky

Community Health Clinic of Southeast Kansas (CHC-SEK) Report

CHC-SEK Report was made verbally by Dr. Jerry Hamm

Travel Report

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve Superintendent's recommendation to publish the 2019-2020 school year budget in the official district newspaper.

Motion made by Robert Roesky to approve the Superintendent's to publish the 2019-2020 school year budget in the official district newspaper, seconded by Magan Martin. Motion carried 7-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Robert Roesky to approve the superintendent's recommendation for the employment of:

Johann Hemman, Custodian, FKHS
Shiann Bonham, Teacher Assistant-PreK, ELC
Crystal Morris, Teacher Assistant, CES
Savannah Splechter, Teacher Assistant (Social Emotional), CES
Sherry Bunch, Child Nutrition
Marla Eubanks, Child Nutrition
Rebecka Garrity, Child Nutrition
Sara Eden, PK Teacher, ELC
Sarah Phillips, Teacher Assistant, CES
Rebecca Gath, PK Teacher Assistant, ELC
Amy Magana, ESOL Assistant
Katia Martinez, ESOL Assistant

Seconded by Denise Gates. Motion carried 7-0.

Board Action to Approve the Superintendent's Recommendation of Supplemental Contract

Motion made by Trudie Kritz to approve the superintendent's recommendation for a supplemental position for:

List of supplemental positions passed out to the board for approval.

Seconded by Denise Gates. Motion carried 7-0.

Adjournment:

At 7:20 p.m., President, Darrel Harbaugh adjourned this August 12, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

August 28, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Wednesday, August 28, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:01 p.m.

Roll Call:

Board Members Present	Others Present
Denise Gates <i>(Arrived at 6:01 pm)</i> Dr. Jerry Hamm <i>(Arrived at 6:02 pm)</i> Darrel Harbaugh Robert Robson Robert Roesky	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager
Board Members Absent	
Trudie Kritz Magan Martin	

Adoption of Agenda:

Motion made by Robert Roesky to adopt the agenda, second by Denise Gates. Motion carried 4-0.

Budget Hearing Opened at 6:01 pm.

Adoption of Consent Agenda:

Motion made by Robert Robson to adopt the consent agenda, second by Robert Roesky. Motion carried 5-0.

- A. Acceptance of Resignations/Retirement
 - 1. Resignation – Marla Yeubanks, Child Nutrition

Miscellaneous Reports and Discussion:

Central Office Reports:

- 1. Business Manager/Clerk of the Board
 - a. USD 445 2019-2020 District Budget
 - b. Designation of Bank for active accounts for 2019-2020

Action Items:

Board action to approve Superintendent's recommendation to adopt the 2019-2020 school district budget.

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation to adopt the 2019-2020 school district budget, seconded by Robert Roesky. Motion carried 5-0.

Board action to approve Superintendent's recommendation and designate Community National Bank as an active bank account for the 2019-2020 school year.

Motion made by Robert Roesky to approve the Superintendent's recommendation designate Community National Bank as an active bank account for the 2019-2020 school year, seconded by Robert Robson. Motion carried 5-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Robert Robson to approve the superintendent's recommendation for the employment of:

Jarod Chastain, Maintenance, District

Seconded by Denise Gates. Motion carried 5-0.

Board Action to Approve the Superintendent's Recommendation of Supplemental Contract

Motion made by Robert Robson to approve the superintendent's recommendation for a supplemental position for:

Austin Schooper, Assistant Debate Coach, FKHS
Austin Schooper, Assistant Forensics Coach, FKHS
Matthew Washburn, Summer Conditioning, FKHS
Spencer McGlothin, Assistant Track Coach, FKHS

Seconded by Denise Gates. Motion carried 5-0.

Adjournment:

At 7:12 p.m., President, Darrel Harbaugh adjourned this August 28, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

September 9, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, September 9, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present	Others Present
Denise Gates	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Michael Speer...Asst. Sup./Bus. Manager
Trudie Kritz	Amanda Cavaness...Principal, ELC
Magan Martin	Ashley Hooper, CHC-SEK
Robert Robson	Gail Misch, Community Member/Board Candidate
Robert Roesky	Andy Taylor, Montgomery County Chronicle
	KGGF Radio
	Coffeyville Jornal
Board Members Absent	
Dr. Jerry Hamm	

Adoption of Agenda:

Motion made by Robert Roesky to adopt the agenda, second by Magan Martin. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Robson to adopt the consent agenda, second by Robert Roesky. Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, August 12 and August 28, 2019
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 543,666.88	Indian Ed.	\$ 2,639.54	Title IV	\$ 6,388.00
General Fund	\$ 117,740.20	JOM	\$ -	Title VI-B	\$ 514.69
LOB	\$ 72,021.19	KPERS	\$ -	21st CCLC-CES	\$ 9,003.55
4 Yr old AR	\$ 988.13	Textbook	\$ 45.00	21st CCLC-ELC	\$ 21,434.89
At-Risk	\$ 692.66	Activity	\$ 4,579.93	Migrant Family	\$ -
Bilingual	\$ 2,948.75	QZAB	\$ -	ECBG Grant	\$ 35,157.54
Capital Outlay	\$ 82,750.37	Bond & Int.	\$ -	PAT MEICHV I	\$ 85.07
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ -	PAT MEICHV II	\$ 1,768.50
Food Service	\$ 48,026.38	Rec. Benefits	\$ -	B&G Club	\$ -
In-Service	\$ 2,042.97	Misc Gifts/Grant	\$ 100.00	IPC Grant	\$ -
Parent Ed.	\$ 1,061.31	Title I-C Mig.	\$ -	FKHS Pool	\$ 493.16
Special Ed.	\$ 145,013.13	Title I	\$ 11,309.37	Virtual	\$ 7.36
Vocational	\$ 5,828.81	Title II-A	\$ -		

C. Acceptance of Resignations/Retirement

1. Resignation – Elizabeth Thurman, Custodian, CES

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Mr. Roesky commented on the performance the band did at the football on Friday night. It was the first performance for the new director and the band did a good job.
- Trudie Kritz commented on the presentation Ashley Hooper gave to the Rotary group regarding CHC-SEK.
- Dr. Correll commented on the “Hero Parade at CES” this morning and how well attended it was by our “heroes”.

Central Office Reports:

1. Superintendent
 - a. Community Health Clinic of Southeast Kansas (CHCSEK)
 - (i) Presentation by Ashley Hooper, CHC-SEK
 1. 2018-2019 school year saw a little over 4,000 students total
 2. CES school nursing actually declined last year which is what we want to see. Students are healthier and staying in the classroom.
 3. Over \$300,000 of dental services were done in the district.
 4. The state record is to have 95% compliance in measles immunization. Coffeyville was able to meet the requirement at 96%. We currently have 93% of all students vaccinated.
 - b. Kindergarten Readiness
 - (i) Presentation by Amanda Cavaness, Principal PK-2
 1. Kindergarten Readiness is different at the PK and K level.
 2. Family Advocates at the ELC help parents connect with services and provides scholarship opportunities to the parents to continue on to CCC. CHC-SEK works with parents to make sure students have the proper medical care and vaccinations at their age level.
 3. Opportunities to bring in outside people such as medical, fire, EMS, etc. to reinforce reading, careers and available services to the students are an integral part of the ELC.
 4. Special Education services through Tri-County as well as mental health services through Four County Mental Health are also part of the relationships utilized by ELC and made available to parents and students.
 5. Preschool is currently ages 3-5 and currently serve about 190 students.
 6. Modeling of appropriate behaviors when incidents happen is part of the curriculum.
 7. Family style dining is utilized. Spills occur, but they are teachable moments in proper procedures, how to react and proper way to behave during these types of events.
 8. Letter and number recognition are also part of this, but this is not something that should be mastered. Gross motor skills, fine motor skills, and self-regulation skills are more important at this level. Sometimes educating and modeling the proper behavior to both parents and students is important. This is necessary so parents understand what we are trying to teach when accidents such as spills occur.

9. Social-emotional development is a big part as well. Students come to the ELC from a wide-variety of social skill backgrounds.
 10. Emotional regulation and awareness of ones emotional state is utilized with the students in a non-threatening way, but teaches students to understand their emotions. Students indicate their current levels to staff which helps the teachers adapt and focus their instructional methods with each individual student.
 11. Language development skills are focused on throughout the curriculum and the school day.
- c. 2019 Bond Election
- (i) Dr. Correll presented information to the Board regarding the upcoming bond election in November.
 - (ii) Several key points to the election were made:
 1. Finding ways to get the information out:
 2. Things that were learned from the previous election:
 - a. The graphics did not make it clear that all classrooms in the buildings are being remodeled. Plumbing is being replaced. Remodeled classrooms will be brought up to the 21st century.
 - b. Some people wanted this scaled down with an option under \$20 million. \$20 million in 2002 would be approximately \$36 million today, but that is what people said. Taking off the safe room/physical education center makes it \$19.8 million. The safe room/physical education center is the additional \$3.8 million.
 - c. Changed from a 30 year note to a 20 year note.
 - d. The election is on the general election date, November 5, 2019.
 3. Items
 - a. All classrooms are being remodeled.
 - b. ADA issues are now satisfied with the passage of the bond.
 - c. Increased parking available for visitors to the buildings.
 - d. The board resolution states that option 2 (safe room) is contingent upon option 1 being passed. However, the ballot cannot have this explanation on it.
 - i. The only item on Question 2 is the safe room/physical education area.
 - ii. Question 1 is the remodel of all the classrooms, plumbing and new areas.
 4. Question 2 is only contingent if Question 1 passes. Question 2 cannot stand alone by itself. However, Question 1 can stand by itself.

Coffeyville Recreation Commission (CRC) Report

Child Nutrition Report

Travel Report

Tri-County Special Education Report

Districts will be revalidating with KEMP to bill Medicaid for services.

There are currently six speech pathologist positions available.

Negotiations were settled and the budget for the 2019-20 school year was approved.

All remaining reports as printed on the agenda and in the Board Booklet

Executive Session:

Motion made by Robert Roesky to go into executive session for 10 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:31 pm. Seconded by Magan Martin. Motion

carried 6-0.

Reconvened to Open Session at 7:31 p.m. with no action taken.

Action Items:

Board action to approve the Superintendent's recommendation for purchase of network equipment through CDW-G.

Motion made by Robert Robson to approve the Superintendent's recommendation for purchase of network equipment through CDW-G, seconded by Robert Roesky. Motion carried 6-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for Termination

Motion made by Robert Robson to approve the superintendent's recommendation for the termination of employment for:

Rae Allen, Secretary, CES

Seconded by Robert Roesky. Motion carried 6-0.

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Robert Robson to approve the superintendent's recommendation for the employment of:

Charles Parker, Custodian, CES

Seconded by Robert Roesky. Motion carried 6-0.

Board Action to Approve the Superintendent's Recommendation of Supplemental Contract

Motion made by Robert Robson to approve the superintendent's recommendation for a supplemental position for:

Esperanza Ornelas, Assistant Girls Basketball Coach, FKHS

Anita Walker, Assistant Track Coach, RMS

Angela Cook, Assistant Track Coach, RMS

Seconded by Robert Roesky. Motion carried 6-0.

Adjournment:

At 7:39 p.m., President, Darrel Harbaugh adjourned this September 9, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

October 14, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, October 14, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present	Others Present
Dr. Jerry Hamm Darrel Harbaugh Trudie Kritz Magan Martin Robert Robson Robert Roesky	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager Travis Stalford...Principal, FKHS Jeff Pegues...Principal, RMS Valarie Suddock...Coffeyville Journal Taasha Viets...FKHS Academic Advisor Lora Stalford...Curriculum Director
Board Members Absent	
Denise Gates	

Adoption of Agenda:

Motion made by Robert Roesky to adopt the agenda, second by Robert Robson. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Trudie Kritz to adopt the consent agenda, second by Robert Roesky. Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, September 9th, 2019
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 560,725.34	Indian Ed.	\$ 3,973.20	Title IV	\$ 1,786.00
General Fund	\$ 223,240.93	JOM	\$ 425.00	Title VI-B	\$ 2,052.62
LOB	\$ 80,607.07	KPERS	\$ -	21st CCLC-CES	\$ 320.50
4 Yr old AR	\$ 1,147.25	Textbook	\$ -	21st CCLC-ELC	\$ 2,675.09
At-Risk	\$ 692.66	Activity	\$ 7,127.42	Migrant Family	\$ -
Bilingual	\$ 1,730.17	Virtual	\$ 26,541.90	ECBG Grant	\$ 6,770.55
Capital Outlay	\$ 26,541.90	Bond & Int.	\$ -	PAT MEICHV I	\$ 5,329.69
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ 16,938.64	PAT MEICHV II	\$ -
Food Service	\$ 117,276.34	Rec. Benefits	\$ 5,755.32	B&G Club	\$ 26.57
In-Service	\$ 4,152.77	Misc Gifts/Grant	\$ 10,680.98	IPC Grant	\$ -
Parent Ed.	\$ 2,590.59	Title I-C Mig.	\$ -	Kids Lit Grant	\$ -
Special Ed.	\$ 84,453.42	Title I	\$ 2,349.27		
Vocational	\$ 1,984.89	Title II-A	\$ 2,234.66		

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Robert Roesky congratulated Travis Stalford for being named Principal of the Year.
- Darrel Harbaugh congratulated the middle school for being named a finalist for the 2019 KAMAS award.
- Robert Roesky commented on the band's performance at the Oolagah and Emporia competitions and how much the band has improved this year.

Central Office Reports:

1. Business Manager/Clerk of the Board
 - a. 2019 Fiscal Audit Report – Jarred, Gilmore & Phillips, CPA.
2. Superintendent
 - a. Employability/Career Exploration/IPS (Individual Plan of Study) (Kansas Can)
 - (i) Lora Stalford talked about the Career Exploration taking place at the Early Learning Center and Community Elementary School.
 1. Six of the seven CTE pathways are explored at the elementary school.
 - (ii) Jeff Pegues presented information regarding the Middle School
 1. An ongoing process involving the scope and sequence for each of the areas.
 2. 7th grade focus is on job skills, including mock interviews, resumes, cover letters and job applications
 3. 8th grade focus is career exploration and interests, including college and career studies, including career interest inventory, career clusters and what is available in Coffeyville.
 4. Student Led Conversations are the culminating event for the IPS
 5. Elective options for high school courses availability are presented to middle school students.
 - (iii) Travis Stalford, Principal FKHS and Taasha Viets, Academic Advisor, presented information on the high school.
 1. All students at the high school are in the Summit Platform for their Scope Class. This is their career study courses and goals the students are setting for their careers. There is a lot of data available to the teacher and advisor regarding the career goals students are setting and how they are progressing.
 2. Career Fairs is being held with over 30 different businesses and industries. Interviewers are given questions to ask and each interviewee will receive a rubric score with items the interviewer thinks they could work on.
 3. Deregulation "storm shelter" room is available for students who might be or become dysregulated during the school day.
 4. College readiness in the ramp up program is considered any type of post-secondary education students might go into.
 5. Scope breakout skills are also done that include a wide variety of topics for students. These follow some of the same type that are included at the middle school, but more enhanced and age appropriate for the high school students.
 6. PPCE and teacher assistant positions are available for senior students to participate in a kind of internship with local businesses. Students leave school and "shadow" the career of interest.
 7. Student led conference in March are also held, similar to the middle school.

Travel Report
Child Nutrition Report
Coffeyville Recreation Commission (CRC) Report
Tri-County Special Education Report

Tri-County Special Education Report was made verbally by Robert Roesky

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation of Building Site Council members:

Early Learning Center:

Aleisha Haymaker, Alexis McMillin, Ashley Tracy, Autumn Harrington, Bobby Tracy, BreShona Briggans, Brittany Hanson, DRaya Trussell, Kim Maxson, Kyle Hand, Robert Roesky, Samantha Maritt, Sarah Lange, Valerie Sanchez

Motion made by Robert Robson to approve the Superintendent's recommendation of building Sit Council members for ELC, seconded by Robert Roesky. Motion carried 6-0.

Community Elementary (Grades K-2):

Abby Nations, Amy Magana, Ashley Tracy, Darrel Harbaugh, Halie Bagwell, Koren Alliston, Robyn Tatman

Motion made by Robert Robson to approve the Superintendent's recommendation of building Sit Council members for CES, seconded by Robert Roesky. Motion carried 6-0.

Community Elementary School (Grades 3-6):

Katie Allison, Chelsea Crumpacker, Debbie Davis, Becky Dobbins, Amy Ford, Jordon Gullick, Krista Hanna, Jessica Herring, Brian Houghton, Madison Kester, Trudie Kritz, Becky Leeds, David Lovelace, Susan Lunt, Magan Martin, Trent McGown, Lori Moody, Christy Mund, Dub Newton, Robert Robson, Mikinzie Shafer, Carissa Slavin, Stacia Stewart, Lisa Stockton, Julie Stukesbary, Mona Gayle Voss, Griffin Walker, Pam Weatherby

Motion made by Robert Robson to approve the Superintendent's recommendation of building Sit Council members for CES, seconded by Robert Roesky. Motion carried 6-0.

Roosevelt Middle School:

Aaliyah Robinson, Alicial Gravel, Amanda Rains, Amy Ditmore, Antonia Lawson, Ashley Gossard, Cari Redden, Cassie Erne, Christy Sontag, Crystal Vannoster, Doug Mund, Dr. Jerry Hamm, Erin Lee, Gabriela Arias, Heather Hodges, Jason Leeds, Jessica Herring, Joni Giesen, Julie Thompson, Justin Wintjen, Kari Wiles, Kisha Johnson, Kristen Horner, Lyiana Wilson, Manuel Strickland, Melissa Barnett, Melissa Vesey, Priscella Caron, Rick Voss, Stacy Hayden, Steven Becker

Motion made by Robert Robson to approve the Superintendent's recommendation of building Sit Council members for RMS, seconded by Robert Roesky. Motion carried 6-0.

Field Kindley High School

Ashley Gossard, Cari Redden, Carissa Slavin, Casey Woodward, Darla Thornburg, Debbie Jackson, Doug Mund, Erin Lee, Jamie Langworthy, Jeremy Neuenschwander, Jessica Herring, Kerry Powers, Kristi Hanna, Marlyce Peck, Megan Martin, Peggy Harrell, Salina Meek, Valirie Hoover, Wayne Johnson, Student Council (alternating member)

Motion made by Robert Robson to approve the Superintendent's recommendation of building Sit Council members for FKHS, seconded by Robert Roesky. Motion carried 6-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for Termination

Motion made by Trudie Kritz to approve the superintendent's recommendation for the termination of employment for:

Kerri Voelzke, Child Nutrition

Seconded by Robert Roesky. Motion carried 6-0.

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Trudie Kritz to approve the superintendent's recommendation for the employment of:

Craig Calloway, Child Nutrition Associate
Michael Gillman, Custodian, CES
Edward Rutherford, ISS/Recovery, CES
Kim Raper, Child Nutrition Associate
Samantha Smith, Child Nutrition Associate

Seconded by Robert Roesky. Motion carried 6-0.

Board Action to Approve the Superintendent's Recommendation of Supplemental Contract

Motion made by Trudie Kritz to approve the superintendent's recommendation for a supplemental position for:

Brittney Stevenot, Assistant Softball Coach, FKHS
Mario Grant, Assistant Girls Basketball Coach, RMS

Seconded by Robert Roesky. Motion carried 6-0.

Adjournment:

At 7:37 p.m., President, Darrel Harbaugh adjourned this October 14, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.



Roosevelt Middle
School

IPS,
Employability &
Technical Goals

Unofficial



Coffeyville Public Schools

IPS Components – "SCOPE"	7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade
Career and Education Exploration						
Career Interest Inventory	X (10 questions)	X (103-40)	X (whole thing)	X (whole thing)	X (whole thing)	X (career thing)
Learning Styles Inventory	X (once)		X (once)			X (once)
My Saved Careers	9	X		9		9
10 Resources	3 (2 to CLP)	3 new		1 new	(previous and new)	
Explore Several Careers / Majors	X (CLP)		X	X	X	(100%)
Explore Ed – Feasible majors						
Compare/Contrast Seminars				X		
Teacher Career Clusters	X (CLP)					
Clubs to the Key? FHO?		X				
Financial Aid / Scholarship Selector				0		
Tracking Financial Aids/College					X	X
Application Status					X	X
Education Plan						
Education Plan: Grade 8		8				
Emerging Credits		9				
Education Plan: Grade 9						
Min # of Credits						
Education Plan: Grade 10						
Min # of Credits						
Education Plan: Grade 11					X	
Min # of Credits						
Education Plan: Grade 12						X
Min # of Credits						8



Coffeyville Public Schools

IPS Components – "SAVE"	7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade
Employment						
Reasons		X	X	X	X	X
Create Letters				X	X (review)	
Job Applications		X				
Job Search		X				X
Interview Skills					X	
Business Interview					X	X
My Activities and Interests						
Extra-Curricular Activities	X	X	X	X	X	X
Hobbies and Interests	X	20	3	X	0	0
Awards and Certificates	X	8	9	9	X	0
Volunteer Experience	3	8	0	3	X	0
Skills and Abilities			X	X	X	X
Skills Profiler (2 new assessments – 10/15/16)						
Goals						
Short-Term Goals	X (CLP)	X	X	X	X	X
Long-Term Goals	9 (CLP)	0	0	0	0	0
Final Semester Goals	X (CLP)			X	X (review it)	
Smart Goals	X (CLP)	0	0			
SECD:						
Communication	X	0				
Conflict Management	8	8				
Decision Making	8	8				
Problem Solving	9	8				
Self-Management			0	0	8	0
Self-Advocacy			X	X	X	X
Self-Motivation			0	0	X	0

2017-2018
SEVENTH Grade SCOPE Checklist

STUDENT NAME:	GRADE:	SCOPE TEACHER:
	7	

Teachers: Place the DATE and INITIALS in the appropriate quarter column/box, upon completion.

REQUIRED TASKS—Must complete ALL in each unshaded quarterly for passing grade of a 70%. Failure to complete one of the required items each quarter will result in a failing grade for SCOPE.	Q1	Q2	Q3	Q4
1. Complete Career Matchmaker—Decision with SCOPE teacher.				
2. Complete Learning Styles activity.				
3. Save 1 career from Matchmaker or Learning Styles to My Plan.				
4. Enter and upload Volunteer, Experience, Awards and Extracurricular Activities and/or Hobbies in My Resume.				
5. Complete mock Job Application—Paper.				
6. Complete mock Job Application—Online. http://www.careerpointia.org/joblist/jobapplicationonlinemsgp.html				
8. Log on to Campus and check your grades, attendance and meal account; visit with your SCOPE teacher about your grades and future plans; calculate GPA.				
9. Organize Notebook and planner with SCOPE teacher.				
10. Access your Google Drive and sort/organize files.				
11. Access your school email and sort/organize.				
12. Clean out locker and organize.				
13. Conflict Management activity TBD.				
14. Complete anti-bullying survey.				
15. Complete school culture survey.				
16. Watch a Ted Talk video on integrity and write a 50 word reflection and share with your SCOPE teacher. www.tedtalk.com				
17. Take Color Code personality test and discuss with your SCOPE teacher.				
18. Demonstrate a different fundamental life skill (see list and choose minimum of 1 each quarter).				
19. Write an original 50 word narrative on the potential negative impacts of social media and share with SCOPE teacher via Google Docs.				
20. Review Student Handbook and pass open book quiz over Student Handbook with 100%.				
21. Discuss your NWEA MAP scores and goals/Next Generation report with your SCOPE teacher.				
22. Complete Student Led Conference checklist requirements with SCOPE teacher for Spring Conferences.				
23. Attend Student Led Spring Parent Teacher Conferences with your parent(s)/guardian(s) or a scheduled conference with SCOPE teacher.				
24. Write a "Thank you" note to a staff member (and hand deliver it).				
TOTAL (Must complete all required tasks each quarter)				
Enhancement - complete 1 each quarter, earn grade of "B" / complete 2 each quarter, earn grade of "A". No Enhancement items will be figured into grade until all required items are complete.	S1		S2	

2017-2018
EIGHTH Grade SCOPE Checklist

STUDENT NAME:	GRADE:	SCOPE TEACHER:
	8th	

Teachers: Place the DATE and INITIALS in the appropriate quarter column/box, upon completion.

REQUIRED TASKS—Must complete ALL in each unshaded quarterly for passing grade of a 70%. Failure to complete one of the required items each quarter will result in a failing grade for SCOPE.	Q1	Q2	Q3	Q4
1. Complete Career Matchmaker—Decision with SCOPE teacher.				
2. Complete Learning Styles activity.				
3. Save 1 new career from Matchmaker or Learning Styles to My Plan.				
4. Clusters to Activities, activity TBD.				
4. Education Plan and understanding created.				
5. Complete mock Job Application—Paper.				
6. Complete mock Job Application—Online. http://www.careerpointia.org/joblist/jobapplicationonlinemsgp.html				
7. Job Search, activity TBD.				
8. Update Volunteer, Experience, Awards and Extracurricular Activities and/or Hobbies in My Plan/My Activities and Experiences.				
9. Add references and contact information to build My Resume.				
10. Update short-term and long-term goals to My Future and Plans.				
12. Log on to Campus and check your grades, attendance and meal account; visit with your SCOPE teacher and discuss future plans.				
12. Conflict Management activity TBD.				
14. Review Student Handbook and pass open book quiz over Student Handbook with 100%.				
15. Discuss your NWEA MAP scores and goals/Next Generation report with your SCOPE teacher.				
16. Demonstrate a different fundamental life skill (see list and choose minimum of 1 each quarter).				
17. Complete anti-bullying survey.				
18. Complete school culture survey.				
19. Complete Student Led Conference checklist requirements with SCOPE teacher for Spring Conferences.				
20. Attend Spring Student Led parent - Teacher Conferences with your parent(s)/guardian(s) or a scheduled conference with SCOPE Teacher.				
21. Clean out locker and organize.				
22. Organize Notebook and planner with SCOPE teacher.				

Employability / Technical

- Weekly Lessons (utilizing Xello)
 - 7th: Focus on Job Skills
 - 8th: Focus on Career Exploration
- Exposure to Colleges and Career Fairs
- 2 Hour Job Shadow for all 8th graders
- Mock Interview for all 7th graders
- Fundamental Life Skills
- Student-Led Conferences





Unofficial

Career Fairs and
College Visits









8th Grade - Career Exploration

- Career Interest Inventory
- Exploration of Career Clusters
- Exploration of Career Clusters in Coffeyville Area
- Exploration of Electives at FKHS
- Exploration of Majors in Career Areas
- Exploration of Colleges and Costs Associated - Compare/Contrast



Unofficial

Job Shadowing

**Job Shadowing
Top 3 Career Choices**

Job shadowing is an activity that will give you an up-close look at the world of work. Shadowers will have the opportunity to observe the day-to-day activities of someone in the current workforce.

Please list 3 careers of interest that you would like to explore further through a job shadowing experience:

1. _____
2. _____
3. _____

Your name: _____

**Job Shadowing
Top 3 Career Choices**

Job shadowing is an activity that will give you an up-close look at the world of work. Shadowers will have the opportunity to observe the day-to-day activities of someone in the current workforce.

Please list 3 careers of interest that you would like to explore further through a job shadowing experience:

1. _____
2. _____
3. _____

Your name: _____



**Roosevelt Middle School
Job Shadow Experience**

Parent Agreement

As parent/guardian of _____ I give permission for my child to participate in a job shadowing experience at:

Business Name _____

Address _____

Date and Time _____

I understand that school personnel will not be present and I will not hold the business liable for any accidents that might occur.

Please mark one:

_____ I will provide transportation for my child to the job site.

_____ I will need transportation provided for my child to the job site.

(Parent/Guardian Signature)

(Date)

Please return to RMS as soon as possible so we can coordinate transportation. Thanks!



**Roosevelt Middle School
Career Shadow Program**

Rules and Regulations

I will be responsible and will do my best to do a good job in my shadowing position. My decisions and actions will be mature ones as I am aware that they will reflect on the image of my school and will affect the relationship which exists between Roosevelt Middle School and the business community.

I recognize that as a participant in the career shadowing program that:

1. **Honesty** is a must.
2. **Attitude** will impact the career shadow and mine will be cooperative and respectful toward all.
3. **Confidentiality** is critical. All organizational information is confidential and will not be repeated.
4. **Personal phone calls and visits** are unacceptable except in emergency situations.
5. **Business rules** for dress, conduct, personal appearance and personal hygiene must be observed.
6. **Arriving on time** for the shadowing experience and remaining at the business for the required number of hours is a must.
7. **RMS rules apply.** The business is an extension of the classroom and all school rules and regulations will be in effect while participating in this shadowing experience.
8. **Expectations.** Any inappropriate behaviors will result in consequences.

Student signature _____

Date _____

Parent signature _____

Date _____













7th Grade - Job Skills

- Cover Letters
- Job Applications
- Resume Builder
- Interview Skills:
 - Body Language
 - Introducing yourself
 - Communication
 - Professional Dress
 - Hand shakes
 - Thank you notes and email etiquette
 - Practice Interview Questions

Interview Skills

Lesson Overview: Students will learn interview skills and practice those skills in a mock interview.

Character Traits Utilized: Responsibility, Self-Discipline, Integrity, Honesty

Life Skills Addressed: Interview skills, how to interact with adults, appropriate appearance, professionalism.

Social Emotional Character Development Standards Addressed:

Personal Development

- Self-Awareness
 - Identify and assess personal qualities and external supports

- Self-Management

- Set, monitor, adapt, and evaluate goals to achieve success in school and life

Social Development

- Interpersonal Skills

- Demonstrate communication and social skills to interact effectively

Other Standards Addressed:

- 21st Century Skills
 - Communicating and Collaborating
 - Flexibility and Adaptability
 - Initiative and Self-Direction
 - Social and Cross-Cultural Skills
 - Employability and Career Development

Materials Needed: Student handouts. Appearance Powerpoint slides.

Directions: Before beginning this unit, contact community members who would be willing to visit the school and give your students individual, one-on-one mock interviews. A sample volunteer request letter is attached at the end of this document as well as a sample set of instructions for the volunteers. Get mailing addresses for each volunteer so that students can write thank you notes. Decide on days and times. Mock interviews should typically take approximately 20 minutes each.

See attached lesson plan

Interview Skills Lesson Plan

Day 1

- Talk about interviews and their importance - Use "Interviews Introduction"

Powerpoint

- Why do you think employers interview their potential candidates?
- Who has been in an interview before? How did it go?
- Go over what we will talk about (Continue to use "Interviews Introduction" Powerpoint)
 - Main points of the interview: Appearance, Body language, What to bring, What to say
 - Parts of the interview: Before the interview, Introduction, Questioning, Conclusions
- Inform students that they will each do an individual mock interview with someone from the community. Let them know that they will need to be dressed professionally

Day 2

- Discuss appropriate appearance for interviews - Use "Job Interview Appearance

Pictures" Powerpoint

- Dress – what is appropriate
- Hair and Makeup
- Tattoos
- Misc. grooming

Day 3

- Body Language

- Show the short video clip at the end of the "Job Interview Appearance Pictures" Powerpoint. Ask students to think about what impressions the man's body language indicates.
- Give students the Body Language worksheet: (attached) and have them go to <http://www.best-job-interview.com/interview-body-language.html> to find the answers
- Go over the answers with the students and demonstrate
- What to bring
 - Show students the video clip at the end of the "Job Interview Appearance Pictures" Powerpoint.
 - Have students discuss what should be brought to an interview and what should NOT be brought to an interview. Write the two categories on the whiteboard and discuss.
 - Bring: Black pen, Application, Resume, Breath mints, deodorant. Purse? Brief case?
 - Do not bring: cell phone!

Day 4

- What to say in an interview

- Hand out the list of sample interview questions (Attached)
- Discuss that the first question - "Tell me about yourself" is one of the most difficult to answer. Show the video at <https://youtu.be/3nXCFfCfag0> called **Toughest Interview Questions 1 Video by Tell me about yourself** by Test Triumph. Have students write down the pointers he gives and then help students write out what they will say in answer to this question. Students need help, go through it piece by piece and give examples of what they can say.
- Have students practice answering this question with each other.

Day 5

- Sample Interview Questions
 - As a group, go through the list of Sample Interview Questions. Discuss why each is asked and good ways to answer it. Have students take notes on how they will answer each question.
 - Have students practice interviewing each other. Remind them that in a few days they will be face to face with an adult they don't know answering these questions, so they need to take this seriously!

Day 6

- Discuss the different parts of the interview process
 - Before: when to arrive, where to go, what to do while you wait
 - Introduction: Handshake, say their name, thank them, wait to sit!
 - Have students practice firm handshakes and eye contact.
 - Questioning: review sample interview questions
 - Conclusion: stand, handshake, say their name, thank them. Write thank you note immediately!
- Remind students of their mock interview dates and that they need to dress professionally

Day 7-9

- Mock Interviews!
 - Bring in community members to interview each student (this may need to take more than one day depending on the number of students and volunteers)
 - Give each volunteer a list of the Sample Interview Questions and evaluation forms to fill out for each student (Attached)

Day 10

- Students see their evaluations.
- Write Thank you notes
 - Students write professional thank you letters (typed, business letter format) to the volunteers that interviewed them.

Body Language Worksheet:

Go to <http://www.best-job-interview.com/interview-body-language.html> and answer the following questions:

1. How should you sit when the interviewer offers you a seat?
2. What impression does hunching down in your chair give the interviewer?
3. Should you lean slightly forward, backward, or to the side? Why?
4. What is mirroring?
5. Where should you put your hands and how should you position them?
6. What should you NOT do with your hands? Why?
7. How should you position your legs?
8. How long should you hold eye contact for?
9. When is it appropriate to break eye contact with your interviewer?

Sample Interview Questions

1. Tell me about yourself.
2. What do you know about this career field?
3. Why do you want to work for us?
4. What is one word that describes you?
5. What unique qualities or abilities would you bring to this job?
6. What are your major strengths and weaknesses?
7. Tell me about a time you failed at something and what you did afterwards. What did you learn from that experience?
8. Tell me about a project you have been in charge of either at work or at school. Describe in detail how you managed it and what the outcome was.
9. Tell me about a time when you worked on a team project. What was your relative position on the team? Were you satisfied with your contribution?
10. Describe a situation where you had a conflict with another person. How did you solve it?
11. Do you prefer working with others or by yourself?
12. Give me an example of when you had to think on your feet?
13. How many days of school or work did you miss last year?
14. What is your GPA? Do you think that is an accurate reflection of your ability?
15. Why do you think people succeed or fail?
16. What do you feel will be your greatest contribution to our company?
17. What do you want most in a job?
18. What do you expect from this company?
19. Do you have any questions for us?

Interview Evaluation (Note: 1 = low and 5 = high)

<i>Professionalism</i>	1	2	3	4	5
Dress appropriate for interview; arrived on time; behaved appropriately; etc.					
<i>Speaking voice</i>	1	2	3	4	5
Sounded confident and sincere; volume was appropriate; etc.					
<i>Interpersonal skills</i>	1	2	3	4	5
Etiquette appropriate to situation; acted positively; interacted well with others; etc.					
<i>Clarity</i>	1	2	3	4	5
Gave clear and logical responses to questions; communicated well; etc.					
<i>Question answering</i>	1	2	3	4	5
Gave appropriate answers to all questions; highlighted important skills and talents; etc.					
<i>Use of examples</i>	1	2	3	4	5
Used appropriate and concrete examples; used portfolio well; etc.					

Sample Volunteer Request Letter

Greetings!



Unofficial

Mock Interviews

Interview Evaluation

Student Name: _____

Interview Time: _____

Criteria	Yes	No
Student introduced themselves		
Student shook my hand (properly)		
Student made eye contact while answering questions		
Student answered questions in full sentences		
Student was polite and prepared for the interview		
Student was dressed appropriately		

Interview Evaluation

Student Name: _____

Interview Time: _____

Criteria	Yes	No
Student introduced themselves		
Student shook my hand (properly)		
Student made eye contact while answering questions		
Student answered question in full sentences		
Student was polite and prepared for the interview		
Student was dressed appropriately		













Unofficial

Measuring Growth



COFFEYVILLE
PUBLIC
SCHOOLS

**Roosevelt Middle School
Career Shadow Program**

Job Shadow Feedback Employer

Please answer the following questions, with 1 being Poor and 5 being Excellent. The information gathered will be used to help us better prepare our students for future job shadowing experiences. Thank you so much for your time and commitment to our students.

Business Name: _____

Student Professionalism (Appearance & Conduct)

1 2 3 4 5

Student Communication (Appropriate questions, related well to host & others)

1 2 3 4 5

Did students introduce themselves and shake hands?

Yes No

Overall Experience

1 2 3 4 5

Additional Comments: _____

Interview Evaluation

Student Name: _____

Interview Time: _____

Criteria	Yes	No
Student introduced themselves		
Student shook my hand (properly)		
Student made eye contact while answering questions		
Student answered questions in full sentences		
Student was polite and prepared for the interview		
Student was dressed appropriately		

Interview Evaluation

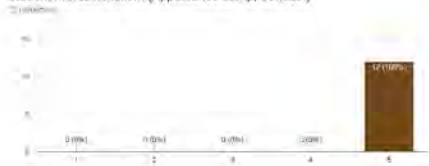
Student Name: _____

Interview Time: _____

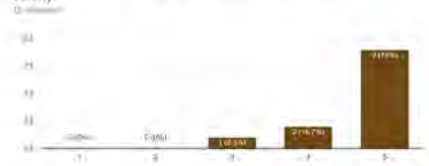
Criteria	Yes	No
Student introduced themselves		
Student shook my hand (properly)		
Student made eye contact while answering questions		
Student answered question in full sentences		
Student was polite and prepared for the interview		
Student was dressed appropriately		

8th Grade Job Shadow Data Employer Feedback

Student Professionalism (Appearance & Conduct)



Student Communication (Appropriate questions, related well to host & others)



Did students introduce themselves and shake hands?



Overall Experience



Student Feedback

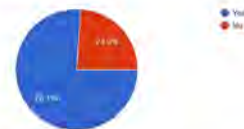
Do you feel like you gained more/new information about the career you went and job shadowed?

12 responses



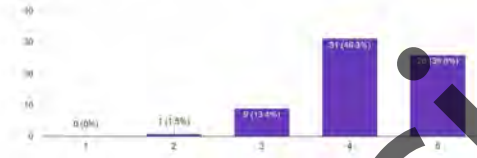
Is this a career you would have an interest in pursuing after participating in the job shadow?

12 responses



How would you rate your overall job shadow experience?

6/1/2025

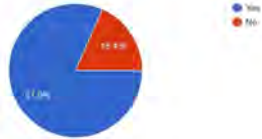


Unofficial

7th Grade Mock Interview Data

Introduced themselves?

176 responses



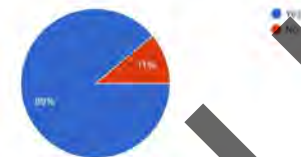
Shook Hands

136 responses



Eye Contact?

136 responses



Full Sentences?

135 responses



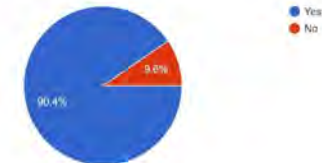
Prepared?

140 responses



Dressed Appropriately?

135 responses





Unofficial

Fundamental Life Skills



RMS IPS/SECD IMPLEMENTATION FUNDAMENTAL LIFE SKILLS



<input type="checkbox"/> Properly address an envelope	<input type="checkbox"/> Count back change	<input type="checkbox"/> Properly use/read a tape measure
<input type="checkbox"/> Sign name in cursive	<input type="checkbox"/> Read an analog clock	<input type="checkbox"/> Write a check
<input type="checkbox"/> Steps to get Learner's Permit	<input type="checkbox"/> How to use online banking	<input type="checkbox"/> Fill out W2 and W9 forms for employment
<input type="checkbox"/> Calculate a tip	<input type="checkbox"/> Dress for Success	<input type="checkbox"/> How to make a grocery list
<input type="checkbox"/> Use Google Maps	<input type="checkbox"/> Sew on a button	<input type="checkbox"/> Sort, wash, and dry clothes
<input type="checkbox"/> Change a tire	<input type="checkbox"/> Check oil	<input type="checkbox"/> Check tire pressure
<input type="checkbox"/> Properly wash dishes	<input type="checkbox"/> Plan a well balanced meal	<input type="checkbox"/> How to remove a stain
<input type="checkbox"/> Mow the lawn	<input type="checkbox"/> Plan to purchase a car	<input type="checkbox"/> How to iron clothes
<input type="checkbox"/> How to set up a personal email account	<input type="checkbox"/> Compare prices	<input type="checkbox"/> How to set a table
<input type="checkbox"/> Basic first aid	<input type="checkbox"/> Prepare to donate items to charity	<input type="checkbox"/> Dinner etiquette

ADDITIONAL RESOURCES:

My Next Move - <http://www.mynextmove.com/careers>
 ACT Profile - <https://www.actinfo.org/home>
 Career Center - Planning Your Future - <https://career.kaukailey.edu/Plan/Know/Yourself>
 Career OneStop - <http://www.laborers100.org>
 Drive of Your Life - <https://www.kansasworkforce.com/education.html>
 Kansas Works - <https://www.kansasworks.com/services/Career/entry.html>
 Kuder - <http://www.kudr.com/mjw-enigma-approach-to-career-assessment>
 My Future - <http://www.myfuture.com/>
 mySkills, myFuture - <http://mySkillsmyFuture.org/>
 O'Net Interest Profiler - <http://www.onetcenter.org/IP.html>
 Discover Your Personality - <http://www.discoyourpersonality.com/2009-09-01/interest-inventory-career.html>
 Career Key - <https://www.careerkey.org/>
 Colleges and Careers - <http://www.stitechonline.org/explore-careers/career-interest-survey.html>
 Assessment.com - <http://www.assessment.com/students-graduates.asp>
 CareerWise - <http://www.careerwise.mvscu.edu/careers/career-guidance>
 AdviseCTE - <https://www.careerpath.org/cte.html>
 College Connect - <http://www.collegeconnect.com/collegeconnect.html>
 Education Planner - <http://www.educationplanner.org/students/career-planning.html>
 Career Quiz-The Princeton Review - <http://www.collegeboard.com/princeton-review/career-quiz>
 Your Free Career Test - <http://www.yourfreecareer.com/>
 First Career Steps - <http://www.suncoast.org/first-career-steps>
 3 Smart Cubes Aptitude Test - <http://www.3smartcubes.com/3smartcubesaptitudetests.aspx>
 AbilityTest.com - <http://www.abilitytest.com/>
 Academic Seminar Purpose - <https://www.abilitytest.com/>

FUNDAMENTAL LIFE SKILL TAUGHT	WHEN IT WAS TAUGHT (F= FALL S=SPRING)		
Basic First Aid	F2017	S2018	
Dressing for success, how to tie a tie	F2017	S2018	
How to calculate a tip on a meal	F2017		
How to check the oil and tire pressure on a vehicle	F2017	F2018	F2018
How to count back change	F2017	S2018	
How to make a grocery list	F2017		
How to read an analog clock	F2017	S2018	
How to set a table	F2017	S2018	
How to sew on a button/basic sewing repair	F2017	S2018	F2018
How to use and read a tape measure	F2017	S2018	
How to use Google Maps	F2017		
How to write a check	F2017	S2018	
Let's make a deal! Comparing prices	F2017	S2018	
Planning a well balanced meal	F2017		
Properly address an envelope	F2017		
Sign your name in cursive	F2017	S2018	
How to change a flat tire	S2018		
How to iron clothes	S2018		
How to purchase books on Amazon	S2018		
Needs v. Wants	S2018		
Sort, Wash and Dry clothes	S2018		
How to do a load of laundry	F2018		
How to cook a simple meal/snack	F2018		
How to answer/talk on the phone	F2018		
How to make a pot of coffee	F2018		
How to sweep/clean floor	F2018		
Over the counter medication dosages	F2018		
How to complete a monthly calendar	F2018		
Ordering at a restaurant	F2018		
How to schedule an appointment	F2018		
Basic photo editing	F2018		
How to tell an appropriate joke	F2018		
Navigate without GPS	F2018		
How to shuffle cards/play solitaire	F2018		
Payday loans	F2018		
Cleaning out/organizing email	F2018		
Mindfulness and meditation	F2018		









Unofficial

Student-Led
Conferences

Student-Led Conferences Schedule

Tuesday, March 13th:

4:00 Student-Led Conference
4:10-4:25 Open
4:25 Student-Led Conference
4:35-4:50 Open
4:50 Student-Led Conference
5:00-5:15 Open
5:15 Student-Led Conference
5:25-5:40 Open
5:40 Student-Led Conference
5:50-6:05 Open
6:05 Student-Led Conference
6:15-6:30 Open
6:30 Student-Led Conference
6:40-6:55 Open
6:55 Student-Led Conference
7:05-7:20 Open
7:20 Student-Led Conference

Thursday, March 15th:

4:00 Student-Led Conference
4:10-4:25 Open
4:25 Student-Led Conference
4:35-4:50 Open
4:50 Student-Led Conference
5:00-5:15 Open
5:15 Student-Led Conference
5:25-5:40 Open
5:40 Student-Led Conference
5:50-6:05 Open
6:05 Student-Led Conference
6:15-6:30 Open
6:30 Student-Led Conference
6:40-6:50 Open
6:50 Student-Led Conference

Student Led Conferences

Name _____ SCOPE _____

COLORCODE
Personality science.

Primary color _____

Secondary color _____

Strength:

Limitation:



	FALL	WINTER
RIT SCORE		
READING		
MATH		



After high school, I want to _____

1ST SEMESTER
GPA

Career Cruising

My Career Clusters:

1. _____
2. _____
3. _____

3RD QUARTER

GRADES

	CLASS	GRADE	%
1ST			
2ND			
3RD			
4TH			
5TH			
6TH			
7TH			





**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

November 11, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, November 11, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present	Others Present
Denise Gates	Dr. Craig Correll...Superintendent
Dr. Jerry Hamm <i>(Arrived at 6:01 pm)</i>	Lora Stalford...Curriculum Director
Darrel Harbaugh	Michael Speer...Asst. Sup./Bus. Manager
Trudie Kritz	Travis Stalford...Principal, FKHS
Magan Martin	Jeff Pegues...Principal, RMS
Robert Robson	Jennifer Bright...Principal, CES
Robert Roesky	Amanda Cavaness...Principal, ELC
	Matt Jordan...KGGF Radio
	Valarie Suddock...Coffeyville Journal
Board Members Absent	

Adoption of Agenda:

Motion made by Denise Gates to adopt the agenda, second by Robert Roesky. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Robson to adopt the consent agenda, second by Trudie Kritz.
 Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, October 14, 2016
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 568,773.61	Indian Ed.	\$ 1,899.18	Title IV	\$ -
General Fund	\$ 169,715.38	JOM	\$ 400.00	Title VI-B	\$ 2,094.82
LOB	\$ 67,991.07	KPERS	\$ -	21st CCLC-CES	\$ 3,919.26
4 Yr old AR	\$ 431.66	Textbook	\$ -	21st CCLC-ELC	\$ 6,914.63
At-Risk	\$ 692.66	Activity	\$ 11,268.55	Migrant Family	\$ -
Bilingual	\$ 31.08	Virtual	\$ 7.36	ECBG Grant	\$ 22,396.31
Capital Outlay	\$ 34,220.19	Bond & Int.	\$ -	PAT MEICHV I	\$ 287.50
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ -	PAT MEICHV II	\$ 2,340.15
Food Service	\$ 119,868.91	Rec. Benefits	\$ -	B&G Club	\$ 5.29
In-Service	\$ 2,968.07	Misc Gifts/Grant	\$ 2,256.54		
Parent Ed.	\$ 230.40	Title I-C Mig.	\$ -		
Special Ed.	\$ 396,605.70	Title I	\$ 2,577.56		
Vocational	\$ 20,617.58	Title II-A	\$ 1,400.00		

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Robert Robson commented on how well the fronts of RMS and FKHS look with all the work Jay Stewart has been doing for the district. Mr. Robson also commented on the veterans program held at CES and how well attended the program was.
- Dr. Jerry Hamm commented and congratulated Halie Herkelman for being named Queen Neelah at the Independence Newollah festival this year.
- Darrel Harbaugh commented on the high school cross country team making it to state. He also congratulated Casey Woodward for being name the Coach of the Year.
- Michael Speer commented on the upcoming play at the high school, "The 39 Steps".

Central Office Reports:

1. Superintendent
 - a. Strategic Plan
 - (i) Presentation by Jeff Pegues (RMS Principal), Jennifer Bright (CES 3-6 Principal), Amanda Cavaness (CES PK-2 Principal), Lora Stalford (Curriculum Director), Travis Stalford (FKHS Principal), and Michael Speer (Business Manager)
 - (ii) The 2015-2020 strategic plan was reviewed by the building administration and the district's Curriculum Director and Business Manager. Each presenter took turns talking about the highlight points of each of action step under each of the district goals.
 - (iii) A new strategic plan will be developed in the spring of 2020.
 2. Business Manager/Clerk of the Board
 - a. Enrollment Numbers
 - (i) The district's headcount numbers have remained essentially the same over the past few years despite the perception that enrollment has dropped.
 - (ii) Unaudited numbers were passed out to the school board.

Tri-County Special Education Report
Child Nutrition Report
Travel Report
Coffeyville Recreation Commission (CRC) Report

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation of computer purchase.

Motion made by Robert Robson to approve the Superintendent's recommendation of computer purchase, seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the Superintendent's approval of out-of-district students for the 2019-2020 school year.

Motion made by Robert Robson to approve the Superintendent's approval of out-of-district students for the 2019-2020 school year, seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of Safe/Secure Grant equipment purchase.

Motion made by Robert Robson to approve the Superintendent's recommendation of Safe/Secure Grant equipment purchase, seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the Superintendent's recommendation and approve the agreement with Tri-County for Greenbush Medicaid Cost Consortium.

Motion made by Robert Robson to approve the Superintendent's recommendation and approve the agreement with Tri-County for Greenbush Medicaid Cost Consortium, seconded by Robert Roesky. Motion carried 7-0.

Action Items Personnel:

Board Action to Approve the Superintendent's Recommendation for Employment

Motion made by Trudie Kritz to approve the superintendent's recommendation for the employment of:

John Ellis, Custodian, FKHS
Meaghan Ward, Secretary, CES
Tyler Tosh, Custodian, CES

Seconded by Denise Gates. Motion carried 7-0.

Board Action to Approve the Superintendent's Recommendation for supplemental positions:

Motion made by Trudie Kritz to approve the superintendent's recommendation for the employment of:

Mario Grant, Assistant Girls Basketball Coach, RMS
Brittney Stevenot, Assistant Softball Coach, FKHS

Seconded by Denise Gates. Motion carried 7-0.

Adjournment:

At 7:13 p.m., President, Darrel Harbaugh adjourned this November 11, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

December 9, 2019

Regular Meeting 6:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, December 9, 2019 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Roll Call:

Board Members Present	Others Present
Denise Gates	Dr. Craig Correll...Superintendent
Dr. Jerry Hamm	Lora Stalford...Curriculum Director
Darrel Harbaugh	Michael Speer...Asst. Sup./Bus. Manager
Trudie Kritz	Travis Stalford...Principal, FKHS
Robert Robson	Delia Northup...Counselor, FKHS
Robert Roesky	Taasha Viets...Teacher, FKHS
	Jason Barnett...Community Member
	...KGGF Radio
Board Members Absent	Andy Taylor...Montgomery County Chronicle
Magan Martin	Valarie Suddock...Coffeyville Journal

Adoption of Agenda:

Motion made by Denise Gates to adopt the agenda, second by Robert Robson. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Denise Gates. Motion carried 6-0.

- A. Approval of Minutes of Regular Meeting, November 11, 2019
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 1,575,064.37	Special Ed.	\$ 98,118.23	Title I	\$ 3,839.29
General Fund	\$ 152,556.74	Vocational	\$ 13,183.33	Title II-A	\$ 1,400.00
LOB	\$ 52,430.96	Indian Ed.	\$ 1,195.41	Title I-C Mig.	\$ -
4 Yr old AR	\$ 628.87	JOM	\$ 425.00	Title IV	\$ 1,447.32
At-Risk	\$ 692.66	KPERS	\$ -	Title VI-B	\$ 4,343.87
Bilingual	\$ 151.08	Textbook	\$ -	21st CCLC-CES	\$ 149.97
Virtual	\$ 7.36	Activity	\$ 7,248.01	21st CCLC-ELC	\$ -
Capital Outlay	\$ 91,187.56	Bond & Int.	\$ -	ECBG Grant	\$ 18,379.74
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ 3,550.10	PAT MEICHV I	\$ 911.88
Food Service	\$ 61,561.47	Rec. Benefits	\$ 1,250.12	PAT MEICHV II	\$ 1,537.41
In-Service	\$ 3,561.95	Misc Gifts/Grant	\$ -	B&G Club	\$ 4.92
Parent Ed.	\$ 819.89	FKHS Pool	\$ 524.00		

C. Acceptance of Resignations/Retirement

1. Resignation – Mary Swindell, Payroll/Insurance Clerk, District
2. Retirement – Tom Hawthorne, Director of Maintenance, District
3. Resignation – Savannah Splechter, Teacher Assistant, CES

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Trudie Kritz commented on her recent attendance and involvement at the student interview day at the high school. The event was very well organized and a very positive overall experience for both the student participants and the interviewers.
- Denise Gates commented on the recent play "39 Steps" performed by the high school.
- Darrel Harbaugh recognized the years of service each of the leaving board members has donated to the students of Coffeyville and the district as a whole: Magan Martin (4.5 years- 1 term), Trudie Kritz (8.5 years- 2 terms), Robert Robson (8.5 years- 2 terms) and Denise Gates (20.5 years- 5 terms).

Central Office Reports:

1. Superintendent
 - a. Mill Rate Trends – Andy Taylor
 - (i) During the recent bond campaign, many people complained that the school district was again increasing the taxes on the public.
 - (ii) People in the next few days will be paying their first half of the taxes.
 - (iii) The total increase from 2011 (totaling 169.098 mills) to 2019 (totaling 196.117 mills) is almost a 16% increase overall. Over this time...
 1. The mill levy from the USD has decreased 2 mills
 2. The mill levy from the City of Coffeyville has increased almost 14 mills
 3. The mill levy from the county has increased almost 9 mills
 - (iv) The argument that the district is increasing the taxes is a fallacy.
 - (v) The town will be going through a re-appraisal in the near future.
 - b. Graduation and Post-Secondary Education Update
 - (i) Travis Stalford (Principal, FKHS) and Delia Northup (Counselor, FKHS) presented information regarding the graduation and post-secondary data.
 - (ii) College and Career Readiness focus: 79% of last year's graduates had completed some college classes prior to graduation day. 18% of those graduates had Pre-Professional Career Exploration and/or On the Job Training courses as seniors. Currently 38% of the seniors have participated.
 - (iii) No longer is graduation rate the only indicator of success. Post-secondary success is defined as having: a college degree, an industry recognized certificate or a student has been in college for two years.
 - (iv) Data presented focused on the 2017 graduates as it included data from the first years of college and/or career.
 - (v) For a 5-year data set, FKHS is at a 1 level (above average) for post-secondary success. For the 2017 data, FKHS is currently at a 2 level, which is the highest you can be.

Tri-County Special Education Report

- Secondary Coordinators talked to the Tri-County Board about the “Job Olympics”. All seven district in the cooperative participated. Each district brought roughly ten students to the event.
- Legislative luncheon will be on February 6th in Topeka again this year.

Child Nutrition Report

Travel Report

Coffeyville Recreation Commission (CRC) Report

All remaining reports as printed on the agenda and in the Board Booklet

Action Items Personnel:

Board action to approve the Superintendent’s recommendation of supplemental contract

Motion made by Trudie Kritz to approve the superintendent’s recommendation for a supplemental position for:

Edward Ray Rutherford, Assistant Baseball Coach, FKHS
Jamie Thompson, Assistant Boys Swim Coach, FKHS
Corey Turner, Assistant Wrestling Coach, FKHS
Thomas Mackiewicz, Assistant Wrestling Coach, FKHS
Michael Mayberry, Assistant Baseball Coach, FKHS

Seconded by Robert Robson. Motion carried 6-0.

Adjournment:

At 6:44 p.m., President, Darrel Harbaugh adjourned this December 9, 2019 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445
Regular Meeting 6:00 p.m.**

January 13, 2020

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, January 13, 2020 at 6:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 6:00 p.m.

Oath of Office:

New Board Members, Gail Misch, Karen Rittenhouse, Jason Barnett and LaKisha Johnson took the Oath of Office to begin their term.

Roll Call:

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Lora Stalford...Curriculum Director
Karen Rittenhouse	Michael Speer...Asst. Sup./Bus. Manager
Robert Roesky	Dr. Zach Johnson...Athletic/Activities Director
Jason Barnett	Matt Jordan...KGGF Radio
Dr. Jerry Hamm	Valarie Suddock...Coffeyville Journal
LaKisha Johnson	

Adoption of Agenda:

Motion made by Robert Roesky to adopt the agenda, second by Dr. Hamm. Motion carried 7-0.

Adoption of Consent Agenda:

Motion made by Jason Barnett to adopt the consent agenda, second by Dr. Jerry Hamm.

Motion carried 7-0.

A. Approval of Minutes of Regular Meeting, December 9, 2019

B. Approval of Bills and Treasurer's Report

Payroll	\$ 569,814.26	Special Ed.	\$ 385,160.72	Title I	\$ 1,089.77
General Fund	\$ 161,644.75	Vocational	\$ 14,040.70	Title II-A	\$ -
LOB	\$ 20,891.60	Indian Ed.	\$ 723.91	Title I-C Mig.	\$ 83.28
4 Yr old AR	\$ 67.27	JOM	\$ -	Title IV	\$ -
At-Risk	\$ 692.66	KPERS	\$ -	Title VI-B	\$ 352.16
Bilingual	\$ 106.08	Textbook	\$ -	21st CCLC-CES	\$ 8,559.82
Virtual	\$ 7.36	Activity	\$ 3,605.64	21st CCLC-ELC	\$ 13,011.80
Capital Outlay	\$ 157,553.16	Bond & Int.	\$ -	ECBG Grant	\$ 13,501.29
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ -	PAT MEICHV I	\$ 684.73
Food Service	\$ 57,541.62	Rec. Benefits	\$ -	PAT MEICHV II	\$ 30.96
In-Service	\$ 1,885.19	Misc Gifts/Grant	\$ 33,649.43	B&G Club	\$ 25.97
Parent Ed.	\$ 293.00			FKHS Pool	\$ 4,227.38

C. Acceptance of Resignations/Retirement

1. Resignation - Stacy Campbell, Head Volleyball Coach, FKHS
2. Resignation - Kerri Stevens, Assistant Principal, RMS
3. Resignation - Jennifer Bright, Lead Principal 3-6, CES
4. Resignation - Melissa Carter, Lead Secretary, RMS

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Dr. Jerry Hamm welcomed the four new board members to the board.
- Mr. Harbaugh congratulated Casey Woodward on being named Teacher of the Month

Central Office Reports:

1. Superintendent
 - a. Opportunities for Change
 - (i) With four new board members there are new opportunities for change.
 - (ii) The board room is being redesigned for a different atmosphere and purpose.
 1. New digital TVs have been added. This has many different purposes. The current projectors are in need of replacement and the TVs are actually cheaper and when the lights are on in the room the TV screens are clearer and easier to see. Touch screen TV has also been added to the room.
 2. The room is also being designed as a training area where teachers may utilize the technology to see if it would work in their classroom. Not all teachers will want the technology, nor will it work in all classrooms due to layout of the room and power availability in the room.
 - (iii) Meeting times for the board meeting could be reviewed to see if board members could meet earlier. Many of the presenters stay at school until 6:00 pm to present to the board. The board would like to start the meetings earlier in the evening.
 - b. Architects
 - (i) The architects were originally hired by the board to help with the previous bond attempts.
 - (ii) Currently, the architects have not been paid for their services. However, as the district moves forward with facility needs, they will be involved, so some costs will start showing up in the agenda reports.
 - c. Athletic/Activities Update
 - (i) Infrastructure – Shared folders with Coaches/Sponsors
 1. Inventory for various programs and sports
 2. Resources and shared ideas between programs
 3. Evaluation and goals of each program/sport
 - (ii) What's New
 1. NADO Live – promotes community engagement by allowing people who cannot make it to the games to be able to watch children, grandchildren, NADO school, etc.
 - a. These are streamed live and are archived on YouTube.
 - b. Promotion of our programs and our students.
 - c. Announcements for upcoming school events can be made.

- d. These are student led. This is new technology to the district and is being utilized. Students run the camera and the computer software that puts all of the information on the screen.
- e. This can be used for all types of different activities, not just sports.
2. Digital Scorer's Table
 - a. Promotion of players and programs
 - b. Student led and operated
3. RSchools Program
 - a. Notification to parents of scheduling, personalized calendars.
 - b. Goal is to have more effective communication with parents.
 - c. This will be available for anybody, parent, grandparent, community member.
 - d. The program eliminates possibilities of errors in communication and people hearing the wrong information. They all get the same information at the same time.
 - e. Information is instant and allows for more detailed focused communication.
4. New programs and additional staff for efficiency in instruction of the students.
5. Practice schedule utilizing a consolidating model

Child Nutrition Report

Travel Report

Coffeyville Recreation Commission (CRC) Report

Tri-County Special Education Report

Joy Hoffman, special education teacher at Parsons, works with students in the "Viking Workshop" where the students create projects that they in turn sell. These funds go back into the program.

All remaining reports as printed on the agenda and in the Board Booklet

Executive Session:

Motion made by Robert Roesky to go into executive session for 10 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:04 pm. Seconded by Karen Rittenhouse. Motion carried 7-0.

Reconvened to Open Session at 7:04 p.m. with no action taken.

Action Items:

Board action to move the regularly scheduled board meeting for the remainder of the 2019-2020 school year to 5:00 pm.

Motion made by Karen Rittenhouse to move the regularly scheduled board meeting for the remainder of the 2019-2020 school year to 5:00 pm. Seconded by Jason Barnett. Motion carries 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for administrator contracts:

Motion made by Dr. Jerry Hamm to approve the superintendent's recommendation for the employment of:

1. Amanda Cavaness, Principal, PK-2, ELC/CES (1-year extension)
2. James Elliott, Assistant Superintendent/Technology (1-year extension)
3. Jeffrey Pegues, Principal RMS (1-year extension)
4. Noel O'Kane, Assistant Principal, CES (1-year extension)
5. Michael Speer, Assistant Superintendent/Business Manager (1-year extension)
6. David Lovelace, Assistant Principal, CES (1-year extension)
7. Travis Stalford, Principal, FKHS (1-year extension)
8. Treyton Thompson, Assistant Principal, FKHS (1-year extension)
9. Zach Johnson, Assistant Principal/Activities Director (2-year contract)

Seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the Superintendent's recommendation for director contracts:

Motion made by Robert Roesky to approve the superintendent's recommendation for the employment of:

1. Lisa Stockton, Director of ESOL/Migrant
2. Griffin Walker, Director of Afterschool Programs
3. Lora Stalford, Director of Curriculum
4. Pam Lane, Director of Food Service
5. Terry Rittenhouse, Director of Maintenance
6. Alexis McMillin, Director of Student Services

Seconded by LaKisha Johnson. Motion carried 6-1, with Karen Rittenhouse abstained.

Board action to approve the Superintendent's recommendation of supplemental contract

Motion made by Jason Barnett to approve the superintendent's recommendation for a supplemental position for:

Albert Foreman, Assistant Softball Coach, FKHS

Seconded by LaKisha Johnson. Motion carried 7-0.

Adjournment:

At 7:10 p.m., President, Darrel Harbaugh adjourned this January 13, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

Nado Athletics & Activities 2019-2020



Twitter: @NADO_AD_



Youtube: Nado LIVE



Facebook: Field Kindley High
School



Infrastructure

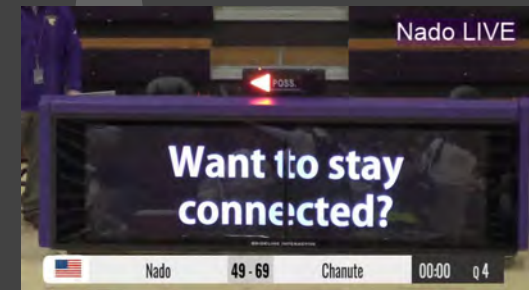
- Shared Coaches Folder
 - Inventory
 - Evaluations
 - Strategic Goals
 - Rosters
 - Schedules



What's New?

- Nado LIVE
 - Youtube streaming source
 - Live broadcasting
 - Promoting programs/players
 - Engaging stakeholders
 - Student led

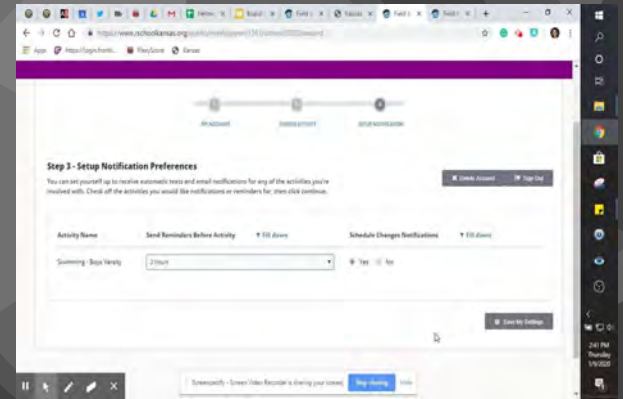
- Digital Scores Table
 - Promotes players/programs
 - Used for multiple events
 - Advertising opportunities
 - Student led



What's New?

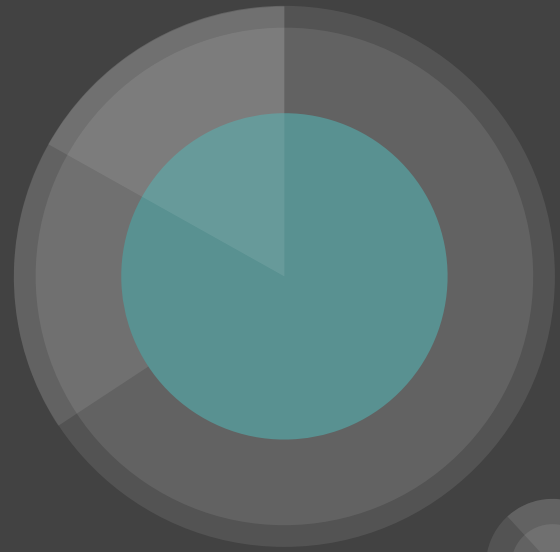
- Rschool Program
 - More efficient communication tool
 - Personalized calendar
 - Notifications are immediate

- Scholars Bowl
 - Ashleigh Shields is our coach
 - 11 participants in first year
 - Traveled to Paola, Pittsburg, Southeast
 - Will host next year



What's New?

- Girls Wrestling Program
 - KSHSAA Sport
- Additional Staff
 - Reduced player/coach ratio
 - Data was collected
 - Assistant baseball, softball, wrestling
- Football Jamboree
 - Rotates every year
 - Caney, Independence, FKHS
 - We will host next year



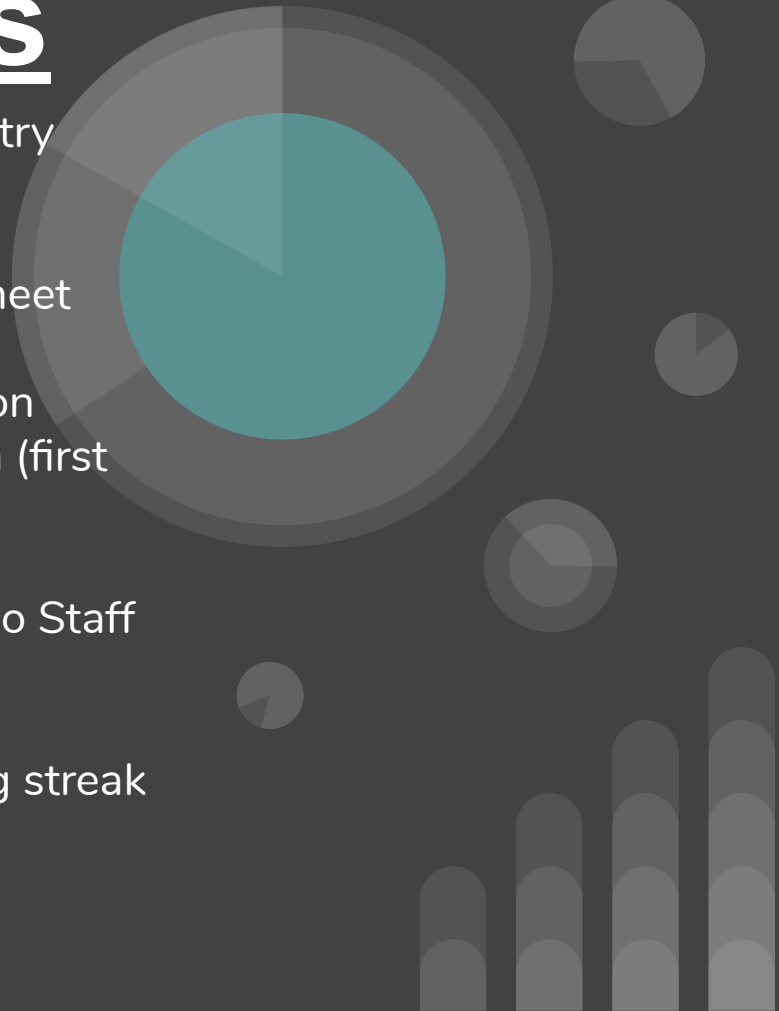
What's New?

- Practice Consolidation Model
 - Merging HS/MS practices
 - Emphasis on fundamentals
 - Consistent coaching
 - Peer to peer feedback
- 90% Club
 - Encourages offseason participation
 - Emphasizes inclusiveness
 - Banner in gym
 - Picture



Athletic Highlights

- Casey Woodward received SEK Cross Country “Coach of the Year”
- Boys cross country placed 2nd at the SEK meet
- Cross country state qualifiers included Larson Hoggat finished and Angelenna Rasmussen (first time ever)
- Stacey Campbell received the monthly “Nado Staff Award” for the second time
- Varsity volleyball ended 70 game SEK losing streak defeating Parsons twice
- Veterans Night at football stadium



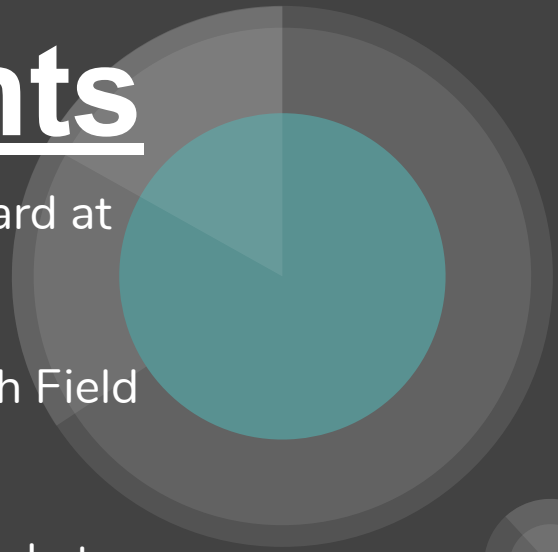
Athletic Highlights

- Hallie Herkelman received “Queen Neela Award”
- 7th grade football team was undefeated and 8th grade had two losses
- Veterans Night at Veterans Stadium
- Soccer won the SEK League
- Tate Thornburg was recognized nationally by Max Preps as “Kansas Player of the Week”.



Activities Highlights

- Band received 1st place Drum Major Award at Oologah Marching Festival
- Band received a 1 rating at the Neewollah Field Show Performance
- Band received 1st place Percussion Award at Neewollah
- Jadyn Clark and Garrett Knight were selected for district honor band. They auditioned for All-State as well.
- Band finished with a 1 rating at Neewollah

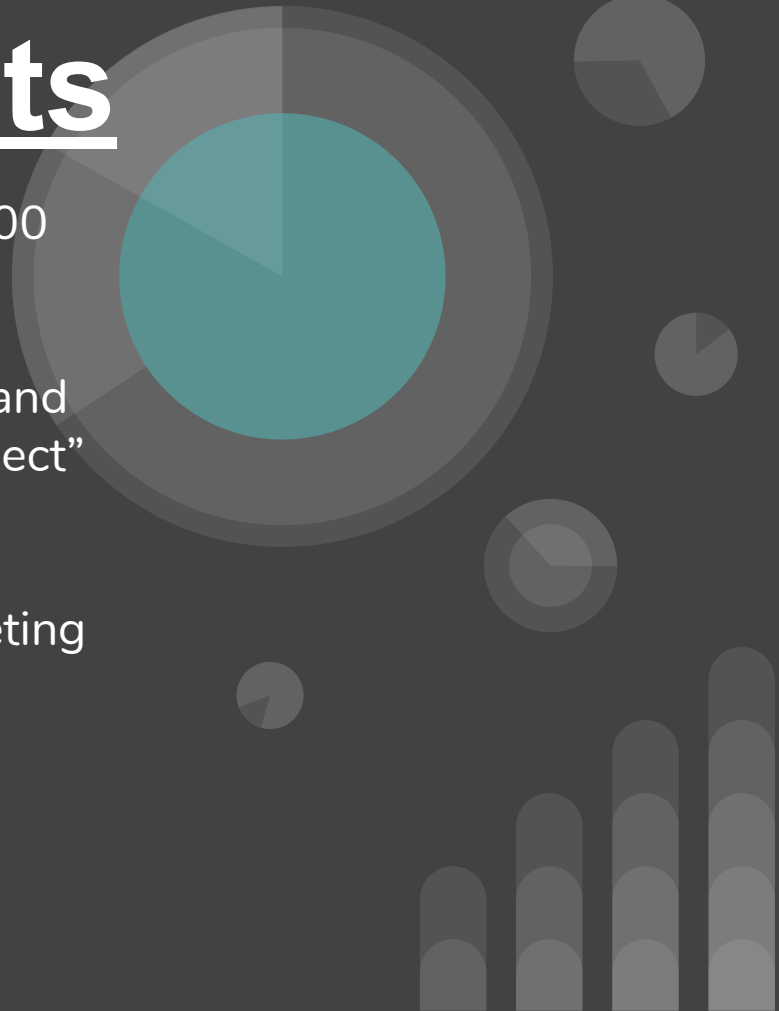


Activites Highlights

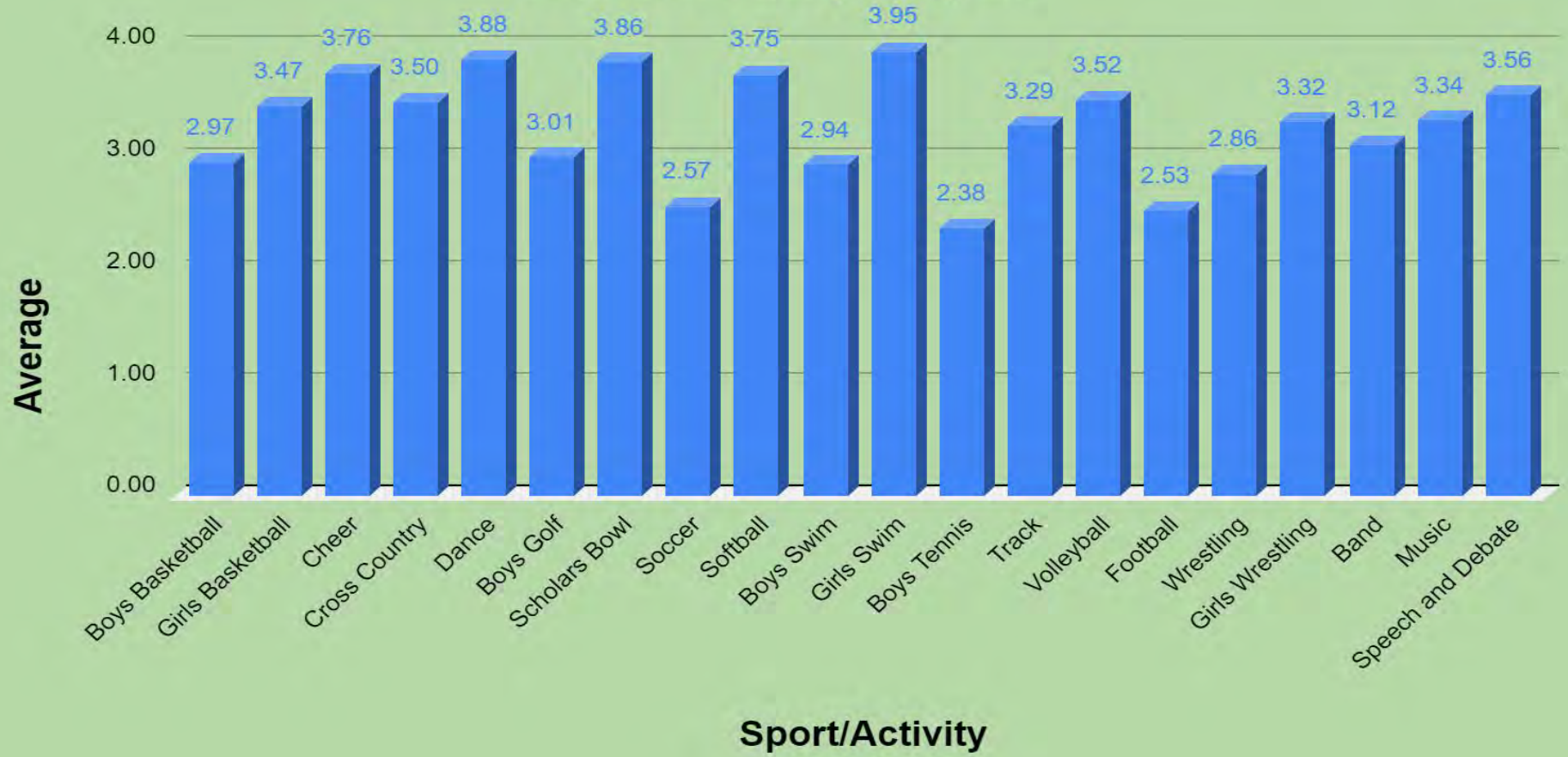
- We had 4 students selected by audition to take part in the SE Kansas District Honors Band and Choir. Jady Clark and Garrett Knight were chosen on mallets in band, and Zachary Lowrance (bass) and Alek McGinnis (tenor) were chosen for the choir
- This is the first year that freshmen are eligible for state ensembles and Zachary Lowrance, freshman, is 1st alternate to represent SE Kansas
- FKHS Soundwave performed 7 times out in the community first semester and all times were well received. That was in addition to 3 regular home concerts involving other performers. On Sunday, January 19, at 2:00, they were invited to sing for PINCH's Martin Luther King, Jr. Celebration at Sardis Baptist Church
- Rehearsals for FKHS's musical "All Shook Up" - based on the music of Elvis Presley - will start January 13. Performance dates are March 6 and 7, Friday and Saturday, at 7:00 pm, March 8, Sunday, at 2:00 pm.

Activites Highlights

- Kyle Fritz and Alex Roush finished with a .500 record in novice division for speech/debate
- 1st semester middle school intro to speech and debate class completed the “Thank You Project” at RMS
- Gary Smith lettered by medaling and competing at 5 tournaments for speech/debate



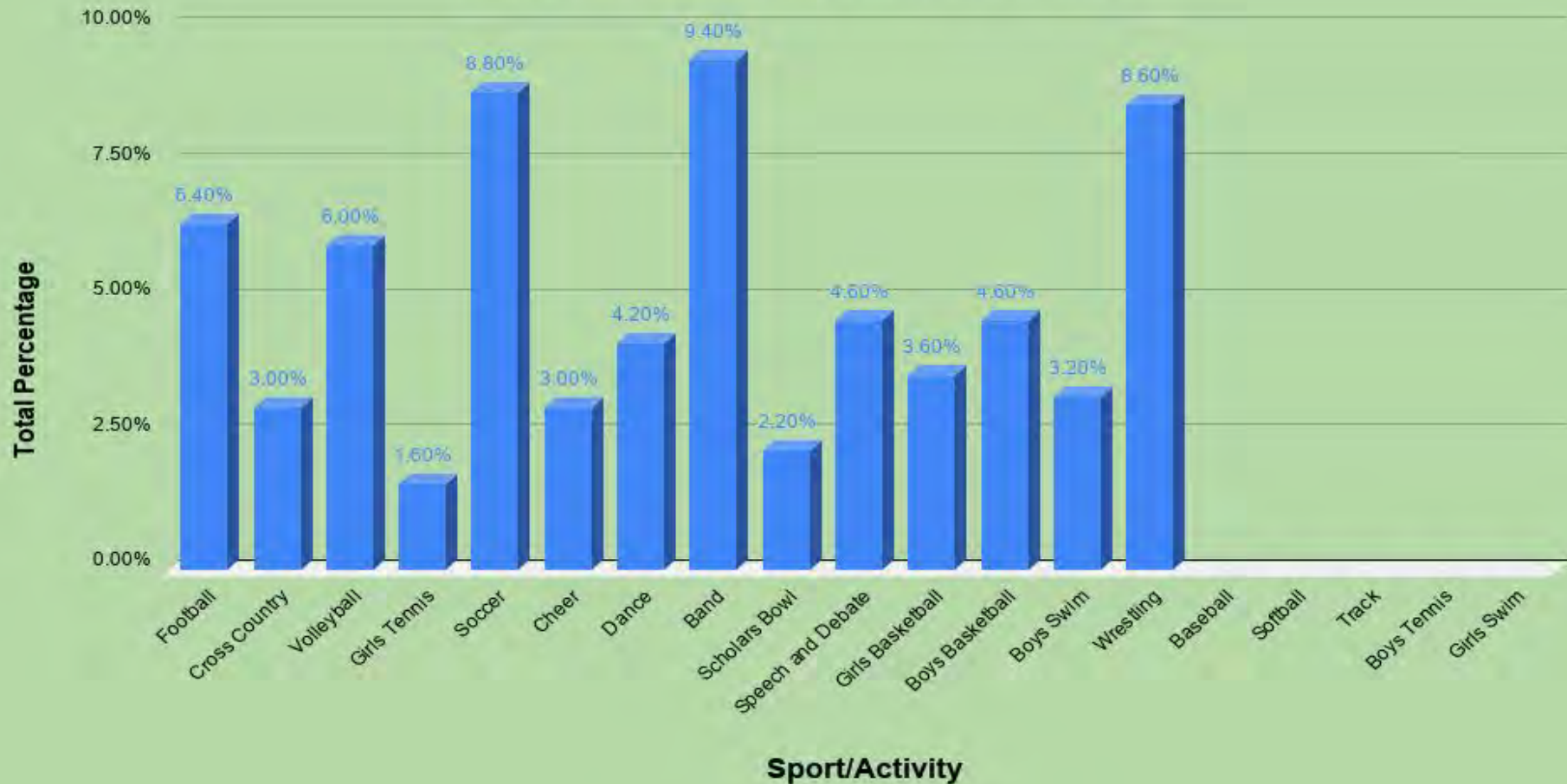
FKHS GPA By Athletic/Activity Program



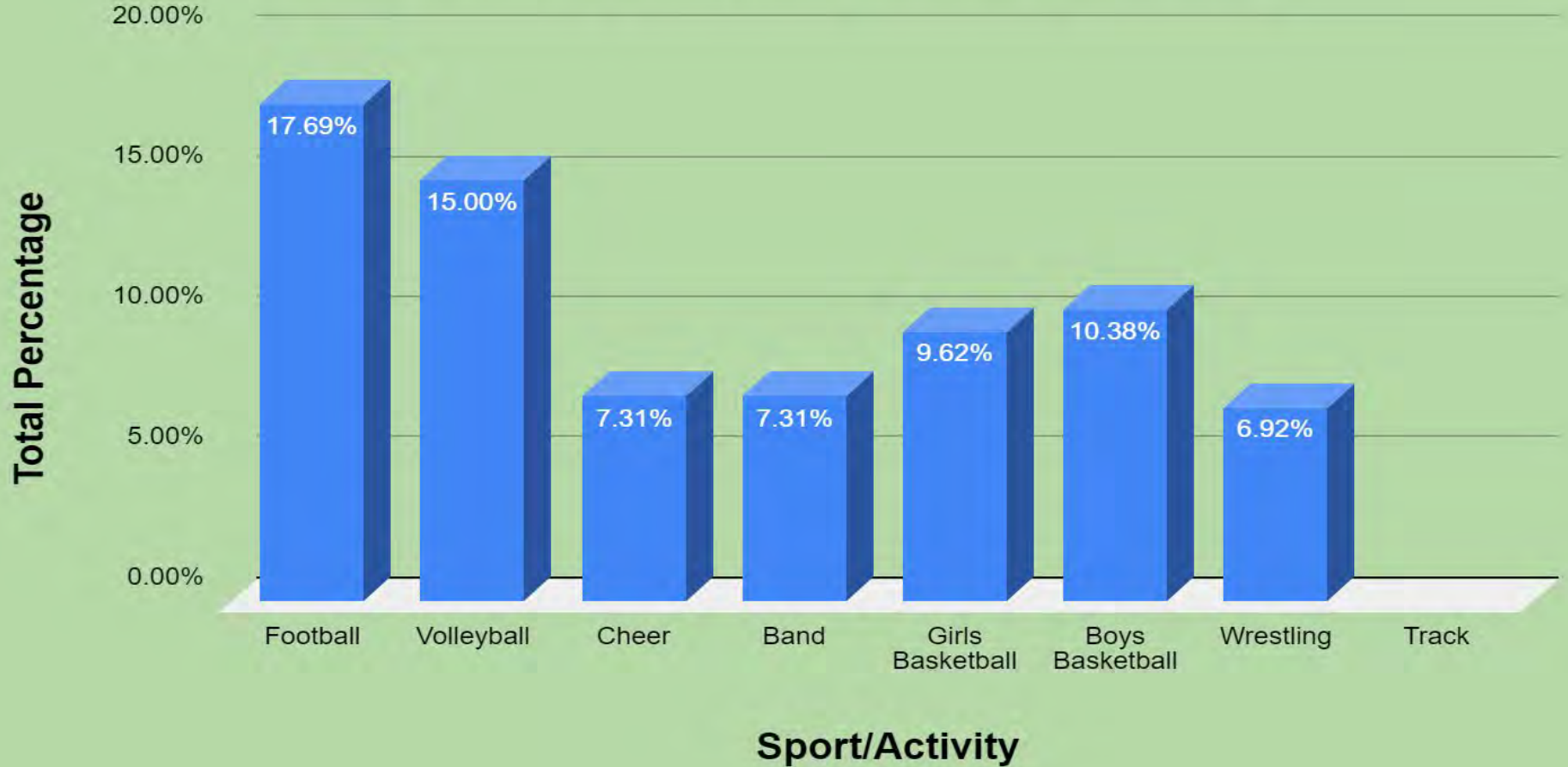
FKHS Department GPA



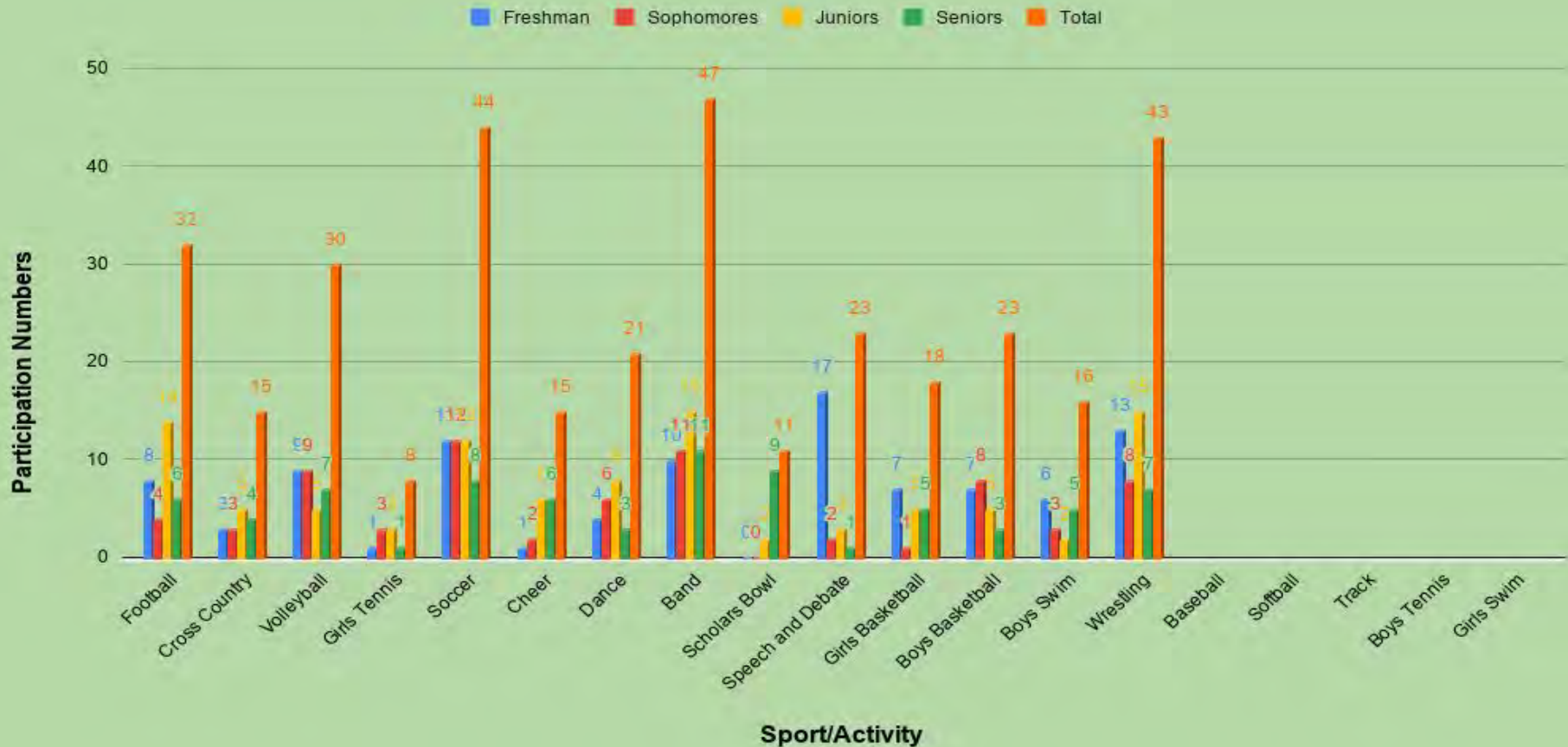
FKHS Numbers Compared to Total Enrollment



RMS Numbers Compared To Total Enrollment

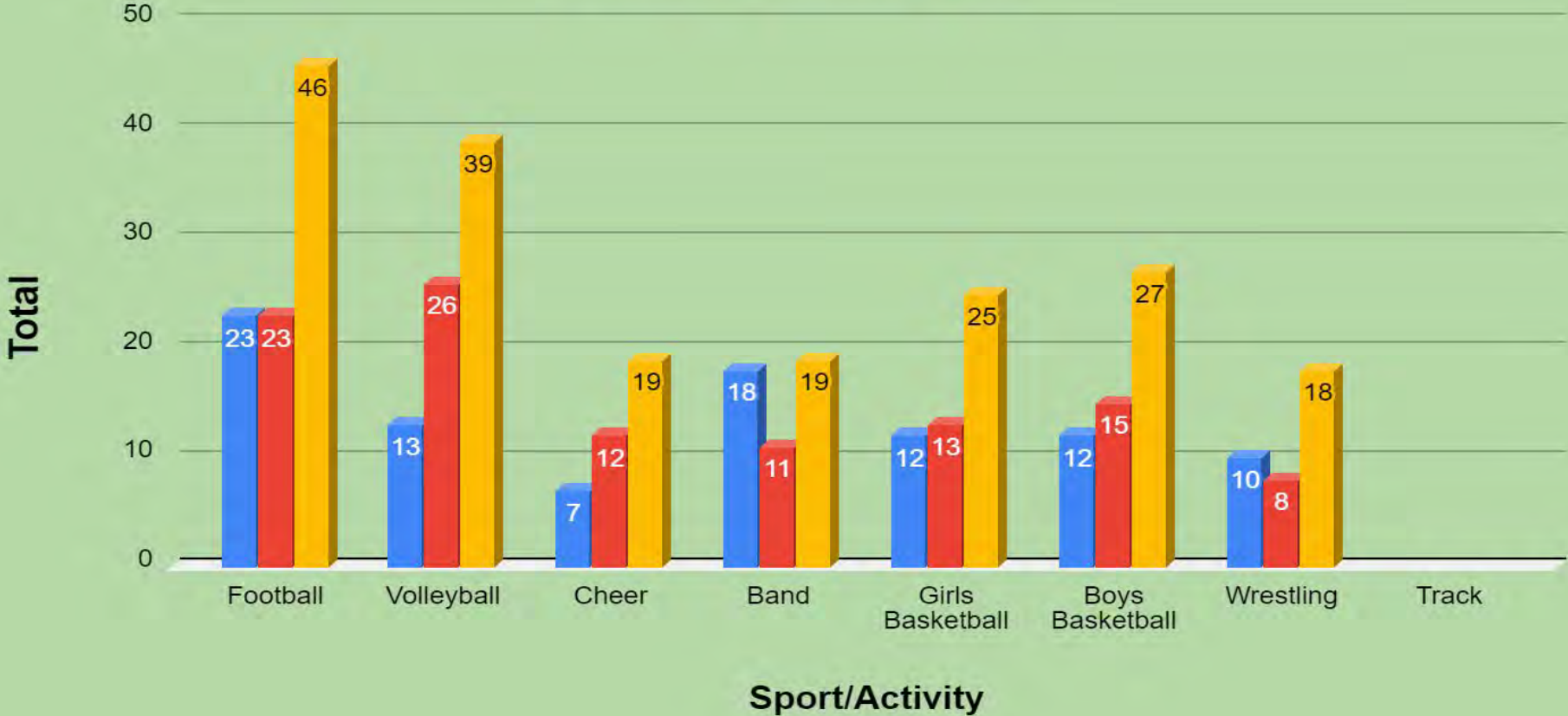


FKHS Numbers By Grade Level

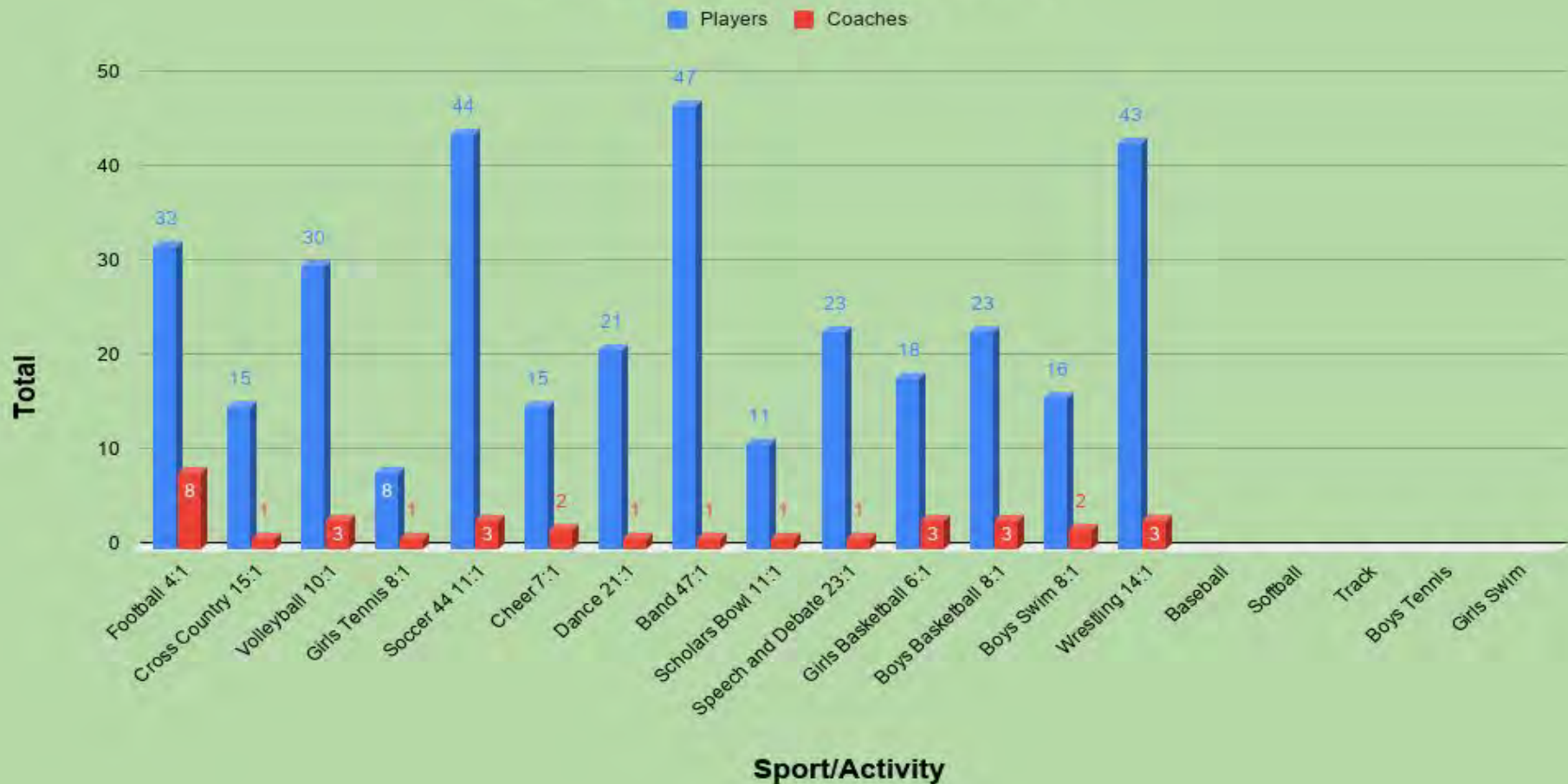


RMS Numbers By Grade Level

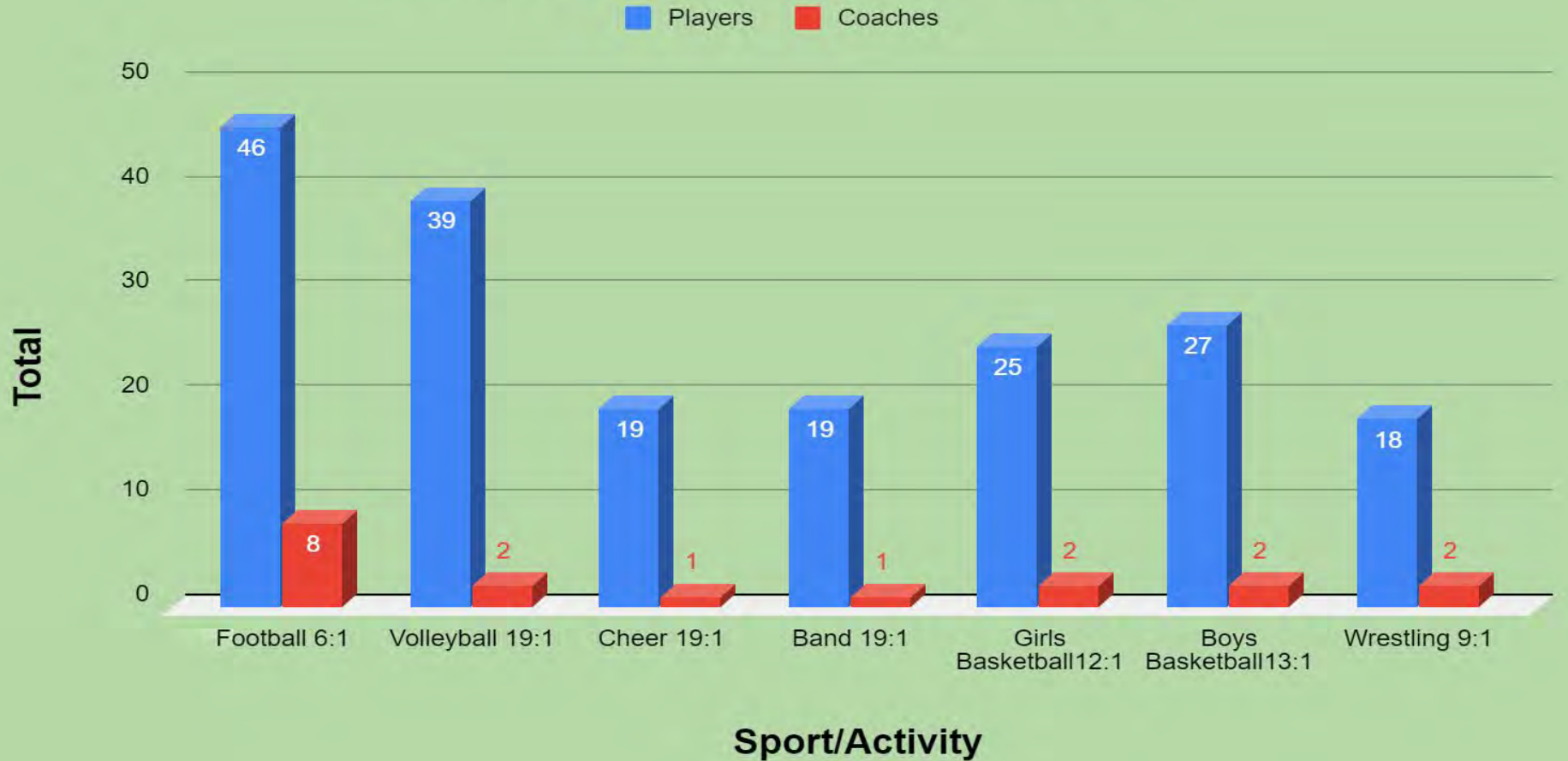
7th Grade 8th Grade Total



FKHS Ratio of Coaches & Players



RMS Ratio of Coaches & Players



**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445
February 10, 2020 Regular Meeting 5:00 p.m.**

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, February 10, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Lora Stalford...Curriculum Director
Karen Rittenhouse	Michael Speer...Asst. Sup./Bus. Manager
Robert Roesky	Matt Jordan...KGGF Radio
Jason Barnett	Valarie Suddock...Coffeyville Journal
Dr. Jerry Hamm	
LaKisha Johnson	

Adoption of Agenda:

Motion made by Dr. Jerry Hamm to adopt the agenda, second by Robert Roesky. Motion carried 7-0.

Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Jason Barnett.
Motion carried 7-0.

A. Approval of Minutes of Regular Meeting, January 13, 2020

B. Approval of Bills and Treasurer's Report

Payroll	\$ 594,608.30	Special Ed.	\$ 110,589.37	Title I	\$ 107.77
General Fund	\$ 202,597.86	Vocational	\$ 3,392.01	Title II-A	\$ -
LOB	\$ 77,114.27	Indian Ed.	\$ 2,485.28	Title I-C Mig.	\$ -
4 Yr old AR	\$ 1,552.39	JOM	\$ -	Title IV	\$ -
At-Risk	\$ 692.66	KPERS	\$ -	Title VI-B	\$ 350.00
Bilingual	\$ 31.08	Textbook	\$ -	21st CCLC-CES	\$ -
Virtual	\$ 7.36	Activity	\$ 2,787.96	21st CCLC-ELC	\$ -
Capital Outlay	\$ 45,959.98	Bond & Int.	\$ -	ECBG Grant	\$ 176.46
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ 175,718.60	PAT MEICHV I	\$ 1,216.13
Food Service	\$ 79,808.37	Rec. Benefits	\$ 54,428.32	PAT MEICHV II	\$ 470.02
In-Service	\$ 844.82	Misc Gifts/Grant	\$ -	B&G Club	\$ -
Parent Ed.	\$ 258.23				

- C. Acceptance of Resignations/Retirement
1. Resignation – Billi Hedrick, Language Arts Teacher, RMS
 2. Resignation – Vanisa Shufeldt, Food Service

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Dr. Hamm commented on the FKHS Swim team having a great season with 2 students qualifying for state.
- Karen Rittenhouse commented on all of the social media posts by CES.
- Darrel Harbarugh commented on the Forensics students and the state qualifier.

Central Office Reports:

1. Superintendent
 - a. ESOL Report, Lisa Stockton
 - (i) The number of students district wide number approximately 250 students including newcomers. Many of the student do not know English or have had any formal schooling.
 - (ii) About 225 students receive translation services.
 - (iii) The success rate for ESOL students depends on the KELPA test given by the state, which measures the reading, writing and language efficiency of the student.
 - (iv) The district currently have four full-time ESOL teacher assistants at CES for “pull-out” and “push-in” services. There is a full-time ESOL teacher at the high school. The district also has several teachers who are certified in ESOL, two in 4th grade, two in 5th grade, one in 6th grade, two at FKHS and two instructional coaches.
2. Curriculum Director
 - a. Coffeyville Public Schools Civic Engagement/Service Learning
 - (i) With CES, the service learning is part of the redesign and are geared toward the social studies standards. It also emphasizes local businesses that come in and work with the students.
3. Business Manager/Clerk of the Board
 - a. Child Nutrition Information
 - (i) Information presented included the KSDE “Apple Report” as well as information regarding the programs available and the number of meals served for breakfast and lunch.

Child Nutrition Report

Travel Report

Coffeyville Recreation Commission (CRC) Report

Tri-County Special Education Report

All remaining reports as printed on the agenda and in the Board Booklet

Executive Session:

Motion made by Robert Roesky to go into executive session for 10 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at 5:30 pm. Seconded by

Jason Barnett. Motion carried 7-0.

Action Items:

Board action to approve Superintendent's recommendation of RFP for Child Nutrition dishwasher replacement at Student Nutrition Center.

Motion made by Jason Barnett to approve the Superintendent's recommendation of RFP for Child Nutrition dishwasher replacement at Student Nutrition Center, seconded by Lakisha Johnson. Motion carried 7-0.

Board action to approve Superintendent's recommendation of RFP for painting and brick/stucco cleaning at Community Elementary School.

Motion made by Jason Barnett to approve the Superintendent's recommendation of RFP for painting and brick/stucco cleaning at Community Elementary School, seconded by Lakisha Johnson. Motion carried 7-0.

Board action to approve Superintendent's recommendation of RFP for electrical switching gear at Roosevelt Middle School.

Motion made by Jason Barnett to approve the Superintendent's recommendation of RFP for electrical switching gear at Roosevelt Middle School, seconded by Lakisha Johnson. Motion carried 7-0.

Board action to approve Superintendent's recommendation of RFP for handrail replacement at Field Kindley High School.

Motion made by Jason Barnett to approve the Superintendent's recommendation of RFP for handrail replacement at Field Kindley High School, seconded by Lakisha Johnson. Motion carried 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for employment

Motion made by Robert Roesky to approve the superintendent's recommendation for the employment of:

Corrissa Walker, Payroll/Insurance Clerk, Board Office
Joni Pratt, Lead Secretary, RMS

Seconded by Lakisha Johnson. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of supplemental contract

Motion made by Robert Roesky to approve the superintendent's recommendation for a supplemental position for:

Jenna Speer, Theatre Musical Assistant, FKHS

Seconded by Lakisha Johnson. Motion carried 7-0.

Adjournment:

At 6:02 p.m., President, Darrel Harbaugh adjourned this February 10, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

March 9, 2020

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, March 9, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Lora Stalford...Curriculum Director
Karen Rittenhouse	Michael Speer...Asst. Sup./Bus. Manager
Robert Roesky	Travis Stalford...Principal, FKHS
Jason Barnett	Amanda Cavaness...Principal, ELC
Dr. Jerry Hamm	Matt Jordan...KGGF Radio
LaKisha Johnson	Andy Taylor...Montgomery County Chronicle
	Valarie Suddock...Coffeyville Journal

Adoption of Agenda:

Motion made by Jason Barnett to adopt the agenda, second by Dr. Jerry Hamm. Motion carried 7-0.

Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Karen Rittenhouse. Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, February 10, 2020
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 583,528.69	Special Ed.	\$ 73,197.61	Title I	\$ 575.27
General Fund	\$ 78,331.72	Vocational	\$ 1,725.33	Title II-A	\$ -
LOB	\$ 38,428.68	Indian Ed.	\$ 2,846.81	Title I-C Mig.	\$ -
4 Yr old AR	\$ 68.98	JOM	\$ 1,107.00	Title IV	\$ -
At-Risk	\$ 692.66	KPERS	\$ -	Title VI-B	\$ 2,005.26
Bilingual	\$ 692.66	Textbook	\$ -	21st CCLC-CES	\$ 6,218.20
Virtual	\$ 7.36	Activity	\$ 2,865.42	21st CCLC-ELC	\$ 13,151.13
Capital Outlay	\$ 15,206.47	Bond & Int.	\$ -	ECBG Grant	\$ 23,052.88
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ -	PAT MEICHV I	\$ 884.69
Food Service	\$ 65,272.46	Rec. Benefits	\$ -	PAT MEICHV II	\$ 30.96
In-Service	\$ 50.00	Misc Gifts/Grant	\$ 154.83	B&G Club	\$ 4.40
Parent Ed.	\$ 235.61				

C. Acceptance of Resignations/Retirement

1. Retirement – Karen Hall, Music Instructor, CES *(effective end of the year)*
2. Resignation – Emily Booth, Lead PK Teacher, ELC *(effective end of the year)*
3. Resignation – Austin Schopper, Language Arts Teacher, FKHS *(effective end of the year)*
4. Resignation – Tylar Dougan, Teacher Assistant, ELC
5. Resignation – Darrin Wegner, Assistant Track Coach, FKHS
6. Resignation – Catherine Stallbories, Agriculture Teacher, FKHS *(effective end of the year)*

Open Forum:

No One Spoke at Open Forum

Miscellaneous Reports and Discussion:

Positive Comments:

- Gail Misch commented on the recent high school play “All Shook Up” saying it was a great play, and great talent.
- Karen Rittenhouse commented on her attendance of the 6th grade WAX museum that was recently held at CES.
- Darrel Harbaugh commented on the 7th grade boys football and basketball that were recently recognized for having an undefeated season. Mr. Harbaugh also commented on the high school girls wrestling team for their first ever SEK meet with some of the participants qualifying for state.
- Robert Roesky commented on Olivia Roesky qualifying at KSPA to go to state.

Central Office Reports:

1. Superintendent
 - a. Coffeyville Recreation Commission Board Applicant
 - (i) Richard Voss was the only applicant for the position.
 - (ii) Mr. Voss currently serves in the position and has for the last several year.
2. Curriculum Director
 - a. Social/Emotional/Character Development (Kansas Can)
 - (i) Alexis McMillin, Director of Student Support presented to the board.
 - (ii) The journey of understanding social emotional learning and awareness start in 2016 and has continued each year.
 - (iii) During redesign process, we added the Director position and tripled the district counseling staff, where now there is a one to 250 student ration.
 - (iv) The district team meets once a month from each building, including other partnerships such as CHC-SEK, Tri-County and Four County Mental Health
 - (v) The building teams also meet once a month.
 - (vi) Zones of Regulation are used throughout the district for students. This looks slightly different at the different buildings by similar.
 - (vii) “Chill Zones” and “Storm Shelters” are available in all buildings for students to go when they need to “calm down” or relax. This intervention does not replace the student handbook or subvert consequences for actions.
 - (viii) Student of Concern Meetings take place district wide. This are where concerns regarding students may be shared without actually creating a plan. It just brings awareness of issues that individual students might be having and brings awareness to the staff members.
 - (ix) Over 36 districts from Kansas and Oklahoma have come to USD 445 and visited what is currently taking place. At the same time, there have been numerous presentation at conferences throughout the state and nationally. All of the resources that the district has and items that have been created, the information

is shared with other districts so that other districts do not have to start from scratch.

- b. Dr. Jerry Hamm Strategic Plan Question
 - (i) Aspiring teachers and teachers who want to be in the classroom are starting to be required to have a background in reading research. Some states require teachers to have a specific amount of teaching reading in their coursework before they become teachers.
 - (ii) Dr. Hamm stated that reading needs to be part of the new strategic plan.
- 3. Business Manager/Clerk of the Board
 - a. Bleacher Replacement at FKHS
 - (i) Bid from Heatland Seating, Inc, which is part of the Greenbush Procurement, is for the replacement of the main floor level both east and west sides.
 - (ii) Bid amount is for \$168,963
 - (iii) Specifics include:
 - 1. West side bleachers will have two sections with seatbacks and two sections without seatbacks. The east side bleachers will not have any seatbacks.
 - 2. ADA cutouts for patrons located in various locations instead of just at the ends.
 - 3. Both sets of bleachers will have aisle handrails for improved assistance to patrons.
 - 4. Both sets of bleachers will telescope from the main floor all the way up to the mezzanine level, allowing patrons to access both levels without having to go through the existing stairs located in the corners of the facilities.
 - (iv) Installation will take place during the month of July this summer.
 - (v) Existing handrail will need to be removed and replaced to make way for the new bleacher design for the facility.
 - b. Handrail Replacement
 - (i) There are several continuous concerns that are presented by patrons to the school district regarding the handrails.
 - 1. Patrons comment that the current railing is in the way of seeing the ball games, it is not safe as students and/or parents can crawl through, which not only looks bad, but it could be potentially dangerous, and the current railing design allows for students to sit on the floor and dangle their legs over the edge which does not look good and could be dangerous.
 - 2. Other concerns are debris that could slide under the bottom rail, landing on the court, and if in the middle of a game could be dangerous.
 - (ii) The proposed railing design would eliminate these concerns and make the facility much for appropriate.
 - c. Capital Improvement Options
 - (i) Possibility of a resolution to adopt a higher mill rate for the school year.
 - (ii) The possibility would raise the current mill rate authority which is 5 mills.
 - (iii) The increased authority does not mean the district has to adopt the higher mill rate it just gives the board the authority to do so if needed.
 - (iv) The process takes about two months, assuming no protest petition is given, to complete.
 - (v) If this is held off until next year, it would be over 18 months before any new funds would be received.

Child Nutrition Report**Travel Report****Tri-County Special Education Report**

Tri-County Special Education Report was made verbally by Robert Roesky

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation and accept the bid for bleacher replacement from Heartland Seating.

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation and accept the bid for bleacher replacement from Heartland Seating, seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of a special board meeting set for March 18, 2020.

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation of a special board meeting set for March 18, 2020, seconded by Jason Barnett. Motion carried 7-0.

Board action to appoint an applicant to the Coffeyville Recreation Commission Board

Motion made by Dr. Jerry Hamm to appoint an applicant to the Coffeyville Recreation Commission Board, seconded by Gail Misch. Motion carried 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for employment

Motion made by Jason Barnett to approve the superintendent's recommendation for the employment of:

Angela Linthacum, Principal (Grades 3-6), CES (2020-2021 school year)
Mark Scott, Assistant Principal, RMS (2020-2021 school year)
Rachelle McGehee, Mathematics Teacher, FKHS (2020-2021 school year)

Seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of supplemental contract

Motion made by Robert Roesky to approve the superintendent's recommendation for a supplemental position for:

Ashleigh Shields, Girls Assistant Swim Coach, FKHS
Curtis Chapman, Boys Head Tennis Coach, FKHS
Roman Lopez, Assistant Track Coach, FKHS

Seconded by Dr. Jerry Hamm. Motion carried 7-0.

Executive Session:

Motion made by Robert Roesky to go into executive session for 32 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and to discuss confidential negotiations related to the base pay rate of teacher and proposed language changes to the Negotiated Agreement pursuant to the exception

for employer-employee negotiations under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:00 pm. Seconded by Karen Rittenhouse. Motion carried 7-0.

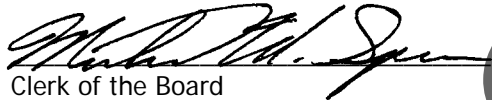
Reconvened to Open Session at 7:00 p.m. with no action taken.

Motion made by Robert Roesky to go into executive session for 15 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and to discuss confidential negotiations related to the base pay rate of teacher and proposed language changes to the Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act, and the open meeting will resume in this room at 7:15 pm. Seconded by LaKisha Johnson. Motion carried 7-0.

Reconvened to Open Session at 7:15 p.m. with no action taken.

Adjournment:

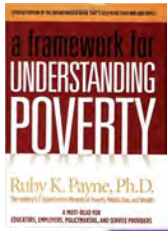
At 7:15 p.m., President, Darrel Harbaugh adjourned this March 9, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.


Clerk of the Board



Coffeyville Public Schools
Social Emotional Learning

#KSTOTHEMOON
#CVILLESCHOOLSROCK



2016

2017

2018

2019

January

- Dr. Ruby Payne

March

- ELC Staff with Dr. Tina Bryson

July

- Greenbush Consultation

November

- Behavior Training at Greenbush

January

- Rebecca Lewis – pOVERty Training
- ACEs Training at RMS

July

- Greenbush - BaSES Consultation Partnership

August

- Mercury 7 Redesign
- District Social Emotional Team

September

- Hired Student Services Coordinator

October

- Moving the Needle Conference
- Heather Forbes In-service

November

- Trauma-Informed Conference

January

- Jim Sportleder In-service
- Regulation Pilot at RMS
- Twister Talk Times at CES
- SOC at RMS
- Neurosequential and Trauma Informed Practices In-service

May

- SOC at FKHS

July

- CES Pilot of SEL Training

August

- Hired 3 Counselors
- SOC at ELC and CES
- 1st Pilot Classrooms at CES
- SEL Curriculum & SRSS Screener

January

- 2nd Pilot Classrooms at CES
- Hired counselor at ELC

February

- Bernard Franklin In-service
- Self-Care, Resilience, and Trauma In-service

March

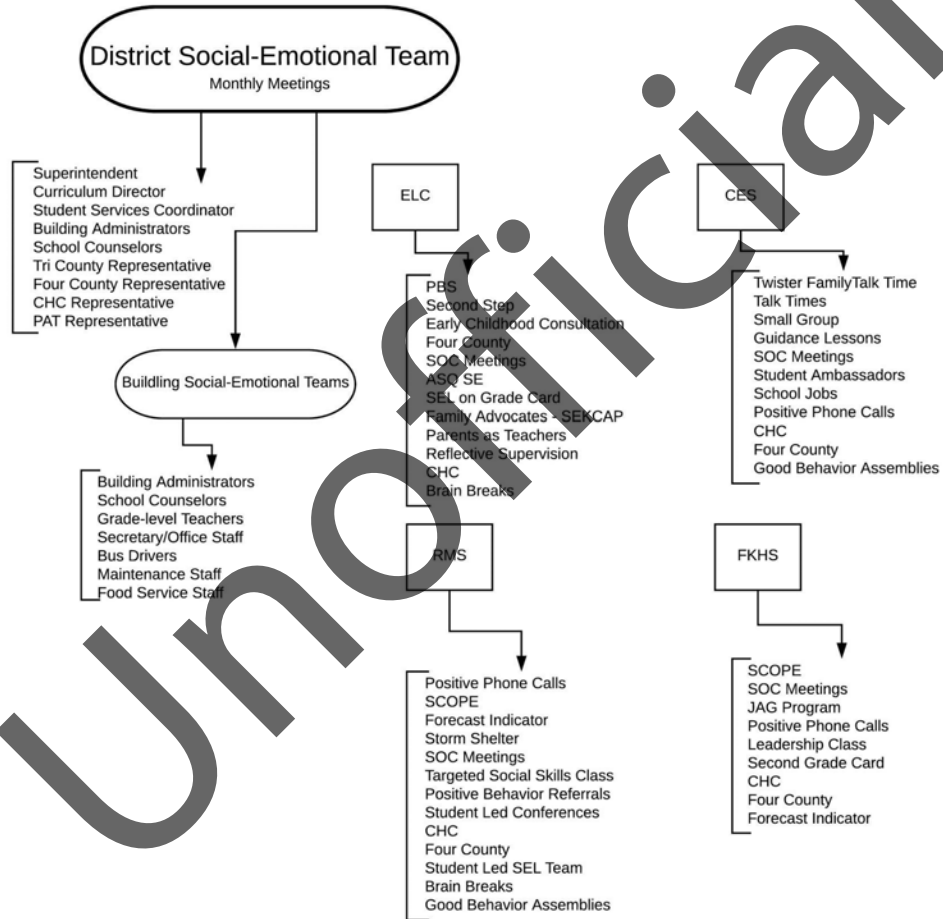
- 3rd Pilot Classrooms at CES

May

- Hired FKHS counselor,
- Drafted plan for Recovery Rooms

Coffeyville Public Schools - USD 445

Social-Emotional Learning Framework





Three Year Plan

- 2018-2019 - Year One
 - Focus on Regulation and Relationships
 - Build and Strengthen Partnerships
 - SE Curriculum
 - Student of Concern Meetings
 - Screener
- 2019-2020 - Year Two
 - Focus on brain science training and Recovery Rooms/Restorative Practices
 - Parent Involvement
 - Train Support Staff
 - Tiered Interventions
 - Teacher Self-Care/Wellness
- 2020-2021 - Year Three
 - Mastery of Non-Negotiables
 - Utilize Data for Next Steps
 - Social-Emotional Learning Labs



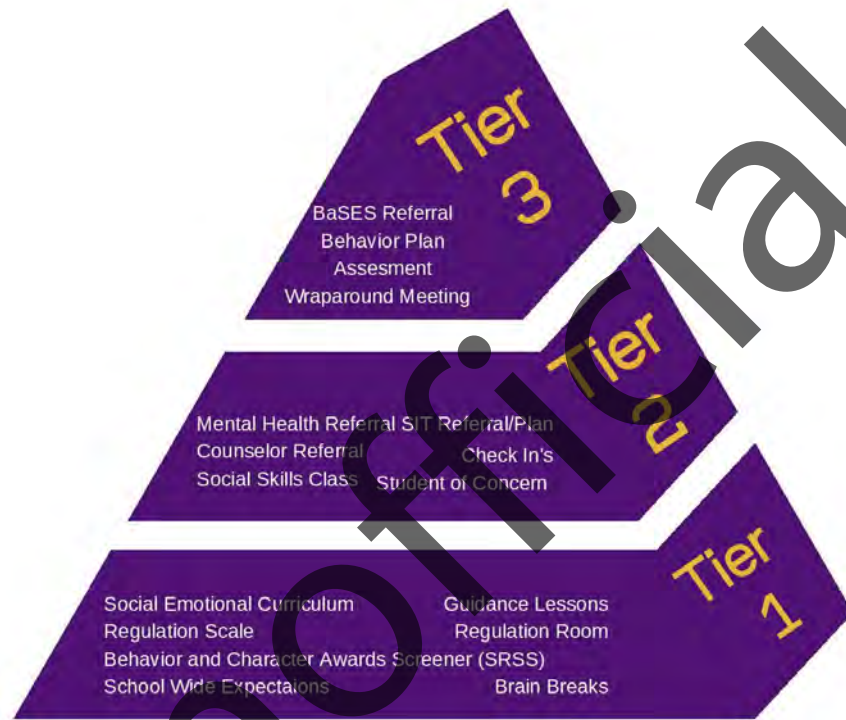
SEL Non-Negotiables

- Screener & Tiered Interventions
- Regulation Room & Chill Zones
- Recovery Room and Restorative Practices
- Zones of Regulation / Checks for Dysregulation
- SEL Curriculum & Lessons
- Student of Concern Meetings

District SRSS Data

Fall 2019-2020

	Internalizing		Externalizing	
	Tier 3	Tier 2	Tier 3	Tier 2
K	13%	27%	36%	14%
1st	7%	24%	14%	25%
2nd	0.50%	21.50%	6%	18%
3rd	20%	24%	18%	23%
4th	29%	4%	13%	16%
5th	20%	9%	20%	11%
6th	5%	22%	14%	14%
7th	0.70%	17%	5%	15%
8th	2%	28%	5%	18%
9th	4%	13%	5%	22%
10th	8%	18%	6%	14%
11th	3%	9%	3%	15%
12th	0.90%	18%	5%	17%



Social Emotional Team
Relationship Focused:
Building Resilient Students

THE ZONES OF REGULATION

BLUE ZONE	GREEN ZONE	YELLOW ZONE	RED ZONE
<p><i>Sad</i> <i>Sick</i> <i>Tired</i> <i>Bored</i> <i>Moving Slowly</i></p>	<p><i>Happy</i> <i>Calm</i> <i>Feeling Okay</i> <i>Focused</i> <i>Ready to Learn</i></p>	<p><i>Frustrated</i> <i>Worried</i> <i>Silly/Wiggly</i> <i>Excited</i> <i>Loss of Some Control</i></p>	<p><i>Mad/Angry</i> <i>Mean</i> <i>Terrified</i> <i>Yelling/Hitting</i> <i>Out of Control</i></p>
			

HEAT INDEX

<p>F1 CALM</p> 	<p>F2 CHALLENGED</p> 	<p>F3 STRESSED</p> 	<p>F4 ANGERED</p> 	<p>F5 TOXIC MELTDOWN</p> 
<p>LOOKS LIKE</p> <ul style="list-style-type: none"> • READY TO LEARN • HAPPY • FOCUSED 	<p>LOOKS LIKE</p> <ul style="list-style-type: none"> • FIDGETY • CONFUSED • SLOUCHED SHOULDERS 	<p>LOOKS LIKE</p> <ul style="list-style-type: none"> • SHUTTING DOWN • ANXIOUS OR WORRIED • HEAD DOWN 	<p>LOOKS LIKE</p> <ul style="list-style-type: none"> • TEARING UP • DISRESPECT • NO EYE CONTACT 	<p>LOOKS LIKE</p> <ul style="list-style-type: none"> • AGGRESSION • NOT RESPONSIVE • CRYING
<p>SOUNDS LIKE</p> <ul style="list-style-type: none"> • POLITE • CALM TONE 	<p>SOUNDS LIKE</p> <ul style="list-style-type: none"> • RAPID SPEECH • CHANGE OF TONE 	<p>SOUNDS LIKE</p> <ul style="list-style-type: none"> • SHORT ANSWERS • RAISED VOICE 	<p>SOUNDS LIKE</p> <ul style="list-style-type: none"> • CUSSING • LOUD 	<p>SOUNDS LIKE</p> <ul style="list-style-type: none"> • SCREAMING • TROUBLE BREATHING
<p>FEELS LIKE</p> <ul style="list-style-type: none"> • CONTENT • PROUD • CONFIDENT <p>I CAN HANDLE THIS!</p>	<p>FEELS LIKE</p> <ul style="list-style-type: none"> • FRUSTRATED • SHORT TEMPERED • HOPELESS <p>I'M A LITTLE NERVOUS</p>	<p>FEELS LIKE</p> <ul style="list-style-type: none"> • PHYSICAL DISCOMFORT • ANNOYED • IRRITABLE <p>PLEASE DON'T TALK TO ME</p>	<p>FEELS LIKE</p> <ul style="list-style-type: none"> • FEELING HOT • RACING HEART RATE • EASILY IRRITATED <p>I NEED SOME SPACE</p>	<p>FEELS LIKE</p> <ul style="list-style-type: none"> • OUT OF CONTROL • OVERWHELMED • FURIOUS <p>I NEED TO LEAVE</p>



Storm Shelter and Chill Zones

Purpose

Self Regulation

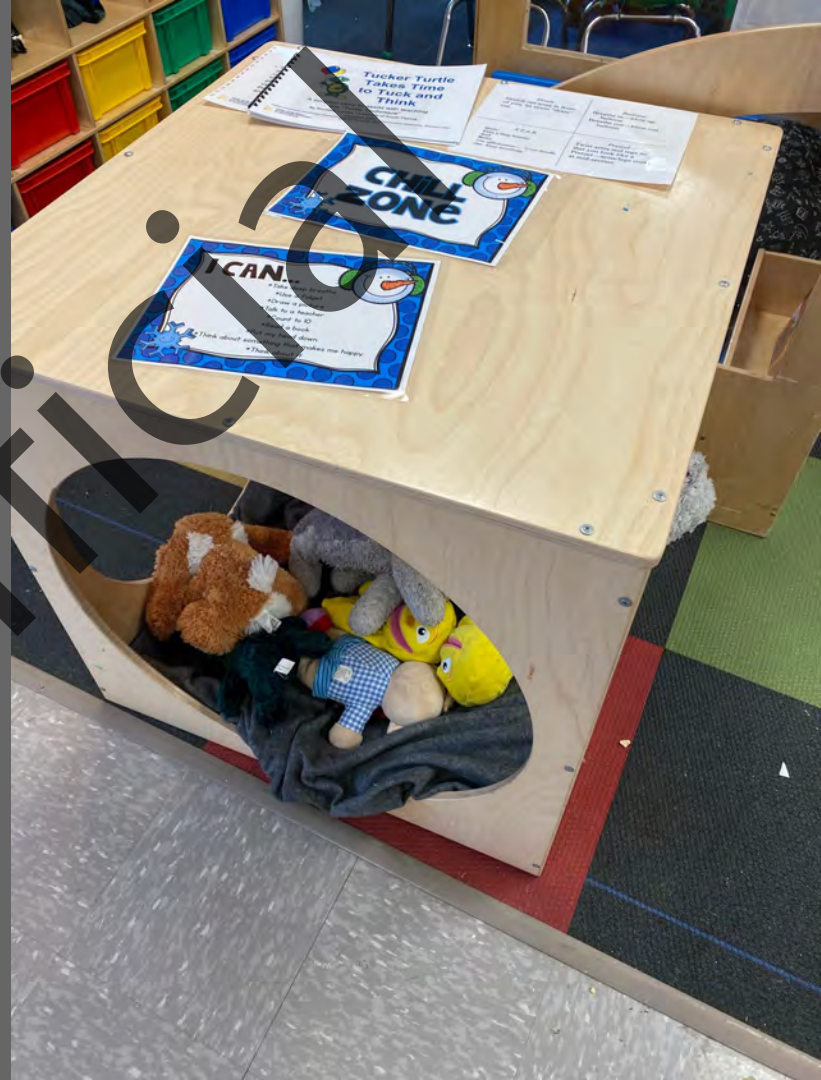
Proactive Intervention

Structure

Education about processes

Student choice or staff recommendation

Individualized approach











STORM SHELTER PROCESSING

What lead to me visiting the Storm Shelter?

What was my number when I got here?

F1 F2 F3 F4 F5

What emotions was I experiencing?

What did I do to regulate my mood and emotions?

What is my number as I prepare to return to class?

F1 F2 F3 F4 F5

How can I continue to work on my self-regulation?

STUDENT SIGNATURE

DATE

STORM SHELTER ATTENDANT

DATE

TIME OUT



Student of Concern Meetings





Student of Concern Form



Name: _____ Grade: _____ DOB: _____

Grade	Teacher

Reason for Referral:

Family History:

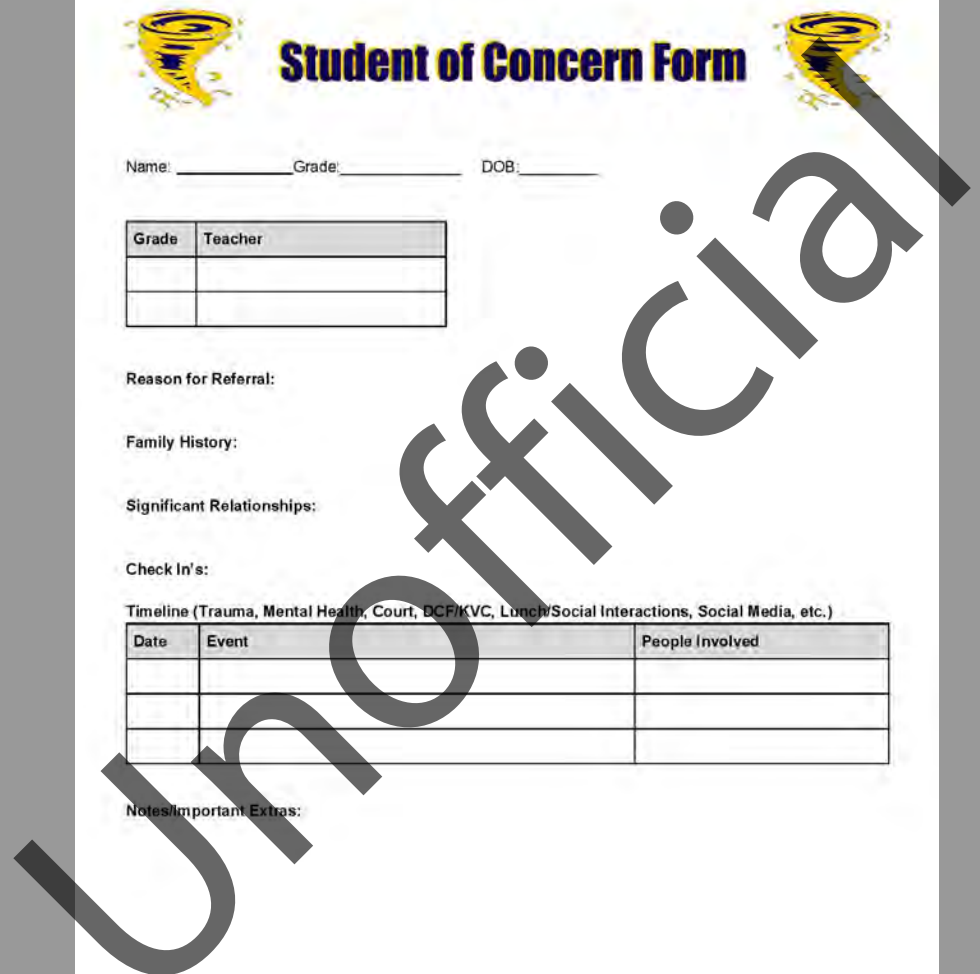
Significant Relationships:

Check In's:

Timeline (Trauma, Mental Health, Court, DCF/KVC, Lunch/Social Interactions, Social Media, etc.)

Date	Event	People Involved

Notes/Important Extras:





Recovery Room and Restorative Practices

- Changed Handbooks
- Designed to Teach, not Punish
- Recovery Room replaces ISS
- Reflection documents
- Point System
- Restorative Conferences

RMS Recovery Room

- Goal: To provide an alternative to suspension that allows students to own and make amends for their behavior, while completing all school work to an acceptable level.

A Day in the Life

1. Rules and Procedures
2. Trigger sheet
3. Restorative Questions
4. Apology
5. All classwork
6. Mini Lessons based on behaviors

Supports

- Hourly Admin Check Ins
- Daily meeting with Counselor/Social Worker
- Small group lunch with Social Worker
- Checkout with adult

Point System

- 25 Total Points

Required Points

- Expectation/Procedures (1 point)
- Trigger Worksheet (1 point)
- Restorative Questions (1 points)
- Meeting with Counselor/Social Worker (1 point for the meeting, 1 point for active participation, and 1 point for owning their behavior)
- Classwork (up to 7 points)
- Overall Behavior (1 point)

Other Point Options

- Hourly Behavior (up to 9 points)
- Mini Lessons (points vary)
- Reading (1 point per 30 minutes)
- Missing Work (1 point per 30 minutes of productive work)

If a student reaches 25 points by 3:10 they may leave. If not, they have until the end of detention at 4:00 to get it. If they still don't get to 25 points, they have to come back and start over the next day.



EMOTIONAL TRIGGERS



Student Name: _____ Date: _____

What things trigger me, or make it harder on me, when I'm getting upset?

- | | |
|---|---|
| <input type="checkbox"/> Being touched | <input type="checkbox"/> Being fired |
| <input type="checkbox"/> Being separated from other students | <input type="checkbox"/> Being hungry |
| <input type="checkbox"/> Having to work in groups with other students | <input type="checkbox"/> People in uniform |
| <input type="checkbox"/> Unexpected changes to my schedule | <input type="checkbox"/> Being corrected by someone |
| <input type="checkbox"/> Having to ask for help or wait to be helped | <input type="checkbox"/> Being bored |
| <input type="checkbox"/> Loud noises / Yelling | <input type="checkbox"/> Others (please list): |
| <input type="checkbox"/> When I feel like something isn't fair | _____ |
| <input type="checkbox"/> Making an error or mistake | _____ |
| <input type="checkbox"/> A particular time of day (when _____?) | _____ |
| <input type="checkbox"/> Not having control/input/choices | _____ |
- Explain: _____

How can someone else tell I am getting upset?

- | | | |
|--|---|--|
| <input type="checkbox"/> I raise my voice | <input type="checkbox"/> I talk back to staff | <input type="checkbox"/> I glare at others |
| <input type="checkbox"/> I clench my fists | <input type="checkbox"/> I distract other students | <input type="checkbox"/> _____ |
| <input type="checkbox"/> I use curse words | <input type="checkbox"/> I have trouble sitting still | <input type="checkbox"/> _____ |
| <input type="checkbox"/> I stop paying attention | <input type="checkbox"/> I don't listen to directions | <input type="checkbox"/> _____ |

Now that I know my triggers, what coping skills could I use to help my brain calm down?

- Leave the situation/Walk away
- Go to the Storm Shelter
- Ask for help
- Three people I could ask for help are _____
- Use a self-control strategy such as:
- Deep breathing
 - Stretching
 - Exercise
- Other: _____

What are my favorite coping skills?



RESTORATIVE QUESTIONS INDIVIDUAL

Student Name: _____ Date: _____

- 1) What events led to you being in the Radar Room?
- 2) What school rule or expectation was broken?
- 3) What part did you play in this?
- 4) When did you notice you were escalating on the Forecast Indicator?
 - What number were you when the event happened? 1 2 3 4 5
 - What number are you at right now? 1 2 3 4 5
- 5) What were your triggers?
- 6) How were YOU affected by what happened?
- 7) What should I do instead?
- 8) What good things could happen to me if I do it this way?
- 9) How can we support you?





Self-Management

- Regulate Your Emotions
- Manage Stress
- Show Self-Control
- Show Self-Motivation
- Set and Achieve Goals



Self-Awareness

- Label and Explain your Feelings
- Relate Feelings and Thoughts to Behaviors
- Self-Assess Strengths and Challenges
- Self-Efficacy
- Be Optimistic

Social Awareness

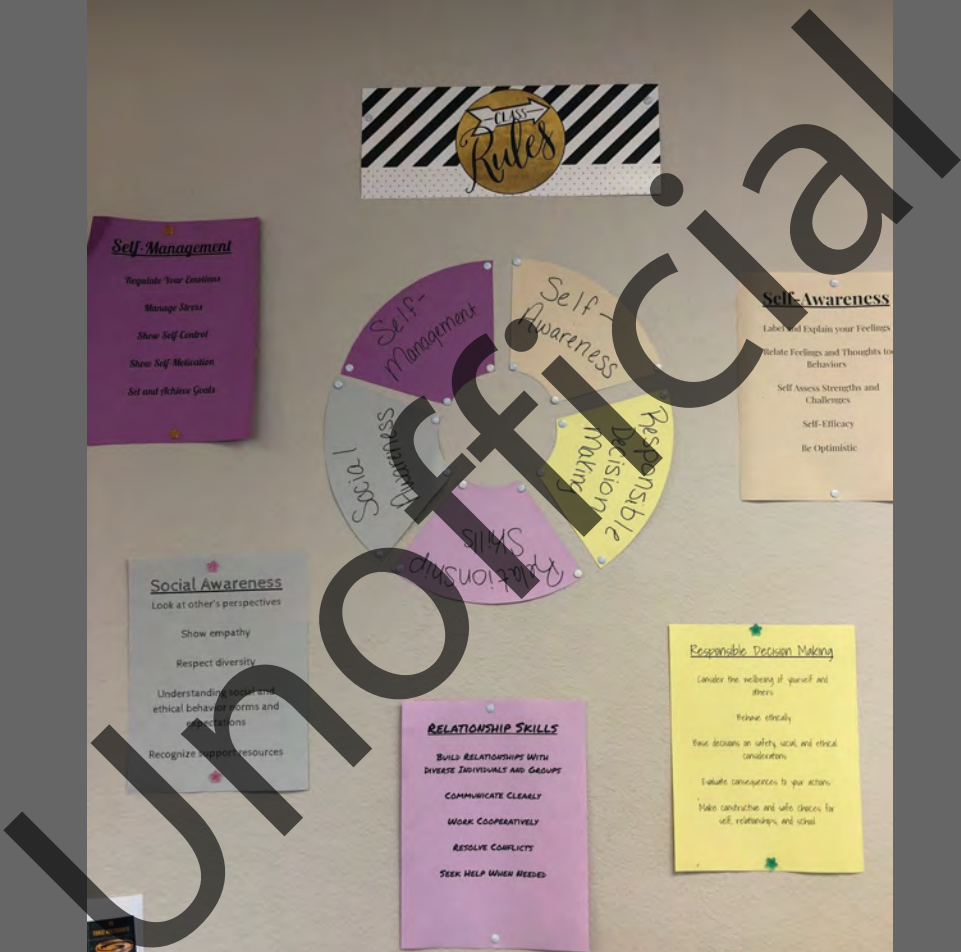
- Look at other's perspectives
- Show empathy
- Respect diversity
- Understanding social and ethical behavior norms and expectations
- Recognize support resources

RELATIONSHIP SKILLS

- BUILD RELATIONSHIPS WITH DIVERSE INDIVIDUALS AND GROUPS
- COMMUNICATE CLEARLY
- WORK COOPERATIVELY
- RESOLVE CONFLICTS
- SEEK HELP WHEN NEEDED

Responsible Decision Making

- Consider the well-being of yourself and others
- Behave ethically
- Make decisions on safety, social, and ethical considerations
- Evaluate consequences to your actions
- Make constructive and safe choices for self, relationships, and school





Self Care of Teachers

- Professional Development
- Tag in, Tag out
- Teachers Lounge
- Wellness Team
- Inventory of Self-Care Practices
- Professional Quality of Life Scale (PROQOL)
- Employee Assistance Program



Early Learning Center

- Sarah Lange, Counselor
- Positive Behavior Supports
- Second Step Curriculum
- ASQ-SE
- DECA
- Mental Health Consultation
- Family Style Dining



Community Elementary School

- Chelsey Martin, Counselor
- Madison Kester, Counselor
- Amy Ford, Counselor
- Paula Page, Resource Specialist
- Family Talk Time
- Mentor Times
- Small Groups
- Guidance Lessons
- Student Ambassadors
- School Jobs
- Good Behavior Assemblies



Family Talk Time

Unofficial

Family Talk Time

- Multi aged groups
- Every adult has a family
- Meet once a week
- Pre designed lessons available



Roosevelt Middle School

- Jennifer Foraker, Counselor
- Ashley Horick, Social Worker
- Good Behavior Assemblies
- Student of the Month
- Positive Contacts and Referrals
- Intense Social Skill Training
- Behavioral Coaching
- CARE Team/SIT Team
- Individualized Plan Based on FBA
- Soft Start Option



Field Kindley High School

- Delia Northup, Counselor
- Roman Lopez, Resource Specialist
- Student of the Month
- Thinking for a Change Class
- JAG
- Positive Phone Calls
- Leadership Class
- Second Grade Card
- SMART Goals
- Mentoring
- Ramp Up to Readiness
- Service Learning

Creating a Vision for Kansas -- State Outcomes



#KansasCan | KSDE | www.ksde.org

Social Emotional Growth

Kindergarten Readiness

Individual Plan of Study

High School Graduation Rates

Post Secondary Completion



Common Misconceptions

- Letting kids get away with behavior
- Not meeting all kids' needs
- We are babying kids
- Kids will abuse interventions
- A ton of work for teachers
- Trauma is linked to Poverty
- Academics suffer



What we have learned...

- Start with SOC's
- Focus on Resilience just as much as ACEs
- Mindset that the plan is fluid
- Be intentional with implementation
- Communication Plan
- Adapt Policy and Procedures
- Call it SEL, not Trauma

COFFEYVILLE



USD 445

Social Emotional Team
Relationship Focused:
Building Resilient Students

Mercury 7 Redesign

- 36+ Districts from Kansas and Oklahoma have toured USD 445 schools
- USD 445 staff have presented at:
 - Kansans Can
 - KSDE
 - USA
 - National Trauma Informed Conference
 - Moving the Needle (2018 & 2019)
 - KU Education Day



FKHS Bleacher Replacement

Heartland Seating, Inc.

- ▶ Part of the Greenbush Cooperative Bid process
 - ▶ Already bid and verified
 - ▶ Regionally known for quality installation and product
- ▶ Heartland seating is who we currently use to service all of our bleachers in the gym and football field.

Why the need to replace the existing bleachers:

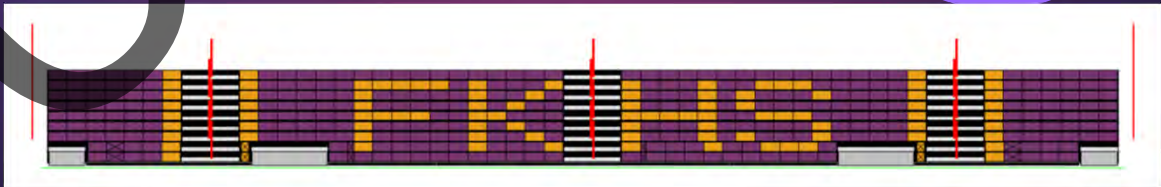
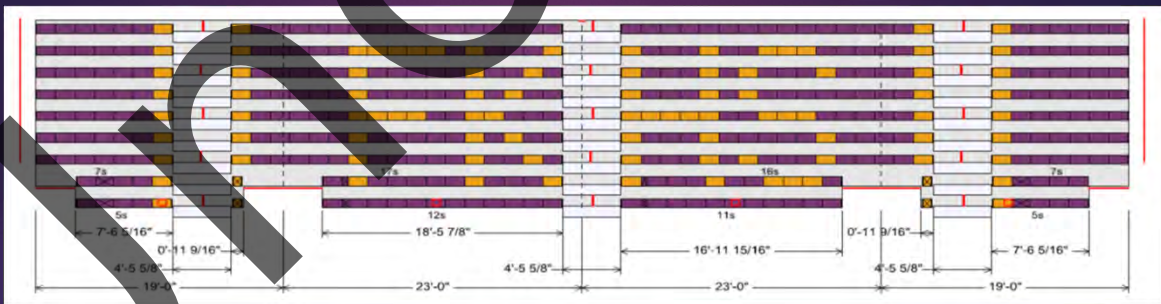
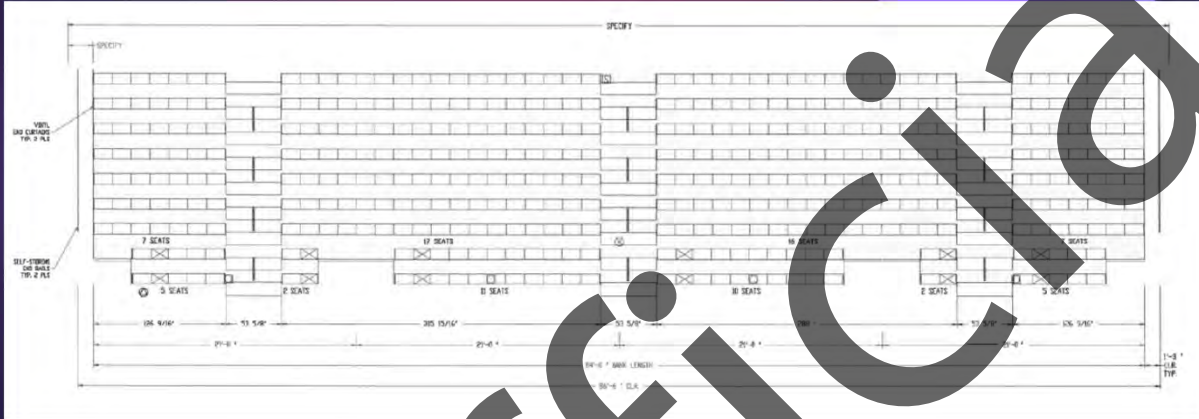
- ▶ Bleachers are the original installed in the early 1970's
- ▶ Over the years, parts have been replace and fixed.
- ▶ Pulley's and cabling have been replaced twice
- ▶ Replacement of benches and footpad areas constantly need to be replaced throughout the school year.
- ▶ Patrons complain about the quality of the seating in the gym
- ▶ Patrons complain of no handrails in the gym
- ▶ Patrons complain about not being able to go from the mezzanine area to the lower level (or vice versa) without having to take the "long way around".

Bid included:

- ▶ Removal and disposal of existing bleachers
 - ▶ Floor bleachers, East and west side
 - ▶ This would take place shortly after graduation and school being out.
- ▶ Installation of new bleachers
 - ▶ Electrical needs will be updated during the time between removal of old bleachers and installation of new bleachers.

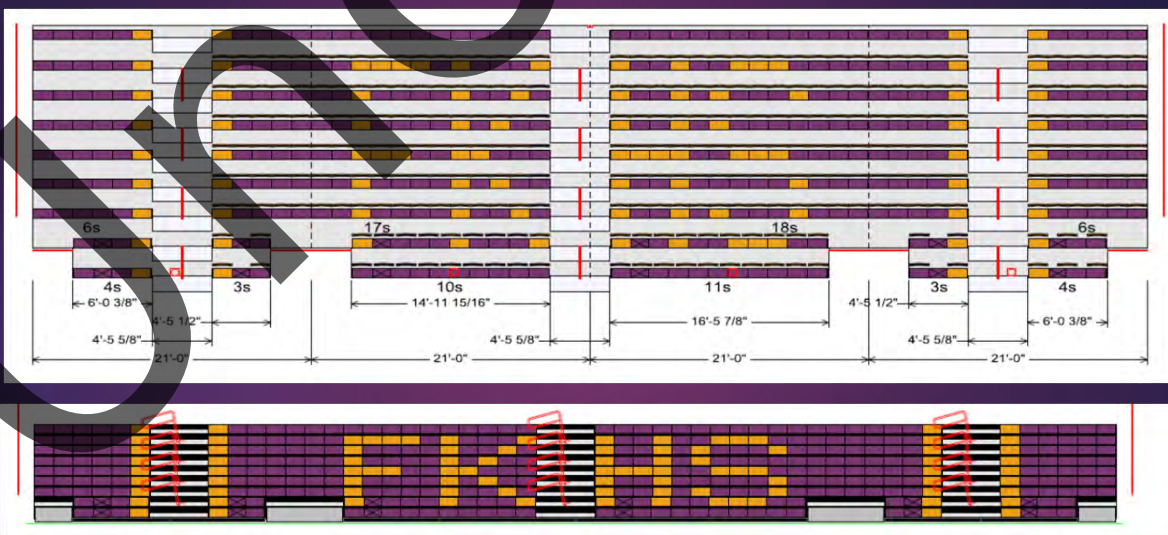
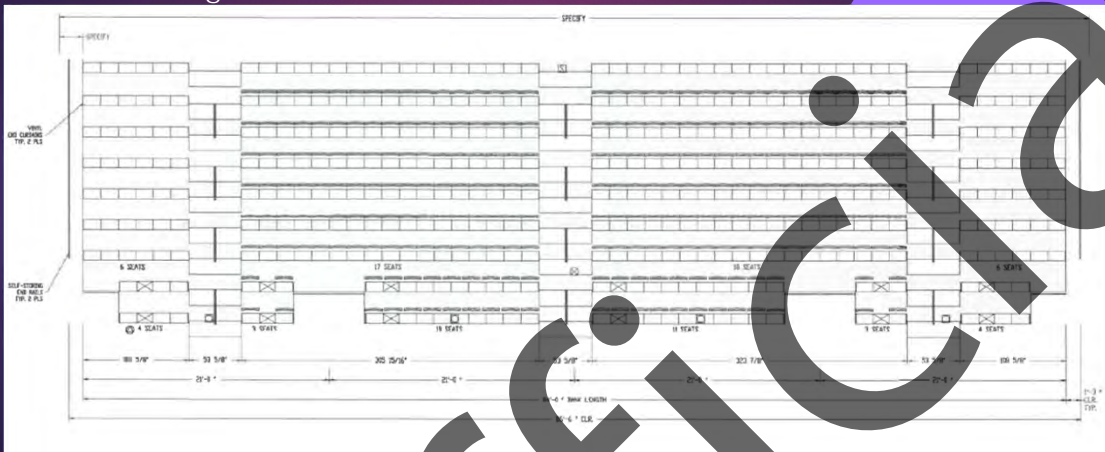
East Side Bleachers

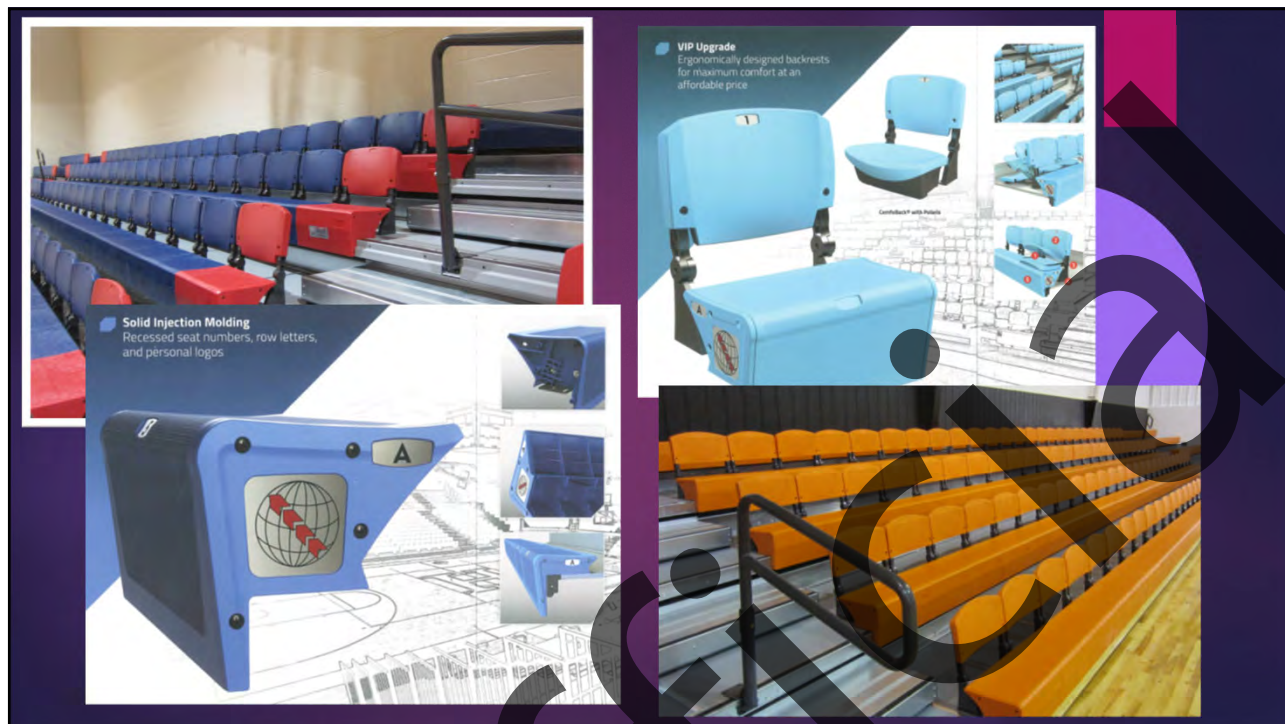
- ▶ East side will have regular seating, no seat backs.
- ▶ New ADA positions available in the middle and ends of the court
- ▶ Self- Storing Aisle Rails



West Side Bleachers

- ▶ West side will have regular seating, and center seats with seat backs.
- ▶ New ADA positions available in the middle and ends of the court
- ▶ Self- Storing Aisle Rails





Total cost of the project

PROJECT NAME: COFFEYVILLE HIGH SCHOOL
SCOPE OF WORK: TELESCOPIC BLEACHERS

DATE: MARCH 2, 2020

- ◆ **Two (2) bank of wall-attached, electrically powered, telescopic bleachers, 9 rows x 84'**
 - 10" Excel seat modules
 - Fully automatic Comfo backs on the center section of West Bank (rows 1 thru 8)
 - 13.63" custom rise per row for 1/2 step Balcony Transition – both sides
 - 26" span on East Bank, 33" span on West Bank
 - Six (6) foot level aisles with intermediate steps with balcony access and aisle rails
 - Twelve (12) 1 row x 36" permanent ADA notchouts with rails
 - 4 self storing end rails
 - 4 vinyl curtains
 - Seat level filler board
 - L brackets for additional support of the understructure
 - Removal and disposal of existing bleachers

(208V, 3Phase) with disconnect responsibility of others. At the time of installation electrical contractor will need to coordinate hook up from bleacher control box to power supply.

MATERIALS DELIVERED AND INSTALLED \$168,963

Additional Information

- ▶ Total number of seats is 798 (not including the ADA seating in the front)
 - ▶ This is about 150 seats less than current
- ▶ Aisle rails are self-storing completely on the east side
- ▶ Aisle rails on the west side will have to be "turned" to lock into place.
- ▶ Aisles will now reach completely to the top allowing access to the mezzanine area.
- ▶ There is a 10-Year warranty on the understructure and 5-Year warranty on material defect and workmanship on the topside of the bleachers.

Capital Improvement Discussion

Resolution to Levy Tax for Capital Outlay Fund

Unified School District No. _____, _____ County, State of Kansas,

RESOLUTION

Be It Resolved that:

The above-named school board shall be authorized to make an annual tax levy in an amount not to exceed _____ mills upon the taxable tangible property in the school district for the purpose of acquisition, construction, reconstruction, repair, remodeling, additions to, furnishing, maintaining and equipping of school district property and equipment necessary for school district purposes, including: (1) Computer software; (2) performance uniforms; (3) housing and boarding pupils enrolled in an area vocational school operated under the board; (4) architectural expenses; (5) building sites; (6) undertaking and maintenance of asbestos control projects; (7) school buses and (8) other fixed assets, and with respect to any redevelopment district established prior to July 1, 2017, pursuant to K.S.A. 12-1771, and amendments thereto, for the purpose of paying a portion of the principal and interest on bonds issued by cities under the authority of K.S.A. 12-1774, and amendments thereto, for the financing of redevelopment projects upon property located within the school district. The tax levy authorized by this resolution may be made, unless a petition in opposition to the same, signed by not less than 10% of the qualified electors of the school district, is filed with the county election officer of the home county of the school district within 40 calendar days after the last publication of this resolution. In the event a petition is filed, the county election officer shall submit the question of whether the tax levy shall be authorized to the electors in the school district at an election called for that purpose or at the next general election, as is specified by the board of education of the above school district.

CRC Board Appointments

Term Expires in June	Term		Position #1	Position #2
	Begins	Ends		
			Ashley Rutherford	Richard Voss
	3/10/2013	3/9/2014	Ashley Rutherford	Lisa Kuehn
	3/10/2014	3/9/2015	Ashley Rutherford	Lisa Kuehn
	3/10/2015	3/9/2016	Ashley Rutherford	Lisa Kuehn
	3/10/2016	3/9/2017	Ashley Rutherford	Richard Voss
	3/11/2017	3/9/2018	Ashley Rutherford	Richard Voss
	3/11/2018	3/9/2019	Ashley Rutherford	Richard Voss
	3/11/2019	3/9/2020	Ashley Rutherford	Richard Voss
	3/11/2020	3/9/2021	Ashley Rutherford	
	3/11/2021	3/9/2022	Ashley Rutherford	
	3/11/2022	3/9/2023	Ashley Rutherford	
	3/11/2023	3/9/2024		
	3/11/2024	3/9/2025		
	3/11/2025	3/9/2026		
	3/11/2026	3/9/2027		
			Appointed Position for Remaining Term	

Unofficial

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

March 18, 2020

Special Meeting 12:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 acted to call a Special Meeting on Wednesday, March 18, 2020 at 12:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh, called the Special meeting to order at 12:00 p.m.

Roll Call

Board Members Present	Others Present
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett Dr. Jerry Hamm <i>(Arrived at 12:02 pm)</i> LaKisha Johnson	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager

Adoption of Agenda

Motion made by LaKisha Johnson to adopt the agenda, second by Karen Rittenhouse.
Motion carried 6-0.

Action Items

Board action to approve the Superintendent's recommendation to approve the bid for the replacement of the FKHS gym railing.

Motion made by Robert Roesky to approve the Superintendent's recommendation to approve the bid for the replacement of the FKHS gym railing, seconded by LaKisha Johnson. Motion carried 7-0.

Board action to approve the Superintendent's recommendation and adopt Resolution No 03182020-01 for Capital Outlay.

Motion made by Jason Barnett to approve the Superintendent's recommendation and adopt Resolution No 03182020-01 for Capital Outlay, seconded by Karen Rittenhouse. Motion carried 7-0.

School Closure Update

- Schools canceled and closed through May 29th by Governor's Executive Order 20-07.
- Waiver to the state is due April 8th to outline the Continuous Learning Plan.
- Items that will need addressed:
 - Graduation requirements for seniors
 - Connectivity of students at home
 - Possibility of student small groups at the buildings.

- Opportunity to innovate during this time.
 - This is a time that opens up new opportunities for our staffs to do things differently to ensure student learning, different from what most have done before.
 - We've created an FAQ page that went live located at the district's website. The continuous learning plan will also be on the website as soon as it is completed. Deadline is April 8, 2020.
- All nonessential travel to/from the district has been canceled at this time.

Adjournment

At 12:32 p.m., USD 445 Board President, Darrel Harbaugh, adjourned this March 18, 2020 special meeting of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

Gym Railing System Replacement Proposal

Rail Removal and Update

Railing System Project Reasoning

Five key reasons for the Rail System Project.

1. Patrons and students wished to be able to access the mezzanine level via the gym floor without having to walk around.
2. Concerns from patrons sitting in the mezzanine level couldn't "see" the games due to the railing bars being in the way.
3. Concerns with students and parents "crawling" through the existing railings.
4. Concerns with students sitting on the mezzanine level and feet hanging over the edge. Little kids could "slip" through and fall to gym floor. Concerns that it does not look good when students do this.
5. Concerns with possible "debris" falling from the mezzanine area to the gym floor during a game.

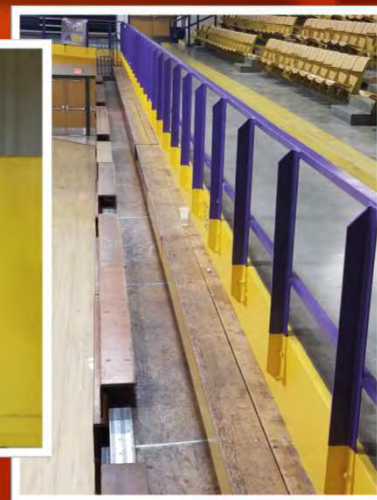
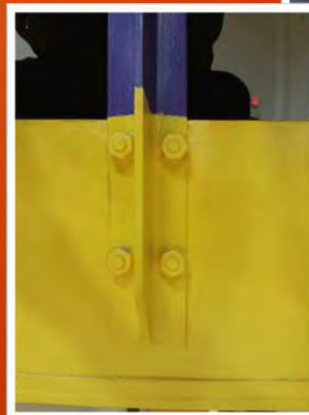
Existing Railing System

- 432 linear feet of railing in the gym (almost 1.5 football field lengths)
- The new bleachers will reach from the gym floor to the mezzanine level.



Existing Railing System

- Existing railing will have to be removed to make way for the new bleachers to reach from the gym floor level to the mezzanine level.
- Bolts for each strut attachment will need to be removed, filled and patched for proper look as they go directly into the concrete.



Thoughts to Solve Concerns for the New Railing System

To address each of the concerns presented by patrons and staff...

1. New bleachers (approved) will reach from the gym floor to the mezzanine level, but the existing rail structure must be removed to be able to do this.
2. Design of the rail system is to prevent people from falling over the edge, and not necessarily as a handrail. Multiple bars could be used, but would not solve the concern. A system made out of glass with no bars.
3. System would need to be either small enough where people can't crawl through. If bars are used, people could crawl over the bar system.
4. System design that would extend far enough down where people would not be able to dangle their feet over the edge.
5. System that would keep any debris from the mezzanine area off the gym floor.

Proposed Railing System

- Proposed system is an all-glass system that has a metal shoe that is secured to the floor.
- This would extend the total of the 432 linear feet around the mezzanine area.
- There will be 6 gates incorporated at the aisle locations that may be locked open when bleachers are telescoped out and closed when the bleachers are compacted.
- All glass will create a unique viewing experience and solve several of the concerns presented over the years.



Various Projects by TCI

- Similar projects by TCI:
- Many airports around the nation including LAX
- Upper balcony levels of the San Francisco 49s stadium
- Numerous office and business buildings

[Coffeyville Video - TCI Projects](#)



Project Specifics

- Meets all International Building Codes
- Fabrication time will take a 6-8 weeks.
- Glass will take approximately 12 weeks.
- Installation will take 4-5 weeks (roughly 736 hours)
- 432 linear ft top mount glass railing
- Glass height will be 42" (current rail is approx. 36")
- 1/2" tempered laminate glass with top edge eased and polished
- 6 locking swing gates

Total Cost

• Original Bid Materials, Fabrication, Engineering	\$123,625.00
• Removal and installation	\$51,785.00
• <u>Change from 8 gates to 6 gates</u>	<u>-\$3,867.00</u>
• Total Project Cost	\$171,543.00

Capital Outlay Resolution

Capital Outlay Resolution

- Current Capital Outlay resolution gives the board the authority to levy up to 5 mills.
- Resolution will allow the board the authority to levy up to 8 mills in Capital Outlay.
- This is not setting the mill rate. That is done in August.

Resolution to Levy Tax for Capital Outlay Fund

Unified School District No. _____ County, State of Kansas.

RESOLUTION

Be It Resolved that:

The above-named school board shall be authorized to make an annual tax levy in an amount not to exceed _____ mills upon the taxable tangible property in the school district for the purpose of acquisition, construction, reconstruction, repair, remodeling, additions to, furnishing, maintaining and equipping of school district property and equipment necessary for school district purposes, including: (1) Computer software; (2) performance uniforms; (3) housing and boarding pupils enrolled in an area vocational school operated under the board; (4) architectural expenses; (5) building sites; (6) undertaking and maintenance of asbestos control projects; (7) school buses and (8) other fixed assets, and with respect to any redevelopment district established prior to July 1, 2017, pursuant to K.S.A. 12-1771, and amendments thereto, for the purpose of paying a portion of the principal and interest on bonds issued by cities under the authority of K.S.A. 12-1774, and amendments thereto, for the financing of redevelopment projects upon property located within the school district. The tax levy authorized by this resolution may be made, unless a petition in opposition to the same, signed by not less than 10% of the qualified electors of the school district, is filed with the county election officer of the home county of the school district within 40 calendar days after the last publication of this resolution. In the event a petition is filed, the county election officer shall submit the question of whether the tax levy shall be authorized to the electors in the school district at an election called for that purpose or at the next general election, as is specified by the board of education of the above school district.

School Closure Update

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

April 6, 2020

Special Meeting 12:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

Notice: Due to the COVID-19 pandemic, Unified School District No. 445 Board of Education will be following the local, state and national recommendations and will be implementing social distancing via Zoom meeting during the regular and special board meeting. The meeting was broadcast live on the district's social media page.

The Board of Education of Coffeyville USD 445 acted to call a Special Meeting on Monday, April 6, 2020 at 12:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh, called the Special meeting to order at 12:00 p.m.

Roll Call

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll... Superintendent
Darrel Harbaugh	Lora Stalford...Curriculum Director
Karen Rittenhouse	Michael Speer...Asst. Sup./Bus. Manager
Robert Roesky	
Jason Barnett	
Dr. Jerry Hamm	
LaKisha Johnson	

Adoption of Agenda

Motion made by Robert Roesky to adopt the agenda, second by LaKisha Johnson.
Motion carried 7-0.

Action Items

Board action to approve the Superintendent's recommendation to forgive three inclement weather/closed school days: 2/5, 3/16 and 3/17.

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation to forgive three inclement weather/closed school days: 2/5, 3/16 and 3/17, seconded by Jason Barnett.
Motion carried 7-0.

Board action to approve the Superintendent's recommendation to suspend the "Open Forum" section of USD 445 Board Policy BCBI Public Participation at Board Meetings.

Motion made by Gail Misch to approve the Superintendent's recommendation to suspend the "Open Forum" section of USD 445 Board Policy BCBI Public Participation at Board Meetings, seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent's recommendation to approve the District Waiver and the Continuous Learning Plan.

Motion made by Robert Roesky to approve the Superintendent's recommendation to approve the District Waiver and the Continuous Learning Plan, seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of waiving the Service Learning Credit requirement for the 2020 graduates.

Motion made by Jason Barnett to approve the Superintendent's recommendation of waiving the Service Learning Credit requirement for the 2020 graduates, seconded by Gail Misch. Motion carried 7-0.

Board action to approve the Superintendent's recommendation and reduce the number of required credits for the 2020 seniors to the state required 21 credits.

Motion made by Robert Roesky to approve the Superintendent's recommendation and reduce the number of required credits for the 2020 seniors to the state required 21 credits, seconded by LaKisha Johnson. Motion carried 7-0.

Adjournment

At 12:18 p.m., USD 445 Board President, Darrel Harbaugh, adjourned this April 6, 2020 special meeting of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

April 13, 2020

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

Due to the COVID-19 pandemic, Unified School District No. 445 Board of Education will be following the local, state and national recommendations and will be implementing social distancing via a Zoom meeting during the regular and special board meeting. The meeting will broadcast live on the district's social media page.

The Board of Education of Coffeyville USD 445 met Monday, April 13, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett Dr. Jerry Hamm <i>(joined via phone)</i> LaKisha Johnson	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager

Adoption of Agenda:

Motion made by Karen Rittenhouse to adopt the agenda, second by LaKisha Johnson.
Motion carried 7-0.

Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Gail Misch.
Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, March 9, and Special Meeting on March 18, 2020
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 568,950.92	Special Ed.	\$ 279,952.54	Title I	\$ 10,659.11
General Fund	\$ 188,431.55	Vocational	\$ 2,975.26	Title II-A	\$ -
LOB	\$ 64,545.85	Indian Ed.	\$ 768.51	Title I-C Mig.	\$ -
4 Yr old AR	\$ 139.98	JOM	\$ -	Title IV	\$ -
At-Risk	\$ 692.66	KPERS	\$ -	Title VI-B	\$ 797.97
Bilingual	\$ 654.71	Textbook	\$ -	21st CCLC-CES	\$ 3,138.01
Virtual	\$ 7.36	Activity	\$ 1,016.01	21st CCLC-ELC	\$ 4,735.00
Capital Outlay	\$ 16,931.47	Bond & Int.	\$ -	ECBG Grant	\$ 14,205.88
Driver's Ed.	\$ 3.30	Rec. Comm.	\$ 14,950.96	PAT MEICHV I	\$ 892.63
Food Service	\$ 85,284.28	Rec. Benefits	\$ 4,395.20	PAT MEICHV II	\$ 30.96
In-Service	\$ -	Misc Gifts/Grant	\$ -	B&G Club	\$ 4.72
Parent Ed.	\$ 297.39	FKHS Pool	\$ 950.00		

C. Acceptance of Resignations/Retirement

1. Resignation – Brandi Wegner, Assistant Cheer Coach, FKHS *(effective end of the year)*
2. Resignation – Darrin Wegner, Head Football Coach, FKHS *(effective end of the year)*
3. Resignation – Darrin Wegner, Physical Education, FKHS *(effective end of the year)*
4. Resignation – Darrin Wegner, Summer Conditioning, FKHS *(effective end of the year)*
5. Resignation – Elizabeth Villanueva, Elementary Teacher, CES *(effective end of the year)*
6. Resignation – Holly Tolson, Elementary Teacher, CES *(effective immediately)*
7. Resignation – Lindsay Henderson, Elementary Teacher, CES *(effective end of the year)*
8. Resignation – Palmer Flahive, Elementary Teacher, CES *(effective end of the year)*
9. Resignation – Taylor Maxwell, Elementary Teacher, CES *(effective end of the year)*
10. Resignation – Chelsea Crumpacker, Elementary Teacher, CES *(effective end of the year)*
11. Resignation – Hope Mitchell, Elementary Teacher, CES *(effective end of the year)*
12. Resignation – Jennifer Reyes-Garcia, Elementary Teacher, CES *(effective end of the year)*

Miscellaneous Reports and Discussion:

Positive Comments:

- Gail Misch commented on the teacher parade that was held over spring break week and how neat it was.
- Karen Rittenhouse commented on all of the Facebook postings being done by the buildings during this time.
- Jason Barnett commented on the Booster Club postings of the Senior Spotlight for the students.
- Darrel Harbaugh commented on how hard all of the employees are working during this time.

Central Office Reports:

1. Superintendent
 - a. Continuous Learning Plan
 - (i) Dr. Correll commented on the Continuous Learning Plan that was created by the district staff and how well put together it is compared to many other districts. He stated everybody has pulled together to make this happen.
 - b. Open Teaching Positions
 - (i) Dr. Correll commented that the list of resignations looked long, but in actuality is about normal. This year the district asked teachers if they were considering leaving to let the district know as soon as possible due to the teacher shortage in Kansas. Most of the positions have already been filled with only three positions currently still available.

Child Nutrition Report
Tri-County Special Education Report

Robert Roesky commented on how Tri-County is working through the COVID-19 pandemic to provide the necessary education for special education students. The biggest challenge Mr. Roesky stated was getting the IEP team together via zoom meetings as it involves so many people at one time. Coordination is difficult with everyone's schedules.

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve Superintendent's recommendation of FY2021 district meal prices.

Motion made by Jason Barnett to approve the Superintendent's recommendation of FY2021 district meal prices, seconded by Gail Misch. Motion carried 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for employment

Motion made by Robert Roesky to approve the superintendent's recommendation for the employment of:

Judith Dobler, Biology Teacher, FKHS
Chelsey Wilson, Elementary Teacher, CES

Seconded by Karen Rittenhouse. Motion carried 7-0.

Adjournment:

At 5:24 p.m., President, Darrel Harbaugh adjourned this April 13, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

May 11, 2020

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement
"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

Due to the COVID-19 pandemic, Unified School District No. 445 Board of Education will be following the local, state and national recommendations and will be implementing social distancing via a Zoom meeting during the regular and special board meeting. The meeting was broadcast live on the district's social media page.

The Board of Education of Coffeyville USD 445 met online, Monday, May 11, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:04 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	Michael Speer...Asst. Sup./Bus. Manager
Karen Rittenhouse	James Elliott...Asst. Sup./Technology
Robert Roesky	
Jason Barnett	
Dr. Jerry Hamm	
LaKisha Johnson	
	Board Members Absent

Adoption of Agenda:

Motion made by Jason Barnett to adopt the agenda, second by LaKisha Johnson. Motion carried 7-0.

Adoption of Consent Agenda:

Motion made by Gail Misch to adopt the consent agenda, second by Karen Rittenhouse. Motion carried 7-0.

- A. Approval of Special Meeting, April 6, 2020 and Regular Meeting, April 13, 2020
- B. Approval of Bills and Treasurer's Report

Payroll	570,664.12	Special Ed.	292,964.34	Title I	3,536.56
General Fund	216,541.59	Vocational	472.38	Title II-A	-
LOB	41,971.81	Indian Ed.	-	Title I-C Mig.	-
4 Yr old AR	133.65	JOM	-	Title IV	-
At-Risk	-	KPERS	-	Title VI-B	324.46
Bilingual	25.00	Textbook	-	21st CCLC-CES	6,073.20
Virtual	-	Activity	3,383.56	21st CCLC-ELC	1,894.66
Capital Outlay	5,967.35	Bond & Int.	-	ECBG Grant	12,864.58
Driver's Ed.	-	Rec. Comm.	-	PAT MEICHV I	114.79
Food Service	49,560.80	Rec. Benefits	-	PAT MEICHV II	-
In-Service	-	Misc Gifts/Grant	304.26	B&G Club	5.02
Parent Ed.	66.82				

- C. Acceptance of Resignations/Retirement
1. Resignation - Mikinzie Shafer, Elementary Teacher, CES
 2. Resignation - Heather Isle, Child Nutrition
 3. Retirement - Terrie Hayes, Elementary Teacher, CES
 4. Resignation – Emily Booth, PK Lead Teacher, ELC

Miscellaneous Reports and Discussion:

Positive Comments:

- Karen Rittenhouse stated she was very appreciative of the community who started the “adopt a senior” for the current year.
- Darrel Harbaugh commented on the Governors scholars’ recipients.
- LaKisha Johnson commented and enjoyed all of the “shout-outs” given to the teachers and the teacher assistants during the week. Mrs. Johnson also commented on the upcoming cruise night for the seniors and how great it is to show support for our seniors during this time. Mrs. Johnson also commented on the district recent award of the ELC grant for the 2020-2021 school year.
- Gail Misch commented how her visits with several seniors and how they are handling and understanding of what has to happen during this difficult time.

Central Office Reports:

1. Superintendent
 - a. Seniors responded to a survey and would like to have an in-person graduations ceremony if possible on July 18.
2. Business Manager/Clerk of the Board
 - a. Child Nutrition services continue to serve food to children ages 0-18 at Community Elementary School. This will also continue on through our summer food service program this year as work is being done at the NADO Café.

Child Nutrition Report

Tri-County Special Education Report

Yerkies and Michelle have been hired for another year for the financial audit for Tri-County. Joyce Gillman, who is the current board clerk, is retiring at the end of the current school year, so some office personnel are being shuffled around.

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent’s recommendation of the 2020-2021 student handbooks (ELC, CES, RMS and FKHS).

Motion made by Karen Rittenhouse to approve the Superintendent’s recommendation of the 2020-2021 student handbooks (ELC, CES, RMS and FKHS). Seconded by Robert Roesky. Motion carried 7-0.

Board action to approve KSHSAA and the Superintendent’s recommendation of suspending the current 2.0 requirement for eligibility.

Motion made by Jason Barnett to approve the Superintendent’s recommendation of suspending the current 2.0 requirement for eligibility. Seconded by Robert Roesky. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of First Student Contract Amendment due to COVID-19.

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation of First Student Contract Amendment due to COVID-19. Seconded by Gail Misch. Motion carried 7-0.

Board action to approve the Superintendent's recommendation to accept the bid for dishwasher replacement at NADO Café from Joe Harding Sales and Service.

Motion made by Robert Roesky to approve the Superintendent's recommendation to accept the bid for dishwasher replacement at NADO Café from Joe Harding Sales and Service. Seconded by Jason Barnett. Motion carried 7-0.

Board action to approve the Superintendent's recommendation to accept the bid for Exterior CES Stucco Painting and Brick Cleaning from JT Paint and Design.

Motion made by Gail Misch to approve the Superintendent's recommendation to accept the bid for Exterior CES Stucco Painting and Brick Cleaning from JT Paint and Design. Seconded by Dr. Jerry Hamm. Motion carried 7-0.

Board action to approve the Superintendent's recommendation to accept the bid for the RMS Electrical Switchgear Replacement from Kelly Electric.

Motion made by Jason Barnett to approve the Superintendent's recommendation to accept the bid for the RMS Electrical Switchgear Replacement from Kelly Electric. Seconded by Karen Rittenhouse. Motion carried 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for employment

Motion made by Dr. Jerry Hamm to approve the superintendent's recommendation for the employment of:

Chelsea Muller, Elementary Teacher, CES
Becky Swanson, Elementary Teacher, CES
Ashley Tracey, Teacher Assistant PT, ELC
Jasmine Jaimez, Teacher Assistant PT, ELC
Jeri Geren, Agriculture Teacher, FKHS
Meggin Waggoner, Elementary Teacher, CES
Tara Thompson, Response to Intervention Teacher, CES
Samantha Oliver, Elementary Teacher, CES
Kari Price, Elementary Music Teacher, CES
Deonta Wade, Physical Education Teacher, FKHS
Daniel Vaughn, Elementary Teacher, CES

Seconded by Lakisha Johnson. Motion carried 7-0.

Live broadcast of the board meeting ended at 5:34 pm.

Executive Session:

Motion made by Robert Roesky to go into executive session to discuss an employee(s) performance pursuant to the nonelected personnel exception and to discuss proposed changes in the Negotiated

Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act and that the open meeting will resume in this room at 5:49 pm. Seconded by Jason Barnett. Motion carried 7-0.

Reconvened to Open Session at 5:49 p.m. with no action taken.

Motion made by Dr. Jerry Hamm to go into executive session to discuss an employee(s) performance pursuant to the nonelected personnel exception and to discuss proposed changes in the Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act and that the open meeting will resume in this room at 6:04 pm. Seconded by Robert Roesky. Motion carried 7-0.

Reconvened to Open Session at 6:04 p.m. with no action taken.

Adjournment:

At 6:04 p.m., President, Darrel Harbaugh adjourned this May 11, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

**AMENDMENT TO SCHOOL BUS TRANSPORTATION AGREEMENT BETWEEN
COFFEYVILLE PUBLIC SCHOOLS AND FIRST STUDENT, INC.**

THIS AMENDMENT is made and entered into as of the ____ day of April, 2020 by and between Coffeyville Public Schools ("District") and First Student, Inc. ("Contractor") (collectively, the "Parties").

WHEREAS, the Parties entered into that certain School Bus Transportation Agreement dated July 20 (hereinafter the "Agreement"); and

WHEREAS, District may or has temporarily, intermittently, or permanently suspended classes during the current 2019/20 school year due to the COVID-19 pandemic (each a "Closure Period"); and

WHEREAS, in order to ensure operations/service continuity and preserve the labor force during any Closure Period, District and Contractor wish to amend the Agreement to ensure that during any such Closure Period, Contractor is paid for certain operations/service expenditures including, but not limited to, compensation of school bus drivers, monitors, administrators, as well as facility maintenance, fleet maintenance, technology and other operations/service related overhead costs.

NOW, THEREFORE, the Parties mutually agree as follows:

1. **COMPENSATION** The district agrees to pay contractor \$112,431.00 for transportation to cover the dates March 1, 2020 thru May 20,2020
2. In the event that a Closure Period continues into subsequent school years during the Term of the Agreement, the Parties shall renegotiate an equitable adjustment in compensation.

Except as set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendment has been signed and executed in duplicate on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

[DISTRICT]

By: _____

Title: _____

ATTEST:

By: _____

FIRST STUDENT, INC.

By: _____

Title: _____

ATTEST:

By: _____

Nado Café Dishwasher Replacement

	<u>Vendor #1</u>	<u>Vendor #2</u>
Item:	Joe Harding Sales & Service Joplin, MO	5-Star Food Equipment Joplin, MO
Model:	Hobart CLPS76eN-BAS	Hobart CLPS76eN-BAS
Hobart Dishwasher	47,120.00	52,097.30
Installation	5,485.00	2,800.00
Booster Heater	2,990.00	3,130.01
Total	55,595.00	58,027.31
Exhaust Ducting and Vent Fan if needed	0.00	7,800.00
Total + Optional Work	55,595.00	65,827.31

Exterior CES Stucco Painting and Brick Cleaning

Item:	<u>Vendor #1</u> JT Paint and Design Bartlesville, OK	<u>Vendor #2</u> Evans Painting Joplin, MO	<u>Vendor #3</u> LPL Painting Co. Ochelata, OK	<u>Vendor #4</u> Bromley Painting Coffeyville, KS
Exterior CES Stucco Clean Paint accoring to RFP Brick Cleaning as needed	3,600.00 19,332.00	Declined to Bid	57,800.00	No Response
Freezer clean & paint	960.00		1,700.00	
Total	23,892.00		59,500.00	

Unofficial

RMS Electrical Switchgear Replacement

	<u>Vendor #1</u>	<u>Vendor #2</u>	<u>Vendor #3</u>
Item:	Holt Electric So. Coffeyville, OK	Kelly Electric Independence, KS	Liebert Brothers Electric Coffeyville, KS
Model:		SQUARE-D I Line	SQUARE-D I Line
Demo existing, Install New Square D I-Line, testing Balance and training	No Response	26,789.00	35,000.00
<hr/> Total	0.00	26,789.00	35,000.00
Concrete Pad (Optional)		1,500.00	0.00
<hr/> Total + Optional Work	0.00	28,289.00	35,000.00

Unofficial

**MINUTES OF THE BOARD OF EDUCATION
 COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

June 8, 2020

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, June 8, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch	Dr. Craig Correll...Superintendent
Darrel Harbaugh	James Elliott...Asst. Sup./Technology
Karen Rittenhouse	Michael Speer...Asst. Sup./Bus. Manager
Robert Roesky	Matt Jordan...KGGF Radio
Jason Barnett	Andy Taylor...Montgomery County Chronicle
Dr. Jerry Hamm	
LaKisha Johnson	
	Board Members Absent
	-

Adoption of Agenda:

Motion made by Jason Barnett to adopt the agenda, second by Robert Roesky. Motion carried 7-0.

Adoption of Consent Agenda:

Motion made by Dr. Jerry Hamm to adopt the consent agenda, second by Karen Rittenhouse. Motion carried 7-0.

- A. Approval of Minutes of Regular Meeting, May 11, 2020
- B. Approval of Bills and Treasurer's Report

Payroll	\$ 564,630.94	Special Ed.	\$ 72,486.49	Title I	\$ 469.50
General Fund	\$ 155,369.49	Vocational	\$ 10,231.33	Title II-A	\$ -
LOB	\$ 45,817.52	Indian Ed.	\$ 340.00	Title I-C Mig.	\$ -
4 Yr old AR	\$ -	JOM	\$ -	Title IV	\$ 600.00
At-Risk	\$ -	KPERS	\$ -	Title VI-B	\$ -
Bilingual	\$ 6,750.00	Textbook	\$ -	21st CCLC-CES	\$ 2,395.21
Virtual	\$ -	Activity	\$ 1,497.35	21st CCLC-ELC	\$ -
Capital Outlay	\$ 31,517.72	Bond & Int.	\$ -	ECBG Grant	\$ 13,199.32
Driver's Ed.	\$ -	Rec. Comm.	\$ -	PAT MEICHV I	\$ 1,387.53
Food Service	\$ 43,888.87	Rec. Benefits	\$ -	PAT MEICHV II	\$ -
In-Service	\$ -	Misc Gifts/Grant	\$ -	B&G Club	\$ 0.39
Parent Ed.	\$ 352.35	FKHS Pool	\$ 7,455.14		

C. Acceptance of Resignations/Retirement

1. Resignation - Samantha Maritt, Assistant Director, ELC
2. Resignation - Brian Walrod, Theater Teacher, FKHS
3. Resignation - Skyeler Harrah, Teacher Assistant, ELC

Miscellaneous Reports and Discussion:

Positive Comments:

- Dr. Correll commented on the 2015-2016 school year figures where 22% of the students graduated with some college credits, compared to the 2019-2020 school year figures that show 87% of graduates have some college credits.
- Dr. Jerry Hamm commented on the JAG program being recognized and JAG student Elle Gossard being recognized.
- Jason Barnett commented on the great job Samantha Hintz did in putting together the 8th grade promotion celebration posted on Facebook. Mr. Barnett also commented on the senior cruise night and how well it was attended.

Central Office Reports:

1. Superintendent
 - a. COVID-19 Update
 - (i) The district will receive approximately \$450,000 worth of CARES Act funds to be used in response to COVID-19. The funds may only be used on COVID-19 related expenses and cannot be used for anything else. Expense examples could be additional cleaning supplies, materials or equipment for the buildings, masks, technology to delivery instruction, instructional materials that are different than regular instruction materials, etc.
 - (ii) Computers will be purchased to bring the elementary building up to a 1-1 ratio in the possibility of a COVID19 issue this fall.
 - (iii) The district is beginning to have conversations of what the fall semester will look like. Various scenarios are being considered, but as of now the plan is to open schools as normal in August.
 - (iv) Dr. Correll is the chairperson of the state transition committee to reopen schools. Areas they are discussing and researching are grade level differences as well as the challenges of educating at each grade level.
 - (v) The district has started having conversations of what new cleaning procedures and or equipment will be needed when students return. The effort focusing on reducing possible exposure as much as possible.
 - b. Survey Results
 - (i) Survey results are preliminary as they just came in on Monday. Items presented were in raw data format but show some interesting information.
 - (ii) Questions focused on the parent perceptions of the effectiveness of district efforts during the COVID-19 closure to continue education.
 - (iii) Approximately 160 parents responded to the survey although not all 160 answered each parent question.
 - (iv) Once the information has been analyzed further, it will be distributed amongst the teachers and district committees of what worked and what the district can do better.
2. Business Manager/Clerk of the Board
 - a. Facilities Update
 - (i) Overview of current efforts on the facilities planning given to the board.
 - (ii) The facilities planning committee is working on the information from the overall goal of the district and ways to improve the buildings.

- (iii) Information gathered from the bond attempts is being utilized and placed into different phases of planning.
- (iv) Most importantly to the committee are three areas: mechanical, electrical and plumbing (MEP), safe-secure entrances at FKHS and RMS, and a new physical education facility.
- (v) The committee will work with Incite Design architects to create a facilities plan for the next several years. The goal is to have a plan that will allow the district to continue moving forward with facility upgrades so that we do not lose the current buildings and remain within the budget constraints.

Tri-County Special Education Report

- Tri-County Special Education Report was made by Robert Roesky.
- Teacher in-service in the fall has been scheduled as a virtual meeting for this year.
- Administration have developed IEP plans for consistency in behavior discipline for all students.
- Tri-County local assessment for USD 445 will increase about 10% over last year.
- Currently, all teaching positions have been filled. There are still a few specialty positions that need to be filled before school starts.

All remaining reports as printed on the agenda and in the Board Booklet

Action Items:

Board action to approve the Superintendent's recommendation of computer purchase for elementary laptops.

Motion made by Karen Rittenhouse to approve the Superintendent's computer purchase for elementary laptops from CDWG for \$289,690.00. Seconded by LaKisha Johnson. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of computer cart.

Motion made by Gail Misch to approve the Superintendent's recommendation of computer cart purchase from VivaCity Tech for \$23,595.00. Seconded by Robert Roesky. Motion carried 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for employment

Motion made by Jason Barnett to approve the superintendent's recommendation for the employment of:

Elizabeth Villanueva, Elementary Teacher, CES
Ryan Bearrick, Drama/Theater Teacher, FKHS
Shauntel Highley, Language Arts Teacher, FKHS

Seconded by Dr. Jerry Hamm. Motion carried 7-0.

Executive Session:

Motion made by Robert Roesky to go into executive session for 20 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception and to discuss proposed changes in the Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act, and the open meeting will resume in this room at 6:02 pm. Seconded by

Karen Rittenhouse. Motion carried 7-0.

Reconvened to Open Session at 6:02 p.m. with no action taken.

Motion made by Karen Rittenhouse to go into executive session for 20 minutes to discuss an employee(s) performance pursuant to the nonelected personnel exception and to discuss proposed changes in the Negotiated Agreement pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act, and the open meeting will resume in this room at 6:22 pm. Seconded by Gail Misch. Motion carried 7-0.

Reconvened to Open Session at 6:22 p.m. with no action taken.

Adjournment:

At 6:22 p.m., President, Darrel Harbaugh adjourned this June 8, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

Unofficial

**MINUTES OF THE BOARD OF EDUCATION
COFFEYVILLE UNIFIED SCHOOL DISTRICT 445**

June 29, 2020

Regular Meeting 5:00 p.m.

Board of Education Office

"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement

"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement

The Board of Education of Coffeyville USD 445 met Monday, June 29, 2020 at 5:00 p.m. at the Board of Education Office, 615 Ellis, Coffeyville, KS 67337. President, Darrel Harbaugh called the meeting to order at 5:00 p.m.

Roll Call:

Board Members Present	Others Present
Gail Misch Darrel Harbaugh Karen Rittenhouse Robert Roesky Jason Barnett Dr. Jerry Hamm LaKisha Johnson <i>(arrived 5:31 pm)</i>	Dr. Craig Correll...Superintendent Michael Speer...Asst. Sup./Bus. Manager Dr. Zach Johnson, Asst. Principal/AD Andy Taylor...Montgomery County Chronicle

Adoption of Agenda:

Motion made by Jason Barnett to adopt the agenda, second by Dr. Jerry Hamm. Motion carried 6-0.

Adoption of Consent Agenda:

Motion made by Robert Roesky to adopt the consent agenda, second by Gail Misch. Motion carried 6-0.

- A. Acceptance of Resignations/Retirement
 - 1. Resignation – Natalie Lakey, Duplicating Clerk

Miscellaneous Reports and Discussion:

Central Office Reports:

- 1. Business Manager/Clerk of the Board
 - a. Facilities Update
 - (i) HS/MS Facility plan Update
 - 1. Committee has heard from the community about not wanting a bond. The committee is working on various phases or stages of updates that will take place over the next several years to complete. These phases will be based on the identified need and funding that is available to the district through available sources. The overall plan for the entire complex was already approved by the Board and is the template moving forward.
 - 2. The needs for the buildings still remain, the committee is working to take the needs identified during the bond attempts and has identified the four keys areas for the first phase of updates: safe-secure entrances, physical education facility, ADA concerns, and Mechanical/Electrical/Plumbing (MEP).

All phase planning will ultimately work towards the overall plan for the facilities. The phase will be broken up and coordinated so that any areas of MEP will be addressed at the time of construction.

3. Phase 1 plans include safe-secure entrances being constructed for RMS and FKHS, a new PE/Gym facility for RMS, parking lot at FKHS for the new entrance, and some additional remodeling due to the relocation of administrative offices as part of the safe-secure entrance areas. Other remodeling will take place to “reclaim” classroom space from the old administrative offices.
 4. Funding for the project will be discussed at a later date, probably July 13th meeting.
 5. The bond was the final step in the original five-year strategic plan. Additional phases or stages for district facility updates are being explored and planned as they fit into the need, overall district plan and finances. At the same time regular maintenance and updates are continuing to happen.
- (ii) Concrete Replacement
1. Concrete will be replaced at the car barn facility located at the corner of 8th and Ellis
 2. Various concrete spots at CES and at RMS will be replaced along with some sealant being done between sidewalks and curbing.
- (iii) Weight Room Remodeling
1. New flooring material for the weight room will include rubberized flooring for the weight equipment and indoor turf for the majority of the remaining floor. The existing wrestling room would become needed storage on the 1st floor with the wrestling mats being moved down to the weight room area. The batting cages, currently located in the mezzanine area of the gym will also be moved to the weight room making the facility truly a multi-use space.
 2. Updated weight-lifting equipment will be purchased to replaced old and outdated equipment that is currently there.
- b. F20 Budget Information and Transfers
- (i) Refinancing Series 2010 Bonds
1. Refinancing the outstanding bonds to take advantage of the lower interest rates that are available will save the taxpayers \$100,098 over the next four years. Prior to refinancing, \$4,170,000 worth of bonds are outstanding. The bonds are set to retire in April 2024.
- (ii) Final general fund budget and weighting calculations were reviewed.
- (iii) Final budget expenditures and ending cash balances for each fund, as well as the transfers from general and supplemental general were reviewed with the Board.

Action Items:

Board action to approve the Superintendent’s recommendation of Resolution #0629202001 for bond refinancing.

Motion made by Jason Barnett to approve the Superintendent’s recommendation of Resolution #0629202001 for bond refinancing. Seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent’s recommendation and accept the bid for concrete replacement at the car barn facility located at the corner of 8th and Ellis.

Motion made by Gail Misch to approve the Superintendent’s recommendation and accept the bid for concrete replacement at the car barn facility located at the corner of 8th and Ellis from Dixon Concrete for \$31,555. Seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent's recommendation and accept the bid for sidewalk/curb replacement at Community Elementary and Roosevelt Middle School.

Motion made by Robert Roesky to approve the Superintendent's recommendation and accept the bid for sidewalk/curb replacement at Community Elementary and Roosevelt Middle School from Dixon Concrete for \$11,690. Seconded by Gail Misch. Motion carried 7-0.

Board action to approve the Superintendent's recommendation and approve the bid for PE/Weight Room equipment replacement.

Motion made by LaKisha Johnson to approve the Superintendent's recommendation and approve the bid for PE/Weight Room equipment replacement from PowerLift Corner Athletic Products, Inc for \$35,146.00. Seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent's recommendation and approve the bid for the PE/Weight room flooring material.

Motion made by Karen Rittenhouse to approve the Superintendent's recommendation and approve the bid for the PE/Weight room flooring material from Vector Concepts for \$79,439.80. Seconded by LaKisha Johnson. Motion carried 7-0.

Board action to approve the Superintendent's recommendation of final budget transfers.

Motion made by Dr. Jerry Hamm to approve the Superintendent's recommendation of final budget transfers. Seconded by Gail Misch. Motion carried 7-0.

Action Items Personnel:

Board action to approve the Superintendent's recommendation for termination

Motion made by Robert Roesky to approve the superintendent's recommendation for the termination of employment for:

John Ellis, Custodian, FKHS

Seconded by Karen Rittenhouse. Motion carried 7-0.

Board action to approve the Superintendent's recommendation for employment

Motion made by Jason Barnett to approve the superintendent's recommendation for the employment of:

Megan Wade, Social/Emotional Case Worker, ELC
Diana Murphy, Teacher Assistant, ELC
Ashley Tracey, Teacher Assistant, ELC
Kay Jennings, Custodian, CES
Stephanie Myers, PK Teacher, ELC

Seconded by LaKisha Johnson. Motion carried 7-0.

Adjournment:

At 6:59 p.m., President, Darrel Harbaugh adjourned this June 29, 2020 regular session of the governing Board of Education for Coffeyville Unified Schools District 445.

Clerk of the Board

Unofficial

FACILITIES UPDATE

PHASE I – MOVING FORWARD

- **Safe-Secure Entrances at RMS and FKHS**
 - New entrances that will create a safe-secure entrance for each facility.
 - Not to detract from the existing entrances or the buildings façade, but the current entrances are not ADA accessible.
 - New parking lot for the high school to access safe-secure entrance area
- **New Physical Education facility for RMS**
- **ADA issues both high school and middle school**
 - Specifically considered at this time are the entrances to the high school and middle school buildings.
 - Student/Public access to the mezzanine area in the high school gymnasium.
 - Student access to the middle school gym
- **Mechanical, Electrical, Plumbing (MEP)**
 - All areas that are currently being “touched” will be replaced and updated as remodeling plans continue.

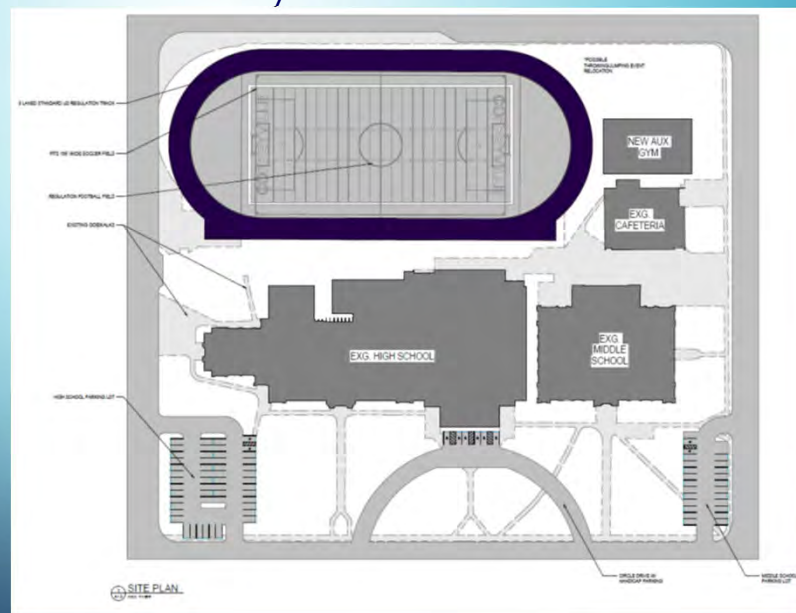
- At same time...Safe-Secure Entrances at RMS and FKHS
 - Possible COVID adjustments for building entrances to be incorporated with new safe-secure entrance procedures and capabilities.
- At same time...ADA issues both high school and middle school
 - ADA access from the middle school to the NADO Café.
 - ADA access to the weight room at the high school.
 - ADA access to the auditorium at the middle school.
- At same time...Mechanical, Electrical, Plumbing (MEP)
 - Currently working with BCS out of Wichita on possible replacement, modifying, staggering roof-top units at RMS and FKHS.
 - Although not currently an issue, the same process will be implemented to stagger roof-top replacement at CES.

OVERALL FACILITY PLAN – HS/MS

Builds off of the overall design plans that were approved by the board and had input and design by the original facilities committee.

This is not the bond all over again.

Many of the items are interconnected and one progresses to the next.



SAFE-SECURE ENTRANCE RMS

FLOOR PLAN NOTES

- 1. Review all notes on all sheets.
- 2. All work shall be in accordance with the approved plans and specifications.
- 3. All work shall be completed in accordance with the approved plans and specifications.
- 4. All work shall be completed in accordance with the approved plans and specifications.
- 5. All work shall be completed in accordance with the approved plans and specifications.
- 6. All work shall be completed in accordance with the approved plans and specifications.
- 7. All work shall be completed in accordance with the approved plans and specifications.
- 8. All work shall be completed in accordance with the approved plans and specifications.
- 9. All work shall be completed in accordance with the approved plans and specifications.
- 10. All work shall be completed in accordance with the approved plans and specifications.

PROJECT INFORMATION

Project: **SAFE-SECURE ENTRANCE RMS**
Phase: **PRELIMINARY DESIGN**
Drawing No: **18-107**
Date: **3/18/2020**
Project: **SAFE-SECURE ENTRANCE RMS**
Phase: **PRELIMINARY DESIGN**
Drawing No: **18-107**
Date: **3/18/2020**

RMS ADMIN PLAN

A0.1

1/1 - 0/0 = 10 provide through.

SAFE-SECURE ENTRANCE FKHS

DEMOLITION PLAN NOTES

- 1. Review all notes on all sheets.
- 2. All work shall be in accordance with the approved plans and specifications.
- 3. All work shall be completed in accordance with the approved plans and specifications.
- 4. All work shall be completed in accordance with the approved plans and specifications.
- 5. All work shall be completed in accordance with the approved plans and specifications.
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- 8. All work shall be completed in accordance with the approved plans and specifications.
- 9. All work shall be completed in accordance with the approved plans and specifications.
- 10. All work shall be completed in accordance with the approved plans and specifications.

FLOOR PLAN NOTES

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- 8. All work shall be completed in accordance with the approved plans and specifications.
- 9. All work shall be completed in accordance with the approved plans and specifications.
- 10. All work shall be completed in accordance with the approved plans and specifications.

PROJECT INFORMATION

Project: **SAFE-SECURE ENTRANCE FKHS**
Phase: **PRELIMINARY DESIGN**
Drawing No: **18-107**
Date: **3/18/2020**
Project: **SAFE-SECURE ENTRANCE FKHS**
Phase: **PRELIMINARY DESIGN**
Drawing No: **18-107**
Date: **3/18/2020**

FKHS 1ST FLOOR DEMO PLAN

A0.2

1/1 - 0/0 = 10 provide through.

RMS PE/AUXILIARY GYM

DS Design Group, Inc.	
Project: Colleyville FKHS & RMS Campus	
Phase: PRELIMINARY DESIGN	
Revision: 18-107	
Date: 3/18/2020	
Drawing: A12.2	
Scale: As Shown	
Notes: 1. All site work to provide drainage.	

STORE NADO/CONCESSIONS – FKHS GYM

DS Design Group, Inc.	
Project: Colleyville FKHS & RMS Campus	
Phase: PRELIMINARY DESIGN	
Revision: 18-107	
Date: 3/18/2020	
Drawing: A12.4	
Scale: As Shown	
Notes: 1. All site work to provide drainage.	

SERIES 2010 BOND REFINANCING

ORIGINALLY THE SERIES 2002 BONDS

SERIES 2010 BOND REFINANCING

- Why Refinance?

- Interest rates are once again historically low, so why not.
- Overall savings is \$100,089 over the next four years. Savings is based on the interest.

- Particulars:

- Does not change the overall length of the original Series 2002 bonds. As with the original, these will pay off in April 2024.
- Series 2020 bonds will be financed at 1.4%.
- Original Series 2002 bonds were refinanced in 2010 at 3.4% saving over \$457,000.
- Original Series 2002 bonds were financed at 5.5%

SERIES 2010 BOND REFINANCING

Date	Series 2010		Series 2020		Totals		P&I
	Principal	Interest	Principal	Interest	Principal	Interest	
4/1/2019	1,620,000	131,653.75			1,620,000	131,654	1,751,653.75
10/1/2019	-	105,328.75			-	105,329	105,328.75
4/1/2020	1,675,000	105,328.75			1,675,000	105,329	1,780,328.75
10/1/2020	-	76,016.25			-	76,016	76,016.25
4/1/2021			1,800,000	41,699.58	1,800,000	41,700	1,841,699.58
10/1/2021			-	16,835.00	-	16,835	16,835.00
4/1/2022			1,120,000	16,835.00	1,120,000	16,835	1,136,835.00
10/1/2022			-	8,995.00	-	8,995	8,995.00
4/1/2023			785,000	8,995.00	785,000	8,995	793,995.00
10/1/2023			-	3,500.00	-	3,500	3,500.00
4/1/2024			500,000	3,500.00	500,000	3,500	503,500.00
10/1/2024			-	-	-	-	-
Totals	3,295,000	418,328	4,205,000	100,360	7,500,000	518,687	8,018,687

- Under Series 2010, the district has \$4,481,465 of principal and interest to pay off by 4/1/2024.
- The district will still make the 10/1/2020 interest payment of \$76,016.25
- Under Series 2020, the district will have \$4,305,360 of principal and interest to pay off by 4/1/2024.
- That is an overall savings of \$100,089 over the 4 year period.

FACILITIES UPDATE: ACTION ITEMS

DISTRICT CONCRETE WORK

WEIGHT ROOM EQUIPMENT

WEIGHT ROOM FLOORING

CONCRETE REPLACEMENT – CAR BARN AREA

- 5,711 sq. ft. of concrete
- 1/2" rebar used on 2' centers



CONCRETE REPLACEMENT – CES/RMS

- 1,249 sq. ft. 4" concrete
- 3/8" rebar, drill and pin
- 200 ft. Sealer
- 62 ft. curbing

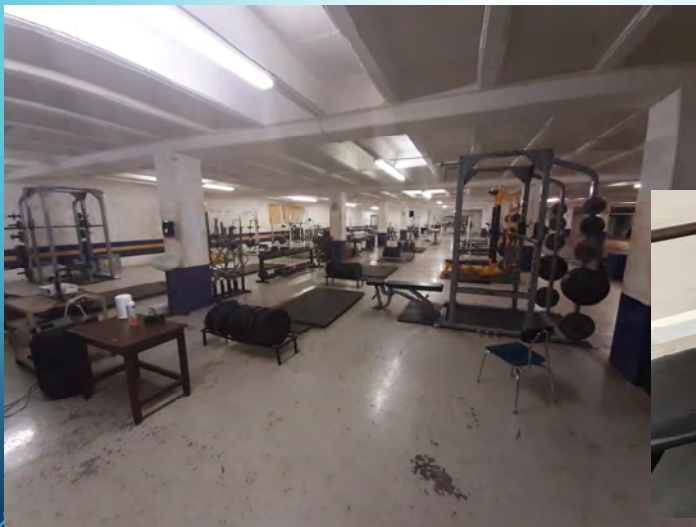


CONCRETE BID SUMMARY

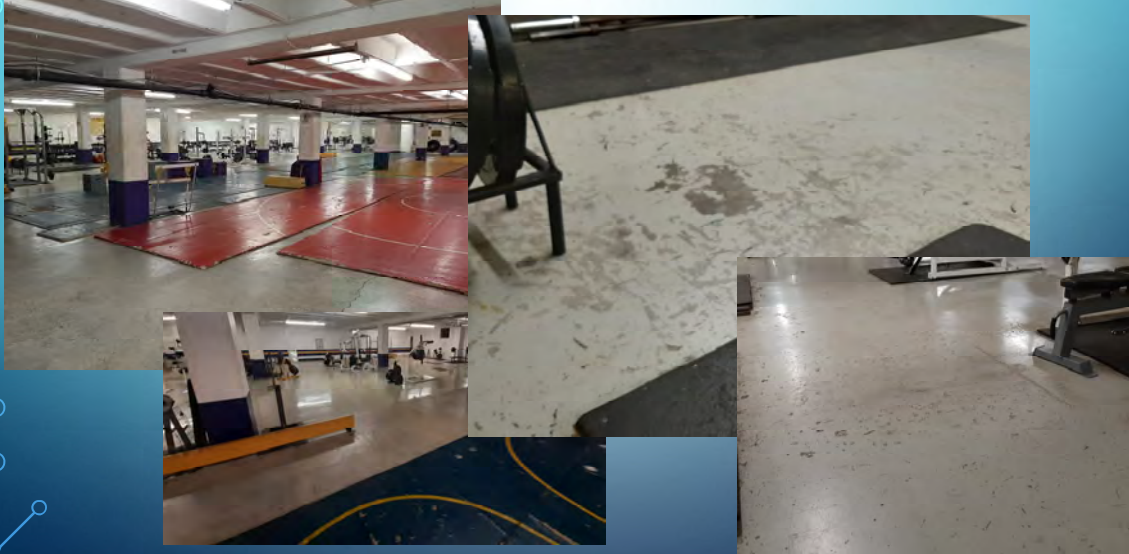
Concrete Work		
Item:	Vendor #1	Vendor #2
	Battaglear Concrete Coffeyville, KS	Dixon Concrete Coffeyville, KS
Car Barn Concrete Replacement 5,711 sq. ft concrete		
Option 1: 4" thickness 3/8" rebar on 2 ft. centers	\$29,000	\$28,555
Option 2: 6" thickness 1/2" rebar on 2 ft. centers	\$32,540	\$31,555

Item:	Vendor #1	Vendor #2
	Battaglear Concrete Coffeyville, KS	Dixon Concrete Coffeyville, KS
CES & RMS Sidewalk Replacement 1,249 sq.ft 4" concrete 3/8" rebar, drill and pinned 200 ft sealer 62 ft. curbing		
4" thickness Bid	\$14,000	\$11,690

WEIGHT ROOM EQUIPMENT REPLACEMENT



WEIGHT ROOM FLOORING



- **Weight Room Updates**



WEIGHT ROOM EQUIPMENT REPLACEMENT

	<u>Vendor #1</u>	<u>Vendor #2</u>	<u>Vendor #3</u>	<u>Vendor #3</u>
Item:	SORINEX Exercise Equipment, Inc Lexington SC	Rogers Athletic Company Farwell, MI	PowerLift Conner Athletic Products, Inc. Jefferson, IA	PowerLift Conner Athletic Products, Inc. Jefferson, IA
Equipment Platforms	yes	no	Option 1 no	Option 2 yes
Brand Specified & Accepted	XL Series Sorinex	InTek	InTek	InTek
Equipment Cost	\$53,306.89 <i>Custom Logo</i>	\$39,571.76 <i>Custom Logo</i>	\$31,303.00 <i>No Logo</i>	\$50,151.00 <i>Custom Logo</i>
Equipment Installation	\$5,200.00	-	-	\$1,000.00
Freight	\$4,657.31 <i>Separate Install</i>	\$4,800.00 <i>Freight incl. Install</i>	\$3,843.00 <i>No Install</i>	\$4,485.00 <i>Freight incl. Install</i>
Total less Installation	\$57,964.20	-	\$35,146.00	-
Overall Total incl. Installation	\$63,164.20	\$44,371.76	-	\$55,636.00



WEIGHT ROOM FLOORING

Item:	<u>Vendor #1</u> Vector Concepts Irving TX		<u>Vendor #2</u> Kiefer U.S.A. Lindenhurst, IL	
	Option 1	Option 2	Option 1	Option 2
Submitted Options:				
Rubberized Flooring	2,816	2,816	2,520	2,520
Rubberized Flooring Floor Type	Glued/Roll	Glued/Roll	Glued/Roll	Interlocking Tiles
Platform Drop Zone Flooring	Yes	Yes	Yes	Yes
Includes custom logo	Yes	Yes	Yes	Yes
Indoor Green Turf Installed	Yes	Yes	Yes	Yes
Inlaid Lettering in Turf	"COFFEYVILLE"	"COFFEYVILLE"	"COFFEYVILLE"	"COFFEYVILLE"
Total Sq. Ft.	4,800	2,400	3,600	3,600
Total floor covering (sq. ft.)	7,616	5,216	6,120	6,120
Total Cost incl. Installation	\$79,439.80	\$61,633.80	\$110,060.00	\$78,320.00
Per Sq. Ft. Cost	\$10.43	\$11.82	\$17.98	\$12.80