

Saucon Valley School District
Regular Meeting of the Board of Education
June 22, 2021 – 7 pm
High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:15 pm - Executive Session for the purpose of school safety and security, personnel, and special education litigation.

- I. **Call to the Order** – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – June 22, 2021
- VI. **Approval of Minutes** – June 8, 2021
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$409,201.00
- B. Cafeteria Expenditures – \$14,332.39
- C. Health Benefits – \$344,092.63
- D. Capital Projects – None

Recommendations for Approval**Presentation of Bills**

1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - None
- E. Middle School Activity Report – May 31, 2021
- F. High School Activity Report – April 30 and May 31, 2021

Recommendations for Approval**Treasurer’s Report**

1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report.

AGENDA ITEMS**A. Education****Items/Projects for Discussion**

- A. Report on Feedback from Parents of Virtual Students

Recommendations for Approval**Awarding of Mini Grant ***

1. Approve the following 2021 mini grant sponsored by the Saucon Valley Foundation for Educational Innovations:
High School Robotics Club

Obsolete/Surplus

2. Approve the attached list of Obsolete/Surplus books.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel**Items/Projects for Discussion**

None

Recommendations for Approval**Long Term Substitute**

1. Approve the following long term substitute:

Melissa Miller as high school English long term substitute beginning approximately August 23, 2021 and continue until approximately January 13, 2022. Base salary is \$55,425 (B, Step 2), which will be prorated for number of days worked. Ms. Miller is replacing Melissa Maynard, who will be on maternity leave.

Retirement

2. Approve the retirement of Dale Frankenfield, transportation, effective July 31, 2021.

Sabbatical Request

3. Approve the following sabbatical request:

Martin Lewis, high school special education teacher, for the second semester of the 2021-22 school year and the first semester of the 2022-23 school year for study.

Home School Visitor for the 2021-22 School Year

4. Approve Glenn Brown as the district home school visitor at an hourly rate of \$25 per hour for a maximum of 100 hours for the 2021-22 school year.

Team Leaders

5. Approve the following team leaders for the 2021-22 school year. Salary is \$2,000 per team leader.

Elementary School Team Leaders

Nicole Dilenno – Kindergarten

Jennifer Davison – Grade 1

Holli Conrad – Grade 2

Debra Lacey – Grade 3

Elizabeth Ravier – Grade 4

Courtney Best – Special Education

Emily Aragona-Young – Encore

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities**Items/Projects for Discussion**

None

No Reports or Recommendations

Recommendation: No recommendations.

D. Finance**Items/Projects for Discussion****A. Finance Committee Summary – June 16, 2021****Recommendations for Approval****Senior Citizens Property Tax Rebate Resolution of 2021***

1. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2021.

2021-2022 Budget*

2. Adopt the 2021-2022 budget in the amount of \$50,613,671.00 which will be funded by a 0 millage increase and \$209,300.00 from Fund Balance. The millage rate will be 53.43.

Commitment Language of Fund Balance*

3. Approve the following categories regarding the Commitment of Fund Balance for the fiscal year ending June 30, 2021. This is required because of the requirements of GASB54. The categories are: GASB 45 Post-Retirement Costs; Reserve for Health Benefits; PSERS Increases; Capital Improvements/Replacement; and Post-Retirement Benefits other than health care.

2020-21 District Maintenance Contracts *

4. Approve the attached 2021-2022 District Contracts with:
Otis, CSI, Degler Whiting, Ehrlich Pest Control, Mountain Environmental & Radon Services, Suppression System Inc., Integritec, Kistler O'Brien, Tomlinson Bomberger, Joshua Tree, Johnson Control, Trane, Emergency Systems Inc, Spangler Boyer, Chrin Hauling, Tyler(Versatrans), Tu Way, Stem Lawncare, BJ Terroni, Burkholders HVAC, ET&T, Hydra Numatic, Kensole Airways, ProShred, Sargent Enterprises, Tristate, Dude Solutions, St. Lukes, Cintas, Safety-Kleen.

2021-2022 Homestead and Farmstead Exclusion *

5. Approve the attached 2021-2022 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate of 53.43 with an exclusion for each approved homestead and farmstead in the amount of \$199.29.

PSBA Policy Maintenance Program Agreement *

6. Approve the Policy Maintenance Participation Agreement between Pennsylvania School Boards Association and the Saucon Valley School District. The agreement is in effective July 1, 2021 through June 30, 2022. (Costs: Standard Membership is \$12,339.26 and Policy Maintenance is \$1,250)

ABA Support Services, LLC

7. Approve the contract for independent services between ABA Support Services, LLC and the Saucon Valley School District for the 2021-22 school year.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Sandra Miller and Shamim Pakzad

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. New Business

M. Old Business

XIII. Citizens' Inquiries and Comments – Visitors should state their name and address.

XIV. Announcements

Future Meetings ~

July 27, 2021 – 7 pm – Business Meeting – High School Audion

August 10, 2021 – 7 pm – Business Meeting – High School Audion

August 24, 2021 – 7 pm – Business Meeting – High School Audion

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 8, 2021 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Bryan Eichfeld, Michael Karabin, Sandra Miller, Dr. Shamim Pakzad, Shawn Welch. Director Tracy Magnotta attended online. Director Cedric Dettmar was absent. Also present were Dr. Craig Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 p.m. - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Dettmar)
- IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Welch moved to approve the Agenda with modifications to Education Item #1.
Vote: 8-yes, 0-no, 1-absent(Dettmar)
- V. **Announcement of Executive Session** – June 8, 2021
- VI. **Approval of Minutes** – Director Karabin, seconded by Director Welch moved to approve the minutes of May 25, 2021. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- VII. **Recognition** – Ms. Thatcher, Middle School French teacher, recognized three of her students that placed in the National French Exam: Abigail Meier, Ivy Chi – Bronze, Seihara Cluett – Silver.
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
Dr. Butler wished to thank Ms. Gary, Ms. Braxmeier, Mr. Frey and everyone who had a hand in Graduation. On June 7th there was an end of year luncheon celebration with the entire staff. Lastly, he thanked Ms. Cheddar, Ms. Dobson, Ms. Vlasaty and building Principals for the Professional Development training over the next three days.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
No Reports or Recommendations
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report – None
 - C. Capital Project Finance Report - None
 - D. Budget Transfers - \$1,196.72
 - E. Middle School Activity Report – None
 - F. High School Activity Report – None
 1. Approve the above Treasurer’s Report.

Director Karabin, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Dettmar)

A. Education

A. Academic and Personnel Minutes - May 26, 2021

1. Approve the 2021 Summer School for grades 6-12, which will be conducted through eBridge Academy. Program begins June 28th through August 6th. Parent/student will pay for the course in full and school will reimburse after verify completion. Financial need and other hardships will be taken into consideration.

Director Miller would like that we don't have people pay up front, it might be a deterrent.

Director Karabin, seconded by Director Eichfeld moved to approve Education Item #1. Vote: 7-yes, 1-no (Miller), 1-absent (Dettmar)

2. Approve the attached list of Surplus/Obsolete books and technology.

Director Karabin, seconded by Director Eichfeld moved to approve Education Item #2. Vote: 8-yes, 0-no, 1-absent (Dettmar)

B. Personnel

1. Approve Dr. Lensi Nikolov as the Elementary Principal at a salary of \$115,000 effective date to be determined. Dr. Nikolov is entitled to all benefits per the current Act 93 Benefit and Compensation Plan.

Director Karabin, seconded by Director Welch moved to approve Personnel Item #1. Vote: 8-yes, 0-no, 1-absent (Dettmar)

2. Approve the retirement of Dale Benner, substitute custodian, effective June 2, 2021.
3. Approve the resignation of Samantha Trachtman, high school guidance counselor, effective June 30, 2021.
4. Approve the following sabbatical requests:
Maryellen Prager, school nurse, for the second semester of the 2021-22 school year for an educational sabbatical.
Amy Pulli, elementary teacher, for the first semester of the 2021-22 school year for restoration of health sabbatical.
5. Approve the ESY instructors for the 2020-21 school year: Salary is \$40 per hour. ESY will be June 17th then July 6-29, 2021 (Mondays-Thursdays; 8:30 am to 12 pm)

Brianne Barona, Jennifer Korpics, Devin Hoy, Ryan McCann

6. Approve the following to be employed as District Summer Workers for 2021 at an hourly rate of \$14 per hour for Bus Cleaners /CDL Drivers and \$10 per hour for Bus Cleaners /No CDL Drivers, no benefits, not to exceed 40 days of employment. (Subject to budget approval)

Jessica Lehr
Lisa Klotz

David Coyle (\$10/hour No CDL)

Director Karabin, seconded by Director Welch moved to approve Personnel Items #2-6.
Vote: 8-yes, 0-no, 1-absent (Dettmar)

7. Approve the following co-curricular/extra duty appointments for the 2020-21 school year.

High School

Chad Miller – Vocal Music Director – \$5,600

Brian Welsko – Director – \$546**

Hannah Arnold – Assistant Director – \$546**

Abigail Arnold – Vocal Director – \$546**

Alanna Van Kampen – Choreographer – \$795**

Josh Trachtenberger – Production Staff – \$100**

** - Grand totals do not exceed program total in current professional contract

8. Approve the Memorandum of Understanding between the Saucon Valley School District and the Saucon Valley Education Association resolving a health sabbatical issues for employee Melissa Janis, speech/language teacher.

Director Eichfeld, seconded by Director Welch moved to approve Personnel Items #7 & 8. Vote: 8-yes, 0-no, 1-absent (Dettmar)

C. Facilities

No Reports or Recommendations

D. Finance

2021-2022 Budget Timeline for the 2019-2020 School Year

June 20, 2021 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022final budget.

1. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2021 to June 30, 2022.
2. Approve the attached quote for purchase of surplus/obsolete iPads, MacBooks, and Chromebooks.
3. Approve the attached list of Surplus/Obsolete items.

- 4. Accept and approve the vendor(s) for fuel oil for the 2021-2022 school year as to be recommended by the Northampton/ Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit 20 Board of Directors at the June 2021 regularly scheduled meeting.

Director Miller, seconded by Director Karabin moved to approve Finance Items #1 - 4.
Vote: 8-yes, 0-no, 1-absent (Dettmar)

- 5. Approve attached Change Order #1 for additional repair work to the Campus Roof in the amount of \$9,991.00.

Director Miller, seconded by Director Karabin moved to approve Finance Item #5.
Vote: 8-yes, 0-no, 1-absent (Dettmar)

- E. **Community Outreach – SV Partnership** – *Michael Karabin and Shawn Welch*
- F. **Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*
- G. **Colonial Intermediate Unit** – *Sandra Miller*
- H. **PSBA** – *Sandra Miller and Shamim Pakzad*
- I. **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- J. **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
- K. **Northampton Community College** – *Susan Baxter*
- L. **New Business**
- M. **Old Business**

XIII. Citizens’ Inquiries and Comments – None

XIV. Announcements

Future Meetings ~

- June 22, 2021 – 7 pm – Business Meeting – High School Audion
- July 27, 2021 – 7 pm – Business Meeting – High School Audion
- August 10, 2021 – 7 pm – Business Meeting – High School Audion
- August 24, 2021 – 7 p – Business Meeting – High school Audion

XV. Motion to Adjourn Meeting

Director Eichfeld, seconded by Director Welch moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Dettmar) 7:37 pm

ATTEST: _____
Secretary
President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 05/22/2021 - 06/18/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000057730	Carbonaro Michael	CONTR SERVICE BASEBALL VAR		77.00
0000057731	MALITSCH CHUCK	CONTR SERVICE BASEBALL VAR		77.00
0000057732	MCCARTHY LARA	INSTRCT OUTSIDE SCHOOL - OTHER PROF SVC - MS		550.00
0000057733	Sands James	CONTR SERVICE SOCCER COED MS G	CONTR SERVICE SOCCER COED MS B	74.00
0000057734	WILLIAM F. KOVACS JR.	CONTR SERVICE SOCCER COED MS G	CONTR SERVICE SOCCER COED MS B	74.00
0000057735	JAMES M. PAGLIARO V	CONTR SERVICE SOFTBALL VARSITY		75.00
0000057736	KEYSTONE COLLECTIONS GROUP	BERKHEIMER GARN W/H PAYABLE		151.70
0000057737	JASON GORDON	TUITION REIMB REGULAR 9-12		3,522.00
0000057738	COMMONWEALTH OF PA	DUES & FEES PLANT OPERATIONS		50.00
0000057739	ABA SUPPORT SERVICES LLC	L SUPPORT OTHER PROF SERVICES		13,079.87
0000057740	AHOLD FINANCIAL SERVICES	supplies		205.66
0000057741	AMAZON	Principal Supplies		285.55
0000057742	BAVTS	VO-TECH TUITION 9-12		33,240.00
0000057743	Brown Jr. Kenneth	REAL ESTATE LOWER SAUCON		12,791.94
0000057744	CINTAS CORPORATION-#101	Uniforms		45.00
0000057745	CONSTELLATION ENERGY GAS SERVICES LLC	NATURAL GAS - PLANT OPERATIONS		2,706.18
0000057746	Corelogic Centralized Refunds	REAL ESTATE LOWER SAUCON		9,776.61
0000057747	CRYSTAL SPRINGS	SUPPLIES - PLANT OPERATIONS		387.16
0000057748	DANIEL C. KIRIPOSKI INC.	LEASE COPY MACHINE TRANSP	RENTAL OF EQUIPMENT	367.75
0000057749	DEER COUNTRY FARM & LAWN INC.	Repair to John Deere X758		512.60
0000057750	DEERE & COMPANY	EQUIPMENT-REPLACEMENT		20,982.79
0000057751	Dr. R. Ketterer Charter School Inc.	SPEC ED TUITION CHARTER SCHOOL		3,762.80

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000057752	ERIC FOCHT	TUITION REIMB REGULAR 9-12		1,761.00
0000057753	Evans Jessica	MISCELLANEOUS		50.00
0000057754	FRIEND ALICE	RETIREE SELF INSURED - MEDICAL		10.00
0000057755	GENERAL HEALTHCARE RESOURCES LLC	L SUPPORT OTHER PROF SERVICES		6,059.34
0000057756	HEMPFIELD SCHOOL DISTRICT	TUITION - OTHER LEA'S HS		1,539.72
0000057757	HIRAM SINIFT III	REPAIRS & MAINT SVCS		375.00
0000057758	INTEGRITEC INC.	REPAIRS & MAINTENANCE		1,060.00
0000057759	J.C. EHRLICH CO. INC.	REPAIRS & MAINT - HS	REPAIRS & MAINT - ELEM	253.00
0000057760	JASON D. STEM	LAWN CARE SERVICES		7,300.00
0000057761	JESSICA SAWCHUK	TUITION REIMB REGULAR K-4		1,754.40
0000057762	JOHN MCCABE	MAINT SUPPLIES - MS		64.49
0000057763	KOZEL AMY M.	TUITION REIMB REGULAR 9-12		1,761.00
0000057764	KUHNS RICHARD	DRIVER PHYSICALS		15.00
0000057765	LARRY & ANTHONY FERRARO	Class of 2021 Masks		717.50
0000057766	LEMASTER ANN	TUITION REIMB REGULAR K-4		1,761.00
0000057767	LOWE AND MOYER GARAGE INC.	SUPPLIES - TRANSPORTATION		2,996.19
0000057768	MCCARTHY LARA	INSTRCT OUTSIDE SCHOOL - OTHER PROF SVC - MS		300.00
0000057769	M-F ATHLETIC/U.S. ALL STAR	Pole Vault Equipment - Storm Damage		7,380.00
0000057770	MICROBAC LABORATORIES INC.	REPAIRS & MAINT - HS		59.45
0000057771	Myers Emergency Power Systems	12v Replacement Batteries (8)	REPAIRS & MAINT SVCS	2,796.88
0000057772	NAPA AUTO PARTS-HELLERTOWN	supplies		74.22
0000057773	NORTHAMPTON COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		22,911.42

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000057774	NORTHEAST JANITORIAL SUPPLY	Custodial Cleaning Supplies		650.88
0000057775	PACIFIC TELEMANAGEMENT SVCS	PLANT OP COMMUNICATIONS - MS	PLANT OP COMMUNICATIONS - HS	267.18
0000057776	PAPCO	GASOLINE - TRANSPORTATION		14,794.74
0000057777	PERFECTION LEARNING CORP.	AP World History Books		199.50
0000057778	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		2,246.96
0000057779	PRAXAIR DISTRIBUTION INC.	GENERAL SUPPLIES		84.20
0000057780	QUAKER CITY PAPER	SUPPLIES - PLANT OPERATIONS		4,620.80
0000057781	ROSS BODY & FRAME WORKS INC.	REPAIRS & MAINT EQUIP		1,943.00
0000057782	Savitske George	REAL ESTATE LOWER SAUCON		14,190.52
0000057783	SHOP SPECIALTIES	REPAIRS & MAINT SVCS		1,538.30
0000057784	STACY WITTENBERG	MISCELLANEOUS		50.00
0000057785	TALLEY PETROLEUM ENT INC.	DIESEL FUEL - TRANSPORTATION		6,104.02
0000057786	TELEMEDICINE MANAGEMENT INC.	HEALTH INSURANCE EXPENSE PAYAB		1,435.00
0000057787	THE COLLEGE BOARD	MISCELLANEOUS		1,948.00
0000057788	THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS INC.	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	32,717.78
0000057789	THE MORNING CALL INC.	ADVERTISING		221.76
0000057790	The MT Pit	Theatre Contracted Services		25.00
0000057791	TRAMMEL TESTING, INC.	Undergorund Tank Inspection		900.00
0000057792	UGI SOUTH	NATURAL GAS - PLANT OPERATIONS		6,826.05
0000057793	VERIZON WIRELESS	TELEPHONE		2,260.51
0000057794	W.B. MASON INC	GENERAL SUPPLIES		918.40
0000057795	Wechtler Kathleen	MISCELLANEOUS		50.00

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Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000057796	WELDON WILLIAMS & LICK/WORLDWIDE TICKETCRAFT	PRINTING & BINDING		107.21
0000057797	WRIGHT'S MEDIA	GENERAL SUPPLIES	EDUC SOFT & LIC	995.00
0000057798	AFLAC	AFLAC W/H PAYABLE		104.84
0000057799	FEESER'S	GENERAL SUPPLIES		281.00
0000057800	KEYSTONE COLLECTIONS GROUP	BERKHEIMER GARN W/H PAYABLE		32.31
0000057801	PA TURNPIKE TOLL BY PLATE	TRAVEL - TRANSPORTATION		288.00
0000057802	SAUCON VALLEY MIDDLE SCHOOL	OTHER LIABILITIES		876.25
0000057803	AHOLD FINANCIAL SERVICES	SUPPLIES - CONSUMER ED 9-12		24.84
0000057804	ALL AMERICAN SPORTS CORP	REPAIRS & MAINT SVCS		696.17
0000057805	AMAZON	Principal Supplies		5,861.31
0000057806	AMERICAN RED CROSS	DUES & FEES	DUES AND FEES	80.00
0000057807	APPLE INC. c/o APPLE FINANCIAL SERVICES	iPad Repairs		487.00
0000057808	BAVTS	VO-TECH TUITION 9-12		16,604.00
0000057809	BRIGHTBYTES INC.	Learning Navigator Suite		14,000.00
0000057810	BUXMONT ACADEMY	SPEC ED NON-PUBLIC TUITION		3,054.25
0000057811	CAROLYN LOVERDI	TUITION REIMB REGULAR 5-8		1,548.00
0000057812	CHRIN HAULING INC	DISPOSAL SVCS		2,589.86
0000057813	CINTAS CORPORATION-#101	Uniforms		45.00
0000057814	Corwin	Principal Software		1,067.22
0000057815	E T & T	REPAIRS & MAINTENANCE		110.00
0000057816	ERICA SHORB	MISCELLANEOUS		50.00
0000057817	FOLLETT SCHOOL SOLUTIONS INC.	BOOKS AND PERIODICALS - QUOTE 10564814 LIST - 71849106		2,693.59

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Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000057818	GAMEBREAKER	Soft Shell Helmet		54.99
0000057819	GENERAL HEALTHCARE RESOURCES LLC	L SUPPORT OTHER PROF SERVICES	SPEC ED - OTHER PROF SERVICE	2,383.50
0000057820	GRAINGER	SUPPLIES - PLANT OPERATIONS		918.73
0000057821	HEMPFIELD SCHOOL DISTRICT	TUITION - OTHER LEA'S HS		1,759.68
0000057822	HONORS GRADUATION	Graduation Cords		621.34
0000057823	JOHN J ZEINER & SONS INC	REPAIRS & MAINT SVCS		560.00
0000057824	JOHNSON CONTROLS FIRE PROTECTION LP	Panel Repair (IAM)		1,177.40
0000057825	JOHNSTONE SUPPLY	GENERAL SUPPLIES		467.84
0000057826	LEARNING A-Z	books		389.00
0000057827	LOWE AND MOYER GARAGE INC.	SUPPLIES - TRANSPORTATION		2,878.37
0000057828	MARGARET TOMIC	MISCELLANEOUS		50.00
0000057829	MICROBAC LABORATORIES INC.	REPAIRS & MAINT - HS		118.90
0000057830	NAPA AUTO PARTS-HELLERTOWN	supplies		479.88
0000057831	PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	4,082.66
0000057832	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		11,344.93
0000057833	PinMart	Principal Supplies		271.25
0000057834	PRINTFORCE INC.	PRINTING & BINDING PRINC 9-12		1,380.00
0000057835	REACH CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		16,387.15
0000057836	Roberts Oxygen Co. Inc	GENERAL SUPPLIES		106.33
0000057837	Rosemary Butterly	TUITION REIMB REGULAR K-4		3,522.00
0000057838	SAFETY-KLEEN SYSTEMS INC.	Oil Filter Disposal		125.00

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Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000057839	SEVEN GENERATIONS CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	9,124.85
0000057840	SWEETWATER SOUND INC.	GENERAL SUPPLIES		300.00
0000057841	T. SCHIEFER CONTRACTORS INC.	Pot Hole Repairs		11,053.00
0000057842	TAMARA GARY	SOFT & LIC - PRINC OFC 9-12		79.00
0000057843	THE CAMPHILL SCHOOL INC.	SPEC ED NON-PUBLIC TUITION		8,847.11
0000057844	WISCONSIN CENTER FOR EDUCATION PRODUCTS & SVCS	TITLE III INST DEV - HS	TITLE III - PROF DEVELOPMENT	100.00
0000057845	XEROX CORP.	May	June	2,337.65
0000057846	XEROX CORP.	RENTAL OF EQUIPMENT		9,277.85
10 - GENERAL FUND				399,581.08
Grand Total All Funds				399,581.08
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				399,581.08
Grand Total All Payments				399,581.08

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAFE - PLGIT Payment Dates: 05/25/2021 - 06/17/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003305	MARTIN TAKAC	PREPAID LUNCHES		70.40
0000003306	BALFORD FARMS - LOCK BOX	MILK		4,215.45
0000003307	FEESER'S	FOOD		6,260.20
0000003308	K&D FACTORY SERVICE	REPAIRS & MAINTENANCE		1,133.02
0000003309	KEYCO DISTRIBUTORS INC.	FOOD		122.76
0000003310	MORABITO BAKING CO.	FOOD		329.32
0000003311	PENN JERSEY PAPER CO.	SUPPLIES		308.98
0000003312	RACHEL HAYDEN	PREPAID LUNCHES		158.25
0000003313	SINGER EQUIPMENT COMPANY	SUPPLIES		455.93
0000003314	K&D FACTORY SERVICE	REPAIRS & MAINTENANCE		1,278.08
			50 - CAFETERIA	14,332.39
			Grand Total All Funds	14,332.39
			Grand Total Credit Cards	0.00
			Grand Total Direct Deposits	0.00
			Grand Total Manual Checks	0.00
			Grand Total Other Disbursement Non-negotiables	0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
			Grand Total Regular Checks	14,332.39
			Grand Total All Payments	14,332.39

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT **Payment Dates:** 05/25/2021 - 06/18/2021

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00W3301372	DELTA DENTAL	WEEKLY CLAIMS		1,599.00
* 00W3301374	DELTA DENTAL	ADMIN FEES		1,421.86
* 00W3303699	CAPITAL BLUE CROSS	WEEKLY CLAIMS		43,025.45
* 00W3306104	DELTA DENTAL	WEEKLY CLAIMS		4,035.00
* 00W3306105	SYNCHRONY RX	RX CLAIMS 5/16-5/31		55,480.19
* 00W3306109	SYNCHRONY RX	ADMIN FEES		2,042.70
* 00W3307032	CAPITAL BLUE CROSS	WEEKLY CLAIMS		17,134.48
* 00W3309880	DELTA DENTAL	WEEKLY CLAIMS		1,950.00
* 00W3311368	CAPITAL BLUE CROSS	WEEKLY CLAIMS		34,955.67
* 00W3311369	WAGeworks	QE'S FOR MAY		338.24
* 00W3313116	DELTA DENTAL	WEEKLY CLAIMS		2,365.60
* 00W3313117	VISION BENEFITS OF AMERICA	MAY CLAIMS		2,640.85
* 00W3315151	CAPITAL BLUE CROSS	WEEKLY CLAIMS		88,855.37
* 00W3315152	SYNCHRONY RX	RX CLAIMS 6/1-6/15		45,207.97
* 00W3315153	EVOLVE INSURANCE ADVISORS LLC.	JULY PREMIUM		1,692.00
* 00W3315154	RESOLUTE UNDERWRITING STRATEGIES	JULY PREMIUM		41,348.25

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

Cash, Investment and Bond Activity May 31, 2021

CASH ACCOUNTS

	Balance 5/1/21	Earnings/Deposits	Disbursements	Balance 5/31/21
PLGIT PLUS	\$ -	\$ -	\$ -	\$ -
PLGIT/CLASS	\$ 13,154,161.16	\$ 196.04	\$ 2,500,000.00	\$ 10,654,357.20
PLGIT General	\$ 973,187.40	\$ 3,452,354.22	\$ 2,766,072.36	\$ 1,659,469.26
PLGIT Salary	\$ 5,892.44	\$ 1,156,778.28	\$ 1,157,537.51	\$ 5,133.21
PLGIT Health Benefits	\$ 17,819.29	\$ 376,834.31	\$ 333,808.86	\$ 60,844.74
PLGIT Cafeteria	\$ 120,585.45	\$ 43,998.09	\$ 37,018.18	\$ 127,565.36
Lafayette General	\$ 1,593,545.36	\$ 308,893.83	\$ 22,004.69	\$ 1,880,434.50
Lafayette Tax Collection	\$ -	\$ -	\$ -	\$ -
Lafayette Prepaid Tax	\$ -	\$ -	\$ -	\$ -
Lafayette Flexible Spending	\$ 25,677.52	\$ 5,719.88	\$ 4,971.03	\$ 26,426.37
Lafayette Cafeteria	\$ 46,943.05	\$ 815.64	\$ 0.80	\$ 47,757.89
Total Cash Accounts	\$ 15,937,811.67	\$ 5,345,590.29	\$ 6,821,413.43	\$ 14,461,988.53

*Earnings/Deposits includes transfers of \$4,039,332.47 between accounts

**Disbursements includes transfers of \$4,039,332.47 between accounts

INVESTMENT ACCOUNTS

	Balance 5/1/21	Earnings/Deposits	Disbursements	Balance 5/31/21
Cafeteria Certificate of Deposit (Closed Feb 06)	\$ -	\$ -	\$ -	\$ -
PSDLAF	\$ 8,008,327.69	\$ 26.04	\$ -	\$ 8,008,353.73
PLGIT / PLUS (61)	\$ -	\$ -	\$ -	\$ -
Total Investment Accounts	\$ 8,008,327.69	\$ 26.04	\$ -	\$ 8,008,353.73

	Balance 5/1/21	Earnings/Deposits	Disbursements	Balance 5/31/21
1998 Construction Fund (195-04)	\$ -	\$ -	\$ -	\$ -
G.O. Bonds, Series of 2017 (195-14)	\$ -	\$ -	\$ -	\$ -
2003 Emmaus Bond, Const Fund (195-08)	\$ -	\$ -	\$ -	\$ -
Land Purchase GOB Series 2005 (195-10)	\$ -	\$ -	\$ -	\$ -
GESP Phase II GOB Series 2013A (195-12)	\$ -	\$ -	\$ -	\$ -
Total Bond Issue	\$ -	\$ -	\$ -	\$ -

CAPITAL RESERVE FUND

	Balance 5/1/2021	Earnings/Deposits	Disbursements	Balance 5/31/21
Capital Reserve Fund	\$ 256,155.52	\$ 2.17	\$ -	\$ 256,157.69

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
10	GENERAL FUND						
1000							
1100							
1110	REG PROG ELEM/SECONDARY	20,066,283.52	1,588,498.15	16,123,087.84	79,153.11	3,864,042.57	80.74
	Total	20,066,283.52	1,588,498.15	16,123,087.84	79,153.11	3,864,042.57	80.74
1200							
1225	SPEECH	378,580.00	24,227.68	266,702.77	(11.00)	111,888.23	70.45
1231	EMOTIONAL SUPPORT	406,341.00	31,099.79	286,070.07	0.00	120,270.93	70.40
1241	LEARNING SUPPORT	5,844,491.00	481,530.49	4,827,842.43	593.07	1,016,055.50	82.62
1243	GIFTED SUPPORT	302,589.00	27,173.20	266,203.94	26.00	36,359.06	87.98
1290	OTHER SUPPORT	124,000.00	0.00	0.00	0.00	124,000.00	0.00
	Total	7,056,001.00	564,031.16	5,646,819.21	608.07	1,408,573.72	80.04
1300	VOCATIONAL EDUCATION						
1390	VOCATIONAL EDUCATION	750,145.00	49,860.00	733,258.17	0.00	16,886.83	97.75
	Total	750,145.00	49,860.00	733,258.17	0.00	16,886.83	97.75
1400	OTHER INSTR. PROGRAMS						
1420	SUMMER SCHOOL	22,746.00	0.00	10,944.91	0.00	11,801.09	48.12
1430	HOMEBOUND INSTRUCTION	13,506.00	2,075.54	3,325.13	0.00	10,180.87	24.62
1441	ADJ / COURT PLACED PROG	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1450	INSTRUCTIONAL PROGRAMS OUTSIDE EST'D SCHOOL DAY	0.00	300.00	850.00	0.00	(850.00)	0.00
	Total	36,252.00	2,375.54	15,120.04	0.00	21,131.96	41.71
1500	NONPUBLIC SCHOOL PGMS						
1500	NONPUBLIC SCHOOL PGMS	0.00	0.00	0.00	0.00	0.00	0.00

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Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total		0.00	0.00	0.00	0.00	0.00	0.00
1600							
1693	SPSHP COMMUNITY COLLEGE	286,572.00	22,911.42	263,660.62	0.00	22,911.38	92.01
Total		286,572.00	22,911.42	263,660.62	0.00	22,911.38	92.01
2000							
2100		SUPPORT SERVICES PUPIL					
2120	GUIDANCE SERVICES	1,157,160.00	66,376.56	864,741.51	438.60	291,979.89	74.77
2130	ATTENDANCE SERVICES	130,821.00	4,942.62	75,082.79	336.50	55,401.71	57.65
2140	PSYCHOLOGICAL SERVICES	282,130.00	20,494.18	215,956.25	3,399.83	62,773.92	77.75
2150	SPEECH PATH/AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
Total		1,570,111.00	91,813.36	1,155,780.55	4,174.93	410,155.52	73.88
2200		SUPPORT SERVICES-INSTRU					
2200	SUPPORT SERVICES-INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECH SUPPORT SERVICES	1,291,921.00	45,281.00	1,053,390.91	13,201.80	225,328.29	82.56
2230	EDU TELEVISION SERVICES	4,500.00	0.00	0.00	0.00	4,500.00	0.00
2250	SCHOOL LIBRARY SERVICES	597,582.20	45,796.78	472,007.54	6,245.56	119,329.10	80.03
2260	INSTRUCTION & CURR DEV	563,301.00	25,242.16	237,280.24	0.00	326,020.76	42.12
2271	INSTRUC STAFF DEVEL SVC	322,609.00	17,392.65	144,878.03	850.00	176,880.97	45.17
2272	NON CERTIFIED PROF DEV	0.00	0.00	0.00	0.00	0.00	0.00
2280	NONPUBLIC SUPPORT SVC	0.00	0.00	0.00	0.00	0.00	0.00
2290	OTHER INSTRUC STAFF SVC	248,756.00	25,140.55	214,580.73	0.00	34,175.27	86.26
Total		3,028,669.20	158,853.14	2,122,137.45	20,297.36	886,234.39	70.74
2300		SUPPORT SERVICES-ADMIN					
2310	BOARD SERVICES	54,523.00	215.62	86,541.37	0.00	(32,018.37)	158.72

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2320	BOARD TREASURER SERVICE	300.00	0.00	250.00	0.00	50.00	83.33
2330	TAX ASSESS & COLLECTION	162,500.00	1,057.01	146,770.99	0.00	15,729.01	90.32
2350	LEGAL SERVICES	150,000.00	15,117.00	108,215.19	0.00	41,784.81	72.14
2360	OFFICE SUPERINTENDENT	682,739.00	45,469.88	592,390.63	1,211.36	89,137.01	86.94
2380	OFFICE OF PRINCIPAL SVC	1,578,063.78	116,039.87	1,277,928.77	6,168.34	293,966.67	81.37
	Total	2,628,125.78	177,899.38	2,212,096.95	7,379.70	408,649.13	84.45
2400	SUPP SVC-PUBLIC HEALTH						
2420	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2430	DENTAL SERVICES	600.00	0.00	0.00	0.00	600.00	0.00
2440	NURSING SERVICES	443,600.00	37,194.98	356,071.39	754.66	86,773.95	80.44
	Total	444,200.00	37,194.98	356,071.39	754.66	87,373.95	80.33
2500	SUPP SERVICES-BUSINESS						
2511	SUPP SERVICES-BUSINESS	852,942.00	59,750.62	837,492.71	553.92	14,895.37	98.25
	Total	852,942.00	59,750.62	837,492.71	553.92	14,895.37	98.25
2600							
2690	OPER OF BLDG SERVICES	4,647,334.00	362,424.88	4,581,437.56	58,584.95	7,311.49	99.84
	Total	4,647,334.00	362,424.88	4,581,437.56	58,584.95	7,311.49	99.84
2700							
2790	STUDENT TRANSP SERVICES	2,891,541.00	229,319.86	2,053,888.40	40,786.58	796,866.02	72.44
	Total	2,891,541.00	229,319.86	2,053,888.40	40,786.58	796,866.02	72.44
2800	SUPPORT SVCS-CENTRAL						
2830	STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2834	STAFF DEV - NON-CERT	3,500.00	3,522.00	19,333.00	0.00	(15,833.00)	552.37

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2836	STAFF DEVELOPMENT SVCS	0.00	1,551.00	3,607.00	0.00	(3,607.00)	0.00
	Total	3,500.00	5,073.00	22,940.00	0.00	(19,440.00)	655.43
2900	OTHER SUPPORT SERVICES						
2910	OTHER SUPPORT SERVICES	23,130.00	0.00	23,444.83	0.00	(314.83)	101.36
	Total	23,130.00	0.00	23,444.83	0.00	(314.83)	101.36
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
3200	STUDENT ACTIVITIES						
3200	STUDENT ACTIVITIES	208,241.50	21,413.54	57,857.38	8,006.03	142,378.09	31.63
3250	SCHOOL ATHLETICS	1,092,738.00	49,770.43	697,153.04	92,883.79	302,701.17	72.30
	Total	1,300,979.50	71,183.97	755,010.42	100,889.82	445,079.26	65.79
3300	COMMUNITY SERVICES						
3300	COMMUNITY SERVICES	13,481.00	0.00	2,234.20	0.00	11,246.80	16.57
	Total	13,481.00	0.00	2,234.20	0.00	11,246.80	16.57
5000	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE						
5110	DEBT SERVICE	1,804,964.00	2,040.16	1,695,209.71	0.00	109,754.29	93.92
5130	REFUND PRIOR YR REV	0.00	0.00	2,441.10	0.00	(2,441.10)	0.00
	Total	1,804,964.00	2,040.16	1,697,650.81	0.00	107,313.19	94.05
5200	FUND TRANSFERS						
5230	CAPITAL PROJ TRANSFERS	224,000.00	0.00	224,000.00	0.00	0.00	100.00
5251	FOOD SVC FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
5280	ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
	Total	224,000.00	0.00	224,000.00	0.00	0.00	100.00
5800	SUSPENSE ACCOUNT						
	5800	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE						
	5900	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
6000	REVENUE LOCAL SOURCES						
	6000						
	6001	(1,459,318.00)	0.00	0.00	0.00	(1,459,318.00)	0.00
	Total	(1,459,318.00)	0.00	0.00	0.00	(1,459,318.00)	0.00
6100	TAXES LEVIED						
	6111	(30,144,854.00)	0.00	(30,530,246.87)	0.00	385,392.87	101.28
	6112	(460,771.00)	0.00	(173,753.50)	0.00	(287,017.50)	37.71
	6113	(35,000.00)	0.00	(34,122.44)	0.00	(877.56)	97.49
	6143	(25,000.00)	(2,377.47)	(22,969.77)	0.00	(2,030.23)	91.88
	6151	(2,905,000.00)	(665,219.13)	(3,409,979.49)	0.00	504,979.49	117.38
	6153	(290,000.00)	(74,437.96)	(543,171.88)	0.00	253,171.88	187.30
	Total	(33,860,625.00)	(742,034.56)	(34,714,243.95)	0.00	853,618.95	102.52
6400	DELINQUENCY TAXES						
	6411	(963,366.00)	(46,978.47)	(978,821.51)	0.00	15,455.51	101.60
	6420	0.00	(143.00)	(2,312.31)	0.00	2,312.31	0.00
	6441	0.00	(143.00)	(2,309.85)	0.00	2,309.85	0.00
	Total	(963,366.00)	(47,264.47)	(983,443.67)	0.00	20,077.67	102.08
6500	EARNINGS ON INVESTMENTS						

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6510	INTEREST ON INVESTMENTS	(75,000.00)	(252.37)	(20,024.45)	0.00	(54,975.55)	26.70
	Total	(75,000.00)	(252.37)	(20,024.45)	0.00	(54,975.55)	26.70
6700							
6710	ADMISSIONS	(74,400.00)	(342.00)	(617.86)	0.00	(73,782.14)	0.83
6740	FEES	(2,000.00)	0.00	0.00	0.00	(2,000.00)	0.00
6790	OTHR STUDENT ACT INCOME	(15,000.00)	0.00	0.00	0.00	(15,000.00)	0.00
	Total	(91,400.00)	(342.00)	(617.86)	0.00	(90,782.14)	0.68
6800							
6821	STATE REV REC OTHER PA	0.00	0.00	0.00	0.00	0.00	0.00
6831	FUNDS OTHER PA SCH DST	0.00	0.00	0.00	0.00	0.00	0.00
6832	FEDERAL IDEA REVENUE	(278,025.00)	(165,502.76)	(165,502.76)	0.00	(112,522.24)	59.53
6837	FED REV CARES ACT-CNTY	0.00	0.00	(49,935.35)	0.00	49,935.35	0.00
6839	FEDERAL REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(278,025.00)	(165,502.76)	(215,438.11)	0.00	(62,586.89)	77.49
6900	REVENUE LOCAL SOURCES						
6910	USE OF FACILITIES	(3,500.00)	(25.00)	(50.00)	0.00	(3,450.00)	1.43
6920	CONTRIBUTION & DONATION	0.00	(1,560.11)	(3,656.94)	0.00	3,656.94	0.00
6941	REGULAR SCH TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942	SUMMER SCHOOL TUITION	(9,000.00)	0.00	0.00	0.00	(9,000.00)	0.00
6944	Tuition other LEA's	(27,000.00)	0.00	(13,640.04)	0.00	(13,359.96)	50.52
6980	COMMUNITY ACTIVITY REV	(7,900.00)	0.00	0.00	0.00	(7,900.00)	0.00
6990	MISCELLANEOUS REVENUE	0.00	10.40	(19,713.73)	0.00	19,713.73	0.00
6991	REFUND OF P/Y EXPEND	0.00	0.00	0.00	0.00	0.00	0.00
6992	ENERGY EFF REV & INCENT	0.00	0.00	0.00	0.00	0.00	0.00

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6999	Miscellaneous	(29,999.00)	(1,613.67)	(44,805.90)	0.00	14,806.90	149.36
	Total	(77,399.00)	(3,188.38)	(81,866.61)	0.00	4,467.61	105.77
7000							
7100	BASIC INS.OPR.SUBSIDIES						
7110	BASIC EDUCATION	(3,392,934.00)	0.00	0.00	0.00	(3,392,934.00)	0.00
7111	BASIC EDUCATION SUBSIDY	0.00	0.00	(2,284,570.00)	0.00	2,284,570.00	0.00
7112	SOCIAL SECURITY SUBSIDY	(833,243.00)	(184,267.03)	(579,841.88)	0.00	(253,401.12)	69.59
7160	Tuition for 1305 & 1306	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(4,226,177.00)	(184,267.03)	(2,864,411.88)	0.00	(1,361,765.12)	67.78
7200	REVENUE EDU.PROGRAMS						
7271	SPECIAL EDUCATION	(1,041,143.00)	0.00	(769,790.00)	0.00	(271,353.00)	73.94
	Total	(1,041,143.00)	0.00	(769,790.00)	0.00	(271,353.00)	73.94
7300	REVENUE NON-ED.PROGRAMS						
7311	SD TRANSPORTATION	(285,000.00)	0.00	(222,140.00)	0.00	(62,860.00)	77.94
7312	NP TRANSPORTATION	(115,000.00)	0.00	(54,093.00)	0.00	(60,907.00)	47.04
7330	MEDICAL/DENTAL SVCS	(42,000.00)	0.00	(39,353.74)	0.00	(2,646.26)	93.70
7340	SUPPLEMENTAL REIMBURSE	(931,833.00)	0.00	(931,832.84)	0.00	(0.16)	100.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	PCCD Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(1,373,833.00)	0.00	(1,247,419.58)	0.00	(126,413.42)	90.80
7500	ACCOUNTABILITY GRANT						
7500	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	Accountability Grant	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLK GRNT	(142,538.00)	0.00	(142,538.00)	0.00	0.00	100.00

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7506	PA SMART GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7510	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7599	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(142,538.00)	0.00	(142,538.00)	0.00	0.00	100.00
7800	REVENUE PA SHARE BEN.						
7810	FICA - STATE	0.00	0.00	10,718.06	0.00	(10,718.06)	0.00
7820	RETIREMENT - STATE	(3,762,095.00)	0.00	(1,784,508.27)	0.00	(1,977,586.73)	47.43
	Total	(3,762,095.00)	0.00	(1,773,790.21)	0.00	(1,988,304.79)	47.15
7900	REVENUE TECHNOLOGY						
7920	CLASSROOMS FOR FUTURE	0.00	0.00	0.00	0.00	0.00	0.00
7990	OTHER TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
8000							
8500	FEDERAL GRANTS-IN-AID						
8512	IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
8513	TITLE I GRANT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00
8514	Title I	(194,027.00)	(44,157.50)	(215,912.08)	0.00	21,885.08	111.28
8515	TITLE II	(48,285.00)	0.00	(22,626.58)	0.00	(25,658.42)	46.86
8516	TITLE III ESL	(6,420.00)	(4,683.90)	(5,042.80)	0.00	(1,377.20)	78.55
8517	DRUG FREE SCHOOLS	(13,580.00)	0.00	(14,686.00)	0.00	1,106.00	108.14
8518	TITLE V	0.00	0.00	0.00	0.00	0.00	0.00
8519	TITLE II/TITLE V GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8570	TITLE II EESE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(262,312.00)	(48,841.40)	(258,267.46)	0.00	(4,044.54)	98.46

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8600	OTHER FED.GRANTS-IN-AID						
8670	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
8680	TITLE III	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
8700							
8701	IDEA PART B - ARRA	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA FISCAL STAB - BE	0.00	0.00	0.00	0.00	0.00	0.00
8709	Basic Ed - Ed Jobs	0.00	0.00	0.00	0.00	0.00	0.00
8741	CARE ACT - ESSER FUNDNG	0.00	(8,371.46)	(159,059.00)	0.00	159,059.00	0.00
8742	GOV EMER ED RELIEF FUND	0.00	0.00	(1,067.19)	0.00	1,067.19	0.00
8743	ESSER II - CRRSA ACT	0.00	0.00	0.00	0.00	0.00	0.00
8749	CARES ACT - PCCD FUNDNG	0.00	0.00	(248,812.00)	0.00	248,812.00	0.00
	Total	0.00	(8,371.46)	(408,938.19)	0.00	408,938.19	0.00
8800	ACCESS REIMBURSEMENTS						
8810	MEDICAL ASSISTANCE	(15,000.00)	0.00	(2,971.00)	0.00	(12,029.00)	19.81
8820	MED ASSIS - TRANS & AD	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(15,000.00)	0.00	(2,971.00)	0.00	(12,029.00)	19.81
9000							
9300							
9330	Trans from Cap Reserve	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
MAJOR FUND 10 TOTALS							
	Total Expenditure	45,599,267.00	3,421,189.46	36,904,480.34	313,183.10	8,381,603.56	81.62

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
	Total Other Expenditure	2,028,964.00	2,040.16	1,921,650.81	0.00	107,313.19	94.71
	Total Revenue	(47,628,231.00)	0.00	(43,483,760.97)	0.00	(4,144,470.03)	91.30
	Total Other Revenue	0.00	(1,200,064.43)	0.00	0.00	0.00	0.00
		0.00	2,223,165.19	(4,657,629.82)	313,183.10	4,344,446.72	

UNADJUSTED

Condensed Board Summary Report

From 05/01/2021 To 05/31/2021

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	45,599,267.00	3,421,189.46	36,904,480.34	313,183.10	8,381,603.56	81.62
Total Other Expenditure	2,028,964.00	2,040.16	1,921,650.81	0.00	107,313.19	94.71
Total Revenue	(47,628,231.00)	(1,200,064.43)	(43,483,760.97)	0.00	(4,144,470.03)	91.30
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	2,223,165.19	(4,657,629.82)	313,183.10	4,344,446.72	

**Capital Reserve Finance Report
May 31, 2021**

Project	Original Budget	Change Orders	Miscellaneous Construction Costs	Working Budget	Project To Date Expenses April	May	Project To Date Expenses	Balance To Finish
<u>Cooling Tower Replacement</u>								
HBEEngineers, Inc.								
Engineering Design Services	12,000.00			12,000.00	12,000.00		12,000.00	0.00
Permits			460.00	460.00	460.00		460.00	0.00
ASL Refrigeration, Inc.	221,045.00			221,045.00	129,600.00		129,600.00	91,445.00
<u>Tennis Court Maintenance - Installation</u>								
The Breneman Company	49,800.00			49,800.00	49,800.00		49,800.00	0.00
	<u>282,845.00</u>	<u>0.00</u>	<u>460.00</u>	<u>283,305.00</u>	<u>191,860.00</u>	<u>0.00</u>	<u>191,860.00</u>	<u>91,445.00</u>

SAUCON VALLEY HIGH SCHOOL
 FINANCIAL REPORTS
 APRIL 30, 2021
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	53,093.71
INCOME		3,938.89
EXPENSES		4,125.48
ENDING BALANCE	\$	52,907.12

CLUB ACCOUNT	ENDING BALANCE
AEVIDUM	362.37
BAND	1,517.83
CALCULUS CLUB	340.62
CHORUS	728.33
CLASS OF 2017	(20.32)
CLASS OF 2021	1,476.97
CLASS OF 2022	5,823.00
CLASS OF 2023	379.31
CLASS OF 2024	645.24
DANCE TEAM	2,220.94
DRAMA CLUB	1,976.56
ENVIRONMENTAL CLUB	813.04
FBLA	5,363.87
FOREIGN LANGUAGE	1,398.76
GLOBAL SCHOLARS	6.35
GSA	51.60
NAT'L HONOR SOCIETY	4,401.24
LEO CLUB	688.62
MINI-THON	6,958.65
MODEL UN	324.40
NEWSPAPER	162.00
PAINTBALL	54.17
PHOTOGRAPHY CLUB	539.76
READING TEAM	5.81
ROBOTICS CLUB	4,609.33
RUGBY CLUB	691.09
SADD	199.75
SGA - STUDENT STORE	3,622.63
SKI CLUB	1,132.80
SMASH-VIDEO CLUB	27.79
SPIRIT COUNCIL	161.20
STEM	587.47
UNICEF	432.13
YEARBOOK	5,223.81
TOTALS	\$ 52,907.12

Tamara Gary
 Principal

SAUCON VALLEY HIGH SCHOOL
 FINANCIAL REPORTS
 MAY 31, 2021
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	52,907.12
INCOME		13,483.91
EXPENSES		4,811.45
ENDING BALANCE	\$	61,579.58

CLUB ACCOUNT	ENDING BALANCE
AEVIDUM	362.38
BAND	1,517.85
CALCULUS CLUB	340.63
CHORUS	728.35
CLASS OF 2017	(20.32)
CLASS OF 2021	1,476.97
CLASS OF 2022	10,737.86
CLASS OF 2023	644.73
CLASS OF 2024	645.26
DANCE TEAM	2,220.96
DRAMA CLUB	1,976.58
ENVIRONMENTAL CLUB	705.06
FBLA	5,558.89
FOREIGN LANGUAGE	1,398.78
GLOBAL SCHOLARS	6.36
GSA	51.61
NAT'L HONOR SOCIETY	4,491.51
LEO CLUB	688.64
MINI-THON	8,360.27
MODEL UN	324.41
NEWSPAPER	162.01
PAINTBALL	54.18
PHOTOGRAPHY CLUB	539.77
READING TEAM	5.82
ROBOTICS CLUB	6,409.25
RUGBY CLUB	691.11
SADD	199.76
SGA - STUDENT STORE	3,444.61
SKI CLUB	1,132.82
SMASH-VIDEO CLUB	27.80
SPIRIT COUNCIL	161.21
STEM	587.49
UNICEF	432.14
YEARBOOK	5,514.83
TOTALS	\$ 61,579.58

Tamara Gary
 Principal



June 15, 2021

To: Saucon Valley Board of Education

From: Saucon Valley Foundation for Educational Innovation

Re: Robotics Club Funding

The Saucon Valley Foundation for Educational Innovation is pleased to provide funding for the 21st Century Robotics program for your approval

High School Robotics Club (\$2,500.00)

The funds of the grant will support the High School Robotics Club in the FIRST Robotics Competitions. Students design and construct a robot building leadership, engineering, research and analytical problem-solving skills.

Respectfully,

Kathleen Dettmar
SVFEI

Cc: David Bonenberger, Business Office

Saucon Valley School District
Office of the Assistant to the Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Saucon Valley Elem. Room Number: A234

Description	Serial Number	Reason for Disposal	Total
Write on Track Handbook	ISBN 0-669-48220-X	Not used/old	35

RECEIVED
JUN 9 2021
SAUCON VALLEY SCHOOL DISTRICT
ADMINISTRATIVE OFFICE

Reason: Obsolete

Pick-up Location: A 234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:
Date Declared _____
Picked Up By _____

Date of Disposal _____
Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

TO: David Bonenberger, Business Manager

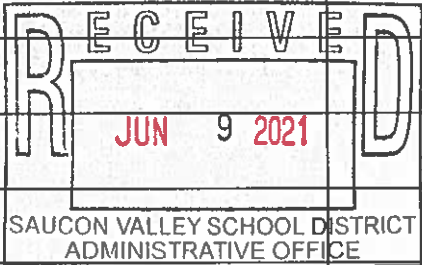
FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: SVES

Room Number: A234

Description	Serial Number	Reason for Disposal	Total
American Heritage Children's Dictionary	0-395-85739-2	old/unused	14



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

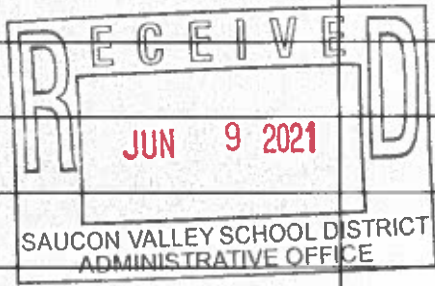
TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: ~~HSD~~ Elementary Room Number: A234

Description	Serial Number	Reason for Disposal	Total
HST School Dictionary	0-15-321	H-35-0 Old	8



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

**Saucon Valley School District
Office of the Assistant to the Superintendent**

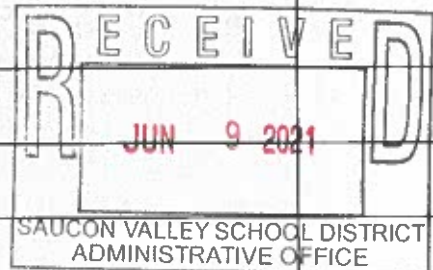
TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Saucon Valley Elementary Room Number: A234

Description	Serial Number	Reason for Disposal	Total
Saucon Valley Elementary Webster's Elementary Dictionary	0877795754	Not used old	4



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

TO: David Bonenberger, Business Manager

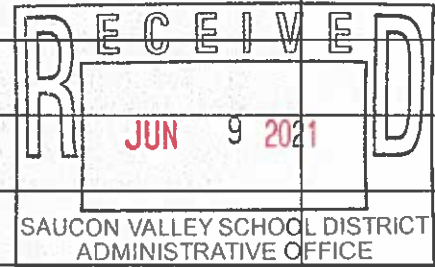
FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: SVES

Room Number: _____

Description	Serial Number	Reason for Disposal	Total
Merriam Webster's School Dictionary	ISBN 0-87779-380-8	old/unused	4



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

TO: David Bonenberger, Business Manager

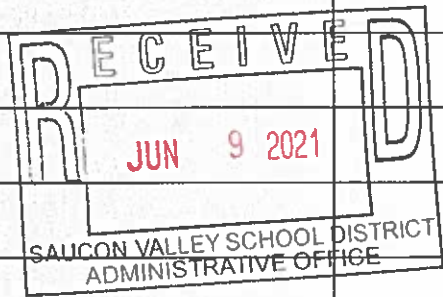
FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: SVES

Room Number: A234

Description	Serial Number	Reason for Disposal	Total
Scholastic Children's Dictionary	ISBN 0-590-25271-2	old/unused	4



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

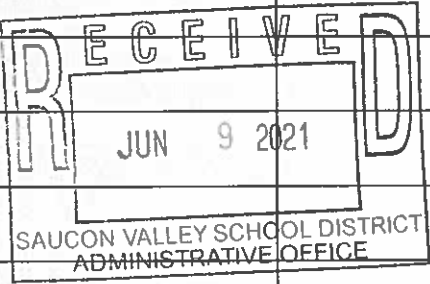
TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Saucon Valley Elem. Room Number: A234

Description	Serial Number	Reason for Disposal	Total
American Heritage Student Dictionary	978-0-547-65958-9	Old/unused	10



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

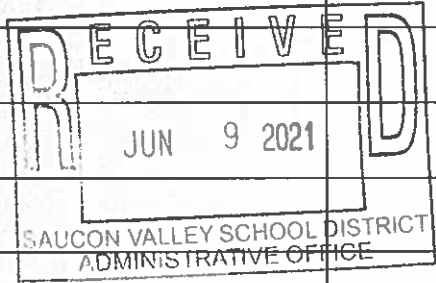
TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Saucon Valley Elem. Room Number: A234

Description	Serial Number	Reason for Disposal	Total
American Heritage Student Dictionary	ISBN 978-0-517-65958-9	old / unused	10



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:
 Date Declared _____ Date of Disposal _____
 Picked Up By _____ Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

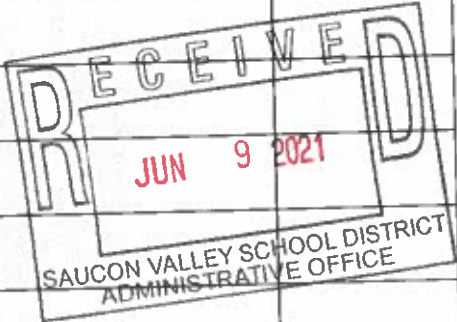
TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Saucon Valley Elem. Room Number: A234

Description	Serial Number	Reason for Disposal	Total
Merriam-Webster's School Dictionary	ISBN 0-87719-380-8	old/unused	10



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

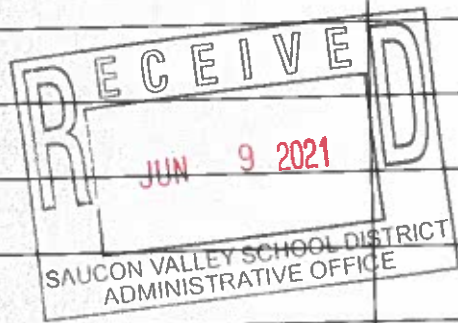
TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Saucon Valley Elem. Room Number A 234

Description	Serial Number	Reason for Disposal	Total
Meriam-Webster's School Dictionary	ISBN 0-87779-380-8	old/unused	7 7
Meriam-Webster's School Thesaurus	ISBN 0-87779-178-3	old/unused	1



Reason: Obsolete

Pick-up Location: A234

Principal's/Supervisor's Signature [Signature] Date 6-8-21

Assistant to the Superintendent Signature [Signature] Date _____

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant Superintendent

TO: David Bonenberger, Business Manager

FROM: J. Schmiat

RE: Surplus / Obsolete Materials

DATE: 6/7/21

SCHOOL: SVMS

ROOM: D215

Copyright Date	Publisher	Title/Series	Total
2010	Prentice Hall	Mathematics Course 2	11
2010	Prentice Hall	Mathematics Course 1	3
2007	Prentice Hall	Pre Algebra	1
2002	McDougal Littell	The Language of Literature	8
2002	" "	" " Audio Library	1

RECEIVED
JUN 8 2021
SAUCON VALLEY SCHOOL DISTRICT
ADMINISTRATIVE OFFICE

Principal's Signature _____ Date _____

Reason:

Assistant Superintendent Signature _____ Date 6/9/2021

(Handwritten signatures)

Saucon Valley School District
Office of the Assistant Superintendent

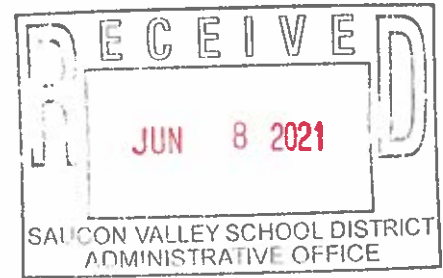
TO: David Bonenberger, Business Manager

FROM: J. Schmitt

RE: Surplus / Obsolete Materials

DATE: 6-7-2021

SCHOOL: SVMS



ROOM: D215

Copyright Date	Publisher	Title/Series	Total
1996	Scholastic	Children's Dictionary	36
2004	Merr/Webster	Intermediate Dict.	29
2005	AGS	Math Concepts	10
2005	AGS	Basic Math	12
1990	Pocketbooks	Skills Webster Thesaurus	2
	Webster		2
1997	Merr/Webster	Dictionary	3
VCR			

Principal's Signature _____ Date _____

Reason:

Assistant Superintendent Signature [Signature] Date 6/8/2021

Finance Committee – June 16, 2021

The Finance Committee of the Saucon Valley School Board met on June 16, 2021 at 5:00pm in the High School Audion.

The following items were on the Finance Committee agenda:

- Review: 2021-2022 Budget
- Discussion: Finance Committee Approval Form
- Review: District Maintenance Contracts
- Review: Designation of Fund Balance Categories
- Review: Homestead/Farmstead Resolution
- Review: Senior Citizen Tax Rebate Resolution
- Discussion: Federal Programs
- Review: SVFEI – Mini Grant - Robotics
- Review: PSBA-Policy Maintenance Agreement

The committee is recommending the following items to be sent to the Board for action:

2021-2022 Budget

District Maintenance Contracts

Designation of Fund Balance Categories

Homestead/Farmstead Resolution

Senior Citizen Tax Rebate Resolution

SVFEI – Mini Grant – Robotics

PSBA-Policy Maintenance Agreement

SAUCON VALLEY SCHOOL DISTRICT
NORTHAMPTON COUNTY, PENNSYLVANIA

RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS

A RESOLUTION providing property tax rebates for each calendar year to certain senior citizens, widows, widowers, and disabled persons with fixed and limited incomes; establishing uniform standards and qualifications for eligibility to receive a rebate; and providing penalties for fraudulent claims.

WHEREAS, the Board of School Directors of the Saucon Valley School District recognizes the severe economic plight of certain senior citizens, widows, widowers, and disabled persons with fixed and limited incomes who are faced with rising living costs and constantly increasing tax and inflation cost burdens which threaten their homesteads and self-sufficiency; and

WHEREAS, the Board of Directors considers, and has considered, it to be a matter of sound public policy to make special provisions for property tax rebates during the 2021-2022 year for the school taxes paid for the 2020-2021 school tax year to that class of senior citizens, widows, widowers, and disabled persons who are real property taxpayers and who are without adequate means of support to enable them to remain in peaceable possession of their homes and relieving their economic burden.

NOW, THEREFORE, the Board of School Directors of the Saucon Valley School District of Northampton County, Pennsylvania, hereby adopts the following Resolution, to be known as the "Senior Citizens Property Tax Rebate Resolution of 2021" to incorporate herein all subsequent amendments, and to conform to current Commonwealth legislation.

Section 1 Definitions

The following words and phrases, when used in this Resolution shall have the meanings ascribed to them in this Section, except where the context clearly indicates or requires a different meaning.

1.1 "Income" means all income from whatever source derived, including but not limited to salaries, wages, bonuses, commissions, income from self-employment, alimony, support money, cash public assistance and relief, the gross amount of any pensions or annuities including fifty percent of Railroad Retirement benefits, fifty percent of all benefits received under the Federal Social Security Act (except Medicaid benefits), all benefits received under State Unemployment Insurance Laws and veterans' disability payments, all interest received from the Federal or any State government or any instrumentality or political subdivision thereof, realized capital gains, rentals, worker's compensation, and the gross amount of loss of time insurance benefits, life insurance benefits, and proceeds (except the first Five Thousand (\$5000.00) Dollars of the total of death benefit payments), and gifts of cash or property (other than transfers by gift between members of a household) in excess of a total value of Three Hundred (\$300.00) Dollars, "Income" shall not include surplus food or other relief of any kind supplied by a governmental agency, any property tax or rent rebate, any inflation dividend, the value of property received by inheritance or the amount of any damages received, whether by civil suit or settlement agreement, on account of personal injuries or sickness.

1.2 "Household income" for the calendar year means all income received by the claimant and all household members while residing in the homestead during the

calendar year during which real property taxes are levied or imposed by the Saucon Valley School District and for which calendar year a rebate is claimed.

1.3 “Homestead” means a dwelling and so much of the land surrounding it as is reasonably necessary for use of the dwelling as a home, owned and occupied by a claimant. A “homestead” shall also include premises occupied by reason or ownership in a cooperative housing corporation, mobile homes which are assessed as realty for local property tax purposes and the land, if owned by the claimant, upon which the mobile home is situated, and other similar living accommodations, as well as a part of a multi-dwelling or multi-purpose building and part of the land upon which it is built. It shall also include premises occupied by reason of the claimant’s ownership of a dwelling located on land owned by a nonprofit incorporated association, of which the claimant is a member, if the claimant is required to pay a pro-rata share of the property taxes levied against the association’s land. It shall also include premises occupied by a claimant if he or she is required by law to pay a property tax by reason of his or her ownership in the dwelling, the land, or both. An owner includes a person in possession under a contract of sale, deed of trust, life estate, joint tenancy or tenancy in common or by reason of descent and distribution.

1.4 “Real Property Taxes” means all taxes on a homestead (exclusive of municipal assessments, delinquent charges, and interest) levied or imposed by the Saucon Valley School District and due and payable during a calendar year.

1.5 “Claimant means a person who files a claim for a property tax rebate and (a) was sixty-five (65) years of age or over, or whose spouse (if a member of the household) was sixty-five (65) years of age or over, during a calendar year in which real property taxes were levied, due and payable: (b) was a widow or widower and was fifty

(50) years of age or over during a calendar year or part thereof in which real property taxes were levied, due and payable, or (c) was a permanently disabled person eighteen (18) years of age or over during a calendar year or part thereof in which real property taxes were levied, due and payable. For the purposes of this Resolution, the term “widow” or “widower” shall mean the surviving wife or surviving husband, as the case may be, of a deceased individual and who has not remarried, and the term “permanently disabled person” shall mean a person who is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to continue indefinitely.

Section 2
Property Tax Rebate

2.1 Any claim for a property tax rebate for real property taxes paid to the Saucon Valley School District shall for any calendar year be limited to the excess of real property taxes paid to the District over the real property tax rebate available by reason of the payment of such school taxes under the Senior Citizens Rebate and Assistance Act of the Commonwealth of Pennsylvania. Rent or inflation rebates shall not be considered by the District. The amount of such claim under this Resolution for the 2021 calendar year shall be determined in accordance with the following schedule unless otherwise adjusted by the Board of School Directors:

TABLE A- OWNERS ONLY

TOTAL INCOME From <u>Line 12</u> of your claim form			Your maximum rebate is
0	to	\$8,000	\$650
\$8,001	to	\$15,000	\$500
\$15,001	to	\$18,000	\$300
\$18,001	to	\$35,000	\$250

2.2 The maximum amount of rebate payable to any claimant under this Resolution shall not exceed Six Hundred Fifty (\$650) Dollars per calendar year. The school district will not issue a rebate that when added to the State Rebate would exceed the total amount of the school district property tax paid.

2.3 Constant ownership must be for the full period of time covered by the tax for which rebate is being sought.

Section 3

Filing of Claim

3.1 A claim for property tax rebate shall be filed with the Business Administrator of the Saucon Valley School District between July 1, 2021 and April 29, 2022 for the 2020-2021 school district property taxes levied. Only one (1) claimant from a homestead each year shall be entitled to a property tax rebate. If two (2) or more persons are able to meet the qualifications for a claimant, they may determine who the claimant shall be. If they are unable to agree, each claimant shall receive one half ($\frac{1}{2}$) of the rebate.

Section 4

Proof of Claim

4.1 Each claim shall include the District's completed rebate Form TRCF-1000, a signed copy of the PA-1000 for 2020, a copy of the PA rebate check received, and a copy of the receipted school tax bill for 2020-2021. It shall not be necessary that such taxes were paid by the claimant himself/herself; provided that the taxes must have been paid no later than the date of filing the claim for rebate.

Section 5

Incorrect Claim

5.1 Whenever the Business Administrator of the Saucon Valley School District finds the claim to have been incorrectly determined, he/she shall re-determine the correct amount of the claim and notify the claimant of the reason for the redetermination and the amount of the corrected claim.

Section 6

Claim Forms

6.1 Claims shall be filed only on forms prepared and provided by the Saucon Valley School District.

Section 7

Fraudulent Claim: Conveyance to Obtain Benefits

7.1 In any case in which a claim is excessive and was filed with fraudulent intent, the claim shall be disallowed in full and a penalty of twenty-five (25%) percent of the amount claimed shall be imposed. The penalty and the amount of the disallowed claim, if the claim had been paid, shall bear interest at the rate of one-half (1/2) of one (1%) percent per month from the date of the claim until repaid. The claimant and any person who assisted in the preparation or filing of a fraudulent claim shall be guilty of a misdemeanor, and, upon conviction thereof, shall be sentenced to pay a fine not exceeding One Thousand (\$1,000.00) Dollars, or undergo imprisonment not exceeding one (1) year, or both.

7.2 A claim shall be disallowed if the claimant received title to the homestead primarily for the purpose of receiving a property tax rebate.

Section 8
Petition for Redetermination

8.1 Any claimant whose claim for property tax rebate is denied, corrected, or otherwise adversely affected by the Business Administrator of the Saucon Valley School District may file with the Board of School Directors a petition for redetermination within ninety (90) days after the date of mailing of written notice by the Business Administrator of such action. Such petition shall set forth the grounds upon which claimant alleges that such action of the Business Administrator is erroneous or unlawful, in whole or in part, and shall be accompanied by an affidavit or affirmation that the facts contained therein are true and correct. The Board of School Directors, by designated committee, shall hold such hearings as may be necessary for the purpose of redetermination, and each claimant who has duly filed such petition for redetermination shall be notified by the Board of School Directors of the time when, and the place where, such hearing in his or her case will be held.

Section 9

Severability

9.1 The provisions of this Resolution are severable; if any word, phrase, clause, sentence, section, or provision of this Resolution is for any reason held to be unconstitutional or illegal or invalid, the decision of any Court shall not affect or impair any of the remaining provisions of this Resolution. It is hereby declared to be the intent of the Board of School Directors of the Saucon Valley School District that this Resolution would have been adopted had such unconstitutional or illegal or invalid word, phrase, clause, sentence, section, or provision thereof not been included herein.

FY 21/22 Contracts

Vendor	Amount		Account Code	Account Description
Chrin Hauling	\$25,000	Trash and Recycling	2690-411	Disposal Services
Joshua Tree	\$932	Tree Fertilizer	2690-414	Lawn Care Services
STEM Landscaping	\$40,000	Lawn Cutting and Bed Maintenance	2690-414	Lawn Care Services
Tomlinson Bomberger	\$32,664	Field and Ground Pesticide/Herbicide	2690-414	Lawn Care Services
	\$73,596			
BJ Terroni	\$2,000	HS Hot Water Boiler PM	2690-430	Repairs and Maintenance Services
Burkholders HVAC	\$10,000	HVAC Rooftop Condenser PM	2690-430	Repairs and Maintenance Services
CSI	\$8,800	Fire Alarm Inspections	2690-430	Repairs and Maintenance Services
Degler Whiting	\$5,000	Bleacher PM	2690-430	Repairs and Maintenance Services
Ehrlich	\$6,000	Pest Management	2690-430	Repairs and Maintenance Services
Emergency Systems	\$1,508	Emergency Generator PM	2690-430	Repairs and Maintenance Services
ET&T	\$5,769.43	Software for New Phone System	2690-430	Repairs and Maintenance Services
Hydra Numatic	\$1,000	Waste Water Pump Service	2690-430	Repairs and Maintenance Services
Integritech	\$4,800	Boiler Room Chemical Treatment	2690-430	Repairs and Maintenance Services
Johnson Control	\$43,868	Johnson Control System PM	2690-430	Repairs and Maintenance Services
Kensole Airways	\$1,750	Kitchen Hood Inspections	2690-430	Repairs and Maintenance Services
Kistler O'Brien	\$7,000	Fire Extinguisher, Hose Inspectitons	2690-430	Repairs and Maintenance Services
Mountain Environmental	\$5,000	Asbestos Inspections and SDS Organizing	2690-430	Repairs and Maintenance Services
Otis Elevator	\$9,500	Elevator Inspections and PM	2690-430	Repairs and Maintenance Services
ProShred	\$2,000	Document Shredding	2690-430	Repairs and Maintenance Services
Sargent Enterprises	\$17,400	Replace HS Rms 115 and 117 Floors	2690-430	Repairs and Maintenance Services
Spangler Boyer	\$1,195	HS PoolPak HV PM	2690-430	Repairs and Maintenance Services
Suppression Systems	\$1,516	DO Vault Fire Supression Inspections	2690-430	Repairs and Maintenance Services
Trane	\$3,110.79	Trane Chiller PM	2690-430	Repairs and Maintenance Services
Tristate	\$9,598	HS HVAC PM Daikin System	2690-430	Repairs and Maintenance Services
	\$146,815			
TuWay Radio	\$3,840	License for Hand Held Radio	2690-530	Communications

Dude Solutions	\$4,000	Software for Workorders and Inventory	2690-650	Supplies & Fees - Technology Related
St. Lukes	\$500	Driver Prof Srvs and D&A Testing	2790-330	Student Transportation Services - Professional Services
Cintas	\$785	Uniforms for 2 Mechanics	2790-415	Student Transportation Services - Laundry, Linen Services
Safety-Kleen	\$2,000	Oil Disposal	2790-430	Student Transportation Services - Repairs & Maintenance Services
Tyler Technologies	\$6,200	Transportation Software	2790-650	Student Transportation Services -Supplies & Fees Technology related

SAUCON VALLEY SCHOOL DISTRICT
2021-2022 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of the Saucon Valley School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2019, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate Amount Available for Homestead and Farmstead Real Estate Tax Reduction:

The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2021:

- a. Gambling Tax Funds - The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$914,139.21.
- b. Philadelphia Tax Credit Reimbursement Funds - PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$20,552.71.
- c. Gambling Tax Funds and Philadelphia Tax Credit Reimbursement Funds from 2020-2021 that weren't distributed and that are available for utilization \$8,582.82.
- d. Aggregate Amount Available - Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$943,274.74.

2. Homestead/Farmstead Numbers:

Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341 (g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

- a. Homestead Property Number - The number of approved homesteads within the School District is 4,712.
- b. Farmstead Property Number - The number of approved farmsteads within the School District is 23.
- c. Homestead/Farmstead Combined Number - Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 4,735.

3. Real Estate Tax Reduction Calculation:

The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(d) aggregate amount available during the school year for real estate tax reduction of \$943,274.74 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 4,735 the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$199.29.

4. Homestead Exclusion Calculation:

Dividing the paragraph 3 maximum real estate tax reduction amount of \$199.29 by the School District real estate tax rate of 53.43 mills (.05343), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$3,730 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$3,730.00.

5. Homestead/Farmstead Exclusion Authorization – July 1 Tax Bills:

The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$3,730.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$3,730.00. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued August 1, and will not apply to interim real estate tax bills.



**PSBA POLICY MAINTENANCE PROGRAM
PARTICIPATION AGREEMENT**

This Agreement sets forth the terms and conditions of participation by the school entity named below (YOU) in the Policy Maintenance Program and if selected in the Administrative Regulations Program (“the programs”) of the Pennsylvania School Boards Association (PSBA). YOUR agreement to these terms and conditions is required in order for YOU to continue participating in one or both of these programs.

School Entity (YOU): _____

Effective date: July 1, 2021

This Agreement is effective for the July 1, 2021 – June 30, 2022 program year and shall remain in effect for subsequent program years until such time as YOU elect to discontinue YOUR participation in the Policy Maintenance Program or YOUR participation is otherwise terminated as provided for in this Agreement. YOUR election to continue participating in the Policy Maintenance Program and if selected, the Administrative Regulations Program, is indicated annually when YOU select them from among optional programs and services listed on the PSBA membership dues invoice and pay the associated fees specified on the invoice. Such fees are non-refundable except as may be expressly provided for in this Agreement.

1. Program Description and Components

Summary

The PSBA Policy Maintenance Program and Administrative Regulations Program are offered as tiered policy and administrative regulations management available to PSBA member school entities that choose to participate at a desired level of service. Among other features, PSBA provides participants with access to policy guides and administrative regulation templates, distributes updates thereto and related instructions and newsletters, provides assistance to participants in customizing, supplementing and further tailoring their local policies and processing administrative regulations as well as in maintaining their local policy and administrative regulations manuals. A web-based platform allows participants to access designated policy guides and administrative regulation templates, to review, edit and circulate drafts of the participant’s own content in a restricted access back-end view, and to publish to the general public final versions of their officially adopted content currently in effect via a link to a public access view of only that selected content.

Policy Guides

At the core of the Policy Maintenance Program are the policy guides, which include hundreds of templates setting forth recommended policy language developed by PSBA to assure that the governmental responsibilities of school entities can be fulfilled in a manner that reflects recommended practices and complies with legal standards and limitations. Assembled together, the policy guides form a comprehensive policy manual addressing all common aspects of school entity operations and responsibilities for which local policies are recommended, and they exist in multiple versions specific to the three standard types of Pennsylvania public school entities (school district, intermediate unit and career and technical school). Built into many policy guides are optional provisions and alternatives among which participants may choose as a means of tailoring policies to local needs and preferences. Further local customization by participants is encouraged and supported by PSBA.

Policy guides are updated and revised as deemed appropriate by PSBA to reflect changes in legal mandates and other parameters due to new legislation, regulations, court decisions or non-regulatory guidance pronouncements of state and federal agencies. Policy guides contain footnotes indicating the sources of law necessitating various provisions, with hyperlinks to those sources of law when available online.

Participants in the Policy Maintenance Program receive all new and newly-updated policy guides that are published by PSBA in the course of a program year and upon request will be provided with up to ten (10) additional policy guides per program year. The governing board of a school entity that has separately engaged PSBA for a comprehensive policy development service will have before it for adoption a complete set of the most current policy guides customized for that particular school entity. An entity that has separately engaged PSBA for a comprehensive policy review service, based on the need to bring an existing but substantially outdated local policy manual up to date, will be provided all necessary policy guides customized for that particular school entity. The policy development and policy review services are separate fee-based services that are not included in the Policy Maintenance Program or Administrative Regulations Program.

Policy News Network

Policy News Network (PNN) is an electronic newsletter published several times annually to all participants in the Policy Maintenance Program. Its function is to alert participants when new policy guides are available or existing policy guides have been updated and to deliver the new or updated guides, with explanations of why PSBA considers each update or new policy guide to be necessary or recommended, and what steps participants should take in order to incorporate the changes into their local policy manual. In addition to the new or updated policy guides and related explanations, PNN issues frequently contain additional information about related developments that may have an impact on a school entity's policy-related decisions and implementing actions. Participants may receive approximately four issues of PNN per year each including multiple new or updated policies, but the PNN is published on an as-needed basis only and there is no guaranteed minimum number of annual PNN issues.

Administrative Regulations Templates

Entities that participate in the Policy Maintenance Program may choose also to participate in the Administrative Regulations Program, which provides them access to administrative regulation templates having a function similar to that of policy guides, but which are typically approved by school entity administration to provide more detailed guidance that operationalizes and directs the implementation by staff of functions and responsibilities established in corresponding board policies. Participation in the Policy Maintenance Program is required in order to participate in the Administrative Regulations Program.

Like policy guides, administrative regulations templates are updated and revised as deemed appropriate by PSBA to reflect changes in legal mandates and other parameters due to new legislation, regulations, court decisions or non-regulatory guidance pronouncements of state and federal agencies.

Participants in the Administrative Regulations Program receive all new and newly-updated templates that are published by PSBA in the course of a program year, and upon request will be provided with up to twenty-five (25) additional templates per year. Participants have the option of purchasing a complete set of templates when they begin participating for an additional one-time fee, as an alternative to gradually building a manual of administrative regulations with what is included annually in the Administrative Regulations Program.

Policy News Network+ (PNN+)

Participants in the Administrative Regulations Program receive an enhanced version of the PNN electronic newsletter titled “Policy News Network+” or “PNN+”, which contains all information published in and with the PNN, plus additional information about new administrative regulations templates and updates to existing templates, which like the policy guides are published and made available to participants via periodic PNN+ issues.

Web-Based Policy Management System

Most components of the Policy Maintenance Program and Administrative Regulations Program are available to participants only through an internet-based, password-protected platform that provides a system enabling participating entities to efficiently manage, process, maintain and publish their local policies and (if also participating) administrative regulations. Participating entities may designate up to three (3) individuals as “authenticated users” who will be provided user names and passwords (“access credentials”) enabling them to log into the secure back-end system elements dedicated exclusively to their school entity.

Access to the web-based system is the exclusive means of receiving the PNN and associated policy guides, or the PNN+ and associated administrative regulations templates if also participating in the Administrative Regulations Program. When additional guides and templates are requested pursuant to the annual supplementary allocation, they are provided via this platform. The system provides features for internally managing the local customization and eventual drafting of local policies and administrative regulations, as well as for making the entity’s finally adopted policies and administrative regulations available to the general public on a publicly accessible system layer that can be reached via a link on the entity’s regular public

website. Participants also are able to use the system to draft, manage and publish locally developed polices and administrative regulations that do not originate with a PSBA policy guide or administrative regulations template.

The online platform for the web-based policy system is the “BoardDocs Policy Management” application, a proprietary product of the Diligent Corporation (“Diligent”), which is made available to participants pursuant to a contract between Diligent and PSBA. The platform includes a feature allowing participants to search for and view sample policies that have been finally adopted and made public by other school entities elsewhere in Pennsylvania or outside the state that use the BoardDocs web-based platform to manage their local policies.

Participating entities pay no fee in addition to applicable program participation fees for use of the BoardDocs Policy Management application. However, access to these features on BoardDocs does not include the BoardDocs paperless meeting application unless the school entity has separately subscribed to that service, for which PSBA is the reseller for designated school entities in Pennsylvania. When participants also subscribe to the BoardDocs paperless meeting service, the paperless meeting features and the policy maintenance features both are accessed through the same online interface. The issuance of access credentials to participants that also subscribe to a BoardDocs paperless meeting service is governed by the BoardDocs End User Agreement applicable to that service and is not subject to the three (3) authenticated user limit mentioned above.

Policy and Administrative Regulation Support

As part of the Policy Maintenance Program, PSBA’s Policy Services team provides quality control and administrative support for use of the web-based system and other elements of policy management needs. When PSBA is notified that a participant intends to adopt a policy not originating with a PSBA policy guide, PSBA non-lawyer policy coordinators review the content for clarity and organization and to ensure consistent formatting. PSBA does not provide legal review by attorneys of locally-developed policies or substantive changes made to PSBA policy guides, other than assistance adding links to relevant legal authorities where appropriate, but if potential problems are noted, policy coordinators will notify the participant and encourage consultation with the entity’s local solicitor. Once draft policies are finally adopted, regardless of origin, PSBA coordinators remind participants to ensure that they are properly moved from the draft policy area to the active policy area of the system where the public may have access, and that prior policies no longer in effect are properly moved to the retired policy area for historical purposes. Support for administrative regulations is limited to assistance with formatting and use of the web-based system. Online training resources, periodic web-based policy system training webinars and, upon request, individual web-based training sessions are provided for participants at no additional fee. In order to provide quality control, assistance, training and other support, selected PSBA employees have continuing online access to each participating entity’s secure back-end policy management area.

2. Copyright Acknowledgment and Permissions

YOU hereby acknowledge that the PSBA policy guides, administrative regulations templates, PNN and PNN+, including but not limited to text, formatting, style, design, numbering system and editorial enhancements (the “PSBA copyrighted materials”) are works of authorship subject to copyright owned by PSBA, and as to which PSBA reserves all rights pertaining and appurtenant to such copyright. YOU agree that you will treat the PSBA copyrighted materials in a manner consistent with such copyright and the permissions provided to YOU in this Agreement. YOU are not permitted to reproduce, distribute, republish, share, circulate, transmit, display, adapt or permit access to the PSBA copyrighted materials except in accordance with the provisions of this agreement.

PSBA grants you the following permissions for the duration of your participation in the Policy Maintenance Program and if applicable in the Administrative Regulations Program:

- (a) YOU may circulate the PSBA copyrighted materials internally to YOUR solicitor and individuals within YOUR organization having a role in YOUR adoption and management of policies and as applicable administrative regulations, including making copies as necessary in the course of those functions, provided that such copies are not circulated, distributed or otherwise provided to persons or organizations outside YOUR organization other than your solicitor or other retained counsel;
- (b) In the course of YOUR adoption process YOU may add YOUR organization’s identifying information and otherwise modify, adapt, customize and tailor the policy guides and as applicable the administrative regulations templates to suit YOUR local needs and preferences;
- (c) When YOUR governing body has finally adopted a policy based upon a policy guide or YOUR superintendent, chief school administrator or governing board has finally approved an administrative regulation based upon an administrative regulation template, YOU may make such finally adopted policies and administrative regulations currently in effect available to the general public on a continuing basis via the web-based policy management system or by other means of YOUR choosing, and copies may be made of them by others;
- (d) When versions of the policy guides or as applicable administrative regulations templates that have been modified by YOU are at the stage of your adoption process where they will be presented to YOUR governing board or committees thereof for consideration, deliberation, adoption or other official action at a public meeting, YOU may make such recommended drafts available to the public as part of meeting agenda-related materials and limited to that purpose, provided that after any policy or administrative regulation is finally adopted and becomes in effect there is no further publication of such drafts except to the extent and in the form that they constitute finally adopted policies or administrative regulations as provided in (c) above;
- (e) Only for so long as YOU maintain your participation in the Policy Maintenance Program or as applicable the Administrative Regulations Program, YOU may use the formatting, style, design, numbering system, editorial enhancements and content originating with a

PSBA policy guide or administrative regulation template in maintaining your policies and administrative regulations, including use of that formatting, style, design, numbering system and editorial enhancements in the development and maintenance of locally developed policies and administrative regulations not otherwise based upon or originating with PSBA policy guides or administrative regulations templates;

- (f) In the event that YOU receive a request for public records pursuant to the Pennsylvania law known as the “Right-to-Know Law” or its successor seeking access to the PSBA copyrighted materials, other than policies or administrative regulations having reached the stage where they constitute recommended drafts or finally adopted documents that may be made public as addressed in (c) and (d) above, and YOU have not denied the request for reasons other than PSBA copyright protection, YOU may grant access to the PSBA copyrighted materials, provided that such access shall be limited to permitting the requester to view the materials in person on YOUR premises, and shall not include the furnishing of any electronic or paper copies of the materials nor electronic display or transmission of the materials except as displayed on a device owned and controlled by YOUR organization under the supervision of an employee of YOUR organization.

3. Notification of Right-to-Know Law Requests

In the event that YOU receive a request for public records pursuant to the Pennsylvania law known as the “Right-to-Know Law” or its successor seeking access to the PSBA copyrighted materials, other than policies or administrative regulations having reached the stage where they constitute recommended drafts or finally adopted documents that may be made public as addressed in (c) and (d) of the second paragraph of Section 2 above, AND such PSBA copyrighted materials become a subject of an appeal by the requester to the Office of Open Records or successor agency, YOU shall promptly notify PSBA of such appeal so as to enable PSBA, at PSBA’s option, to participate in the appeal as an interested third party. Such notice to PSBA is NOT necessary if the request or appeal are limited only to materials that may be made public as provided in (c) and (d) of the second paragraph of Section 2 above.

4. Acceptance of BoardDocs Policy Management Acceptable Use Policy, Service Level Agreement and End User Agreement Required by Diligent Corporation.

YOUR use of the web-based policy management system via Diligent’s BoardDocs Policy Management application is subject to the terms of the BoardDocs End User Agreement for PSBA policy participants, and BoardDocs Acceptable Use Policy, Service Level Agreement, End User Agreement, Privacy Policy and Cookie Policy, each of which is available for review online at:

BoardDocs End User Agreement:

<https://www.psba.org/wp-content/uploads/2019/08/End-User-Agreement.pdf>

Acceptable Use Policy and Service Level Agreement:

<https://go.boarddocs.com/Home.nsf/legal>

Privacy Policy:

<https://boarddocs.com/privacy-policy/>

Cookie Policy:

<https://diligent.com/cookie-policy/>

Terms of Use:

<https://diligent.com/terms-of-use>

By using the web-based policy management system YOU accept the terms and conditions of those documents. If YOU do not wish to accept those terms and conditions, YOU are not permitted to use the system and YOU must promptly notify PSBA of your non-acceptance. Such terms and conditions shall be supplementary to those set forth in an End User Agreement applicable to a BoardDocs paperless meeting service to which YOU subscribe and shall not be construed to supersede conflicting terms and conditions.

5. Protection of Access Credentials and System Security

The number of usernames and passwords (“access credentials”) provided for the use of YOUR organization is limited to three (3), other than by exception provided for in PSBA’s contract with Diligent. This limit does not apply to participants who also subscribe to a BoardDocs paperless meeting service, for which an End User Agreement applicable to that service governs the issuance of access credentials. Designated individuals of YOUR organization to whom access credentials have been given are prohibited from sharing such credentials to other individuals within or outside of YOUR organization. No person other than designated users possessing their own access credentials shall be permitted to have access to or use of any part of the web-based policy management system that requires access credentials to use or view. Requests to terminate access credentials and/or establish new access credentials based on changes in designated users must be made to PSBA.

6. Participant Data Export

Upon YOUR request made to Diligent, Diligent will export YOUR data from the BoardDocs service database in its native format at no charge to YOU. Except as may be otherwise provided in the End User Agreement applicable to a BoardDocs paperless meeting service to which YOU subscribe, if YOU desire Diligent to convert the data into any format other than its native format, Diligent will charge YOU two-hundred and fifty dollars (\$250) per hour for such conversion services, which YOU are solely responsible for paying to Diligent. Requests for data export must be made no later than thirty (30) days after termination of YOUR participation.

7. Payment Terms

Annual fees for participation in the programs shall be in the amounts stated on the annual PSBA dues invoice, and unless participation commences partway through a program year, payment of such fees shall be made in full no later than July 15 of each year or other designated deadline printed on the PSBA dues invoice, the deadline for PSBA annual dues. Participation in the programs is limited to PSBA members in good standing, and PSBA reserves the right to suspend YOUR participation or access to the web-based policy management system in the event payment of fees or membership dues has become delinquent. Applicable annual program fees are due in their entirety on account of participation for any portion of a program year, whether or not YOUR participation is later terminated due to non-payment of fees or PSBA dues or due

to YOUR withdrawal otherwise from PSBA membership. Payment of any fees that may remain due and owing on account of prior participation is required in order to resume participation.

8. Program Modifications or Discontinuation

PSBA reserves the right at its sole discretion to modify the prices, features included or offered, and other terms of participation in the programs applicable to future program years, and to require eligible entities desiring to continue participating for ensuing program years to execute amendments to this Agreement reflecting any such modifications. PSBA further reserves the right at any time to discontinue offering the programs entirely, in which case PSBA will provide YOU a pro-rata refund of fees previously paid for the program year during which the programs are discontinued by PSBA.

9. Termination Rights

YOU may voluntarily terminate your participation in the programs subject to this Agreement at any time by providing written notice to PSBA. If PSBA receives notice that YOU are terminating YOUR participation after the program year has commenced, the applicable fees for the full program year shall remain due and payable in their entirety. Fees previously paid on account of participation in such programs are not refundable in whole or part when YOU choose to terminate your participation.

YOUR participation in the programs shall be terminated without refund in whole or part of fees previously paid if YOUR organization terminates its membership in PSBA, or otherwise fails to pay the annual PSBA dues or additional fees required for participation in the programs.

PSBA may, at its option, terminate YOUR participation in the programs without refund in whole or part in the event YOU violate the terms of this Agreement or those referred to in Section 4 above.

Upon notice of termination by YOU or PSBA, YOU will be provided with official notice that access to the PNN and policy guides or administrative regulations templates will be immediately terminated, and access to the web-based policy system containing YOUR data will be terminated in 30 days. Participants that subscribe to a BoardDocs paperless meeting service will retain access to YOUR data in accordance with the terms of the BoardDocs End User Agreement.

10. Disclaimer of Warranty

The services, features, content and functionality of any component of the programs subject to this Agreement are offered and provided without warranty of any kind, express or implied.

11. Limitation of Liability

Liability of any nature arising out of this agreement other than for infringement of PSBA's copyright or other intellectual property, regardless of cause or theory of liability, shall not exceed the amount of fees paid for participation. In no event will PSBA be liable for any special, consequential, incidental, direct or indirect damages (including without limitation loss of profit) whether or not PSBA has been advised of the possibility of such loss, regardless of cause or theory of liability, whether to YOU or to any third party claiming against YOU or PSBA.

12. Force Majeure

Neither PSBA or YOU shall be liable for any delay or failure to perform any obligations under this Agreement (other than obligations of payment) if such delay or failure arises from any cause(s) beyond the reasonable control of such party, including but not limited to third party labor disputes, third party strikes, other third party labor or industrial disturbances, public health emergency, act of God, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, new or changed regulations or orders of any governmental agency or subdivision thereof.

13. Choice of Law

This Agreement shall be governed by and interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania (without regard to any conflict of law provisions) and the decisions of the Pennsylvania courts. The application of ancillary agreements and terms as identified in Section 4 above shall be governed in accordance with the choice of law provisions contained therein.

14. Integration

The terms set forth in this Agreement constitute the entire agreement between the parties. No modifications, alterations, changes, or waiver to such terms shall be valid or binding unless accomplished by a written amendment or supplement signed by properly authorized representatives of both parties.

15. Pronouns and Plurals

Reference in this Agreement to the singular shall be meant to include reference to the plural and vice versa. Reference to the masculine gender shall be meant to include the female and neuter and vice versa.

16. Headings

The headings of any section or paragraph are for reference purposes only and shall not in any way affect the meaning or interpretation thereof.

17. Severability

The provisions of this Agreement are severable. In the event any provision is held by a court to be unenforceable, the validity and enforceability of the remaining provisions shall not be affected. Any court construing this Agreement is expressly granted the authority to revise any invalid or unenforceable provision hereof to the extent reasonably necessary to render such provision effective and enforceable.

18. Provisions Surviving Termination

The following provisions shall survive termination of YOUR participation and continue to be binding upon YOU and PSBA:

- (a) Section 2, first paragraph and subparagraphs (c) and (f) of second paragraph (relating to copyright).

- (b) Section 3 (relating to Right-to-Know Law requests).
- (c) Section 6 (relating to export of YOUR data).
- (d) Section 7 (relating to payment terms).
- (e) Sections 10 through 17 (pertaining to disclaimer of warranty, limitation of liability, force majeure, choice of law, integration, pronouns and plurals, headings and severability).
- (f) This Section 18 (provisions surviving termination).

19. Authority

All persons signing this Agreement on behalf of PSBA and YOU hereby personally covenant and warrant that they are duly authorized to do so with binding effect.

For: _____		For: Pennsylvania School Boards Association	
Signature:		Signature:	
Name:		Name:	Christina Griffiths
Title:	Board President	Title:	Chief Operating Officer
Date:		Date:	
Signature:			
Name:	David Bonenberger		
Title:	Board Secretary		
Date:			



ABA SUPPORT SERVICES, LLC

HELPING CHILDREN ON THE SPECTRUM BUILD CONNECTIONS

info@abasupportservices.com www.abasupportservices.com

224 Nazareth Pike
Suite 22A
Bethlehem, PA 18020
Phone: (610) 365-8373
Fax: (610) 365-2522

Contract for Independent Services

Contractor: ABA Support Services, LLC
 Address: 224 Nazareth Pike, Suite 22A
 Bethlehem, PA 18020
 Phone: 610-365-8373
 Email: agable@abasupportservices.com

School District: Saucon Valley School District
 2097 Polk Valley Road
 Hellertown, PA 18055

Contact Name: Jamie Vlasaty, Director of Special Education
 Phone: 610-838-7001 Ext. 1105
 Email: Jamie.Vlasaty@svpanthers.org

Contract Period: 2021 - 2022 School Year

Services: At the request of the district, Registered Behavior Technician (**\$45/hour**) or equally qualified professional in training to obtain RBT certification (**\$35/hour**).

Board Certified Behavior Analyst (BCBA - **\$100/hour**) to include:

- * Observation
- * Data collection
- * Staff training
- * Meeting with school personnel
- * Preparation of reports as requested by school district

Contractor will provide School District a copy of current clearances (Act 34, Act 151, and Act 114) and Mandated Reporter Certificate of completion for each BCBA performing the above services. Additionally, Contractor will provide proof of workers compensation insurance and liability insurance coverage prior to conducting requested services.

Payment will be contingent upon presentation to the School District of a formal invoice by the 10th of each month, dated with itemization of all costs.

Contractor is responsible for submission of invoices for services provided by the direct services staff and distribution of payment to direct staff

Parent/Legal Guardian/School Personnel must be present during all service delivery sessions

All service providers performing services according to this contract are not serving as employees of the School District but as independent contractor. Contractor shall hold harmless and indemnify the School District for claims against the School District by any party as a result of these activities of the Contractor's employee rendering these services. Contractor is not entitled to any benefits or protections due to School District employees.



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Nothing in this Agreement shall be construed to create an employee/employer relationship. It is further agreed that because of the independent contracting relationship, the School District does not have any obligation or responsibility for the payment of unemployment compensation or state or federal withholding taxes with respect to the independent contractor, including, but not limited to the taxes levied or contributions required by the Federal Insurance Contributions Act (FICA), the withholding provisions of the Internal Revenue Code, or any state or local ordinance, the Social Security Act, the Federal Unemployment Insurance Act and Worker's Compensation.

The School District agrees that for a period of twenty-four (24) months after the termination of this Agreement, it shall not either directly or indirectly, for the School District or for any third party, solicit, induce, recruit, or cause another person in the employ of Contractor or engaged by Contractor in any capacity to terminate his/her employment or engagement with Contractor.

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Pennsylvania. Contractor recognizes and accepts that the Court of Common Pleas for Northampton County, Pennsylvania shall have exclusive jurisdiction and venue for any disputes under this Agreement. The parties agree to a non-jury trial in the event of any such disputes. Additionally, in the event of a breach of this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred by it as a result of remedying the breach. No waiver by the parties hereto of any default or breach of any term, condition, or covenant to this Agreement shall be deemed to be a waiver of any other breach of the same or any other term, condition, or covenant contained herein.

Contractor and School District agree that they shall not disclose or communicate the terms of this Contract to any third party without the prior written consent of the other party, except where such disclosure of communication is either required by law or necessary to carry out the objectives of the Contract.

If any provision of this Agreement or application thereof to anyone or under any circumstances is adjudicated to be invalid or unenforceable in any jurisdiction, such invalidity or unenforceability shall not affect any other provisions or applications of this Agreement that can be given effect without the invalid or unenforceable provisions or applications and shall not invalidate or render unenforceable such provision in any other jurisdiction or under any other circumstance.

I have read and understand the above provisions. I agree to abide by all provisions provided in the services outline. Unless expressly waived or modified in writing, the District reserves all rights conferred upon it by law, whether express or implied. The Parties agree that nothing in this Agreement shall be interpreted to expand or reduce the District's immunity under the Political Subdivision Tort Claims Act, 42 Pa. C.S.A. 8541. Without limiting the foregoing, the District or the Contractor shall have the right to terminate this Agreement at any time for its convenience or for cause by providing at least thirty (30) days written notice to the other party.

Please see page 3 for signatures.

