

Saucon Valley School District

Regular Meeting of the Board of Education

March 9, 2021 – 7 pm

ZOOM Meeting

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:30 pm - Executive Session for the purpose of update on student expulsion

- I. **Call to the Order** – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – March 9, 2021
- VI. **Approval of Minutes** – February 23, 2021
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – 385227.09
- B. Cafeteria Expenditures – \$13,246.35
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval**Presentation of Bills**

1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers - \$24,374.00
- E. Middle School Activity Report – None
- F. High School Activity Report – None

Recommendations for Approval**Treasurer's Report**

1. Approve the above Treasurer's Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer's Report.

AGENDA ITEMS**A. Education****Items/Projects for Discussion**

- A. Academic and Personnel Committee Summary – February 24, 2021
- B. After School Remediation Update

Recommendations for Approval**Second and Final Reading of Policies**

1. Approve the second and final reading of the following policies:

Policy 317 - Conduct/Disciplinary Procedures

Policy 417 - Conduct/Disciplinary Procedures

Policy 517 - Conduct/Disciplinary Procedures

After School Remediation

2. Approve the After School Remediation program through Thursday, May 23, 2021.

2020-21 Revised School Calendar

3. Approve the 2020-21 Revised School Calendar due to additional snow days. Students will now be in session on Monday, April 5th and Friday, June 4th (early dismissal for all students). Friday, May 28th will become an Act 80 In-Service Day (no students). Last day for students will be Friday, June 4th (early dismissal for all students). Last day for teachers will be Monday, June 7th.

Graduation Date for the Class of 2021

- 4 Approve Friday, June 4, 2021, as the Graduation Day for the Class of 2021.

Mobil Technologies Graphics*

5. Approve a contract with Mobil Technologies Graphics in the amount of \$9,233 for the Class of 2021 Graduation ceremony.

Expulsion of Student

6. Approve the expulsion of student #12286 for the remainder of the 2020-21 school year.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel**Items/Projects for Discussion****Recommendations for Approval****Resignation**

1. Approve the resignation of Elizabeth Meadows, instructional paraprofessional, her last day was March 2, 2021.

Long Term Substitute

2. Approve the following long term substitute:

Logan Hanley as high school English beginning March 10, 2021 and continue for the remainder of the 2020-21 school year. Base salary is \$53,182 (B, Step 1), which will be prorated for number of days worked. Mr. Hanley is replacing Mary Pope, who recently resigned.

Rescinding of Sabbatical Request

3. Approve the rescinding of the spring health sabbatical for Amy Pulli.

Cafeteria Monitor

4. Approve MaryBeth Jacavage as a cafeteria monitor at an hourly rate of \$18.46 and benefits per the current Educational Support Staff Compensation and Benefits Plan, effective February 26, 2021. Ms. Jacavage was formerly employed in the food service department and is replacing Rachel Kade, who recently resigned.

Mentor

5. Approve the following mentor for the 2020-2021 school year. Salary for mentor is per the current professional agreement, which will be prorated.

Mentor

Jennifer Falcaro

Inductee

Logan Hanley (English)

2020-21 Spring Coaches

6. Approve the following 2020-21 spring coaches: *(New coaches are in italics.)* (See NOTE below)

Baseball

Tyler Kessler - Assist. JV Baseball - \$1,0350

Middle School Soccer

Trent Seibert - Head Coach - \$2,985

NOTE: *The District's obligation to pay the coaches and supplemental positions above is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/ activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

Addition to the Substitute List

7. Approve the following 2020-21 substitute teacher:

Lucas Kramer – SV Emergency Certified

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities**Items/Projects for Discussion**

A. Facilities Committee Summary - February 10, 2021

Recommendations for Approval

No Reports or Recommendations

Recommendation: No recommendations.

D. Finance**2021-2022 Budget Timeline for the 2019-2020 School Year**

May 31, 2021 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2021 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2021 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

Items/Projects for Discussion

A. Finance Committee Summary – February 17, 2021

Recommendations for Approval

No Reports or Recommendations

Recommendation: No recommendations.

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Sandra Miller and Shamim Pakzad

- I. **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- J. **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
- K. **Northampton Community College** – *Susan Baxter*
(Meetings are the first Thursday of every month)
- L. **New Business**
- M. **Old Business**

XIII. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

March 23, 2021 – 7 pm – Business Meeting – High School Auditorium

April 13, 2021 – 7 pm – Business Meeting – High School Auditorium

April 27, 2021 – 7 pm – Business Meeting – High School Auditorium

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 23, 2021 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:09pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-no
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Eichfeld moved to approve the Agenda. Vote: 8-yes, 1-no (Miller)
- V. **Announcement of Executive Session** – February 23, 2021
- VI. **Approval of Minutes** – Director Welch, seconded by Director Karabin moved to approve the minutes of February 9, 2021. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their*
Director Miller commented that Policy 903 does allow faculty/staff to speak during the public comment section of a board meeting.
Director Pakzad agrees that employees should be able to speak but if it is an administrative issue then it would go through Dr. Butler.
R. Phillips – encouraged the Board to continue with the Zoom option once they return to in-person meetings to help keep the community interested and engaged.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$630,859.22
 - B. Cafeteria Expenditures – \$10,188.00
 - C. Health Benefits – \$326,769.03
 - D. Capital Projects – None
 1. Approve the above presentation of bills.Director Dettmar, seconded by Director Karabin moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report - None
- D. Budget Transfers - \$1,450.00
- E. Middle School Activity Report – January 31, 2021
- F. High School Activity Report – January 31, 2021

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Welch moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

A. Education**A. Update on Remediation Program**

The Board thanked the Administration for doing this program.

Director Pakzad, seconded by Director Welch moved to approve amending the Agenda. Vote: 9-yes, 0-no

Director Pakzad, seconded by Director Welch moved to approve extending the Remediation Program for 2 more weeks until the next Board meeting. Vote: 9-yes, 0-no.

B. Personnel

1. Approve Michael Buddock as a full time custodian at an hourly rate starting at \$22.66 and benefits per the current Educational Support Professionals contract, effective March 1, 2021.
2. Approve the following resignations:
Rachel Kade, cafeteria monitor, her last day will be February 19, 2021.
Frank Kelly, bus driver, effective January 1, 2021.
Mary Pope, high school English teacher, effective February 22, 2021.
3. Approve the following unpaid days:
Margaret Miller, Food Service, March 16, 17 and 18, 2021
4. Approve Rachel Kade as a substitute non-instructional paraprofessional at an hourly rate of \$9.99, on a "call as needed basis", effective February 22, 2021.
5. Approve the following health sabbatical request:
Melissa Janis, middle school speech and language teacher, extension of current health sabbatical. Mrs. Janis was to return March 3, 2021. She will now return on March 29, 2021.

Director Karabin, seconded by Director Welch moved to approve Personnel Items 1-5. Vote: 9-yes, 0-no

6. Approve the following 2020-21 spring coaches: *(New coaches are in italics.)* (See NOTE below)

Baseball:

Gary Laub - Head Coach - \$5,600
 Chris Moughan - Assist. Coach - \$1,865.50
 Michael Kiak - Assist. Coach - \$1,865.50
 Robert Kessler - Assist. Coach - \$2,985
 Robert Frey - Volunteer

Softball:

Michael Barbera - Head Coach - \$5,600
 Nicole Barbera - Assist. Coach - \$2,731
 Jeff Rudolf - Assist. Coach - \$1,000
 Jose Gonzalez - Assist. Coach - \$2,985
 Brenda Anthony - Assist. Coach - \$1,035

Boys Lacrosse:

Charles Austin - Head Coach - \$5,226
 Patrick Kowalski - Assist. Coach - \$1,585.50
 Nathaniel Brolsma - Assist. Coach - \$1,585.50

Girls Lacrosse:

Helen Deegan - Head Coach - \$5,226
Erin Steskal - Assist. Coach - \$3,171
 Jen Zavacky - Assist. Coach - Volunteer
 Hanna Doerner - Assist. Coach - Volunteer
 Todd Doerner - Assist. Coach - Volunteer

Boys Tennis:

Michael Krentz - Head Coach - \$4,106
 Deborah Philpotts - Assist. Coach - \$776

Track & Field:

Edward Kolosky - Head Coach - \$5,226
 Brad Trembler - Assist. Coach - \$3,731
 Martin Lewis - Assist. Coach - \$3,731
 Philip Russell - Assist. Coach - \$3,731
 Robert Davis - Assist. Coach - Volunteer

7. Approve the following co-curricular/extra duty appointment for the 2020-21 school year. (See NOTE below)

High School

Josh Trachtenberger – Production Staff - \$900

NOTE: The District's obligation to pay the coaches and supplemental positions above is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.

Director Dettmar, seconded by Director Karabin moved to approve Personnel Items 5 & 6.
 Vote: 8-yes, 0-no, 1-abstention (Miller)

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Miller, seconded by Director Karabin moved to approve Facilities Item #1.

Vote: 9-yes, 0-no

D. Finance

2021-2022 Budget Timeline for the 2019-2020 School Year

May 31, 2021 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2021 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2021 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022final budget.

1. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2021 to June 30, 2022 in the total amount of \$3,750,550.00. Saucon Valley's portion is \$23,444.83, a 0% increase from 2020-2021.

Director Miller, seconded by Director Karabin moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve the purchase of a John Deere X758 Signature Series Tractor with Snow attachments in the amount of \$20,982.79
3. Approve the purchase of a walk behind Floor Burnisher in the amount of \$10,788.09

Director Karabin, seconded by Director Dettmar moved to approve Finance Items #2&3.

Vote: 9-yes, 0-no

4. Approve the attached Resolution for a 3% tax increase for the 2021-2022 fiscal year.

Director Pakzad, seconded by Director Welch moved to approve Finance Item #4.

Vote: 0-yes, 8-no, 1-abstention (Miller)

5. Approve the attached Resolution for a 0% tax increase for the 2021-2022 fiscal year.

Director Pakzad, seconded by Director Dettmar moved to approve Finance Item #5.

Vote: 8-yes, 0-no, 1-abstention (Miller)

E. Resolutions

1. Motion by the board to approve a modification to its current all virtual school board meeting format so as to allow for increased in-person board and public participation in the regular school board meetings of the District. By approving this motion, the administration shall be so authorized to advertise in-person board meetings that meet the requirements of the current mitigation orders of the Governor of Pennsylvania as well as comply with the Pennsylvania Sunshine Act and current District policy. The motion shall also allow for email public comment opportunities for members of the community who cannot attend the board meetings in-person. The administration shall advise the District community via the District's website of the process to make public comment via email. Board meetings shall continue to be broadcast via the District's YouTube channel. This motion herein shall remain in place until June 30, 2021. Beginning July 1, 2021, and to the extent allowable by law, the School Board shall hold school board meetings as they had been held prior to March 13, 2020.

Director Welch, seconded by Director Dettmar moved to approve the above resolution.

Director Miller asked what is the value of the Board going face-to-face. How is it more transparent and how is this more responsive to the public?

Director Dettmar & Director Eichfeld asked if we can video the screen to project it to another room.

Director Miller wanted to know why this can't be tabled until it is worked out.

Director Dettmar agrees to test but we won't know what works until we test it.

Director Eichfeld wants to wait two more weeks until we have some of these issues worked out.

Director Miller, seconded by Director Eichfeld moved amend the above resolution to move the in person Board meeting for an additional 2 weeks so the public can see screen better, address the microphone issues, and public can participate better.

Vote: 7-yes, 2-no (Andres and Pakzad)

Director Welch, seconded by Director Dettmar moved to approve the amended resolution. Vote: 8-yes, 0-no, 1-abstain (Pakzad)

F. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

G. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

H. Colonial Intermediate Unit – Sandra Miller

I. PSBA – Sandra Miller and Shamim Pakzad

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

L. Northampton Community College – Susan Baxter

M. New Business

N. Old Business

XIII. Citizens' Inquiries and Comments –

V. Optgof-Cordero – Commented that it is very helpful to parents to be able to participate in the Board meetings via Zoom platform. She also commented that the District should not be taking away positions they should be adding them.

M. Salgado – Commented on future plans for inclement weather and possible virtual days. He feels the parent survey was crafted in a way to make the district look better. He said that the usual YouTube streaming of the board meeting is not conducive to participation by the board or parents that wish to attend virtually. He asked about the limit of people allowed in the Audion and how spontaneous questions will be asked. He asked the Board to start Executive Sessions earlier so meetings can start on time. He also reiterated that all Board members should be on camera.

D/Lloyd – Commented that Director Pakzad commended the teachers working on the virtual platform. He would like the Board to consider virtual instruction for snow days.

T. Scherer – Expressed that she is happy that the Administration is looking into remediation for elementary grades. She asked how will the spectator overflow happen when the meetings go live.

V. Opthof-Cordero – Commented that she appreciates that snow days are not used for virtual instruction days.

XIV. Announcements

Future Meetings ~

March 9, 2021 – 7 pm – Business Meeting – Zoom

March 23, 2021 – 7 pm – Business Meeting – TBD

April 13, 2021 – 7 pm – Business Meeting – TBD

XV. Motion to Adjourn Meeting

Director Karabin, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:58 pm

ATTEST: _____

Secretary

President

Fund Accounting Check Summary

PLGIT GENERAL - From 02/19/2021 To 03/05/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00057054	COMFORT INN AT THE PARK	TRAVEL.....		382.95
00057055	APPLE, INC.	GENERAL SUPPLIES.....		63,918.00
00057056	AMAZON	GENERAL SUPPLIES.....		686.55
00057057	LEHIGH UNIVERSITY	TUITION REIMBURSEMENT.....		7,740.00
00057058	Trisha Reifinger	OTHER PROFESSIONAL SVC.....		112.00
00057059	Dutt, James	OTHER PROFESSIONAL SVC.....		77.00
00057060	Ruhl, Christopher	OTHER PROFESSIONAL SVC.....		77.00
00057061	EXECUTIVE EDUCATION ACADEMY	DUES & FEES.....		300.00
	CHARTER SCHOOL			
00057062	21ST CENTURY CYBER CHARTER	TUITION TO PA CHARTER.....		7,810.36
	SCHOOL			
00057063	4 Seasons Garden Center	GENERAL SUPPLIES.....		4,478.00
00057064	AFLAC	AFLAC W/H.....		104.84
00057065	AMAZON	GENERAL SUPPLIES.....		1,339.18
00057066	NATIONAL FRENCH CONTEST	DUES & FEES.....		108.75
00057067	AMERICAN RED CROSS	DUES & FEES.....		224.00
00057068	AMERICAN TIME	GENERAL SUPPLIES.....		2,801.11
00057069	B & B POOLS, INC.	GENERAL SUPPLIES.....		37.98
00057070	BARNES & NOBLE	BOOKS AND PERIODICALS.....		136.00
00057071	BRIGHT, WALLACE	MISC EXPENDITURES.....		500.00
00057072	BSN SPORTS, LLC	GENERAL SUPPLIES.....		743.79
00057073	CINTAS CORPORATION-#101	LAUNDRY/LINEN/DRY CLEAN.....		30.00
00057074	Check & Connect Institute on	BOOKS AND PERIODICALS.....		1,120.00
	Community Integration			
00057075	DICK BLICK ART MATERIALS	GENERAL SUPPLIES.....		133.03
00057076	EAST PENN BUSINESS MACHINES	GENERAL SUPPLIES.....		820.60
00057077	FEESER'S	GENERAL SUPPLIES.....		48.04
00057078	FOLEY, INCORPORATED	GENERAL SUPPLIES.....		349.95
00057079	GRAINGER	GENERAL SUPPLIES.....		44.10
00057080	HARGROVE, DANIEL	OTHER PROFESSIONAL SVC.....		77.00
00057081	HILLYARD - DELAWARE VALLEY	REPAIRS & MAINT SVCS.....		278.00
00057082	HWA GROUP INC.	GENERAL SUPPLIES.....		342.20
00057083	Hernandez, Trinette	LOWER SAUCON.....		2,785.63
00057084	INSIGHT PA CYBER CHARTER	TUITION TO PA CHARTER.....		5,042.20
	SCHOOL			
00057085	INTEGRITEC INC.	REPAIRS & MAINT SVCS.....		400.00
00057086	JOHNSON CONTROLS FIRE	REPAIRS & MAINT SVCS.....		720.00
	PROTECTION LP			
00057087	KEYSTONE AUTOMOTIVE	GENERAL SUPPLIES.....		22.78

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

03/05/2021 03:08:37 PM

SAUCON VALLEY SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT GENERAL - From 02/19/2021 To 03/05/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00057088	LACEY, JIM	OTHER PROFESSIONAL SVC.....		60.00
00057089	LINCOLN LEADERSHIP ACADEMY	TUITION TO PA CHARTER.....		3,781.64
	CHARTER SCHOOL			
00057090	LOWE AND MOYER GARAGE, INC.	GENERAL SUPPLIES.....		453.12
00057091	Lodwig, David	OTHER PROFESSIONAL SVC.....		60.00
00057092	MAIN LINE COMMERCIAL POOLS	GENERAL SUPPLIES.....		65.15
	INC			
00057093	PERFORMANCE HEALTH SUPPLY	GENERAL SUPPLIES.....		287.20
00057094	MICROBAC LABORATORIES, INC.	REPAIRS & MAINT SVCS.....		118.90
00057095	MILL SUPPLY, INC.	GENERAL SUPPLIES.....		126.92
00057096	NORTH EAST PARTS GROUP, LLC.	GENERAL SUPPLIES.....		672.88
00057097	PENNSYLVANIA LEADERSHIP	TUITION TO PA CHARTER.....		11,344.94
	CHARTER SCHOOL			
00057098	PORTNOFF LAW ASSOCIATES,	OFFICE ADMIN/SERV.....	COMMUNICATIONS.....	10,317.72
	LTD.			
00057099	PPL ELECTRIC UTILITIES	ELECTRICITY.....		27,775.97
00057100	QUAKER CITY PAPER	GENERAL SUPPLIES.....		73.60
00057101	ROHRER BUS SALES INC.	GENERAL SUPPLIES.....		981.39
00057102	Rossi, Jillian	LOWER SAUCON.....		214.67
00057103	Ruhl, Christopher	OTHER PROFESSIONAL SVC.....		77.00
00057104	SEVEN GENERATIONS CHARTER	TUITION TO PA CHARTER.....		11,645.95
	SCHOOL			
00057105	STEVE WEISS MUSIC	GENERAL SUPPLIES.....		28.00
00057106	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		828.73
00057107	Siegfried, Wendy	LOWER SAUCON.....		214.69
00057108	THE LEHIGH VALLEY CHARTER	TUITION TO PA CHARTER.....		43,347.72
	H.S. FOR THE ARTS, INC.			
00057109	TRANE U.S., INC.	GENERAL SUPPLIES.....		798.86
00057110	TRIUS INC.	GENERAL SUPPLIES.....		350.00
00057111	TYLER TECHNOLOGIES, INC.	EDUC SOFT & LIC.....		6,199.61
00057112	ULINE.COM	GENERAL SUPPLIES.....		737.73
00057113	Van Fleet, Lorraine	HELLERTOWN.....		696.41
00057114	CARDMEMBER SERVICE	DUES & FEES.....		100.00
00057115	QUADIENT FINANCE USA, INC.	COMMUNICATIONS.....		3,000.00
00057116	AMAZON	GENERAL SUPPLIES.....		1,310.14
00057117	B & B POOLS, INC.	GENERAL SUPPLIES.....		37.98
00057118	BERKELEY INDUSTRIAL	GENERAL SUPPLIES.....		305.95
00057119	BSN SPORTS, LLC	GENERAL SUPPLIES.....		887.79
00057120	COOPER ELECTRIC SUPPLY CO.	GENERAL SUPPLIES.....		195.59

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

03/05/2021 03:08:37 PM

SAUCON VALLEY SCHOOL DISTRICT

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Fund Accounting Check Summary

PLGIT GENERAL - From 02/19/2021 To 03/05/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00057121	J.C. EHRLICH CO., INC.	REPAIRS & MAINT SVCS.....		247.00
00057122	ENERGY EQUIPMENT CONTROLS, INC.	GENERAL SUPPLIES.....		361.49
00057123	GRAINGER	GENERAL SUPPLIES.....		275.40
00057124	LOWE AND MOYER GARAGE, INC.	GENERAL SUPPLIES.....		720.46
00057125	MEDCO SUPPLY COMPANY	GENERAL SUPPLIES.....		70.86
00057126	NORTH EAST PARTS GROUP, LLC.	GENERAL SUPPLIES.....		65.79
00057127	PRAXAIR DISTRIBUTION, INC.	GENERAL SUPPLIES.....		121.25
00057128	QUAKER CITY PAPER	GENERAL SUPPLIES.....		186.99
00057129	ROHRER BUS SALES INC.	GENERAL SUPPLIES.....		272.70
00057130	SNAP-ON INDUSTRIAL	GENERAL SUPPLIES.....		146.66
00057131	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		164.63
00057132	Saucon True Value	GENERAL SUPPLIES.....		530.35
00057133	XEROX CORP.	RENTAL OF EQUIPMENT.....		9,227.63
00057134	AMAZON	GENERAL SUPPLIES.....		660.82
00057135	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	TUITION TO PA CHARTER.....		4,082.67
00057136	BAVTS	TUITION TO AREA VO-TECH.....		16,620.00
00057137	BUXMONT ACADEMY	TUITION TO NON-PUBLIC.....		2,893.50
00057138	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PA CHARTER.....		7,864.31
00057139	PA DEP	DUES & FEES.....		100.00
00057140	DIEHL, PAT	DUES & FEES.....		180.00
00057141	DOMENICA ELLIS	PROF ED EMP TRN & DVLP.....	DUES & FEES.....	164.00
00057142	FOX ROTHSCHILD, LLP	OTHER PROFESSIONAL SVC.....		7,381.84
00057143	FRANCE, ANDERSON, BASILE AND COMPANY, P.C.	OTHER PROFESSIONAL SVC.....		7,248.00
00057144	Farannte, Michael	MISC EXPENDITURES.....		250.00
00057145	GALE M. ZAINO	DUES & FEES.....		98.50
00057146	GENERAL HEALTHCARE RESOURCES, LLC	OTHER PROFESSIONAL SVC.....		693.00
00057147	HRdirect	GENERAL SUPPLIES.....		1,679.79
00057148	KELLER, DAVID A	MISC EXPENDITURES.....		250.00
00057149	LUCAS REPKA	CLAIMS, JUDGMENT & PENL.....		18,645.00
00057150	DOCUMENT SYSTEMS	GENERAL SUPPLIES.....		210.02
00057151	JOHN MCCABE	GENERAL SUPPLIES.....		9.96
00057152	NORTHAMPTON COUNTY AREA COMMUNITY COLLEGE	TUITION TO COMM COLLEGE.....		22,911.42
00057153	PACIFIC TELEMAGEMENT SVCS	COMMUNICATIONS.....		267.18

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

03/05/2021 03:08:37 PM

SAUCON VALLEY SCHOOL DISTRICT

Page 3

Fund Accounting Check Summary

PLGIT GENERAL - From 02/19/2021 To 03/05/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00057154	PEDIATRIC THERAPEUTIC SERVICES, INC.	OTHER PROFESSIONAL SVC.....		21,164.07
00057155	PPL ELECTRIC UTILITIES	ELECTRICITY.....		4,849.86
00057156	PFM FINANCIAL ADVISORS LLC	OTHER PROFESSIONAL SVC.....		6,000.00
00057157	RUCH, KAREN	MISC EXPENDITURES.....		250.00
00057158	Raymond D Gormley	OTHER PROFESSIONAL SVC.....		112.36
00057159	STEVEN P. KACHMAR, M.A., Ph.D., NCSP	OTHER PROFESSIONAL SVC.....		1,700.00
00057160	TELEMEDICINE MANAGEMENT, INC.	GROUP INSURANCE.....		1,430.00
00057161	TRACY MULLEN	PROF ED EMP TRN & DVLP.....		199.00
00057162	UGI SOUTH	NATURAL GAS.....		79.74
00057163	VERIZON WIRELESS	COMMUNICATIONS.....		2,254.73
00057164	XEROX CORP.	RENTAL OF EQUIPMENT.....		2,337.65
00057165	XEROX CORP.	RENTAL OF EQUIPMENT.....		33.34

10-GENERAL FUND 375,899.26

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	375,899.26
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	375,899.26

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Summary

LAFAYETTE GENERAL - From 02/11/2021 To 03/10/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000566	GLENN R. BROWN	OTHER PROFESSIONAL SVC.....		375.96 ^d
*D0000567	KOCH, ANDREW	DUES & FEES.....		31.00 ^d
*D0000568	MARTHA KELEMEN	TRAVEL.....		40.32 ^d
*D0000569	PENNSYLVANIA VIRTUAL CHARTER	TUITION TO PA CHARTER.....		8,823.84 ^d
*D0000570	SCHLOTTER, KRISTIN	GENERAL SUPPLIES.....		56.71 ^d

10-GENERAL FUND	9,327.83
-----------------	----------

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	0.00
Grand Total Direct Deposits:	9,327.83
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	9,327.83

- Payables within Check * Denotes Non-Negotiable Transaction P - Prenote d - Direct Deposit C - Credit Card Payment

03/04/2021 10:56:34 AM

SAUCON VALLEY SCHOOL DISTRICT

Page 1

Fund Accounting Check Summary

CAFE - PLGIT - From 02/19/2021 To 03/04/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003200	CINTAS CORPORATION-#101	GENERAL SUPPLIES.....		235.77
00003201	BALFORD FARMS - LOCK BOX	MILK.....		1,897.64
00003202	Commercial Kitchen Repairs	REPAIRS & MAINT SVCS.....		180.00
00003203	FEESER'S	FOOD.....		8,266.92
00003204	KEYCO DISTRIBUTORS, INC.	FOOD.....		119.97
00003205	MORABITO BAKING CO.	FOOD.....		229.53
00003206	PENN JERSEY PAPER CO.	GENERAL SUPPLIES.....		491.22
00003207	SINGER EQUIPMENT COMPANY	GENERAL SUPPLIES.....		843.38
00003208	BALFORD FARMS - LOCK BOX	MILK.....	FOOD.....	941.74
00003209	MORABITO BAKING CO.	FOOD.....		40.18

50-CAFETERIA 13,246.35

Grand Total Manual Checks : 0.00
Grand Total Regular Checks : 13,246.35
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 13,246.35

- Payables within Check * Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit C - Credit Card Payment

SAUCON VALLEY SCHOOL DISTRICT

BUSINESS OFFICE

BUDGETARY TRANSFER FORM
2020-2021

Date: March 9, 2021

		TRANSFER AMOUNT		ACCOUNT TITLE	REASON FOR TRANSFER
ACCOUNT #		IN	OUT		
1 TO	10-2690-762-000-00-000-000-0000	17,500.00		EQUIPMENT-REPLACE PLANT OPER	BALANCE ACCOUNT
FROM	10-2690-752-000-00-000-000-0000		17,500.00	EQUIPMENT-NEW PLANT OPER	TRANSFER OF FUNDS
2 TO	10-2250-650-000-30-000-000-0000	139.00		TECH LIBRARY ED SOFT LIC 9-12	BALANCE ACCOUNT
FROM	10-2250-640-000-30-000-000-0000		139.00	BOOKS & PERIODICALS LIBR 9-12	TRANSFER OF FUNDS
3 TO	10-2380-330-000-30-000-000-0000	2,500.00		CONTRACTED SERVICE 9-12	BALANCE ACCOUNT
FROM	10-2380-530-000-30-000-000-0000		2,500.00	POSTAGE PRINCIPAL 9-12	TRANSFER OF FUNDS
4 TO	10-2380-330-000-30-000-000-0000	4,235.00		CONTRACTED SERVICE 9-12	BALANCE ACCOUNT
FROM	10-2271-360-000-30-000-000-0000		4,235.00	CONF EMPL TRAINING 9-12	TRANSFER OF FUNDS

Total Transfer: \$ 24,374.00

**Saucon Valley School District
Academic and Personnel Committee
Minutes of February 24, 2021**

Present were Academic and Personnel Committee Board Members: Susan Baxter, Cedric Dettmar, and Shamim Pakzad. Also present were: Craig Butler, Robert Frey, Tamara Gary, Michael Hanssen, Board Member Michael Karabin, Board Member Sandra Miller, Michael Sakelarides, Jamie Vlasaty, and Board Member Shawn Welsh.

Meeting commenced at 5:04 pm

Agenda approved by Dr. Shamim Pakzad, second by Mr. Cedric Dettmar

Minutes approved by Dr. Shamim Pakzad, second by Mr. Cedric Dettmar.

Courtesy of the floor - None

Agenda items

I. Saucon Valley Elementary Performance Data

Mike Sakelarides presented elementary student performance data from Dibels and MAP for the first half of the 2020-21 school year.

II. Update on the Spanish Immersion Program Development

Mrs. Vlasaty gave a verbal update on Spanish Immersion Program Development including a projected timeline for communicating with parents and students.

III. Class of 2021 Graduation

Ms. Gary and Mr. Frey presented a contract with MTG for services at the 2021 Graduation Ceremony. The venue for the ceremony is yet to be determined based on the Governor's COVID restrictions moving forward.

IV. Policy 216 – Student Records and Policy 216-AR-1 Student Records Retention Schedule

Policy 216 and Policy 216-AR-1 were tabled until the next meeting pending the gathering of further information.

Citizens' inquiries and comments – No comments

No new business or old business.

Meeting adjourned at 6:02 p.m.

Announcement of future meetings:

Wednesday, March 24, 2021

Wednesday, April 28, 2021

Wednesday, May 26, 2021

Wednesday, June 23, 2021

Saucon Valley School District

Policy

Title – 317 Conduct/Disciplinary Procedures

Section – 300 Administrative Employees

Adopted – November 14, 2006

Revised –

Content

PURPOSE

~~All administrative employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior.~~ Effective operation of district programs requires the cooperation of all employees working together under a system of policies and rules applied fairly and consistently. The orderly conduct of the district's functions requires compliance with these policies and rules, and consistent penalties and disciplinary procedures for violations.

GUIDELINES

~~When dismissal charges are filed against a certificated administrative employee pursuant to law, the Board shall hold a hearing in accordance with the procedures established in the School Code.~~

~~The Board directs that procedures be established whereby~~ All administrative employees are ~~informed of the disciplinary actions that are considered appropriate and may be applied for violation of district policies, rules and procedures.~~ expected to conduct themselves in a manner consistent with appropriate and orderly behavior.

All administrative employees shall comply with district policies, rules, and regulations; attempt to maintain order; perform assigned job functions; and carry out directives issued by supervisors.

~~In the event it is necessary to demote or dismiss an administrative employee, a hearing shall be provided as required by statute.~~

When demotion or dismissal charges are filed against a certificated administrative employee pursuant to law, the Board shall hold a hearing in accordance with the

procedures established in the School Code; non-certificated administrative employees may be entitled to a hearing at the employee's request, pursuant to the School Code and local agency law

When engaged in assigned duties, no employee shall participate in activities that include - but are not limited to - the following:

1. Physical or verbal abuse, or threat of harm, to anyone.
2. Causing intentional damage to district property, facilities - and equipment.
3. Forceful or unauthorized entry to or occupation of district facilities, buildings - and grounds.
4. Use, possession, distribution, or sale of alcohol, drugs - or other illegal substances.
5. Use of profane or abusive language.
6. Failure to comply with directives of district officials, security officers, or law enforcement officers.
7. Carrying onto or possessing a weapon on school grounds without authorization from the appropriate school administrator.
8. Violation of district policies, rules - and regulations.
9. Violations of federal, state, or applicable municipal law or regulation.
10. Conduct that may obstruct, disrupt, or interfere with teaching, research, service, administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.

11. Non-professional relationships with students.

Mandatory Reporting

Within seventy-two (72) hours of the arrest or conviction, employees shall report to the Superintendent or designee on the designated form:

1. An arrest or conviction required to be reported by law; and/or
2. Being named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.

An employee shall be required to submit new criminal history background checks if the

Superintendent or designee has a reasonable belief that the employee was arrested or has been convicted of an offense required to be reported by law to the District, and the employee has not notified the Superintendent or designee within seventy (72) hours of the arrest or conviction.

An employee shall be required immediately to submit a new child abuse history certifications if the Superintendent or designees has a reasonable belief that the employee was named as a perpetrator in a founded or indicated report or has provided written notice of such occurrence.

An employee who fails to accurately and timely report such arrests, convictions, or reports naming the employee as a perpetrator of abuse as described above shall be subject to disciplinary action, up to and including termination and criminal prosecution.

Title IX Sexual Harassment and Other Discrimination

Whenever the allegations underlying a report of administrative employee misconduct include conduct that appears to constitute harassment or other discrimination, including Title IX sexual harassment, subject to policies and procedures specific to such conduct, the Compliance Officer/Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in the applicable Board policies. Whenever an investigation by the district of administrative employee misconduct reveals indications of conduct by any person that appears to constitute harassment or other discrimination, including Title IX sexual harassment, the Compliance Officer/Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in policies specific to such discrimination. To the extent feasible, investigations pursuant to discrimination policies shall be conducted jointly with investigations by the district of administrative employee misconduct.

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall prepare and promulgate disciplinary rules for violations of district policies, rules- and procedures that provide progressive penalties, including but not limited to- verbal warning, written warning, reprimand, suspension, demotion, dismissal and pursuit of civil ~~and criminal sanctions.~~sanctions. The Superintendent or designee shall establish procedures whereby employees shall be informed as to the disciplinary actions that are to be applied for violation of District policies and regulations.

LEGAL REFERENCES

[24 P.S. 1122](#)
[24 P.S. 1151](#)
[22 PA Code 235.10](#)
[24 P.S. 510](#)
[24 P.S. 514](#)
[Pol. 351](#)
[Pol. 451](#)
[Pol. 551](#)
[2 Pa. C.S.A. 551 et seq](#)
[24 P.S. 1121](#)
[24 P.S. 1126](#)
[24 P.S. 1127](#)
[24 P.S. 1128](#)
[24 P.S. 1129](#)
[24 P.S. 1130](#)
[23 Pa. C.S.A. 6344.3](#)
[24 P.S. 111](#)
[24 P.S. 2070.9a](#)
[24 P.S. 2070.1a et seq](#)
[22 PA Code 235.1 et seq](#)
[23 Pa. C.S.A. 6301 et seq](#)

Saucon Valley School District

Policy

Title – 417 Conduct/Disciplinary Procedures

Section – 400 Professional Employees

Adopted – November 14, 2006

Revised –

Content

PURPOSE

~~All professional employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior.~~ Effective operation of district programs requires the cooperation of all employees working together under a system of policies and rules applied fairly and consistently. The orderly conduct of the district's functions requires compliance with these policies and rules, and consistent penalties and disciplinary procedures for violations.

GUIDELINES

~~The Board directs that procedures be established whereby~~ All professional employees are ~~informed of the disciplinary actions that are considered appropriate and may be applied for violation of district policies, rules and procedures.~~ expected to conduct themselves in a manner consistent with appropriate and orderly behavior.

~~When dismissal charges are filed against a professional employee pursuant to law, the Board shall hold a hearing in accordance with the procedures established in the School Code.~~

All professional employees shall comply with district policies, rules, and regulations; attempt to maintain order; perform assigned job functions; and carry out directives issued by supervisors.

~~In the event it is necessary to demote or dismiss~~ When demotion or dismissal charges are filed against a professional employee pursuant to law, ~~a hearing shall be provided as required by statute~~ the Board shall hold a hearing in accordance with the procedures established in the School Code.

When engaged in assigned duties, no employee shall participate in activities that include but are not limited to the following:

1. Physical or verbal abuse, or threat of harm to anyone.
2. Causing intentional damage to district property, facilities and equipment.
3. Forceful or unauthorized entry to or occupation of district facilities, buildings and grounds.
4. Use, possession, distribution, or sale of alcohol, drugs or other illegal substances.
5. Use of profane or abusive language.
6. Failure to comply with directives of district officials, security officers, or law enforcement officers
7. Carrying onto or possessing a weapon on school grounds without authorization from the appropriate school administrator.
8. Violation of district policies, rules and regulations.
9. Violations of federal, state, or applicable municipal law or regulation.
10. Conduct that may obstruct, disrupt, or interfere with teaching, research, service, administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.

11. Non-professional relationships with students

Mandatory Reporting

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the arrest or conviction.

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Whenever the allegations underlying a report of professional employee misconduct include conduct that appears to constitute harassment or other discrimination, including Title IX sexual harassment, subject to policies and procedures specific to such conduct, the Compliance Officer/Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in the applicable Board policies. Whenever an investigation by the district of professional employee misconduct reveals indications of conduct by any person that appears to constitute harassment or other discrimination, including Title IX sexual harassment, the Compliance Officer/Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in policies specific to such discrimination. To the extent feasible, investigations pursuant to discrimination policies shall be conducted jointly with investigations by the district of professional employee misconduct.

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall prepare and promulgate disciplinary rules for violations of district policies, rules, ~~and~~ procedures that provide progressive penalties, including but not limited to ~~verbal warning, written warning, reprimand, suspension, demotion, dismissal and pursuit of civil~~ ~~and criminal sanctions.~~ sanctions. The Superintendent or designee shall establish procedures whereby employees shall be informed as to the disciplinary actions that are to be applied for violation of District policies and regulations.

LEGAL REFERENCES

24 P.S. 1122

24 P.S. 1151

[22 PA Code 235.10](#)
[24 P.S. 510](#)
[24 P.S. 514](#)
[Pol. 351](#)
[Pol. 451](#)
[Pol. 551](#)
[2 Pa. C.S.A. 551 et seq](#)
[24 P.S. 1121](#)
[24 P.S. 1126](#)
[24 P.S. 1127](#)
[24 P.S. 1128](#)
[24 P.S. 1129](#)
[24 P.S. 1130](#)
[23 Pa. C.S.A. 6344.3](#)
[24 P.S. 111](#)
[24 P.S. 2070.9a](#)
[24 P.S. 2070.1a et seq](#)
[22 PA Code 235.1 et seq](#)
[23 Pa. C.S.A. 6301 et seq](#)

Saucon Valley School District

Policy

Title – 517 Conduct/Disciplinary Procedures

Section – 500 Classified Employees

Adopted – November 14, 2006

Revised –

Content

PURPOSE

~~All classified employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior.~~ Effective operation of district programs requires the cooperation of all employees working together under a system of policies and rules applied fairly and consistently. The orderly conduct of the district's functions requires compliance with these policies and rules, and consistent penalties and disciplinary procedures for violations.

~~The Board directs that procedures be established whereby classified employees are informed of~~ GUIDELINES

~~the disciplinary actions that are considered appropriate and may be applied for violation of district policies, rules and procedures.~~ All classified employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior.

All classified employees shall comply with district policies, rules, and regulations; attempt to maintain order; perform assigned job functions; and carry out directives issued by supervisors.

In the event it is necessary to demote or dismiss, a hearing shall be provided as required by statute.

When engaged in assigned duties, no employee shall participate in activities that include but are not limited to the following:

1. Physical or verbal abuse, or threat of harm, to anyone.

2. Causing intentional damage to district property, facilities- and equipment.
3. Forceful or unauthorized entry to or occupation of district facilities, buildings- and grounds.
4. Use, possession, distribution, or sale of alcohol, drugs- or other illegal substances.
5. Use of profane or abusive language.
6. Failure to comply with directives of district officials, security officers, or law enforcement officers.
7. Carrying onto or possessing a weapon on school grounds without authorization from the appropriate school administrator.
8. Violation of district policies, rules- and regulations.
9. Violations of federal, state, or applicable municipal law or regulation.
10. Conduct that may obstruct, disrupt, or interfere with teaching, research, service, administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.

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1. An arrest or conviction required to be reported by law; and/or
2. Being named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.

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LEGAL REFERENCES

24 P.S. 510

24 P.S. 514

Pol. 351

Pol. 451

Pol. 551

2 Pa. C.S.A. 551 et seq

23 Pa. C.S.A. 6344.3

[24 P.S. 111](#)

[23 Pa. C.S.A. 6301 et seq](#)

Saucon Valley School District

REVISED

2020-21 School Calendar

REVISED

August/September				
M	T	W	T	F
17	18	19	20	21
24	25	26	27	28
31	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Teachers = 30

Students = 26-1 (25) (½ 24 & ½ 25)

October				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Teachers = 22

Students = 22

November				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25*	26	27
30				

Teachers = 19

Students = 19

December				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23*	24	25
28	29	30	31	

Teachers = 17 - 1 (16)

Students = 17 - (16)

January				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Teachers = 19

Students = 18

February				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

Teachers = 19 - 5 (14)

Students = 18 - 5 (13)

March				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Teachers = 23

Students = 23

April				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Teachers = 19 +1 (20)

Students = 19 +1 (20)

May				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Teachers = 20

Students = 19

June				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Teachers = 4 +1(5)

Students = 3 +1(4)

 Snow Days
 Make Up Days

TOTAL DAYS

Teachers = 192

Students = 184



Induction Day -
August 18, 2020



Inservice Day-Students Off



Teachers and Students Off



Early Dismissal - Elementary
and Middle School ONLY



Act 80 day - May 28, 2021
Students Off



Early Dismissal-All Students



First Day for Teachers -
August 19, 2020



Last Day for Teachers -
June 7, 2021



First Day for Students -
August 24, 2020 (½ of students)
August 25, 2020 (½ of students)



Last Day for Students -
June 4, 2021 Early Dismissal



Early Dismissal for Teachers
(11/25 and 12/23)

Student Make Updates - April 5 and June 4. Teacher Make Updates - April 5 and June 7

Board Approved: April 14, 2020 Board Approved Revised: _____



Mobile Technology Graphics

*“Supplying Today’s Businesses
with Tomorrow’s Technology”*

www.mtgsigns.com

SVSD 2021 Commencement

Prepared For

Robert Frey

Saucon Valley High School

Created By

Mobile Technology Graphics .

Mobile Technology Graphics

(877) 392-4220

mtg@mtgsigns.com

<http://www.mtgsigns.com>

Introduction & Background

Introduction & Background

Dear Robert Frey,

At Mobile Technology Graphics, we specialize in both indoor & outdoor LED Displays!

At Mobile Technology Graphics, we not only just rent you a display but are also here as consultations for your events. No one project is too large or out of the box for our team to tackle. All of our rental displays are built using the highest quality LED components built to our specifications.

Before the equipment leaves our offices, we check every display to make sure that it is working in the highest manner. All of our units travel with spare parts to repair anything that might go wrong in the field. This way the display you are renting is always operating to its max ability.

Contract must be signed to reserve the date for the event, a 50% Deposit has to be made within 45 days of event. with remaining balance paid day of event

Thank you for your interest in Mobile Technology Graphics and our products and if there are any questions about this proposal or any of our products/services, please do not hesitate to contact us!

Sincerely,

Mike Estojak
Mobile Technology Graphics
(877) 392-4220
www.mtgsigns.com

What We Do -- Products & Services

Outdoor Jumbotron Display Rentals:

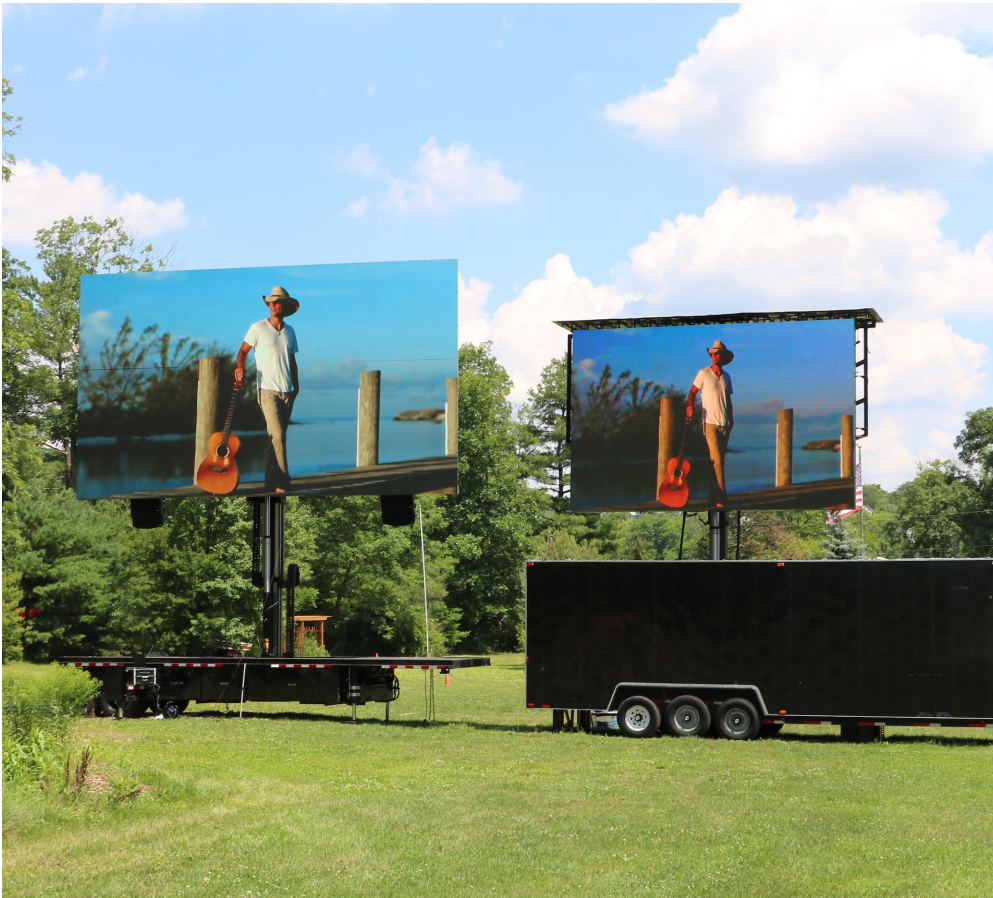
We offer four different sizes of outdoor jumbotron displays in either 15x25ft, 11x17ft, 9x16ft, or 9x14ft . All displays include onboard ultra quiet generators, concert quality sound systems with a wireless microphone. The displays raise to approximately 14 ft above the ground. The 15x25ft features an "open air" design along with a detachable control room. The 9ft x 16ft display also features a fold out stage, green room & production rooms. The 11ft x 17ft display also features a production room. Video production services are also available.



Marine Week, Nashville, TN ~ 15ft x 25ft Open Air Jumbotron



Indy Motorcycle Grand Prix ~ 11ft x 17ft Display Trailer



Size comparison of our 15x25ft Jumbotron on the Left, & 11x17ft Jumbotron on the Right



Orlando Magic ~ 9ft x 16ft Display Truck w/ Stage & Green Room



Baltimore Orioles ~ 9ft x 14ft Display Trailer

Indoor LED Video Wall Rentals

We offer two different indoor LED video wall options, 2.5mm & 4mm pixel spacing. Both options offer superb image quality and video playback. Brightness is adjustable on these displays, so even a room with sunlight, the display still can be seen but once night falls, the brightness can be brought down to reduce over brightness and glaring. Some of the uses clients use these walls for corporate meetings, trade shows, sporting events, and TV broadcast sets. With our 2.5mm pixel spacing option, we are able to achieve true 1:1 pixel representation at a small screen size of 9ft x 16ft!



4mm pixel spacing display in an atrium.



2.5mm Pixel spacing display inside a tent.



4mm pixel spacing center wall, 2.5mm pixel spacing towers.

LED Message Center Rentals

With all of our LED message center rental units being 100% solar powered, remote controlled and trailer mounted, there is less for you to worry about. With being solar powered and trailer mounted, you can no place the message center where there may not be power available and you do not have to worry about fueling a generator or the liability of powercords. Our units raise 13ft in the air, are dual sided, rotate 360 degrees, and the message displays can angle individually to achieve a 45 degree angle. We remotely change your messages using our ultra secure network to prevent unauthorized messages being displayed.



LED Video Wall & Display Sales

□ Looking to purchase an LED video wall for your event venue or for outside your business? We can provide any size and any shape of display to meet your project's requirements. All of our displays are built to our highest quality specifications ensuring you receive the highest quality display. Combine this with our fast response technical service, you will get the most out of your investment.



For more information, pictures & video on our products & services, please visit www.mtgsgns.com

Quotation

Client Information

Client: Saucon Valley High School

Contact: Robert Frey

Phone:

Address:

Project/Event Summary

Brief Explanation of how display is going to be used..

Tentative Content:

Tentative Load In Date & Time: June 4th, 2021

Event Date: June 4th 2021

Tentative Load Out Date & Time: June 4th, 2021

Rain date June 5th, 2021

Detailed Estimation

Products			
Name/Description	Price	Qty	Subtotal
<i>optional - not reflected in final total until checked</i> ☒ 15 ft x 25 ft OPEN "JUMBOTON"	\$8,990.00	1	\$8,990.00
OPEN AIR "JUMBOTRON" WITH 40 INCHE DECK Specifications: Display Size: 15 ft x 25 ft Brightness: 8,000 NITS Clarity: 8mm REAL Pixel Sound: 4,000 Watts Trailer Size: 28 Lx8 Wx 40 inch DECK HEIGHT (in feet) Wing Banners: 36"x187" Quiet Generator: Yes Shore Power: Yes Inputs: HDMI, BluRay/DVD, HDSDI, Composite & more Sponsor ad banner wing panels Rental price is per day unless otherwise noted.			
Delivery	\$125.00	1	\$125.00
Delivery of Video Wall OR Jumbotron.			
rain date	\$1,500.00	1	\$1,500.00
RAIN DATE Insurance- guaranteed screen availability for rain date. Charged if used or not.			
Live Video Production	\$2,050.00	1	\$2,050.00
2x Panasonic PTZ Broadcast Cameras Panasonic PTZ Controller 20 input 4k Broadcast Switcher w/ Controller Broadcast Disk Recorder Graphics Computer 1x Technical Director/PTZ Operator LiveStream Encoder to Stream to Facebook or Youtube Live (Client to provide internet connection - hardwired preferred)			
Post Production Editing	\$525.00	1	\$525.00
Post Production Editing to "clean up"/shorten live production - take out long time between diplomas & make it "keepsake" video			
One-Time 30% local community good-will discount	\$0.00	1	
Subtotal:			\$13,190.00

Total cost:	\$13,190.00
Discount (30.0 %):	\$3,957.00
Grand total:	\$9,233.00

Specifications



Mobile Technology Graphics

www.mtgsigns.com

**15ft x 25ft HD Mobile Jumbotron
featuring Open Trailer Design**

Display Size: 15ft (H) x 25ft (W)
Pixel Spacing: True 8mm
Display Brightness: 7,500 nits
Minimum Bottom Display Height: 45 inches
Max Bottom Display Height: 14ft
Setup Time: 10 minutes

Power ~ Generator:
 Concealed Cummins Ultra-Quite Generator
Appx. 50-70 continuous hours run time

Power ~ Shore:
 Series 16 Cam-Lok Inputs
100 amps ~ 208-240v single phase

Trailer Dimensions ~ Transport:
 13ft, 6 inches tall, 8.5ft wide, 35ft long (with control room pod/cover); 26,000 lbs

Trailer Dimensions ~ Show setup:
 Max 18.5ft wide (w/ outriggers fully extended), 27ft long, Min. 20ft height




MTG@MTGSIGNS.COM **(877) 392-4220**



Mobile Technology Graphics

Trailer Side Audio System:
 ~ Integrated hanging
 ~ 1x Wireless Micro
 ~ 5 channel audio m

Video Equipment:
 ~ 1x Video Processo
 ~ 1x HDSDI to Audio

Control Room Pod
Room Specs: 7.5ft w
 Air Conditioned & H
 4 x Technician Wor
 Fly Pack Ready ~ Ca

Equipment:
 Rack Enclosure
 1x Broadcast Monit
 1x TV w/ HDMI inpu
 1x HDSDI Router
 1x Audio Mixer
 1x Broadcast Switc
 Miscellaneous Broa

BNC HDSDI Coax Ca
SM Tactical Fiber w
Cable Ramps (Yello
 ***Exact quantiles v

Available Add-On
HD Broadcast Ca
MTG@M



Mobile Technology Graphics

"Supplying Today's Businesses with Tomorrow's Technology"

11ft x 17ft HD Display Trailer Specifications

LED Display Specifications

- Display Size: 11ft x 17ft
- 16:9 Aspect ratio
- Refresh Rate: 1,500 hertz
- Accepts 1080i content
- Resolution: 5mm virtual/10mm real
- Viewing Distance: 10 ft - 500 ft
- Brightness: 8,000 nits
- Display raises 13 ft off ground
- 8 Input Switcher (HDMI, Composite, Component, HDMI, VGA, DVI)
- Display is 60% larger than 9x12ft displays

Sound System Specifications

- Speakers: 4,000 watt Eastern Acoustic Works (EAW)
- Location: Integrated hanging design below display
- Wireless Shure Microphone Included

Trailer Specifications

- Setup Time: 20 minutes
- 8ft wide x 35 ft long x 10ft high
- Unbranded trailer (no graphics on trailer)
- Quiet Cummins Onan Generator
- Minimum Run Time: 50 hours
- Shore Power hookup: 50 amp / single phase (Plug end required: CR 6364)
- Static Ad/Sponsor Banners:
 - Vertical along display: 132inch x 36 inch
- Customer can banner trailer



ABOUT MTG

Mobile Technology Graphics works with Fortune 500 companies, Division I Universities, professional sporting event, event production teams and small businesses to provide the highest quality & definition of LED Video Displays.

Other Products

Scalable 4mm Resolution HD Indoor Display

9ft x 16ft 4mm Virtual Resolution HD Display Truck with Fold Out Stage

9ft x 14ft 6mm Virtual Resolution HD Display Trailer

Video & Graphic Services

Our video production team can produce various types of live content for the display for your event along with custom graphics, and even software for specialized display messaging such as integration with running sensors, social media and scoreboards.



Corporate Office: Lehigh Valley, PA
Offices In: Tampa, FL | Las Vegas, NV | Nashville, TN | Los Angeles, CA

Phone: (877) 392-4220

www.mtgsgns.com

E-mail: info@mtgsgns.com



Mobile Technology Graphics

"Supplying Today's Businesses with Tomorrow's Technology"

9ft x 14ft HD Display Trailer Specifications

LED Display Specifications

- Display Size: 9ft x 14ft
- 16:9 Aspect ratio
- Accepts 1080i content
- Resolution: 6mm virtual/12mm real
- Viewing Distance: 12 ft - 500 ft
- Brightness: 6,500 nits
- Display raises 12 ft off ground
- 8 Input Switcher (HDSI, Composite, Component, HDMI, VGA, DVI)

Sound System Specifications

- Speakers: 1,800 watt Renkus-Heinz
- Location: Integrated hanging design below display
- Wireless Shure Microphone Included

Trailer Specifications

- Setup Time: 20 minutes
- 8ft wide x 20 ft long x 10ft high
- Unbranded trailer (no graphics on trailer)
- Quiet Cummins Onan Generator
- Minimum Run Time: 50 hours
- Shore Power hookup: 50 amp / single phase (Plug end required: CR 6364)
- Static Ad/Sponsor Banners:
 - Verticle along display: 100 inch x 30 inch
- Customer can banner trailer



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Mobile Technology Graphics

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9ft x 16ft HD Display Truck w/ Stage Specifications

LED Display Specifications

- Display Size: 9ft x 16ft
- 16:9 Aspect ratio
- Refresh Rate: 1,200 hertz
- Accepts 1080i content
- Resolution: 4mm virtual/8mm real
- Viewing Distance: 12 ft - 500 ft
- Brightness: 6,500 nits
- Display raises 12.8 ft off ground
- 8 Input Switcher (HDSDI, Composite, Component, HDMI, VGA, DVI)

Sound System Specification:

- Speakers: 1,800 watt Yamaha
- Location: Integrated hanging design below display
- Wireless Shure Microphone Included

Truck Specifications

- Setup Time: 20 mins
- 8ft wide x 35 ft long x 12.5ft high
- Stage Size: 8ft x 17ft
- Unbranded truck (no graphics on truck)
- Quiet Cummins Onan Generator
- Minimum Run Time: 50 hours
- Shore Power Hookup
- Static Ad/Sponsor Banners:
- Customer can banner truck



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Rental Agreement

Equipment Availability

Receiving this proposal does not guarantee any equipment availability. Equipment availability will only be confirmed only after accepting this proposal and then verification of availability by MTG. An invoice will then be generated and a deposit will then be required to hold the equipment. MTG also reserves the right to upgrade the mobile LED screen to a larger size at no additional cost to the client depending on equipment availability and scheduling. MTG will try to alert client of the equipment substitution as soon as possible but will not be held liable for any graphic vinyl banners reproduction.

Payment Policy

A deposit payment is required upon booking to hold equipment for your event. The deposit payment may be made in the form of personal/business check, bank wire, or credit card (Visa or Mastercard only). Checks should be mailed to main office address located at the end of these terms. Bank wire information will be provided upon request.

The remaining balance is due the day of the event (including early load-in days) after setup & initial testing of the video displays are complete using either the client's content or Mobile Technology Graphics' content, whichever is available first. Balance payments will only be accepted in the form of certified bank checks or credit cards (Visa or Mastercard only). Mobile Technology Graphics reserves the right not to re-power the equipment after initial testing until the remaining balance is received.

Exceptions for government & university contracts that issue purchase orders, deposit/payment schedule will be negotiated where a purchase order number may be issued to act as deposit.

Client Cancellation

If client decides to cancel for ANY REASON, including, but not limited to inclement weather, poor ticket sales, sponsor pull out, lack of permits, TV blackout, etc... Mobile Technology will be paid in full according to the terms set forth in this agreement. Within 48 hours, Mobile Technology Graphics is paid 100%, outside of 48 hours Mobile Technology Graphics retains 50% deposit to be used towards future event at the discretion of Mobile Technology Graphics .

Covid-19 Exception - If client is not able to have the event after booking due to government regulations or guidance, client is to alert MTG right away. In this case, if more than 7 days notice is given, there will be no costs occurred to client, if less than 7 days notice, 50 % is due. If less than 24 hours notice, 100% is due. If canceled inside the 7 day window, MTG will work with client on rescheduling for a future date.

Standard Load In Schedule

Unless otherwise noted, all of our quotes are based on the following load in schedule: 6:00pm - 10:00pm on the day prior to your first event day. In many cases we will be able to accommodate an earlier load in time without additional costs. However, there may be an additional charge if the requested load in is between the hours of 10:00pm - 7:00am and/or requires additional labor/driver day(s) or hotel night(s).

Equipment Safety

If weather (high winds, electrical storms, etc.) or terrain prohibit the unit's safe use, while on an event or in route to an event, the decision to operate the Mobile Technology Graphics LED screen and any accompanying Mobile Technology Graphics equipment shall be at the sole discretion of the Mobile Technology Graphics. The client agrees not to hold Mobile Technology Graphics liable for non-performance due to weather or terrain.

Security

Client is responsible for providing the necessary security dedicated to the protection of the LED Truck, LED Trailer(s) and/or Modular LED Screen(s) during and outside of the event's normal operating hours while equipment is onsite.

Client Copyright Liability And Satellite Terms

Mobile Technology Graphics under no circumstances guarantees that specific Satellite programming feeds/signals/shows/channels will be available at your event site. If such a feed is mission critical you are advised to contract with a third party satellite provider. If Satellite Receiver is utilized, Client is responsible for all Programming Fees, Public Performance Clearances & Programming Liability. Client warrants that it has the sole legal right to possession and use of all elements delivered to Mobile Technology Graphics. Client assumes all liability, under the copyright laws, and agrees to indemnify and hold Mobile Technology Graphics free and harmless of all suits, claims for damages and other liability and expense, which may arise either directly or indirectly or by reason of services performed by Mobile Technology Graphics for the Client.

System Warranty

Mobile Technology Graphics warrants that the LED screen shall perform in a reasonably acceptable manner. In the event of any breach of such warranty, Mobile Technology Graphics shall promptly correct the problem or shall refund to customer on a prorated basis applicable amount of the contract price or the period of the failure in service. The foregoing shall be customer's sole remedy for damages, and for any claim of any kind whatsoever regardless of legal theory, in the event of any breach of this warranty. Except for the foregoing warranty, Mobile Technology Graphics hereby disclaims and excludes all representations and warranties, express or implied, hereunder or in respect to the LED screens. Notwithstanding anything herein to the contrary, Mobile Technology Graphics shall in no event be liable to customer or to any other third party under any circumstances for any loss of profits or other incidental, indirect, consequential or special damages in connection with the LED screens or this Agreement.

Rights Of Ownership, Marketing Rights

Mobile Technology Graphics has the right to use selected excerpts of productions for its own promotional purposes and to represent its production capabilities unless the Client has notified Mobile Technology Graphics, in writing, that it may not. Mobile Technology Graphics retains all rights of ownership of any animation or results/scoring/ timing software developed under this agreement.

Power Sources

Mobile Technology Graphics shall not be responsible for charges related to acquiring, arranging or accessing house or generated power, including tie-in and any related house labor charges. Mobile Technology Graphics is responsible for distribution of power to Mobile Technology Graphics equipment only. (Unless otherwise noted in this agreement) A self-contained generator supplies power for the LED screen. If for any reason Client declines the use of generated power, outside power sources and associated charges will be the Client's responsibility.

Permits

Client is responsible for acquiring and paying for all permits, licenses, or fees for the right to have an LED screen at the designated location.

COVID-19

Mobile Technology Graphics employees will follow federal guidelines on proper personal protective measures while on-site. This may include proper social distancing, and wearing masks when appropriate situations allow.

Client To Provide The Following:

- Mobile Technology Graphics personnel to receive proper event accreditation.

QUOTE VALID FOR 30 DAYS. Equipment is subject to availability based on the time of deposit received.

Agreed To & Accepted By: ** Please also sign printed quotation**

Company Name: Saucon Valley High School
Contact Name: Robert Frey
Contact Phone:
Contact E-Mail: Robert.frey@svpanthers.org

Company Mailing Address:

Event Address: _____

Client's Name & Position Printed: Robert Frey

Client's Signature: WILL APPEAR BELOW ONCE QUOTATION IS ACCEPTED

Agreed To & Accepted By:
Mobile Technology Graphics Rep.

Printed: _____

Signature: _____ **Date:** _____

Remit Payment To Corporate Office:

Mobile Technology Graphics
3984 Lower Saucon Rd.
Hellertown, PA 18055
Phone: (877) 392-4220
E-Mail: mtg@mtgsigns.com

Signed by:

Saucon Valley High School

Date

Facility Committee - February 20, 2021

The Facility Committee of the Saucon Valley School Board met on February 10, 2021 via an online Zoom meeting at 5:00pm.

The following items were on the Facility Committee agenda:

- Update: Cooling Tower Project
- Replace Floor Scrubber & Burnisher
- Discussion: John Deer Snow Thrower
- Update: Roof Repair

The committee is recommending sending the John Deere Tractor & Floor Burnisher purchase to the Finance Committee for discussion.

Finance Committee – February 17, 2021

The Finance Committee of the Saucon Valley School Board met on February 17, 2021 via an online Zoom meeting at 5:00pm.

The following items were on the Finance Committee agenda:

- Discussion of Future Technology Leases
- Presentation of Copier/Printer Replacement Proposal
- Discussion on Purchase of John Deere Tractor w/ snow attachments
- Discussion of Purchase of Floor Burnisher
- Discussion on 2021-2022 Budget
- Discussion about Diesel Fuel Bid
- Discussion on Dollar Threshold for Requiring Finance Committee Approval

The committee is recommending Board action on the purchase of a John Deere Tractor w/ snow attachments and Floor Burnisher at the February 23, 2021 Board meeting.