

Saucon Valley School District
Regular Meeting of the Board of Education
October 13, 2020 – 7 pm
ZOOM Meeting

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:15 pm – Executive Session for the purpose of personnel.

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – October 13, 2020
- VI. **Approval of Minutes** – September 22, 2020
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. Bond Refinancing - Jamie Doyle from PFM and Jennifer Caron from Eckert, Seamans, Cherin & Mellott, LLC
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$725,642.75
- B. Cafeteria Expenditures – \$12,713.02
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity – None
- B. Condensed Board Summary Report – None
- C. Capital Project Finance Report – None
- D. Budget Transfers – \$318,969.52
- E. Middle School Activity Report – None
- F. High School Activity Report – None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report.

AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Academic and Personnel Committee Summary – October 7, 2020
- B. Discussion of Adjustment to Spectator Guidelines for Athletic Event.

Recommendations for Approval

Second Reading of Policy*

- 1. Approve the second reading of the following policy:
Policy 103.2 – Title IX/Nondiscrimination – Based on Sex

School Wide Plan 2020-21*

- 2. Approve the School Wide Plan for 2020-21.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel

Items/Projects for Discussion

None

Recommendations for Approval

Part Time Paraprofessionals

1. Approve the following individuals as part time instructional paraprofessionals at an hourly rate of \$19.19 for no more than 28 hours per week, benefits per the current Educational Support Staff Compensation Plan, effective upon completion of employment paperwork.

Kimberly Reilly
Whitney Reese

Part Time Bus Drivers

2. Approve the following individuals as part time bus drivers at an hourly rate of \$10.00 for riding and starting at \$22.30 for driving, benefits per the current Educational Support Professional Contract, effective upon completion of employment paperwork.

David Coyle
Emmanuel Rosa
James Bartley

Family Medical Leave

3. Approve the following Family Medical Leave:

Robyn Heppenheimer, high school English teacher, beginning October 6, 2020 through November 16, 2020.

Unpaid Medical Leave

4. Approve the following unpaid medical leave:

Chad Miller, high school music teacher, to begin unpaid medical leave beginning Tuesday, September 29, 2020 and continue through Friday, October 16, 2020. Mr. Miller will return to his teaching duties on Monday, October 19, 2020.

Unpaid Maternity Leave Extension

5. Approve the unpaid maternity leave extension request of Ashley Yestrumskas, high school science teacher. She was originally returning October 30, 2020. She will now return on November 30, 2020.

Maternity Leaves

6. Approve the following maternity leave requests:

Julie Bechtold, first grade teacher, beginning approximately November 30, 2020 through approximately April 30, 2021. She plans on using 30 sick days prior to using 44 sick days in conjunction with 12 weeks of FMLA leave, followed by an unpaid leave from approximately March 25th through approximately April 30th. Mrs. Bechtold will return to her teaching duties on approximately May 3, 2021.

Amber Krisukas, elementary special education teacher, beginning approximately February 1, 2021. She plans on using 22.5 sick days and 2.5 personal days prior to 12 weeks of unpaid FMLA leave, followed by an unpaid leave for the remainder of the 2020-21 school year. Mrs. Krisukas will return to her teaching duties at the beginning of the 2021-22 school year.

Sabbatical Leaves

7. Approve the following sabbatical leaves:

Melissa Janis, speech/language teacher, beginning October 5, 2020 through December 18, 2020, for restoration of health. Mrs. Janis will return to her position on December 21, 2020.

Eugenia Miller, high school English teacher, beginning October 19, 2020 through end of the first semester, for restoration of health. Mrs. Miller will return to her position the first day of the second semester.

Day to Day Substitutes

8. Approve the following day to day substitutes for the 2020-21 school year working four days of a five day school/work week where needed in assigned school buildings. Their salary will be \$175 per day, no benefits:

Dzana Krcic – Elementary School – effective September 29, 2020
Kristi Levin – High School – effective September 29, 2020
Trish Murphy – Middle School – effective September 30, 2020
Robert Pasternak – High School – effective September 29, 2020
Julie Santoro – Elementary School – effective October 12, 2020

Addition(s) to the Substitute List

9. Approve the following 2020-21 substitute teacher(s):
Julie Santoro – SV Emergency Certified

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

None

No Reports of Recommendations

Recommendation: No recommendations.

D. Finance

Items/Projects for Discussion

A. Finance Committee Summary – September 23, 2020

Recommendations for Approval

Bond Refinancing*

1. Adopt the Resolution as presented authorizing a \$2,107,000 General Obligation Note, and related action, to refinance the School District's 2014B Note under the terms and saving set forth in the related report of PFM Financial Advisors.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. New Business

M. Old Business

XIII. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

October 27, 2020 – 7 pm –Business Meeting – TBA

November 10, 2020 – 7 pm –Business Meeting – TBA

December 1, 2020 – 7 pm –Reorganization and Business Meeting – TBA

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 22, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor

I. Call to the Order – 7:10 pm - *Dr. Shamim Pakzad, President, presiding*

II. Pledge of Allegiance

III. Recording of Attendance – *David Bonenberger, Secretary*
8-present, 1-absent (Andres)

IV. Motion to Approve Agenda - Director Welch, seconded by Director Miller moved to approve the agenda with the modifications to the contract of the Assistant to the Superintendent. Vote: 8-yes, 0-no, 1-absent (Andres)

V. Announcement of Executive Session – September 22, 2020

Director Andres arrived 7:11

VI. Approval of Minutes – Director Miller, seconded by Director Eichfeld moved to approve the minutes of September 8, 2020. Vote: 9-yes, 0-no

VII. Recognition – None

VIII. Presentation –None

IX. Superintendent's Report – *Dr. Craig Butler, Superintendent* Dr. Butler reported that the district will have 2 dedicated day to day substitutes per building. He also reported on the current COVID cases in the district.

X. Courtesy of the Floor to Visitors – Agenda Items Only - None

XI. Presentation of Bills – *David Bonenberger*

A. General Expenditures – \$553,833.32

B. Cafeteria Expenditures – \$4,431.03

C. Health Benefits – \$404,699.59

D. Capital Projects – None

1. Approve the above presentation of bills.

Director Miller, seconded by Director Karabin moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer's Report – *Cedric Dettmar/David Bonenberger*

A. Cash Investment and Bond Activity

B. Condensed Board Summary Report

C. Capital Project Finance Report

D. Budget Transfers – None

E. Middle School Activity Report – August 31, 2020

F. High School Activity Report – August 31, 2020

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

A. Education

1. Approve the request of student #11568 to complete an Accounting III Independent Study Course.
2. Approve the attached list of Surplus/Obsolete books.

Director Miller, seconded by Director Dettmar moved to approve Education Items 1 & 2. Vote: 9-yes, 0-no

B. Personnel

- A. Congratulate the following professional on receiving tenure on September 27, 2020:

Mercede Burger

1. Approve Mrs. Jaime Vlasaty as the Assistant to the Superintendent effective September 23, 2020 at a salary of \$124,000 (which will be prorated). Mrs. Vlasaty's agreement will run until September 21, 2023.

Director Welch, seconded by Director Baxter moved to approve Personnel Item #1. Vote: 9-yes, 0-no

2. Approve the following Family Medical Leaves:
 - Jasmine Kozero, elementary special education teacher, unpaid intermittent leave beginning September 25, 2020.
 - Robert McHugh, high school social studies teacher, beginning on October 6, 2020, through January 5, 2021. Mr. McHugh will return at the beginning of the second semester.
3. Approve the following unpaid medical leave:
 - Michelle Horvath, high school social studies, beginning November 20, 2020 and continue until the end of the first semester of the 2020-21 school year.
4. Approve the following long term substitutes:
 - Logan Hanley, high school social studies long term substitute, beginning August 19, 2020 and continue for the first semester of the 2020-21 school year. Base salary is \$53,182 (B, Step 1), which will be prorated for the number of days worked. Mr. Hanley is replacing Robert McHugh.

Christina Harrison, high school social studies long term substitute, beginning November 20, 2020 and continue until the end of the first semester. Base salary is \$53,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Harrison is replacing Michelle Horvath.

5. Approve the transfer of Jay Faillone from Part Time Bus Driver to Full Time Bus Driver with salary and benefits per the current Support Professional Contract effective September 23, 2020. Mr. Faillone is replacing Steve Hanner who retired.
 6. Approve October 8 & 9, 2020 as unpaid days off for Michael Stebelski, bus driver. He is using personal days for October 5-7, 2020.
 7. Approve the following mentor for the 2020-2021 school year. Salary for mentor is per the current professional agreement which will be prorated for the first semester.
- | | |
|-----------------|---------------------------------------|
| <u>Mentor</u> | <u>Inductee</u> |
| Rachel Alderfer | Jeanne Reilly (MS Guidance Counselor) |
8. Approve the following 2020-21 substitute teacher(s):
Michael Yoder – Social Studies, Emergency Certification
 9. Approve the following co-curricular/extra duty appointments for the 2020-21 school year. (See NOTE below)

Elementary School

Emily Aragona-Young – Panther Players – \$1,769
(Dr. Aragona-Young also Chorus, Student Community Council)
Emily Aragona-Young – Chorus – \$2,239
Amanda Hicks – Girls on the Run – \$531

Middle School

David Jost - Archery Club - \$868
(Mr. Jost also Swimming Director)
David Jost - Swimming Director 1- \$868
Rosemary Butterly - Stage Band/Jazz Band - \$2,623

NOTE: *The District's obligation to pay the coaches and supplemental positions above is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

Director Welch, seconded by Director Miller approved Personnel Items 2 - 9.

Vote: 9-yes, 0-no

10. Approve the Memorandum of Agreement with the Saucon Valley Education Association involving clarification of work year language and co-curricular positions and rates.

Director Welch, seconded by Director Miller approved Personnel Item 10.

Vote: 9-yes, 0-no

C. Facilities

- A. Facility Committee Summary – September 16, 2020
- B. Presentation on District Facilities Projects – John McCabe

1. Approve the repair/restoration of the district baseball and softball fields with money coming from the Athletic and Maintenance budgets.

Director Karabin, seconded by Director Eichfeld moved to approve Facilities Item 1.

Vote: 9-yes, 0-no

Director Baxter commented that if the District would close we could still utilize the staff to maintain the athletic fields.

D. Finance

- A. Finance Committee Summary – September 9, 2020

1. Approve the Seamless Summer Option Food Service Program extended waiver to provide free breakfast and lunch to all children, under 18 years of age, in the Saucon Valley School District until December 31st or funds run out.

Director Welch, seconded by Director Karabin moved to approve Finance Item 1.

Vote: 9-yes, 0-no

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

Director Miller commented that the PSBA is working on a liability initiative.

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business – Director Andres, seconded by Director Magnotta moved to approve if the General Assembly veto's the House Bill #2787 to extend the capacity of athletic visitors as long as meeting CDC guidelines, social distancing and mask wearing.

Director Andres withdrew his motion.

Director Andres, seconded by Director Pakzad moved to allow having up to six family members attend all outdoor athletic events except for football and volleyball and not to exceed 250 and follow CDC guidelines unless there is a change in law.

Director Baxter is not comfortable approving this, feels administration should bring this to the Board, she will vote no.

Vote: 7-yes, 2-no (Karabin & Baxter)

Director Andres, seconded by Director Eichfeld move to allow for the sport of volleyball to have all participants present and if not playing be masked.

Director Dettmar feels uncomfortable approving this; he doesn't have experience in this.

Director Miller feels this should come from the league.

Director Eichfeld feels the 25 number is just arbitrary and ridiculous; he is in favor of this motion.

Director Baxter commented that she is not in favor of this.

Director Welch commented that the administration and attorney should come up with what we should do and what is appropriate.

Vote: 2-yes (Andres & Eichfeld), 7-no Motion failed.

Director Baxter asked that we bring new items to the agenda prior to the meeting so administration can vet the motion before the agenda.

Director Karabin want to know are we looking to have in person meetings.

Director Pakzad brought up Wi-Fi issues, mask wearing and the possible need for voice amplifiers.

M. Old Business - Dr. Butler would like to tank John McCabe and his custodial staff on cleaning the classrooms.

XIII. Citizens' Inquiries and Comments:

V. Opthof – Commented that the District faces liability exposure if they don't listen to recommendations of doctors at CDC and their health guidelines.

J. Riefenstahl – Asked about the regulations surrounding attendance at football games.

V. Opthof – Commented that we are not following health guidelines and fears that we are making it a political issue not a health issue.

C. Scuba – Thanked teachers and administrators, commented that the teachers are concerned about their jobs, wished that the COVID communication would have been sooner and asked about siblings if a student is quarantined.

M. Salgado – Asked about the COVID case and what we are doing, asked if Policy 302 was followed in regarding to hiring a new Assistant to the Superintendent, commented that we are having difficulty keeping administrators and we replace them but not teachers, asked about the change in Title IX coordinator, asked about the new video requirement and why the board does not follow the same rules, he feels the directors should look into the camera and not at their phones.

XIV. Announcements

Future Meetings ~

October 13, 2020 – 7 pm –Business Meeting – Audion

October 27, 2020 – 7 pm –Business Meeting – Audion

November 10, 2020 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Baxter, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:20 pm

ATTEST: _____
Secretary

President

Fund Accounting Check Summary

PLGIT GENERAL - From 09/17/2020 To 10/08/2020

facksmc

Check# 00055884 Through Check# 00056097

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|-------------------------------------|-----------------------------|-------------------------|--------------|
| 00055884 | EPLUS TECHNOLOGY, INC. | | | 183.08 |
| 00055885 | BLOSE, JOANNA | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00055886 | CARLOS, JOSE | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00055887 | GRANT, NIGEL | OTHER PROFESSIONAL SVC..... | | 68.00 |
| 00055888 | Kaplowitz, Jessica | OTHER PROFESSIONAL SVC..... | | 68.00 |
| 00055889 | MCNEILL, DUNCAN | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00055890 | ROMERIL, MARTIN A. | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00055891 | AFLAC | AFLAC W/H..... | | 165.30 |
| 00055892 | KEYSTONE COLLECTIONS GROUP | BERKHEIMER GARN W/H..... | | 41.07 |
| 00055893 | ROBERTA NICHOLAS | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00055894 | SCHANNAUER, MARTINA | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00055895 | SHANNON LEA FERRY | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00055896 | WALLACE, SUSAN | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00055897 | KEITER, JACK W. | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00055898 | WILLIAM F. KOVACS JR. | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00055899 | STOTZ & FATZINGER OFF.SUPPLY | | | 38.70 |
| 00055900 | JOHNSON CONTROLS FIRE PROTECTION LP | REPAIRS & MAINT SVCS..... | | 5,692.72 |
| 00055901 | DEBRA A. PEIPHER | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00055902 | DIORIO, JOE | OTHER PROFESSIONAL SVC..... | | 55.00 |
| 00055903 | FELICIA MULLEN | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00055904 | HOFFMAN, KEVIN M. | OTHER PROFESSIONAL SVC..... | | 55.00 |
| 00055905 | JOAN PACALA | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00055906 | KEVIN MARSDEN | OTHER PROFESSIONAL SVC..... | | 63.00 |
| 00055907 | LITTS, ADDAM | OTHER PROFESSIONAL SVC..... | | 55.00 |
| 00055908 | LITTS, JAMES | OTHER PROFESSIONAL SVC..... | | 55.00 |
| 00055909 | Michael R. Smith | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00055910 | PAUL L. FEHER | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00055911 | VISCO, MELISSA | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00055912 | KAEDEN PUBLISHING | EDUC SOFT & LIC..... | | 36.00 |
| 00055913 | VOCABULARY SPELLING CITY | EDUC SOFT & LIC..... | | 69.95 |
| 00055914 | BALUTIS, DAVID R. | MISC EXPENDITURES..... | | 250.00 |
| 00055915 | BURKIT, RONALD J. | MISC EXPENDITURES..... | | 250.00 |
| 00055916 | CLOONEY, SARA | MISC EXPENDITURES..... | | 300.00 |
| 00055917 | EISENHART, GLORIA | MISC EXPENDITURES..... | | 650.00 |
| 00055918 | JOHNSON, WILBUR | MISC EXPENDITURES..... | | 250.00 |
| 00055919 | Zenz, June | MISC EXPENDITURES..... | | 500.00 |
| 00055920 | KICHLINE, BRUCE N. | MISC EXPENDITURES..... | | 250.00 |
| 00055921 | KING, MARIE | MISC EXPENDITURES..... | | 250.00 |
| 00055922 | LOVE, FRANK R. JR | MISC EXPENDITURES..... | | 500.00 |

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/17/2020 To 10/08/2020

facksmc

Check# 00055884 Through Check# 00056097

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|---|------------------------------|-------------------------|--------------|
| 00055923 | LYNN, MERRILL | MISC EXPENDITURES..... | | 250.00 |
| 00055924 | MALINCHAK, IRENE | MISC EXPENDITURES..... | | 250.00 |
| 00055925 | MARTIN, LUCILLE | MISC EXPENDITURES..... | | 500.00 |
| 00055926 | MATOSEK, JOEL | MISC EXPENDITURES..... | | 250.00 |
| 00055927 | QUIER, JEAN L. | MISC EXPENDITURES..... | | 250.00 |
| 00055928 | REICHARD, THERESA A. | MISC EXPENDITURES..... | | 250.00 |
| 00055929 | REILY, GENE | MISC EXPENDITURES..... | | 250.00 |
| 00055930 | RODRIGUEZ, CANDELARIO | MISC EXPENDITURES..... | | 250.00 |
| 00055931 | RUCH, ROBERT R. | MISC EXPENDITURES..... | | 250.00 |
| 00055932 | SCHNEIDER JR, ALBERT E. | MISC EXPENDITURES..... | | 250.00 |
| 00055933 | Lysek, Sylvia | MISC EXPENDITURES..... | | 300.00 |
| 00055934 | AMAZON | | | 34.99 |
| 00055935 | JOHN TONER | GENERAL SUPPLIES..... | | 203.68 |
| 00055936 | 21ST CENTURY CYBER CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 36,555.95 |
| 00055937 | AATF | DUES & FEES..... | | 55.00 |
| 00055938 | AATSP | DUES & FEES..... | | 130.00 |
| 00055939 | AGORA CYBER CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 3,829.67 |
| 00055940 | ALEXIA HARSTINE | TUITION REIMBURSEMENT..... | | 1,740.00 |
| 00055941 | AMAZON | GENERAL SUPPLIES..... | | 8,900.83 |
| 00055942 | APPLE, INC. | | | 243.50 |
| 00055943 | APR SUPPLY CO. | GENERAL SUPPLIES..... | | 1,559.32 |
| 00055944 | ARTS ACADEMY CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 19,811.28 |
| 00055945 | ARTS ACADEMY ELEMENTARY CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 4,082.66 |
| 00055946 | Achievement House Cyber Charter School | TUITION TO PA CHARTER..... | | 1,267.78 |
| 00055947 | BAVTS | TUITION TO AREA VO-TECH..... | | 33,240.00 |
| 00055948 | BRIGHTBILL BODY WORKS | GENERAL SUPPLIES..... | | 657.53 |
| 00055949 | Burkholder's Heating & Air Conditioning, Inc. | REPAIRS & MAINT SVCS..... | | 2,875.00 |
| 00055950 | CARBON-LEHIGH I.U. #21 | EDUC SOFT & LIC..... | | 27,941.40 |
| 00055951 | CARON STUDENT ASSISTANCE | OTHER PROFESSIONAL SVC..... | | 28,834.00 |
| 00055952 | CCIU- CHESTER COUNTY IU #24 | PRO- ED SVCS - IUS..... | | 2,925.60 |
| 00055953 | CENGAGE LEARNING | BOOKS AND PERIODICALS..... | | 158.13 |
| 00055954 | CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | OTHER PROFESSIONAL SVC..... | | 24,682.04 |
| 00055955 | CINTAS CORPORATION-#101 | LAUNDRY/LINEN/DRY CLEAN..... | | 30.00 |
| 00055956 | COLONIAL INTERMEDIATE UNIT | PRO- ED SVCS - IUS..... | | 4,329.14 |

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/17/2020 To 10/08/2020

facksmc

Check# 00055884 Through Check# 00056097

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|---|-----------------------------|-------------------------|--------------|
| | #20 | | | |
| 00055957 | COOPER ELECTRIC SUPPLY CO. | GENERAL SUPPLIES..... | | 276.94 |
| 00055958 | CREST/GOOD MFG. CO | GENERAL SUPPLIES..... | | 922.38 |
| 00055959 | CRYSTAL SPRINGS | GENERAL SUPPLIES..... | | 349.53 |
| 00055960 | Carousel Digital Signage | EDUC SOFT & LIC..... | | 2,500.00 |
| 00055961 | DANIEL C. KIRIPOSKI, INC. | RENTAL OF EQUIPMENT..... | | 462.00 |
| 00055962 | DELRE, DELORES | MISC EXPENDITURES..... | | 250.00 |
| 00055963 | EBSCO INFORMATION SERVICES | BOOKS AND PERIODICALS..... | | 8.31 |
| 00055964 | J.C. EHRlich CO., INC. | REPAIRS & MAINT SVCS..... | | 442.00 |
| 00055965 | ENERGY EQUIPMENT CONTROLS, INC. | GENERAL SUPPLIES..... | | 400.91 |
| 00055966 | FEESER'S | GENERAL SUPPLIES..... | | 44.83 |
| 00055967 | FLINN SCIENTIFIC CO. INC. | GENERAL SUPPLIES..... | | 1,215.27 |
| 00055968 | FOX ROTHSCHILD, LLP | OTHER PROFESSIONAL SVC..... | | 7,605.00 |
| 00055969 | GENERAL HEALTHCARE RESOURCES, LLC | OTHER PROFESSIONAL SVC..... | | 5,880.00 |
| 00055970 | GOPHER | GENERAL SUPPLIES..... | | 1,077.62 |
| 00055971 | GRAINGER | GENERAL SUPPLIES..... | | 270.88 |
| 00055972 | GOVCONNECTION, INC. | EDUC SOFT & LIC..... | | 2,485.00 |
| 00055973 | HANSSEN, MIKE | EDUC SOFT & LIC..... | | 154.99 |
| 00055974 | HEINEMANN | BOOKS AND PERIODICALS..... | | 4,201.95 |
| 00055975 | HOUGHTON MIFFLIN HARCOURT PUBLISHING CO. | GENERAL SUPPLIES..... | | 1,250.09 |
| 00055976 | HYDRA-NUMATIC SALES CO. | REPAIRS & MAINT SVCS..... | | 223.00 |
| 00055977 | INTEGRITEC INC. | REPAIRS & MAINT SVCS..... | | 400.00 |
| 00055978 | INTERSTATE BATTERY OF ALLENTOWN | GENERAL SUPPLIES..... | | 600.90 |
| 00055979 | J.W. PEPPER & SON INC. | GENERAL SUPPLIES..... | | 821.66 |
| 00055980 | JASON D. STEM | LAWN CARE SERVICES..... | | 7,150.00 |
| 00055981 | JOHNSTONE SUPPLY | GENERAL SUPPLIES..... | | 34.00 |
| 00055982 | KEYSTONE AUTOMOTIVE | GENERAL SUPPLIES..... | | 199.66 |
| 00055983 | LAWN & GOLF SUPPLY COMPANY | GENERAL SUPPLIES..... | | 2,242.50 |
| 00055984 | LEHIGH UNIVERSITY | TUITION REIMBURSEMENT..... | | 7,740.00 |
| 00055985 | LEXIA LEARNING SYSTEMS | EDUC SOFT & LIC..... | | 800.00 |
| 00055986 | LOWE AND MOYER GARAGE, INC. | GENERAL SUPPLIES..... | | 6,709.89 |
| 00055987 | LightSPEED Technologies Inc | GENERAL SUPPLIES..... | | 70.00 |
| 00055988 | MACMILLAN OIL CO.OF ALLENTOWN | GENERAL SUPPLIES..... | | 232.00 |
| 00055989 | MARK NUSS | GENERAL SUPPLIES..... | | 85.72 |

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/17/2020 To 10/08/2020

facksmc

Check# 00055884 Through Check# 00056097

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|---|------------------------------|-------------------------|--------------|
| 00055990 | MEYERS WELDING | REPAIRS & MAINT SVCS..... | | 115.00 |
| 00055991 | MICROBAC LABORATORIES, INC. | REPAIRS & MAINT SVCS..... | | 118.90 |
| 00055992 | MILL SUPPLY, INC. | GENERAL SUPPLIES..... | | 113.95 |
| 00055993 | NAPA AUTO PARTS-HELLERTOWN | GENERAL SUPPLIES..... | | 1,513.00 |
| 00055994 | NORTHAMPTON COMMUNITY COLLEGE | TUITION TO COMM COLLEGE..... | | 34,546.42 |
| 00055995 | NORTHEAST JANITORIAL SUPPLY | GENERAL SUPPLIES..... | | 1,995.61 |
| 00055996 | ONHAND SCHOOLS, INC. | EDUC SOFT & LIC..... | | 17,850.00 |
| 00055997 | OVERDRIVE | EDUC SOFT & LIC..... | | 141.90 |
| 00055998 | PBIS Rewards | EDUC SOFT & LIC..... | | 2,273.50 |
| 00055999 | PEDIATRIC THERAPEUTIC SERVICES, INC. | OTHER PROFESSIONAL SVC..... | | 6,145.77 |
| 00056000 | PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 3,320.87 |
| 00056001 | PENNSYLVANIA MUSIC EDUCATORS-PMEA | DUES & FEES..... | | 142.00 |
| 00056002 | PPL ELECTRIC UTILITIES | ELECTRICITY..... | | 31,854.93 |
| 00056003 | PRINTFORCE, INC. | GENERAL SUPPLIES..... | | 1,331.70 |
| 00056004 | QUAKER CITY PAPER | GENERAL SUPPLIES..... | | 15.18 |
| 00056005 | REACH CYBER CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 37,816.45 |
| 00056006 | SCHOLASTIC INC. | BOOKS AND PERIODICALS..... | | 357.12 |
| 00056007 | SCHOLASTIC LIBRARY PUBLISHING | EDUC SOFT & LIC..... | | 1,300.00 |
| 00056008 | SCHOOL HEALTH CORP. | GENERAL SUPPLIES..... | | 4,666.00 |
| 00056009 | SCHOOL SPECIALTY | GENERAL SUPPLIES..... | | 339.71 |
| 00056010 | SOLOSKY, ALBERT | MISC EXPENDITURES..... | | 250.00 |
| 00056011 | STOTZ & FATZINGER OFF.SUPPLY | GENERAL SUPPLIES..... | | 42.59 |
| 00056012 | SUN LIFE ASSURANCE COMPANY OF CANADA | ASSURANT VOL LIFE W/H..... | | 1,416.77 |
| 00056013 | SUPER DUPER PUBLISHING | BOOKS AND PERIODICALS..... | | 545.95 |
| 00056014 | THE BULK BOOKSTORE | BOOKS AND PERIODICALS..... | | 272.00 |
| 00056015 | THE CAMPHILL SCHOOL, INC. | TUITION TO NON-PUBLIC..... | | 7,781.73 |
| 00056016 | THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS, INC. | TUITION TO PA CHARTER..... | | 28,033.09 |
| 00056017 | TIMES NEWS, LLC | BOOKS AND PERIODICALS..... | | 12.95 |
| 00056018 | TOMLINSON BOMBERGER | LAWN CARE SERVICES..... | | 5,654.08 |
| 00056019 | UGI SOUTH | NATURAL GAS..... | | 53.75 |
| 00056020 | ULINE | GENERAL SUPPLIES..... | | 122.53 |
| 00056021 | UNITED ELECTRIC SUPPLY CO., | GENERAL SUPPLIES..... | | 434.03 |

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

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c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/17/2020 To 10/08/2020

facksmc

Check# 00055884 Through Check# 00056097

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|----------------------------------|------------------------------|----------------------------|--------------|
| | INC. | | | |
| 00056022 | UNITED PARCEL SERVICE | GENERAL SUPPLIES..... | | 12.55 |
| 00056023 | ZOOM VIDEO COMMUNICATIONS | EDUC SOFT & LIC..... | | 12,600.00 |
| | INC. | | | |
| 00056024 | ESTATE OF NADINE SNYDER | SALARIES..... | | 8,937.40 |
| 00056025 | KEITER, JACK W. | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056026 | KIM BEIDLEMAN | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056027 | BRIAN SWEITZER | OTHER PROFESSIONAL SVC..... | | 80.00 |
| 00056028 | FERRY, DAN | OTHER PROFESSIONAL SVC..... | | 80.00 |
| 00056029 | JAMES DOWLING | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056030 | JASON A. MARQUES | OTHER PROFESSIONAL SVC..... | | 80.00 |
| 00056031 | JOHN SCHAFFER | OTHER PROFESSIONAL SVC..... | | 80.00 |
| 00056032 | KATHERINE CRISCUOLO | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00056033 | Matthew Gurnari | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056034 | Michael Pavolko | OTHER PROFESSIONAL SVC..... | | 80.00 |
| 00056035 | RAYMOND REID | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056036 | Ronald McPeek | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00056037 | TERRY GOLDEN | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056038 | BOGERT, JEFFREY | OTHER PROFESSIONAL SVC..... | | 63.00 |
| 00056039 | KEYSTONE COLLECTIONS GROUP | BERKHEIMER GARN W/H..... | | 93.66 |
| 00056040 | KREITZ, JAMES | OTHER PROFESSIONAL SVC..... | | 70.00 |
| 00056041 | MARIO J. TRACA | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056042 | MCKEON, EUGENE | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00056043 | Matthew Elison | OTHER PROFESSIONAL SVC..... | | 75.00 |
| 00056044 | Ronald McPeek | OTHER PROFESSIONAL SVC..... | | 92.00 |
| 00056045 | SCHANNAUER, MARTINA | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00056046 | Trisha Reifinger | OTHER PROFESSIONAL SVC..... | | 112.00 |
| 00056047 | VITOR VICENTE | OTHER PROFESSIONAL SVC..... | | 63.00 |
| 00056048 | ABA SUPPORT SERVICES, LLC | OTHER PROFESSIONAL SVC..... | | 13,209.33 |
| 00056049 | ACTFL | DUES & FEES..... | | 45.00 |
| 00056050 | AGORA CYBER CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 4,841.64 |
| 00056051 | AMAZON | GENERAL SUPPLIES..... | BOOKS AND PERIODICALS..... | 2,011.02 |
| 00056052 | BAVTS | TUITION TO AREA VO-TECH..... | | 16,620.00 |
| 00056053 | CINTAS CORPORATION-#101 | LAUNDRY/LINEN/DRY CLEAN..... | | 30.00 |
| 00056054 | CIRCLE OF SEASONS CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 7,864.31 |
| 00056055 | COLONIAL INTERMEDIATE UNIT #20 | PRO- ED SVCS - IUS..... | | 62,009.56 |
| 00056056 | DEL-REN ASSOCIATES | GENERAL SUPPLIES..... | | 90.00 |

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/17/2020 To 10/08/2020

facksmc

Check# 00055884 Through Check# 00056097

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|---|-----------------------------|-------------------------|--------------|
| 00056057 | J.C. EHRLICH CO., INC. | REPAIRS & MAINT SVCS..... | | 195.00 |
| 00056058 | ENERGY EQUIPMENT CONTROLS, INC. | GENERAL SUPPLIES..... | | 1,623.97 |
| 00056059 | EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 5,042.19 |
| 00056060 | FASTENAL | GENERAL SUPPLIES..... | | 74.79 |
| 00056061 | GENERAL HEALTHCARE RESOURCES, LLC | OTHER PROFESSIONAL SVC..... | | 2,504.25 |
| 00056062 | GRAINGER | GENERAL SUPPLIES..... | | 489.55 |
| 00056063 | HILLYARD - DELAWARE VALLEY | REPAIRS & MAINT SVCS..... | GENERAL SUPPLIES..... | 433.50 |
| 00056064 | HWA GROUP INC. | GENERAL SUPPLIES..... | | 189.00 |
| 00056065 | INTERSTATE TAX SERVICE , INC. | UNEMPLOYMENT COMP..... | | 315.68 |
| 00056066 | JOSHUA TREE INC. | LAWN CARE SERVICES..... | | 932.00 |
| 00056067 | Jeanne McLaughlin | OTHER PROFESSIONAL SVC..... | | 59.00 |
| 00056068 | KEYSTONE AUTOMOTIVE | GENERAL SUPPLIES..... | | 105.86 |
| 00056069 | LEHIGH LEARNING ACADEMY | TUITION TO NON-PUBLIC..... | | 2,540.00 |
| 00056070 | LEHIGH VALLEY ACADEMY CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 51,268.52 |
| 00056071 | LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 2,521.10 |
| 00056072 | LEWIS, DONALD | MISC EXPENDITURES..... | | 500.00 |
| 00056073 | LOWE AND MOYER GARAGE, INC. | GENERAL SUPPLIES..... | | 241.56 |
| 00056074 | DOCUMENT SYSTEMS | OTHER PROFESSIONAL SVC..... | | 400.00 |
| 00056075 | MICROBAC LABORATORIES, INC. | REPAIRS & MAINT SVCS..... | | 59.45 |
| 00056076 | PLANK ROAD PUBLISHING, INC. | BOOKS AND PERIODICALS..... | | 1,160.90 |
| 00056077 | NAPA AUTO PARTS-HELLERTOWN | GENERAL SUPPLIES..... | | 30.57 |
| 00056078 | PACIFIC TELEMAGEMENT SVCS | COMMUNICATIONS..... | | 267.18 |
| 00056079 | PENNSYLVANIA LEADERSHIP CHARTER SCHOOL | TUITION TO PA CHARTER..... | | 27,782.63 |
| 00056080 | PPL ELECTRIC UTILITIES | ELECTRICITY..... | | 2,189.91 |
| 00056081 | PRAXAIR DISTRIBUTION, INC. | GENERAL SUPPLIES..... | | 115.61 |
| 00056082 | PRINTFORCE, INC. | GENERAL SUPPLIES..... | | 316.77 |
| 00056083 | QUAKER CITY PAPER | GENERAL SUPPLIES..... | | 161.56 |
| 00056084 | RICE, BETH A. | OTHER PROFESSIONAL SVC..... | | 59.00 |
| 00056085 | SCHOLASTIC MAGAZINES | EDUC SOFT & LIC..... | | 476.08 |
| 00056086 | SCHOOL HEALTH CORP. | GENERAL SUPPLIES..... | | 271.75 |
| 00056087 | SOCIALTHINKING | GENERAL SUPPLIES..... | | 2,976.77 |
| 00056088 | ST. LUKE'S HOSPITAL | OTHER PROFESSIONAL SVC..... | | 132.00 |

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 09/17/2020 To 10/08/2020

facksmc

Check# 00055884 Through Check# 00056097

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|-----------------------------|--------------------------|-------------------------|--------------|
| 00056089 | Schranz, Elmer | MISC EXPENDITURES..... | | 300.00 |
| 00056090 | TRANE U.S., INC. | GENERAL SUPPLIES..... | | 14.52 |
| 00056091 | Transition Curriculum, Inc. | EDUC SOFT & LIC..... | | 3,000.00 |
| 00056092 | UGI SOUTH | NATURAL GAS..... | | 5,258.81 |
| 00056093 | ULINE | GENERAL SUPPLIES..... | | 112.50 |
| 00056094 | UNITED PARCEL SERVICE | GENERAL SUPPLIES..... | | 12.07 |
| 00056095 | VERIZON WIRELESS | COMMUNICATIONS..... | | 2,230.06 |
| 00056096 | XEROX CORP. | RENTAL OF EQUIPMENT..... | | 12,281.59 |
| 00056097 | Yob, Edna | MISC EXPENDITURES..... | | 250.00 |

10-GENERAL FUND 725,243.00

Grand Total Manual Checks : 0.00

Grand Total Regular Checks : 725,243.00

Grand Total Direct Deposits: 0.00

Grand Total Credit Card Payments: 0.00

Grand Total All Checks : 725,243.00

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

LAFAYETTE GENERAL - From 09/10/2020 To 10/14/2020

facksmc

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|-----------|----------------|-----------------------------------|-------------------------|---------------------|
| *D0000545 | GLENN R. BROWN | OTHER PROFESSIONAL SVC..... | | 399.75 ^d |
| | | 10-GENERAL FUND | | 399.75 |
| | | Grand Total Manual Checks : | | 0.00 |
| | | Grand Total Regular Checks : | | 0.00 |
| | | Grand Total Direct Deposits: | | 399.75 |
| | | Grand Total Credit Card Payments: | | 0.00 |
| | | Grand Total All Checks : | | 399.75 |

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote ^d - Direct Deposit ^c - Credit Card Payment

Fund Accounting Check Summary

CAFE - PLGIT - From 09/17/2020 To 10/06/2020

facksmc

| Check # | Vendor Name | Description Of Purchase | Description Of Purchase | Check Amount |
|----------|--------------------------|-------------------------|-----------------------------------|--------------|
| 00003129 | ANFP | DUES & FEES..... | | 177.00 |
| 00003130 | Patricia Bishop | | | 21.16 |
| 00003131 | BALFORD FARMS - LOCK BOX | MILK..... | | 3,122.35 |
| 00003132 | FEESER'S | FOOD..... | | 7,751.70 |
| 00003133 | KEYCO DISTRIBUTORS, INC. | FOOD..... | | 72.54 |
| 00003134 | MORABITO BAKING CO. | FOOD..... | | 297.09 |
| 00003135 | PENN JERSEY PAPER CO. | GENERAL SUPPLIES..... | | 1,271.18 |
| | | | 50-CAFETERIA | 12,713.02 |
| | | | Grand Total Manual Checks : | 0.00 |
| | | | Grand Total Regular Checks : | 12,713.02 |
| | | | Grand Total Direct Deposits: | 0.00 |
| | | | Grand Total Credit Card Payments: | 0.00 |
| | | | Grand Total All Checks : | 12,713.02 |

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit C - Credit Card Payment

SAUCON VALLEY SCHOOL DISTRICT

BUSINESS OFFICE

BUDGETARY TRANSFER FORM

2020-2021

Date: October 13, 2020

| | | TRANSFER AMOUNT | | ACCOUNT TITLE | REASON FOR TRANSFER | NO. |
|-----------|-------------------------------------|-----------------|------------|---------------------------------|---------------------|-----|
| ACCOUNT # | IN | OUT | | | | |
| 1 TO | 10-2690-762-000-00-000-000-0000 | 80,000.00 | | EQUIPMENT-REPLACE PLANT OPER | BALANCE ACCOUNT | |
| FROM | 10-2790-752-000-00-000-000-0000 | | 80,000.00 | EQUIPMENT NEW TRANSPORTATION | TRANSFER OF FUNDS | |
| 2 TO | 10-2790-762-000-00-000-000-0000 | 214,548.00 | | EQUIPMENT REPLACE TRANSP | BALANCE ACCOUNT | |
| FROM | 10-2790-752-000-00-000-000-0000 | | 214,548.00 | EQUIPMENT NEW TRANSPORTATION | TRANSFER OF FUNDS | |
| 3 TO | 10-2360-810-000-00-000-000-000-ASPR | 275.00 | | DUES & FEES - ASSNT SUPERINT | BALANCE ACCOUNT | |
| FROM | 10-1110-640-000-30-000-000-000-CURR | | 275.00 | REG BKS & PERIDICLS - HS - CURR | TRANSFER OF FUNDS | |
| 4 TO | 10-1110-610-000-30-000-000-000-CURR | 8,500.00 | | SUPPLIES REGULAR 9-12 CURR | BALANCE ACCOUNT | |
| FROM | 10-1110-640-000-30-000-000-000-CURR | | 8,500.00 | REG BKS & PRIDICLS - HS - CURR | TRANSFER OF FUNDS | |
| 5 TO | 10-1110-650-000-30-000-000-000-CURR | 700.00 | | EDUC SOFT & LIC REG 9-12 CURR | BALANCE ACCOUNT | |
| FROM | 10-1110-640-000-30-000-000-000-CURR | | 700.00 | REG BKS & PRIDICLS - HS - CURR | TRANSFER OF FUNDS | |
| 6 TO | 10-1110-640-000-30-000-130-000-0000 | 4,042.00 | | BOOKS/PERIOD BUSINESS ED 9-12 | BALANCE ACCOUNT | |
| FROM | 10-1110-650-000-30-000-130-000-0000 | | 4,042.00 | BUS ED EDUC SOFT & LIC 9-12 | TRANSFER OF FUNDS | |
| 7 TO | 10-1110-650-000-30-000-270-000-0000 | 200.00 | | SOFTWARE & LICENSING 9-12 | BALANCE ACCOUNT | |
| FROM | 10-1110-519-000-30-000-000-000-0000 | | 200.00 | STUDENT TRANS SVCS 9-12 | TRANSFER OF FUNDS | |
| 8 TO | 10-1110-640-000-30-000-000-000-0000 | 500.00 | | BOOKS & PERIODICALS REG 9-12 | BALANCE ACCOUNT | |
| FROM | 10-1110-610-000-30-000-000-000-0000 | | 500.00 | SUPPLIES REGULAR 9-12 | TRANSFER OF FUNDS | |

SAUCON VALLEY SCHOOL DISTRICT

BUSINESS OFFICE

BUDGETARY TRANSFER FORM

2020-2021

Date: October 13, 2020

| | | TRANSFER AMOUNT | | ACCOUNT TITLE | REASON FOR TRANSFER | NO. |
|-----------|-------------------------------------|-----------------|----------|-------------------------------|---------------------|-----|
| ACCOUNT # | IN | OUT | | | | |
| 9 TO | 10-2380-650-000-30-000-000-0000 | 2,273.50 | | SOFT & LIC - PRINC OFC 9-12 | BALANCE ACCOUNT | |
| FROM | 10-3200-444-000-30-000-000-0000 | | 2,273.50 | RENTAL OF VEHICLES | TRANSFER OF FUNDS | |
| 10 TO | 10-1110-640-000-30-000-130-000-0000 | 215.00 | | BOOKS/PERIOD BUSINESS ED 9-12 | BALANCE ACCOUNT | |
| FROM | 10-1110-519-000-30-000-130-000-0000 | | 215.00 | BUSINESS ED TRANS | TRANSFER OF FUNDS | |
| 11 TO | 10-3200-650-000-30-000-000-0000 | 499.00 | | SOFT & LIC - ACTIVITIES 9-12 | BALANCE ACCOUNT | |
| FROM | 10-3200-513-000-30-000-000-0000 | | 499.00 | STUDENT TRANS (CONTRACTED) | TRANSFER OF FUNDS | |
| 12 TO | 10-3200-610-000-30-000-000-0000 | 748.00 | | SUPPLIES - ACTIVITIES 9-12 | BALANCE ACCOUNT | |
| FROM | 10-3200-513-000-30-000-000-0000 | | 748.00 | STUDENT TRANS (CONTRACTED) | TRANSFER OF FUNDS | |
| 13 TO | 10-1110-650-000-30-000-000-0000 | 925.00 | | REG INSTR ED SOFT LIC 9-12 | BALANCE ACCOUNT | |
| FROM | 10-1110-519-000-30-000-000-0000 | | 925.00 | STUDENT TRANS SVCS 9-12 | TRANSFER OF FUNDS | |
| 14 TO | 10-1110-640-000-20-000-000-0000 | 700.02 | | BOOKS & PERIODICALS REG 5-8 | BALANCE ACCOUNT | |
| FROM | 10-1110-580-000-20-000-000-0000 | | 700.02 | TRAVEL REGULAR - 5-8 | TRANSFER OF FUNDS | |
| 15 TO | 10-1110-640-000-20-000-000-0000 | 244.00 | | BOOKS & PERIODICALS REG 5-8 | BALANCE ACCOUNT | |
| FROM | 10-2380-580-000-20-000-000-0000 | | 244.00 | TRAVEL-CONF/SEMIN PRIN 5-8 | TRANSFER OF FUNDS | |
| 16 TO | 10-1110-640-000-20-000-000-0000 | 1,000.00 | | BOOKS & PERIODICALS REG 5-8 | BALANCE ACCOUNT | |
| FROM | 10-2380-610-000-20-000-000-0000 | | 1,000.00 | SUPPLIES - PRINCIPAL 5-8 | TRANSFER OF FUNDS | |

SAUCON VALLEY SCHOOL DISTRICT

BUSINESS OFFICE

BUDGETARY TRANSFER FORM
2020-2021

Date: October 13, 2020

| | | TRANSFER AMOUNT | | ACCOUNT TITLE | REASON FOR TRANSFER | NO. |
|-----------|-------------------------------------|-----------------|----------|-------------------------------|---------------------|-----|
| ACCOUNT # | IN | OUT | | | | |
| 17 TO | 10-1110-640-000-20-000-000-000-0000 | 1,000.00 | | BOOKS & PERIODICALS REG 5-8 | BALANCE ACCOUNT | |
| FROM | 10-2380-640-000-20-000-000-000-0000 | | 1,000.00 | BOOKS & PERIODICALS - MS | TRANSFER OF FUNDS | |
| 18 TO | 10-1110-640-000-20-000-000-000-0000 | 2,000.00 | | BOOKS & PERIODICALS REG 5-8 | BALANCE ACCOUNT | |
| FROM | 10-3200-519-000-20-000-000-000-0000 | | 2,000.00 | FIELD TRIPS ACTIVITIES 5-8 | TRANSFER OF FUNDS | |
| 19 TO | 10-1110-640-000-20-000-000-000-0000 | 600.00 | | BOOKS & PERIODICALS REG 5-8 | BALANCE ACCOUNT | |
| FROM | 10-1110-519-000-20-000-240-000-0000 | | 600.00 | FIELD TRIPS - CONSUMER ED 5-8 | TRANSFER OF FUNDS | |

Total Transfer: \$ 318,969.52

**Saucon Valley School District
Academic and Personnel Committee
Minutes of October 7, 2020 Zoom Meeting**

Present were Academic and Personnel Committee Board Members: Tracy Magnotta, Cedric Dettmar, and Susan Baxter. Also present were: Administrators Craig Butler, Jaime Vlasaty, Lynn Cheddar, Jim Deegan, and Tamara Gary and School Directors Ed Andres, Shawn Welch, Michael Karabin, and Sandra Miller.

Call to Order 5:05 pm

Mr. Dettmar, second by Mrs. Baxter, made a motion to approve the agenda.

Mr. Dettmar, second by Mrs. Baxter, made a motion to approve the minutes of August 18, 2020.

Agenda:

1. Policy 103.2 – Title IX/Nondiscrimination – Based on Sex - Ms. Cheddar and Dr. Butler summarized the changes and modifications to the Title IX Non-Discrimination draft policy. Such changes included the definition of advisor, the labeling of decision maker, the identification of standard of proof (clear and convincing), the elimination of specific names and duties, the inclusion of supportive measures, and some wording and typographical adjustments. After considering comments from committee members with recommended modifications, the policy was approved by a unanimous vote to be moved to the October 13, 2020 Board meeting. Likewise, the administrative regulations for 103.2 were modified slightly and also moved to the October 13, 2020 Board meeting.
2. School Wide Plan 2020-21 - Ms. Cheddar presented the 2020- 2021 Consolidated Plan to the committee. She highlighted the goals, objectives, and projected outcomes. Committee members posed questions and sought clarification on several aspects of the Plan, ultimately voting to unanimously move the item to the October 13th Board meeting.

Citizens' Inquiries and Comments –Two members of the school community shared comments about the Read Aloud book "Stamped: Racism, Antiracism, and You". Comments were shared as to the validity and value of the Read Aloud activity. Committee members shared comments about their concerns with the ideologies espouse in the book. Dr. Butler and Mrs. Vlasaty will review the merits of the book and its connection to the English Language Arts curriculum/standards. Following the review a decision will be made relative to the continuance of the activity.

Mr. Dettmar, and second by Ms. Magnotta moved to adjourned the meeting at 7:42 p.m.

Saucon Valley School District

Policy

Title – 103.2 – Title IX/Nondiscrimination – Based on Sex

Section – Programs

Adopted –

Revised –

Content

Purpose

The district is an educational entity that believes in ensuring a safe, nurturing, healthy and non-discriminatory learning and teaching environment for all members of the school community. The Board also believes in ensuring the opportunity for all members of the school community to reach their full potential through access and participation all district educational activities and programs.

Statement on Non-Discrimination

The district does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, disability, ethnicity, national origin or age in its education programs and activities. The protection against discrimination extends to employment.

Definitions

For the purposes of this policy, the terms below have the following definitions:

Advisor is the person who assists the Complainant or Respondent during the hearing by conducting cross-examination of the other party on behalf of either the Complainant or Respondent. The party gets to select their advisor. Attorneys can serve as an advisor. If a party does not have an advisor, the school must provide one.

Complainant is an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Consent exists when all parties exchange mutually understandable affirmative words or actions indicating their agreement to participate voluntarily in sexual activity. Consent must be informed, voluntary, and actively given. Resistance by the complainant is not required. Consent does not exist if the sexual act was by forcible compulsion which is the use of physical, intellectual, moral, emotional or psychological force. Consent does not exist if a person is threatened, unconscious, incapacitated due to the influence of drugs and/or alcohol, or suffers from a mentally disability that makes them incapable of

giving consent. Consent may be withdrawn by either party at any time. Once withdrawal of consent has been expressed through words or actions, sexual activity must cease. Pennsylvania defines the age of consent as age 16 or above. Children under age 13 cannot consent to sexual activity. Children between the age of 13-15 cannot consent to sexual intercourse with a person four or more years older than them.

Decision-Maker is the person or panel of people assigned by the Title IX Coordinator to conduct a fair and impartial review of all the facts and evidence in making a determination on the responsibility or non-responsibility of a Respondent on a complaint of sexual harassment or in reviewing an outcome on appeal. A decision maker or decision-making panel must be unbiased and trained on the policies and procedures under Title IX that are applicable to serving as an adjudicator.

Delays or Extensions: The overall time frame to conclude a grievance process must be “reasonably prompt”. A school can have good cause for any short-term delays or extensions, with written notice to the parties and an explanation for the delay or extension. Any delay or extension must be temporary or limited. Examples of good cause delays may include considerations such as concurrent law enforcement activity, the need for language assistance, or accommodation of disabilities.

Formal complaint is a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate (i.e. seeking admission or acceptance) in the education program or activity of the school district. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information listed in this policy.

Informal resolution is an option to resolve a formal complaint in a mediation or restorative justice manner. An informal resolution can only be offered as an option to the parties if a formal complaint is filed. Once a formal complaint is received, at any time prior to reaching a determination regarding responsibility the school may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication. The Complainant and Respondent must each agree in writing that they want to participate in an informal resolution process. The District will provide to the parties a written notice disclosing: the allegations, the requirements of the informal resolution, an explanation that any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint, and any consequences resulting from participating in the informal resolution process. The informal resolution process is not available and cannot be offered to resolve any reported incident of an employee sexually harassing a student.

Informal Resolution Facilitator is the person assigned by the Title IX Coordinator to manage the Informal Resolution process. The informal resolution facilitator must be fair, impartial, and trained in Title IX policy and procedures, specifically those dealing with mediation and restorative justice best practices.

Investigator is the person(s) assigned by the Title IX Coordinator to conduct a prompt fair and impartial investigation into the formal complaint. Investigator must be unbiased and trained in Title IX policy and procedures.

Respondent is an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

Sexual harassment is conduct on the basis of sex that satisfies one or more of the following:

- (1) Quid Pro Quo - An employee of the school conditioning the provision of an aid, benefit, or service of the school on an individual's participation in unwelcome sexual conduct;
- (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school's education program or activity; or
- (3) Sexual Assault is defined as –an offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.
- (4) Dating violence is violence committed by a person—
 - (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - (i) The length of the relationship,
 - (ii) The type of relationship, and
 - (iii) The frequency of interaction between the persons involved in the relationship.
- (5) Domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- (6) Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

Standard of Proof. The district will apply : ~~Insert the standard of review that the District determines they want to apply. Options are preponderance of the evidence, which is defined as “more likely than not” or the~~ clear and convincing.] standard of proof. “Clear and convincing” means that the information presented in

support of the alleged Title IX violation is substantially more likely to be true than untrue (substantially greater than 50%). The same standard of proof is applied for matters involving students and matters involving employees.

Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant regardless of whether a formal complaint has been filed or to the respondent after the filing of a formal complaint. Such measures are designed to restore or preserve equal access to the school's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the school's educational environment, or deter sexual harassment. Supportive measures may include, but are not limited to:

1. Counseling,
2. Extensions of deadlines,
3. Modifications of work or class schedules,
4. Mutual restrictions on contact between the parties,
5. Changes in work or housing locations,
6. Leaves of absence,
7. Increased security and monitoring of certain areas of the school, and
8. Other similar measures.

Schools must keep confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the school to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

Emergency removal. Schools may remove a respondent from the school's education program or activity on an emergency basis, provided that the school undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

Administrative leave. A school can place a non-student employee respondent on administrative leave during the pendency of a grievance process. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

Authority

Title IX states "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any education program or activity receiving Federal Financial Assistance."

In accordance with Title IX, the Board prohibits sexual harassment and discrimination on the basis of sex. Violations of this policy may result in disciplinary action in accordance with the Code of Student Conduct, Board policy, and applicable federal, state, and local law and regulations.

Guidelines

Title IX Coordinator

Title IX Coordinator is responsible for ensuring the prompt, equitable and supportive response to all reports received under this policy. Specifically, the Title IX Coordinator responsibilities include, but are not limited to:

1. Monitoring the school district's compliance with Title IX, which includes explaining and providing supportive measures (to one or both parties);
2. Providing ongoing education and training on Title IX;
3. Overseeing, managing and directing the response to a reported complaint and, if applicable, investigation into any complaint that is covered under Title IX; and
4. Taking appropriate action to eliminate the harassing behavior, prevent its recurrence, and remedy its effect.

The school district has also designated a Deputy Title IX Coordinator who may assist the Title IX Coordinator in the discharge of these responsibilities.

Any questions regarding Title IX or the application of this policy can be directed to the Title IX Coordinator. The following person has been designated as the District's Title IX Coordinator:

Lynn Cheddar
Title IX Coordinator
2097 Polk Valley Road
Hellertown, PA 18055
610-838-7001, ext. ~~1109~~ [1109](tel:6108387001)
Lynn.cheddar@svpanthers.org

Reporting

Any report of sex based discrimination or harassment will be taken seriously, addressed promptly and with sensitivity.

A student may report an incident of sexual discrimination or harassment verbally or in writing to any District employee. All reports shall be directed *immediately* to the Title IX Coordinator. All non-students can report any incident of sex based harassment to the Title IX Coordinator. Reports can be made at any time by phone, email, or by

completing and submitting the Discrimination/Harassment Incident Reporting Form (*add hyperlink to form and attach form as a separate district policy document*).

Additionally, if the person who received a complaint of sexual harassment is a mandated reporter and has reasonable cause to suspect that a student is the victim of child abuse, the incident should immediately be reported to the appropriate agency as directed by state law. This mandated reporting obligation is *in addition* to a report being made to the Title IX Coordinator.

Disciplinary Consequences

A student who is determined to be responsible for violation of this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include but is not limited to:

1. Loss of school privileges;
2. Permanent transfer to another school building, classroom or school bus;
3. Exclusion from school-sponsored activities;
4. Detention;
5. Suspension; and
6. Expulsion.

An employee who violates this policy shall be subject to appropriate disciplinary action consistent with the applicable Board policy, collective bargaining agreement, and/or individual contract, up to and including termination of employment.

Retaliation

This policy prohibits retaliation against an individual who files a complaint in response to conduct that s/he reasonably believes violates this policy, or against an individual who participates or cooperates with an investigation, as provided by both Title IX of the Education Amendments of 1972 and Title VII of the Civil Rights Act of 1964. Anyone who experiences retaliation should report it to the Title IX Coordinator. Such retaliation, if founded, will result in the same disciplinary action applicable to one who engages in harassment. Reporting harassment will not affect the reporting individual's status with respect to either an employee's future employment or work assignments or a student's future academic opportunity, progress or record.

False Accusations

Anyone who knowingly makes a false accusation of discrimination or harassment prohibited by this policy or knowingly provides false information in the course of an investigation of a complaint may be subject to the full range of administrative or disciplinary consequences, including potential termination and/or expulsion. Complaints made in good faith, however, even if found to be unsubstantiated, shall not be considered a false accusation.

Confidentiality

Confidentiality will be maintained to the extent possible to effectively respond to a reported incident of sexual harassment. If a request for confidentiality is received, the school will evaluate any confidentiality request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. A request for confidentiality may limit the school's ability to respond. All efforts shall be made to maintain the confidentiality of any person initiating or involved in a reported incident of sex-based harassment to protect the privacy of all parties, consistent with the District's responsibility to promptly address and investigate such complaints based on applicable state and federal laws.

Based on the content of what is reported to the District, all incidents that are required by law to be reported to law enforcement and/or ChildLine will be. [Childline website included as a hyperlink) ChildLine 1-800-932-0313.

Scope of Title IX

Title IX covers those reported incidents of sexual harassment that take place in the United States and in the context of an education program or activity which includes locations, events, or circumstances over which the school exercised substantial control over both the Respondent and the context in which the sexual harassment occurs.

If a reported incident does not fall under the scope of Title IX, the reported incident will be reviewed and appropriate steps taken under other applicable District policies, including, but not limited to, 103 – Nondiscrimination in School and Classroom Practices; 104 – Nondiscrimination in Employment and Contract Practices; 247 – Hazing; 249 – Bullying/Cyberbullying; 317, 417 – Conduct/Disciplinary Procedures; and 824 – Maintaining Professional Adult/Student Boundaries.

This Title IX policy runs concurrently with and parallel to all applicable laws, regulations and existing district policies and procedures to the extent allowable under the law.

Resources

The District is committed to providing an educational environment that promotes safety and wellness for the entire school community. Any student or employee is encouraged to seek the assistance of available school-based and community resources to provide support and/or emergency assistance.

- School Counselors and/or Social Workers ~~–Samantha Trachtman, Rachel Alderfer, Amanda Hicks~~
- School Psychologist ~~–Randi McCullough~~
- Local Counseling and Psychological Services ~~–Caron Foundation~~
- Employee Assistance Program Information (for employees) ~~–TBD~~
- Lower Saucon Police Department

The Title IX Coordinator will notify the Director of Special Education should a student receiving special education services be identified as a complainant, respondent, or witness in an investigation under this policy.

Delegation of Authority

The Board directs the Superintendent or designee to develop administrative regulations to implement this policy. The Superintendent shall publish this policy to students, employees, and the community through posting on the school district's website, newsletters, and other appropriate means.

Legal References

Title IX of the Educational Amendments of 1972, 20 U.S.C. §§1681-1688;
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e-2(a);
EEOC Policy Guidelines on Sexual Harassment, 29 C.F.R. §1604.11;
PA Human Relations Act, 43 Pa. Cons. Stat. Ann. § 951-960 (Purdon 1964 & Supp. 1991);
Pennsylvania Child Abuse Reporting §6311,
<https://www.compass.state.pa.us/CWIS/Public/ReferralsLearnMore> ;
29 C.F.R. §1604.11
20 U.S.C. 1092(f)(6)(A)(v)
34 U.S.C. 12291(a)(10)
34 U.S.C. 12291(a)(8)
34 U.S.C. 12291(a)(30)
Human Relations Commission Guidelines on Sexual Harassment, 11 Pa. Bulletin No. 5 (Jan. 31, 1981).
Policy 103, 103.1, 104, 247, 249, 317, 417, 824

Finance Committee – September 23, 2020

The Finance Committee of the Saucon Valley School Board met on September 23, 2020 via an online Zoom meeting at 5:00pm.

The following items were on the Finance Committee agenda:

- Discussion of the cost of extra expenses due to COVID-19.
- Discussion of Charter school numbers 2019 vs. 2020.
- Discussion on determining available funding for 2021-2022 major facilities projects.

There were no recommendations to the Board for approval.



Saucon Valley School District

BANK LOAN SALE DOCUMENT ***General Obligation Note, Series of 2020***

Results of Bank Loan RFP

\$2,107,000

October 13, 2020

Prepared by:

Jamie Doyle

Managing Director

&

Karli Keisling

Senior Analyst



pfm

PFM Financial Advisors LLC

213 Market Street

Harrisburg, PA 17101

717.232.2723 (P)

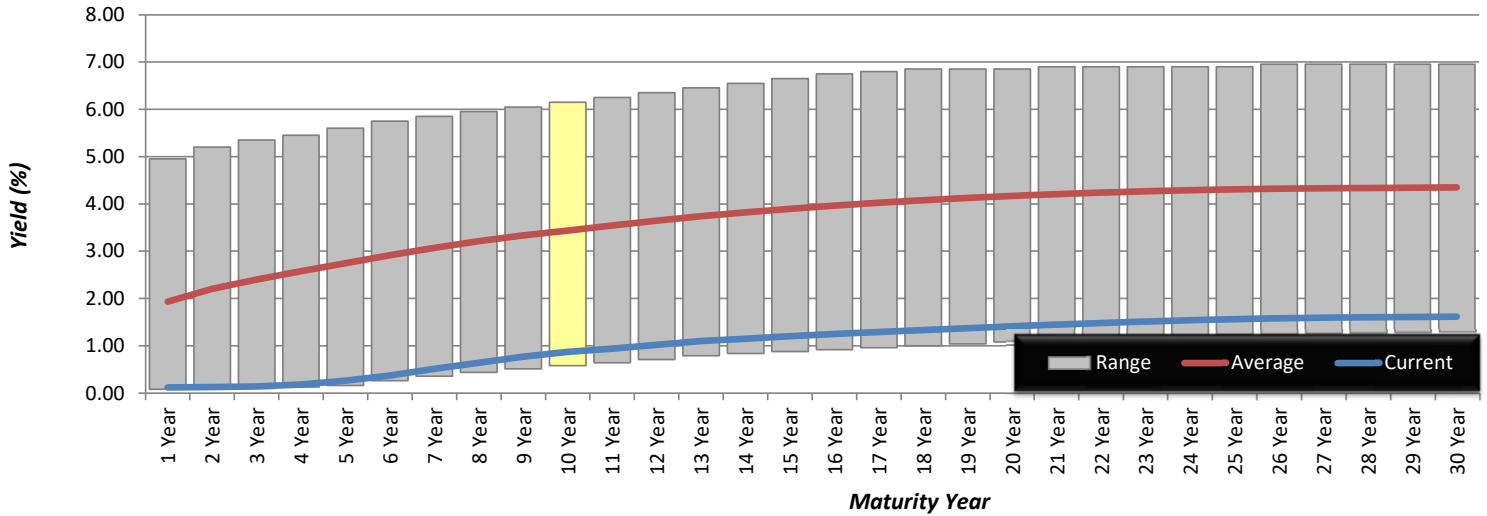
717.232.8610 (F)

www.pfm.com

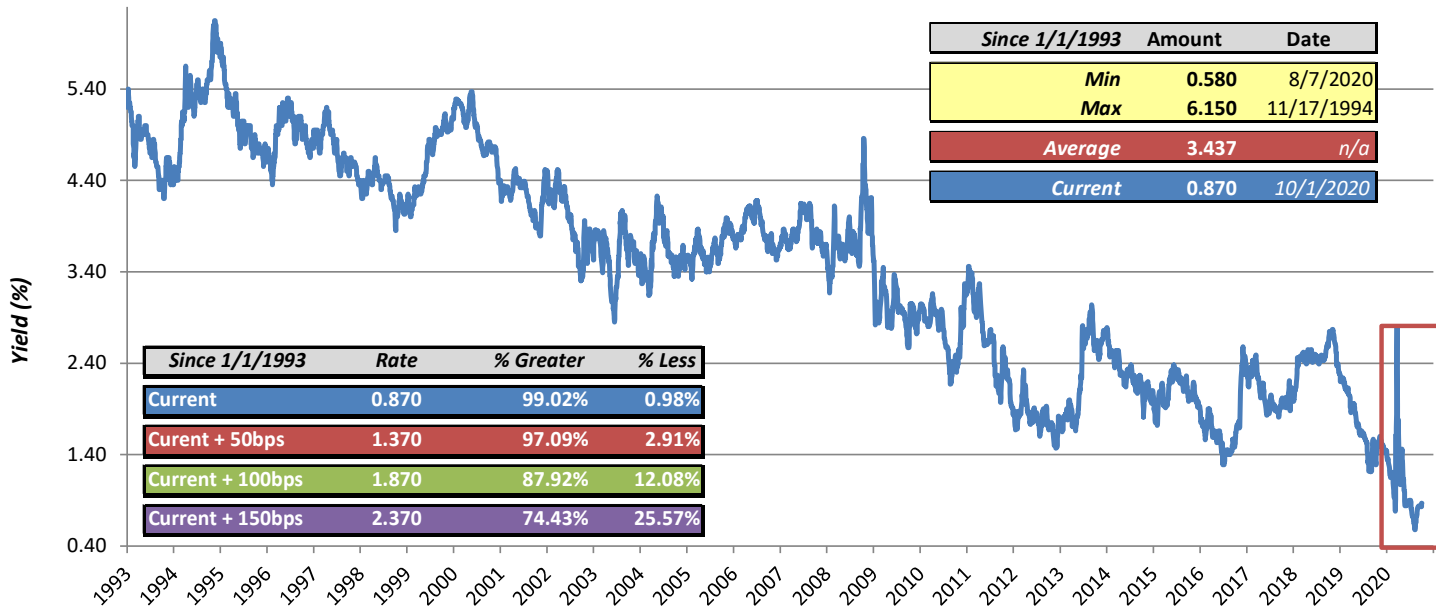
MUNICIPAL MARKET UPDATE

October 1, 2020

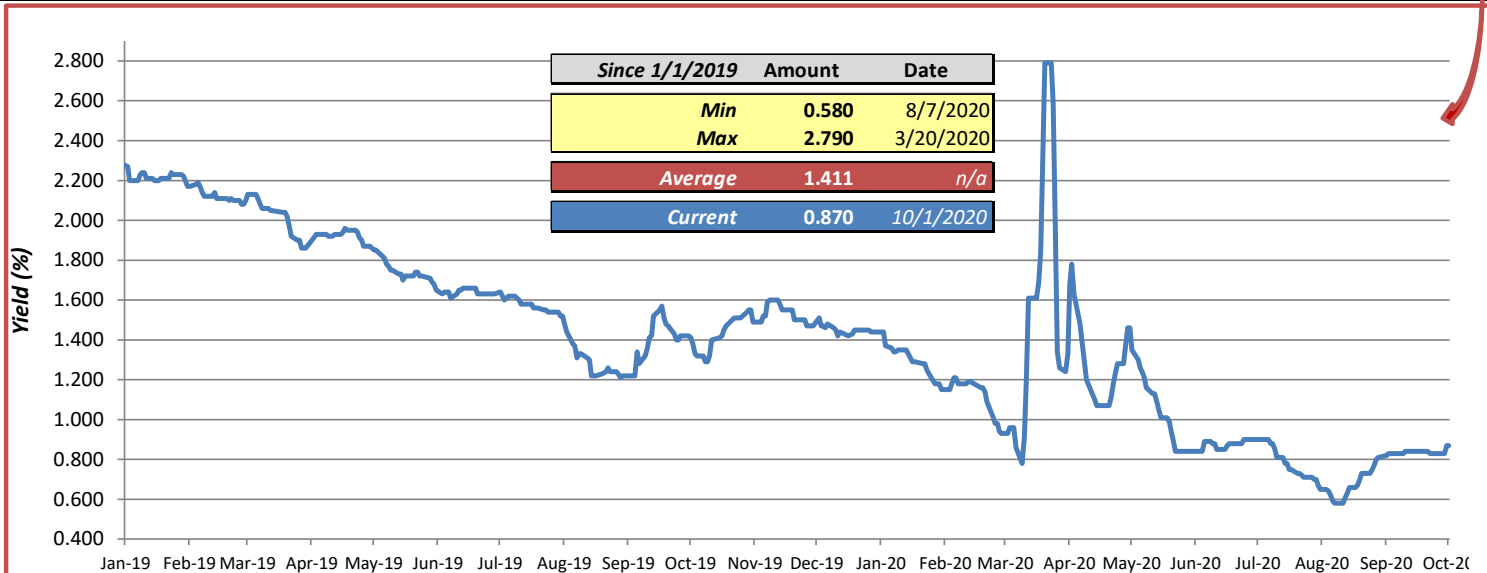
HISTORICAL MMD CURVE ILLUSTRATION - SINCE JANUARY 1, 1993



SPOT ANALYSIS - 10 YEAR MMD - SINCE JANUARY 1, 1993



SPOT ANALYSIS - 10 YEAR MMD - SINCE JANUARY 1, 2019



**SAUCON VALLEY SCHOOL DISTRICT
SUMMARY OF BANK LOAN PROPOSALS**

GENERAL OBLIGATION NOTE, SERIES OF 2020

| Lender | Fixed Rate | Term | Reset Rate | Cap Rate | Floor Rate | Bank Fees | Pre-Payable | Conditions |
|------------------------------------|------------------|------------------------|------------|----------|------------|---|---|--|
| (1) Jim Thorpe Neighborhood Bank | 0.750% | Fixed Through Maturity | N/A | N/A | N/A | \$750 | No prepayment penalty | None |
| (2) First Keystone Community Bank | 0.760% 0.700% | Fixed Through Maturity | N/A | N/A | N/A | \$1,250 | No prepayment penalty | None 10% balance of total loan requirement (checking or savings account) |
| (3) Wayne Bank | 0.790% | Fixed Through Maturity | N/A | N/A | N/A | \$2,000 | No prepayment penalty | None |
| (4) TD Bank | 0.890% | Fixed Through Maturity | N/A | N/A | N/A | \$2,500 | No prepayment penalty | None |
| (5) Truist Bank (BB&T) | 0.890% | Fixed Through Maturity | N/A | N/A | N/A | \$4,500 | Prepayable in whole at any time without penalty | Maximum of 4 funding disbursements at closing, annual financial statements within 270 days fiscal year end |
| (6) Webster Bank | 1.117% | Fixed Through Maturity | N/A | N/A | N/A | \$4,500 | Prepayment after 9/1/22 | Annual financial statements, annual budget, tax roll data, statement of debt |
| (7) Landmark Community Bank | 1.120% | Fixed Through Maturity | N/A | N/A | N/A | \$10,550 Origination Fee \$250 Documentation Fee | No prepayment penalty | Annual financial statements within 120 days fiscal year end, annual budget |
| (8) Key Government Finance | 1.140% | Fixed Through Maturity | N/A | N/A | N/A | \$0 | No prepayment penalty | None |
| (9) Capital One | 1.220% | Fixed Through Maturity | N/A | N/A | N/A | \$0 | Non-callable | Annual financial statements |
| (10) Peoples Security Bank & Trust | 1.490% | Fixed Through Maturity | N/A | N/A | N/A | \$1,500 | No prepayment penalty | None |
| (11) ESSA Bank & Trust | 2.000% | Fixed Through Maturity | N/A | N/A | N/A | \$2,000 | No prepayment penalty | None |
| (12) Republic Bank | 2.000% | Fixed Through Maturity | N/A | N/A | N/A | \$2,500 | No prepayment penalty | None |

**SAUCON VALLEY SCHOOL DISTRICT
SUMMARY OF REFINANCING SERIES B OF 2014**



1

| SERIES OF 2020 | |
|---------------------------|------------------------------|
| Bank | Jim Thorpe Neighborhood Bank |
| Principal | \$2,107,000 |
| Term | 3 Years |
| Structure | Upfront Savings |
| Net Savings | \$52,441 |
| Yield of the Issue | 0.750% |

2

3

4

5

| Fiscal Year Ending | Existing Local Effort | Annual Net Savings | Total Local Effort |
|---------------------------|------------------------------|---------------------------|---------------------------|
| 6/30/2021 | 1,927,620 | 28,796 | 1,898,824 |
| 6/30/2022 | 1,925,458 | 22,758 | 1,902,700 |
| 6/30/2023 | 1,930,046 | 93 | 1,929,953 |
| 6/30/2024 | 1,930,052 | 795 | 1,929,257 |
| 6/30/2025 | 1,179,600 | | 1,179,600 |
| 6/30/2026 | 1,177,400 | | 1,177,400 |
| 6/30/2027 | 1,174,800 | | 1,174,800 |
| 6/30/2028 | 1,181,700 | | 1,181,700 |
| 6/30/2029 | | | |
| 6/30/2030 | | | |
| TOTAL | 12,426,675 | 52,441 | 12,374,234 |

SAUCON VALLEY SCHOOL DISTRICT
SERIES B OF 2014

Optional Redemption: Anytime

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---------------|------------------|----------------------------|-------------------|---------------------------------|---------------------------------|------------------|---------------------|
| <u>Date</u> | <u>Principal</u> | <u>Rate</u> ^[1] | <u>Interest</u> | <u>Semi-Annual Debt Service</u> | <u>Fiscal Year Debt Service</u> | <u>State Aid</u> | <u>Local Effort</u> |
| 3/1/2021 | | 3.250 | 33,361.25 | 33,361.25 | 33,361.25 | | 33,361.25 |
| 9/1/2021 | 659,000 | 3.250 | 33,361.25 | 692,361.25 | | | |
| 3/1/2022 | | 3.250 | 22,652.50 | 22,652.50 | 715,013.75 | | 715,013.75 |
| 9/1/2022 | 688,000 | 3.250 | 22,652.50 | 710,652.50 | | | |
| 3/1/2023 | | 3.250 | 11,472.50 | 11,472.50 | 722,125.00 | | 722,125.00 |
| 9/1/2023 | 706,000 | 3.250 | 11,472.50 | 717,472.50 | | | |
| 3/1/2024 | | | | | 717,472.50 | | 717,472.50 |
| TOTALS | 2,053,000 | | 134,972.50 | 2,187,972.50 | 2,187,972.50 | 0.00 | 2,187,972.50 |

PE% 0.00% *(Estimated)*
 CARF% 31.54% *(2020-21)*

Net 0.00% Effective Reimbursement

[1] Interest rate assumed is cap rate of 3.25%

| |
|--|
| SAUCON VALLEY SCHOOL DISTRICT AMOUNT REQUIRED TO CALL NOTE SETTLE: 11/17/2020 |
|--|

1 2 3 4

| |
|-------------------------|
| SERIES B OF 2014 |
|-------------------------|

| <u>Date</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------------|---------------------|------------------|---------------------|
| 11/17/2020 | 2,053,000.00 | 14,085.86 | 2,067,085.86 |
| TOTALS | 2,053,000.00 | 14,085.86 | 2,067,085.86 |

SAUCON VALLEY SCHOOL DISTRICT

SERIES OF 2020

Settle 11/17/2020

REFUNDS THE SERIES B OF 2014

Dated 11/17/2020

BANK LOAN - JIM THORPE NEIGHBORHOOD BANK

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---------------|------------------|-------------|-----------------|---------------------------------|---------------------------------|------------------|------------------------------|------------------------------|------------------|----|
| <u>Date</u> | <u>Principal</u> | <u>Rate</u> | <u>Interest</u> | <u>Semi-Annual Debt Service</u> | <u>Fiscal Year Debt Service</u> | <u>State Aid</u> | <u>Proposed Local Effort</u> | <u>Existing Local Effort</u> | <u>Savings</u> | |
| 3/1/2021 | | 0.750 | 4,565.17 | 4,565.17 | 4,565.17 | | 4,565.17 | 33,361.25 | 28,796.08 | |
| 9/1/2021 | 679,000 | 0.750 | 7,901.25 | 686,901.25 | | | | | | |
| 3/1/2022 | | 0.750 | 5,355.00 | 5,355.00 | 692,256.25 | | 692,256.25 | 715,013.75 | 22,757.50 | |
| 9/1/2022 | 714,000 | 0.750 | 5,355.00 | 719,355.00 | | | | | | |
| 3/1/2023 | | 0.750 | 2,677.50 | 2,677.50 | 722,032.50 | | 722,032.50 | 722,125.00 | 92.50 | |
| 9/1/2023 | 714,000 | 0.750 | 2,677.50 | 716,677.50 | | | | | | |
| 3/1/2024 | | | | | 716,677.50 | | 716,677.50 | 717,472.50 | 795.00 | |
| TOTALS | 2,107,000 | | 28,531.42 | 2,135,531.42 | 2,135,531.42 | 0.00 | 2,135,531.42 | 2,187,972.50 | 52,441.08 | |

PE% 0.00% (Estimated)

CARF% 31.54% (2020-21)

Net 0.00% Effective Reimbursement

| Savings Allocation | Amount | Percentage |
|-------------------------|------------------|--------------|
| School District's Share | 52,441.08 | 2.55% |
| State's Share | 0.00 | 0.00% |
| Total Savings | 52,441.08 | 2.55% |

| |
|--|
| SAUCON VALLEY SCHOOL DISTRICT SERIES OF 2020 Composition of the Issue |
|--|

SOURCES:

| | | |
|-----------------------------|-------|--------------|
| Bonds | | 2,107,000.00 |
| Original (Discount)/Premium | | 0.00 |
| Accrued Interest | | <u>0.00</u> |
| | Total | 2,107,000.00 |

USES:

| | | |
|---------------------------------|--------|-----------------|
| Required to Call 2014B Note | | 2,067,085.86 |
| Underwriter's Discount | \$0.00 | 0.00 |
| Bond Insurance | \$0.00 | 0.00 |
| Total Legal Fees | | 17,500.00 |
| Financial Advisor | | 17,000.00 |
| Bank Fee (JTNB) | | 750.00 |
| Miscellaneous Expenses/Rounding | | <u>4,664.14</u> |
| | Total | 2,107,000.00 |

Dated Date 11/17/2020

Settlement Date 11/17/2020

| | |
|--------------------|----------|
| Yield of the Issue | 0.750096 |
|--------------------|----------|

**SAUCON VALLEY SCHOOL DISTRICT
SUMMARY OF OUTSTANDING INDEBTEDNESS**

DEBT SERVICE REQUIREMENTS

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|-------------------|-------------------------------------|--------------------------------|------------------------------------|---------------------------|--------------------------|---|--------------------|
| | | | Laf. Amb. Bank (Fulton) | | | Jim Thorpe Neighborhood Bank | |
| | Vo-Tech Share | | | | | | |
| Fiscal Year Ended | G.O. Bonds Series of 2014 Lease Rev | G.O. Notes Series of 2003 (BP) | G.O. Notes Series B of 2014 | G.O. Bonds Series of 2017 | G.O. Note Series of 2020 | | Total Debt Service |
| 6/30/2021 | 122,656 | 702,025 | 684,778 | 384,800 | 4,565 | | 1,898,824 |
| 6/30/2022 | 41,432 | 769,913 | | 399,100 | 692,256 | | 1,902,700 |
| 6/30/2023 | | 736,721 | | 471,200 | 722,033 | | 1,929,953 |
| 6/30/2024 | | 702,829 | | 509,750 | 716,678 | | 1,929,257 |
| 6/30/2025 | | | | 1,179,600 | | | 1,179,600 |
| 6/30/2026 | | | | 1,177,400 | | | 1,177,400 |
| 6/30/2027 | | | | 1,174,800 | | | 1,174,800 |
| 6/30/2028 | | | | 1,181,700 | | | 1,181,700 |
| 6/30/2029 | | | | | | | |
| 6/30/2030 | | | | | | | |
| TOTALS | 164,088 | 2,911,488 | 684,778 | 6,478,350 | 2,135,531 | | 12,374,234 |

LOCAL EFFORT REQUIREMENTS

| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
|-------------------|-------------------------------------|--------------------------------|-----------------------------|------------------------------------|--------------------------|---|--------------------|
| | | | | Laf. Amb. Bank (Fulton) | | Jim Thorpe Neighborhood Bank | |
| | Vo-Tech Share | | | | | | |
| Fiscal Year Ended | G.O. Bonds Series of 2014 Lease Rev | G.O. Notes Series of 2003 (BP) | G.O. Notes Series B of 2014 | G.O. Bonds Series of 2017 | G.O. Note Series of 2020 | | Total Local Effort |
| 6/30/2021 | 122,656 | 702,025 | 684,778 | 384,800 | 4,565 | | 1,898,824 |
| 6/30/2022 | 41,432 | 769,913 | | 399,100 | 692,256 | | 1,902,700 |
| 6/30/2023 | | 736,721 | | 471,200 | 722,033 | | 1,929,953 |
| 6/30/2024 | | 702,829 | | 509,750 | 716,678 | | 1,929,257 |
| 6/30/2025 | | | | 1,179,600 | | | 1,179,600 |
| 6/30/2026 | | | | 1,177,400 | | | 1,177,400 |
| 6/30/2027 | | | | 1,174,800 | | | 1,174,800 |
| 6/30/2028 | | | | 1,181,700 | | | 1,181,700 |
| 6/30/2029 | | | | | | | |
| 6/30/2030 | | | | | | | |
| TOTALS | 164,088 | 2,911,488 | 684,778 | 6,478,350 | 2,135,531 | | 12,374,234 |

| | | | | | | |
|-------------|--------|-----------|---|-----------|-----------|-----------|
| Principal*: | 40,920 | 2,100,000 | 0 | 5,590,000 | 2,107,000 | 9,837,920 |
|-------------|--------|-----------|---|-----------|-----------|-----------|

| | | | | | |
|--------------------|------------------------|----------------|---------------|---|---------------|
| PE%: | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| PE% Status: | Estimated | Estimated | Estimated | Estimated | Estimated |
| CARF%: | 50.00% | 31.54% | 31.54% | 31.54% | 31.54% |
| Call Date: | 9/15/2019 | 45 Days Notice | Anytime | 9/1/2022 | Anytime |
| Adv Ref: | - | - | - | Partial | - |
| Purpose: | Cur Ref 2009 VoTech | New Money | Adv. Ref 2010 | New Money Cur Ref 2010A Cur Ref 2014B | Cur Ref 2014B |



* Outstanding as of October 2, 2020

**SAUCON VALLEY SCHOOL DISTRICT
GENERAL OBLIGATION NOTE
SERIES OF 2020**

SUMMARY OF FINANCING

2020 Note Principal: **\$2,107,000**

Pricing Date: 10/13/2020

Settlement Date: 11/17/2020

Arbitrage Yield 0.750096%

Use of Proceeds: Proceeds of the Series of 2020 Note will be used to refund on a current refunding basis the District's Series B of 2014, currently outstanding in the amount of \$2,053,000, and pay the costs of issuing the 2020 Note.

FINANCING TEAM MEMBERS

| | |
|--------------------------|--|
| Issuer | <i>Saucon Valley School District</i> |
| Solicitor | <i>Fox Rothschild LLP</i> |
| Note Counsel | <i>Eckert Seamans Cherin & Mellott LLC</i> |
| Financial Advisor | <i>PFM Financial Advisors LLC</i> |
| Lender | <i>Jim Thorpe Neighborhood Bank</i> |



RFP Response

Saucon Valley School District
Northampton County, Pennsylvania
General Obligation Note, Series of 2020

Saucon Valley School District (the "District"), located in Northampton County, Pennsylvania, is seeking proposals for a bank loan in the approximate amount of **\$2,107,000**. The proceeds of the bank loan will be used towards the current refunding of all of the General Obligation Notes, Series B of 2014.

A link to historical financials of the District will be provided which will include relevant financial information.

| | |
|--------------------------|--|
| Type: | Bank Loan |
| Principal Amount: | Approximately \$2,107,000 |
| Tax Status: | Tax-Exempt, Bank Qualified |
| Debt Type: | General Obligation Note, Series of 2020 |
| Rate: | Please provide a rate(s) per the Form of Proposal. |
| Interest: | 30/360 day count preferred. Please describe interest calculation method. Interest is payable semi-annually on March 1 and September 1 beginning on March 1, 2021. |
| Commitment Fee: | Provide any fee the Bank may charge and any maximum fee Bank Counsel (if applicable) may charge. |
| Prepayment: | Prepayment at anytime is requested. |
| Purpose: | For the current refunding of all of the Series B of 2014 Notes and to pay costs of issuance. |
| Structure: | Principal payable beginning on September 1, 2021, amortizing annually thereafter, as shown in Appendix A. |
| Security: | The Note will be a general obligation of the District, payable from its tax and other general revenues. The District will covenant in a debt authorizing resolution that it will provide in its budget for each year, and will appropriate from its general revenues in each such year, the amount of the debt service on the Note for such year, and will duly and punctually pay or cause to be paid from its Sinking Fund, or any other of its revenues or funds, the principal of the Note and the interest thereon at the dates and place and in the manner stated in the Note, and for such budgeting, appropriation and payment the District will irrevocably pledge its full faith, credit and available taxing power. |
| Settlement: | On or about November 17, 2020 |

Professional Fees: The costs of the District's professionals (Financial Advisor, Note Counsel and Solicitor), shall be paid by the District out of the loan proceeds.

Deadline: **Proposals due by 11:00 am on October 1, 2020. Proposals must remain valid for 60 days. Proposals should be submitted via email to:**

David Bonenberger – david.bonenberger@svpanthers.org

Jamie Doyle – doylej@pfm.com

Karli Boyer – boyerk@pfm.com

Documentation: The District's Note Counsel, Eckert Seamans Cherin & Mellott LLC, will draft all loan documentation as well as provide the tax-exempt opinion for the loan. Closing documentation shall include approved debt proceedings of the District under the Pennsylvania Local Government Unit Debt Act.

Acknowledgements: Respondents must acknowledge the Solicitation Disclosure contained in Appendix A and include a fully executed version in their RFP response.

Respondents must also acknowledge and agree to execute at settlement of the Note a Certificate of Qualified Provider, the form of which is shown in Appendix B.

The District reserves the right to reject any or all proposals, to waive any informality, mistake, error or omission in any bid, and to enter into individual negotiation concerning any proposal.

NOTE: Should you have any questions relating to any of the information provided in this Request for Proposals, please do not hesitate to contact Jamie Doyle or Karli Boyer.

Contacts: **Jamie Doyle**, *PFM Financial Advisors LLC*, doylej@pfm.com
Karli Boyer, *PFM Financial Advisors LLC*, boyerk@pfm.com
213 Market Street
Harrisburg, PA 17101
(717) 232-2723
Fax (717) 232-8610

Appendix A
Estimated Principal Amortization Schedule

| Date | Principal |
|--------------|------------------|
| 9/1/2021 | 679,000 |
| 9/1/2022 | 714,000 |
| 9/1/2023 | 714,000 |
| TOTAL | 2,107,000 |

The District reserves the right to resize all principal payments prior to settlement.

FORM OF PROPOSAL
Saucon Valley School District
General Obligation Note, Series of 2020

The Bank (the "Bank" or "Lender") hereby agrees to purchase the General Obligation Note, Series of 2020 (the "Note"), to be issued by Saucon Valley School District, Northampton County, Pennsylvania (the "District") in the approximate principal amount of \$2,107,000, subject to the terms and conditions set forth in the term sheet dated September 11, 2020 (the "Term Sheet"), which is attached hereto and incorporated hereby by this reference. The District reserves the right to adjust the amortization and size of the Note based upon the proposals received. The Bank agrees to be legally bound to such terms from the date of the Form of Proposal to the Closing Date of the Note.

I. Fixed Rate of Interest

A fixed rate of interest for the term of the Note equal to .75% per anum. 30/360 Day Count
No Pre payment penalty

II. Cost & Expenses.

The Bank shall request the reimbursement of its fees, including Bank Counsel, subject to a maximum of \$ 750 max.

The Bank acknowledges that the District reserves the right to reject any and all proposals received in connection with this request for proposals.

Jim Thorpe Neighborhood Bank 570-325-3631 ext 238
Name of Bank Phone and Fax Number

Gino DeGiosio September 29th 2020
Authorized Officer Date

Approved by:
Saucon Valley School District

Authorized Officer Date

**Appendix A
Solicitation Disclosure**



RE: Saucon Valley School District, General Obligation Note, Series of 2020

Dear Interested Bank:

We are soliciting your interest in the above-named transaction pursuant to Securities and Exchange Commission Release No. 34-89074 (June 16, 2020) granting a temporary conditional exemption from the broker requirements of Section 15(a) of the Securities Exchange Act of 1934 for certain activities of registered municipal advisors. In connection with such solicitation please be advised of the following:

- I. PFM Financial Advisors LLC (“PFM” or “we” or “us”) represents solely the interests of Saucon Valley School District with respect to the above-referenced transaction and does not represent your interests.
- II. We have not conducted any due diligence on your behalf.
- III. Neither PFM nor Saucon Valley School District have engaged a broker-dealer to act as a placement agent with respect to this transaction.
- IV. You may choose to engage the services of a broker-dealer to represent your interests. We are required to obtain your acknowledgement that you received this disclosure. Accordingly, please include an executed copy of this letter with your RFP response. In order to comply with the terms of the conditional exemption, at or prior to closing you will be required to deliver the attached representation stating that your firm is a qualified provider in addition to whatever other representations may be required at or before closing.

Sincerely,

Jamie Doyle, Managing Director
PFM Financial Advisors LLC

ACKNOWLEDGED:

Bank: Jim Thorpe Neighborhood Bank

By:

Name: Gino DeGiosio

Title: VP of Commercial Lending

pfm

213 Market Street
Harrisburg, PA 17101
717.232.2723

pfm.com

Appendix B
Form of Qualified Provider Certificate

[SETTLEMENT DATE]

The undersigned, on behalf of [NAME OF BANK] (the “Purchaser”), in connection with the purchase of the Saucon Valley School District’s General Obligation Note, Series of 2020 (the “Note”) hereby represents and warrants as follows:

- 1) The Purchaser is a “Qualified Provider” as required by Securities and Exchange Commission Release No. 34-89074 (June 16, 2020) which is defined as (i) a bank as defined in Section 3(a)(6) of the Exchange Act of 1934; (ii) a wholly-owned subsidiary of a bank engaged in commercial lending and financing activities, such as an equipment lease financing corporation; or (iii) a federally- or state- chartered credit union.
- 2) The Purchaser is capable of independently evaluating the investment risks of the transaction; and
- 3) The Purchaser is not purchasing the Note with a view to distributing them.
- 4) The Purchaser will not transfer any portion of the Note within one year of their issuance date, except to another purchaser that meets the definition of Qualified Provider in clause (1) above.

IN WITNESS WHEREOF, the undersigned has executed this certificate as of the date first mentioned above.

[NAME OF BANK]

By: _____

Name: _____

Title: _____

To be signed at settlement.



Disclosures:

PFM is the marketing name for a group of affiliated companies providing a range of services. All services are provided through separate agreements with each company. This material is for general information purposes only and is not intended to provide or give a specific recommendation. Financial advisory services are provided by PFM Financial Advisors LLC and Public Financial Management Inc. Both are registered municipal advisors with the Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) under the Dodd-Frank Act of 2010. Investment advisory services are provided by PFM Asset Management LLC which is registered with the SEC under the Investment Advisers Act of 1940. Additional applicable regulatory information is available upon request. Swap advisory services are provided by PFM Swap Advisors LLC which is registered as a municipal advisor with both the MSRB and SEC, a commodity trading advisor with the Commodity Futures Trading Commission, and a member of the National Futures Association. Consulting services are provided through PFM Group Consulting LLC. PFM financial modeling platform for strategic forecasting is provided through PFM Solutions LLC. For more information regarding PFM's services or entities, please visit www.pfm.com.

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