

Saucon Valley School District
Regular Meeting of the Board of Education
August 11, 2020 – 7 pm
Zoom

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:30 pm – Executive Session for the purpose of Personnel.

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – August 11, 2020
- VI. **Approval of Minutes** – July 28, 2020
- VII. **Recognition** – None
- VIII. **Presentation** –None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$507,219.83
- B. Cafeteria Expenditures – \$291.65
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

Recommendations for Approval

No Reports or Recommendations

Recommendation: No Recommendations

AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Academic and Personnel Committee Summary – August 5, 2020

Recommendations for Approval

Exclusion From and Return to School Requirements*

- 1. Approve the Exclusion From and Return to School Requirements to be added to the Health and Safety Plan.

PIAA Athletic Plan and Re-socialization Plan

- 2. Approve the attached PIAA Return to Competition Plan and the Saucon Valley Re-socialization Plan.

Resolution Declaring an Emergency

- 3. Approve the attached resolution of the Saucon Valley School District Board of Directors declaring an emergency pursuant to Section 520.1 Of The Pennsylvania School Code.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel**Items/Projects for Discussion**

None

Recommendations for Approval**Administrative Resignation**

1. Approve the resignation of Cynthia Motter, Elementary Principal effective July 31, 2020.

Administrative Assistant Retirement

2. Approve the retirement of Nancy Zapotocki, High School Attendance Administrative Assistant/Greeter; her last day will be August 12, 2020.

Long Term Substitutes

3. Approve the following long term substitutes:

Lauren Amann as K-4 long term school counselor beginning August 19, 2020 and continue until approximately December 23, 2020. Base salary is \$53,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Amann is replacing Kelly Wehr, who will be on maternity leave during this time. This position is pending receipt of all paperwork.

Carol Corso as high school emotional support long term substitute for the 2020-2021 school year. Base salary is \$53,182 (B, Step 1), and is entitled to all benefits per the teachers contract. Ms. Corso is replacing Andrew Romano. This position is pending the receipt of all paperwork.

Department Chairpersons

4. Approve the following department chairs for the 2020-21 school year. Salary is \$2,000 per department chairperson.

High School Department Chairs

Lisa Allen – Mathematics

Robert McHugh – Social Studies

Theresa Andreucci – Foreign Language

Samantha Trachtman – Guidance

Karen Krupa – English

Todd Lipp – Special Education

Thomas Koch – Science

Amber Sams – Related Arts

(Mrs. Sams also Environmental Club and i-Team)

Richard Simononis – Business

Co-Curricular/Extra Duty Appointments

5. Approve the following co-curricular/extra duty appointments for the 2020-21 school year. (See NOTE below)

Elementary School

Joanna LeMay – Student Community Council – \$1,119.50**
Emily Aragona-Young – Student Community Council - \$1,119.50**

Middle School

Meredith Lesney – Reading Olympics - \$746**
Colleen Wetmore - Reading Olympics - \$746**
Jason Stern – Student Council - \$1,119.50**
Sarah Thatcher - Student Council - \$1,119.50**
Lauren Sakasitz - Cameratta Chorus - \$1,769
Amanda Holveck – Yearbook - \$1,492
Amy Geissingner - National Junior Honor Society – \$373**
Corrine Rivero- National Junior Honor Society - \$373**
Sarah Thatcher - Knitting Club - Volunteer
Kendal Turk - Volleyball Club – Volunteer
Cedric Dettmar – Math Club – Volunteer

High School

Brianna Keeney – Class Advisor 2022 - \$1,941
(Ms Keeney also Yearbook)
Jeremy Kittek - Class Advisor 2023 - \$746
Jessica Friday – Debate Team - \$1,791
(Mrs. Friday also Model UN)
Amber Sams – Environmental Club - \$295**
Kim Mertz – Environmental Club - \$295**
Kimberly Flueso – FBLA - \$590
Amber Sams – i-Team - \$590
Katie Roberts – MiniTHON - \$295**
(Mrs. Roberts also Student Government)
Kerry Schultz – MiniTHON - \$295**
Jessica Friday – Model UN - \$590
Janice Kimenhour – National Honor Society - \$746
Melissa Maynard – Newspaper - \$2,985
Cheri Chisesi – Student Government - \$1,865.50**
Katie Roberts – Student Government - \$1,865.50**
Brianna Keeney – Yearbook - \$2,985
Michael Marini – Pre-Band - \$1,496
(Mr. Marini also Band)
Michael Marini – Band Director – \$7,075
Edwin "Chip" Bachman – Drumline Instructor – \$3,106
Steve Roman – Front Ensemble Instructor– \$1,355
Cynthia Bordne – Color Guard Instructor – \$2,749
Ashley Yestrumskas – Aavidum – Volunteer
James Chisesi - Board Game Club
Lisa Allen - Calculus Club – Volunteer
Andrew Koch - Digital Photography Club – Volunteer
Chad Miller - Drama Club – Volunteer

- Chad Shirk - FBLA Chad – Volunteer
- Theresa Andreucci - Global Scholars – Volunteer
- Kim Mertz – Gay Straight Alliance – Volunteer
- Mario Marcozzi - History Club – Volunteer
- Richard Simononis - Investment Club – Volunteer
- Andrew Koch - Medical Science Club – Volunteer
- Samantha Trachtman - Mental Health Awareness Club – Volunteer
- Marion Marcozzi - Paranormal Investigation and Research– Volunteer
- Amber Sams - Reading Team – Volunteer
- Robert Svitilla - Robotics Club – Volunteer
- Brianna Keeney - SADD – Volunteer
- Grant Geiger – Ski Club – Co-Volunteer
- Mel Moyer - Ski Club – Co-Volunteer
- Todd Lipp - Special Needs Sports Club – Volunteer
- Melissa Maynard - SPIRIT Council – Co-Volunteer
- Genia Miller - SPIRIT Council – Co-Volunteer
- Kasandra Diehl - SPIRIT Council – Co-Volunteer
- Amber Sams - SPIRIT Council – Co-Volunteer
- Robert Svitilla – STEM – Volunteer
- Alexia Harstine - Students for Health and Nutrition– Volunteer
- Amber Sams - Writing/Poetry Club – Co-Volunteer
- Genia Miller - Writing/Poetry Club – Co-Volunteer
- Melissa Maynard - Writing/Poetry Club – Co-Volunteer

** - splitting stipend

2020-21 Fall Coaches

6. Approve the following 2020-21 fall coaches (See NOTE Below)

Football:

- Jay Zingley - Assistant Coach - \$4,000
- Mario Segarra - MS Assistant Coach - \$2,239

Field Hockey:

- Rebecca Rasmuson - Assistant Coach - \$745

Girls Soccer:

- Trent Seibert - Assistant Coach - \$1,679
- Josh Ellison - Assistant Coach - \$1,679

Cross Country:

- Ed Kolosky - Head Coach - \$3,731
- Lisa Niescier - Assistant Coach - Volunteer

Cheerleading:

- Evangelia Kouros - MS Head Coach - \$2,239

NOTE: *The District's obligation to pay the coaches and supplemental positions above is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed*

herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.

District Doctors for the 2020-21 School Year

- 7. Approve the following doctors for the 2020-21 school year:
 Dr. Kimberly DeWire – District Dentist
 Dr. David Skillinge – District Doctor and Athletic Team Physician

Marching Band Drill Writer

- 8. Approve Matthew Piatek as the Marching Band Drill Writer for the 2020-2021 school year, total fees and expenses not to exceed \$2,000.

2020-2021 Teacher Substitute List

- 9. Approve the attached 2020-21 substitute teacher list

First Reading of Policy

- 10. Approve the first reading of the following Policy and Administrative Procedures.
Policy 103.2 – Non-Discrimination Based On Sex

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

None

Recommendations for Approval

No Reports or Recommendations

Recommendation: No Recommendations

D. Finance

Items/Projects for Discussion

None

Recommendations for Approval

Athletic Ticket Prices*

1. Approve the attached Athletic Ticket Structure Plan.

ABA Services Contract

2. Approve the continued contract for ABA Services for 2020- 21 school year to continue Registered Behavior Technician (RBT) at \$45/hour and a Board Certified Behavior Analyst (BCBA) at \$100/hour.

Pediatric Therapy Services Contract

3. Approve the Pediatric Therapy Services (PTS) contract for the 2020-2021 school year.

BAYADA Home Health Care, Inc Contract

4. Approve the Bayada contract for Field Trip Nurses at \$54/hour.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. New Business

M. Old Business

XV. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XVI. Announcements

Future Meetings ~

August 25, 2020 – 7 pm –Business Meeting – TBD

September 8, 2020 – 7 pm –Business Meeting – TBD

September 22, 2020 – 7 pm –Business Meeting – TBD

XVII. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 28, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Alicia Luke, District Solicitor.

- I. **Call to the Order** – 7:00 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Baxter)
- IV. **Motion to Approve Agenda** – Director Miller, seconded by Director Eichfeld moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Baxter)
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Miller, seconded by Director Welch move to approve the minutes of July 14, 2020. Vote: 8-yes, 0-no, 1-absent (Baxter)

Director Baxter arrived 7:09
- VII. **Recognition** – None
- VIII. **Presentation** –None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
 - T. Scherer – Asked if there will be a time after the Presentation for a Q & A.
 - C. Fowler – Commented that if half of the students are present then social distancing will not be possible, appealing to parents to not send their children if possible to help with social distancing.
 - S. Yardumian – Thanked everyone who worked on the plan, she cannot do online.
 - M. Salgado – Commented on the size of the Pandemic Team, procedure for dealing with a potential case, social distancing, security & safety drills, ventilation, attendance policy, lack of an FAQ section in the Health and Safety Plan.
 - D. Mangiaracina – Asked if Christian Learning Center children will be bussed.
 - J. Bonham – Commented that the plan needs rethinking, frustrated with the Pandemic Team of only 4 people, needs to be more people involved, upset the district hasn’t put out a hybrid plan.

K. Baum – Commented that the district needs to rethink the online learning plan for working parents.

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$1,089,442.75
- B. Cafeteria Expenditures – \$1,112.83
- C. Health Benefits –\$42,466.73, \$404,343.49
- D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Baxter moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – None
- E. Middle School Activity Report – June 30, 2020
- F. High School Activity Report – June 30, 2020

1. Approve the above Treasurer’s Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer’s Report. Vote: 9-yes, 0-no

A. Education

- A. Academic and Personnel Committee Summary – July 21, 2020
- B. Presentation/Discussion of Health & Safety Plan

1. Approve the attached link [Reopening for K-12 Schools: Health and Safety Plan.](#)

Director Magnotta is not comfortable approving a plan without what the formal communication plan is in writing.

Director Miller asked for an update on bussing.

Director Baxter commented that plans will continue to change and will always have revisions and be reapproved.

Director Andres asked about the drop off and pick up process.

Director Eichfeld asked about staggered start times.

Director Dettmar commented on parents concerns of opening schools and that we are following CDC guidelines to keep the children safe. After school starts things may need to be fine tuned.

Director Welch commented that we need to mark out and show the different components of the team and show decision matrix.

Director Baxter thanked everyone that worked on the plan.

Director Magnotta asked about the procedure if someone tests positive are we notifying everyone or just the class.

Director Pakzad asked about contact tracing and who will be helping us to do it. Director Pakzad feels we should have a formalized agreement with the people who will be doing the job. Food Allergy process should be outlined in the plan. He asked what will be the discipline for misuse of teaching videos. Dr. Pakzad asked if we can change the ventilation filters more often or increase the ventilation into the buildings.

Director Baxter commented on individuals that traveled outside f the area to a rising area. She feels that a self quarantine should be added to the plan.

Director Miller will vote yes but is concerned about the start date, feels we should wait a few weeks.

Director Magnotta agrees that we should wait for the opening until the plans are fully adjusted with all requested changes.

Director Andres doesn't feel comfortable until the plan is updated with all the changes.

Director Eichfeld, seconded by Director Dettmar moved to approve Education Item #1.
Vote: 7-yes, 2-no (Andres & Magnotta)

2. Approve the attached Athletic Re-Socialization Plan, effective until August 11, 2020.

Director Miller, seconded by Director Eichfeld moved to approve Education Item #2.
Vote: 8-yes, 1-no (Baxter)

3. Approve the attached Return to Marching Band plan.

Director Miller, seconded by Director Dettmar moved to approve Education Item #3.
Vote: 9-yes, 0-no

B. Personnel

1. Approve the unpaid maternity leave extension request of Amanda Holveck, middle school mathematics. She was originally returning at the beginning of the 2020-21 school year. She will now return on November 30, 2020.
2. Approve the following sabbatical leave:
Andrew Romano, special education teacher, sabbatical leave for the 2020-21 school year, for restoration of health.

Director Karabin, seconded by Director Miller moved to approve Personnel Item #1 & 2.
Vote: 9-yes, 0-no

3. Approve the following grade level/team leaders for the 2020-21 school year. Salary is \$2,000 per grade level chairperson/team leader.

Elementary School Grade Level Chairpersons

Jennifer Campbell – Kindergarten
 Jennifer Davison – Grade 1
 Lisa Benza – Grade 2
 Paige Histan – Grade 3 (will split stipend with Mrs. Lacey)
 Debra Lacey – Grade 3 (will split stipend with Mrs. Histan)
 Stacey Anthony – Grade 4
 Courtney Best – Special Education
 Emily Aragona-Young – Encore

Middle School Team Leaders

Karen Kemper – 5th Grade
 Victoria Gazzana – 6th Grade
 Dan Mack – 7th Grade
 Amada Brady – 7th Grade
 Robert Kachmar – 8th Grade
 Stacy Daly – 8th Grade
 Lauren Sakasitz – Related Arts

Director Miller, seconded by Director Karabin moved to approve Personnel Item #3.
Vote: 9-yes, 0-no

4. Approve the following 2020-21 fall coaches. **(See NOTE below)**
Football:
 Brad Trembler - Head Coach - \$7,686
 Keith Riefenstahl - Assist. Coach - \$5,600
 Sam Anojulu - Assist. Coach - \$4,976
 Anthony Frey - Assist. Coach - \$5,600
 Theodore Airolti - Assist. Coach - \$4,476

Christopher Cain - Assist. Coach - \$2,000
 Mark Mixa - Equipment - \$2,239
 Matthew Ehritz - MS Head Coach - \$3,584
 Michael Frey - Volunteer

Field Hockey:

Mary Kathryn Omdahl - Head Coach - \$5,226
 Matthew Omdahl - Assist. Coach - \$2,985
 Kaitlin Sauerzopf - MS Head Coach - \$2,985

Boys Soccer:

Christopher Nagy - Head Coach - \$4,584
 Patrick Kowalski - Assist. Coach - \$2,000
 Kevin Silvoy - Assist. Coach - \$1,400
 Zac Estojak - Assist. Coach - \$600

Girls Soccer:

James Ellison - Head Coach - \$5,226

Girls Tennis:

Dr. Michael Krentz - Head Coach - \$4,106
 Deborah Philpotts - Assist. Coach - \$776

Golf:

Matthew Evancho - Head Coach - \$3,731
 Lauren Schuyler - Assist. Coach - Volunteer (Protection of Amateur Status)
 Adam Benza - Assist. Coach - Volunteer (Protection of Amateur Status)

Cross Country:

Kim Soden - Assist. Coach - \$2,986
 Dr. Emily Krauss - Volunteer

Cheerleading:

KristiJoy Fedorowicz - Head Coach - \$2,985
 Tara Baier - Assist. Coach - \$1,989

Volleyball:

Kendall Turk - Head Coach - \$4,479
 Kennedy Wilson - Assist. Coach - \$2,985
 Cristal Fernandez - Volunteer

Director Welch, seconded by Director Eichfeld moved to approve Personnel Item #4.
 Vote: 9-yes, 0-no, 1-abstained soccer only (Miller)

5. Approve Tom Szulborski as General Kitchen Help in the Food Service Department, at an hourly rate of \$12, effective the beginning of the 2020-2021 school year. He is replacing William Frey who retired.
6. Approve Glenn Ganssle as a Full Time Utility Truck Driver/ Inventory Clerk at a starting hourly rate of \$17.94 with benefits per

the current SVE Support Professionals Contract, effective upon completion of employment paperwork. Mr. Ganssle is replacing Michael Stebelski, who transferred to full-time bus driver.

7. Approve Asher McGonagle as a Full Time Custodian at a starting hourly rate of \$22.66 with benefits per the current SVE Support Professionals Contract, starting August 3, 2020. Mr. McGonagle is replacing Zacharie Grim.

Director Welch, seconded by Director Dettmar moved to approve Personnel Items #5-7.
Vote: 9-yes, 0-no

***NOTE:** The District's obligation to pay the coaches and supplemental positions above is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

Director Andres, seconded by Director Miller moved to approve that contracts that are subject to be paid on a pro-rated basis be subject to approval by the Board.
Vote: 9-yes, 0-no

C. Facilities

No Reports of Recommendations

D. Finance

A. Finance Committee Summary - July 22, 2020

1. Approve agreements with PAPCO and Talley Petroleum Enterprises, Inc. for fuel.

2. Approve the agreement with Home Town Ticketing Inc. for online ticketing services, pending review and approval of the District solicitor.

Director Dettmar, seconded by Director Eichfeld moved to approve Finance Items #1&2.
Vote: 9-yes, 0-no

- E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch**
- F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld**
- G. Colonial Intermediate Unit – Sandra Miller**
- H. PSBA – Sandra Miller**
- I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin**
- J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta**
- K. Northampton Community College – Susan Baxter**
- L. New Business**
- M. Old Business**

Director Miller left at 10:30 pm.

XIII. Citizens' Inquiries and Comments –

- A.Kichline commented that she is glad Dr. Butler listened to the concerns of teachers.
- C.Skuba asked if the school is looking at different arrival times and how can teachers be prepared if the plan keeps changing.
- J.Colbert commented that we lost over 12 kids to cyber schools and that the South opens in 2 weeks and we should keep an eye on that situation.
- T.Scherer asked about mask breaks at time not approved, cleaning of busses, can all peanut allergy children be placed in the same classroom.
- J.Bonham would like to know all of the people on the team, concerned about live broadcasting and would like a FAQ section on the website.

XIV. Announcements

Future Meetings ~

- August 11, 2020 – 7 pm –Business Meeting – TBD
- August 25, 2020 – 7 pm –Business Meeting – TBD
- September 8, 2020 – 7 pm –Business Meeting – TBD

XV. Motion to Adjourn Meeting

Director Eichfeld, seconded by Director Welch moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent

10:49 pm

ATTEST: _____

Secretary

President

Fund Accounting Check Summary

PLGIT GENERAL - From 07/23/2020 To 08/06/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055353	B & B POOLS, INC.	GENERAL SUPPLIES.....		32.98
00055354	LANCASTER-LEBANON IU#13		364.60
00055355	WELLS FARGO VENDOR FINANCIAL SERVICES, LLC.	LEASE/RENTAL HARDWARE.....		25,479.40
00055356	XEROX CORP.		9,274.40
00055357	ANDRASEK, ANGELINE	MISC EXPENDITURES.....		300.00
00055358	BANKS, PEARL	MISC EXPENDITURES.....		500.00
00055359	BRIGHT, JOAN	MISC EXPENDITURES.....		250.00
00055360	Bowen, Patricia	MISC EXPENDITURES.....		500.00
00055361	DRAVECZ, DOROTHY	MISC EXPENDITURES.....		500.00
00055362	DUGAN, PAUL J.	MISC EXPENDITURES.....		300.00
00055363	Frederick, Robert	MISC EXPENDITURES.....		250.00
00055364	GANSSE, ANN	MISC EXPENDITURES.....		250.00
00055365	GECSEK, DELORES	MISC EXPENDITURES.....		250.00
00055366	HANUS, STEPHEN	MISC EXPENDITURES.....		250.00
00055367	HARRYN, EVELYN A.	MISC EXPENDITURES.....		500.00
00055368	HENN, JEANNETTE M.	MISC EXPENDITURES.....		300.00
00055369	HOADLEY, PAUL W. JR.	MISC EXPENDITURES.....		250.00
00055370	KERECZ, JOSEPH	MISC EXPENDITURES.....		250.00
00055371	KOCH, GERALDINE	MISC EXPENDITURES.....		250.00
00055372	KUGLER, JOSEPH P.	MISC EXPENDITURES.....		500.00
00055373	MEIXELL, MARYANN	MISC EXPENDITURES.....		500.00
00055374	MOLNAR, GEORGE	MISC EXPENDITURES.....		250.00
00055375	MORAN, CLAIRE K.	MISC EXPENDITURES.....		500.00
00055376	PLATT, SHIRLEY	MISC EXPENDITURES.....		500.00
00055377	PLETZ, VILMA	MISC EXPENDITURES.....		650.00
00055378	REDDING, JOANNE	MISC EXPENDITURES.....		500.00
00055379	REICHARD, JOHN	MISC EXPENDITURES.....		250.00
00055380	RIGHI, LAWRENCE	MISC EXPENDITURES.....		250.00
00055381	SARKO, STEVEN	MISC EXPENDITURES.....		500.00
00055382	SAUERWINE, SHARON L.	MISC EXPENDITURES.....		500.00
00055383	SHERER, ELIZABETH	MISC EXPENDITURES.....		250.00
00055384	SHOOK, DONALD	MISC EXPENDITURES.....		500.00
00055385	SHOOK, RICHARD W.	MISC EXPENDITURES.....		250.00
00055386	STAFFIERI, RICHARD L	MISC EXPENDITURES.....		250.00
00055387	THATCHER, JOANNE B.	MISC EXPENDITURES.....		250.00
00055388	UROGI, JOHN	MISC EXPENDITURES.....		250.00
00055389	WEAVER, RONALD E.	MISC EXPENDITURES.....		250.00
00055390	YONNEY, JANE	MISC EXPENDITURES.....		250.00
00055391	Yob, William	MISC EXPENDITURES.....		250.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/23/2020 To 08/06/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055392	ZELLNER ROBERT W.	MISC EXPENDITURES.....		250.00
00055393	ALBARELL ELECTRIC, INC		773.30
00055394	AMAZON		165.43
00055395	FOLLETT SCHOOL SOLUTIONS, INC.		3,833.91
00055396	J.W. PEPPER & SON INC.		9.25
00055397	JENNINGS TRANSPORTATION CORP.		726.20
00055398	KISTLER O'BRIEN		573.10
00055399	TALLEY PETROLEUM ENT, INC.		13,700.97
00055400	VIA OF THE LEHIGH VALLEY		550.00
00055401	WEISS-SCHANTZ AGENCY INC.		1,382.00
00055402	ABC-CLIO	EDUC SOFT & LIC.....		2,440.00
00055403	AGORA CYBER CHARTER SCHOOL	TUITION TO PA CHARTER.....		3,829.67
00055404	AMAZON	GENERAL SUPPLIES.....		184.37
00055405	Achievement House Cyber Charter School	TUITION TO PA CHARTER.....		1,256.94
00055406	BAVTS	TUITION TO AREA VO-TECH.....		16,620.00
00055407	BRIGHTBILL BODY WORKS	GENERAL SUPPLIES.....		497.85
00055408	CHRIN HAULING, INC	DISPOSAL SERVICES.....		840.60
00055409	CINTAS CORPORATION-#101	LAUNDRY/LINEN/DRY CLEAN.....		45.00
00055410	COOPER ELECTRIC SUPPLY CO.	GENERAL SUPPLIES.....		26.66
00055411	CRYSTAL SPRINGS	GENERAL SUPPLIES.....		52.73
00055412	EASTON ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	TUITION TO PA CHARTER.....		2,513.87
00055413	EBSCO INFORMATION SERVICES	EDUC SOFT & LIC.....		3,858.00
00055414	EDMENTUM, INC.	EDUC SOFT & LIC.....		8,825.00
00055415	EMERGENCY SYSTEMS SERVICE CO,	REPAIRS & MAINT SVCS.....		1,508.12
00055416	EPLUS TECHNOLOGY, INC.	GENERAL SUPPLIES.....	EDUC SOFT & LIC.....	6,865.40
00055417	FLINN SCIENTIFIC CO. INC.	GENERAL SUPPLIES.....		1,846.84
00055418	FRONTLINE TECHNOLOGIES GROUP, LLC.	EDUC SOFT & LIC.....		13,555.52
00055419	GENERAL SUPPLY CORP.	GENERAL SUPPLIES.....		20.00
00055420	GRAINGER	GENERAL SUPPLIES.....		897.00
00055421	HSLC	EDUC SOFT & LIC.....		295.00
00055422	HILLYARD - DELAWARE VALLEY	GENERAL SUPPLIES.....		65.95
00055423	INSIGHT PA CYBER CHARTER SCHOOL	TUITION TO PA CHARTER.....		1,256.94

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/23/2020 To 08/06/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055424	INTEGRITEC INC.	REPAIRS & MAINT SVCS.....		400.00
00055425	INTERSTATE BATTERY OF ALLENTOWN	GENERAL SUPPLIES.....		277.90
00055426	INFOBASE	EDUC SOFT & LIC.....		770.64
00055427	JAMF SOFTWARE	EDUC SOFT & LIC.....		16,476.00
00055428	JOHNSON CONTROLS	REPAIRS & MAINT SVCS.....		22,477.28
00055429	JOHNSTON, CATHERINE M.	MISC EXPENDITURES.....		500.00
00055430	KISTLER O'BRIEN	REPAIRS & MAINT SVCS.....		1,804.15
00055431	LOWE AND MOYER GARAGE, INC.	GENERAL SUPPLIES.....		176.47
00055432	LOWE'S	GENERAL SUPPLIES.....		96.26
00055433	MARTHA KELEMEN	TRAVEL.....		20.70
00055434	MILLER FLOORING COMPANY, INC.	GENERAL SUPPLIES.....		318.20
00055435	NAPA AUTO PARTS-HELLERTOWN	GENERAL SUPPLIES.....		1,893.36
00055436	PA PRINCIPALS ASSOCIATION	DUES & FEES.....		595.00
00055437	NASSP/NASC	DUES & FEES.....		480.00
00055438	OVERDRIVE, INC.	EDUC SOFT & LIC.....		1,800.00
00055439	PA. DEPARTMENT OF AGRICULTURE	DUES & FEES.....		10.00
00055440	PAPER MART INC.	GENERAL SUPPLIES.....		284.10
00055441	PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL	TUITION TO PA CHARTER.....		2,572.73
00055442	PENNSYLVANIA MUSIC EDUCATORS-PMEA	DUES & FEES.....		304.00
00055443	PENNSYLVANIA VIRTUAL CHARTER	TUITION TO PA CHARTER.....		12,687.09
00055444	PITSCO	DUES & FEES.....		275.00
00055445	PPL ELECTRIC UTILITIES	ELECTRICITY.....		26,116.19
00055446	QUADIENT LEASING USA, INC.	RENTAL OF EQUIPMENT.....		1,080.00
00055447	RACEWAY CHEVROLET	GENERAL SUPPLIES.....		18.63
00055448	REPKA LAW OFFICE	CLAIMS, JUDGMENT & PENL.....		12,500.00
00055449	ROHRER BUS SALES INC.	GENERAL SUPPLIES.....		59.83
00055450	SAFEGUARD BUSINESS SYSTEMS	GENERAL SUPPLIES.....		629.04
00055451	SAUCON VALLEY MIDDLE SCHOOL			1,597.36
00055452	SCHOOL BUS PARTS COMPANY	GENERAL SUPPLIES.....		3.36
00055453	SERVICE ELECTRIC CO.	COMMUNICATIONS.....		1,062.39
00055454	SEVEN GENERATIONS CHARTER SCHOOL	TUITION TO PA CHARTER.....		6,343.54
00055455	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		7,445.16
00055456	SUN LIFE ASSURANCE COMPANY	ASSURANT VOL LIFE W/H.....		1,215.90

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Fund Accounting Check Summary

PLGIT GENERAL - From 07/23/2020 To 08/06/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055457	OF CANADA SUPERIOR AUTO SERVICE CO. INC.	REPAIRS & MAINT SVCS.....		67.80
00055458	Sun Control Plus, Inc.	REPAIRS & MAINT SVCS.....		40,000.00
00055459	WebIDcard, Inc.	EDUC SOFT & LIC.....		550.00
00055460	TRANE U.S., INC.	GENERAL SUPPLIES.....	REPAIRS & MAINT SVCS.....	6,035.60
00055461	UNITED ELECTRIC SUPPLY CO., INC.	GENERAL SUPPLIES.....		3,294.40
00055462	WEISS-SCHANTZ AGENCY INC.	OTHER INSURANCE.....		31,532.00
00055463	CENTRAL SUSQUEHANNA I.U.		10.19
00055464	FOX ROTHSCHILD, LLP		10,900.50
00055465	HSLC		230.00
00055466	MARTHA KELEMEN		10.35
00055467	THE MORNING CALL, INC.		153.51
00055468	PEDIATRIC THERAPEUTIC SERVICES, INC.		942.66
00055469	AMAZON	GENERAL SUPPLIES.....		1,671.70
00055470	AMERICAN SCHOOL COUNSELOR ASSOCIATION	DUES & FEES.....		129.00
00055471	APPLE, INC.	GENERAL SUPPLIES.....		6,990.00
00055472	BARNES & NOBLE	BOOKS AND PERIODICALS.....		539.40
00055473	BECKER, LORETTA	MISC EXPENDITURES.....		250.00
00055474	BECKLIN, RONALD	MISC EXPENDITURES.....		250.00
00055475	BREISCH, HARLAN P.	MISC EXPENDITURES.....		250.00
00055476	BROADHEAD, JOAN B.	MISC EXPENDITURES.....		500.00
00055477	Brianna M Keeney	TUITION REIMBURSEMENT.....		1,695.00
00055478	CHRISTMAN, CECELIA M.	MISC EXPENDITURES.....		250.00
00055479	COLONIAL LEAGUE	DUES & FEES.....		5,710.00
00055480	CREST/GOOD MFG. CO	GENERAL SUPPLIES.....		336.67
00055481	DANIEL C. KIRIPOSKI, INC.	RENTAL OF EQUIPMENT.....		273.50
00055482	DELTA-T GROUP, INC.	OTHER PROFESSIONAL SVC.....		580.00
00055483	DELVAL EQUIPMENT CORP.	GENERAL SUPPLIES.....		499.06
00055484	J.C. EHRLICH CO., INC.	REPAIRS & MAINT SVCS.....		247.00
00055485	EPLUS TECHNOLOGY, INC.	GENERAL SUPPLIES.....		2,288.50
00055486	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION TO PA CHARTER.....		5,042.19
00055487	FERENCZY, ROBERT	MISC EXPENDITURES.....		500.00
00055488	GIPPER	EDUC SOFT & LIC.....		450.00
00055489	GOPHER	GENERAL SUPPLIES.....		3,767.14

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Fund Accounting Check Summary

PLGIT GENERAL - From 07/23/2020 To 08/06/2020

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Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055490	GRETZINGER, CAROL	MISC EXPENDITURES.....		500.00
00055491	HAAS, LEONARD	MISC EXPENDITURES.....		250.00
00055492	HAGEN, IDA MAY	MISC EXPENDITURES.....		500.00
00055493	HANSSSEN, MIKE	EDUC SOFT & LIC.....	GENERAL SUPPLIES.....	262.39
00055494	Harold, William	MISC EXPENDITURES.....		500.00
00055495	INTERNATIONAL DYSLEXIA ASSOC.	PROF ED EMP TRN & DVLP.....		179.00
00055496	JASON D. STEM	LAWN CARE SERVICES.....		7,010.00
00055497	LAKESHORE LEARNING MATERIALS	GENERAL SUPPLIES.....	BOOKS AND PERIODICALS.....	2,352.27
00055498	LEMASTER, ANN	TUITION REIMBURSEMENT.....		1,761.00
00055499	MATACAVAGE, ROSEMARY	MISC EXPENDITURES.....		500.00
00055500	MEASE, EDWARD	MISC EXPENDITURES.....		300.00
00055501	MOLNAR, KATHLEEN	MISC EXPENDITURES.....		250.00
00055502	NASP, INC.	GENERAL SUPPLIES.....		404.00
00055503	NORTHAMPTON COMMUNITY COLLEGE	TUITION TO COMM COLLEGE.....		22,911.42
00055504	NUTTALL, IAN	MISC EXPENDITURES.....		650.00
00055505	PA DEPT. OF LABOR AND INDUSTRY - E'	DUES & FEES.....		223.83
00055506	PACIFIC TELEMAGEMENT SVCS	COMMUNICATIONS.....		267.18
00055507	PORTNOFF LAW ASSOCIATES, LTD.	OFFICE ADMIN/SERV.....	COMMUNICATIONS.....	4,986.75
00055508	PPL ELECTRIC UTILITIES	ELECTRICITY.....		1,352.94
00055509	QUAKER CITY PAPER	GENERAL SUPPLIES.....		6,600.00
00055510	REALLY GOOD STUFF, LLC	GENERAL SUPPLIES.....		184.74
00055511	SAUCON VALLEY CAFETERIA	GENERAL SUPPLIES.....		18.07
00055512	SAUCON VALLEY MUSIC	REPAIRS & MAINT SVCS.....	GENERAL SUPPLIES.....	1,061.00
00055513	SEESAW LEARNING, INC.	EDUC SOFT & LIC.....		3,987.50
00055514	SERBIA, KAREN J.	MISC EXPENDITURES.....		250.00
00055515	SMITH, WILLIAM	MISC EXPENDITURES.....		250.00
00055516	STARLIGHT OUTDOOR EDUCATION	GENERAL SUPPLIES.....		337.45
00055517	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		2,095.28
00055518	SUPERIOR AUTO SERVICE CO. INC.	REPAIRS & MAINT SVCS.....		52.80
00055519	TCI	DUES & FEES.....		1,233.00
00055520	THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS, INC.	TUITION TO PA CHARTER.....		37,759.98
00055521	THOMPSON, FRANCES	MISC EXPENDITURES.....		250.00
00055522	UGI SOUTH	NATURAL GAS.....		4,021.06

* Denotes Non-Negotiable Transaction

- Payables within Check

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Fund Accounting Check Summary

PLGIT GENERAL - From 07/23/2020 To 08/06/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055523	ULINE	GENERAL SUPPLIES.....		143.69
00055524	UNITED PARCEL SERVICE	GENERAL SUPPLIES.....	REPAIRS & MAINT SVCS.....	74.07
00055525	VERIZON WIRELESS	COMMUNICATIONS.....		2,294.65
00055526	WILMINGTON TRUST FEE	DUES & FEES.....		780.00
	COLLECTIONS			
00055527	WIMMER, MARY ANN	MISC EXPENDITURES.....		250.00
00055528	XEROX CORP.	RENTAL OF EQUIPMENT.....		11,640.31
00055529	YEAHEL, ELSIE M.	MISC EXPENDITURES.....		300.00
10-GENERAL FUND				503,697.83
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				503,697.83
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				503,697.83

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

LAFAYETTE GENERAL - From 07/11/2020 To 08/12/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000536	KATIE LAUDENSLAGER	TUITION REIMBURSEMENT.....		1,761.00 ^d
*D0000537	Lauren Moyers	TUITION REIMBURSEMENT.....		1,761.00 ^d
		10-GENERAL FUND		3,522.00
		Grand Total Manual Checks :		0.00
		Grand Total Regular Checks :		0.00
		Grand Total Direct Deposits:		3,522.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		3,522.00

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Summary

CAFE - PLGIT - From 07/23/2020 To 08/06/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003103	DANIELLE WALKER		37.10
00003104	JAMI HART EDGAR		12.05
00003105	JENNIFER BRASKO		34.70
00003106	KERI WEINTRAUB		75.15
00003107	MS. ASHLEY WEIR		49.60
00003108	ANGELA DRAKE		18.80
00003109	JEANETTE DeLEON		12.00
00003110	TARA ROLLO		52.25

50-CAFETERIA 291.65

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 291.65
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 291.65

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit C - Credit Card Payment

Academic and Personnel Committee Brief

This week's virtual meeting was held on August 5, 2020 at 5pm via Zoom.

Symptom Monitoring Checklist – Reviewed, Dr. Butler will make recommended changes – Committee moved the item forward for the Board agenda on August 11.

Exclusion From and Return to School Requirements

Scenario	Exclude from School	Return to School After...
#1 No Symptoms	No	Not applicable
#2 Registers fever only/no other symptoms	Yes	Individual records a fever of 100.4 and has no other symptoms. May return to school/work after 24 hours when fever free without medication and no other symptoms are present.
#3 COVID-19 symptoms	Yes	Individual should be tested for COVID-19 <ul style="list-style-type: none"> ✓ If test is negative, return to school when they are asymptomatic and fever free for 24 hours without medication ✓ If test is positive, follow return to school guidance for scenario #4 ✓ If individual is not tested and they are not a close contact (defines as < 6 ft/ >15 mins) of someone with COVID, return to school when fever free (without medication) and symptom free for 3 days.
#4 Positive COVID-19 PCR test with symptoms	Yes	<p><i>Individual with mild to moderate illness who is not severely immunocompromised:</i></p> <ul style="list-style-type: none"> ✓ At least 14 days have passed since symptoms first appeared and ✓ At least 24 hours have passed since last fever without the use of fever-reducing medications and ✓ Symptoms (e.g., cough, shortness of breath) have improved. <p><i>Individual with severe to critical illness or who is severely immunocompromised:</i></p> <ul style="list-style-type: none"> ✓ At least 20 days have passed since symptoms first appeared and ✓ At least 24 hours have passed since last fever without the use of fever-reducing medications and ✓ Symptoms (e.g., cough, shortness of breath) have improved.
#5 Positive COVID-19 PCR test without symptoms	Yes	<p><i>For individual who is not severely immunocompromised:</i></p> <ul style="list-style-type: none"> ✓ 14 days have passed since the date of their first positive viral diagnostic test. ✓ If symptoms develop during 10 days, follow return to school guidance for scenario #4 <p><i>For individual who is severely immunocompromised:</i></p> <ul style="list-style-type: none"> ✓ 20 days have passed since the date of their first positive viral diagnostic test.

<p>#6 Close contact of COVID with symptoms</p>	<p>Yes</p>	<p>Individual should be tested for COVID-19</p> <ul style="list-style-type: none"> ✓ If test result is negative, return to school 14 days after last exposure to the person with COVID and symptoms are resolved. ✓ If test result is positive, follow return to school guidance for scenario #4. ✓ If individual is not tested, they are considered a probable case and should remain excluded from school until 10 days after symptoms appeared.
<p>#7 Close contact of COVID without symptoms</p>	<p>Yes</p>	<p>14 days after last exposure to the person with COVID-19</p> <ul style="list-style-type: none"> ✓ If symptoms develop during 14 days, follow return to school guidance for scenario #6.



Pennsylvania Interscholastic Athletic Association

Return to Competition: Individual Sport Considerations

Referencing Orders and Guidelines from the Following Resources:

National Federation of State High School Associations

Pennsylvania Department of Education

Pennsylvania Department of Health

Sports Medicine Advisory Committee



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Return to Competition: General Considerations for All Sports



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

The Pennsylvania Interscholastic Athletic Association (PIAA), drawing on the expertise of the National Federation of State High School Associations (NFHS), Pennsylvania Department of Education (PDE), Pennsylvania Department of Health (DOH) and PIAA Sports Medicine Advisory Committee (SMAC), offers this document as guidance on how PIAA member schools may consider approaching the “Return to Competition” for high school athletics in Pennsylvania. While we all remained concerned about the dangers of COVID-19, PIAA believes it is essential to the physical and mental well-being of high school students across the Commonwealth that efforts be made to return to physical activity and athletic competition where that can occur in a reasonably safe environment.

With that goal in mind, PIAA offers these considerations for the 2020-2021 school year on “Return to Competition” (at this time the PIAA individual sport considerations are just for fall sports). The considerations outlined in this document are meant to decrease potential exposure of COVID-19 to a degree that competition can occur. As we continue to gain more information about the virus and receive continued feedback from the Governor’s Office, Department of Health, and Department of Education, these documents may be adjusted or even suspended to adapt to an ever-changing environment.

PIAA is committed to maximizing the athletic opportunities for student-athletes across the entire Commonwealth and will remain flexible in considering that certain sports may be impacted differently and post-season play may need to be modified.

Based on currently known information, the PIAA Sports Medicine Advisory Committee believes that **STRICT ADHERENCE** by schools and teams to their school-adopted plans and the Governor’s School Sports Guidance should provide a reasonably safe environment for student-athletes to participate in interscholastic athletics as currently scheduled. Participation in High School sports is voluntary for both the individuals and the schools.

Protect Yourself, Protect Others, Protect the Season

GENERAL CONSIDERATIONS (APPLY TO ALL SPORTS):

- Individuals (student-athletes, coaches, officials, and other athletic personnel) should complete a personal health assessment daily.
 - If your temperature is 100.4 or higher, individual is showing symptoms or is sick, stay home.
 - Cover your mouth and nose with a tissue when coughing or sneezing.
 - Adhere to school adopted plans if you begin to show symptoms.
- Regularly and thoroughly wash your hands with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer that contains at least 60% alcohol.
 - Make sure to emphasize to all participants the importance of washing hands or using hand sanitizer before, during, and after competitions.
- Schools are recommended to ensure that your facilities have been properly sanitized and have hand sanitizer and disposable masks readily available for practices and contests.
- Clean and disinfect frequently touched surfaces and equipment including balls. (Please use recommendations by the ball manufacturer)
- Social distancing of at least 6 feet should be maintained at all times, where feasible. No hugging, high fives, shaking hands, or fist bumps for support/encouragement.
 - Social distancing should be maintained during the National Anthem and on sidelines.
 - Outdoor sports may need to extend bench areas to permit social distancing. Indoor sports may need to use bleachers or multiple levels of seating to ensure social distancing.
- Individuals are required to wear face coverings in accordance with the Secretary of Health's order on July 1st, 2020, unless they meet the exceptions under Section 3 of this order.
 - Everyone must wear a face covering, such as a mask, unless they fall under an exception listed in Section 3 of the Order. Coaches, athletes and spectators (if permitted) must wear face coverings, unless they are outdoors and can consistently maintain social distancing of at least 6 feet.
 - Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and anytime 6 feet of social distancing is not possible.
 - There are no color restrictions on face coverings; however face coverings must adhere to the Restriction on Advertisements or Sponsors Names on Uniforms policy, as adopted by the PIAA Board of Directors.
- **Have a hydration plan and ability to provide water to student-athletes and coaches in a safe manner. Coordinate with visiting Teams to ensure that they have safe access to water for their participants.**
- If a positive COVID-19 case is determined, follow their school safety plans, Department of Health, CDC, and local health guidelines in determining the plan of action.

CONSIDERATIONS FOR STUDENT-ATHLETES:

- Teams should consider making each student responsible for their own supplies.
- Students should wear their own appropriate workout clothing and not share clothing. Individual clothing/towels should be washed and cleaned after every workout.

- Hand sanitizer should be plentiful at all contests and practices.
- Athletes should tell coaches immediately when they are not feeling well.
- Student-Athletes should keep their mouth guards in their mouth throughout the competition. If the mouth guard is taken out proper disinfection of the mouth guard should be performed prior to reinsertion. Hands should also be washed or disinfected before doing so.
- Student-athletes are encouraged to develop healthy habits including, but not limited to, a balanced diet, adequate sleep, and proper hydration.
 - Healthy eating and attention to hydration is especially important for student-athletes to enhance training capacity and reduce the risk of illness and injury.
- Bring and use your own water bottle.
 - High school athletes are at increased risk for dehydration. It is important that you drink enough fluid before, during and after practice and competition.
 - Student-athletes should follow established guidelines for hydration.
 - Please see National Athletic Trainer Association (NATA) Resource:
 - [Healthy Hydration For Young Athletes](#)
- Student-athletes are encouraged to shower as quickly as possible after practice and games.

CONSIDERATIONS FOR COACHES:

- Communicate your guidelines in a clear manner to students and parents.
- Consider conducting workouts in “pods” of same students always training and rotating together in practice to ensure more limited exposure if someone develops an infection.
- Keep accurate records of those athletes and staff who attend each practice in case contact tracing is needed.
- Coaches should limit game day squad sizes for social distancing purposes.
- Coaches are reminded to wear proper coaching attire per weather conditions.
- Coaches should bring their own water bottle(s) and follow established guidelines for hydration.

CONSIDERATIONS FOR PARENTS/GUARDIANS:

(A family’s role in maintaining safety guidelines for themselves and others):

- Parents/Guardians should monitor their children of any symptoms prior to any sporting activities. Children who are sick or showing symptoms must stay home. (If there is doubt stay home).
- Parents/Guardians and coaches should assess levels of risk based on individual athletes on the team who may be at a higher risk for severe illness.
- Provide personal items for your child and clearly label them.
- Disinfect your student’s personal equipment after each game or practice.
- Be prepared with face coverings for members of your family if permitted to attend events.
- Inform coaches if your student-athlete has been exposed to someone who is known to have COVID-19.

CONSIDERATIONS WHEN TRAVELING TO A COMPETITION:

- Make sure to communicate with the host school prior to the competition to discuss plans.
- Follow all policies and guidelines the host school has communicated.

- Make sure your team is bringing its own medical supplies and emergency action plans.
- Have a plan in place if someone begins to show symptoms.

CONSIDERATIONS WHEN HOSTING A COMPETITION:

- Make sure to have an administrative contact (cell number and email address) for all events.
- Communicate ahead of time with the incoming schools and officials about procedures, policies and guidelines.
 - Examples to be covered include but not limited to, the following:
 - Parking;
 - Where to enter facility;
 - What equipment should the visiting team bring;
 - Water availability;
 - Bench area seating (how many players can be accommodated to maintain social distancing);
 - Locker room availability and resources;
 - Emergency action plans;
 - How will game day paperwork be handled (electronic exchange of information is preferred).
- Make sure facilities have been properly sanitized before the visiting team has arrived.
 - Have hand sanitizer and disposable masks readily available.
- Clean and disinfect frequently touched surfaces and equipment including balls.
- Have a plan in place if someone begins to show symptoms.
- If your school will require anyone to execute a liability waiver before entering the premises, that requirement and document should be provided to all persons in advance so that it may be reviewed.

GATHERING LIMITATIONS:

- In the [Preliminary School Sports Guidance](#) document which was released by the Governor’s Office on June 10th and updated on July 15th, any sports-related activities in Yellow or Green phased counties must adhere to the gathering limitations set forth by the Governor’s Plan for Phased Reopening (25 in yellow, 250 outdoors and 25 indoors in green). During the Yellow and Green phases of reopening, sports-related activities at the PK-12 level are limited to student athletes, coaches, officials, and staff only.

CONSIDERATIONS FOR SPECTATORS:

At this time spectators for K-12 events are not allowed.

- The [Preliminary School Sports Guidance](#) document which was released by the Governor’s Office states that, “The addition of visitors and spectators will be contingent upon future health conditions within the state and local communities.” We anticipate that more information will be forthcoming from the Governor’s Office and Department of Education.
- Should spectators eventually be permitted to attend contests, we anticipate that such attendance will be subject to some important limitations that were also included in the [Preliminary School Sports Guidance](#):
 - Seating areas, including bleachers, must adhere to social distancing requirements of at least 6 feet of spacing for anyone not in the same household. To assist with proper

social distancing, areas should be clearly marked. Adults must face coverings (masks or face shields) at all times.

- Spectators should not enter the field of play or bench areas.
- Nonessential visitors, spectators, and volunteers should be limited when possible, including activities with external groups or organizations.

CONSIDERATIONS FOR MEDIA:

- Media members should complete a personal health assessment daily.
 - If temperature is 100.4 or higher, individual is showing symptoms or is sick, stay home.
- The media must make contact with the school prior to attending to make appropriate arrangement for attendance.
- Media availability may be limited especially if there are limits on capacity.
- Media should be restricted to areas outside of the team areas.
- Interview request may be limited and should be accommodated only if social distancing protocols can be followed.
- Media are required to wear face covering in accordance with the Secretary of Health's order of July 1st 2020, unless they meet exceptions under Section 3 of that order.
- Locker room access and access to student-athletes should be monitored or limited on a case by case basis and, if it occurs, media must wear face coverings while in a building and maintain social distancing in all locations.
- Press box availability may be limited.

CONSIDERATIONS FOR GAME DAY WORKERS:

- Individuals are required to wear face coverings in accordance with the Secretary of Health's order of July 1st, 2020, unless they meet the exceptions under Section 3 of this order.

Return to Competition: General Considerations for Officials



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

OFFICIALS

STAFF LIAISON: Pat Gebhart

These considerations are meant to cover officials in all sports while keeping in mind that protocols may be different in each sport and adjustments may need to be made.

OFFICIALS' GUIDELINES WHEN RETURNING TO OFFICIATE:

Officials are not responsible for monitoring activities on the sidelines, such as social distancing, hand washing, symptoms of illnesses and other such issues. This monitoring obligation remains with the coaching staff and school personnel.

CONTACT THE HOST SCHOOL:

- Contact should be made with school athletic administration leading up to the contest about (1) school expectations, (2) to determine where you should enter the host school's property and (3) to obtain other information that you or the school may want to communicate to each other prior to your arrival.
 - Officiating crews should designate one crew member to contact the host school and provide information to other members of the crew.
- Request separate and secured parking areas away from other participants.
- Request hand sanitizer be available at scorer's table, if applicable, and use it between periods and during time outs. (Officials are encouraged to bring their own in the event none is available.)
- Conversations should occur with the host school administration regarding the size of changing areas or locker rooms to ensure social distancing can occur.
- When possible officials should come to contests fully dressed in uniform.

GENERAL OFFICIAL GUIDELINES:

- Be prepared to have your temperature taken and a health screening conducted upon arrival at school campus.
- You may also be asked to sign a liability waiver by the school. While not a PIAA requirement, it may be a host site requirement. You should inquire the host school before arriving whether that requirement exists and, if so, request an opportunity to review the document in advance. If you are unwilling to sign it, you should decline the engagement. You should not wait until arriving on site to ask to see the waiver or to inform the school that you will not sign it.
- Upon conclusion of the contest, leave the contest area and do not interact with others.
- Officials must pay special attention to playing rules that require distances between players during play.

- Reminders should be issued for situations that involve hygiene (spitting, etc.).
- Maintain distance from players if an altercation occurs and minimize the times you are within 6 feet of others.
- Be aware of the location of medical personnel while you are on school property.
- Limit the exchanging of documents between yourself and others.
- Once the contest begins, avoid conversations within 6 feet with coaches.
- Wash your hands frequently. When in doubt about wearing a mask – put it on.
- Officials’ Uniforms and Equipment.
 - Electronic whistles are permissible.
 - Choose a whistle whose tone will carry outside.
 - Be aware of the increased risk of inadvertent whistles.
 - Face coverings by participants are permitted.
 - Gloves may be worn by contestants.
 - Bring your own towels and hygiene materials. Do not share them with others.
- Individuals are required to wear face coverings in accordance with the Secretary of the Pennsylvania Department of Health’s order on July 1st, 2020, unless they meet the exceptions under Section 3 of this order.
 - Officials are not required to wear face coverings while officiating a contest, but they are permitted. You should seriously consider wearing a face covering when officiating. Coverings must be worn when entering the host site and while inspecting the field/court prior to the contest unless social distancing can be maintained while doing so.
 - There are no color restrictions on face coverings; however face coverings must adhere to the Restriction on Advertisements or Sponsors Names on Uniforms policy, as adopted by the PIAA Board of Directors.

GAME DAY:

- Complete a personal health assessment on the day of your contest. If you feel sick – STAY HOME. Notify the contracted schools, your partner(s) and the assignor to let them know.
- Notify site administrator immediately if your temperature is 100.4 or above.
- “Vulnerable individuals” are defined by CDC as people 65 years and older and others with serious underlying health conditions. Officials fitting this description may wish to seek medical advice prior to returning to officiating.
- Communicate with school athletic administrator frequently during the days leading up to your contest about school expectations.
- Upon arrival at the host site and throughout the contest, wash and sanitize your hands frequently.
- When traveling to contests, considerations should be given to limiting carpooling or traveling with other individuals.
- Do not share uniforms, towels, apparel and equipment.
- Maintain social distancing of 6 feet at all times, including while in the locker room and/or on the court/field.
- Bring your own water bottle or rehydration beverages.
- Use a mask when communicating verbally within 6 feet of others.

- In an effort to maintain social distancing, officiating positions may need to be changed in a manner that are not necessarily in conformance with standard officiating mechanics.
- If an official is sent home or unable to officiate for any reason, follow the PIAA policy on “Absence or Withdrawal of Official at Contest”, in the Policies and Procedures section of the PIAA Handbook.

PREGAME CONFERENCE:

- Limit attendees to one official, the head coach from each team, and a single captain from each team, while maintaining social distance.
- Pre-contest official crew meetings should be held outside when possible and where social distancing is more easily accomplished.
- Coin Toss – should involve only the Head Referee (wearing a face covering) and 1 captain and head coach from each team.
- Move the location of the pregame conference to the center of the court/field. All individuals should maintain a social distance of 6 feet.
- No handshakes are permitted.
- Maintain social distancing while performing all pregame responsibilities.
- Encourage bench personnel to observe social distancing of 6 feet.
- Encourage social distancing of 6 feet between substitutes and teammate(s).

OFFICIALS’ TABLE:

- Limit the table to essential personnel, including the home team scorer and timer, with a recommended distance of 6 feet between individuals. Visiting team personnel (scorer, statisticians, etc.) are not deemed essential and may need to find an alternative location. Space availability at the table is a variable in determining the number of individuals permitted at the officials’ table.

PREGAME AND POSTGAME CEREMONY:

- No shaking hands during introductions.
- Traditional pre-game introductions should be altered to ensure social distancing occurs.
- No postgame shaking hands.

PERSONAL RESPONSIBILITIES:

- Training
 - Review current and past year rule and case books.
 - Attend online and in-person meetings to review the rules for the coming year.
 - Start physical training using online video or complete skills alone. If you have been diagnosed with COVID-19, you should be cleared by your medical provider prior to initiating an exercise program.
- Positive COVID-19 Test
 - You should notify the school(s) administration where you officiated and partners of those contests.

UNIFORM OF CONTESTANTS:

- Long sleeves are permissible.
- Long pants are permissible.
- Undergarments are permissible but must be of a similar length for the individual and a solid like color.

Return to Competition: General Considerations for Cross Country



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

SPORT: Cross Country

STAFF LIAISON: Mark Byers

The NFHS has determined that cross country is a lower risk sport (sports that can be done with social distancing or individually with no sharing of equipment or the ability to clean the equipment between use by competitors).

CROSS COUNTRY RULE CONSIDERATIONS:

- Schools are encouraged to comply with NFHS Rule 8-5, that events contested with 4 or fewer teams be limited to a maximum of 12 participants from each team.
- Cross country meets should consider using staggered, wave or interval starts.
- Possible Rule Modifications:
 - Consider widening the course to at least 6 feet at its narrowest point.
- Finish:
 - Consider using finish corrals and FAT timing for larger meets as easier to distance at finish.
 - If no FAT timing system is available, consider alternative means of finish place and time to reduce congestion at finish line. If sticks are used for determining place, disposable sticks are recommended by race.
 - Consider using image-based equipment at finish line to assist with picking place and reducing congestion.

PRE AND POST RACE CEREMONY:

- Pre and Post Race Ceremony: Establish cross country specific social distancing meet protocols including the elimination of handshakes before and after the race.
- The use of team tents on site is discouraged.
- Teams are expected to provide individual water for their athletes and discourage the use of water stations and open cups.

CONSIDERATION FOR CROSS COUNTRY OFFICIALS:

- Please review the General Considerations for Officials.
- Follow social distancing guidelines:
 - Pre and Post Meet conferences.
 - Clerking at the start line.
 - Tabulations and posting of results.
- Consider using electronic whistle.

Return to Competition: General Considerations for Field Hockey



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

SPORT: Field Hockey **STAFF LIAISON:** Melissa Mertz

The NFHS has determined that field hockey is a moderate risk sport (sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports OR sports that use equipment that can't be cleaned between participants).

*Field Hockey could potentially be considered "Lower Risk" with appropriate cleaning of equipment and use of masks by participants.

FIELD HOCKEY RULES CONSIDERATIONS:

- ***PREGAME CONFERENCE:***
 - Limit attendees to one official, the head coach from each team, and a single captain from each team.
 - Move the location of the pregame conference to center of the field. All individuals should maintain a social distance of 6 feet during the conference.
 - Suspend handshakes prior to and following the Pregame Conference.
- ***TEAM BENCHES:***
 - Team areas may be expanded to promote social distancing.
 - Encourage bench personnel to observe social distancing of 6 feet.
- ***BALL INDIVIDUALS:***
 - Encourage social distancing of 6 feet. When possible, additional game balls may be placed around the outside of the field to limit contact with the ball. Ball holders are encouraged to use their feet or wear gloves to return balls to designated areas or field players.
- ***SUBSTITUTION PROCEDURES:***
 - Maintain social distancing of 6 feet between the substitute, officials and/or teammate(s) by encouraging substitutions to occur closer to the center line.
- ***OFFICIALS' TABLE:***
 - Limited to essential personnel which includes home team scorer and timer with a recommend distance of 6 feet between individuals. Visiting team personnel (scorer, statisticians, etc.) are not deemed essential personnel and will need to find an alternative location.
 - If a team member is carded, it is recommended to mark a location of where the individual is to stand that is socially distant from the officials' table.

- **OTHER:**
 - Players choosing to use a penalty corner mask should not share their mask with other individuals.

PREGAME, QUARTER, HALF-TIME AND POST GAME CEREMONY:

- No pregame introduction line. Send players to their field positions for introductions.
- Water bottles should not be allowed on the field of play and should be used off the playing surface.
- Coaches are encouraged to hold pre-game, quarter, half-time and post-game meetings socially distant and off the playing surface, where possible.
- No post game shaking hands.

FIELD HOCKEY RULES INTERPRETATIONS:

- **EQUIPMENT AND ACCESSORIES:**
 - Face coverings are permitted.
 - Gloves are permitted.
 - Players' goggles are optional equipment.
- **LEGAL UNIFORM:**
 - Long sleeves are permitted.
 - Long pants are permitted.
 - Undergarments are permitted but must be of a similar length for the individual and a solid like color for team.
- **OFFICIALS UNIFORM AND EQUIPMENT:**
 - Long-sleeved shirt/jackets are permitted.
 - Electronic whistles are permitted.
 - Face coverings are permitted.
 - Gloves are permitted.

CONSIDERATION FOR FIELD HOCKEY OFFICIALS:

- Please review the General Considerations for Officials.
- Officials may use electronic whistles during contests but must be aware of the increased risk of inadvertent whistles.
- Social distancing guidelines should be employed during the contest for officials when interacting with coaches and student-athletes (ex. penalties or carding).

Return to Competition: General Considerations for Football



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

SPORT: Football

STAFF LIAISON: Bob Lombardi

The NFHS has determined that football is a higher risk sport that involves close, sustained contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants.

FOOTBALL RULES CONSIDERATIONS:

- **TEAM BOX:**
 - The team box may be extended on both sides of the field to the 10-yard lines (for players only) in order for more social-distancing space for the teams.
 - Teams should reduce game rosters to allow for more social distancing on sidelines.
 - Where feasible, extend the 2-yard sideline belt to 5 yards.
 - Maintain social distancing of 6 feet at all times while in the team box.
 - Do not share uniforms, towels and other apparel and equipment.
- **BALL:**
 - The ball should be cleaned and sanitized throughout the contest as recommended by the ball manufacturer.
 - The ball holders should maintain social distancing of 6 feet at all times during the contest.
 - Clean the ball on a ball rotation to the sidelines. Have ball individuals wear gloves and be supervised and directed by an adult staff member or member of coaching staff.
- **FACE MASKS:**
 - Cloth face coverings are permitted.
 - Plastic shields covering the entire face (unless integrated into the face mask and attached to the helmet and clear without the presence of any tint) are not allowed during the contest.
 - Face shields – It is recommended that teams promote their use by players. Face shields may be worn for play as well as on the sidelines. Helmet manufacturer Shutt has developed a face shield and another is manufacturer by Oakley that is being used by the NFL. It will fit the Riddell helmet.
- **TOOTH AND MOUTH PROTECTORS:**
 - Student-Athletes are recommended to keep their mouth guards in their mouth throughout the competition. If the mouth guard is taken out proper disinfection of

the mouth guard should be performed prior to reinsertion. Hands should also be washed or disinfected before doing so.

- **GLOVES:**
 - Gloves are permitted but still must comply with Rule 1-5-2b by meeting either the NOCSAE Standard or the SFIA Specification.

- **CHARGED TIME-OUTS AND AUTHORIZED CONFERENCES:**
 - A single charged time-out may be extended to a maximum of two minutes in length specifically to allow more time for re-hydration.
 - For social-distancing purposes the authorized conference for the charged time-out should take place between the 9-yard marks and not at the sideline. (It would be permissible for more than one coach to be involved in this conference and for technology to be used.)
 - Each game official and player should have their own beverage container.
 - Encourage the minimization of offensive and defensive huddles and encourage coaching staffs to utilize other methods of communication with players (such as signals, cards, signs) to minimize grouping.

- **INTERMISSION BETWEEN PERIODS AND AFTER SCORING:**
 - The intermission may be extended to a maximum of two minutes between the first and second and the third and fourth periods and following a try, successful field goal or safety, and prior to the succeeding free kick.

FOOTBALL GAME OFFICIALS MANUAL CONSIDERATIONS:

- **GAME OFFICIALS UNIFORM AND EQUIPMENT:**
 - Electronic whistles are permitted (supplies are limited).
 - Choose a whistle whose tone will carry outside.
 - Cloth face coverings are permitted.
 - Gloves are permitted.
 - Do not share uniforms, towels and other apparel and equipment.

- **PREGAME CONFERENCE, COIN TOSS AND OVERTIME PROCEDURES:**
 - For the coin toss, limit attendees to the referee, and one designated representative from each team.
 - Coin toss should take place in the center of the field with designated individuals maintaining social distancing of 6 feet.
 - No handshakes prior to and following the coin toss.
 - Maintain social distancing of 6 feet while performing all pregame responsibilities with all officiating crew members, game administration staff, line-to-gain crew, clock operators, and individuals handling the balls during the game and team personnel.
 - Line-to-gain crew must wear face coverings.
 - For the overtime procedure, please use the same procedure as used at the start of the contest for the coin toss.

PREGAME, QUARTER, HALF-TIME AND POST GAME CEREMONY:

- Water bottles are discouraged on the field of play and should be used off the playing surface.
- Coaches are encouraged to hold pre-game, quarter, half-time and post-game meetings socially distant and off the playing surface, where possible.
- No post game of shaking hands.

FINAL CONSIDERATIONS FOR FOOTBALL:

- Before, during and after the contest, players, coaches, game officials, team personnel and game administration officials should wash and sanitize their hands as often as possible.
- Maintain social distancing of 6 feet at all times while on the sidelines and on the field of play when possible.
- Everyone should have their own beverage container that is not shared.
- Cloth face coverings are permitted for all coaches and team staff and for all game administration officials.
- Gloves are permitted for all coaches and team staff and for all game administration officials.
- Try and limit the number of non-essential personnel who are on the field level throughout the contest.
- If available, dressing facilities for game officials and teams should be large enough for them to use social-distancing protocols and should be properly cleaned and sanitized prior to their arrival.

CONSIDERATION FOR FOOTBALL OFFICIALS:

- Please review the General Considerations for Officials.
- Officials may use electronic whistles during contests but must be aware of increased risk of inadvertent whistles.
- Social distancing guidelines should be employed during the contest for officials when interacting with coaches and student-athletes.
- The football should be changed or sterilized by sidelined personnel frequently.
- Officials will have to limit the handling of other officials' equipment (ex. assist in picking up flags or bean bags).

Return to Competition: General Considerations for Golf



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)
USGA COVID-19 Reasource Center

SPORT: Golf

STAFF LIAISON: Mark Byers

The NFHS has determined that golf is a lower risk sport (sports that can be done with physical distancing or individually with no sharing of equipment or the ability to clean the equipment between uses by competitors).

COMPETITION CONSIDERATIONS:

- Schools may adhere to local course competition rules in relation to COVID-19 accommodations.
- Social distancing of at least 6 feet should be maintained at all times. No hugging, shaking hands, or fist bumps for support/encouragement.
- Normal golf groups are permitted.
- Limit use of golf shop and retail operations to maintain social distancing guidelines. If social distancing cannot be maintained, golf shop access should be prohibited prior to the competition.
- To limit congestion, limiting field size and starting from one tee only is recommended. Also, consider the expanded spacing of starting times (12 minutes apart for groups of 3 and 15 minutes apart for groups of 4)
- Tees, pencils and ball-markers and sharpies will not be available. Players must bring their own equipment and food/beverage as needed.
- Electronic scoring is permitted for Regular Season competition. The exchange of scorecards by players is discouraged and verbal confirmation of scores may be accepted.
- To limit congestion, it is recommended that a window of time be established for players to access practice facilities before their round based on their starting times.
- It is recommended that practice facilities not be used after the round and that all players be encouraged to depart immediately when finished.

Return to Competition: General Considerations for Soccer



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

SPORT: Soccer

STAFF LIAISON: Mark Byers

The NFHS has determined that soccer is a moderate risk sport (sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports OR sports that use equipment that can't be cleaned between participants).

SOCCER RULES CONSIDERATIONS:

- ***PREGAME CONFERENCE:***
 - Limit attendees to head referee or center referee, the head coach from each team, and a single captain from each team.
 - Move the location of the pregame conference to center of the field. All individuals should maintain a social distance of 6 feet.
 - No handshakes prior to and following the Pregame Conference.
- ***BALL INDIVIDUALS:***
 - Encourage social distancing of 6 feet. When possible, additional game balls may be placed around the outside of the field to limit contact with the ball. Ball holders are encouraged to use their feet or wear gloves to return balls to designated areas or field players.
- ***TEAM BENCHES:***
 - Encourage bench personnel to observe social distancing of 6 feet.
 - Team areas may be expanded to promote social distancing.
- ***SUBSTITUTION PROCEDURES:***
 - Maintain social distancing of 6 feet between the substitute, officials and/or teammate(s) by encouraging substitutions to occur closer to the center line.
- ***OFFICIALS TABLE:***
 - Limit to essential personnel who includes home team scorer and timer with a recommend distance of 6 feet between individuals. Visiting team personnel (scorer, statisticians, etc.) are not deemed essential personnel and will need to find an alternative location.

PREGAME, HALF-TIME AND POST MATCH CEREMONY:

- No pregame world cup introduction line pre-half team huddles on the field. Send players to their field positions with bench personnel lined up on the touch line (6 feet apart) for introductions.

- Water bottles are discouraged on the field of play and should be used off the playing surface. Goalkeepers are encouraged keep a water bottle behind the net for the purpose of wetting their gloves rather than spitting.
- Coaches are encouraged to hold pre-game, half-time and post-game meetings socially distant and off the playing surface, where possible.
- No post game shaking hands.

SOCCER RULES INTERPRETATIONS:

- ***EQUIPMENT AND ACCESSORIES:***
 - Cloth face coverings are permitted.
 - Gloves are permitted.
- ***LEGAL UNIFORM:***
 - Long sleeves are permitted.
 - Long pants are permitted.
 - Under garments are permitted but must be of a similar length for the individual and a solid like color for team.
- ***OFFICIALS UNIFORM AND EQUIPMENT:***
 - Long-sleeved shirt/jackets are permitted.
 - Electronic whistles are permitted.
 - Face coverings are permitted.
 - Gloves are permitted.

CONSIDERATION FOR SOCCER OFFICIALS:

- Please review the General Considerations for Officials.
- Officials may use electronic whistles during contests but must be aware of increased risk of inadvertent whistles.
- Social distancing guidelines should be employed during the contest for officials when interacting with coaches and student-athletes (ex. penalties or carding).

Return to Competition: General Considerations for Tennis



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)
USTA COVID 19: Playing Tennis Safely

SPORT: Tennis

STAFF LIAISON: Jen Grassel

The NFHS has determined that Tennis is moderate risk (sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports OR sports that use equipment that can't be cleaned between participants.)

**Tennis could potentially be considered "Lower Risk" with appropriate cleaning of equipment and use of masks by participants.*

TENNIS MATCH CONSIDERATIONS:

- **PRE-MATCH CONFERENCE:**
 - Limit attendees to any pre-match conference between athletes and coaches. Make sure to maintain social distancing of 6 ft.
- **TEAM AREAS:**
 - Make sure team personnel observe social distancing of 6 ft.
- **DURING MATCHES:**
 - Between points, use your racquet or foot to advance the tennis balls back to your opponent. *Also, avoid using your hands when returning balls to another court.*
 - Maintain physical distancing if changing ends of the court.
 - Avoid touching your face after handling a ball, racquet or other equipment.
 - *Wash your hands promptly if you have touched your eyes, nose or mouth.*
 - When playing doubles, coordinate with your partner to maintain physical distancing, where possible.
 - Wash your hands thoroughly or use a hand sanitizer before, during (between sets), and after play.
 - Clean and wipe down your equipment, including racquets and water bottles. *Use new balls and a new grip, if possible.*
 - Use only your own towels and water bottles. Avoid sharing food and touching common surfaces such as court gates, fences, benches, etc.

○ **TENNIS BALLS:**

Although unlikely, it's possible that a tennis ball can transmit the COVID-19 virus, as virtually any hard surface can transmit the disease. Here is an extra precaution you can take to keep safe when playing tennis, if feasible:

- Use four or six tennis balls.
- Open two cans of tennis balls that do not share the same number on the ball.
- Take one set of numbered balls, and have your playing partner take a set of balls from the other can. (Have one player mark their balls for easier identification.)
- Proceed with play, making sure to pick up your set of numbered balls only. Should a ball with the other number wind up on your side of the court, do not touch the ball with your hands. Use your racquet head or feet to advance the ball to the other side of the court.

Return to Competition: General Considerations for Volleyball



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

SPORT: Volleyball **STAFF LIAISON:** Jen Grassel

The NFHS has determined that volleyball is a moderate risk sport (sports that involve close, sustained contact, but with protective equipment in place that may reduce the likelihood of respiratory particle transmission between participants OR intermittent close contact OR group sports OR sports that use equipment that can't be cleaned between participants).

**Volleyball could potentially be considered "Lower Risk" with appropriate cleaning of equipment and use of masks by participants.)*

VOLLEYBALL RULES CONSIDERATIONS:

- **PRE-MATCH CONFERENCE:**
 - Limit attendees to the first referee, head coach, and one captain from each team.
 - Move the location of the pre-match conference to center court with one coach and one referee positioned on each side of the net. All four individuals should maintain a social distance of 6 feet.
 - Suspend roster submission at the pre-match conference. Rosters should be submitted directly to the officials' table before the 10-minute mark.
- **TEAM BENCHES**
 - Suspend the protocol of teams switching sides/benches between sets.
 - Home team will select their bench prior to the match and remain on the same side for the duration of the match.
 - Team areas may be expanded to promote social distancing outside of playable areas.
- **DECIDING SET PROCEDURES:**
 - Move the location of the deciding set coin toss to center court with team captains and the second referee maintaining the appropriate social distance of 6 feet. A coin toss, called by the home team, will decide serve/receive.
 - Suspend the protocol of teams switching sides/benches before a deciding set.
- **SUBSTITUTION PROCEDURES:**
 - Maintain social distancing of 6 feet between the second referee and the player and substitute by encouraging substitutions to occur within the substitution zone closer to the attack line.
- **OFFICIALS' TABLE:**
 - Limit to essential personnel (which includes home team scorer, libero tracker and timer), with a recommend distance of 6 feet between individuals. Visiting team

personnel (scorer, statisticians, etc.) are not deemed essential personnel and will need to find an alternative location.

VOLLEYBALL OFFICIALS MANUAL CONSIDERATIONS:

○ PRE AND POST MATCH CEREMONY

- Establish volleyball specific social distancing match protocols including the elimination of handshakes before and after the match.

VOLLEYBALL RULES INTERPRETATIONS:

○ EQUIPMENT AND ACCESSORIES:

- Cloth face coverings are permitted.
- Gloves are permitted.

○ LEGAL UNIFORM

- Long sleeves are permitted.
- Long pants are permitted.
- Under garments are permitted, but must be unadorned and of a single, solid color similar in color to the predominant color of the uniform top or bottom.

○ OFFICIALS UNIFORM AND EQUIPMENT:

- By state association adoption, long-sleeved, all-white collared polo shirt/sweater is permitted. (Electronic whistles are permitted.)
- Face coverings are permitted.
- Gloves are permitted.

CONSIDERATION FOR VOLLEYBALL OFFICIALS:

- Please review the General Considerations for Officials.
- Officials are permitted to use electronic whistles but must be aware of signaling difficulties when using both hands and the increased chance of inadvertent whistles.
- Use of a three ball rotation system should be considered for matches. This would allow for periodic sanitation of the balls.

Return to Competition: General Considerations for Water Polo



Pennsylvania Interscholastic Athletic Association (PIAA)
National Federation of State High School Associations (NFHS)
Pennsylvania Department of Education (PDE)
Pennsylvania Department of Health (DOH)
Sports Medicine Advisory Committee (SMAC)

SPORT: Water Polo

STAFF LIAISON: Mark Byers

WATER POLO RULE CONSIDERATIONS:

- **Team Benches (2-2-1, 2-2-2)** - Teams should be seated on opposite sides of the pool and away from the officials table. To promote social distancing, substitute players may be in the water behind the goal line outside the re-entry area, at least 2 meters from the goal, provided this is possible on both ends of the field of play. Head coaches shall sit or stand behind the goal line in the team area when the team is on defense and shall maintain 6 feet of distance from players and officials.
- **Pre-Game Captains Meeting (2-5-2)** - Decrease number of participants or hold one conference with officials and coaches and one meeting with officials and captains. The referee can use P.A. system or starting-system microphone to allow participants to hear but keep them properly separated.
- **Game Officials (3-1-1, 3-1-2, 3-14, 3-17, 3-18, 3-20, 3-21)** - The officials include two referees, a scorekeeper, exclusion secretary, game timer and shot clock timer. The use of goal judges is optional. The score table of the home team must accommodate a minimum of one observer from the visiting team and up to two additional observers as space permits. Require a distance of 6 feet between individuals seated at the desk/table. Officials should wear cloth facial coverings.
 - The re-entry areas should be set up on the opposite side from the score table with the goal judges situated on the same side as the score table, each on the goal line at the end of the field of play. If facility constraints make this difficult, configure the deck set-up in a way that promotes 6 feet of social distancing.
 - The game timer can also act as shot clock timer, consolidating working positions at the table.
 - The duties of the exclusion secretary can be combined with the scorekeeper to consolidate working positions at the table.
- **Referees Control Over Conduct (3-6-2)** - After the pre-game captains meeting, the head coach and captain(s) are the only individuals authorized to address the referees. This may occur during time-outs, during the interval between periods, with the permission of the referee or, in the case of the head coach, when filing a protest. Alternative methods of communications should be established to encourage 6 feet of social distancing.

- **Referees – Checking and Signing Scoresheet (3-10)**
The referees must verify the score and sign the scoresheet and inform coaches of reportable fouls after the conclusion of the game. Alternative methods of communications should be established to encourage 6 feet of social distancing.
- **Submission of Entries to Referee (3-20-2a)** - Alternative forms of roster submission can be designed to reduce face-to-face interaction when submitting a proper roster, where/how/to whom entries are submitted, and a reduction or elimination of certain penalties currently attached to improper entries. For example, teams may provide a pre-printed roster for all levels prior to the game so that only the game secretary is handling the game book and writing utensils.
- **Start of the Game – Coin Toss (4-15-1)** - If there are not pre-assigned starting ends of the pool for a game, the referee, in the presence of the captains, shall perform the coin toss at least 10 minutes before the start of the game, with the winner to have the choice of ends. Require a distance of 6 feet between individuals.
- **General Considerations**
 - **Locker Rooms** - Require athletes to arrive at the venue already in competitive attire or provide alternative accommodations for participants to change that allows for 6 feet of social distancing.
 - **Score Table** - Recommend hand sanitizer at the desk.

RESOLUTION OF THE SAUCON VALLEY SCHOOL DISTRICT BOARD OF DIRECTORS DECLARING AN EMERGENCY PURSUANT TO SECTION 520.1 OF THE PENNSYLVANIA SCHOOL CODE

WHEREAS, the World Health Organization and the Centers for Disease Control and Prevention (“CDC”) have declared a novel coronavirus (“COVID-19”) a “public health emergency of international concern,” and the United States Department of Health and Human Services Secretary has declared that COVID-19 creates a public health emergency; and

WHEREAS, on March 6, 2020, the Governor of the Commonwealth of Pennsylvania proclaimed the existence of a disaster emergency throughout the Commonwealth pursuant to 35 Pa. C.S. § 7301(c) due to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, the President of the United States proclaimed a national emergency concerning the COVID-19 pandemic; and

WHEREAS, the CDC, Pennsylvania Department of Education, Pennsylvania Department of Health and Northampton County Council have issued guidance with respect to precautions that should be taken in school settings to reduce the spread of COVID-19; and

WHEREAS, the Board is committed to adhering to the guidance and recommendations from the CDC, Pennsylvania Department of Education, and the State Department of Health, however Board of Directors of the Saucon Valley School District further finds that it is impossible or impractical to comply with the guidance of these organizations and still provide education with in-person attendance of all pupils during the prescribed length of school days, typical number of days per week, or usual hours of classes; and now therefore be it:

RESOLVED, That the Board of Directors of the Saucon Valley School District hereby DECLARES the Board finds that an emergency exists within the School District for the 2020-21 school year pursuant to Section 520.1 of the Pennsylvania School Code due to the global

pandemic of COVID-19 and CERTIFIES the same to the Pennsylvania Department of Education; and

FURTHER RESOLVE, That a copy of this Resolution shall be presented to the Pennsylvania Secretary of Education for approval of the same and the provision of education provided herein and provided for in the attached Health and Safety Plan; and

FURTHER RESOLVE, That the Superintendent of the Saucon Valley School District or his designee is directed to develop a system of educational services provided through direct in-person instruction and instructional activities, remote virtual instruction and instructional activities and/or other instructional activities deemed appropriate and provided in a manner that ensures that all such instruction and instructional activities shall be provided under the direction of a certified school employee consistent with the attached Health and Safety Plan; and

FURTHER RESOLVE, That said plan for instruction shall ensure that all students in the District receive no less than One-Hundred and Eighty (180) days of instruction for the 2020-21 school year and receive no less than a total of 990 hours of instruction or instructional activities for students in grades 7 to 12, no less than a total of 900 hours of instruction or instructional activities for students in grades 1 to 6; and no less than 450 hours of instruction or instructional activities for students in kindergarten; and

FURTHER RESOLVE, That the Superintendent or his designee shall, to the extent necessary, resubmit the District's Health and Safety Plan to include this Resolution and the attached Health and Safety Plan or, to the extent that the District has not yet submitted the District's Health and Safety Plan, ensure that this Resolution and attached Health and Safety Plan are submitted to the Pennsylvania Department of Education and seek the necessary approval for the same from the Department; and

FURTHER RESOLVE, That the Superintendent or his designee, to the extent necessary, is hereby empowered to respond to any inquires or requests for information from the Pennsylvania Department of Education to ensure the prompt and timely approval of this Resolution and attached Health and Safety Plan by the Department.

FURTHER RESOLVE, That the Superintendent or his designee shall report to this Board the action taken by the Pennsylvania Department of Education on the proposed Health and Safety Plan and this Resolution as soon as practical; and

FURTHER RESOLVE, That the Superintendent or his designee shall develop and implement a system to record student attendance and participation in virtual instructional and/or virtual instructional activities that is equal to the system used to record attendance and participation of students in-person instruction and instructional activities offered in the District's school buildings and take steps necessary to enforce attendance pursuant to the School Code for all virtual instruction and virtual instructional activities; and

FURTHER RESOLVE, That the Superintendent or his designee is hereby empowered to taken the actions needed to implement the provisions of this Resolution and to delegate responsibility for the same to other administrators or employees of the District.

APPROVED, this ___ day of _____, 2020 by the Board of Directors of the Saucon Valley School District.

By: _____
Board President

Date _____

By: _____
Board Secretary

Date _____

SCHOOL BOARD LIST

Please approve the following substitutes for the 2020 – 2021 school year:

Name	Certification
Linda Anderson	Art
Patrick Lundy	Art
Robert Pasternak	Elementary, MS Math, MS English, Social Studies, Business/Tech
Angela Drake	Elementary, MS English, MS Science, ESL
Owen Divers	Elementary
Elizabeth Haller	Elementary
Nancy Heintzelman	Elementary, Special Education
Russell Lande	Elementary
Kristi Levin	Elementary
Rita Malone-Sorensen	Elementary, Special Education
Stacey Marino	Elementary
Nicole McCabe	Elementary
Trish Murphy	Elementary, Special Education, Visually Impaired
Vickie Petfield	Elementary/Special Education
John Quigley	Elementary/K-12 Guidance
Joseph Testa	Elementary
John-Barrie Murphy	English, Social Studies
Deena Blazka	Math
Kenneth Bogle	Math
Jila Talebi	Math, Physics
Diane Fetzer	SV Emergency School Nurse
Angela Kazan	SV Emergency School Nurse
Heather Logan	SV Emergency School Nurse
Kelly Miller	SV Emergency School Nurse
Gina Rex	SV Emergency School Nurse
Rosemarie Wingertzahn	SV Emergency School Nurse
John Giordano	Physical Education
Casie Williams	Physical Education
John Eppel	Social Studies
Nathan Thompson	Social Studies, ESL
Megan Webb	Social Studies
Theresa Stauffer	Special Education, SV Emergency Certification
Eric Barr	IU Emergency Certification
Frank Behum	IU Emergency Certification
Denise Bergenheier	SV Emergency Certification
Francine Bianco Tax	IU Emergency Certification
Paige Borger	IU Emergency Certification
Jason Brader	SV Emergency Certification
Kathleen Butler	SV Emergency Certification
Tammy Ferguson	SV Emergency Certification
Joan Glass	SV Emergency Certification
Emily Gore	SV Emergency Certification
Ann Marie Greenwood	SV Emergency Certification
Deborah Kelahan	SV Emergency Certification
Nancy Kerner	SV Emergency Certification
Dzdana Krcic	SV Emergency Certification
Arlene Levine	SV Emergency Certification
Nancy O'Keefe	SV Emergency Certification

Lisa Prendergast	SV Emergency Certification
Sandra Raposo-Mallett	SV Emergency Certification
Ravi Sajnani	SV Emergency Certification
Erica Shorb	SV Emergency Certification
Donald Soltysiak	SV Emergency Certification
Linda Stiansen	IU Emergency Certification
Joseph Wagner	SV Emergency Certification
Joel Wasel	SV Emergency Certification
Rebekah Zanders	SV Emergency Certification
Danielle Zeda	SV Emergency Certification

Saucon Valley School District

Policy

Title – 103.1 Non-Discrimination on Basis Of Sex

Section – 100 Procedures

Adopted –

Revised –

Content

Purpose

Saucon Valley School District (“District”)¹ is an educational entity that believes in ensuring a safe, nurturing, healthy and non-discriminatory learning and teaching environment for all members of the school community. The Board also believes in ensuring the opportunity for all members of the school community to reach their full potential through access and participation all District educational activities and programs.

Statement on Non-Discrimination

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, disability, ethnicity, national origin or age in its education programs and activities. The protection against discrimination extends to employment.

Definitions

For the purposes of this policy, the terms below have the following definitions:

Complainant is an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Consent [Schools are not required to adopt a particular definition of consent. Consult with legal counsel on the appropriate definition to insert here].

Decision- Maker is the person or panel of people assigned by the Title IX Coordinator to conduct a fair and impartial review of all the facts and evidence in making a determination on the responsibility or non-responsibility of a respondent on a complaint of sexual harassment or in reviewing an outcome on appeal. A decision maker or

¹ This policy is designed to meet the needs of school districts, intermediate units, technical education schools, and other K-12 school entities. For simplicity’s sake, the terms “district” and “school district” is used throughout.

decision- making panel must be unbiased and trained on the policies and procedures under Title IX that are applicable to serving as an adjudicator.

Delays or Extensions: The overall time frame to conclude a grievance process must be “reasonably prompt”. A school can have good cause for any short-term delays or extensions, with written notice to the parties and an explanation for the delay or extension. Any delay or extension must be temporary or limited. Examples of good cause delays may include considerations such as concurrent law enforcement activity, the need for language assistance or accommodation of disabilities.

Formal complaint is a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate (i.e. seeking admission or acceptance) in the education program or activity of the school district. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information listed in this policy.

Informal resolution is an option to resolve a formal complaint in a mediation or restorative justice manner. An informal resolution can only be offered as an option to the parties if a formal complaint is filed. Once a formal complaint is received, at any time prior to reaching a determination regarding responsibility the school may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication. The Complainant and Respondent must each agree in writing that they want to participate in an informal resolution process. The District will provide to the parties a written notice disclosing: the allegations, the requirements of the informal resolution and that any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint, and any consequences resulting from participating in the informal resolution process. The informal resolution process is not available and cannot be offered to resolve any reported incident of an employee sexually harassing a student.

Informal Resolution Facilitator is the person assigned by the Title IX Coordinator to manage the Informal Resolution process. The informal resolution facilitator must be fair, impartial and trained in Title IX policy and procedures, specifically those dealing with mediation and restorative justice best practices.

Investigator is the person(s) assigned by the Title IX Coordinator to conduct a prompt fair and impartial investigation into the formal complaint. Investigator must be unbiased and trained in Title IX policy and procedures.

Respondent is an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

Sexual harassment is conduct on the basis of sex that satisfies one or more of the following:

- (1) Quid Pro Quo - An employee of the school conditioning the provision of an aid, benefit, or service of the school on an individual's participation in unwelcome sexual conduct;
- (2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school's education program or activity; or
- (3) Sexual Assault is defined as –an offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.
- (4) Dating violence is violence committed by a person—
 - (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - (i) The length of the relationship,
 - (ii) The type of relationship, and
 - (iii) The frequency of interaction between the persons involved in the relationship.
- (5) Domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- (6) Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

Standard of Proof: [Insert the standard of review that the District determines they want to apply. Options are preponderance of the evidence, which is defined as “more likely than not” or clear and convincing. The same standard of proof is applied for matters involving students and matters involving employees]

Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant regardless of whether a formal complaint has been filed or to the respondent after the filing of a formal complaint. Such measures are designed to restore or preserve equal access to the school's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the school's educational environment, or deter sexual harassment. Supportive measures may include, but are not limited to, counseling, extensions of deadlines, modifications of work or class schedules, mutual restrictions on contact between the parties, changes in

work or housing locations, leaves of absence, increased security and monitoring of certain areas of the school, and other similar measures. School must keep confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the school to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

Emergency removal. Schools may remove a respondent from the school's education program or activity on an emergency basis, provided that the school undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

Administrative leave. A school can place a non-student employee respondent on administrative leave during the pendency of a grievance process. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

Authority

Title IX states "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any education program or activity receiving Federal Financial Assistance."

In accordance with Title IX, the Board prohibits sexual harassment and discrimination on the basis of sex. Violations of this policy may result in disciplinary action in accordance with the Code of Student Conduct, Board policy, and applicable federal, state, and local law and regulations.

Guidelines

Title IX Coordinator

Title IX Coordinator is responsible for ensuring the prompt, equitable and supportive response to all reports received under this policy. Specifically, the Title IX Coordinator responsibility includes, but is not limited to:

1. Monitoring the school district's compliance with Title IX, which includes explaining and providing supportive measures (to one or both parties);
2. Providing ongoing education and training on Title IX;

3. Overseeing, managing and directing the response to a reported complaint and, if applicable, investigation into any complaint that is covered under Title IX; and
4. Taking appropriate action to eliminate the harassing behavior, prevent its recurrence, and remedy its effect.

[If applicable, school district can add “The school district has also designated a Deputy Title IX Coordinator (s) who may assist the Title IX Coordinator in the discharge of these responsibilities.”]

Any questions regarding Title IX or the application of this policy can be directed to the Title IX Coordinator. The following person has been designated as the District’s Title IX Coordinator:

[Insert Name]
Title IX Coordinator
Address
Phone Number
Email address

Reporting

Any report of sex based discrimination or harassment will be taken seriously, addressed promptly and with sensitivity.

A student may report an incident of sexual discrimination or harassment verbally or in writing to any District employee. All reports shall be directed *immediately* to the Title IX Coordinator. All non-students can report any incident of sex based harassment to the Title IX Coordinator. Reports can be made at any time by phone, email, or by completing and submitting the [Discrimination/Harassment Incident Reporting Form] – *(add hyperlink to form and attach form as a separate district policy document)*.

Additionally, if the person who received a complaint of sexual harassment is a mandated reporter and has reasonable cause to suspect that a student is the victim of child abuse, the incident should immediately be reported to the appropriate agency as directed by state law. This mandated reporting obligation is *in addition* to a report being made to the Title IX Coordinator.

Retaliation

This policy prohibits retaliation against an individual who files a complaint in response to conduct that s/he reasonably believes violates this policy, or against an individual who participates or cooperates with an investigation, as provided by both Title IX of the Education Amendments of 1972 and Title VII of the Civil Rights Act of 1964. Anyone who experiences retaliation should report it to the Title IX Coordinator [or Deputy

Coordinator or other designee]. Such retaliation, if founded, will result in the same disciplinary action applicable to one who engages in harassment. Reporting harassment will not affect the reporting individual's status with respect to either an employee's future employment or work assignments or a student's future academic opportunity, progress or record.

Confidentiality

Confidentiality will be maintained to the extent possible to effectively respond to a reported incident of sexual harassment. If a request for confidentiality is received, the school will evaluate any confidentiality request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. A request for confidentiality may limit the school's ability to respond. All efforts shall be made to maintain the confidentiality of any person initiating or involved in a reported incident of sex-based harassment to protect the privacy of all parties, consistent with the District's responsibility to promptly address and investigate such complaints based on applicable state and federal laws.

Based on the content of what is reported to the District, all incidents that are required by law to be reported to law enforcement and/or ChildLine will be. [Childline website included as a hyperlink) ChildLine 1-800-932-0313.

Scope of Title IX

Title IX covers those reported incidents of sexual harassment that take place in the United States and in the context of an education program or activity which includes locations, event or circumstances over which the school/school exercised substantial control over both the Respondent and the context in which the sexual harassment occurs.

If a reported incident does not fall under the scope of Title IX, the reported incident will be reviewed and appropriate steps taken under other applicable District policies, such as bullying and harassment.[insert references to specific policies]

This Title IX policy runs concurrently with and parallel to all applicable laws, regulations and existing district policies and procedures to the extent allowable under the law.

Resources

The District is committed to providing an educational environment that promotes safety and wellness for the entire school community. Any student or employee is encouraged to seek the assistance of available school-based and community resources to provide support and/or emergency assistance.

- [Insert School Counselor or Social Worker]
- [Insert School Psychologist]
- [Insert Local Counseling and Psychological Services]
- [Insert Employee Assistance Program Information (for employees)]
- [Insert Local Law Enforcement Information]
- a[Insert Local Victim Services Information]

Delegation of Authority

The Board directs the Superintendent or designee to develop administrative regulations to implement this policy. The Superintendent shall publish this policy to students, employees, and the community through posting on the school district's website, newsletters, and other appropriate means.

Legal References

Title IX of the Educational Amendments of 1972, 20 U.S.C. §§1681-1688;
 Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e-2(a);
 EEOC Policy Guidelines on Sexual Harassment, 29 C.F.R. §1604.11;
 PA Human Relations Act, 43 Pa. Cons. Stat. Ann. § 951-960 (Purdon 1964 & Supp. 1991);

Pennsylvania Child Abuse Reporting §6311,
<https://www.compass.state.pa.us/CWIS/Public/ReferralsLearnMore> ;

29 C.F.R. §1604.11

20 U.S.C. 1092(f)(6)(A)(v)

34 U.S.C. 12291(a)(10)

34 U.S.C. 12291(a)(8)

34 U.S.C. 12291(a)(30)

Human Relations Commission Guidelines on Sexual Harassment, 11 Pa. Bulletin No. 5 (Jan. 31, 1981).

[Insert additional School District Policies with Title and Policy Number as Cross Reference Materials]

Saucon Valley School District

Administrative Regulation

Policy No. 103.1

Section - 100

Title: Policy on Non-Discrimination Based On Sex

I. Response to Incident Report

Once the District¹ receives a report of sexual harassment, the Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures. The Title IX Coordinator will consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

II. Grievance Process

The Grievance Process is the process by which a formal complaint of sexual harassment is addressed equitably and promptly under Title IX and in a manner that ensures due process for the complainant and the respondent. The District's Title IX policy ensures the fair implementation of the grievance process, which requires the following:

1. The Title IX Coordinator, Investigator, Informal Process Facilitator and/or Decision Maker(s) involved in the grievance process are unbiased, impartial and free from conflicts of interest in executing their role in the process.
2. Complainants and respondents are treated equitably by recognizing the need for complainants to receive remedies where a respondent is determined responsible and for respondents to face disciplinary sanctions only after a fair process determines responsibility.
3. An objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a complainant, respondent, or witness.
4. Notice to the Complainant, Respondent and witnesses that they do not knowingly provide false information or statements and, if so, that individual would be subject to possible disciplinary action under District policy, employee or student code of conduct.

¹ This policy is designed to meet the needs of school districts, intermediate units, technical education schools, and other K-12 school entities. For simplicity's sake, the term "district" is used throughout.

5. The presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
6. Reasonably prompt time frames for the conclusion of the grievance process.
7. Informs all parties of critical information about the school's procedures including the range of remedies and disciplinary sanctions a school may impose, the standard of evidence applied by the school to all formal complaints of sexual harassment under Title IX (which must be either the preponderance of the evidence standard, or the clear and convincing evidence standard), the school's appeal procedures, and the range of supportive measures available to both parties.
8. Protects any legally recognized privilege from being pierced during a grievance process.
9. Requires written notice of the allegations to both parties, including informing the parties of the right to select an advisor of choice.
10. Materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment.

A school's treatment of a complainant, or a respondent, could constitute sex discrimination prohibited under Title IX. Under this policy, the grievance process will ensure that complainants and respondents receive due process and are treated equitably. An investigation will begin promptly following the receipt of a formal complaint with appropriate written notice being delivered to both the Complainant and Respondent and containing all required information as outlined under Title IX (i.e. stating the allegations, what district policies are alleged to have been violated, investigator (s), and overview of what to expect in the investigation process.) The standard of proof that will be applied, analyzing all of the relevant evidence in a grievance process, is [insert preponderance of the evidence or clear and convincing].

Following the stated requirements in the grievance process, the school will promptly initiate an inquiry into a formal complaint in a manner that:

1. Keeps the burden of proof and burden of gathering evidence on the school while protecting every party's right to consent to the use of the party's own medical, psychological, and similar treatment records;
2. Provides the parties equal opportunity to present fact and expert witnesses and other inculpatory and exculpatory evidence;
3. Does not restrict the parties from discussing the allegations or gathering evidence;
4. Communicates that the Complainant can withdraw the formal complaint at any time prior to a final outcome determination by the decision-maker;

5. Communicates that the Complainant and Respondent are not required to participate in the grievance process;
6. Gives the parties equal opportunity in a *live hearing* to select an advisor of the party's choice (who may be, but does not need to be, an attorney);
7. Before reaching a determination regarding responsibility, required the decision-maker(s) to allow each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

III. Investigation

Following the filing of a formal complaint, a prompt investigation will be initiated unless the parties voluntarily elect to participate in an informal resolution process. In initiating an investigation, the Title IX Coordinator will provide written notification (i.e. Notice of Investigation) to both parties. The notice of investigation will include:

1. Information regarding the grievance process;
2. Information regarding the informal resolution process;
3. The nature of the allegations;
4. Any additional District policies that are applicable based on the information known at that time;
5. The name(s) of the assigned investigator;
6. Request of each party to state if there is a reason why they believe the assigned investigator cannot be fair and impartial.
7. Notice that if any participant or witness knowingly provides false information, they could be subject to disciplinary action under the District's code of conduct

If, during the course of the investigation, facts are presented that suggest a possible violation of another section under this policy or any District policy, written notice will be provided to both parties of the additional allegation and potential policy violation. *[The following does need to be included in this policy and procedure document but is put here as a reminder- "the written notice of investigation **must state** that the respondent is presumed to be not responsible for the alleged conduct **and** that a determination regarding responsibility is made at the conclusion of the grievance process"]*

The Title IX Coordinator will do the following to ensure fairness in the investigation process:

1. Provide written notice when a party's participation is invited or expected for an interview, meeting, or hearing;
2. Provides written notice to any participant (party or witness) of the date, time, location, other participants, and purpose of all hearings, investigative interviews, or other meetings, [with sufficient time for the party to prepare to participate]

3. Provides both parties equal opportunity to review and respond to the evidence gathered during the investigation. Each party will have [insert number of not less than 10] instructional days to review all evidence and respond to the investigator before the completion of the investigation report;
4. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to a hearing (if a hearing is required under this section or otherwise provided) or other time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

IV. Complaint Dismissal: The Title IX Coordinator may dismiss a formal complaint in the following circumstances:

1. If the conduct alleged in the formal complaint does not meet the definition of sexual harassment as defined in this policy or did not occur in the school's education program or activity, or did not occur against a person in the United States, then the school must dismiss the formal complaint with regards to sexual harassment under Title IX. However, that alleged behavior can and will be reviewed under other District policies concerning code of conduct;
2. The school may dismiss the formal complaint or any allegations contained in the complaint, if at any time during the investigation or hearing the complainant notifies the Title IX Coordinator in writing that they would like to withdraw the formal complaint or any specific allegation;
3. The respondent is no longer enrolled or employed by the school; or
4. Specific circumstances prevent the school from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein. The circumstances must be documented.

When a formal complaint or allegation is dismissed, the school will promptly send written notice of the dismissal and reason(s) simultaneously to the parties along with notification about the right to appeal the decision to dismiss the complaint or an allegation. Any appeal must be filed within [insert number] instructional days following the issuance of the dismissal notice.

V. Informal Resolution Process

After a formal complaint is filed, provided that the Title IX Coordinator has provided both parties with information about allegations and explained the informal resolution process, the parties can elect to resolve the complaint through an informal resolution process if each party voluntarily agrees to do so in writing. Complaint or respondent can decide to withdraw from the informal resolution process and resume the grievance process before the conclusion of the informal resolution process. Any complaint alleging that an employee sexually harassed a student is ineligible for the informal resolution process.

VI. Complaint Outcome Determination

Under Title IX, the school district is not required to conduct a live “in person” hearing. The outcome determination can be made through an administrative proceeding. Once a Final Investigation Report has been issued, the Title IX Coordinator will determine if the matter should be scheduled for an Administrative Outcome Determination or Live “In person” Hearing Outcome Determination. With or without a hearing, after the school has sent the investigative report to the parties and before reaching a determination regarding responsibility, the decision-maker(s) will allow each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

For either outcome determination process, an unbiased decision maker or decision-making panel is assigned to adjudicate the matter. Written notice and information regarding the procedures for each process will be provided to the Complainant and Respondent at least [insert number—no less than 10] days prior to the scheduled date for the administrative review. Each party can pose questions in writing they have for the other party during this time to the decision maker. The decision maker will determine relevance and, if relevant, will direct the Title IX Coordinator to provide the questions to the other party for a response. For any question that a decision-maker does not allow, the decision-maker must state why the question was excluded or determined to be irrelevant.

VII. Outcome Determination

A decision-maker or decision-making panel will issue a written outcome determination regarding responsibility simultaneously to the parties within [insert number] instructional days following the hearing/administrative review date. The Title IX Coordinator will notify the parties in writing about their right to appeal which must be filed within [insert number] instructional days following the issuance of the final outcome determination. The outcome determination regarding responsibility becomes final either on the date that the school provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

VIII. Sanctions

The decision maker or decision-making panel will determine the sanction if, after deliberation, the respondent is found responsible. The range of available sanctions include, but are not limited to, written admonishment to expulsion or termination and are identical to any remedies available under school district policies [insert policy number], the Code of Conduct and application of law and regulations governing student or employee behavior. The complainant and respondent will be given the opportunity to provide a statement in writing regarding impact or mitigation to the Title IX Coordinator

prior to the date for the administrative outcome or live hearing. The Title IX Coordinator will provide the impact and mitigation statements of the parties to the decision maker(s) when requested by the decision maker(s) as a part of their deliberation on sanctions. Sanctions will be determined based on the totality of the information received including consideration for the safety of the school community.

XI. Appeal

Outcome Determination: Each party has the right to appeal the outcome determination of the decision maker or decision-making panel. The basis for an appeal is:

1. To consider new evidence that was not reasonably available that could have affected the outcome,
2. A procedural error that substantially affected the outcome, and/or
3. Bias or Conflict of Interest of the Title IX Coordinator, Investigator or Decision Maker that affected the outcome.

Both parties will receive information on their right to appeal from the Title IX Coordinator when the outcome determination letter is delivered. If a party wishes to appeal, they must notify the Title IX Coordinator in writing about their appeal request. The Title IX Coordinator will provide written notice of the appeal process and who is assigned to review the case, the basis for appeal. If an appeal is filed, an appeal decision maker or decision making panel will be assigned the matter for review. Both parties will be given an equal opportunity to submit written statements supporting or challenging the outcome. The appeal request must be made on or before [insert number] instructional days following the date the final outcome determination letter is issued.

Legal and Policy References:

Title IX of the Educational Amendments of 1972, 20 U.S.C. §§1681-1688;
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e-2(a);
EEOC Policy Guidelines on Sexual Harassment, 29 C.F.R. §1604.11;
PA Human Relations Act, 43 Pa. Cons. Stat. Ann. § 951-960 (Purdon 1964 & Supp. 1991);
Pennsylvania Child Abuse Reporting §6311,
<https://www.compass.state.pa.us/CWIS/Public/ReferralsLearnMore> ;
29 C.F.R. §1604.11
20 U.S.C. 1092(f)(6)(A)(v)
34 U.S.C. 12291(a)(10)
34 U.S.C. 12291(a)(8)
34 U.S.C. 12291(a)(30)
Human Relations Commission Guidelines on Sexual Harassment, 11 Pa. Bulletin No. 5 (Jan. 31, 1981).
[Insert additional School District Policies with Title and Policy Number as Cross Reference Materials]

**Individual & Season Ticket Proposal
Electronic/Touchless Ticketing**

At Gate Cash Fee

	Cost
Adult	\$6.00
Student	\$4.00
Senior/Military	\$4.00

Advanced Electronic Ticket Plans

	Cost	Pass Fee	Total Cost	Cost Per Event
Single Event Fee				
Adult	\$4.00	\$1.00	\$5.00	\$5.00
Student/Senior	\$2.00	\$1.00	\$3.00	\$3.00
SV Senior/Military	Free			
5 Event Pass				
Adult	\$17.50	\$5.00	\$22.50	\$4.50
Student	\$ 8.00	\$5.00	\$13.00	\$2.60
SV Senior/Military	Free			
10 Event Pass				
Adult	\$30.00	\$5.00	\$35.00	\$3.50
Student	\$15.00	\$5.00	\$20.00	\$2.00
Senior/Military	Free			
20 Event Pass				
Adult	\$50.00	\$5.00	\$55.00	\$2.75
Student	\$20.00	\$5.00	\$25.00	\$1.25
SV Senior/Military	Free			
30 Event Pass				
Adult	\$60.00	\$5.00	\$65.00	\$2.17
Student	\$22.50	\$5.00	\$27.50	\$0.92
SV Senior/Military	Free			

Passes do not apply to Playoff Games. Saucon Valley regular season events only.

Should Saucon Valley host more than 30 regular season games in a year due to scheduling, all those who purchased a 30 Event pass will be allowed free entry for the addition games.

No admission for MS/JV Football