

Saucon Valley School District

Regular Meeting of the Board of Education

July 28, 2020 – 7 pm

ZOOM Meeting

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

No Executive Session

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – July 14, 2020
- VII. **Recognition** – None
- VIII. **Presentation** –None
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

- XI. Presentation of Bills – David Bonenberger**
 - A. General Expenditures – \$1,089,442.75
 - B. Cafeteria Expenditures – \$1,112.83
 - C. Health Benefits –\$42,466.73, \$404,343.49
 - D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

- XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger**
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – None
 - E. Middle School Activity Report – June 30, 2020
 - F. High School Activity Report – June 30, 2020

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report.

AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Academic and Personnel Committee Summary – July 21, 2020
- B. Presentation/Discussion of Health & Safety Plan

Recommendations for Approval

Health and Safety Plan*

- 1. Approve the attached link [Reopening for K-12 Schools: Health and Safety Plan.](#)

Athletic Re-Socialization Plan

2. Approve the attached Athletic Re-Socialization Plan, effective until August 11, 2020.

Return to Marching Band Plan*

3. Approve the attached Return to Marching Band plan.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel

Items/Projects for Discussion

None

Recommendations for Approval

Unpaid Maternity Leave Extension

1. Approve the unpaid maternity leave extension request of Amanda Holveck, middle school mathematics. She was originally returning at the beginning of the 2020-21 school year. She will now return on November 30, 2020.

Sabbatical Leave

2. Approve the following sabbatical leave:

Andrew Romano, special education teacher, sabbatical leave for the 2020-21 school year, for restoration of health.

Grade Level Chairpersons/Team Leaders

3. Approve the following grade level/team leaders for the 2020-21 school year. Salary is \$2,000 per grade level chairperson/team leader.

Elementary School Grade Level Chairpersons

Jennifer Campbell – Kindergarten
Jennifer Davison – Grade 1
Lisa Benza – Grade 2
Paige Histan – Grade 3 (will split stipend with Mrs. Lacey)
Debra Lacey – Grade 3 (will split stipend with Mrs. Histan)
Stacey Anthony – Grade 4
Courtney Best – Special Education
Emily Aragona-Young – Encore

Middle School Team Leaders

Karen Kemper – 5th Grade
Victoria Gazzana – 6th Grade
Dan Mack – 7th Grade
Amada Brady – 7th Grade
Robert Kachmar – 8th Grade
Stacy Daly – 8th Grade
Lauren Sakasitz – Related Arts

2020-21 Fall Coaches

4. Approve the following 2020-21 fall coaches. (See NOTE below)

Football:

Brad Trembler - Head Coach - \$7,686
Keith Riefenstahl - Assist. Coach - \$5,600
Sam Anojulu - Assist. Coach - \$4,976
Anthony Frey - Assist. Coach - \$5,600
Theodore Airoidi - Assist. Coach - \$4,476
Christopher Cain - Assist. Coach - \$2,000
Mark Mixa - Equipment - \$2,239
Matthew Ehritz - MS Head Coach - \$3,584
Michael Frey - Volunteer

Field Hockey:

Mary Kathryn Omdahl - Head Coach - \$5,226
Matthew Omdahl - Assist. Coach - \$2,985
Kaitlin Sauerzopf - MS Head Coach - \$2,985

Boys Soccer:

Christopher Nagy - Head Coach - \$4,584
Patrick Kowalski - Assist. Coach - \$2,000
Kevin Silvoy - Assist. Coach - \$1,400
Zac Estojak - Assist. Coach - \$600

Girls Soccer:

James Ellison - Head Coach - \$5,226

Girls Tennis:

Dr. Michael Krentz - Head Coach - \$4,106
Deborah Philpotts - Assist. Coach - \$776

Golf:

Matthew Evancho - Head Coach - \$3,731
Lauren Schuyler - Assist. Coach - Volunteer (Protection of Amateur Status)
Adam Benza - Assist. Coach - Volunteer (Protection of Amateur Status)

Cross Country:

Kim Soden - Assist. Coach - \$2,986
Dr. Emily Krauss - Volunteer

Cheerleading:

KristiJoy Fedorowicz - Head Coach - \$2,985
Tara Baier - Assist. Coach - \$1,989

Volleyball:

Kendall Turk - Head Coach - \$4,479
Kennedy Wilson - Assist. Coach - \$2,985
Cristal Fernandez - Volunteer

Food Service Staff

5. Approve Tom Szulborski as General Kitchen Help in the Food Service Department, at an hourly rate of \$12, effective the beginning of the 2020-2021 school year. He is replacing William Frey who retired.

Utility Truck Driver/Inventory Clerk

6. Approve Glenn Ganssle as a Full Time Utility Truck Driver/ Inventory Clerk at a starting hourly rate of \$17.94 with benefits per the current SVE Support Professionals Contract, effective upon completion of employment paperwork. Mr. Ganssle is replacing Michael Stebelski, who transferred to full-time bus driver.

Full Time Custodian

7. Approve Asher McGonagle as a Full Time Custodian at a starting hourly rate of \$22.66 with benefits per the current SVE Support Professionals Contract, starting August 3, 2020. Mr. McGonagle is replacing Zacharie Grim.

NOTE: *The District's obligation to pay the coaches and supplemental positions above is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved above shall be paid a pro-rated amount of the stipend based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the Administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

None

No Reports of Recommendations

Recommendation: No recommendations.

D. Finance

Items/Projects for Discussion

A. Finance Committee Summary - July 22, 2020

Recommendations for Approval

Fuel Agreements

1. Approve agreements with PAPCO and Talley Petroleum Enterprises, Inc. for fuel.

Online Ticketing Vendor

2. Approve the agreement with Home Town Ticketing Inc. for online ticketing services, pending review and approval of the District solicitor.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. New Business

M. Old Business

XIII. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

August 11, 2020 – 7 pm –Business Meeting – TBD

August 25, 2020 – 7 pm –Business Meeting – TBD

September 8, 2020 – 7 pm –Business Meeting – TBD

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 14, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Baxter moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Sessions** –
July 9, 2020
July 14, 2020
- VI. **Approval of Minutes** – Director Miller, seconded by Director Eichfeld moved to approve the minutes of June 23, 2020. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
 - K. Wechtler – Is concerned with what the live stream will be like, were the teachers involved in the planning, how will recess look like with social distancing.
 - B. Kachmar – Commented that he and his wife have worked for the District for almost 50 years and they are disappointed that there was no teacher input into the Health and Safety plan. Teachers will not be able to teach student in class while simultaneously teaching online students.
 - J. Colbert – Spoke as president of the teachers association. Since June 23rd the union has not had any input into the reopening plan. He is concerned about HIPPA/FERPA violations with the live stream education.
 - A. Krisukas – Commented that she is pregnant and is concerned for her health and the health of her baby. She spoke of the inadequacies of the Health and Safety plan.
 - T. Scherer – Is concerned about the live streaming and privacy, She asked how the bus and fire drills be handled and how the IEP’s will be managed.

C. Busci – Commented on social distancing and that live streaming can create a FERPA issue.

V. Opthof-Cordoro – Wants temperature checks to be monitored at school, she supports hiring more staff.

J. Davison –

A. Weber – Gave a student perspective and that it is important that we take the teachers perspective into consideration when making plans

A. McFetridge – Feels opening plan is not thorough enough, asked about school based screenings and contact tracing, wants a better cleaning plan and a plan for keeping the teachers healthy.

K. Fluke – Asked about parent pick up at the end of the day, before and after care, lockers, what to do when child is sick with non-COVID illness. Suggesting 2 teachers per grade teach online courses.

M. Salgado – Commented to the solicitor as to when would the public get answers to questions that are being asked. He commented on the use of paraprofessionals to help out with cleaning the cafeterias, concerned about the lack of quarantining of people exposed and the challenges with social distancing band and choir.

C. Skuba – Thanked Dr. Butler for the parent Zoom meeting, asked the board and Dr. Butler to include the teachers in making changes to the plan as parents, teachers and the public have stated that the plan is not good enough.

D. Lloyd – Commented that the plan seems rushed, not bad just rushed.

G. Geiger – Is concerned as to why we are not getting a substitute for guidance counselor that is going out on maternity leave.

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$460,977.64, \$423,397.48
- B. Cafeteria Expenditures – \$740.16
- C. Health Benefits – None
- D. Capital Projects – \$74,030.97

- 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

No Report or Recommendations

A. Education

- A. Parent Survey
- B. Summary Outline of the Health and Safety Plan
- C. Academic and Personnel Meeting Summary from July 1, 2020

1. Approve a summary outline of the Health and Safety Plan for the 2020-21 school year.

Director Miller asked when the plan in its entirety will be available for viewing by the public.

Director Magnotta asked if there is a deadline to approve the Health and Safety Plan.

Director Pakzad, seconded by Director Dettmar proposed to amend the summary outlined Health & Safety Plan for the 2020 – 2021 school year to reflect that the plan that will be formally approved at the July 28, 2020 meeting will adhere to the following items:

Transportation – no more than 1 child to a seat with the exception of siblings.

That we adhere to guidance articulated from the CDC, PA DOH and PDE with only limited exceptions for programming implementation issues under the IDEA and Section 504. Those would be provided by the Superintendent on a case by case basis on student and educational needs.

Vote: 7-yes, 2-no (Andes & Karabin)

Director Eichfeld, seconded by Director Dettmar moved to approve the amended Education Item 1. Vote: 8-yes, 1-no (Andres)

2. Approve the second and final review of the following textbook/license: (in 2020-21 budget)

Course Title – *Honors Calculus*

Textbook Title – *Calculus: An Applied Approach, 10th Student Edition + WebAssign (6 year access), Larson 10th Edition*

Cost Per Textbook – \$199 (bundle includes one hardcover textbook and six years ebook licenses)

Number of Textbooks – 30 bundles

Total Cost for Textbooks – \$6,567 (\$5,970 + \$597(10%S&H))

3. Approve the purchase of 120 Chrome Books in the amount of \$27,000 which is covered through PA Smart Grant, PCCD grant, and Ready to Learn Grant. These will facilitate various student technology needs across the district.

Director Miller seconded by Director Welch moved to approve Education Items 1 and 2.

Vote: 9-yes, 0-no

B. Personnel

1. Accept the resignation of Dianne Nickles, food service, July 1, 2020.

2. Approve the following 2020-21 fall coach. *Appointment herein and the District's obligation to pay the coaches and supplemental positions approved in this motion is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved herein shall be paid a pro-rata amount of the stipends herein based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

Girls Soccer:

James Ellison – Volunteer Coach

Director Miller, seconded by Director Eichfeld moved to approve Personnel Items 1 & 2.
Vote: 9-yes, 0-no

C. Facilities

No Reports of Recommendations

D. Finance

1. Approve the agreement for the National Math and Science Institute in the amount of \$15,526 which is covered through the Ready to Learn Grant. The district received full acceptance for a three-year partnership beginning with the 2020-2021 school year.

Director Welch, seconded by Director Dettmar moved to approve Finance Item 1.
Vote: 9-yes, 0-no

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business

A. Discussion of Board Meetings in Person Instead of ZOOM

Director Eichfeld, seconded by Director Welch moved to have the next Board meeting live in person at the District.

Michael Hanssen will investigate options and present at the next Board meeting. Director Eichfeld withdrew his motion.

M. Old Business

XIII. Citizens’ Inquiries and Comments –

J. Broadhead – Asking for a high level of information prior to having to make any decisions.

T. Scherer – Asked about eating in the classroom in regards to allergies, plans for recess, increase of vehicles for drop off & pick up, disappointed that the Board has not asked Dr. Butler to talk to teachers for their guidance in the preparation of the plan.

J. Stern – Feels the Board Zoom meeting should be an option even when Board meetings go back to live in person meetings.

V. Opthof-Cordoro – Thanked Board for following the CDC guidelines. Commented that it is extremely convenient to participate via Zoom and would like it to continue even if the meetings do go live.

XIV. Announcements

Future Meetings ~

- July 28, 2020 – 7 pm – Business Meeting
- August 11, 2020 – 7 pm –Business Meeting
- August 25, 2020 – 7 pm –Business Meeting
- September 8, 2020 – 7 pm –Business Meeting

XV. Motion to Adjourn Meeting

Director Welch, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:51 pm

ATTEST: _____
Secretary
President

Fund Accounting Check Summary

PLGIT GENERAL - From 07/09/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055178	PETER FOWLER	REPAIRS & MAINT SVCS.....		1,576.25
00055179	ASCD	DUES & FEES.....		374.00
00055180	BAVTS	TUITION TO AREA VO-TECH.....		49,860.00
00055181	BETHLEHEM AREA	TUITION TO AREA VO-TECH.....		117,376.35
	VOCATIONAL-TECHNICAL			
00055182	BLACKBOARD	EDUC SOFT & LIC.....		17,150.00
00055183	BRIGHTBILL BODY WORKS			214,548.00
00055184	CINTAS CORPORATION-#101	LAUNDRY/LINEN/DRY CLEAN.....		15.00
00055185	COLONIAL INTERMEDIATE UNIT	PRO- ED SVCS - IUS.....		62,009.56
	#20			
00055186	DUDE SOLUTIONS, INC.			3,847.14
00055187	J.C. EHRLICH CO., INC.	REPAIRS & MAINT SVCS.....		242.00
00055188	ELIZABETH RAVIER	TUITION REIMBURSEMENT.....		1,620.00
00055189	FRONTLINE TECHNOLOGIES	EDUC SOFT & LIC.....		11,872.35
	GROUP, LLC.			
00055190	GRIGGS, JOSEPHINE	MISC EXPENDITURES.....		250.00
00055191	HANSSSEN, MIKE	EDUC SOFT & LIC.....		94.98
00055192	HSLC	EDUC SOFT & LIC.....		295.00
00055193	INTERSTATE BATTERY OF	GENERAL SUPPLIES.....		779.70
	ALLENTOWN			
00055194	INTERSTATE TAX SERVICE ,	UNEMPLOYMENT COMP.....		334.15
	INC.			
00055195	ISTE - INT'L SOCIETY FOR	DUES & FEES.....		140.00
	TECHNOLOGY IN EDUCATION			
00055196	KRISTINE ROSENBERGER	MEALS / REFRESHMENTS.....		83.91
00055197	LEHIGH UNIVERSITY SCHOOL	DUES & FEES.....		4,750.00
	STUDY COUNCIL			
00055198	LEHIGH VALLEY ACADEMY	TUITION TO PA CHARTER.....		48,175.43
	CHARTER SCHOOL			
00055199	LVBCH	DUES & FEES.....		574.00
00055200	NAPA AUTO PARTS-HELLERTOWN	GENERAL SUPPLIES.....		92.56
00055201	NASSP	DUES & FEES.....		95.00
00055202	PA PRINCIPALS ASSOCIATION	DUES & FEES.....		1,190.00
00055203	NASSP/NASC	DUES & FEES.....		385.00
00055204	NAVIANCE, INC.	EDUC SOFT & LIC.....		8,247.32
00055205	NAVIGATE360, LLC.	EDUC SOFT & LIC.....		4,276.40
00055206	NORTHAMPTON COMMUNITY	TUITION TO COMM COLLEGE.....		22,911.42
	COLLEGE			

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/09/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055207	PACIFIC TELEMAGEMENT SVCS	COMMUNICATIONS.....		267.18
00055208	PENNSYLVANIA ASSOCIATION OF	DUES & FEES.....		1,026.00
00055209	PENNSYLVANIA LEADERSHIP	TUITION TO PA CHARTER.....		6,284.68
	CHARTER SCHOOL			
00055210	PENNSYLVANIA SCHOOL BOARDS	DUES & FEES.....		13,589.26
	ASSOCIATION, INC.			
00055211	PENNSYLVANIA STATE	DUES & FEES.....		50.00
	UNIVERSITY			
00055212	POWERSCHOOL GROUP LLC	EDUC SOFT & LIC.....		9,913.23
00055213	PSERS	RETIREMENT CONTRIB.....		2,533.31
00055214	SCENARIO LEARNING, LLC	EDUC SOFT & LIC.....		2,818.92
00055215	SCHOODOLOGY, INC.	EDUC SOFT & LIC.....		11,220.00
00055216	SCOTT GUIDOS	TUITION REIMBURSEMENT.....		1,695.00
00055217	SOFKA, JOSEPH C	MISC EXPENDITURES.....		250.00
00055218	SUN LIFE ASSURANCE COMPANY	ASSURANT VOL LIFE W/H.....		1,215.90
	OF CANADA			
00055219	TELEMEDICINE MANAGEMENT,	GROUP INSURANCE.....		1,490.00
	INC.			
00055220	THE VIRTUAL HIGH SCHOOL	PROF ED SRV OTHR ED AG.....		4,250.00
00055221	WEISS-SCHANTZ AGENCY INC.	OTHER INSURANCE.....	BONDING INSURANCE.....	351,997.00
00055222	XEROX CORP.	RENTAL OF EQUIPMENT.....		972.95
00055223	MARCOZZI, MARIO	TUITION REIMBURSEMENT.....		1,575.00
00055224	APRILE, ELAINE	MISC EXPENDITURES.....		500.00
00055225	BUDDOCK, CHARLES J.	MISC EXPENDITURES.....		250.00
00055226	CARL, RICHARD	MISC EXPENDITURES.....		250.00
00055227	COYLE, ROBERT	MISC EXPENDITURES.....		250.00
00055228	DAVIES, HELEN G.	MISC EXPENDITURES.....		500.00
00055229	DELEON, ALEXANDER	MISC EXPENDITURES.....		250.00
00055230	EVERETT, ETHEL	MISC EXPENDITURES.....		300.00
00055231	FEHER, JOHANNA C.	MISC EXPENDITURES.....		250.00
00055232	FERRAIRA, ROBERT	MISC EXPENDITURES.....		300.00
00055233	FRITZINGER, DORIS L.	MISC EXPENDITURES.....		300.00
00055234	GALL, PAULINE H.	MISC EXPENDITURES.....		300.00
00055235	GERHAB, GEORGE	MISC EXPENDITURES.....		500.00
00055236	GILLY, MARTHA	MISC EXPENDITURES.....		500.00
00055237	GINESI, PETER J.	MISC EXPENDITURES.....		500.00
00055238	John Johnson	MISC EXPENDITURES.....		250.00
00055239	KARYL LAUB	MISC EXPENDITURES.....		500.00
00055240	KLINE, ELIZABETH	MISC EXPENDITURES.....		500.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/09/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055241	KOCH, RICHARD L.	MISC EXPENDITURES.....		250.00
00055242	KRESSLER, ROBERT	MISC EXPENDITURES.....		300.00
00055243	KUDERA, JOHN K.	MISC EXPENDITURES.....		250.00
00055244	LANDERS, DAVID	MISC EXPENDITURES.....		250.00
00055245	LEWIS, ANN M.	MISC EXPENDITURES.....		250.00
00055246	MADZARAC, JOAN	MISC EXPENDITURES.....		250.00
00055247	ODOR, STEPHEN E.	MISC EXPENDITURES.....		250.00
00055248	PASTIR, RICHARD	MISC EXPENDITURES.....		250.00
00055249	Pandelios, Kathryn	MISC EXPENDITURES.....		300.00
00055250	ROTH, WILLIAM H.	MISC EXPENDITURES.....		250.00
00055251	SHONEBERGER, CLIFTON S.	MISC EXPENDITURES.....		250.00
00055252	THATCHER, HILDA E	MISC EXPENDITURES.....		250.00
00055253	WARGO, NANCY	MISC EXPENDITURES.....		500.00
00055254	WEAVER, RUBY	MISC EXPENDITURES.....		250.00
00055255	WOLFE, ROBERT W.	MISC EXPENDITURES.....		250.00
00055256	YENOLEVICH, ALBERT	MISC EXPENDITURES.....		250.00
00055257	QUADIANT FINANCE USA, INC.	COMMUNICATIONS.....		2,000.00
00055258	ATHERHOLT, JUDITH	MISC EXPENDITURES.....		300.00
00055259	Bokan, Janette	MISC EXPENDITURES.....		250.00
00055260	CAMBIOTTI, JEAN	MISC EXPENDITURES.....		500.00
00055261	CAMPANELLA, HELEN M.	MISC EXPENDITURES.....		300.00
00055262	CRESSMAN, JEANNE L.	MISC EXPENDITURES.....		300.00
00055263	GOZZARD, PAULINE A.	MISC EXPENDITURES.....		500.00
00055264	GUSHEN, HELEN A.	MISC EXPENDITURES.....		250.00
00055265	HOCK, WILLIAM M.	MISC EXPENDITURES.....		250.00
00055266	KARDOS, GAIL P.	MISC EXPENDITURES.....		300.00
00055267	KLUSKA, DOROTHY R.	MISC EXPENDITURES.....		500.00
00055268	MCELYEA, BLANCHE	MISC EXPENDITURES.....		500.00
00055269	MORRISON, TERRENCE	MISC EXPENDITURES.....		250.00
00055270	MOSTEK, SHIRLEY F.	MISC EXPENDITURES.....		500.00
00055271	PAVLINSKY, MARION	MISC EXPENDITURES.....		250.00
00055272	PETROLLINI, ALICE E.	MISC EXPENDITURES.....		250.00
00055273	PETROVICH, MARY ANN	MISC EXPENDITURES.....		500.00
00055274	REED, MARY E.	MISC EXPENDITURES.....		250.00
00055275	REISS, MERYL	MISC EXPENDITURES.....		250.00
00055276	REMENYI, LASZLO	MISC EXPENDITURES.....		250.00
00055277	RICE, JOSEPH	MISC EXPENDITURES.....		500.00
00055278	SCHEIDLER, GLORIA	MISC EXPENDITURES.....		500.00
00055279	STAATS, JOYCE R.	MISC EXPENDITURES.....		500.00
00055280	VOGEL, CHARLOTTE	MISC EXPENDITURES.....		500.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/09/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055281	ZEIGAFUSE, DANIEL	MISC EXPENDITURES.....		250.00
00055282	EVOLVE INSURANCE ADVISORS, LLC.	DUES & FEES.....		500.00
00055283	UNITED STATES TREASURY	SELF INSURED - MEDICAL.....		1,891.40
00055284	AFLAC	AFLAC W/H.....		165.30
00055285	Christopher Solivan		94.00
00055286	Anne Marie Greenwood		40.00
00055287	CHRISTINA KAEPPPEL		40.00
00055288	Chris Stromski		94.00
00055289	Christy Healy		94.00
00055290	Daniel Johnson		53.58
00055291	ELIZABETH KEROSSETZ		20.00
00055292	Holly Brucker		40.00
00055293	JENNIFER ALTEMOSE		120.00
00055294	Jacquelyn M Johnson		40.42
00055295	John Strain		40.00
00055296	Kuki L Chi		148.00
00055297	KIMBERLY INGLIS		80.00
00055298	KRISTEN CORCORAN		94.00
00055299	Kanna Smith		40.00
00055300	Kelly D. Russell Gonsalves		94.00
00055301	Marcia Nagy		74.00
00055302	Joel C. Smith		74.00
00055303	Ming Hui Chi		74.00
00055304	JOHN MCCABE		94.00
00055305	Odile Neveu		94.00
00055306	Rafael Santiago		74.00
00055307	Randal Stoneback		94.00
00055308	Rebecca Mawson		94.00
00055309	Richard Dickens		94.00
00055310	SINKO, HUI YIN		94.00
00055311	Susan Meier		80.00
00055312	Susan Sager		40.00
00055313	Ursula Merriman		94.00
00055314	AMAZON		702.47
00055315	AMY BRAXMEIER		17.21
00055316	CCIU- CHESTER COUNTY IU #24		1,074.96
00055317	COLONIAL INTERMEDIATE UNIT #20		5,788.40
00055318	COMMUNICATION SYSTEMS, INC.		540.40

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/09/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055319	CONSTELLATION ENERGY GAS SERVICES, LLC		1,667.15
00055320	CRYSTAL SPRINGS		126.81
00055321	DANIEL C. KIRIPOSKI, INC.		188.50
00055322	DELTA-T GROUP, INC.		260.00
00055323	FOLLETT SCHOOL SOLUTIONS, INC.		291.47
00055324	HELLERTOWN BOROUGH AUTHORITY		3,639.87
00055325	LARRY & ANTHONY FERRARO		152.50
00055326	LOWER SAUCON TWP P.D.		505.08
00055327	MEDCO SUPPLY COMPANY		459.00
00055328	MPS		908.41
00055329	Roberts Oxygen Co., Inc		103.33
00055330	THE CAMPHILL SCHOOL, INC.		9,831.40
00055331	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	TUITION TO PA CHARTER.....		3,829.67
00055332	BAVTS	TUITION TO AREA VO-TECH.....		33,240.00
00055333	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION TO PA CHARTER.....		7,600.48
00055334	DELAWARE COUNTY INTERMEDIATE UNIT	PROF ED EMP TRN & DVLP.....		999.00
00055335	DELTA-T GROUP, INC.	OTHER PROFESSIONAL SVC.....		400.00
00055336	GETZ, VIRGINIA	MISC EXPENDITURES.....		250.00
00055337	GITTINGS, MARY	MISC EXPENDITURES.....		500.00
00055338	HANSSSEN, MIKE	EDUC SOFT & LIC.....		65.33
00055339	HUNSINGER, ELAINE B.	MISC EXPENDITURES.....		250.00
00055340	MATEY, GARY S	MISC EXPENDITURES.....		300.00
00055341	MICKOLAY, RUTH D.	MISC EXPENDITURES.....		250.00
00055342	MUSCHLITZ, DOROTHY	MISC EXPENDITURES.....		500.00
00055343	PSERS	RETIREMENT CONTRIB.....		554.66
00055344	RAUB, ANNA M.	MISC EXPENDITURES.....		500.00
00055345	SAFETY-KLEEN SYSTEMS INC.	REPAIRS & MAINT SVCS.....		125.00
00055346	SHOSH, DAVID W.	MISC EXPENDITURES.....		500.00
00055347	STAFFIERI, EDWARD M.	MISC EXPENDITURES.....		250.00
00055348	STECKEL, ELEANOR	MISC EXPENDITURES.....		250.00
00055349	TAMARA GARY	DUES & FEES.....		295.00
00055350	TC READING AND WRITING PROJECT	PROF ED EMP TRN & DVLP.....		1,700.00
00055351	UNANGST, JANICE L.	MISC EXPENDITURES.....		250.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/09/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055352	WEBER, ADOLPH	MISC EXPENDITURES.....		250.00
		10-GENERAL FUND	1,089,442.75	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	1,089,442.75	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	1,089,442.75	

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

LAFAYETTE GENERAL - From 07/01/2020 To 07/10/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000533	JEREMY KITTEK	TUITION REIMBURSEMENT.....		1,485.00 ^d
*D0000534	KATIE LAUDENSLAGER	TUITION REIMBURSEMENT.....		1,692.75 ^d
*D0000535	Lauren Sakasitz	TUITION REIMBURSEMENT.....		2,201.25 ^d

10-GENERAL FUND 5,379.00

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	0.00
Grand Total Direct Deposits:	5,379.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	5,379.00

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote ^d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Summary

CAFE - PLGIT - From 07/01/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003100	ZHIXIN MAO		157.85
00003101	CLEARVU SCHOOL SERVICES LLC	OTHER PROFESSIONAL SVC.....		800.00
00003102	PENNSYLVANIA ASSOCIATION OF	DUES & FEES.....		154.98
		50-CAFETERIA	1,112.83	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	1,112.83	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	1,112.83	

- Payables within Check * Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

PLGIT HEALTH BENEFIT - From 06/20/2020 To 06/30/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*W3103600	DELTA DENTAL	WEEKLY CLAIMS.....		2,329.00
*W3105830	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		40,137.73
		10-GENERAL FUND		42,466.73
		Grand Total Manual Checks :		42,466.73
		Grand Total Regular Checks :		0.00
		Grand Total Direct Deposits:		0.00
		Grand Total Credit Card Payments:		0.00
		Grand Total All Checks :		42,466.73

Fund Accounting Check Summary

PLGIT HEALTH BENEFIT - From 07/01/2020 To 07/22/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*W3110152	DELTA DENTAL	INV BE4000999C WEEKLY CLAIMS.....	INV BE4000999A ADMIN FEES.....	4,681.44
*W3111608	SYNCHRONY RX	RX CLAIMS 6/15-6/30.....		61,509.07
*W3111613	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		77,330.49
*W3111620	SYNCHRONY RX	ADMIN FEES.....		1,660.99
*W3112378	DELTA DENTAL	WEEKLY CLAIMS.....		4,260.00
*W3114631	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		111,493.03
*W3116685	DELTA DENTAL	WEEKLY CLAIMS.....		2,612.00
*W3116693	WAGEWORKS	QUALIFYING EVENTS.....		155.15
*W3117027	VISION BENEFITS OF AMERICA	WEEKLY CLAIMS.....		1,642.89
*W3118575	CAPITAL BLUE CROSS	WEEKLY CLAIMS.....		92,604.63
*W3119406	SYNCHRONY RX	RX CLAIMS 7/1-7/15.....		40,518.80
*W3120031	DELTA DENTAL	WEEKLY CLAIMS.....		5,875.00
10-GENERAL FUND				404,343.49
Grand Total Manual Checks :				404,343.49
Grand Total Regular Checks :				0.00
Grand Total Direct Deposits:				0.00
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				404,343.49

- Payables within Check * Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit c - Credit Card Payment

Cash, Investment and Bond Activity June 30, 2020

CASH ACCOUNTS

	Balance 6/1/20	Earnings/Deposits	Disbursements	Balance 6/30/20
PLGIT PLUS	\$ 22,978.71	\$ 35.31	\$ -	\$ 23,014.02
PLGIT/CLASS	\$ 10,857,169.09	\$ 19,228.72	1,750,000.00	\$ 9,126,397.81
PLGIT General	\$ 2,278,543.49	\$ 4,385,860.78	\$ 5,819,846.09	\$ 844,558.18
PLGIT Salary	\$ 6,936.26	\$ 1,884,670.24	\$ 1,473,861.01	\$ 417,745.49
PLGIT Health Benefits	\$ 17,830.16	\$ 337,790.85	\$ 337,790.85	\$ 17,830.16
PLGIT Cafeteria	\$ 283,211.24	\$ 223,527.98	\$ 451,683.93	\$ 55,055.29
Lafayette General	\$ 1,263,782.24	\$ 678,026.62	\$ 225,744.42	\$ 1,736,064.44
Lafayette Tax Collection	\$ -	\$ -	\$ -	\$ -
Lafayette Prepaid Tax	\$ -	\$ -	\$ -	\$ -
Lafayette Flexible Spending	\$ 23,084.90	\$ 9,818.96	\$ 3,267.90	\$ 29,635.96
Lafayette Cafeteria	\$ 211,808.34	\$ 1,203.64	\$ 200,000.00	\$ 13,011.98
Total Cash Accounts	\$ 14,985,344.43	\$ 7,540,163.10	\$ 10,262,194.20	\$ 12,263,313.33

*Earnings/Deposits includes transfers of \$4,856,266.76 between accounts

**Disbursements includes transfers of \$4,856,266.76 between accounts

INVESTMENT ACCOUNTS

	Balance 6/1/20	Earnings/Deposits	Disbursements	Balance 6/30/20
Cafeteria Certificate of Deposit (Closed Feb 08)	\$ -	\$ -	\$ -	\$ -
PSDLAF	\$ 8,217,554.30	\$ 9.70	\$ -	\$ 8,217,564.00
PLGIT / PLUS (61)	\$ 812.61	\$ 1.25	\$ -	\$ 813.86
Total Investment Accounts	\$ 8,218,366.91	\$ 10.95	\$ -	\$ 8,218,377.86

	Balance 6/1/20	Earnings/Deposits	Disbursements	Balance 6/30/20
1998 Construction Fund (195-04)	\$ -	\$ -	\$ -	\$ -
G.O. Bonds, Series of 2017 (195-14)	\$ 80,032.42	\$ 17.25	\$ -	\$ 80,049.67
2003 Emmaus Bond, Const Fund (195-08)	\$ -	\$ -	\$ -	\$ -
Land Purchase GOB Series 2005 (195-10)	\$ -	\$ -	\$ -	\$ -
GESP Phase II GOB Series 2013A (195-12)	\$ -	\$ -	\$ -	\$ -
Total Bond Issue	\$ 80,032.42	\$ 17.25	\$ -	\$ 80,049.67

CAPITAL RESERVE FUND

	Balance 6/1/2020	Earnings/Deposits	Disbursements	Balance 6/30/20
Capital Reserve Fund	\$ -	\$ 224,000.06	\$ -	\$ 224,000.06

(UNADJUSTED)
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 06/30/2020

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
1000's							
1110	REG PROG ELEM/SECONDARY	19,708,380.90	19,171,404.63	19,171,404.63	97.27	461.26	536,515.01
1100	*TOTALS*	19,708,380.90	19,171,404.63	19,171,404.63	97.27	461.26	536,515.01
1225	SPEECH	363,073.00	360,851.09	360,851.09	99.38	0.00	2,221.91
1231	EMOTIONAL SUPPORT	391,463.00	387,809.06	387,809.06	99.06	0.00	3,653.94
1241	LEARNING SUPPORT	5,993,181.00	5,301,506.64	5,301,506.64	88.45	0.00	691,674.36
1243	GIFTED SUPPORT	301,148.00	295,455.51	295,455.51	98.10	0.00	5,692.49
1270	MULTI-HANDICAPPED SUPPT	0.00	0.00	0.00	0.00	0.00	0.00
1290	OTHER SUPPORT	124,000.00	0.00	0.00	0.00	0.00	124,000.00
1200	*TOTALS*	7,172,865.00	6,345,622.30	6,345,622.30	88.46	0.00	827,242.70
1390	VOCATIONAL EDUCATION	707,680.00	703,241.55	703,241.55	99.37	0.00	4,438.45
1300	*TOTALS*	707,680.00	703,241.55	703,241.55	99.37	0.00	4,438.45
1410	DRIVERS' EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1420	SUMMER SCHOOL	22,710.00	8,062.20	8,062.20	35.50	0.00	14,647.80
1430	HOMEBOUND INSTRUCTION	13,484.00	15,779.72	15,779.72	117.02	0.00	-2,295.72
1441	ADJ / COURT PLACED PROG	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1480	TITLE I	0.00	0.00	0.00	0.00	0.00	0.00
1490	ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00	0.00
1400	*TOTALS*	36,194.00	23,841.92	23,841.92	65.87	0.00	12,352.08
1500	NONPUBLIC SCHOOL PGMS	0.00	13,457.00	13,457.00	0.00	0.00	-13,457.00
1500	*TOTALS*	0.00	13,457.00	13,457.00	0.00	0.00	-13,457.00
1693	COMMUNITY COLLEGE SPSHP	288,622.00	288,622.04	288,622.04	100.00	0.00	-0.04
1600	*TOTALS*	288,622.00	288,622.04	288,622.04	100.00	0.00	-0.04
Major Function - 1000's		27,913,741.90	26,546,189.44	26,546,189.44	95.10	461.26	1,367,091.20
2000's							
2120	GUIDANCE SERVICES	1,125,628.83	1,112,623.98	1,112,623.98	98.84	0.00	13,004.85
2130	ATTENDANCE SERVICES	128,770.00	126,112.94	126,112.94	97.93	0.00	2,657.06
2140	PSYCHOLOGICAL SERVICES	334,511.00	288,686.47	288,686.47	86.30	0.00	45,824.53
2150	SPEECH PATH/AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
2100	*TOTALS*	1,588,909.83	1,527,423.39	1,527,423.39	96.13	0.00	61,486.44
2200	SUPPORT SERVICES-INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECH SUPPORT SERVICES	1,326,249.20	1,471,522.28	1,471,522.28	110.95	0.00	-145,273.08
2230	EDU TELEVISION SERVICES	4,500.00	0.00	0.00	0.00	0.00	4,500.00
2250	SCHOOL LIBRARY SERVICES	589,982.00	583,812.44	583,812.44	98.95	0.00	6,169.56

(UNADJUSTED)
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 06/30/2020

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
2260	INSTRUCTION & CURR DEV	726,946.00	578,750.35	578,750.35	79.61	0.00	148,195.65
2271	INSTRUC STAFF DEVEL SVC	338,323.78	327,992.45	327,992.45	96.94	0.00	10,331.33
2272	NON CERTIFIED PROF DEV	0.00	0.00	0.00	0.00	0.00	0.00
2280	NONPUBLIC SUPPORT SVC	0.00	1,435.13	1,435.13	0.00	0.00	-1,435.13
2290	OTHER INSTRUC STAFF SVC	264,500.00	237,643.98	237,643.98	89.84	0.00	26,856.02
2200	*TOTALS*	3,250,500.98	3,201,156.63	3,201,156.63	98.48	0.00	49,344.35
2310	BOARD SERVICES	57,016.00	114,994.96	114,994.96	201.68	0.00	-57,978.96
2320	BOARD TREASURER SERVICE	300.00	250.00	250.00	83.33	0.00	50.00
2330	TAX ASSESS & COLLECTION	201,800.00	156,275.90	156,275.90	77.44	0.00	45,524.10
2340	STAFF RELATIONS/NEGO	0.00	0.00	0.00	0.00	0.00	0.00
2350	LEGAL SERVICES	150,000.00	162,172.14	162,172.14	108.11	0.00	-12,172.14
2360	OFFICE SUPERINTENDENT	664,484.00	642,161.22	642,161.22	96.64	0.00	22,322.78
2380	OFFICE OF PRINCIPAL SVC	1,537,683.29	1,470,429.88	1,470,429.88	95.63	112.17	67,141.24
2300	*TOTALS*	2,611,283.29	2,546,284.10	2,546,284.10	97.51	112.17	64,887.02
2420	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2430	DENTAL SERVICES	600.00	528.00	528.00	88.00	0.00	72.00
2440	NURSING SERVICES	435,109.00	439,030.35	439,030.35	100.90	0.00	-3,921.35
2400	*TOTALS*	435,709.00	439,558.35	439,558.35	100.88	0.00	-3,849.35
2511	SUPP SERVICES-BUSINESS	857,807.00	844,855.38	844,855.38	98.49	0.00	12,951.62
2500	*TOTALS*	857,807.00	844,855.38	844,855.38	98.49	0.00	12,951.62
2690	OPER OF BLDG SERVICES	4,485,458.00	4,348,430.50	4,348,430.50	96.94	0.00	137,027.50
2600	*TOTALS*	4,485,458.00	4,348,430.50	4,348,430.50	96.94	0.00	137,027.50
2790	STUDENT TRANSP SERVICES	2,815,178.00	2,641,201.26	2,641,201.26	93.82	0.00	173,976.74
2700	*TOTALS*	2,815,178.00	2,641,201.26	2,641,201.26	93.82	0.00	173,976.74
2830	STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2834	STAFF DEV - NON-CERT	0.00	75.00	75.00	0.00	0.00	-75.00
2836	STAFF DEVELOPMENT SVCS	0.00	4,307.00	4,307.00	0.00	0.00	-4,307.00
2800	*TOTALS*	0.00	4,382.00	4,382.00	0.00	0.00	-4,382.00
2910	OTHER SUPPORT SERVICES	22,880.00	22,900.90	22,900.90	100.09	0.00	-20.90
2900	*TOTALS*	22,880.00	22,900.90	22,900.90	100.09	0.00	-20.90
Major Function - 2000's		16,067,726.10	15,576,192.51	15,576,192.51	96.94	112.17	491,421.42
3000's							
3000	OP OF NONINSTRUCT SVC	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 06/30/2020

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
3000	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
3100	FOOD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
3100	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
3200	STUDENT ACTIVITIES	219,393.00	219,805.75	219,805.75	100.18	0.00	-412.75
3250	SCHOOL ATHLETICS	1,063,187.00	906,502.16	906,502.16	85.28	195.38	156,489.46
3200	*TOTALS*	1,282,580.00	1,126,307.91	1,126,307.91	87.83	195.38	156,076.71
3300	COMMUNITY SERVICES	13,281.00	8,453.30	8,453.30	63.64	0.00	4,827.70
3300	*TOTALS*	13,281.00	8,453.30	8,453.30	63.64	0.00	4,827.70
Major Function - 3000's		1,295,861.00	1,134,761.21	1,134,761.21	87.58	195.38	160,904.41
5000's							
5100	OTHER EXPEND & FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
5110	DEBT SERVICE	1,804,980.00	1,741,330.71	1,741,330.71	96.47	0.00	63,649.29
5130	REFUND PRIOR YR REV	0.00	1,382.94	1,382.94	0.00	0.00	-1,382.94
5100	*TOTALS*	1,804,980.00	1,742,713.65	1,742,713.65	96.55	0.00	62,266.35
5230	CAPITAL PROJ TRANSFERS	224,000.00	224,000.00	224,000.00	100.00	0.00	0.00
5251	FOOD SVC FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
5280	ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
5200	*TOTALS*	224,000.00	224,000.00	224,000.00	100.00	0.00	0.00
5800	SUSPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
5800	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE	93,518.00	0.00	0.00	0.00	0.00	93,518.00
5900	*TOTALS*	93,518.00	0.00	0.00	0.00	0.00	93,518.00
Major Function - 5000's		2,122,498.00	1,966,713.65	1,966,713.65	92.66	0.00	155,784.35
EXPENDITURE Totals		47,399,827.00	45,223,856.81	45,223,856.81 w	95.41	768.81	2,175,201.38

(UNADJUSTED)
Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 06/30/2020

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6000's							
6001	FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
6000	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
6111	REAL ESTATE TAXES	-30,098,109.00	-30,137,007.32	-30,137,007.32	100.12	0.00	38,898.32
6112	INTERIM REAL EXTATE TAX	-250,000.00	-106,424.28	-106,424.28	42.56	0.00	-143,575.72
6113	PUBLIC UTILITY REALTY	-45,000.00	-31,676.53	-31,676.53	70.39	0.00	-13,323.47
6120	PER CAPITA TAX	0.00	0.00	0.00	0.00	0.00	0.00
6141	ACT 511 PC FLAT	0.00	0.00	0.00	0.00	0.00	0.00
6143	EMER MUNIC SVC TAX	-24,000.00	-27,970.32	-27,970.32	116.54	0.00	3,970.32
6151	EARNED INCOME TAX	-3,500,000.00	-3,331,957.88	-3,331,957.88	95.19	0.00	-168,042.12
6153	REALTY TRANSFER TAX	-400,000.00	-635,735.87	-635,735.87	158.93	0.00	235,735.87
6100	*TOTALS*	-34,317,109.00	-34,270,772.20	-34,270,772.20	99.86	0.00	-46,336.80
6411	DELINQUENT RE TAX	-1,500,000.00	-951,950.20	-951,950.20	63.46	0.00	-548,049.80
6420	DELINQUENT PC SECT 679	0.00	-6,564.20	-6,564.20	0.00	0.00	6,564.20
6441	DELINQUENT PC 511	0.00	-6,458.35	-6,458.35	0.00	0.00	6,458.35
6400	*TOTALS*	-1,500,000.00	-964,972.75	-964,972.75	64.33	0.00	-535,027.25
6510	INTEREST ON INVESTMENTS	-450,895.00	-353,985.59	-353,985.59	78.50	0.00	-96,909.41
6530	GAIN/LOSS ON INVESTMNTS	0.00	0.00	0.00	0.00	0.00	0.00
6500	*TOTALS*	-450,895.00	-353,985.59	-353,985.59	78.50	0.00	-96,909.41
6710	ADMISSIONS	-50,000.00	-57,564.46	-57,564.46	115.12	0.00	7,564.46
6740	FEES	-3,500.00	0.00	0.00	0.00	0.00	-3,500.00
6750	STUDENT EVT- SPEC EVENT	0.00	0.00	0.00	0.00	0.00	0.00
6790	OTHR STUDENT ACT INCOME	-3,000.00	-180.00	-180.00	6.00	0.00	-2,820.00
6700	*TOTALS*	-56,500.00	-57,744.46	-57,744.46	102.20	0.00	1,244.46
6821	STATE REV REC OTHER PA	0.00	-24,350.92	-24,350.92	0.00	0.00	24,350.92
6831	FUNDS OTHER PA SCH DST	0.00	0.00	0.00	0.00	0.00	0.00
6832	FEDERAL IDEA REVENUE	-289,099.00	-89,879.20	-89,879.20	31.08	0.00	-199,219.80
6839	FEDERAL REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6800	*TOTALS*	-289,099.00	-114,230.12	-114,230.12	39.51	0.00	-174,868.88
6910	USE OF FACILITIES	-3,500.00	-4,504.04	-4,504.04	128.68	0.00	1,004.04
6920	CONTRIBUTION & DONATION	0.00	-6,860.33	-6,860.33	0.00	0.00	6,860.33
6941	REGULAR SCH TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942	SUMMER SCHOOL TUITION	-9,000.00	-50.00	-50.00	0.55	0.00	-8,950.00
6944	Tuition other LEA's	-27,000.00	0.00	0.00	0.00	0.00	-27,000.00
6980	COMMUNITY ACTIVITY REV	-7,900.00	-6,549.00	-6,549.00	82.89	0.00	-1,351.00
6990	MISCELLANEOUS REVENUE	0.00	-19,799.62	-19,799.62	0.00	0.00	19,799.62

(UNADJUSTED)

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 06/30/2020

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6991	REFUND OF P/Y EXPEND	0.00	0.00	0.00	0.00	0.00	0.00
6992	ENERGY EFF REV & INCENT	0.00	0.00	0.00	0.00	0.00	0.00
6999	Miscellaneous	-29,999.00	-67,417.74	-67,417.74	224.73	0.00	37,418.74
6900	*TOTALS*	-77,399.00	-105,180.73	-105,180.73	135.89	0.00	27,781.73
Major Function - 6000's		-36,691,002.00	-35,866,885.85	-35,866,885.85	97.75	0.00	-824,116.15
7000's							
7110	BASIC EDUCATION	-3,392,934.00	-922,906.00	-922,906.00	27.20	0.00	-2,470,028.00
7111	BASIC EDUCATION SUBSIDY	0.00	-2,147,212.34	-2,147,212.34	0.00	0.00	2,147,212.34
7112	SOCIAL SECURITY SUBSIDY	0.00	-509,922.69	-509,922.69	0.00	0.00	509,922.69
7140	CHARTER SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7160	Tuition for 1305 & 1306	0.00	-29,540.78	-29,540.78	0.00	0.00	29,540.78
7100	*TOTALS*	-3,392,934.00	-3,609,581.81	-3,609,581.81	106.38	0.00	216,647.81
7210	HOMEBOUND INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
7220	VOCATIONAL EDUCATION	0.00	-2,058.82	-2,058.82	0.00	0.00	2,058.82
7230	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7250	MIGRATORY CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00
7271	SPECIAL EDUCATION	-1,041,143.00	-1,026,385.40	-1,026,385.40	98.58	0.00	-14,757.60
7299	DIRECT PMT - PRRS & APS	0.00	0.00	0.00	0.00	0.00	0.00
7200	*TOTALS*	-1,041,143.00	-1,028,444.22	-1,028,444.22	98.78	0.00	-12,698.78
7310	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7311	SD TRANSPORTATION	-250,000.00	-277,675.42	-277,675.42	111.07	0.00	27,675.42
7312	NP TRANSPORTATION	-135,000.00	-115,500.00	-115,500.00	85.55	0.00	-19,500.00
7320	RENT & SINK FUND PYMT	0.00	0.00	0.00	0.00	0.00	0.00
7330	MEDICAL/DENTAL SVCS	-42,000.00	-40,131.67	-40,131.67	95.55	0.00	-1,868.33
7340	SUPPLEMENTAL REIMBURSE	-931,104.00	-931,104.45	-931,104.45	100.00	0.00	0.45
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	PCCD Grant	0.00	0.00	0.00	0.00	0.00	0.00
7300	*TOTALS*	-1,358,104.00	-1,364,411.54	-1,364,411.54	100.46	0.00	6,307.54
7500	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	Accountability Grant	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLK GRNT	-142,538.00	-142,538.00	-142,538.00	100.00	0.00	0.00
7510	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7599	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7500	*TOTALS*	-142,538.00	-142,538.00	-142,538.00	100.00	0.00	0.00
7810	FICA - STATE	-819,646.00	0.00	0.00	0.00	0.00	-819,646.00

(UNADJUSTED)

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 06/30/2020

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
7820	RETIREMENT - STATE	-3,672,638.00	-2,676,008.21	-2,676,008.21	72.86	0.00	-996,629.79
7800	*TOTALS*	-4,492,284.00	-2,676,008.21	-2,676,008.21	59.56	0.00	-1,816,275.79
7920	CLASSROOMS FOR FUTURE	0.00	0.00	0.00	0.00	0.00	0.00
7990	OTHER TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7900	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 7000's		-10,427,003.00	-8,820,983.78	-8,820,983.78	84.59	0.00	-1,606,019.22
8000's							
8512	IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
8513	TITLE I GRANT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00
8514	Title I	-198,537.00	-164,570.17	-164,570.17	82.89	0.00	-33,966.83
8515	TITLE II	-48,285.00	-29,048.65	-29,048.65	60.16	0.00	-19,236.35
8516	TITLE III ESL	-6,420.00	-1,294.77	-1,294.77	20.16	0.00	-5,125.23
8517	DRUG FREE SCHOOLS	-13,580.00	-14,747.00	-14,747.00	108.59	0.00	1,167.00
8518	TITLE V	0.00	0.00	0.00	0.00	0.00	0.00
8519	TITLE II/TITLE V GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8570	TITLE II EESE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8500	*TOTALS*	-266,822.00	-209,660.59	-209,660.59	78.57	0.00	-57,161.41
8670	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
8680	TITLE III	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	-452.03	-452.03	0.00	0.00	452.03
8600	*TOTALS*	0.00	-452.03	-452.03	0.00	0.00	452.03
8701	IDEA PART B - ARRA	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA FISCAL STAB - BE	0.00	0.00	0.00	0.00	0.00	0.00
8709	Basic Ed - Ed Jobs	0.00	0.00	0.00	0.00	0.00	0.00
8700	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
8810	MEDICAL ASSISTANCE	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
8820	MED ASSIS - TRANS & AD	0.00	-6,129.28	-6,129.28	0.00	0.00	6,129.28
8800	*TOTALS*	-15,000.00	-6,129.28	-6,129.28	40.86	0.00	-8,870.72
Major Function - 8000's		-281,822.00	-216,241.90	-216,241.90	76.73	0.00	-65,580.10
9000's							
9330	Trans from Cap Reserve	0.00	0.00	0.00	0.00	0.00	0.00
9300	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2019 To 06/30/2020

fabrdcon

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
Major Function - 9000's	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE Totals	-47,399,827.00	-44,904,111.53	-44,904,111.53 ✓	94.73	0.00	-2,495,715.47

Capital Project Finance Report
June 30, 2020

Project	Original Budget	Change Orders	Miscellaneous Construction Costs	Working Budget	Project To Date Expenses May	June	Project To Date Expenses	Balance To Finish
<u>New Synthetic Track</u>								
D'Huy Engineering								
Feasibility Study	3,500.00			3,500.00	3,500.00		3,500.00	0.00
Design and Bid Phase 1	39,000.00			39,000.00	39,000.00		39,000.00	0.00
Permitting & Land Development Costs and Studies	20,000.00			20,000.00	17,200.26		17,200.26	2,799.74
Lower Saucon Township - Stormwater Review			5,162.72	5,162.72	5,162.72		5,162.72	0.00
Advantage Engineering LLC - Geotechnical Specialist			4,564.00	4,564.00	4,564.00		4,564.00	0.00
Construction Services Phase 2	23,276.00	999.25		24,275.25	24,275.25		24,275.25	0.00
BSN Sports - Track Walking Path Covers	2,250.00			2,250.00	2,250.00		2,250.00	0.00
Grace Industries Inc.	943,895.00	(3,300.00)		940,595.00	940,595.00		940,595.00	0.00
High Peak Electrical, Inc.	7,200.00			7,200.00	7,200.00		7,200.00	0.00
<u>High School Gymnasium/Pool Roof</u>								
D'Huy Engineering								
Feasibility Study	3,500.00			3,500.00	3,500.00		3,500.00	0.00
Gym/Pool Roof Design & Bid Phase 1	6,000.00			6,000.00	6,000.00		6,000.00	0.00
Gym/Pool Roof Design Construction Services Phase 2	10,411.45	(419.57)		9,991.88	9,991.88		9,991.88	0.00
Alan Kunsman Roofing & Siding, Inc	383,325.00	28,000.00	(11,650.00)	399,675.00	399,675.00		399,675.00	0.00
<u>High School HVAC</u>								
D'Huy Engineering								
Feasibility Study	3,500.00			3,500.00	3,500.00		3,500.00	0.00
Preliminary Design Fee	136,479.00			136,479.00	136,479.00		136,479.00	0.00
Construction Phase Services	43,000.00			43,000.00	43,000.00		43,000.00	0.00
Reimbursable Expenses			1,004.22	1,004.22	1,004.22		1,004.22	0.00
Keycodes Inspection Agency			2,409.63	2,409.63	2,409.63		2,409.63	0.00
Mountain Environmental & Radon Services			1,800.00	1,800.00	1,800.00		1,800.00	0.00
PAMSCO	1,839,758.00	(116,103.00)		1,723,655.00	1,657,279.75		1,657,279.75	66,375.25
Builders Door & Hardware Inc			6,900.00	6,900.00	6,900.00		6,900.00	0.00
Wind Gap Electric	125,000.00	(12,876.84)		112,123.16	112,123.16		112,123.16	0.00
<u>High School Auditorium Upgrades</u>								
CMG of Easton, Inc	323,735.00			323,735.00	297,326.55		297,326.55	26,408.45
D'Huy Engineering								
Construction Oversight	11,875.00			11,875.00	11,875.00		11,875.00	0.00
Entertainment Services Group Inc - Curtain and Screen			6,215.52	6,215.52	6,215.52		6,215.52	0.00
	3,925,704.45	(103,700.16)	16,406.09	3,838,410.38	3,742,826.94	0.00	3,742,826.94	95,583.44

**Saucon Valley School District
Middle School Student Activities Report
For The Month of June, 2020**

Balance - May 31, 2020			\$	36,988.74
Receipts				585.24
Disbursements				<u>(6,310.66)</u>
Balance - June 30, 2020			\$	<u>31,263.32</u>
ART CLUB			\$	\$19.15
BAND				3,987.20
CHEERLEADING				623.87
CHORUS				7,682.76
COMMUNITY SERVICE				385.60
GIRLS VOLLEYBALL				1,555.02
HONOR SOCIETY				426.87
I-TEAM				351.13
KNITTING CLUB				265.57
ODYSSEY OF THE MIND				2.61
READING OLYMPICS				416.83
SEAPERCH / ROBOTICS				1,440.26
SKI CLUB				1,632.84
STUDENT COUNCIL				7,350.39
YEARBOOK				4,866.12
5TH GRADE				179.10
6TH GRADE				0.00
7TH GRADE				10.30
8TH GRADE				0.00
INTEREST				<u>67.70</u>
			\$	<u>31,263.32</u>
<i>Respectfully Submitted by James Deegan, Principal</i>				

SAUCON VALLEY HIGH SCHOOL
 FINANCIAL REPORTS
 JUNE 30, 2020
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	62,770.48
INCOME		4,728.95
EXPENSES		10,898.72
ENDING BALANCE	\$	56,600.71

CLUB ACCOUNT	ENDING BALANCE
AEVIDUM	361.95
BAND	2,467.78
CALCULUS CLUB	590.22
CHORUS	727.91
CLASS OF 2017	(20.32)
CLASS OF 2020	6,580.61
CLASS OF 2021	1,101.72
CLASS OF 2022	781.32
CLASS OF 2023	378.89
DANCE TEAM	2,220.49
DRAMA CLUB	2,889.12
ENVIRONMENTAL CLUB	812.62
FBLA	6,504.35
FOREIGN LANGUAGE	1,398.34
GLOBAL SCHOLARS	5.98
GSA	51.23
NAT'L HONOR SOCIETY	4,400.77
LEO CLUB	688.20
MINI-THON	1,556.74
MODEL UN	324.00
NEWSPAPER	161.62
PAINTBALL	53.79
PHOTOGRAPHY CLUB	539.34
READING TEAM	64.23
ROBOTICS CLUB	2,515.98
RUGBY CLUB	690.67
SADD	199.36
SGA - STUDENT STORE	3,217.04
SKI CLUB	1,311.37
SMASH-VIDEO CLUB	27.42
SPIRIT COUNCIL	282.56
STEM	587.05
UNICEF	431.71
YEARBOOK	12,696.65
TOTALS	\$ 56,600.71

Tamara Gary
 Principal

Academic and Personnel Committee Brief

This week's virtual meeting was held on July 21, 2020 at 5pm via Zoom.

Policy 221 – Dress and Grooming – Dr. Butler noted that after consultation with the District Solicitor, there are no needed changes to the policy last updated in 2006.

Return to Marching Band 2020 – Mr. Marini discussed the various sources that are used for a resource in developing the plan that began in mid-June. Using those guidelines and tailoring it to our District he presented the plan to the Committee. The Committee moves the plan forward to the Board Meeting on July 28.

ST. LUKE'S UNIVERSITY HEALTH NETWORK

COVID-19 Re-Socialization of Sports from SLUHN
Perspective – A Guide for Secondary Schools



COVID-19 RE-SOCIALIZATION OF SPORTS FROM SLUHN PERSPECTIVE – A GUIDE FOR SECONDARY SCHOOLS



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COVID-19 RE-SOCIALIZATION OF SPORTS FROM SLUHN PERSPECTIVE – A GUIDE FOR SECONDARY SCHOOLS



Preface

The Centers for Disease Control and Prevention (CDC), White House Guidelines for [Opening Up America Again](#), National Federation of State High School Associations (NFHS) along with other resources listed in our Important Reads Section form the basis of the recommendations to follow. These guidelines propose state or regional gating criteria and preparedness responsibilities in an effort to phase back into daily life, business openings, and large gatherings. The nature of how COVID-19 spreads also dictates how there may be regional differences in the phasing in of re-socialization. The purpose of this gradual phasing is to minimize disease spread as best as possible. The gating criteria to be used based upon the Opening Up America Again guidelines are:

1. Stable or downward trajectory of influenza-like illness reported within a 14-day period AND a downward trajectory of COVID-like syndrome cases reported within a 14-day period.
2. Stable or downward trajectory of documented cases of COVID-19 within a 14-day period or a downward trajectory of positive tests as a percent of total tests within a 14-day period.
3. Hospitals can treat all patients without crisis care and there is a robust testing program in place for at-risk healthcare workers, including emerging antibody testing.

The recommendations discussed below are meant as general guidelines, in the context of federal, state, and local county recommendations. These guidelines are focused on recommendations to be utilized in Pennsylvania's yellow and green phases. Further information will need to be obtained from federal, state, and local government entities to make recommendations past Pennsylvania's green phase. All federal, state, and local health department orders/recommendations as related to sports must be followed. Additionally, schools may place stricter criteria than what is listed.

Introduction

The goal of this document is to provide recommendations for the re-socialization of sport with regard to practice and competition, keeping in mind the health and safety of our secondary school athletes, coaches/personnel, parents/caregivers and spectators.

- **Benefits of Sport:** The participation in sport has known health benefits, including promoting physical fitness and mental wellness. Sports provide a social construct and interaction which is necessary in a time of uncertainty for our athletes. It is widely recognized that physical activity, performed for the right amount of time and intensity can provide benefits to the immune system. In addition, sports can provide a template for young athletes to learn concepts of teamwork, leadership, work ethic and integrity.
- **Inherent Risk of Sport:** Participation in athletics involves unavoidable exposure to an inherent risk of injury. It is important to recognize that rule books, safety guidelines and equipment standards, while helpful means of promoting safe athletics participation, are themselves insufficient to accomplish this goal. To effectively minimize the risks of injury from athletics participation, everyone involved in athletics must understand and respect the intent and objectives of applicable rules, guidelines, and standards.

COVID-19 RE-SOCIALIZATION OF SPORTS FROM SLUHN PERSPECTIVE – A GUIDE FOR SECONDARY SCHOOLS



- **Return to Activity Following Inactivity:** A thoughtful approach to exercise gives athletes a chance to acclimatize to the temperature and the intensity/duration of practices. This slow ramp up of exercise can decrease the risk of injury and heat illness. Since practices and competitions have been halted, many athletes are deconditioned, putting the athlete at much higher risk for injury if pushed too quickly with high volumes and high intensity. Overtraining, defined as prolonged or excessive repetitive activity or workouts in efforts to “catch up,” does not allow the body to adjust and recover, which can lead to decreased performance and/or increased risk of injury. Please refer to Important Reads Section for resources such as the [National Strength and Conditioning Association \(NSCA\) COVID-19 Return to Training](#) and CSCCa and NSCA Joint Consensus Guidelines for Transition Periods: Safe Return to Training Following Inactivity.
- This guidance is preliminary; as more public health information is available, the state of Pennsylvania may work with relevant entities to release further guidance which could impact fall, winter, and/or spring seasons. These considerations are meant to supplement – not replace – any state, local, territorial, or tribal health and safety laws, rules, and regulations with which schools must comply.
- The information re: SARS-CoV-2, the virus causing the COVID-19 illness, is changing rapidly nationally and within our communities. This document is created based on information available to date. Be sure to request the most up to date version of this document if you believe your version is outdated.

Decision Making Process

- Should you consider opening?
 - Will reopening be consistent with applicable state and local orders?
 - Is the school ready to protect children and staff at higher risk for severe illness?
 - Are you able to screen athletes and staff upon arrival for symptoms and history of exposure?
 - Are you able to obtain adequate supplies for recommended cleaning procedures are followed and personal protective equipment (PPE) for health screening and other recommended usage?
- Are recommended health and safety actions in place?
 - Promote healthy hygiene practices such as hand washing and staff wearing a mask or face covering.
 - Intensify cleaning, disinfection, and ventilation.
 - Follow social distancing guidelines through increased spacing, small groups and limited mixing between groups according to recommendations.
 - Train all staff on health and safety protocols.
 - The school must designate a primary point of contact for all questions related to COVID-19, and all parents, athletes, officials, and coaches must be provided the person’s contact information.
- Is ongoing monitoring in place?
 - Develop and implement procedures to check for signs and symptoms of athletes and staff daily upon arrival.
 - Encourage anyone who is sick to stay home.

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- Do you have a plan for if athletes or staff get sick?
 - Regularly communicate and monitor developments with local authorities, staff, and families regarding cases, exposures, and updates to policies and procedures.
 - Monitor athlete and staff absences and have flexible leave policies and practices.
 - Establish communication procedure for athletes and staff to self-report COVID-19
 - Establish a notification procedure when you have a suspected or diagnosed case of COVID-19 while maintaining confidentiality in accordance with the [Health Insurance Portability and Accountability Act \(HIPAA\)](#), the [Family Educational Rights and Privacy Act \(FERPA\)](#), the [Americans with Disabilities Act \(ADA\)](#), and other applicable laws and regulations.
 - Create contingency staffing plan.
 - Be ready to consult with local health authorities if there are cases in the facility or an increase in cases in the local area.

Preparing for Re-Entry

- Building Preparations
 - Create protocols to limit entrance and exit traffic, designating specific entry to and exits from facilities.
 - If a building has remained dormant for an extended period, we recommend you review CDC guidance on maintaining water system safety when buildings are dormant ([CDC - Building Water System](#)) and apply this guidance as appropriate. Consideration should be given to water lines in regard to ice machines, water sources, and hand washing.
 - Review and implement CDC guidance on cleaning and disinfection ([CDC - Cleaning and Disinfecting](#))
 - Ensure custodial and environmental services are regular and/or increased to meet CDC guidelines.
- Staff Training
 - Staff will need to be trained specifically on the protocols outlined in this document and the practices adopted by their school. May consider virtual training. Social distancing is recommended until CDC, state and local authorities declare otherwise.
 - Reinforcement of safety protocols and requirements associated with but not limited to CPR/AED training and Emergency Action Plans.
- Require Sick Athletes and Staff to Stay Home
 - Provide education to advise individuals on what to do if they are sick ([CDC - What to do if you are sick](#))
 - Establish procedures to ensure athletes and staff that become sick onsite or arrive onsite sick are sent home as soon as possible.
 - Create a plan to isolate those who are sick until they can leave. Plan to have areas where a sick person can be isolated from well athletes and staff until they can leave the school.
 - Share resources with the school community to help families understand when to keep children home. This guidance, not specific to COVID-19, from the American Academy of Pediatrics [When to Keep Your Child Home](#) can be helpful for families.

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- Positive COVID-19 Case
 - Consistent with applicable law and privacy policies, have coaches, staff, umpires/officials, and families of athletes (as feasible) self-report to the school if they have [symptoms](#) of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days in accordance with health information sharing [regulations](#) for COVID-19, and other applicable laws and regulations.
 - All those who had close contact with a person diagnosed with COVID-19 (within 48 hours prior to symptom onset) should be advised to stay home and self-monitor for symptoms and be advised to follow CDC guidance if symptoms develop. Individuals with close contacts should be excluded from practice for 14 days. Close contact is defined as having close (within 6ft) and prolonged (≥30 minutes) contact with the COVID-19 patient.
 - Close off areas used by a sick person and do not use these areas until after [cleaning and disinfecting](#) them (for outdoor areas, this includes surfaces or shared objects in the area, if applicable).
 - Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. Ensure [safe and correct use](#) and storage of cleaning and disinfecting [products](#), including storing them securely away from children.
 - Develop a notification system (e.g., letter) schools can use to notify health officials and close contacts of cases of COVID-19.
 - Be prepared for possibility of temporary closures and team isolations in the event of recurrent outbreaks and its implications.
 - Create system to notifying staff, officials, families, and the public of facility closures and restrictions in place to limit COVID-19 exposure (e.g., limited hours of operation).
 - Schools are not responsible for testing for COVID-19 but will screen for symptoms of COVID-19.

Prior to Resuming Physical Activity

- Special Considerations for Athletes and Staff at Higher Risk for Severe Illness from COVID-19
 - Athletes and staff who should consider delaying their participation in sports and activities are those with any of the following:
 - Diabetes
 - Chronic Lung Disease including Asthma
 - Severe obesity (Body Mass Index >40)
 - Chronic kidney disease
 - Heart conditions
 - Immunocompromised (e.g. any transplant recipient, needing immunosuppressant medications (e.g. steroids, biologics, etc.), patients receiving chemotherapy, etc.)
 - Age 65 or older
 - If there is a concern that someone is immunocompromised or has any concern regarding their risk in terms of participation in sports and activities, they should consult their health care provider prior to returning to sports.
- Pre-Participation Physical Examination Considerations
 - Dependent on governing body or state association
 - If there is a deviation from the standard frequency requirement (i.e. annually) prior to COVID-19 pandemic, it is important to emphasize to parents/guardians that a deviation from standard of care has occurred.

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- Returning to sports following COVID-19 diagnosis
 - An individual who was diagnosed with COVID-19 may return when all four of the following criteria are met:
 - At least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
 - Individual has improvement in respiratory symptoms (e.g., cough, shortness of breath)
 - At least ten days have passed since symptoms first appeared
 - Written documentation of clearance from a health care provider (MD, DO, NP, PA)
- Promote Wellness and Hygiene
 - The potential for pre-symptomatic transmission is why the use of face coverings and social distancing, including the avoidance of congregate settings, is imperative to reduce COVID-19 spread.
 - Staying Home when Appropriate
 - Education and Promotion on Self Screening for Signs and Symptoms ([CDC - If You Are Sick](#))
 - Hand hygiene is essential. Schools need to promote frequent and effective, hand hygiene with ample hand sanitizer (>60% ethanol or >70% isopropanol) dispensers and areas with soap and water in many different locations. Hand washing or use of hand sanitizer should take place pre- and post-activity. Hand washing facilities or hand sanitizer should be made available during activity.
 - Avoid touching your face.
 - Sneeze or cough into a tissue, or the inside of your elbow.
 - Activities that increase the risk of exposure to saliva must not be allowed; including chewing gum, spitting, licking fingers, and eating sunflower seeds.
 - Avoid any unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs.
 - No team huddles should take place.
 - Face Coverings
 - All adult staff (coaches, athletic trainers, etc.) must wear masks or face coverings at all times unless doing so jeopardizes their health.
 - Athletes must wear masks or face coverings when they arrive onsite for health screening and when not actively participating in activity and social distancing is challenging (sidelines, dugouts, athletic training room, etc.).
 - Athletes must wear masks or face coverings during activity if contact is closer than 6 ft for a period of time longer than 15 minutes. If athletes are separated by more than 6ft, then no mask is required.
 - Allow athletes to wear PPE items at all times if they choose, as long as the items do not compromise the safety of the athlete or others participating in activity.
 - Social distancing is still required until CDC, state and local authorities declare otherwise.
 - It is important to be aware of the potential negative impact that a crisis can have on our mental and physical health. Athletes and staff should be provided resources associated with seeking support. See additional resources for coping and resiliency support on page 19.
 - Provide signage, resources and handouts regarding infectious disease prevention education.

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Health Screening Procedure

1. Athletes and staff are required to be screened when they arrive onsite where the sporting activity will occur. Athletes are to wear a mask or face covering until activity begins. Staff is recommended to wear a mask or face covering at all times.
2. Athletic staff, such as but not limited to an administrator, athletic trainer, coach, and/or nurse should conduct the screening.
 - A mask must be worn by person conducting the screening. Gloves shall be utilized by health care provider if any direct contact with person screened is required.
3. The screening should include the following questions:
 - Today or in the past 24 hours have you had any of the following symptoms:
 - Fever (temperature greater than or equal to 100.4°F/38°C)
 - New or worsening cough
 - Shortness of breath or trouble breathing
 - Sore throat, different than your seasonal allergies
 - New loss of smell and/or taste
 - Nausea, diarrhea or vomiting
 - Do you have a household member or close contact, who has been diagnosed with COVID-19 in the past 2 weeks?
 - Have you been diagnosed or tested positive for COVID-19? If Yes, have you provided required written clearance from your health care provider to return to physical activity or work?
 - Temperature check with a thermometer is required.
 - Temperature threshold is greater than or equal to 100.4°F/38°C.
 - If temperature is above 100.4°F/38°C threshold, two additional measures should be taken to verify initial measure
 - Forehead thermometer/non-contact thermometer is preferable
 - Temperature check should take place in a temperature controlled environment whenever possible
 - Person screened should be well rested, i.e. no recent physical activity
4. If an athlete or staff has positive finding on their COVID-19 screening they should be sent home immediately.
 - If parent or caregiver is not present, a predetermined staff member should escort them to a designated isolation room or area away from others and have them wear a mask or face covering. They should then be directed to contact their health care provider for evaluation and potential COVID-19 testing. Those without a health care provider can be directed to a local COVID hotline such as St. Luke's University Health Network 1-866-785-8537 Option 7 or Lehigh Valley Health Network 1-888-402-5846. Positively screened individual should not return until they have documentation demonstrating the SARS-CoV-2 test was negative or a note from their healthcare provider indicating they do not need to be tested and their symptoms are not due to COVID-19.
 - CDC does not recommend isolation of contacts of a person being evaluated for COVID-19 until the diagnosis is confirmed.

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5. Documentation of individuals screened must be maintained. Dependent on environment, a system may want to be developed with indicator to ensure clarity that all individuals have been screened (sticker, stamp, wristband, attendance log, etc.).
6. Create a notification procedure to communicate to appropriate administrators when there is a positive screen.

When Physical Activity Resumes

- Pre-K to 12 (PK-12) school sports under the Pennsylvania Interscholastic Athletic Association (PIAA) and the Pennsylvania Independent Schools Athletic Association (PISAA) are permitted to resume in counties designated in the Yellow and Green phases, in alignment with the [PDE Guidance for Phased Reopening of Pre-K to 12 Schools](#) and the [CDC for Youth Sports](#).
- The decision to resume sports-related activities, including conditioning, practices, and games, is the discretion of a school's entity's governing body. Each school entity must develop and adopt an Athletics Health and Safety Plan aligning to the [PDE Guidance for Phased Reopening of Pre-K to 12 Schools](#) and [Pennsylvania's Guidance for Sports](#) prior to conducting sports-related activities with students. The plan must include the provisions of this guidance, be approved by the local governing body of the school entity, and be posted on the school entity's publicly available website. The plan does not need to be submitted to the DOH or PDE for approval.
- Any sports-related activities in Yellow or Green phased counties must adhere to the gathering limitations set forth by the Governor's Plan for Phased Reopening (25 people in yellow, 250 people in green) and the facility as a whole may not exceed 50% of total occupancy permitted by law.
- During the Yellow and Green phases of reopening, sports-related activities at the PK-12 level are limited to student athletes, coaches, officials, and staff only. The addition of visitors and spectators will be contingent upon future health conditions within the state and local communities.
- Key Points and Recommendations
 - Sports-related activities must be modified to comply with social distancing requirements during all phases.
 - Please consider the Infection Risk by Sport table (page 16) when creating your Athletics Health and Safety Plan.
 - We recommend phases 1, 2, and 3 described below should last a minimum of 14 days before proceeding to the following phase.
 - Do not proceed to the following phase unless it meets state and county recommendations regardless of 14 days. (i.e. Phase 3 should not occur unless your county is in PA's Green phase)

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Pre-workout Screening

PHASE 1 & 2

- All athletes & staff must be screened prior to a workout (including temperature checks) - Refer to health screening procedure recommendations
- Screening responses should be recorded & stored
- Symptomatic people cannot participate & should contact their health care provider
- Vulnerable individuals should consult their health care provider prior to overseeing or participating in sports-related activities

PHASE 3

- Anyone with a fever or cold symptoms in the previous 24 hours should not participate & should contact their health care provider
- Records should be kept of all people present
- Continue health screening of all athletes and staff
- Vulnerable individuals can resume public interactions but should practice social distancing and minimize exposure in social settings where distancing may not be practical

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Limitation on Number of Students Participating Together

PHASE 1

- Up to 10 people at a time - INDOORS & OUTDOORS
- No use of locker rooms - report in proper gear and return home to shower
- Workouts should occur within the same “pods” of athletes (up to 10) to limit exposure
- Keep 6ft apart - if not possible, limit the number of people allowed in the room
- Staggered practices/games should be implemented to decrease number of people coming and going simultaneously

PHASE 2

- Up to 25 people at a time - INDOORS & OUTDOORS
- Locker rooms for changing and meeting rooms may be used - social distancing of 6 ft must be maintained
- Continue to use the same workout “pods”
- Continue to keep 6ft apart indoors, if still not possible, continue to limit the number of people
- Social distancing must be maintained on sidelines/benches - consider using tape/paint or other markers as guides

PHASE 3

- Up to 250 people at a time or 50% of facility occupancy, whichever is less - INDOORS & OUTDOORS
- Continue to keep 6 ft apart between people - use tape/paint or other markers as guides

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Physical Activity and Usage of Athletic Equipment

PHASE 1

- No shared athletic equipment, athletic towels, clothing or shoes
- Athletic equipment must be cleaned after each use
- Free weight exercises that require a spotter cannot be conducted during social distancing
- Balls, bats, gloves, etc. cannot be shared
- Use of single balls during practice not allowed, only for individual drills
- No sharing of tackling dummies/sleds
- No contact between teammates (includes football, wrestling, cheerleading, etc.)
- Hand sanitizer should be available during all activity

PHASE 2

- No sharing of athletic towels, clothing or shoes
- Athletic equipment must be cleaned intermittently during practices/games
- Equipment such as bats, batting helmets & catcher's gear should be cleaned between each use
- Limit maximum lifts & use power cages for squats/bench presses
- Spotters should stand at each end of the bar
- Hand sanitizer should be available during all activity

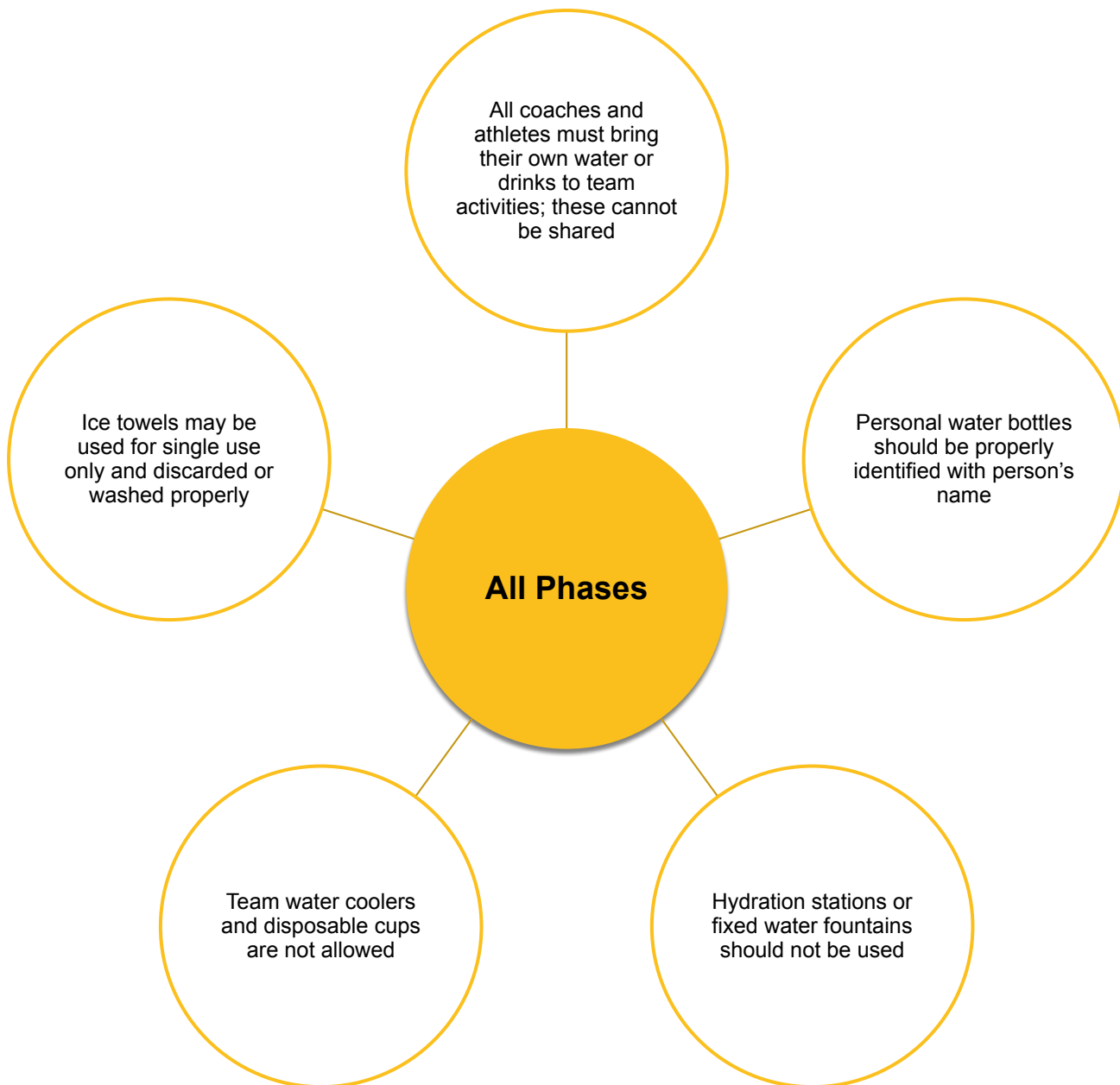
PHASE 3

- No sharing of athletic towels, clothing or shoes
- Equipment such as bats, batting helmets, & catcher's gear must be cleaned between each use
- Other equipment such as football helmets, lacrosse pads, ear guards & eyewear should only be used by one individual and not shared
- Limit maximum lifts and use power cages for squats/bench presses
- Spotters should stand at each end for the bar
- Hand sanitizer should be available during all activity

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Individualized Hydration



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Post-Workout Procedures



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Sanitizing Facilities



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Infection Risk by Sport

	Description	Examples
Low Risk	Involve: -Sports that can be done with social distancing or individually -Equipment is not shared and is able to be cleaned between use by competitors	-Individual running events -Throwing events (discus, shot put, javelin) -Individual swimming -Golf -Weightlifting -Sideline cheerleading -Cross country (with staggered starts) -Archery -Rifle -Diving -Alpine ski -Single sculling -Bowling
Moderate Risk	Involve: -Close, sustained contact -Protective equipment in place that reduces possible transmission of respiratory droplets OR -Intermittent close contact OR -Group sports OR -Sports that use equipment that cannot be cleaned between participants	-Basketball -Soccer -Ice hockey -Field hockey -Swimming relays -Girls lacrosse -7 v 7 Football -Crew with 2 or more rowers in a shell The following may be considered low risk with appropriate cleaning of equipment: -Volleyball -Baseball -Softball -Tennis -Pole vault -High jump -Long jump -Fencing -Gymnastics
High Risk	Involve: -Close, sustained contact between participants -Lack of significant protective barriers -High probability of respiratory droplet transmission	-Wrestling -Football -Boys Lacrosse -Competitive cheerleading -Dance -Rugby

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Non-Essential Persons

- All federal, state, and local county guidelines in accordance with mass gatherings must be followed.
- During the Yellow and Green phases of reopening, sports-related activities at the PK-12 level are limited to student athletes, coaches, officials, and staff only. The addition of visitors and spectators will be contingent upon future health conditions within the state and local communities.
- No person beyond those essential should be present until federal, state, and local county departments lift restrictions on mass gathering. Examples of non-essential person may include managers, extra coaches, non-participating athletes, media, etc.
- Spectators are not essential to any workouts or practices and not recommended to attend. Parents/caregivers can remain in their cars during this time. No congregating should be allowed in the parking lot or fields. A drop-off line for practices is recommended to avoid unnecessary exposure. For younger children, one parent/caregiver can accompany the child to the health screening. The parent/caregiver should be wearing a mask/face covering.
- It is recommended to group people into tiers **when competition begins**, example below of NFHS tier system:
 - Essential (tier 1) – athletes, coaches, officials, event staff, medical staff, security
 - Preferred (tier 2) – media
 - Non-essential (tier 3) – spectators, vendors
- If competitions take place while federal, state and local county guidelines recommend social distancing, spectators should practice such as permissible and spectators should wear masks/face covering. Although there is no specified limit on the number of spectators, schools may want to put in limits based on other factors (i.e. gym size) to promote social distancing.
- For parents/caregivers that rely on public transportation or walk, an area away from practice should be set aside that allows for social distancing.

Athletic Training Considerations

- Schools must be prepared to provide athletic training staff with adequate supplies such as non-contact thermometers, hand sanitizer, masks, gloves, disinfectants, etc.
- Anyone who utilizes the athletic training room must wash hands or use hand sanitizer upon entry and exit.
- Athletic trainers must be practicing good hygiene and washing hands or using hand sanitizer.
- Athletic trainers must wear gloves during patient care that requires physical examination or direct contact. Gloves must be changed between patients.
- Athletic trainers must wear mask at all times until guidance from CDC is adjusted.

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- Athletic Trainer should clean and disinfect according to [CDC Reopening Guidance](#) inclusive but not limited to treatment/taping tables after each patient, rehabilitation equipment, modality equipment, etc. A cleaning and disinfecting schedule should be created and maintained.
- While CDC, federal, state and local counties recommend social distancing, the number of athletes in the athletic training room must be limited to ensure have 6 feet of social distancing. All persons in the athletic training room should wear masks/face coverings. Only one athlete per treatment table should be permitted. May consider scheduling by appointment for majority of athletes except in acute/emergency cases.
- Emergency action plan adjustments may need to be considered during this time, i.e. lightning policy sheltering procedures.
- No whirlpool or cold/hot tubs use. Exception of emergency action plan related to heat illness best practice.

Other considerations

- For athletes not able to wash workout clothes, an attempt should be made by the school to help in providing this for them.
- Showering at the facility may be needed after practice in some circumstances (e.g. working after practice, homeless). Coaches and administrators can make these exceptions. Social distancing should be maximized and proper cleaning should occur.
- Schools should attempt to have extra masks or face coverings available. These should be washed after each use if cloth-based.
- Any person who does not have a medical home should have resources provided to them. Have such resources readily available.
- Create procedures if team meals are provided. Cafeteria use is not recommended due to limitations associated with social distancing. Serve individually plated meals/boxed meals and avoid buffet style meals.
- Start by limiting games, scrimmages, and matches to teams in your region first. Expand beyond regional play if cases continue to stay low.
- Maintain social distance between athletes on school buses for team travel. This should be consistent with school's health and safety plan in regards to busing to and from school.

Consult legal counsel to determine whether or not assumption of risk waivers will be required for athletic participants.

Encourage any organizations that share or use the school's facilities to also follow these guidelines.

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Important Reads and Source Documents:

- [Pennsylvania's Guidance for All Sports Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees, Athletes, and the Public](#) Published June 10, 2020.
- Pennsylvania Department of Education, Preliminary Guidance for Phased Reopening of Pre-K to 12 Schools. Published June 3, 2020, version 1. [PDE Preliminary Guidance for Pre-K to 12 Schools](#)
- [CDC - Youth Sports Considerations](#) Last reviewed June 8, 2020.
- [CDC - Schools Considerations](#) Last reviewed June 1, 2020.
- [Guidance for Opening up High School Athletics and Activities. National Federation of State High School Associations \(NFHS\)](#), accessed May 15, 2020
- PIAA [Press Release](#) Published June 10, 2020.
- [Sports Event Planning Considerations Post-COVID-19](#), United States Olympic & Paralympic Committee April 28, 2020 – v0.11
- CDC Cleaning and Disinfection Tool. CDC.gov. [CDC - Cleaning and Disinfection Decision Tool](#). Last reviewed May 7, 2020.
- CDC Handwashing Guidelines. CDC.gov. [CDC - Handwashing](#) Last reviewed April 2, 2020.
- Criteria for Return to Work for Healthcare Personnel with Suspected or Confirmed COVID-19 (Interim Guidance). CDC.gov. [CDC - Return to Work Criteria](#). Last reviewed April 30, 2020.
- State of Missouri Novel Coronavirus Analytics. Health.mo.gov. [State of Missouri - Coronavirus Analytics](#). Published May 5, 2020.
- The resurgence of sport in the wake of COVID-19: cardiac considerations in competitive athletes. BMJ.com. [BMJ Blog - Cardiac Considerations in the Wake of COVID-19](#) Published April 24, 2020.
- A Game Plan for the Resumption of Sport and Exercise After Coronavirus Disease 2019 (COVID-19) Infection. JAMA Cardiol. [JAMA Cardiology - Game Plan for Resumption of Sports](#) Published online May 13, 2020. doi:10.1001/jamacardio.2020.2136
- Korey Stringer Institute's Return to Sports and Exercise during the Covid-19 Pandemic: Guidance for Collegiate and High School Athletics Programs. Published June 6, 2020. [KSI Return to Sport and Exercise Guidance](#)
- [COVID-19: NSCA Guidance on Safe Return to Training For Athletes. National Strength and Conditioning Association](#) (NSCA) COVID-19 Return to Training Taskforce. Published May 2020.
- CSCCa and NSCA [Joint Consensus Guidelines](#) for Transition Periods: Safe Return to Training Following Inactivity; Caterisano, A, Decker, D, Snyder, B, Feigenbaum, M, Glass, R, House, P, Sharp, C, Waller, M, and Witherspoon, Z. 2019. CSCCa and NSCA Joint Consensus Guidelines for Transition Periods. Strength and Conditioning Journal, 41(3), 1-23.
- National Athletic Trainers Association: [Covid-19 Return-to-Sport Considerations for Secondary School Athletic Trainers](#). Published May 2020.










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Additional Resources

- Hand Hygiene Posters [CDC - Handwashing Posters](#)
- Social Distancing and other print resources regarding COVID-19 [CDC - Other Print Resources](#)
- Mental Health resources
 - World Health Organization: Healthy at Home-Mental Health [WHO - Healthy At Home - Mental Health](#)
 - CDC managing stress around COVID-19 [CDC - Coping and Managing Stress and Anxiety](#)
 - Mental Health in PA [PA DHS - Mental Health Services](#)
 - Mental Health Fact Sheet [PA DHS - Mental Health Fact Sheet](#)

Mental Health Help During COVID-19

Crisis Text Line  Text 'PA' to 741741	National Suicide Prevention Lifeline  1-800-273-8255	Preventing suicide in PA  preventsuicidepa.org/
Disaster Distress Helpline  800-985-5990	Get Help Now for substance use disorder  1-800-662-4357	Veterans in crisis  veteranscrisisline.net
PA's support helpline  855-284-2494	Coping with COVID-19 stress  bit.ly/covid-coping	COVID-19 resources  mhanational.org/covid19

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Appendix 1: COVID-19 Health Screening Instructions

In the event that you have had a **Positive Health Screen** (meaning you have a temperature greater than or equal to 100.4°F or positive for symptoms), we ask that you go home immediately and follow the recommended steps below:

- DO NOT immediately go to the emergency room or an urgent care facility
- Contact ONE of the following for further instruction:
 - CDC Guidelines www.cdc.gov/coronavirus/2019-ncov
 - Contact your primary care physician
 - Contact St. Luke's University Health Network COVID-19 Hotline
 - 1-866-785-8537 Option 7
 - Contact Lehigh Valley Health Network
 - 1-888-402-5846

Thank you for working with us to keep everyone safe.

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COVID-19 Screening Questions

1. Have you had any of the following symptoms in the past 24 hours?
 - Fever (temperature greater than or equal to 100.4°F/38°C)
 - New or worsening cough
 - Shortness of breath or trouble breathing
 - Sore throat, different than your seasonal allergies
 - New loss of smell and/or taste
 - Nausea, vomiting, or diarrhea

2. Do you have a household member, or have been in close contact with someone, who has been diagnosed with COVID-19 in the past 2 weeks?

3. Have you been diagnosed or tested positive for COVID-19? If Yes, have you provided required written clearance from your health care provider to return to physical activity or work?

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Example of Health Screening Form Checklist

COVID-19 Health Screening Form

COVID-19 Health Screening Form								
Date: _____								
#	Name	Time	Symptoms?	If YES, what symptoms?	Close contact with someone with COVID-19?	Temp (≥100.4°F = Positive Screen)	Positive Screen?	Initials of screener
1			YES or NO		YES or NO		YES or NO	
2			YES or NO		YES or NO		YES or NO	
3			YES or NO		YES or NO		YES or NO	
4			YES or NO		YES or NO		YES or NO	
5			YES or NO		YES or NO		YES or NO	
6			YES or NO		YES or NO		YES or NO	
7			YES or NO		YES or NO		YES or NO	
8			YES or NO		YES or NO		YES or NO	
9			YES or NO		YES or NO		YES or NO	
10			YES or NO		YES or NO		YES or NO	
11			YES or NO		YES or NO		YES or NO	
12			YES or NO		YES or NO		YES or NO	
13			YES or NO		YES or NO		YES or NO	
14			YES or NO		YES or NO		YES or NO	
15			YES or NO		YES or NO		YES or NO	
16			YES or NO		YES or NO		YES or NO	
17			YES or NO		YES or NO		YES or NO	
18			YES or NO		YES or NO		YES or NO	
19			YES or NO		YES or NO		YES or NO	
20			YES or NO		YES or NO		YES or NO	
21			YES or NO		YES or NO		YES or NO	
22			YES or NO		YES or NO		YES or NO	

	Phase 1 June 29-July 12	Phase 2 July 13-26	Phase 3 July 27-August 9 (Football) August 16 (All Others)	Phase 4 August 10-23 (Football) August 17-30 (All Others)
	** Restrictions subject to change based on future information from the PIAA or PA Dept. of Health			
	** Dates for moving to phases subject to change based on COVID conditions among athletes or in the community			
Participation	HS Fall Sports Only	HS & MS Fall Sports Only	All in-seasons and off-season sports	All in-seasons and off-season sports
Screening	Daily Screening*	Daily Screening*	Daily Screening*	Daily Screenings until the start of school*
Self Reporting Requirements	Parents/Students are required to report any COVID symptoms had by the student-athlete themselves, by any member of the student's household, or if anyone in the household has had known contact with a positive COVID case in the last 14 days	Parents/Students are required to report any COVID symptoms had by the student-athlete themselves, by any member of the student's household, or if anyone in the household has had known contact with a positive COVID case in the last 14 days	Parents/Students are required to report any COVID symptoms had by the student-athlete themselves, by any member of the student's household, or if anyone in the household has had known contact with a positive COVID case in the last 14 days	Parents/Students are required to report any COVID symptoms had by the student-athlete themselves, by any member of the student's household, or if anyone in the household has had known contact with a positive COVID case in the last 14 days
Practice Pods	20 Students or less while still in Yellow Phase. Practice Pod makeup must remain consistent daily. Students may not participate in more than one pod regardless of their sports.	20 Students or less while still in Yellow Phase. Practice Pod makeup must remain consistent daily. Students may not participate in more than one pod regardless of their sports.	20 Students or less while still in Yellow Phase. Practice Pod makeup must remain consistent daily. Students may not participate in more than one pod regardless of their sports. Consideration for Practice Pod size growth if in Green Phase.	20 Students or Less while still in Yellow Phase. Practice Pod makeup must remain consistent daily. If in green phase, teams may begin practicing with full squads as their pod on the first day of PIAA practice. Off season teams should remain in smaller groups. Students may join a second practice pod if involved in a second sport
Practice Frequency	Pods may not practice more than 3 days a week Monday-Friday	Pods may not practice more than 3 days a week Monday-Friday	Pods may not practice more than 3 days a week Monday-Friday	As per PIAA regulations, in season pods may not practice more than 6 days a week. Off season teams should limit themselves to 3 times a week.
Mask Use	Required for Coaches and Staff. Required for Athletes at all times other than on the playing surface engaged in activity	Required for Coaches and Staff. Required for Athletes at all times other than on the playing surface engaged in activity	Required for Coaches and Staff. Required for Athletes at all times other than on the playing surface engaged in activity	TBD
Facilities Use	All outdoor use only except Volleyball & Athletic Training Rooms	All outdoor use only except Volleyball & Athletic Training Rooms	Use of Locker Rooms and Other Areas with Social Distancing Restrictions	Use of Locker Rooms and Other Areas with Social Distancing Restrictions
Weight Room Use	No	By in-season teams only / Scheduled small groups	By in-season teams only / Scheduled small groups	TBD
Equipment Use	No shared equipment & individual ball use only. Balls must be cleaned daily. No player may touch a ball used by another player.	(If in State Green Phase Only) Equipment may be shared with the exception of personal equipment (worn pieces). Balls may be used and cleaned daily	(If in State Green Phase Only) Equipment may be shared with the exception of personal equipment (worn pieces). Balls may be used and cleaned daily	(If in State Green Phase Only) Equipment may be shared with the exception of personal equipment (worn pieces). Balls may be used and cleaned daily
Equipment Storage for Cleaning	All equipment placed in designated location each night for disinfecting by custodial staff and/or coaching staff.	All equipment placed in designated location each night for disinfecting by custodial staff and/or coaching staff.	All equipment placed in designated location each night for disinfecting by custodial staff and/or coaching staff.	All equipment placed in designated location each night for disinfecting by custodial staff (until further notice)
Physical Contact	No physical contact between athletes	No physical contact between athletes	No physical contact between athletes (unless restrictions are lifted)	Physical contact may begin only on the playing surface in live action drills. Subject to monitoring any cases among athletes or significant increase in cases in the community,
Water	Athlete must bring their own filled water bottle. No sharing of bottles. Athletes will not be able to practice without bringing a water bottle. Water will not be provided by the school. No water, no participation.	Athlete must bring their own filled water bottle. No sharing of bottles. Athletes will not be able to practice without bringing a water bottle. Water will not be provided by the school. No water, no participation.	Athlete must bring their own filled water bottle. No sharing of bottles. Athletes will not be able to practice without bringing a water bottle. No water, no participation	Athlete must bring their own filled water bottle. No sharing of bottles. Athletes will not be able to practice without bringing a water bottle. No water, no participation
Weather Conditions	Practice will be cancelled in advance of threat of weather as no indoor facilities will be available	Practice will be cancelled in advance of threat of weather as no indoor facilities will be available	Evacuation locations for each field as determined by the Saucon Valley Athletic Emergency Plan will be available. If used, notification for cleaning will be given	Evacuation locations for each field as determined by the Saucon Valley Athletic Emergency Plan will be available. If used, notification for cleaning will be given
Attendance Requirements	Voluntary	Voluntary	Voluntary	Required with PIAA official practices beginning.
Attendance Allowance	Closed: Athletes, Coaches, Athletic Dept. Personnel Only	Closed: Athletes, Coaches, Athletic Dept. Personnel Only	Closed: Athletes, Coaches, Athletic Dept. Personnel Only	Closed: Athletes, Coaches, Athletic Dept. Personnel Only. Media by appointment

Pick Up/Drop Off	Students may not congregate during pick up and drop off times. All students being dropped off for screening and waiting for pick up must wear a mask and maintain 6' distance. Athletes may not car pool to practices. Athletes must transport themselves, be transported by a family member, or by someone within their practice pod.	Students may not congregate during pick up and drop off times. All students being dropped off for screening and waiting for pick up must wear a mask and maintain 6' distance. Athletes may not car pool to practices. Athletes must transport themselves, be transported by a family member, or by someone within their practice pod.	Students may not congregate during pick up and drop off times. All students being dropped off for screening and waiting for pick up must wear a mask and maintain 6' distance. Athletes may not car pool to practices. Athletes must transport themselves, be transported by a family member, or by someone within their practice pod.	Students may not congregate during pick up and drop off times. All students being dropped off for screening and waiting for pick up must wear a mask and maintain 6' distance. Athletes may not car pool to practices. Athletes must transport themselves, be transported by a family member, or by someone within their practice pod.
School Owned Equipment Issue to Students	Must be taken home daily.	Must be taken home daily.	May be stored in Locker Rooms	May be stored in Locker Rooms
Personally owned equipment & clothing	Equipment must be taken home daily. Clothing laundered	Equipment must be taken home daily. Clothing laundered	Equipment must be taken home daily. Clothing/towels laundered	Equipment must be taken home daily. Clothing/towels laundered
Shower Use	No shower use on campus	No shower use on campus	Shower use using every other shower (masks not required)	Shower use using every other shower (masks not required)
Team Meetings	Virtual Only	Virtual Only	Virtual Only	Allowed as long as we are in green phase. Players must socially distance. Virtual preferred.
Busing	No school transportation	No school transportation	No school transportation	Per current guidelines
Positive COVID Case	Practice Pod suspended for 14 days, contact tracing initiated, positive student must have doctor's release to return	Practice Pod suspended for 14 days, contact tracing initiated, positive student must have doctor's release to return	Practice Pod suspended for 14 days, contact tracing initiated, positive student must have doctor's release to return	Practice Pod suspended for 14 days, contact tracing initiated, positive student must have doctor's release to return
Contact Tracing with Positive Case	All members of practice pods (parents) informed, all team coaches informed. Athletic Medical Staff and School Nurse Informed, District Pandemic Team Informed.	All members of practice pods (parents) informed, all team coaches informed. Athletic Medical Staff and School Nurse Informed, District Pandemic Team Informed.	All members of practice pods (parents) informed, all team coaches informed. Athletic Medical Staff and School Nurse Informed, District Pandemic Team Informed.	All members of practice pods (parents) informed, all team coaches informed. Athletic Medical Staff and School Nurse Informed, District Pandemic Team Informed. Once season begins, opposing school athletic director informed if tested individual was in recent contact with athletes from another school
Team Functions	No team functions outside of designated practice times.	No team functions outside of designated practice times.	No team functions outside of designated practice times.	No team functions outside of designated practice times.
Additional Functions	No functions such team dinners or fundraisers that may bring parents or other individuals from outside in contact with athletes or team personnel	No functions such team dinners or fundraisers that may bring parents or other individuals from outside in contact with athletes or team personnel	No functions such team dinners or fundraisers that may bring parents or other individuals from outside in contact with athletes or team personnel	No functions such team dinners or fundraisers that may bring parents or other individuals from outside in contact with athletes or team personnel until further notice

last updated 7/6/2020

Saucon Valley

Return to Marching Band Plan 2020

Overview

This plan assumes that Saucon Valley School District 2020 – 2021 school will be taking place in person on campus starting on Monday, August 24th, 2020. This plan was developed and personalized from the following sources:

- [PA Department of Education Phased Reopening of Schools](#)
- [National Association for Music Education Fall 2020 Guidance for Music Education](#)
- [Cavalcade of Bands Guide to Restarting the Marching Arts](#)
- [PIAA Return to Play Guidance](#)

Protocols

1. Prior to August 3rd, every band member must attend an education session explaining the symptoms of COVID-19 and outlining Saucon Valley's Return to Marching Band Plan. The session will address symptoms, sanitation, instrument cleaning procedures, and what to do if you're experiencing symptoms. This session will be done virtually, recorded, and later posted on the Marching Band website. Students will then sign an electronic acknowledgement form confirming they watched the meeting and understand everything in regards to the Return to Marching Band.
2. At the beginning of every Marching Band event (rehearsal and performances), a health screening will take place for all students, staff, and necessary volunteers.
 - a. Will include temperature check and screening questions. Responses to screening questions will be recorded and stored to assist with contact tracing. Any person with symptoms will not be allowed to take part in Marching Band events until symptoms subside.
 - b. Screening cannot be administered by parents or students.
3. Anyone attending a marching band rehearsal needs to bring with them a personal filled water bottle. No bottles will be shared. Students will not be permitted at practice without a water bottle.

The school district cannot provide water. It is recommended to bring a water bottle of that holds at least one liter.

4. All staff and volunteers must wear face covering at all times, unless doing so jeopardizes their health or prevents musical performance.
5. Student performers will wear a mask at all times, except when they are performing or participating in sustained physical activity. Gaiter style face coverings are recommended, as they are easy to remove off the face when playing an instrument.
6. No meals will be served for groups on district property by staff, parents, volunteers, or students. Meal times or break times during rehearsals will be organized so that students are outside and encouraged to be six feet apart.
7. Any band meeting dealing with logistics, not marching or music, will be held virtually.
8. An on hand supply of disinfectants will be readily available.
9. No cash transactions will be allowed for any payments.
10. Uniform sizing and distribution will be delayed to as close to the beginning of the school year as possible or a secondary uniform will be utilized until it is safe to run uniform fitting.

Rehearsal Considerations

1. Rehearsals will occur outside as frequently as possible. Assuming district buildings are not available, if inclement weather is predicted, the director will communicate cancellation at least one hour prior to the beginning of rehearsal via Remind app.
2. Assuming district buildings are available, students and staff will continue rehearsal inside in groups of no more than 25 in large spaces (auditorium, gym, cafeteria)
3. Drop off and pick up to and from rehearsals will occur outside, one in the cafeteria parking lot, one in the bus loop, and one at the bandroom's outside door. At the drop off, students will be screened and then permitted to move to the marching band field.
 - a. Students driving themselves to practice need to park every other space when able to do so.
 - b. Students and parents carpooling will report to the same screening area.
 - c. Parents who drop off their child need to stay in their vehicle.

4. Students must transport their individual instruments/flags to and from every rehearsal.
 - a. Members of the Front Ensemble will be the only students allowed in the band room. Only Front Ensemble students may enter and leave the bandroom directly through it's outside door. The door leading to the 600 hallway always needs to be closed and locked.
5. During outside rehearsals, students will keep all belongings at the sideline, spaced every yardline apart. Half of the band will be on the Panther Way side of the field, the other half will be on the high school side of the field.
6. Every effort will be made to ensure that students, staff, and volunteers will always be at a 6-foot distance minimum.
7. Any shared musical equipment, flags, or rifles will be wiped down with disinfectant thoroughly before and after use.
8. Students will need to make every effort possible to only touch the equipment they personally will need. No helping move Front Ensemble instruments, color guard equipment, or rehearsal equipment. Every piece of equipment should be touched by the same person every day.
9. Students will be encouraged to shower and wash their rehearsal clothing immediately upon returning home.
10. No supplementary socializing will be allowed on district property.
11. No group snacks will be allowed before August 24th.
12. Outdoor bathrooms at the stadium will be available, but after use will need to be sanitized by student using bathroom.
13. In case of passing short inclement weather (less than half an hour), students will continue rehearsal under the shelter next to the bus loop, still remaining outside.

Finance Committee – July 22, 2020

The Finance Committee of the Saucon Valley School Board met on June 10, 2020 via an online Zoom meeting at 5:00pm.

The following items were on the Finance Committee agenda:

- Discussion of proposed admission prices for online ticketing

Recommendations to the Board for approval are: The online ticketing admission pricing.

AGREEMENT FOR
REPURCHASE OF FUEL

This Agreement is by and between Saucon Valley School District (hereinafter IU School District) and PAPCO (Supplier).

WHEREAS, School District is a member of the Northampton/Monroe/Pike County Joint Purchasing Board; and

WHEREAS, Supplier was the successful bidder to supply fuel oil to School District; and

WHEREAS, for the 2019-2020 school year, School District committed to purchase:

- gallons of Unleaded 87 Octane Truck Transport (TT), Northampton County;
- 25,000 gallons of Unleaded 87 Octane Tank Wagon (TW), Northampton County;
- gallons of Bio-Diesel Tank Wagon (TW), Northampton County;
- gallons of No.2 Fuel Oil Tank Wagon (TW), Monroe County;
- gallons of Bio-Diesel Truck Transport (TT), Monroe County;
- gallons of Unleaded 87 Octane Tank Wagon (TW), Monroe County; and

WHEREAS, as a result of the Covid-19 Pandemic of 2019-2020 school district consumed only:

- gallons of Unleaded 87 Octane, TT, Northampton County;
- 16,726 gallons of Unleaded 87 Octane, TW, Northampton County;
- gallons of Bio-Diesel, TW, Northampton County;
- gallons of No. 2 Fuel Oil, TW, Monroe County;
- gallons of Bio-Diesel, TT, Monroe County;
- gallons of Unleaded 87 Octane, TW, Monroe County; and

WHEREAS, the fuel bid price per gallon of:

- Unleaded 87 Octane, TT, Northampton County was \$1.5812 ;
- Unleaded 87 Octane, TW, Northampton County was \$1.7181 ;
- Bio-Diesel, TW, Northampton County was \$2.0849 ;
- No. 2 Fuel, Oil TW, Monroe County was \$2.3234 ;
- Bio-Diesel, TT, Monroe County was \$1.9975 ;
- Unleaded 87 Octane, TW, Monroe County was \$1.7802 ; and

WHEREAS, the price per gallon of the above-mentioned fuels has fallen precipitously since the global COVID 19 crisis; and

WHEREAS, the parties wish to reach a reasonable compromise to reduce the cost of lost gallonage and lower price per gallon.

IT IS AGREED AS FOLLOWS:

The districts and suppliers agree to roll unused quantities from 2019-2020 to 2020-2021. Districts are not obligated to use 2019-2020 quantities prior to using 2020-2021 quantities.

The school district will have the following options:

- (1) Supplier will monitor the market and notify the school district when the current Nymex price for the unused products awarded from the 2019-2020 and 2020-2021 purchase agreement reaches 80% of the Nymex price.
- (2) At any time during the 2020-2021 fiscal year the school district may elect to pay the supplier for the anticipated unused gallons.
- (3) Payment for unused gallons will be calculated by taking the Nymex price per gallon minus the current Nymex price per gallon and multiplying by the anticipated unused gallons.

In the event the supplier must purchase futures contracts to cover the total amount of committed gallons, the School District will be responsible to reimburse the supplier for the cost of hedging on a monthly basis until the amount of gallons committed for purchase has been exhausted or paid off.

Except as set forth in this agreement for the repurchase of fuel, the terms and conditions of the fuel oil purchase agreement between the parties shall remain unaffected.

Intending to be legally bound:

Supplier

School District

Dated: _____

AGREEMENT FOR
REPURCHASE OF FUEL

This Agreement is by and between Saucon Valley School District (hereinafter IU School District) and Talley Petroleum Enterprises, Inc (Supplier).

WHEREAS, School District is a member of the Northampton/Monroe/Pike County Joint Purchasing Board; and

WHEREAS, Supplier was the successful bidder to supply fuel oil to School District; and

WHEREAS, for the 2019-2020 school year, School District committed to purchase:

 -- gallons of No. 2 Fuel Oil, Tank Wagon (TW);

37,000 gallons of Bio-Diesel, Truck Transport (TT); and

WHEREAS, as a result of the Covid-19 Pandemic of 2019-2020 school district consumed only:

 -- gallons of No. 2 Fuel Oil, TW;

30,004 gallons of Bio-Diesel, TT; and

WHEREAS, the fuel bid price per gallon of:

 No. 2 Fuel Oil, TW was \$3.9778 ;

 Bio-Diesel, TT was \$1.9584 ; and

WHEREAS, the price per gallon of No. 2 Fuel Oil and Bio-Diesel has fallen precipitously since the global COVID 19 crisis; and

WHEREAS, the parties wish to reach a reasonable compromise to reduce the cost of lost gallonage and lower price per gallon.

IT IS AGREED AS FOLLOWS:

The School District shall pre-pay for any unused (undelivered) No. 2 Fuel Oil and Bio-Diesel, which shall be the difference between the firm commitment volume by the School District and the volume actually delivered by the supplier, as of June 30, 2020. The pre-paid fuel will be used prior to any fuel delivered under the 2020-2021 purchase agreement.

Also, School Districts agree to take delivery of fuel awarded to Talley under the 2020-2021 purchase agreement prior to using any 2019-2020 unused fuel with exception of the pre-paid fuel referred to above.

The school district will have the following options for 2020-2021 purchase agreement:

- (1) Supplier will monitor the market and notify school district when the current Nymex price for the products awarded under the 2020-2021 purchase agreement reaches 80% of the Nymex price as of December 11, 2019.

- (2) At any time during the 2020-2021 purchase agreement the school district may elect to pay the supplier for the anticipated unused gallons.
- (3) Payment for unused gallons will be calculated by taking the December 11, 2019, Nymex price minus the current Nymex price and multiplying by the anticipated unused gallons.
- (4) This Agreement may not be assigned without the mutual consent of both parties.
- (5) This Agreement shall be binding upon all successors and permitted assigns of the parties.

Except as set forth in this agreement for the repurchase of fuel, the terms and conditions of the fuel oil purchase agreement and bid documents of December 12, 2018 between the parties shall remain unaffected.

Intending to be legally bound:

Supplier

School District

Dated: _____



SERVICE AGREEMENT

Pro-Plus Premium Ticketing Service

This Service Agreement ("Agreement") is made and entered into this ____ day of _____, 2020 ("Effective Date") between HomeTown Ticketing, Inc. (hereinafter "HTT") and _____ ("Client" or "you" or "your"). HomeTown will provide a platform to allow Client to make online ticket sales to its customers ("Customers"). For good and valuable consideration, the receipt and sufficiency is hereby acknowledged, the parties hereto agree as follows:

1.0 The Basics

- a. This 36-month auto-renewing agreement is to use HTT as your online ticketing provider via an online box office that HTT shall provide.
- b. HTT will charge to your customer the ticket face value, and the following service and credit card ("CC") processing fees (collectively, the "Fee"): \$1 per-ticket fee + CC fees (currently 2.9% + \$0.30 per-order).
- c. The full-face value of tickets sold (plus any taxes, if applicable and received from customer) will be paid to you within 24 hours after the sale is processed. It is your sole responsibility to remit any applicable sales taxes to the proper authorities.
- d. HTT will provide an online ticketing platform along with cloud hosting, technical services, and support for you. HTT will also provide customer (fan) support if your customers contact HTT directly.
- e. You are responsible for honoring all tickets sold through the HTT platform that can be successfully scanned with the HTT app, have not been altered, and were paid for in full without any dispute.
- f. You are responsible for any refunds and for implementing a refund policy and any event or other policies. These policies must be visible on your website and conveyed to any customers who purchase tickets through the HTT platform. HTT does not provide refunds of any fees. Any full refunds you choose to make to customers will cause the fee to be deducted from your account balance to cover the cost of said fees.
- g. HTT is not liable for taxes, event management, security, or any claim or loss that may arise at any event or venue, or for any damage to personal devices or other hardware that may be utilized to scan tickets.
- h. HTT may aggregate your event information on the HomeTownTix website and app.
- i. HTT maintains full control of digital ticket property, including digital ads in compliance with Board of Directors Policy, which may provide an optional revenue share to you.
- j. HTT's liability hereunder is limited to the Fee received by HTT on any ticket sold by you in the last 60 days.
- k. Any warranties, whether express or implied, that are not specifically stated herein are hereby disclaimed.
- l. HomeTown may use your name, website address, public social media posts, and tickets available for sale publicly by you, together with aggregate data related thereto, to promote ticket sales and for reporting and compliance purposes

2.0 Relationship of Parties

At all times under this Agreement, HTT shall be considered an independent contractor. Nothing contained herein, nor any course of action or failure to act, shall be construed to create a partnership, joint venture, common business association, or any other similar entity; nor shall any such action or failure to act be deemed to create an employer-employee or agent-servant relationship between the parties. HTT and those within its employ shall not be considered employees of the Client for any purpose whatsoever, nor shall the Client act as, or be held out by the HTT to be, a "common paymaster" for the employees of the HTT within the meaning of United States Treasury Regulation §31.3121(s)-1 (Title 26 C.F.R. §31.3121(s)-1).

3.0 Scope of Work

HTT agrees to provide an online box office for Client and Client's departments or teams to access at any time, from any compatible, web-capable device, which will allow relevant personnel to create, manage, and monitor their event ticketing needs. System will enable customers/fans of Client to purchase digital tickets to listed events via Client's website or online box office. The current features of HTT's PRO-PLUS package may be altered, amended, revised, or eliminated at HTT's reasonable discretion.

4.0 Payments

4.1 HTT warrants that its online ticketing system will bill customers for ticket sales as directed by the event configuration in the online box office. HTT shall ensure that the organization receives the full value of all tickets sold for events through its online ticketing system.

5.0 Term

5.1 Performance under this Agreement shall begin as of the effective date of this Agreement and continue unless extended or terminated sooner as set forth herein.

5.2 This Agreement will automatically renew for a new term equal in time to the original term so long as neither party provides notice (email/written) of termination at least 30 days before the expiration of the term.

6.0 HTT's Duties and Responsibilities

6.1 HTT will provide an online, cloud-based ticketing platform (software) and provide technical services and support for your team related to the box office and event ticket sales. We will also provide customer support to your customers (fans or event attendees) if your customers were to contact HTT directly.

6.2 Neither party shall be responsible for any delay or failure in performance resulting from acts beyond the control of such party. Such acts shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, terrorism, epidemics, governmental regulations imposed after the fact, fire, theft, power failure, communication failure or overload, storms, earthquakes, or other disasters. In the event of a dispute regarding this Agreement, both parties agree to attempt to resolve the dispute to their mutual satisfaction within 30 days, at which time either party may terminate this Agreement by written notice if the dispute has not been resolved.

7.0 Client's Duties and Responsibilities

7.1 Client is responsible for the general operations of their events. HTT and Client may agree to utilize HTT's event management services to assist with hosting a successful event.

8.0 Public Relations

Client agrees that HomeTown may use Client's name, website address, public social media posts, and tickets available for sale publicly by you, together with aggregate data related thereto, to promote ticket sales on the HomeTown Ticketing platform and for marketing purposes. HomeTown grants a limited, non-exclusive right during the Term of this Agreement to Client to utilize HomeTown's logo and name to promote ticket sales utilizing the online box office in their marketing efforts.

9.0 Data Ownership

9.1 HTT and Client jointly retain the rights to the ticket sales data in Client's box office and can use this to market to Customers or aggregate the data for statistical purposes during the term of this Agreement.

9.2 Upon termination of this Agreement, Client shall receive full rights to all data, including event, customer, and sales records, after the time of termination.

9.3 Client grants HTT limited rights to utilize aggregated (anonymized) data for statistical purposes (including website traffic, total ticket sales and revenue, volume of participating schools and their names, and other

aggregate data of similar nature) in its marketing & reporting efforts and to monitor system operations & reliability, which shall survive termination of this Agreement.

10 Severability Each party shall perform hereunder in accordance with applicable laws, rules, and regulations now or hereafter in effect. If any provision of this Agreement shall be found to be illegal or unenforceable, then the remaining provisions of this Agreement shall remain in full force and effect, and such term or provision shall be deemed waived for as long as it remains illegal or unenforceable.

11 Entire Agreement; Waiver The four-corners of this document, the Agreement, including any Amendment(s) and/or Schedule(s) attached hereto, represents the entire agreement between Client and HTT. Any waivers, modifications or amendments hereto must be made in writing and signed by the duly authorized representative of both parties before they become effective. Any previous or contemporaneous oral representations, negotiations or other oral representations are expressly excluded, disclaimed, superseded and abandoned from this Agreement unless they are contained in writing within this Agreement. Any failure to enforce any provision of this Agreement shall not be deemed a waiver of any provision of this Agreement. No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing. Any consent by any party to, or waiver of, any breach by the other, whether express or implied, shall not constitute a consent to, waiver of, or excuse for, any other different or subsequent breach.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date first written above.

HomeTown Ticketing, Inc.

Sign: _____
By: Lorien Parry Luehrs
Its: President & COO

[CLIENT]

Sign: _____
By: _____
Title: _____