

Saucon Valley School District
Regular Meeting of the Board of Education
July 14, 2020 – 7 pm
High School Audion



Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:30 pm – Executive Session for the purpose of personnel.

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Sessions** –
July 9, 2020
July 14, 2020
- VI. **Approval of Minutes** – June 23, 2020
- VII. **Recognition** – None
- VIII. **Presentation** –None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

- XI. Presentation of Bills – David Bonenberger**
 - A. General Expenditures – \$460,977.64, \$423,397.48
 - B. Cafeteria Expenditures – \$740.16
 - C. Health Benefits – None
 - D. Capital Projects – \$74,030.97

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

Recommendations for Approval

No Report or Recommendations

Recommendation: No Recommendations

AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Parent Survey
- B. Summary Outline of the Health and Safety Plan
- C. Academic and Personnel Meeting Summary from July 1, 2020

Recommendations for Approval

Health and Safety Plan – Reopening of Schools

- 1. Approve a summary outline of the Health and Safety Plan for the 2020-21 school year.

Textbook/License Adoption*

- 2. Approve the second and final review of the following textbook/license: (in 2020-21 budget)

Course Title – *Honors Calculus*

Textbook Title – *Calculus: An Applied Approach, 10th Student Edition + WebAssign (6 year access), Larson 10th Edition*

Cost Per Textbook – \$199 (bundle includes one hardcover textbook and six years ebook licenses)

Number of Textbooks – 30 bundles

Total Cost for Textbooks – \$6,567 (\$5,970 +\$597(10%S&H))

Purchase of Chrome Books

- 3. Approve the purchase of 120 Chrome Books in the amount of \$27,000 which is covered through PA Smart Grant, PCCD grant, and Ready to Learn Grant. These will facilitate various student technology needs across the district.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel

Items/Projects for Discussion

None

Recommendations for Approval

Resignation

- 1. Accept the resignation of Dianne Nickles, food service, July 1, 2020.

2020-21 Fall Coach

- 2. Approve the following 2020-21 fall coach. *Appointment herein and the District's obligation to pay the coaches and supplemental positions approved in this motion is subject to the District's ability to hold and/or participate in the activity in light of the COVID-19 Crisis. In the event (1) the District is closed or providing modified services, (2) unable to hold the activity as the result of direction from outside agencies such as PDE, PIAA, the CDC, the Governor's Office, District XI, etc., or (3) the Administration determines not to hold such activities for the safety of the students and community, the District shall have no obligation to pay athletic and non-athletic contracts appointed herein. In the event the fall sports and/or activities are reduced, the athletic and non-athletic contracts approved herein shall be paid a pro-rata amount of the stipends herein based on the percentage of the season/activity that was held and students participated. The decision to cancel and/or discontinue the activities or sports season shall be at the exclusive discretion of the administration based, in part, on guidance from the Center for Disease Control, the Commonwealth of Pennsylvania, other health agencies, and student participation in such activities.*

Girls Soccer:

James Ellison – Volunteer Coach

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

None

No Reports of Recommendations

Recommendation: No recommendations.

D. Finance

Items/Projects for Discussion

None

Recommendations for Approval

NMSI Agreement

- 1. Approve the agreement for the National Math and Science Institute in the amount of \$15,526 which is covered through the Ready to Learn Grant. The district received full acceptance for a three-year partnership beginning with the 2020-2021 school year.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Sandra Miller
(Meetings are the fourth Wednesday of every month)

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. New Business

Items/Projects for Discussion

- A. Discussion of Board Meetings in Person Instead of ZOOM

M. Old Business

XIII. Citizens’ Inquiries and Comments – Visitors should state their name and address.

XIV. Announcements

Future Meetings ~

July 28, 2020 – 7 pm – Business Meeting - Audion

August 11, 2020 – 7 pm –Business Meeting – Audion

August 25, 2020 – 7 pm –Business Meeting – Audion

September 8, 2020 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 9, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 pm – *Susan Baxter, Vice-President, presiding*
Director Pakzad asked for Director Baxter to run the meeting due to an unstable internet connection.
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Eichfeld move to approve the agenda with the following changes: Remove Finance Item #1(A-H); Finance Item #2 and Finance Item #11. Vote:9-yes, 0-no
- V. **Announcement of Executive Session** –
June 15, 2020 - Personnel
June 23, 2020 – Personnel & Safety
- VI. **Approval of Minutes** – Director Welch, seconded by Director Dettmar moved to approve the minutes of June 9, 2020. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
G. Nolf – Asked for clarification regarding the items that were removed from the agenda.
J. Colbert – Will reserve comments until the end of the meeting.
T. Scherer – Commented the increase in lunch prices may be a hardship for some.
A. Kichline - Asked if the budget that is currently posted on the website is correct.
C. Bucsi – Will reserve comments until the end of the meeting.
C. Skuba – Asked if Nearpod is still in the 20-21 budget.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$230,239.54
 - B. Cafeteria Expenditures – \$450,784.37
 - C. Health Benefits – \$340,727.45
 - D. Capital Projects – None

- 1. Approve the above presentation of bills.

Director Miller, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – \$375.00
- E. Middle School Activity Report – May 30, 2020
- F. High School Activity Report – May 30, 2020

- 1. Approve the above Treasurer’s Report.

Director Miller, seconded by Director Eichfeld moved to approve the Treasurers Report. Vote: 9-yes, 0-no

A. Education

A. The Keystone Graduation Requirement Pathways (Act 158 of 2018) remains in effect for the class of 2022 and beyond. With the cancellation of the Keystone Exams this past Spring, PDE will allow for students enrolled in 2019-20 Keystone Courses to opt to take the Exam during the 2020-21 school year. Saucon Valley School District will offer this testing during the Winter and Spring 2020-21 windows provided by the State as a means to continue the option for students to meet their requirements through the Keystone Exams.

B. Academic and Personnel Meeting Summary from June 16, 2020

- 1. Approve the second reading of the following policy:
Policy 209.2 – Food Allergy Management

Director Andres commented that he is concerned with the guideline.

Dr. Butler stated that he is working on new administrative guidelines. The guideline are important for day to day process to keep children safe and has been a much needed update.

Director Miller, seconded by Director Eichfeld moved to approve Education Item #1. Vote: 9-yes, 0-no

B. Personnel

1. Approve Glenn Brown as the district home school visitor at an hourly rate of \$25 per hour for a maximum of 100 hours for the 2020-21 school year.

Director Eichfeld, seconded by Director Miller moved to approve Personnel Item #1.
Vote: 9-yes, 0-no

2. Approve the following to be employed as District Summer Bus Cleaners for 2020 at an hourly rate of \$14 per hour for Bus Cleaners /CDL Drivers, no benefits, not to exceed 40 days of employment. (Subject to budget approval)

Ginger Hill
Jessica Lehr
Keri Kane

Director Dettmar, seconded by Director Miller moved to approve Personnel Item #2.
Vote: 9-yes, 0-no

C. FacilitiesA. Facilities Committee Meeting Summary 6/17/2020

1. Approve the attached "Athletic Re-Socialization" Plan, effective until August 9, 2020.

Director Eichfeld, seconded by Director Miller moved to approve Facilities Item #1.
Vote: 9-yes, 0-no

Director Pakzad, seconded by Director Eichfeld moved to amend the previous motion to give administration decision to open the weight room sooner if protocols and safety are in place.

D. FinanceA. Finance Committee Meeting Summary 6/10/2020

1. ~~Approve the elimination of the following items as the result of economic issues facing the district, effective July 1, 2020:~~

~~**A. Layoff the following employees (\$303,147)**~~

~~Lynn Cheddar— Supervisor of Federal Programs, Assessment and Professional Development
Nancy Zapotocki— HS Attendance Administrative Assistant~~

~~Nancy Bonhorst—Athletic Administrative Assistant
Catherine Garrity—K-8 Attendance Administrative Assistant
Martha Kelemen—Business Office Part Time Administrative Assistant~~

~~**B. Reduction from full time to part time status hours will be determined at administrative discretion. (\$75,042)**~~

~~Nancy Bean
Debra Panariello
Regina Savant
Christa Laudenslager
Rhonda Amber
Suzanne Becker
Kathi McGill
Jody Kozero
Michelle Brozoski
Janet Frankenfield
Kevin Petrucelli
Mary Seip~~

~~**C. Cancellation of Spanish Immersion Program for 2020-21 S.Y. (\$84,929)**~~

~~**D. Reduction in Athletic Program (\$19,503)**~~

~~**E. Cancel purchasing 2 District Vans 2020-21 S.Y. (\$80,590)**~~

~~**F. Elimination of Contracted Paraprofessionals (\$207,900)**~~

~~**G. Cancellation of transfer to Capital Project Funds (\$224,000)**~~

~~**H. 15% Building Level Budget Reduction (\$80,771)**~~

This item was pulled from the agenda.

- ~~2. Approve the retirement of Kimberly Kemmerer, Administrative Assistant to the Superintendent, effective July 1, 2020. Ms. Kemmerer has been with the Saucon Valley School District in this position for 36 years.~~

This item was pulled from the agenda.

- 3. Adopt the 2020-2021 budget in the amount of \$47,628,231.00 which will be funded by a 0 millage increase and \$1,459,318 from Fund Balance. The millage rate will be 53.43.

Director Eichfeld will not vote in favor of this because it is not realistic not having COVID-19 expenses in the budget. Director Baxter commented that it is still a lot of money coming from Fund Balance.

Director Dettmar, seconded by Director Welch moved to approve Finance Item # 3.
Vote: 7-yes, 2-no (Andres & Eichfeld)

4. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2020.

Director Dettmar, seconded by Director Miller moved to approve Finance Item #4.
Vote: 9-yes, 0-no

5. Approve the following categories regarding the Commitment of Fund Balance for the fiscal year ending June 30, 2020. This is required because of the requirements of GASB54. The categories are: GASB 45 Post-Retirement Costs; Reserve for Health Benefits; PSERS Increases; Capital Improvements/Replacement; and Post-Retirement Benefits other than health care.

Director Karabin, seconded by Director Dettmar moved to approve Finance Item #5.
Vote: 9-yes, 0-no

6. Approve the attached 2020-2021 District Contracts with:
Otis, CSI, Degler Whiting, Ehrlich Pest Control, Mountain Environmental & Radon Services, Suppression System Inc., Integritec, Kistler O'Brien, Tomlinson Bomberger, Joshua Tree, Johnson Control, Trane, Emergency Systems Inc, Spangler Boyer, Chrin Hauling, Tyler(Versatrans), Tu Way, Stem Lawncare

Director Dettmar, seconded by Director Eichfeld moved to approve Finance Item #6.
Vote: 9-yes, 0-no

7. Approve the following 2020-21 food service price increases:
Five cent (\$.05) increase on school tray lunches and breakfast for Elementary, Middle, and High Schools students effective the 2020-21 school year.
(2019-2020 Elementary School lunch was \$2.85, Middle & High School lunch \$3.00 and \$1.80 for Elementary, Middle and High School breakfast).

Director Pakzad will vote no as that money could be best used elsewhere.

Director Eichfeld, seconded by Director Miller moved to approve Finance Item #7.
Vote: 8-yes, 1-no

- 8. Approve the attached 2020-2021 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate of 53.43 with an exclusion for each approved homestead and farmstead in the amount of \$196.89.

Director Dettmar, seconded by Director Miller moved to approve Finance Item #4.
Vote: 9-yes, 0-no

- 9. Approve the PowerSchool Hosting and Support Contract effective July 1, 2020, pending review and approval from solicitor.
- 10. Approve the contract with Nearpod for Instructional Technical Tools, pending review and approval from solicitor.

Director Dettmar, seconded by Director Miller moved to approve Finance Items #9 & 10.
Vote: 9-yes, 0-no

- ~~11. Approve the contract with Newsela for Instructional Technical Tools, pending review and approval from solicitor.~~

This item was removed from the agenda.

- E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch**
- F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld**
- G. Colonial Intermediate Unit – Sandra Miller**
- H. PSBA – Sandra Miller**
- I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin**
- J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta**
Director Magnotta gave a “shout out” to the Hellertown McDonald’s and the community that supported the recent fundraiser.
- K. Northampton Community College – Susan Baxter**
- L. New Business**
- M. Old Business**

XIII. Citizens’ Inquiries and Comments – Visitors should state their name and address.

- J. Colbert - Asked if the items taken off the agenda are permanently off or could they be put back on the agenda at some point.
- J. Schmell – Commented that the survey that was sent out was confusing. She also commented on the cuts that were removed from the budget.
- K. Fluke – Stated that before cuts are proposed consideration needs to be made how the cuts will affect the district. Also wants no raises for staff.

R. McCann - Spoke about the positions that were not replaced and the money the District should be saving.

T. Scherer – Thanked her children’s teachers for taking the time to check in with her children and send them resources even on their summer break.

C. Bucsi – Feels we are over looking special education and we need to cut other items not the paraprofessionals.

A. Kichline - Asked if future cuts would be made during a public meeting or during an executive session

V. Demko – Is disgusted with the proposed cuts, they were all women except for one man.

J. Perez - Spoke about the success her special needs children have has a Saucon Valley partly due to the support from the paraprofessionals.

B. Weaver – Sent a letter to the Board and the Superintendent regarding the Black Lives Matter movement and about bringing racism training to the school district

R. Phillips – Feels the Board is acting under the cloak secrecy and they have now created even more distrust with the employees and the community. Cuts have affected the quality of education in the schools

J. Kozero – Commented that she is a paraprofessional at the elementary school and was one of the people that was to have her hours cut. She stated that she is worried about the children and the potential cuts and if they are going to get everything they need for their IEP’s.

XIV. Announcements

Future Meetings ~

July 28, 2020 – 7 pm –Business Meeting

August 11, 2020 – 7 pm –Business Meeting

August 25, 2020 – 7 pm –Business Meeting

XV. Motion to Adjourn Meeting

Director Welch, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:38 pm

ATTEST: _____
Secretary

President

Fund Accounting Check Summary

PLGIT GENERAL - From 06/17/2020 To 06/30/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055084	ALBARELL ELECTRIC, INC	GENERAL SUPPLIES.....		671.50
00055085	AMAZON.COM CORPORATE CREDIT	GENERAL SUPPLIES.....		534.37
00055086	AMAZON	GENERAL SUPPLIES.....		2,819.72
00055087	ANGELA ULIANA-MURPHY, ESQUIRE	CLAIMS, JUDGMENT & PENL.....	- CHECK WAS VOIDED -----	3,500.00
00055088	APPLE, INC.	EDUC SOFT & LIC.....		200.00
00055089	BRAINPOP LLC	EDUC SOFT & LIC.....		1,717.20
00055090	BRIGHTBYTES INC.	EDUC SOFT & LIC.....		7,300.00
00055091	BSN SPORTS, LLC	GENERAL SUPPLIES.....		1,124.79
00055092	CDW-G COMPUTER CENTERS INC.	GENERAL SUPPLIES.....		12,475.00
00055093	CDW-G COMPUTER CENTERS INC.	EDUC SOFT & LIC.....		29,940.00
00055094	CENTER STAGE LIGHTING & RIGGING, INC.	GENERAL SUPPLIES.....	OTHER PROFESSIONAL SVC.....	5,508.55
00055095	CINTAS CORPORATION-#101	LAUNDRY/LINEN/DRY CLEAN.....		15.00
00055096	CODEHS INC.	EDUC SOFT & LIC.....		7,500.00
00055097	THE COLLEGE BOARD		20,335.00
00055098	CRYSTAL SPRINGS	GENERAL SUPPLIES.....		12.00
00055099	DININO, GINA M.	COMMUNICATIONS.....		10.58
00055100	E T & T	EQUIP-NEW.....		122,332.03
00055101	EDPUZZLE, INC.	EDUC SOFT & LIC.....		1,300.00
00055102	EPLUS TECHNOLOGY, INC.	GENERAL SUPPLIES.....		12,697.50
00055103	FOX ROTHSCHILD, LLP	OTHER PROFESSIONAL SVC.....		5,250.00
00055104	HMS SCHOOL FOR CHILDREN WITH C.P.	APS.....		24,591.00
00055105	JASON D. STEM	LAWN CARE SERVICES.....		6,200.00
00055106	JENNIFER McCLARIN		102.56
00055107	KEYSTONE COLLECTIONS GROUP	OFFICE ADMIN/SERV.....	COMMUNICATIONS.....	60.00
00055108	KODABLE	EDUC SOFT & LIC.....		2,000.00
00055109	LEHIGH UNIVERSITY	TUITION REIMBURSEMENT.....		3,096.00
00055110	LOWE'S	GENERAL SUPPLIES.....		66.65
00055111	MAIN LINE COMMERCIAL POOLS INC	GENERAL SUPPLIES.....		24.00
00055112	MARTHA KELEMEN	TRAVEL.....		25.88
00055113	MEDCO SUPPLY COMPANY	GENERAL SUPPLIES.....		615.17
00055114	MICHAEL HEITER	GENERAL SUPPLIES.....		2,764.85
00055115	MOUNTAIN ENVIRONMENTAL & RADON SERVICES	REPAIRS & MAINT SVCS.....		1,750.00
00055116	NATIONAL MATH AND SCIENCE INITIATIVE, INC.	PROF ED EMP TRN & DVL.....		15,526.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

19 - 20 SCHOOL YEAR
Fund Accounting Check Summary

PLGIT GENERAL - From 06/17/2020 To 06/30/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055117	NEARPOD, INC.	EDUC SOFT & LIC.....		22,633.60
00055118	NORTHAMPTON COMMUNITY COLLEGE	TUITION TO COMM COLLEGE.....		69,224.01
00055119	Neco Systems, Inc	GENERAL SUPPLIES.....	REPAIRS & MAINT SVCS.....	2,995.00
00055120	ONHAND SCHOOLS, INC.	EDUC SOFT & LIC.....		8,000.00
00055121	OTIS ELEVATOR CO.	REPAIRS & MAINT SVCS.....		808.00
00055122	PEDIATRIC THERAPEUTIC SERVICES, INC.	OTHER PROFESSIONAL SVC.....		17,603.80
00055123	PENNSYLVANIA VIRTUAL CHARTER	TUITION TO PA CHARTER.....		8,916.27
00055124	PPL ELECTRIC UTILITIES	ELECTRICITY.....		476.32
00055125	QUAKER CITY PAPER	GENERAL SUPPLIES.....		33,912.25
00055126	ROHRER BUS SALES INC.	GENERAL SUPPLIES.....		1,419.12
00055127	Roberts Oxygen Co., Inc	GENERAL SUPPLIES.....		175.59
00055128	SAUCON VALLEY ATHLETICS			94.51
00055129	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		231.72
00055130	TELEMEDICINE MANAGEMENT, INC.	GROUP INSURANCE.....		1,520.00
00055131	THOMAS STERN			7.10
00055132	WRIGHT'S MEDIA	GENERAL SUPPLIES.....	EDUC SOFT & LIC.....	895.00
00055138	MURPHY & MURPHY, P.C.	CLAIMS, JUDGMENT & PENL.....		3,500.00

10-GENERAL FUND 464,477.64

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	464,477.64
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	464,477.64
1 VOIDED CHECK	----- - \$3,500.00
GRAND TOTAL REGULAR CHECKS	----- \$460,977.64

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/01/2020 To 07/08/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055133	AMERIPRISE FINANCIAL	OTHER EMPLOYEE BENEFITS.....		10,000.00
	SERVICES			
00055134	KADES-MARGOLIS CORP.	OTHER EMPLOYEE BENEFITS.....		21,826.00
00055135	LINCOLN INVESTMENT	OTHER EMPLOYEE BENEFITS.....		20,000.00
00055136	METROPOLITAN LIFE	OTHER EMPLOYEE BENEFITS.....		10,000.00
00055137	OPPENHEIMER FUNDS	OTHER EMPLOYEE BENEFITS.....		13,926.00
00055139	WELLS FARGO VENDOR FINANCIAL	LEASE/RENTAL HARDWARE.....		18,164.05
	SERVICES, LLC.			
00055140	WELLS FARGO VENDOR FINANCIAL	LEASE/RENTAL HARDWARE.....		240,910.35
	SERVICES, LLC.			
00055141	LEHIGH CARBON COMMUNITY	TUITION TO NON-PUBLIC.....		1,776.00
	COLLEGE			
00055142	MUHLENBERG COLLEGE		2,500.00
00055143	NORTHAMPTON COMMUNITY	TUITION TO NON-PUBLIC.....		2,514.00
	COLLEGE			
00055144	21ST CENTURY CYBER CHARTER		6,108.59
	SCHOOL			
00055145	AMAZON		195.38
00055146	B & B POOLS, INC.		13.24
00055147	BEHAVIORIAL HEALTH		1,827.00
	ASSOCIATES			
00055148	BUXMONT ACADEMY		1,716.77
00055149	CCIU- CHESTER COUNTY IU #24		2,963.54
00055150	CENGAGE LEARNING		800.00
00055151	CINTAS CORPORATION-#101		15.00
00055152	CONRAD WEISER AREA SCHOOL		25,601.70
	DISTRICT			
00055153	COOPER ELECTRIC SUPPLY CO.		186.01
00055154	DELTA-T GROUP, INC.		200.00
00055155	EMERGENCY SYSTEMS SERVICE		612.67
	CO,			
00055156	BOROUGH OF HELLERTOWN		1,271.03
00055157	HOLLY STOCZKO		59.99
00055158	INTEGRITEC INC.		400.00
00055159	JOHNSON CONTROLS		2,643.60
00055160	KIDSPEACE CORP		400.00
00055161	KISTLER O'BRIEN		5,275.87
00055162	KRISTINE ROSENBERGER		66.91

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 07/01/2020 To 07/08/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00055163	LOWE AND MOYER GARAGE, INC.		6,808.65
00055164	PERFORMANCE HEALTH SUPPLY		579.72
00055165	NAPA AUTO PARTS-HELLERTOWN		833.84
00055166	PPL ELECTRIC UTILITIES		1,527.13
00055167	PRAXAIR DISTRIBUTION, INC.		115.61
00055168	PRINTFORCE, INC.		277.50
00055169	RACEWAY CHEVROLET		21.26
00055170	ROHRER BUS SALES INC.		2,174.73
00055171	STOTZ & FATZINGER OFF.SUPPLY		1,584.14
00055172	TOMLINSON BOMBERGER		4,583.50
00055173	TRANE U.S., INC.		1,558.04
00055174	UGI SOUTH		7,521.58
00055175	VALLEY VOICE		225.00
00055176	VERIZON WIRELESS		2,248.38
00055177	XEROX CORP.		1,364.70

10-GENERAL FUND 423,397.48

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	423,397.48
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	423,397.48

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote d - Direct Deposit c - Credit Card Payment

Fund Accounting Check Summary

CAFE - PLGIT - From 06/17/2020 To 06/30/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0003097	ANDREW MAO		157.85
0003098	CINTAS CORPORATION-#101	GENERAL SUPPLIES.....		222.75
0003099	POCONO MOUNTAIN DAIRIES	MILK.....		359.56

50-CAFETERIA 740.16

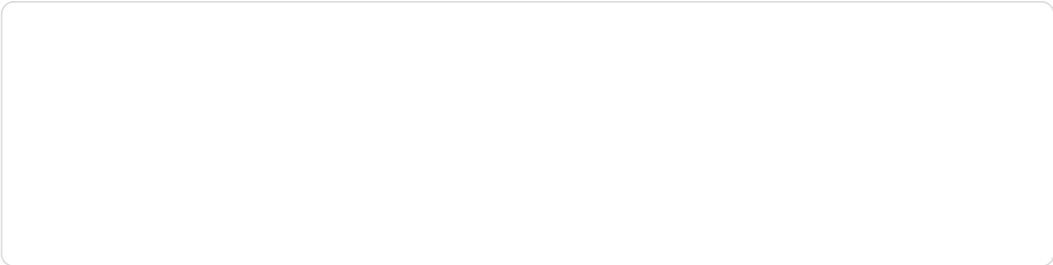
Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	740.16
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	740.16

Fund Accounting Check Summary

PLGIT/ARM 195-14 - From 07/01/2020 To 07/09/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00000165	CMG OF EASTON, INC.	CONSTRUCTION SERVICES.....		7,655.72
00000166	PAMSCO INC.	CONSTRUCTION SERVICES.....		66,375.25
		39-CAPITAL PROJECT - INACT	74,030.97	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	74,030.97	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	74,030.97	



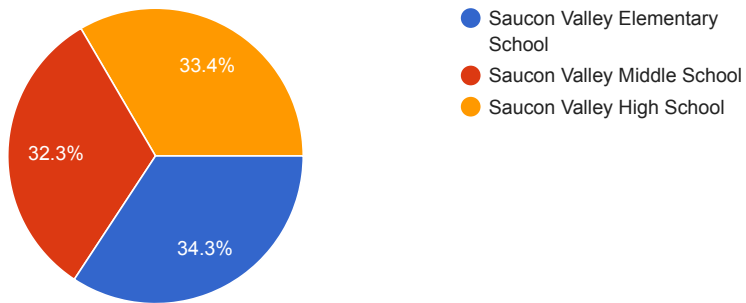
Saucon Valley School District 2020-21 Parent/Guardian Survey

1,077 responses

[Publish analytics](#)

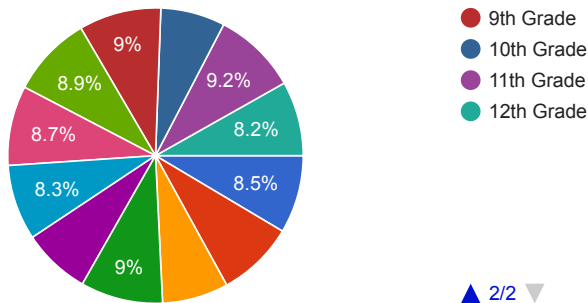
During the 2020-2021 school year, my student will be enrolled in:

1,077 responses



During the 2020-2021 school year, my student will be enrolled in:

1,077 responses

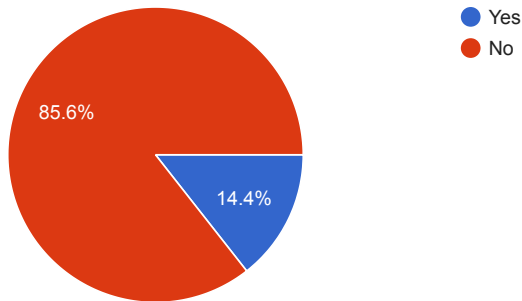


▲ 2/2 ▼



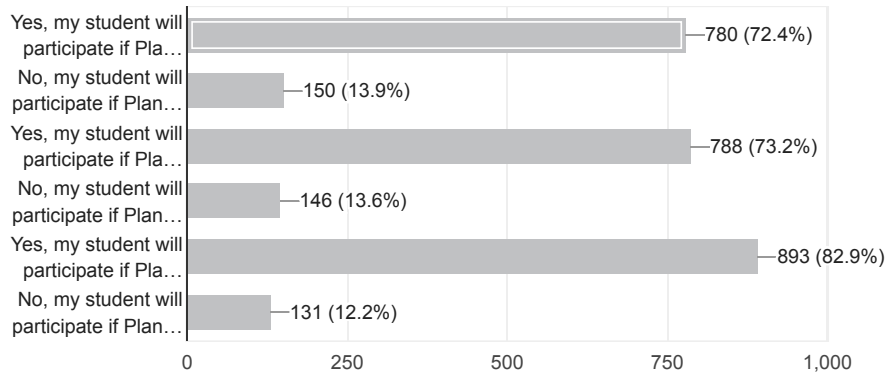
Optional question: Does your family include a family member who is vulnerable to the virus (either your child or another living family member) and as a result of such, your student cannot participate in an in-person schooling (or cannot participate in in-person schooling without extreme precautions)?

1,041 responses



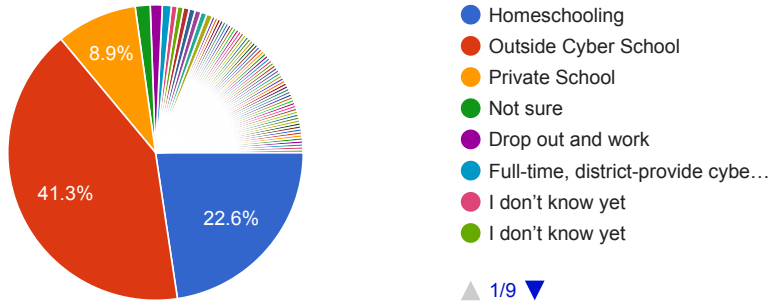
For the reopening of school in the fall, we are considering the following three options: Plan A (all virtual/remote), Plan B (hybrid/alternating days, one in building following CDC guidelines and one at home for remote learning) and Plan C (all physically present in the building following CDC guidelines). Please check your intended student participation for each plan :

1,077 responses



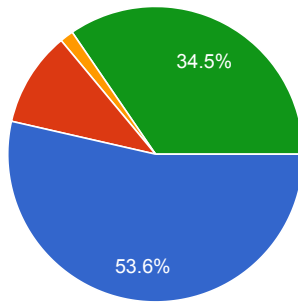
If you answered NO to any of the plans listed in the question above, what is your alternative plan:

305 responses



Please select the preferred option for transporting your student.

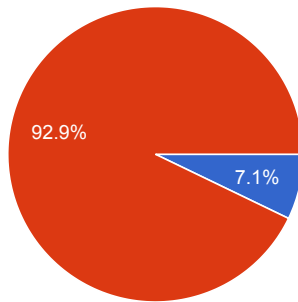
1,077 responses



- I can/will provide transportation to/from school daily.
- I can/will provide transportation ONLY TO school daily.
- I can/will provide transportation ONLY FROM school daily.
- I cannot provide transportation to/from school daily and need bus transportation.

Should any form of online learning continue, will you need a hotspot device for internet access?

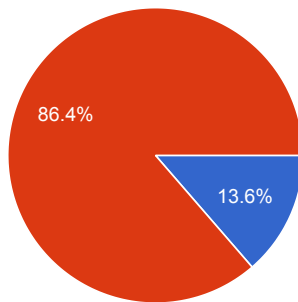
1,077 responses



- Yes
- No

Do you or does your student need assistance/training on how to access online platforms for remote learning?

1,077 responses

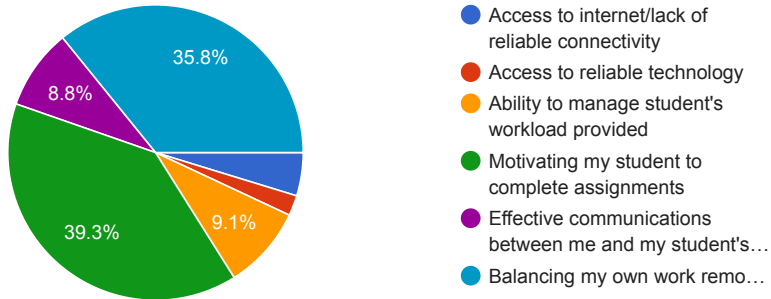


- Yes
- No



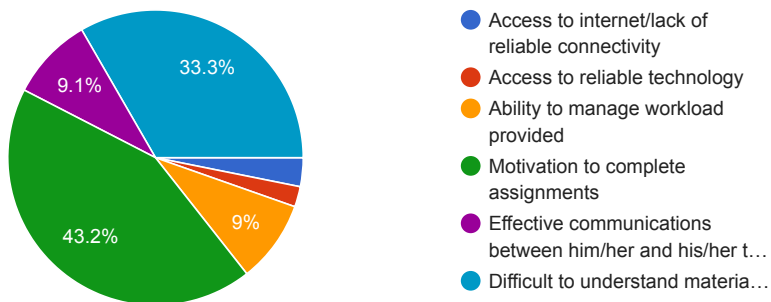
As a parent/guardian, what did you struggle with most regarding your student's experience with online learning?

1,077 responses



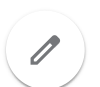
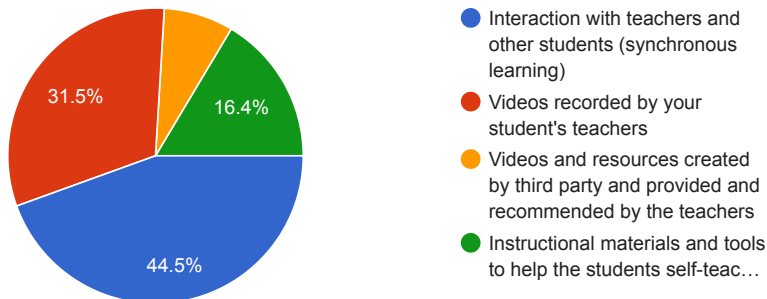
What did your student struggle with most regarding his/her experience with online learning?

1,077 responses



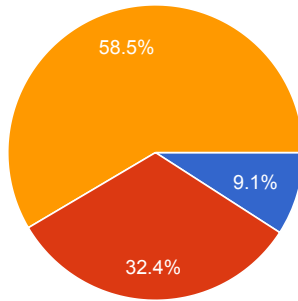
Which aspect of remote learning that began with the closure on March 13th did you find most helpful?

1,077 responses



What are your feelings about the level of instruction provided during school closure?

1,077 responses



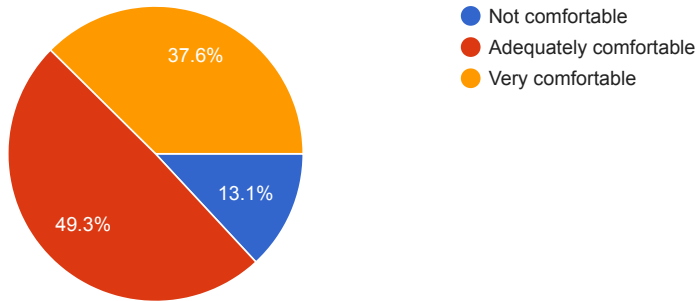
- Little to no instruction was provided
- Less than adequate instruction was provided
- Adequate (or more than adequate) instruction was provided





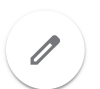
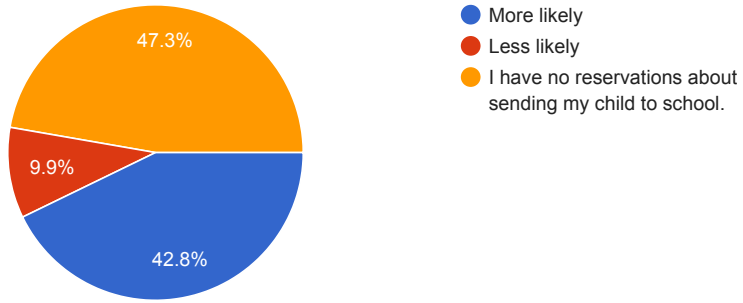
The school district will follow CDC and Pennsylvania Department of Education guidelines in any reopening scenario (social distancing on buses/in classrooms/in hallways, no large gatherings, proper hygiene, etc). How comfortable are you with these guidelines related to the safety of your student?

1,077 responses



Knowing we will be implementing these guidelines, does it make you more or less likely to send your student to their Saucon Valley school next year?

1,077 responses



Please add additional information you may want to include, but please note that comments will not be able to be answered individually. If you have questions or concerns regarding the information in this survey, please contact your building principal.

327 responses



Google Forms



SAUCON VALLEY SCHOOL DISTRICT - HEALTH AND SAFETY PLAN 2020 - 2021

PANDEMIC C0-COORDINATORS (Point of Contacts)

Craig Butler
Kristine Rosenberger
Maryellen Prager
Sue DeSmet

GREEN AND YELLOW:

OPTION A: ALL STUDENTS PHYSICALLY PRESENT IN CLASSROOMS

- ALL students return to buildings
- 6 ft social distancing in classrooms (student desks/teacher desk)
- Masks worn by students, faculty, and staff
- Student masks may be removed in classrooms when students are at their desks, but must be worn when social distancing cannot be achieved. Faculty, staff, and administration wear masks at all times when working with students or in close proximity to other adults.

OPTION B: HOME/ONLINE EDUCATION

- Live feed of instruction from the classroom through Live platforms (Zoom, Nearpod, etc.)
- Work provided to student(s) for home/online instruction
- Student may interact with the class when appropriate and as facilitated by the teacher

RED:

ALL VIRTUAL (BUILDINGS CLOSED PER GOVERNOR ORDERS)...TO BE USED FOR SHORT AND LONG - TERM VIRTUAL SCENARIOS. LIVE INSTRUCTION PUSHED OUT BY ALL TEACHERS ON A DAILY BASIS (PERIOD BY PERIOD) USING ONLINE PLATFORMS. ESSENTIAL FACULTY/STAFF WILL BE IN BUILDINGS IF ALLOWABLE.

STUDENT SUPPORT SYSTEMS:

- Supports for at-risk students
- Support for identified students
- Identify gaps in learning
- Support for ELs
- Cadre of trained substitute teachers

ACTION STEPS IF A CASE OF COVID IS IDENTIFIED (CONFIRMED POSITIVE) OR A STUDENT/FACULTY/STAFF MEMBER BECOMES SYMPTOMATIC. (per the St. Luke's Hospital Medical Team)

- 1. The student/staff member will be removed from the school environment for a minimum of 14 days. A doctor's release, no evidence of an elevated temperature/ COVID symptoms, and two negative tests required for return.**
- 2. All parents/students/staff members affected will be contacted to make them aware of the positive test/screening.**
- 3. The Pandemic Co-Coordinators, Superintendent will be alerted of the positive test/screening.**
- 4. Contact Tracing shall be enacted.**
 - **INCREASED VIGILANCE IN THE AFFECTED AREA(S) MONITORING SIGNS AND SYMPTOMS OF INDIVIDUALS**
 - **EMPLOY INCREASED CLEANING, HYGIENE, AND SANITATION IN THE AFFECTED AREA(S)**
- 5. If determined necessary, all affected individuals will be quarantined and placed on online instruction.**

CLEANING/SANITATION:

- Classroom doors propped open to reduce touches per day
- Entry/Exit doors cleaned throughout the day
- Some custodians moved from evening to day shift for higher frequency daytime cleaning
- Drinking fountains turned off
- Students encouraged to bring their personal drink bottles
- Soap dispensers in every bathroom
- Towels provided in bathrooms as an option to the air dryer
- Bucket of wipes and bottle of sanitizer in every classroom
- Protective suits and sneeze guards ordered
- Signage posted

BUSES:

- Roster one per seat/assigned seating
- Seat students one per seat
- Masks required on buses. Provided to students who forget their mask
- Load and unload the bus in reverse order
- Clean buses after the morning run and the afternoon run (twice daily)
- Communicate with parents regarding expectations for bus ridership
- Train bus drivers with regard to managing expectations on the bus

CAFETERIA:

- All disposable place settings
- Marked spots on floor for social distancing
- Marked seating at tables for social distancing and staggered seating
- MS and HS students eat in cafeteria/adjacent hallways, and other large group areas to achieve social distancing
- Students wear masks when not eating
- Paraprofessionals will assist with additional cleaning
- Social distancing moving in and out of the cafeteria, other eating areas
- Assigned seating
- Elementary students eat in their classroom utilizing pre orders

SOCIAL DISTANCING:

- In hallways - high traffic areas, arrival/dismissal
- In classrooms
- During recess, gym, music, and other potentially large gathering areas (optional environments available to any student/family uncomfortable with this arrangement)
- In cafeterias

BODY TEMPERATURES:

- Students and faculty/staff self-monitor body temperatures at home prior to coming to school
- Any individual exhibiting a body temperature of 100.4 or above or exhibiting any symptoms of being ill shall not report to school

VISITORS:

- Restrict visitors except those providing service to students/staff (follow all safety protocols, screening)
- Meetings with parents will be accomplished virtually

Academic and Personnel Committee Brief

This week's virtual meeting was held on July 1, 2020 at 5pm via Zoom.

- Dr. Butler shared the latest iteration of the Food Allergy Regulations. Committee members and other directors made recommendations in terms of augmenting the policy with additional statements. Dr. Butler will revise the document and have it reviewed at a future meeting of the Academic and Personnel Committee.
- Dr. Butler shared results from the Climate Survey. He specifically highlighted examples of results from the elementary school. The results of the climate survey were shared with all directors.

AGREEMENT

National Math and Science Initiative College Readiness Program and Saucon Valley High School of Saucon Valley School District

This Agreement is between National Math Science Initiative (“NMSI”), Saucon Valley High School (“the School”), and Saucon Valley School District (“the District”) for the purpose of implementing the National Math and Science Initiative’s College Readiness Program (“the Program”) in the School.

SECTION 1. TERM:

The term of this Agreement shall commence on May 27, 2020 for School Years 2020-2023 and end on December 31, 2023 (the “Term”), subject to the terms of this Agreement.

SECTION 2. NMSI’S CORE BELIEFS

1. We believe **STEM education** is the greatest lever to **accessing opportunity** and is unmatched in unlocking **student potential**.
2. NMSI’s mission is to advance STEM education to ensure **all students**, especially those **furthest from opportunity**, thrive and **reach their highest potential** as problem solvers and lifelong learners who pursue their passions and tackle the world’s toughest challenges

See [Attachment A](#) for details about NMSI’s primary programs.

SECTION 3 COMMITMENTS BY THE SCHOOL

The School agrees to implement the NMSI College Readiness Program (“CRP”) in accordance with this Agreement, to increase Advanced Placement® (“AP”) math, science, and English enrollment and qualifying scores on AP® MSE exams. To ensure Program success, the School agrees to take actions necessary to implement, achieve and maintain the strategies and goals set forth in this Agreement and [Attachments B, C, D, E, and F](#).

SECTION 3.1. OBLIGATIONS OF THE SCHOOL

1. The School and District agree to pay NMSI \$53,272 over the three term years outlined in [Attachment F](#);
2. The School commits to maintain the quality of AP MSE courses by implementing the following program components:
 - a. Recruit, prepare, and support students in AP MSE courses through open access and the elimination of barriers to student enrollment;
 - b. Recruit and support highly qualified teachers. NMSI follows the US Department of Education’s definition of “highly qualified teachers,” which requires districts to provide evidence that their teaching positions are filled by subject-matter experts who hold degrees and certifications in their subject areas;

- c. Recruit and appoint three to five team members to lead the initiative on behalf of the school. NMSI Partner School Director, School Site Coordinator, and one to three AP Leadership Team Members, depending on enrollment:
 - o NMSI Partner School Directors are the main point of contact for NMSI Program Managers and lead the initiative on behalf of the school. Responsibilities include participating in regular touchpoints with NMSI Program Managers and supporting school-based staff to ensure successful program implementation.
 - o School Site Coordinators are the main point of contact for NMSI Operations Coordinators and coordinate teacher training and student supports. Responsibilities include communicating with NMSI Operations Coordinators, distributing event registration links to teachers and students.
 - d. Ensure all AP MSE teachers to participate in 46 hours of professional learning, delivered in-person and online trainings;
 - e. School leadership will work with the NMSI Program Manager to implement a Family and Community Engagement strategy to engage students, families, and communities through direct service, coaching, and outreach;
 - f. Inform students, parents, and participating teachers that all students enrolled in AP MSE courses will be required to take the AP Exam;
 - g. Ensure that all students enrolled in AP MSE courses take the AP exam;
 - h. Ensure the School designated NMSI Partner School Director will collaborate with the NMSI Program Manager to develop and lead overall strategy and programmatic implementation;
 - i. Align the Master Schedule to allow for maximum student access to AP MSE courses;
 - j. Schedule all AP MSE courses as full year courses – no accelerated semester block courses;
 - k. Complete College Board course audits for all AP MSE courses during the fall semester of the current school year (NMSI preferred date - no later than October 31);
 - l. Report data to NMSI as requested and listed in [Attachment B](#);
 - m. Report course enrollment data to NMSI no later than September 15th each year in the program; and
 - n. Complete and submit NMSI School Success Plan by required date.
3. The School and District shall use reasonable efforts to do to the following:
- a. Promote Laying the Foundation (LTF) with non-AP 3rd - 12th grade teachers in the District, including participation in 27 hours of professional learning, delivered in-person and online trainings. LTF gives teachers the resources they need to raise expectations and develop advanced levels of thinking and learning. Teachers of grades 3-12 will gain access to content, culturally relevant

- strategies, vertically aligned materials and learning progressions necessary to prepare students for advanced coursework in high school and college;
- b. Promote and encourage participation for the leadership team to attend NMSI Leadership Development Training; and
 - c. Promote and publicize NMSI's College Readiness Program to encourage demand, support and participation in the following ways:
 - i. Make the School community aware of the Program by way of PTA meetings, and inclusion in School publications, social media, and news media outreach;
 - ii. Notify its Program Manager and NMSI's Communications Team of upcoming community outreach in which the Program will be a topic;
 - iii. Use all appropriate logos, marks, and other identifying materials on all NMSI Program-related materials and communications;
 - iv. Refrain from altering or modifying any logos, marks, copyright notices, trademark notices, or other intellectual property of NMSI; and
 - v. All communication from the school system to program funder(s) flows through NMSI unless the school system had a working relationship with the funder(s) before joining NMSI's program.
 4. The School shall strive to increase the number of AP MSE student enrollments and courses offered based on the *Growth Scenario* completed by the School as part of its Program application in [Attachment D](#).
 5. The School shall pay for AP exam fees, pending reimbursement pursuant to this Agreement if eligible.
 6. The School shall:
 - a. Provide and fund substitute days to allows AP MSE teachers to attend Program Training;
 - b. Provide and fund student transportation for in person student study sessions and/or provide reasonable internet access opportunities for students to attend online study sessions;
 - c. Provide facilities and custodial support for student study sessions; and
 - d. Provide adequate single-use supplies.
 7. The School shall comply with NMSI Brand Standards as provided in [Attachment G](#). Public announcements regarding NMSI's College Readiness Program, including references in social media and school or district newsletters, must be coordinated with NMSI.
 8. The School acknowledges that NMSI is the sole and exclusive owner of any instructional materials, training materials, and auxiliary media content distributed to the School either directly or by way of NMSI's online distribution channels and of all associated intellectual property registrations and copyright protections. The School and the District agree that their engagement with NMSI under this Agreement shall not create any ownership or licensing rights in the School or the District to any NMSI materials, and the School and District agree not to claim any such rights to NMSI materials. The School and the District agree that teachers, principals, administrative staff, counselors, or volunteers will not reproduce any NMSI copyrighted materials in any form or by any electronic or mechanical means, or

create any derivative works therefrom, without explicit written permission from NMSI. All input, corrections, improvements and ideas received by NMSI from the School and its personnel with respect to the programs and materials of NMSI are hereby assigned to NMSI and will be the sole property of NMSI to be utilized by NMSI without any compensation to the School or its personnel.

9. The School will endeavor to utilize professional development funds to expand Program access and participation beyond the funding committed elsewhere in this Agreement. The School makes no commitments about the level, if any, of additional funding that may be available for this use.

SECTION 3.2. NONCOMPLIANCE

If, at any time, the School is not in compliance with the terms of this Agreement in the judgment of NMSI, NMSI will work directly with administrators and district-level leaders to determine appropriate interventions and implement plans for correction with ongoing monitoring and assistance. If such interventions do not effectively bring the School into compliance, NMSI reserves the right to place the School on probation, to discontinue programming, or to terminate this Agreement. If NMSI determines that a probationary period is appropriate, the School will receive a letter detailing terms and requirements of the probationary period. The School may then commit to the requirements of the probationary period or terminate the Agreement.

SECTION 3.3. TERMINATION OF AGREEMENT BY SCHOOL

The School may terminate this Agreement for the next and subsequent school year(s) during the Term with written notice delivered to NMSI on or before **September 30 of each program year**. Upon delivery of termination notice, the obligations of the parties will continue through the end of the school year in which notice was given. Termination of this Agreement under this paragraph will not release the School and/or District's obligation to pay for services rendered pursuant to this Agreement through the end of the school year in which notice was given for which the School and District would otherwise have been obligated to pay.

SECTION 4. COMMITMENTS BY NMSI

During the Term, NMSI agrees that it will:

1. Apply funding to assist the School in implementing and operating the CRP. Funding is provided to the School, the Partner School Director, the Site Coordinator(s), AP MSE teachers, qualified students, and vendors to pay for eligible expenses, as identified in [Attachment E](#), subject to verification and approval by NMSI. NMSI reserves the right to modify, limit, or terminate services under this Agreement if funding is not available to fund actions under this Agreement.
2. Collaborate with the School to implement, manage, and report the results of the Program as outlined below:
 - a. Appoint a NMSI Program Manager to work with the School to set goals, monitor, and prepare for sustainment strategy;
 - b. Provide forms, data, and reports needed for the Program;
 - c. Advise Program schools in recruiting AP MSE student and teachers;

- d. Advise schools and districts on MSE course offerings and scheduling;
 - e. Assist the Partner School Director and/or AP Coordinator in providing the best testing environment for AP students;
 - f. Provide subject matter experts to support teachers and students;
 - g. Work directly with administrators to proactively address concerns;
 - h. Develop probation plans for struggling Program schools as appropriate; and
 - i. Train Teachers by:
 - vi. Funding support for Program AP MSE teachers to attend teacher training. Standard NMSI trainings include 46 hours of professional learning, delivered in-person and/or online. Depending on the District's needs, additional trainings might be included as a supplement to standard NMSI trainings; and
 - vii. Funding support for Program AP MSE teachers and/or grade 3 – 12 MSE teachers to participate in NMSI's Laying the Foundation Program. This includes 27 hours of professional learning, delivered in person and online trainings., as approved by NMSI. These teachers will gain access to content, culturally relevant strategies, vertically aligned materials and learning progressions necessary to prepare students for advanced coursework in high school and college.
3. Provide reusable Course Supplies for AP MSE courses as approved by NMSI.
4. Support Student Study Sessions by providing:
- a. Resources to conduct AP MSE student study sessions over the course of the school year, online and/or in person as approved by NMSI; and
 - b. Planning and logistical support.
5. Reimburse the School, if NMSI provided funding allows reimbursement, for the AP MSE examination fee expenses incurred for only the students enrolled in NMSI supported AP MSE courses. The School may seek reimbursement up to the budgeted amount listed as part of the Program. This amount, if allowed, will be calculated after any state or federal funding is applied toward the examination cost.
6. Awarding Annual Honorariums and Recognition to AP MSE teachers, the Partner School District, and Site Coordinator based on participation requirements outlined in the "Acknowledgement of Participation" provided upon enrollment in NMSI's CRP portal or via the School Dashboard. Data requests are required for teacher and student recognition based on the 2020-2025 AP recognition period.
7. Support School efforts to promote and publicize the Program by:
- a. Providing the School Principal, Partner School Director and any System-level media/public relations office with material that can be used to promote and publicize the Program, the participating School, Teachers, Students and their achievements.

- b. Suggesting, supporting and/or participating in events such as PTA meetings, club and course-selection events and academic pep-rallies.
8. Consider modifying, additional, or alternate services based upon the School's performance of its commitments and undertaking pursuant to this Agreement in an effort to promote continuous improvement by the School. If NMSI determines, in its discretion, it is appropriate to materially modify or change the services contemplated by this Agreement, the School will receive a letter detailing the terms and requirements of the modified program. The School may then commit to the new requirements or terminate the Agreement.

SECTION 5. PROGRAM SCHEDULE OF SERVICES

Schedule of Services. [Attachment E](#) identifies the allocation of resources set aside for implementation of the Program at the School. The services listed in [Attachment E](#) are subject to change according to actual services rendered under this Agreement.

SECTION 6. ACCESS TO INFORMATION

1. Parents, legal guardians, or eligible students may review personally identifiable information in the student's records and correct erroneous information by contacting the school or educational agency. School or District personnel shall have direct access to student data via the NMSI account login. NMSI will provide school or District with a copy of student data and shall modify and/or delete such data upon written request by the School. NMSI shall provide such student records and/or correct such errors within five (5) days of receipt of written notice. NMSI shall reasonably cooperate with the school or District in complying with this mandate. NMSI will allow inspection, review and amendment or changes to student data via an authorized request from a school, along with information on how a school may make such a request.
2. Email notifications will be sent to contracted entities if there are material changes to NMSI's Privacy Policy.
3. NMSI will retain student records in accordance with FERPA guidelines to effectively deliver and assess the Program and Laying the Foundation. NMSI will request student PIII, in accordance with FERPA, to effectively carry out NMSI's CRP and LTF elements during the term of the agreement. See [Attachment C](#) for NMSI's PII Data Policies.
4. A school has the right to review, have deleted, and/or refuse to permit further collection or use of the student's information. Schools may contact their Program Manager for data requests and more information regarding the consequences or implications for limitation of data use by NMSI.

SECTION 7. GENERAL PROVISIONS

1. Relationship of the Parties; No Third-Party Beneficiaries. NMSI is an independent non-profit corporation and, subject to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control and direct the performance of the services to be provided by NMSI as an independent contractor pursuant to this Agreement. The personnel and staff of NMSI are employees of NMSI and shall not, for any purpose, be considered employees or agents of the School or the District. The personnel and staff of the School and the District shall not, for any purpose, be considered employees

or agents of NMSI. Nothing in this Agreement shall be deemed or construed to establish a joint venture, employer-employee, agent, agency or legal partnership relationship. NMSI shall not incur any liability for or assume responsibility for any debts or obligations of the School and shall not sign as a guarantor or co-signer on any instrument for the School. The agreement by and between the parties to this Agreement does not create a warranty or guarantee of any results or funding and is not intended to and does not create any right of any sort in any third party with respect to the representations, commitments, and obligations set forth herein. The only intended benefits of this Agreement are to the named Parties to the Agreement. The District, each School, and their respective personnel may not bind NMSI to any contract, agreement or obligation, and NMSI may not bind the District or the School to any contract, agreement or obligation.

2. **Limitation of Liability and Indemnification.** In no event will NMSI (i) be liable TO ANY PARTY for any incidental, consequential, special, punitive or exemplary damages FOR ANY MATTER ARISING OUT OF OR RELATED TO THIS AGREEMENT, and/or (ii) be liable in the aggregate under or as a result of this AGREEMENT for any amount in excess of the total amount paid to NMSI by the District under this AGREEMENT. The School and District agree to indemnify NMSI against, and to hold NMSI harmless from any and all liabilities, obligations, or indebtedness, whether not existing or hereafter arising or incurred, arising from or by reason of NMSI's operations, including NMSI's negligence, that are not specifically assumed by NMSI under this Agreement.
3. In the event of a dispute regarding the meaning or effect of this Agreement, the parties agree to negotiate in good faith toward a resolution of their dispute while continuing to perform all undisputed provisions of this Agreement. Should they not be able to reach a negotiated resolution to their dispute, they agree that as a condition precedent to any court action seeking to construe or enforce this agreement that they will submit to mediation. Prior to such mediation, the parties agree to provide to the mediator and each other party any information designated by the mediator as necessary or appropriate to conduct of the mediation. The cost of any such mediation, including mediator's fees, shall be paid one-half by the School and one-half by NMSI. Certification by the mediator that the parties were not able to reach agreement shall constitute conclusive evidence of satisfaction of the condition precedent imposed by this paragraph.
4. **Incorporation of Attachments.** The following Attachments are incorporated into and made part of this Agreement completely, as if they were copied verbatim at the point of reference to said Attachment:

- Attachment A:* NMSI's Primary Programs
- Attachment B:* Authorization to Release District Performance Data
- Attachment C:* PII Data Policies
- Attachment D:* Growth Scenario
- Attachment E:* Schedule of Services
- Attachment F:* Invoicing Schedule and Contact Information
- Attachment G:* NMSI Brand Standards

IN WITNESS, WHEREOF, the parties have caused this Agreement to be executed on the dates set forth below.

Saucon Valley School District

Signature: _____
Printed Name: _____
Title: _____
Date: _____

NATIONAL MATH AND SCIENCE INITIATIVE

Signature: _____
Printed Name: Tammy Knapp
Title: Chief Financial Officer
Date: _____

Saucon Valley High School

Signature: _____
Printed Name: _____
Title: Principal
Date: _____

NATIONAL MATH AND SCIENCE INITIATIVE

Signature: _____
Printed Name: Jaclyn Castma
Title: VP, Program Management,
Delivery & Operations
Date: _____

ATTACHMENT A

NMSI's Primary Programs



Tim Scott
 Superintendent at Kiski Area School District, PA

"NMSI is much more than just an initiative. It truly represents a cultural shift that is providing students, especially students who are historically under-represented, access to high level courses and instruction."



Breanna Ramsey
 Former Student at Cass Technical High School, MI

"I feel very prepared. With the combination of NMSI and my supportive teachers, I feel like I can go far."

Rethinking K-12 Education

NMSI transforms K-12 education by setting high standards, removing barriers, building on teachers' strengths and ensuring all students have the access, resources and support they need to excel in rigorous math, science, English and computer science education.

NMSI learns community needs by working directly with district and campus leaders, counselors, teachers, students and families to introduce proven solutions and help guide the way toward lasting success.



Early Exposure LAYING THE FOUNDATION

Equipping educators teaching grades 3-12 with classroom resources, hands-on training and best practices.



Pathway to College COLLEGE READINESS PROGRAM

Supporting school systems by increasing access to high-quality, rigorous AP courses, especially for students furthest from opportunity.



Reaching All Students MILITARY FAMILIES MISSION

Providing consistency in education across the country to ensure that high-mobility students can succeed in any school.



Prepping the Pipeline TEACHER PATHWAYS

Meeting the demand for qualified STEM teachers by creating multiple ways for subject experts to take on the classroom.

To date, NMSI's programs have impacted:

- 2 Million Students
- 65,000+ Teachers
- 1,400+ High Schools
- 45+ Universities



Next Steps

Contact your NMSI representative or email customerservice@nms.org to learn more.

How is your school doing?

Visit STEMOpportunityIndex.com to see how your school, district and state are performing in more than 100 indicators of STEM success.



ATTACHMENT B

Authorization to Release District Performance Data

Upon request, the District shall report to NMSI data necessary to measure Program results. The District agrees to release data from its programs and services, as requested by NMSI, for all students who participated in, or were exposed to, the College Readiness Program and who indicated attendance at a secondary school within this District. The District can designate who will be sharing the data with NMSI. Class enrollment data and AP data to be released include:

- Course Name
 - Class Period
 - Course Duration
- Teacher
 - Name
 - Email
- Student
 - Name
 - District Identification number
 - Sample High School Identification number
 - Date of Birth
 - Gender
 - Ethnicity
 - Socio-Economic Status
 - Grade Level
 - AP Exam Results
 - Military Status

Upon request, the District shall report to NMSI their AP outcome data from College Board annually. The District agrees to download their College Board student data file from the College Board portal and upload the College Board student data file to NMSI. The District will receive additional details on the process in writing from NMSI. Failure to comply with these written instructions may result in withholding of Partner School Director honorariums.

Upon request, the District shall report to NMSI data necessary to measure LTF results. The District agrees to release data from its programs and services, as requested by NMSI, for all students whose teachers participated in LTF training as well as relevant comparison data. The District can designate who will be sharing the data with NMSI. Class enrollment data and state assessment data to be released include:

- Course Name
 - Class Period
 - Course Duration
- Teacher
 - Name
 - Email
- Student
 - Name
 - District Identification number
 - Date of Birth

- Gender
- Ethnicity
- Socio-Economic Status
- Grade Level
- State standardized test results for all applicable grades
- Military Status

The District agrees to comply with all state and federal privacy laws with respect to the collection and sharing of data described herein. Information will be released consistent with the Family Educational Rights and Privacy Act, Pennsylvania law and Saucon Valley School District policy regarding the confidentiality of data. This authorization will include data for students graduating in 2020-2025.

Signature: _____

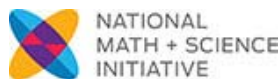
Name: _____

Title: _____

Date: _____

ATTACHMENT C

PII Data Policies



Summary

The federal Family Educational Rights and Privacy Act protects the privacy of student education records. NMSI is formally certified as meeting the mandates of FERPA via certification through iKeepSafe. In cooperation with schools in the College Readiness Program, NMSI collects information about students, including Personally Identifiable Information. NMSI uses the information to evaluate the efficacy of our programs, meet grantor reporting requirements and fulfill elements of the program related to awards for teachers, students and school program directors.

This document summarizes NMSI's policies and procedures in relation to protecting students' PII.

Policies

NMSI maintains clearly written policies explaining the data it collects, stores and transfers. Those policies include.

- [Privacy](#)
- Acceptable Use Policy
- BYOD policy
- IT Data Management Procedure
- Privacy and Confidentiality
- Security
- NMSI Student Data Flow
- Permission Release Letter – College Board to NMSI

Control of Data

- For the purpose of data security and adherence to FERPA, NMSI agrees that it is under the direct control of partner schools with regard to students' personally identifiable information
- NMSI maintains clear terms directing how students' personally identifiable information is treated at the end of its formal relationship with each school
- NMSI has a process to help schools respond to requests from parents or eligible students to inspect and review personally identifiable information
- NMSI claims no rights or licenses to use personally identifiable information for any purpose other than the delivery and functioning of its services in the manner for which it is intended for use by the school

Choice and Disclosure

- NMSI services are designed to operate with minimal collection of student data to provide the intended service to the school

- NMSI does not share or otherwise transfer students' personally identifiable information or directory information to third parties for advertising or marketing purposes
- Where valid, NMSI uses aggregated anonymized data and de-identified metadata for such things as improving its services and conducting research to validate the efficacy of programs
- Third parties engaged to perform these functions are required to agree to adhere to NMSI's privacy policies and practices and are prohibited from using the data for any other purpose

Security

- Secure protocols are in place for delivery of student data from schools to NMSI
- Student data is stored securely
- Student data is maintained in a manner that allows a school access to the data for which it is authorized
- Internal access to students' sensitive data, including personally identifiable information, is allowed only for the operation of services and educational purposes. Such access is limited to authorized employees, and is revoked when the need no longer exists, or an authorized employee leaves the organization
- NMSI conducts background checks on all employees who have access to student data
- NMSI conducts regular security audits
- NMSI has practices for securely deleting personally identifiable information within a reasonable time after it is no longer needed by a school, when requested by a school or as otherwise noted per the stated terms of use or contractual agreement with a school
- Material changes to data security processes or protocols previously noted in the privacy policy are submitted to schools in advance of such changes

Third Party Service Providers

- NMSI discloses the presence of third-party service providers, such as analytics companies to school
- NMSI's agreements with third parties' detail NMSI's data privacy and security policies and expectations, and third parties are required to assure their ability to comply
- NMSI assesses the privacy and security policies and practices of third party service providers to ensure that they are capable of complying with NMSI guidelines and practices, including those related to ensuring the confidentiality, security and integrity of student data, as well as transfer of students' personally identifiable information to a school upon request or termination of an agreement and deletion of such data

Education

- NMSI completes Privacy training, including education on FERPA, annually with employees authorized to access student data

ATTACHMENT D Growth Scenario

SAUCON VALLEY HIGH SCHOOL GROWTH SCENARIO												
NMSI AP Courses	2018-19 Enrollment	2018-19 Exams Taken	18-19 Qualifying Scores	2018-19 % of Exams Taken vs Enrollment	18-19 % of Qualifying Scores vs Exams taken	2019-20 % of Exams Taken vs Enrollment	2019-20 % of Qualifying Scores vs Exams taken	# of Students Enrolled		Projected # of Students Earning Qualifying Scores		Projected Course Goals (Subject to Change) 2020-21
								CURRENT	PROGRAM	CURRENT	PROGRAM	
								2019-20	2020-21	2019-20	2020-21	
ENGLISH (E)												
Eng Lang	0					100%	0%	16	36		0	5
Eng Lit	8	4	4	50%	100%	100%	100%	17	20	9	20	14
Total English:	8	4	4	50%	100%			33	56	9	20	19
MATH (M)												
Calculus AB	35	21	20	60%	95%	100%	95%	44	20	25	19	32
Calculus BC	3	2	2	67%	100%	100%	100%	8	13	5	13	10
Comp Sci A		1	1		100%	100%	0%	0	0		0	6
Comp Sci P	31	23	17	74%	74%	100%	74%	50	50	27	37	34
Statistics	41	31	25	76%	81%	100%	81%	36	64	22	52	32
Total Math:	110	78	65	71%	83%			138	147	79	121	114
SCIENCE (S)												
Biology	15	8	6	53%	75%	100%	75%	61	30	24	23	31
Chemistry	14	5	5	36%	100%	100%	100%	8	15	3	15	10
Env Science						100%						0
Physics 1						100%	0%					0
Physics 2						100%	0%					0
PhysC: E&M												0
PhysC: M	9	4	4	44%	100%	100%	100%	5	0	2	0	9
Total Science:	38	17	15	45%	88%			74	45	29	38	50
TOTAL MSE	156	99	84	63%	85%			245	248	117	179	183

Only numbers in red can be changed

For comparison, this is the NMSI projected first year growth goal based on baseline MSE qualifying scores.

Baseline	NMSI 2020-21 MSE Goal
117	180

2021-22 Expeded QG Growth

196 Expeded enrolment

2022-23 Expeded QG Growth

218 Expeded enrolment

ATTACHMENT E

Schedule of Services

The Program anticipated services to be given to the School.

Teacher Trainings		
NMSI Service	Subjects	Description of Services
<p>College Readiness Program (CRP) Teacher Training:</p> <ul style="list-style-type: none"> Forty-six hours of professional learning, delivered in-person and/or online 	<p>AP Calculus AB AP Calculus BC AP Statistics AP Computer Science P AP Computer Science A AP Biology AP Environmental Science AP Chemistry AP Physics 1, 2, E&M, Mech AP English Language AP English Literature</p>	<p>Content specific AP teacher training, differentiated by subject, specifically for AP teachers which includes:</p> <ul style="list-style-type: none"> Access to educative curricula and online Teacher Villages Heavily focused on subject content and AP success strategies All materials provided by NMSI NMSI appointed Program Manager
<p>Laying the Foundation (LTF) Teacher Training:</p> <ul style="list-style-type: none"> 27 hours of professional learning, delivered in-person and online trainings 	<p>Math/Science (Grades 3-5) English/Social Studies (Grades 3-5) English (Middle School) Math (Middle School) Science (Middle School) English (High School) Math (High School) Biology (High School) Chemistry (High School)</p>	<p>LTF gives teachers the resources they need to raise expectations and develop advanced levels of thinking and learning. Teachers of grades 3-12 (non-AP) will gain access to content, culturally relevant strategies, vertically aligned materials and learning progressions necessary to prepare students for advanced coursework in high school and college</p>

Leadership Summit

NMSI Service	Description of Services
<p>Leadership Development: Eighteen hours of professional development for administrators, delivered online and/or in person</p>	<p>Workshop for principals, administrators, and counselors to:</p> <ul style="list-style-type: none"> Discuss the role of dialogical coaching throughout CRP implementation Reflect on current access to AP within the leaders' districts and schools Explore ways that access might be expanded Create understanding around what an ideal NMSI/district partnership looks like Begin development of NMSI Strategic Action Plan

Student Supports

NMSI Service	Description of Services
<p>Student study supports, ongoing</p>	<p>AP course-specific synchronous and asynchronous supports available for students, including but not limited to:</p> <ul style="list-style-type: none"> Live online tutorials AP expert chats On-demand modules, video tutorials, and online quizzes

ATTACHMENT F

Invoicing Schedule and Contact Information

The School and/or District accepts financial responsibility for the School Program costs of \$53,272 over the 3 term years.

The School/District will be invoiced annually in September of each school year for the District Contribution listed below:

- 2020-2021: \$15,526 (to be invoiced September 2020)
- 2021-2022: \$17,728 (to be invoiced September 2021)
- 2022-2023: \$20,018 (to be invoiced September 2022)

Please provide the school/district contact information for the invoice processing:

- Name: _____
- Title: _____
- Email: _____
- Phone: _____
- Mailing Address: _____

ATTACHMENT G

NMSI Brand Standards

BOILERPLATE LANGUAGE

About NMSI: The National Math and Science Initiative is a nonprofit organization dedicated to transforming math and science education in today's classrooms with proven, effective programs that can be replicated nationwide.

About the College Readiness Program (CRP): A comprehensive program that is dramatically increasing the number of students succeeding in rigorous coursework in math, science and English, while expanding access to traditionally underrepresented students.

About the Laying the Foundation Program (LTF): Hands-on professional development that is empowering educators of grades 3-12 with the strategies and resources they need to raise academic rigor in any curriculum and prepare students to think critically and creatively at advanced levels.

NAME AND LOGO USAGE GUIDELINES

National Math and Science Initiative

After introducing National Math and Science in body text, further references can then be shortened to NMSI.

NMSI can be referred to as a non-profit organization, not-for-profit organization, non-profit, or simply organization. Do not refer to NMSI as a company or business.

NMSI's College Readiness Program

The name for our comprehensive three-year program.

After introducing NMSI's College Readiness Program in body text, further references can then be shortened to NMSI's program, the College Readiness Program, or CRP.

NMSI's Laying the Foundation Program

The name of our teacher training program for grades 3-12 is NMSI's Laying the Foundation teacher training program is also acceptable.

After introducing NMSI's Laying the Foundation Program in body text, further references can then be shortened to NMSI's LTF program, the LTF program, or LTF.

LOGO

Use the NMSI logo only in the exact form provided by NMSI, without alteration or modification. Do not incorporate the NMSI logo into any other logo or add any images or text to the logo.

Maintain clear space around the NMSI logo. The minimum clear space for the NMSI logo should be the height of the letter "N". If placing another logo next to the NMSI logo, the minimum clearance should be the width of the word "MATH" in the NMSI logo.

