

6047

Participation in Competitions or Activities Beyond State Level

The Ralston School District will not fund student participation in school-sponsored organizations or activities beyond the state level ("Non-State Events"). Students/organizations electing to attend Non-State Events must provide their own funding.

When Non-State Events require the presence of an adult sponsor or staff member, the staff member or sponsor may submit a written request to the Superintendent for consideration of payment by the District for certain eligible expenses including travel, meals, and lodging.

A request by a staff member to attend a Non-State Event must be submitted in writing, at least one week before the event and must include all of the following information:

- A description of the Non-State Event, including how it relates to the school-sponsored activity or organization and how it benefits the District's educational mission;
- A supervision plan for the student(s);
- An itemized listing of the anticipated costs for the sponsor;
- A description and timeline of the fundraising activities to be performed, if any;
- An explanation as to how the activity or organization will account for the loss of instructional time (e.g. students are required to bring homework on the trip and participate in mandatory study hall)
- Confirmation from the sponsor that participation in the activity is voluntary and will not adversely affect a student's grade.

Information in addition to the above may be required before a decision is made.

Following receipt of a properly and timely submitted request for funding, the Superintendent will review the request and make a decision. The District retains complete discretion to make the funding decision as it sees fit. The District may decide to fund none, some, or all of the staff member or sponsor's expenses.

Falsifications and/or misrepresentations in requests for funding may result in disciplinary and/or legal action to the extent allowed by district policy and/or applicable law.

Adopted on: July 25, 2016

Revised on:

Reviewed on: April 10, 2023