

Saucon Valley School District

Regular Meeting of the Board of Education

June 14, 2022 – 7 pm

High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:15 pm – Special Education, Personnel

- I. **Call to the Order** – Dr. Shamim Pakzad, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Temporary Board Secretary** –
Approve David Bonenberger as the temporary board secretary for the June 14, 2022 meeting.
- IV. **Recording of Attendance** – *David J. Bonenberger, Temporary Secretary*
- V. **Motion to Approve Agenda**
- VI. **Announcement of Executive Session** – June 14, 2022
- VII. **Approval of Minutes** – May 24, 2022
- VIII. **Recognition** – None
- IX. **Presentation** – None
- X. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*

XI. Courtesy of the Floor to Visitors – Agenda Items Only – *Visitors should state their name and address.*

XII. Presentation of Bills – *David Bonenberger*

- A. General Expenditures – \$414,289.52
- B. Cafeteria Expenditures – \$15,035.79
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XIII. Treasurer’s Report – *Cedric Dettmar/David Bonenberger*

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers - \$3,746.94
- E. Middle School Activity Report
- F. High School Activity Report - None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report

XIV. AGENDA ITEMS

A. Education

Items/Projects for Discussion

None

Recommendations for Approval

Surplus/Obsolete

- 1. Approve the attached list of Surplus/Obsolete items.

Settlement

- 2. Approve the settlement with student #12747.

2022-23 Fall Coach

- 6. Approve the following 2022-23 fall coach:
Volleyball
Cristal Fernandez – Head Coach - \$4479

Advisor Class of 2024

- 7. Approve Katie Roberts as the advisor for the Class of 2024 with a stipend of \$1,941.00. Mrs. Roberts is taking over for Michael Yoder as he recently resigned.

District AV Coordinator

- 8. Approve Robert Frey as the 2021-2022 District AV Coordinator at a stipend of \$1,969.00

Conference/Travel Requests

- 9. Approve the attached conference/travel requests.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

None

Recommendations for Approval

None

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance

Items/Projects for Discussion

None

2021-2022 Budget Timeline for the 2022-2023 School Year

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2022-2023 final budget.

Recommendations for Approval

PBIS Contract

- 1. Approve the attached contract with PBIS Rewards Service for the 2022-2023 school year.

Northampton Community College Alternate Method of Billing

- 2. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2022 to June 30, 2023.

Portnoff Contract Amendment & Resolution

- 3. Approve the attached Resolution and Amendment to the contract with Portnoff Law Associates.

EmpowerED Contract

- 4. Approve contract for Dr. Jenna Mancini Rufo to provide services for a student at the Saucon Valley Elementary School for the 2022-23 school year.

Recommendation: To approve all motions and recommendations as listed above in Finance

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are on the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
(Meetings are on the first Tuesday of every month)

H. Colonial Intermediate Unit – *Bryan Eichfeld*
(Meetings are on the fourth Wednesday of every month)

I. New Business

J. Old Business

XV. Citizens’ Inquiries and Comments – *Visitors should state their name and address.*

XVI. Announcements

Future Meetings ~

June 28, 2022

July 26, 2022

XVII. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 24, 2022, in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Dr. Shamim Pakzad, and Shawn Welch. Director Tracy Magnotta attended virtually. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:01 Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Karabin moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – May 24, 2022- Personnel & Negotiations
- VI. **Approval of Minutes** – Director Conte, second by Director Eichfeld moved to approve the minutes of May 10, 2022. Vote: 9-yes, 0-no
- VII. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
Reported on the recent Kindergarten screening, 100 students have registered so far. The 1st EL picnic occurred last week and 100 students and parents attended. The first round of Marching Band Instructor interviews occurred last week. Four candidates are being moved to the second round of interviews.
- VIII. **Recognition** – None
- IX. **Presentation** –
 - A. High School Student Representative – Avia Weber
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
 - P. Silverthorn – Spoke about the staff that is not currently present and rumors occurring.
 - H. Gress – Commented on High School staff
 - A. Ramsberger – Commented on the possible tax increase.
 - C. Komoroski – Commented on the staffing situation and possible tax increase.
 - B. Geyer – Commented on the Tax Appeal Policy.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 385,237.79
 - B. Cafeteria Expenditures – \$16,901.37
 - C. Health Benefits – \$312,793.89
 - D. Capital Projects – None

1. Approve the above Presentation of Bills.

Director Dettmar, second by Director Conte moved to approve the Presentation of the Bills. Vote:9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - \$190.00
- E. Middle School Activity Report - None
- F. High School Activity Report – April 2022

1. Approve the above Treasurer’s Report

Director Dettmar, second by Director Welch moved to approve the Treasurer’s Report. Vote:9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

- A. None

1. Approve the attached agreement between Saucon Valley School District and IUP regarding the participation of IUP students in practicum experiences or student teaching at SVSD.

Director Welch, second by Director Baxter moved to approve Education Item #1. Vote:9-yes, 0-no

B. Personnel

- A. None

1. Approve the following retirement MOUs:
Sharon Bender
Debra Kunkel-Christman

Director Dettmar, second by Director Conte moved to approve Personnel Item #1. Vote:9-yes, 0-no

2. Approve the following resignations:

Julie Arena, Kindergarten teacher, effective May 7, 2022. Mrs. Arena is currently out on unpaid maternity leave.

Molly Cook, First Grade, her last day will be June 6, 2022

Director Conte, second by Director Eichfeld moved to approve Education Item #2. Vote:9-yes, 0-no

3. Approve Meredith Lesney and Kristin Schlotter as summer technology assistants at \$15.00/ hr. not to exceed a total of 270 hours.
4. Approve the following 2021-2022 substitute teacher:
Jacqueline Fetzler - Emergency Certified
5. Approve the following maternity leave request:
Kaitlin Sauerzopf, K-2 speech teacher, begins approximately August 23, 2022, through approximately December 4, 2022. She plans on using 27 sick days prior to 9 weeks of unpaid FMLA leave. Mrs. Sauerzopf will return to her teaching duties on approximately December 5, 2022.

Director Dettmar, second by Director Baxter moved to approve Education Items #3-5.
Vote:9-yes, 0-no

C. Facilities

- A. Summary Facilities Committee Meeting – 5/11/2022

Recommendations for Approval

None

D. Finance

- A. Summary Finance Committee Meeting – 5/18/2022

2021-2022 Budget Timeline for the 2022-2023 School Year

May 31, 2022 - *District Deadline* to adopt the 2022-2023 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2022-2023 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2022-2023 final budget.

1. Approve the 2022-2023 proposed final budget, consistent with school code, in the amount of \$51,116,885.00, with \$1,257,239.00 coming from fund balance and a 1.2289 millage increase which generates tax revenue of \$743,588.00. The new millage rate will be 54.6589 mills.

Director Welch, second by Director Conte moved to approve Finance Item #1.
Vote:5-yes, 4-no (Andres, Karabin, Pakzad, Welch)

2. Approve the first reading of the policy:
605.1 – School District Initiated Real Estate Tax Assessment Appeals

Director Dettmar, second by Director Karabin moved to approve Finance Item #2.

Vote:9-yes, 0-no

3. Approve the attached contracts with Hirschberg Mechanical pending review and approval of the solicitor:

Outside excavation & sewage line repair in the amount of \$12,640.00

Inside excavation & sewage line repair in the amount of \$107,240.00

Director Karabin, second by Director Eichfeld moved to approve Finance Item #3.

Vote:9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

1. Approve the candidates for the Northampton Community College Board of Trustees, with a term of July 1, 2022-June 30, 2028, per board ballots.

Director Welch, second by Director Dettmar moved to approve NCC #1.

Vote:9-yes, 0-no

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

1. Approve the candidates for the Colonial Intermediate Unit 20 Board of School Directors, with a term of July 1, 2022-June 30, 2025, per board ballots.

Director Karabin, second by Director Dettmar moved to approve CIU #1.

Vote:9-yes, 0-no

I. New Business

J. Old Business

XIV. Citizens' Inquiries and Comments –

P. Silverthorn – Commented on the Budget, bringing charter school students back to Saucon Valley, creating Vo-Tech type classes here to keep students here.

A. Ramsberger – Commented that she is devastated that we are losing Mrs. Arena and Mrs. Cook, and asked when we will find out about the new Spanish Immersion teacher.

B. Geyer – Commented on the budget and appreciated the clarity given on the tax appeal policy.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 05/21/2022 - 06/09/2022

Payment Categories: Regular Checks, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000060660	05/25/2022	NELSON RON	CONTR SERVICE SOCCER COED MS B	CONTR SERVICE SOCCER COED MS G	76.00
0000060661	05/25/2022	SEJDIC FAHRUDIN	CONTR SERVICE SOCCER COED MS B	CONTR SERVICE SOCCER COED MS G	76.00
0000060662	05/26/2022	CSONGRADI EDWARD	CONTR SERVICE SOCCER COED MS G	CONTR SERVICE SOCCER COED MS B	76.00
0000060663	05/26/2022	PHILIP MARTIN	CONTR SERVICE SOCCER COED MS B	CONTR SERVICE SOCCER COED MS G	76.00
0000060664	05/25/2022	NORTHAMPTON COUNTY AREA COMMUNITY COLLEGE	TUITION NON PUB - COMP ED 9-12		489.00
0000060665	05/31/2022	MEGAN KERN	MISCELLANEOUS		166.81
0000060666	06/07/2022	HANNAH PASDA	TUITION REIMB REGULAR K-4		1,593.00
0000060667	06/07/2022	JASON GORDON	TUITION REIMB REGULAR 9-12		3,354.00
0000060668	06/07/2022	KOZEL AMY M.	TUITION REIMB REGULAR 9-12		559.00
0000060669	06/07/2022	MERCEDE BURGER	TUITION REIMB REGULAR 5-8		1,677.00
0000060670	06/07/2022	RYAN McCANN	TUITION REIMB REGULAR 9-12		1,593.00
0000060671	06/07/2022	SAMS PHILIP	TUITION REIMB REGULAR 9-12		1,677.00
0000060672	06/07/2022	SCOTT GUIDOS	TUITION REIMB REGULAR 5-8		1,677.00
0000060673	06/09/2022	ABLE EQUIPMENT RENTAL INC.	Genie Lift Inspection		836.45
0000060674	06/09/2022	ACT	MISCELLANEOUS REVENUE		1,440.00
0000060675	06/09/2022	AHOLD FINANCIAL SERVICES	SUPPLIES - CONSUMER ED 9-12		580.60
0000060676	06/09/2022	AMAZON	scantron forms	retiree/speaker gifts	362.68
0000060677	06/09/2022	AMERICHEM	SUPPLIES - PLANT OPERATIONS		202.00
0000060678	06/09/2022	APPLE INC.	Special Education: Assistive Technology		59.95
0000060679	06/09/2022	APR SUPPLY CO	ADDED ADDITIONAL FUNDS PER JOHN MCCABE		40.87

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 05/21/2022 - 06/09/2022

Payment Categories: Regular Checks, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000060680	06/09/2022	B & B ELECTRICAL CONTRACTORS INC.	Trouboleshoot Roadway lights		630.00
0000060681	06/09/2022	BOYKO'S PETROLEUM SERVICE INC.	REPAIRS & MAINT EQUIP		217.50
0000060682	06/09/2022	BSN SPORTS LLC	Softball Catcher's Gear Set		1,182.38
0000060683	06/09/2022	CHRISTMAS CITY STUDIO	PRINTING & BINDING PRINC K-4		1,960.30
0000060684	06/09/2022	CINTAS CORPORATION-#101	Uniform Rental - Mechanics		32.02
0000060685	06/09/2022	COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS		67,739.90
0000060686	06/09/2022	Complete Document Solutions, PA, LLC	REG - LEASED COPIER - EL	REG - LEASED COPIER - MS	2,428.50
0000060687	06/09/2022	CRYSTAL SPRINGS	SUPPLIES - TRANSPORTATION	SUPPLIES - PLANT OPERATIONS	266.06
0000060688	06/09/2022	ESHBACH BROTHERS L.P.	Recaulk window & roof flashing		1,100.00
0000060689	06/09/2022	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		5,180.95
0000060690	06/09/2022	FOX ROTHSCHILD LLP	2972097	2972095	10,904.75
0000060691	06/09/2022	GENERAL HEALTHCARE RESOURCES LLC	SPEC ED - OTHER PROF SERVICE		6,145.02
0000060692	06/09/2022	INSIGHT PA CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		3,885.71
0000060693	06/09/2022	INTEGRITEC INC.	REPAIRS & MAINTENANCE		445.00
0000060694	06/09/2022	J.C. EHRlich CO. INC.	REPAIRS & MAINTENANCE		257.00
0000060695	06/09/2022	J.W. PEPPER & SON INC.	Blanket PO for Jazz Band Music		66.99
0000060696	06/09/2022	JOHNSTONE SUPPLY	HVAC Supplies - Blanket PO		492.77
0000060697	06/09/2022	KEYSTONE COLLECTIONS GROUP	DED: GARN - Full Payroll Pay Date: 6/2/2022		367.50
0000060698	06/09/2022	LEHIGH VALLEY ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	55,269.32

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 05/21/2022 - 06/09/2022

Payment Categories: Regular Checks, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000060699	06/09/2022	LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		1,295.23
0000060700	06/09/2022	LIBERTY MUTUAL INSURANCE	CLAIMS JUDGMENT & PENALTIES		10,000.00
0000060701	06/09/2022	LINDE GAS & EQUIPMENT INC.	Industrial Gas Supplier		97.12
0000060702	06/09/2022	LOWE AND MOYER GARAGE INC.	ADDED ADDITIONAL FUNDS PER JOHN MCCABE		609.72
0000060703	06/09/2022	MICROBAC LABORATORIES INC.	ADDED ADDITIONAL FUNDS PER JOHN MCCABE		138.20
0000060704	06/09/2022	MOBILE LIFTS LLC.	Lift inspection & service		625.00
0000060705	06/09/2022	MOMENTS THAT MATTER, LLC.	SUPPLIES POD		136.00
0000060706	06/09/2022	MONTOUR SCHOOL DISTRICT	TUITION-OTHER LEAs 9-12		3,004.75
0000060707	06/09/2022	MUSIC & ARTS	Supplies		250.60
0000060708	06/09/2022	NANCY BOHNHORST	TRAVEL-CONFERENCES/SEMINARS		18.64
0000060709	06/09/2022	NAZARETH FORD	Vehicle Parts (Maint)		215.88
0000060710	06/09/2022	NORTH EAST PARTS GROUP LLC.	Auto Parts Supplier		1,091.81
0000060711	06/09/2022	NORTHAMPTON COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		23,265.33
0000060712	06/09/2022	O.R.E. RENTAL EQUIPMENT	Sod Cutter		308.20
0000060713	06/09/2022	OTIS ELEVATOR CO.	Elevator Protection Shield		2,750.00
0000060714	06/09/2022	PACIFIC LIFE	LIFE INSURANCE BUSINESS OFF		1,350.00
0000060715	06/09/2022	PARENT INSTITUTE	Digital Subscription		229.00
0000060716	06/09/2022	PEAP - PRESIDENT'S EDUCATION AWARDS PROGRAM	Pins/certificates		173.05
0000060717	06/09/2022	PENNSYLVANIA ASSOCIATION OF	STAFF DEVELP SVC - TRAINING		75.00
0000060718	06/09/2022	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	14,788.73

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 05/21/2022 - 06/09/2022

Payment Categories: Regular Checks, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000060719	06/09/2022	PENNSYLVANIA VIRTUAL CHARTER	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	5,451.51
0000060720	06/09/2022	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		28,845.21
0000060721	06/09/2022	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		2,183.35
0000060722	06/09/2022	PRINTFORCE LLC.	SUPPLIES - PRINCIPAL 5-8		429.22
0000060723	06/09/2022	PTS PROVIDERS, INC.	PLANT OP COMMUNICATIONS - MS	PLANT OP COMMUNICATIONS - HS	297.00
0000060724	06/09/2022	QUAKER CITY PAPER	SUPPLIES - PLANT OPERATIONS		79.20
0000060725	06/09/2022	REACH CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	14,518.17
0000060726	06/09/2022	ROBERTO CLEMENTE CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		1,285.74
0000060727	06/09/2022	SAUCON VALLEY CAFETERIA	PRINC OFC STUDENT SNACKS 9-12	SUPPLIES - PRINCIPAL K-4	287.81
0000060728	06/09/2022	SAUCON VALLEY SPORTING GOODS	UNIFORMS SOCCER COED MS BOYS	UNIFORMS SOCCER COED MS GIRLS	1,235.50
0000060729	06/09/2022	SHOP SPECIALTIES	REPAIRS & MAINT SVCS		1,400.00
0000060730	06/09/2022	ST. LUKE'S HOSPITAL	Drug & Alcohol Testing		105.00
0000060731	06/09/2022	ST. LUKES SPORTS MEDICINE	OTHER PROF SVCS ATHLETICS		61,902.99
0000060732	06/09/2022	STUDENT TRANSPORTATION OF AMERICA, INC.	FIELD TRIPS ACTIVITIES 9-12		625.00
0000060733	06/09/2022	SUPPRESSION SYSTEMS INC.	Inspection Agreement (Vault)		758.00
0000060734	06/09/2022	T & T/LANCO INC.	Hot Water Heater Rental		4,200.00
0000060735	06/09/2022	TELEMEDICINE MANAGEMENT INC.	HEALTH INSURANCE EXPENSE PAYAB		1,355.00
0000060736	06/09/2022	THE COLLEGE BOARD	MISCELLANEOUS REVENUE		20,953.00
0000060737	06/09/2022	THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS INC.	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	25,150.63
0000060738	06/09/2022	UGI SOUTH	NATURAL GAS - PLANT OPERATIONS		93.28

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - LAFAYETTE GENERAL Payment Dates: 05/26/2022 - 06/09/2022

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000000635	06/09/2022	CAMPBELL JENNIFER	TUITION REIMB REGULAR K-4		559.00 ^D
D000000636	06/09/2022	GLENN R. BROWN	ATTEND-OTHER PROF SERV		58.19 ^D
D000000637	06/09/2022	KAITLIN E. SAUERZOPF	TUITION REIMB REGULAR K-4		1,677.00 ^D
D000000638	06/09/2022	Mylene Hofford	TUITION REIMB REGULAR 5-8		1,677.00 ^D
10 - GENERAL FUND					3,971.19
Grand Total All Funds					3,971.19
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					3,971.19
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total All Payments					3,971.19

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAFE - PLGIT Payment Dates: 05/21/2022 - 06/10/2022

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003509	06/10/2022	AHOLD FINANCIAL SERVICES	FOOD		11.97
0000003510	06/10/2022	AMY FREY	PREPAID LUNCHES		107.10
0000003511	06/10/2022	DANIELLE MANGIONE	PREPAID LUNCHES		70.75
0000003512	06/10/2022	DRISCOLL FOODS	FOOD	NON-REIMB FOOD COSTS	1,756.74
0000003513	06/10/2022	GOLD STAR FOODS, INC.	FOOD		31.44
0000003514	06/10/2022	Heather Audet	PREPAID LUNCHES		72.30
0000003515	06/10/2022	K&D FACTORY SERVICE	REPAIRS & MAINTENANCE		456.00
0000003516	06/10/2022	LISA SZYDLOW	PREPAID LUNCHES		15.65
0000003517	06/10/2022	MORABITO BAKING CO.	FOOD		488.60
0000003518	06/10/2022	PENN JERSEY PAPER CO.	SUPPLIES		1,566.99
0000003519	06/10/2022	POCONO MOUNTAIN DAIRIES	MILK		10,090.85
0000003520	06/10/2022	SINGER EQUIPMENT COMPANY	SUPPLIES		367.40
50 - CAFETERIA					15,035.79
Grand Total All Funds					15,035.79
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					15,035.79
Grand Total All Payments					15,035.79

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

SAUCON VALLEY SCHOOL DISTRICT

BUSINESS OFFICE

BUDGETARY TRANSFER FORM

2021-2022

Date: June 14, 2022

		TRANSFER AMOUNT		ACCOUNT TITLE	REASON FOR TRANSFER	NO.
ACCOUNT #		IN	OUT			
1	TO	10-1110-810-000-20-000-000-0000	1063.00	Dues & Fees Reg. Ed 5-8	BALANCE ACCOUNT	
	FROM	10-1110-610-000-20-000-000-0000	1063.00	Supplies Reg. Ed. 5-8	TRANSFER OF FUNDS	
2	TO	10-1110-610-000-20-000-270-0000	132.95	Supplies Ind Arts 5-8	BALANCE ACCOUNT	
	FROM	10-2380-640-000-20-000-000-0000	132.95	Books & Periodicals MS	TRANSFER OF FUNDS	
3	TO	10-1110-430-000-20-000-000-0000	10.82	Repair/Maint. Equipment 5-8	BALANCE ACCOUNT	
	FROM	10-1110-650-000-20-000-000-0000	10.82	Software & License 5-8	TRANSFER OF FUNDS	
4	TO	10-3200-610-000-20-000-124-0000	1893.40	Supplies Arts & Theatre	BALANCE ACCOUNT	
	FROM	10-1110-640-000-20-000-000-0000	1893.40	Books & Periodicals 5-8	TRANSFER OF FUNDS	
5	TO	10-3200-610-000-20-000-124-0000	646.77	Supplies Arts & Theatre	BALANCE ACCOUNT	
	FROM	10-2380-810-000-20-000-000-0000	646.77	Dues & Fees Princ Office 5-8	TRANSFER OF FUNDS	

Total Transfer: \$ 3,746.94

Saucon Valley School District
Office of the Superintendent

TO: David Bonenberger, Business Manager

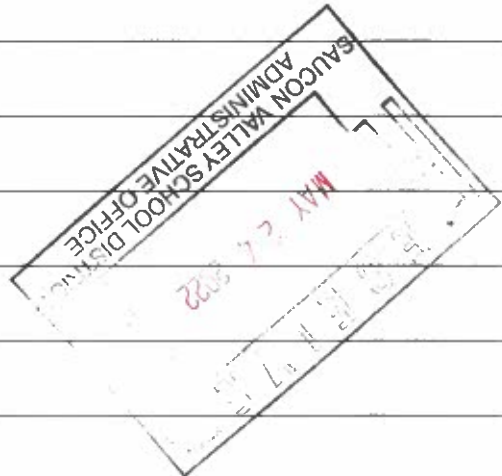
FROM: Jaime Vlasaty, Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: SVMS

Room Number: Gym closet

Description	Serial Number	Reason for Disposal	Total
Pull-up/dip machine	N/A	No longer in use	1



Reason: No longer in use

Pick-up Location: Gym closet

①

Principal's/Supervisor's Signature [Signature] Date 5/20/22
 Superintendent Signature [Signature] Date 5/24/22

Office Use:

Date Declared _____ Date of Disposal _____

Picked Up By _____ Disposal Method _____

Saucon Valley School District
Office of the Assistant Superintendent

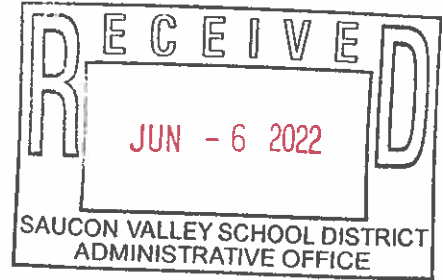
TO: David Bonenberger, Business Manager

FROM:

RE: Surplus / Obsolete Materials

DATE: 6/1/2022

SCHOOL: SVMS



ROOM: D102

Copyright Date	Publisher	Title/Series	Total
2006	Teachers' Curriculum Institute	Geography Alive Regions + People Interactive Student Notebook	81

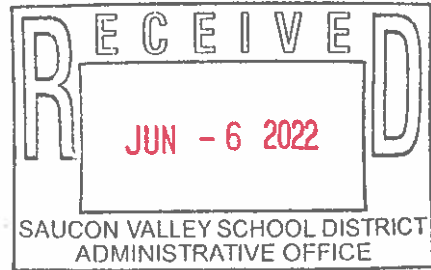
Principal's Signature [Signature] Date 6/6/22

Reason: outdated and everything is digital

Assistant Superintendent Signature [Signature] Date 6-7-22

Saucon Valley School District
Office the Superintendent

TO: David Bonenberger, Business Manager
FROM: Jaime Vlasaty, Superintendent
RE: Surplus / Obsolete Materials & Equipment
DATE:



0850782902	Adhesion	Delta Science	
08160534407	Look Into The Sky	Earth/Moon/Sun Kits (2)	
Element/middle	Hands On Science		
079225788	Nat. Geo Physical Science	Night Star Science Model	
1571560025	Bernoulli's Book		
9780078255465	Glencoe Air Around You - Teachers		

Reason: Old Curriculum

Pick up location/room number: C141

Teacher Name: J Goussinger

Principal / Supervisor Signature:

Date:

6/6/22

Superintendent Signature:

Date:

6/7/22

Office use:

Date declared _____

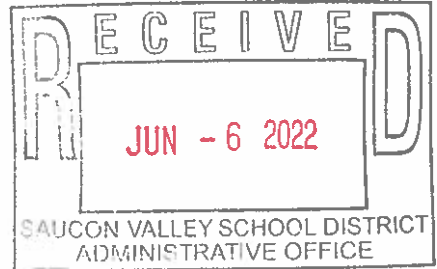
Date of disposal _____

Picked up by _____

Disposal method _____

Saucon Valley School District
Office the Superintendent

TO: David Bonenberger, Business Manager
FROM: Jaime Vlasaty, Superintendent
RE: Surplus / Obsolete Materials & Equipment
DATE: 6/3



007825582-1	Glenroe Astronomy	15 8371 3786	TCI - Med World
0166949911	S. Reader's Handbook		Lesson Guide 2
	Overheads		
5666949089	Reader's Handbook		
9780139725025	Prentice Hill Math Course 1-TE		
013433702	World Explorer-Geography (5)		

Reason: Old Curriculum

Pick up location/room number: C141

Teacher Name: A Gessungis

Principal / Supervisor Signature:

Date:

6/6/2022

Superintendent Signature:

Date:

6-7/22

Office use:

Date declared _____

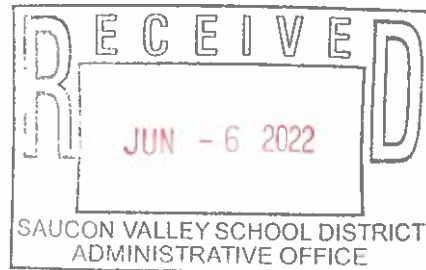
Date of disposal _____

Picked up by _____

Disposal method _____

Saucon Valley School District
Office the Superintendent

TO: David Bonenberger, Business Manager
FROM: Jaime Vlasaty, Superintendent
RE: Surplus / Obsolete Materials & Equipment
DATE: 6/3/22



World Studies Cassettes	Misc. VHS Tapes (56)
World Studies DVDs	
Ancient World CDs/DVDs	
Africa Trail CD RomS	
Prentice Hall Science Cassettes: Cells	
Human Heritage Cassettes	

Reason: Old Curriculum

Pick up location/room number: C141

Teacher Name: J. Gessinger

Principal / Supervisor Signature:

Date:

6/6/22

Superintendent Signature:

Date:

6-7-22

Office use:

Date declared _____

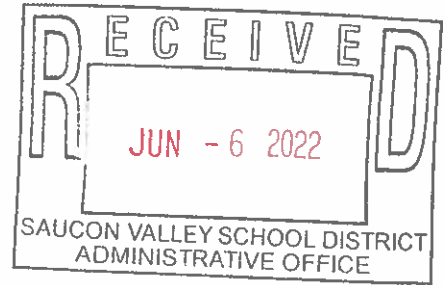
Date of disposal _____

Picked up by _____

Disposal method _____

Saucon Valley School District
Office the Superintendent

TO: David Bonenberger, Business Manager
FROM: Jaime Vlasaty, Superintendent
RE: Surplus / Obsolete Materials & Equipment
DATE: 6/3/22



Weather Monitor Board	Misc. Posters	
	- Weather	
	- Geology	
	- Outdated Maps	
	- Anatomy	
	- Spaced	

Reason: Outdated / Old Curriculum

Pick up location/room number: C141

Teacher Name: J. Gressinger

Principal / Supervisor Signature:

Date:

6/6/22

Superintendent Signature:

Date:

6-7/22

Office use:

Date declared _____

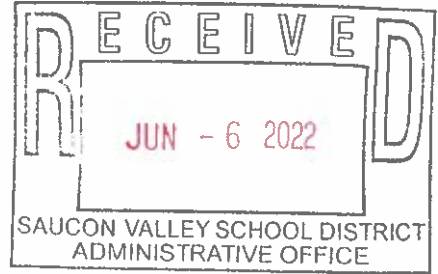
Date of disposal _____

Picked up by _____

Disposal method _____

Saucon Valley School District
Office the Superintendent

TO: David Bonenberger, Business Manager
FROM: Jaime Vlasaty, Superintendent
RE: Surplus / Obsolete Materials & Equipment
DATE: 6/3/22



0131280805	World Studies - Med Times - TE (3)	
013128035	World Studies - Arc ent - TE (30)	
013433697	World Explorer Med Times (137)	
	Medieval Time Teacher Resources	
	Sunday Kit	
	Misc. History Games	

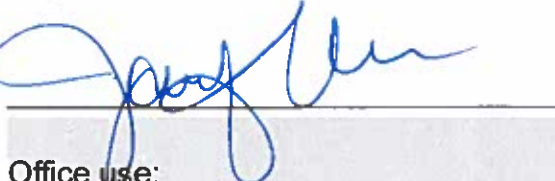
Reason: Old Curriculum

Pick up location/room number: C141

Teacher Name: J. Gessinger

Principal / Supervisor Signature: 

Date: 6/6/22

Superintendent Signature: 

Date: 6/7/22

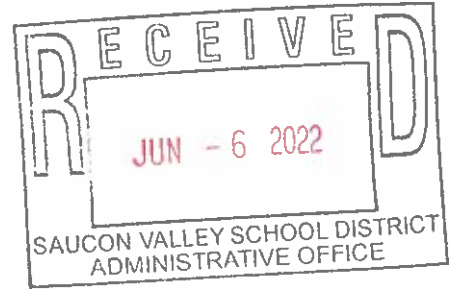
Office use:

Date declared _____ Date of disposal _____

Picked up by _____ Disposal method _____

Saucon Valley School District
Office the Superintendent

TO: David Bonenberger, Business Manager
FROM: Jaime Vlasaty, Superintendent
RE: Surplus / Obsolete Materials & Equipment
DATE: 6/3/22



2	Overhead Projector (Ooo)	
1	Cassette Tape players	
2	CD Players	
2	VCR	
1	Mini Sound System (T 7000300)	

Reason: Old AV Equipment

Pick up location/room number: C141

Teacher Name: J Geissinger

Principal / Supervisor Signature:

Date:

[Signature]

6/6/22

Superintendent Signature:

Date:

[Signature]

6/7/22

Office use:

Date declared _____

Date of disposal _____

Picked up by _____

Disposal method _____

Saucon Valley School District
Office of the Assistant Superintendent

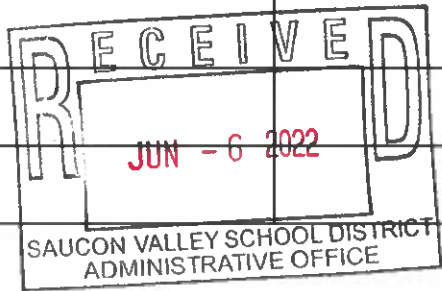
TO: David Bonenberger, Business Manager

FROM: Jaime Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Transportation Room Number: Garage

Copyright Date	Publisher	Title/Series	Total
		Car Seats for Vans	10
		all expire 7/2022	



Reason:

Pick-up Location: Garage

Principal's/Supervisor's Signature [Signature] Date 6/6/22

Assistant Superintendent Signature [Signature] Date 6/7/22

Office Use:

Date Declared _____

Date of Disposal _____

Saucon Valley School District
Office of the Assistant to the Superintendent

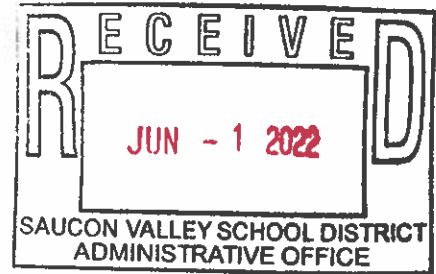
afk

TO: David Bonenberger, Business Manager

FROM: Jaime Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials & Equipment

DATE: 5/31/2022



DESCRIPTION	SERIAL NUMBER	REASON FOR DISPOSAL	Total
AMSCO - World History - 8000 BCE-Present	ISBN - 978-1-5311-1695-8	AP World History curriculum changed (now 1200 CE - Present) - Replacement books have already been purchased and received	13
Grown Up Digital	ISBN - 978-0-07-150863-6	Previously used in Honors World Cultures for Flat Classroom Project - SVHS no longer participates in this project	21

Reason: No longer needed/relevant - College Board changed AP World History curriculum and eliminated early civilizations, ancient world, classical world, and most of medieval history (8000 BCE - 1200 CE).

Grown Up Digital is an outdated text. Flat Classroom Project no longer exists.

Pick up location/room number: 303 Teacher Name: J. Friday

Principal / Supervisor Signature and Date:

Assistant to the Superintendent Signature and Date:

[Handwritten signature]

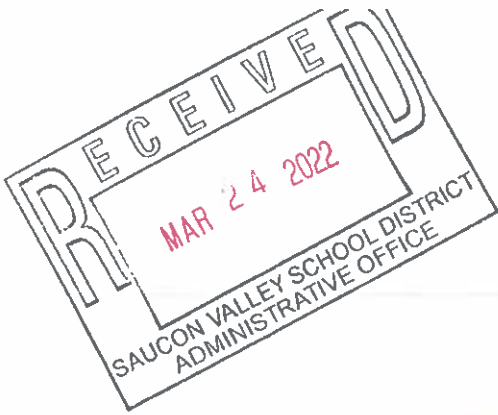
Office use:

Date declared _____

Date of disposal _____

Picked up by _____

Disposal method _____



Saucon Valley School District
Office of the Assistant to the Superintendent

TO: David Bonenberger, Business Manager
FROM: Jaime Vlasaty, Assistant to the Superintendent
RE: Surplus / Obsolete Materials & Equipment
DATE: 3/23/22

Description	Serial Number	Reason for Disposal	Total
Peavey 115DL	07151157/07151159	Unused/Obsolete	2
Peavey 115H	OE-04598372	Unused/Obsolete	2
Peavey 115H	OE-04598405	Unused/Obsolete	2
Peavey 115 Int HC	Not Legible	Unused/Obsolete	2
Yamaha S90	1001902	Broken	1
Yamaha DGX-202	0003074	Broken	1

Reason: In my nine years in this district, none of these speakers have left the speaker stand and now are very out of date with modern technology. The two keyboards are also out of date and broken.

Pick up location/room number: 600 Hallway

Teacher Name: Chad Miller

Principal / Supervisor Signature and Date: *Tamara Gung* March 23, 2022

Assistant to the Superintendent Signature and Date:

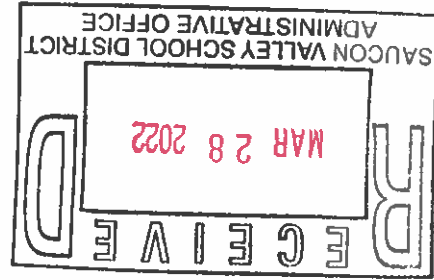
Office use:

Date declared _____ Date of disposal _____

Picked up by _____ Disposal method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

TO: David Bonenberger, Business Manager
 FROM: Jaime Vlasaty, Assistant to the Superintendent
 RE: Surplus / Obsolete Materials & Equipment
 DATE: 3/23/22



Description	Serial Number	Reason for Disposal	Total
Peavey 115DL	07151157/07151159	Unused/Obsolete	2
Peavey 115H	OE-04598372	Unused/Obsolete	2
Peavey 115H	OE-04598405	Unused/Obsolete	2
Peavey 115 Int HC	Not Legible	Unused/Obsolete	2
Yamaha S90	1001902	Broken	1
Yamaha DGX-202	0003074	Broken	1

Reason: In my nine years in this district, none of these speakers have left the speaker stand and now are very out of date with modern technology. The two keyboards are also out of date and broken.

Pick up location/room number: 600 Hallway

Teacher Name: Chad Miller

Principal / Supervisor Signature and Date: *Tamara Gany* 3/24/22

Assistant to the Superintendent Signature and Date:

Office use:

Date declared _____ Date of disposal _____

Picked up by _____ Disposal method _____

Saucon Valley School District
Office of the Assistant to the Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials & Equipment

DATE: 5/6/22

amount	Item		
3 3	over head projector		
2	TV's		
3	Laser Disc Players		
3	Digital scale	→ Broken when I started in '14	

Reason: Obsolete → not used anymore

Pick up location/room number: E203 Teacher Name: Focht

Principal / Supervisor Signature and Date: T. Galy 5/7/22

Assistant to the Superintendent Signature and Date:

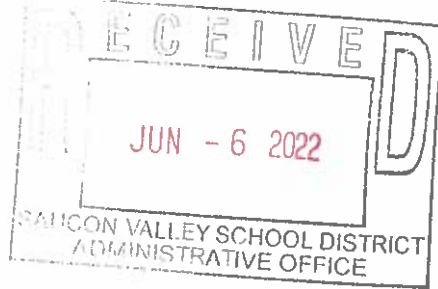


Office use:

Date declared _____ Date of disposal _____

Picked up by _____ Disposal method _____

Saucon Valley School District
Office of the Assistant to the Superintendent



TO: David Bonenberger, Business Manager

FROM: Jaime Vlasaty, Assistant to the Superintendent

RE: Surplus / Obsolete Materials & Equipment

DATE: 5/19/22

Description	Serial Number	Reason for Disposal	Total
Janome Classmate S750 Sewing Machines		Obsolete - discontinued by manufacturer - parts and service not available - newer machines being used	16
Waffle Iron		Broken - does not cook evenly (one half burns and other half is raw)	1
Hand Mixers		Missing mixer attachments - currently use stand mixers in place of these	2
Food Processors		Broken - handle latches do not latch so they do not turn on - replacements already in kitchens	3
Blenders		Broken - don't turn on or spinning mechanism does not catch to turn blades - replacements already in kitchens	4

Reason:

Pick up location/room number: 111/113 Teacher Name: Harstine

Principal / Supervisor Signature and Date: *Amy Boy* 6/6/22

Assistant to the Superintendent Signature and Date: _____ *[Signature]*

Office use:

Date declared _____ Date of disposal _____

Picked up by _____ Disposal method _____

SAUCON VALLEY SCHOOL DISTRICT
Office of the Superintendent
Conference/Travel Breakdown
June 14, 2022

Name	Date	Conference/ Travel Title - Location	Rationale	Estimated Cost Breakdown	Number Attended this Year	Total Costs to Date	Previously Attended this Conference If so, Cost	
							Yes	No
Chad Shirk High School Wrestling Coach	December 10 th and 11 th , 2022	Top Hat Invitational Wrestling Tournament Williamsport, PA	This is part of their PIAA wrestling schedule. There will be wrestlers and coaches in attendance. This event is budgeted for. All costs are estimated.	Registration Lodging Mileage Total \$250.00 \$800.00 \$150.00 \$1,200.00	-0-	-\$0-	X \$875.00	
Chad Shirk High School Wrestling Coach	December 17 th - 19 nd , 2022	Beast of the East Wrestling Invitational Wilmington, DE (contract)	This is part of their PIAA wrestling schedule. There will be wrestlers and coaches in attendance. (contract) This event is budgeted for. All costs are estimated.	Registration Lodging Mileage Sub \$850.00 \$1,500.00 \$180.00 \$120.00 Total \$2,650.00	-0-	-\$0-	X \$1,925.00	

CONTRACT FOR INTERSCHOLASTIC ATHLETIC CONTEST

Hosted by the Delaware Wrestling Alliance & Smyrna High School
Sanction by the DIAA & NFHS



BEAST OF THE EAST
CONTRACT # SVPA19
April 1, 2022

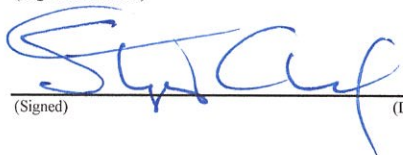
The Following participation agreement dated *April 1, 2022* between the Delaware Wrestling Alliance (DWA) the event organizer known as "DWA" and, *Saucon Valley High School*, the participating school known as "Team". This agreement sets forth the terms and conditions of the parties' agreement for the Team's participation in the wrestling event "Beast of the East" known as the "Tournament", to be held on December 17 and 18, 2022 at the University of Delaware's Bob Carpenter Center in Newark, Delaware.

Conditions

- 1) The Team shall not permit any 8th grade level and/or any post graduate students to participate in the Tournament.
- 2) The Team has agreed to the participants as have been awarded by the DWA - 14 Total Wrestlers Allotted.
- 3) The Team and each of it's individual wrestlers competing in the Tournament shall be in compliance with all eligibility rules and regulations of their school's state association. (I.E. DIAA for DE, PIAA for PA, Etc.)
- 4) The Team agrees to comply with all rules and regulations provided by Tournament Officials as designated by the DWA.
- 5) The DWA will provide a licensed physician and/or N.A.T.A. certified trainer at all tournament sessions.
- 6) The DWA, at it's sole discretion, may postpone or cancel this event without liability whatsoever to the Team and/or any individuals associated with the Team. The DWA will not be responsible for any incidental cost.
- 7) The Team shall be responsible for supervising the actions and conduct of their coaches, parents and students associated with their Team, and hereby agree to indemnify and hold harmless the DWA for any loss and/or damages whatsoever that results from the negligent conduct from coaches, parents and/or students associated with the Team. All and any damages that arise from such actions will be paid for by the Team.
- 8) The DWA and Team agree that they may rely on a faxed signature on agreement as a binding approval.
- 9) This contract shall not be terminated without the expressed written permission of the DWA. In the event that the Team shall fail to compete without the consent of the DWA, the parties agree that it shall forfeit the entry fee in which invoice has been transmitted to Team along with copy of this agreement.
- 10) This agreement hereby includes all necessary DIAA & NFHS rules as governing the Tournament.
- 11) The NCAA dress code will be in effect and highly enforced.
- 12) The Team agrees to pay the DWA in the amount of \$850.00 Payable to "Delaware Wrestling Alliance".
- 13) All official scoring will be tracked through the Track Wrestling program.
- 14) All Coaches Will Need to Confirm they Have a Current Background Check on File with their School Office.
- 15) Team must follow all CDC Guidelines regarding COVID-19. DWA not responsible for cancelations due to State Mandates.

Delaware Wrestling Alliance, Inc.

(Organizer of Event)

 4/1/22
(Signed) (Date)

Stephen C. Lex

(Print Name)

Contract Administrator

(Title)

Saucon Valley High School

(Participating School)

(Signed)

(Date)

(Print Name)

(Title)



PBIS Rewards Service Proposal For:

Saucon Valley High School

Proposal Number: v143866

Date: March 22, 2022

Executive Summary

Motivating Systems, LLC dba PBIS Rewards (PR) will provide its PBIS Rewards Service to Saucon Valley High School (Organization), Saucon Valley School District, located at 2100 Polk Valley Rd, Hellertown, PA 18055, United States for the school year 2022-2023.

School Requirements

Student Requirements

Students are not required to have ID cards, but the PBIS Rewards smartphone App is most effective when students have ID cards. The ID cards should have a QR code or Barcode that represents a numeric student ID number unique to each student. PR can provide Student ID Cards at an additional cost. See <https://www.pbisrewards.com/order/> for pricing and ordering details.

Primary Staff Contact

PR will provide access for the Organization's primary staff contact. The Organization's primary staff contact may provide authorization for additional staff members to perform administrative tasks associated with the PBIS Rewards application. Once access has been granted, the primary staff contact, or designees, will be responsible to ensure that all other staff members and students are granted access to the program. PR can assist in this process if issues arise, but the primary responsibility for granting access and setting permission levels for school staff members and students will rest with the Organization.

Smartphone Apps Requirements

Any user who will use one of the PBIS Rewards Smartphone Apps must have a smartphone or device capable of running the applicable PBIS Rewards Smartphone App (Staff App, Student App, Parent App). Devices supported include:

- iOS devices (latest version)
- Android devices (latest version)
- Amazon Fire devices (latest version)

We will attempt, but not guarantee, to support previous versions of the operating systems of these devices. Devices must be capable of communicating with the website <https://app.pbisrewards.com> over a Wi-Fi network or over a mobile data network.

ID Card Limitation

If Organization is using ID Cards provided outside of the PBIS Rewards service, you confirm that Organization has adequately tested your ID Cards with the PBIS Rewards Smartphone apps for those platforms that you will be using in Organization. PR does not warrant that the Smartphone Apps will work with ID Cards that are not provided by PR or are not produced from the PBIS Rewards service. Although the Smartphone Apps generally work with other ID Card systems that use a barcode or QR Code, it is important that Organization test compatibility to ensure that the Apps work satisfactorily.

<https://www.pbisrewards.com/policies/platform-terms-of-service/>

If PBIS Rewards updates the PBIS Rewards Terms of Service, the Organization will be notified that there is a new version available. By default, the PBIS Rewards Terms of Service dated July 26, 2018 will remain the legally-binding version. If it so chooses, the Organization may notify PBIS Rewards in writing that it adopts the new version which then becomes the legally-binding version of the PBIS Rewards Terms of Service.

The PBIS Rewards Terms of Service covers the following: a) Acceptable Use; b) Student Data Privacy; c) FERPA; d) COPPA; e) PPRA. Additionally, where applicable, it covers state-specific policies.

Termination by PBIS Rewards

Notwithstanding anything to the contrary contained in this Agreement, PR may suspend or discontinue part or all of the Services or terminate this Agreement immediately upon notice to Organization for any of the following reasons: (i) Organization fails to pay any invoice within thirty (30) days from the date of invoice, provided PR gives Organization notice and an opportunity to cure its payment default within seven business days of such notice; (ii) Regulatory or other governmental actions which adversely affect the cost of providing the Services, determined in PR's sole discretion; (iii) Organization furnishes false or misleading customer information; (iv) Organization fails, in PR's sole discretion, to maintain satisfactory credit qualifications; (v) Organization fails to provide timely information or data necessary for activating the Services; (vi) Organization does not comply with any applicable software licensing agreements, if any; (vii) Organization becomes subject to voluntary or involuntary bankruptcy, insolvency, reorganization, or liquidation proceedings; makes an assignment for the benefit of creditors; or admits in writing its inability to pay its debts; or (viii) a Prohibited Use has occurred. In such cases, PR may terminate this Agreement or any portion of the Service.

Limited Warranty

Organization warrants that it has completed due diligence on the fitness of the PBIS Rewards service. PBIS Rewards warrants that the PBIS Rewards Service will work as outlined in the user documentation provided via the PBIS Rewards support site at <https://support.pbisrewards.com> and makes no implied warranties. PBIS Rewards will fix any Defect of operation of the software in a timely manner which will not extend beyond 60 days from the first discovery of the Defect. A Defect is any operation or non-operation of the software where it does not perform as described on the support website. Requests to change how the software operates will not constitute a Defect. Any warranty claim must be brought within 180 days from date of purchase for which PR may choose to either repair, replace, or refund the purchase price.

Limitation of Liability

In no event shall PR be liable for any damages including, without limitation, incidental or consequential damages that Organization alleges to have suffered as a result of the Services or the failure of the Services or any costs or expenses for labor or other expenses incurred by reason of the use of any defective goods, access interruption, or loss of information arising out of the use of or inability to use the Services, even if PR has been advised of the possibility of such damages. Any action for PR's breach of this Agreement must be commenced by Organization within 180 days after the cause of action occurs.

Security Protocols

Both parties agree to maintain security protocols that meet industry standards in the transfer or transmission of any data, including ensuring that data may only be viewed or accessed by parties legally allowed to do so. PR shall maintain all data obtained or generated pursuant to the Service Agreement in a secure digital environment and not copy, reproduce, or transmit data obtained pursuant to the Service Agreement, except as necessary to fulfill the purpose of data requests by the Organization. Organization agrees to train staff members on security protocols and

ensure passwords are maintained in a secure environment to minimize unauthorized access.

Agreement

This Agreement, including the PR Billing and Payment Policy and the PBIS Rewards Terms of Service dated July 26,

2018 which are incorporated herein, supersedes all proposals, oral or written, and all communications between the parties relating to the subject matter of this Agreement. This Agreement may not be altered, amended, modified or discharged in any way whatsoever except by subsequent instrument in writing signed by a duly authorized agent of PR and Organization.

COPYRIGHT. All title, including, but not limited to, copyrights in and to the Services, other related materials, and any copies thereof are owned by PR. All rights not expressly granted are reserved by PR.

DAMAGES UPON TERMINATION. In the event that PR at any time terminates the Service for any default by Organization, in addition to any other remedies PR may have at law or in equity, PR may recover from Organization all damages PR may incur by reason of such default, including reasonable attorney's fees. No failure of PR to exercise any power given PR hereunder, or to insist upon strict compliance by Organization of any obligation hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of PR's right to demand exact compliance with the terms hereof.

NOTICE. All notices that are required or permitted to be given under Agreement shall be in writing, duly signed by the party giving such notice, and transmitted either by personal delivery or by registered or certified mail with return receipt and postage prepaid. All such notices shall be effective immediately upon personal delivery or mailing to the addressee. The address of either party may be changed by notice to the other party given pursuant to this paragraph. For purposes of all notices or communications required or permitted to be given hereunder, the addresses of the parties hereto shall be as indicated below:

PR: Motivating Systems, LLC dba PBIS Rewards
223 NW 2nd St, Suite 300
Evansville IN 47708
United States

ORGANIZATION: Saucon Valley High School
2100 Polk Valley Rd
Hellertown, PA 18055
United States

WAIVER. No waiver by either party of any default in the performance of any part of this Agreement by the other party shall be deemed to be a continuing waiver of any future default or a waiver of any other default hereunder. This Agreement and all referenced parts constitute the complete and entire agreement between PR and Organization.

VENUE. Any suit relating to this agreement must be brought in a court of competent jurisdiction in Vanderburgh County, Indiana. This agreement shall be interpreted and governed by the laws of the State of Indiana. If any provision, part, or term of this agreement is in conflict with any law in the State of Indiana, the remaining provisions, parts, or terms shall be unaffected and shall remain valid and in force. In the event of any litigation between Organization and PR relating to this agreement, each Party agrees to bear its own attorney and legal fees.

SEVERABILITY. If any provision, clause or part of this Agreement or application thereof to any person or circumstance is held invalid or unconscionable, such invalidity or unconscionability shall not affect other provisions or applications of this Agreement which can be given effect without the invalid or unconscionable provision or application, and to this end the provisions of this Agreement are declared to be severable.

AUTHORITY. The individuals executing this Agreement on behalf of the undersigned represent and warrant that such person is duly authorized to execute and deliver this Agreement on behalf of the undersigned and that this Agreement is binding upon the undersigned in accordance with its terms.

EXECUTION OF AGREEMENT. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. The exchange of copies of this Agreement and of signature pages by facsimile or e-mail

transmission shall constitute effective execution and delivery of this Agreement and may be used in lieu of the original Agreement for all purposes. Signatures on this Agreement transmitted by facsimile or e-mail shall be deemed to be their original signatures for all purposes.

The pricing in this proposal is valid until April 20, 2022.

In accepting this agreement, Organization agrees to the work and terms as outlined in this proposal dated March 22, 2022. To accept the terms of this proposal please sign and deliver this document to Motivating Systems, LLC dba PBIS Rewards via email at sales@pbisrewards.com or fax at 812-660-9040.

PBIS REWARDS USE ONLY

SIGN:

PRINT:

TITLE:

FOR: Saucon Valley High School

SIGN:

PRINT: Pat Heck

TITLE: President

FOR: PBIS Rewards

**AMENDMENT TO AGREEMENT FOR COLLECTION OF
DELINQUENT REAL ESTATE TAXES ON
BEHALF OF SAUCON VALLEY SCHOOL DISTRICT**

Saucon Valley School District (the "School District") and Portnoff Law Associates, Ltd. ("Portnoff") have heretofore entered into an Agreement for Collection of Delinquent Real Estate Taxes on Behalf of Saucon Valley School District (the "Agreement"), executed by the School District on June 14, 2016 and by Portnoff on June 30, 2016. The parties wish to amend the Agreement as follows:

1. Any and all fees listed in the Agreement shall hereby be replaced with the updated fee schedule set forth on Exhibit "A" attached hereto.
2. All other terms and conditions of the Agreement shall remain in full force and effect.

Saucon Valley School District

Portnoff Law Associates, Ltd.

By: _____

By: _____

Attest: _____

Attest: _____

Date: _____

Date: _____

EXHIBIT "A"

Legal Fees

Initial review and sending first legal demand letter	\$175.00
File Lien and prepare Satisfaction	\$250.00
Prepare Writ of Scire Facias	\$250.00
Prepare and mail letter under Pa. R.C.P. 237.1	\$ 50.00
Prepare Default Judgment	\$175.00
Research, prepare and obtain re-issued Writ	\$175.00
Prepare Praecipe to Amend	\$100.00
Prepare Motion to Amend	\$150.00
Prepare Motion for Alternate Service	\$250.00
Prepare Motion to Consolidate Claims	\$250.00
Amend claim to add United States as defendant	\$250.00
Prepare Writ of Execution	\$800.00
Preparation for sheriff's sale; review schedule of distribution and resolve distribution issues	\$400.00
Prepare Motion to Continue Sheriff's Sale	\$ 50.00
Prepare Petition for Free and Clear Sale	\$400.00
Preparation and service of Subpoena	\$100.00
Presentation of Motion or Petition	\$ 50.00
Services not covered above	At an hourly rate between \$75-\$275 per hour

Collection Fees

Validation notice	\$ 25.00 per notice
Notice of delinquent claim and fee shifting	\$ 40.00 per notice, plus applicable postage
Bookkeeping fee for payment plan of 3 months or less	\$ 25.00
Bookkeeping fee for payment plan of more than 3 months	\$ 50.00
Handling fee for returned check	\$ 25.00

Payoff Fee

Providing guaranteed payoff to third parties	\$ 25.00
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SAUCON VALLEY SCHOOL DISTRICT

Resolution No. _____

RESOLUTION APPROVING APPOINTMENT OF SOLICITOR, INTEREST ASSESSMENT, AND ATTORNEY FEES AND COLLECTION FEES ADDED TO THE AMOUNT COLLECTED AS PART OF UNPAID REAL ESTATE TAXES FOR DELINQUENT ACCOUNTS

WHEREAS, to be fair to all taxpayers and other residents of the Saucon Valley School District (the “District”), it is necessary for the District to recover promptly unpaid, delinquent real estate tax accounts, if necessary, by legal proceedings; and

WHEREAS, the Municipal Claims and Tax Liens Act, 53 P.S. § 7101, *et seq.*, as amended (the “Act”; capitalized terms used but not defined herein shall have the meanings ascribed to such terms in the Act), provides a statutory framework for School Districts to collect unpaid Tax Claims and Municipal Claims; and

WHEREAS, § 7101 of the Act authorizes a school district levying Taxes, Tax Claims, Tax Liens, Municipal Claims and/or Municipal Liens that become delinquent (each, an “Unpaid Claim”) to recover the Charges, Expenses, Commissions and Fees incurred in the collection of the Unpaid Claims (the “Collection Expenses”) as Charges, Expenses and Fees included together with the applicable Unpaid Claim; *provided*, that such Collection Expenses are approved by Legislative Action of such school district; and

WHEREAS, § 7106(a.1) of the Act requires that the applicable School District adopt by resolution a schedule of Attorney Fees for any Attorney Fees incurred in connection with the filing, preservation and collection of any Delinquent Account, including any Unpaid Claim; and

WHEREAS, the District has determined after due deliberation and investigation, that it is in the best interest of the District to collect certain Unpaid Claims pursuant to the Act (such Unpaid Claims, “MCTLA Unpaid Claims”) and, after careful review of the Attorney Fees and Collection Fees set forth in this Resolution, to approve and adopt such Attorney Fees and Collection Fees pursuant to this Legislative Action in accordance with the Act.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, ENACTED AND ADOPTED BY THE SCHOOL BOARD OF THE SAUCON VALLEY SCHOOL DISTRICT AS FOLLOWS:

Section 1. Attorney Fees and Collection Fees to be Added to the MCTLA Unpaid Claims. The Attorney Fees and Collection Fees set forth below are hereby adopted, approved and determined to be reasonable, including, without limitation, as contemplated by § 7106 of the Act.

The Attorney Fees and Collection Fees set forth below shall be included and added to the applicable MCTLA Unpaid Claim in an amount equal to the amount set forth in this Section 1.

(a) Attorney Fees.

Initial review and sending first legal demand letter	\$175.00
File Lien and prepare Satisfaction	\$250.00
Prepare Writ of Scire Facias	\$250.00
Prepare and mail letter under Pa. R.C.P. 237.1	\$ 50.00
Prepare Default Judgment	\$175.00
Research, prepare and obtain re-issued Writ	\$175.00
Prepare Praecipe to Amend	\$100.00
Prepare Motion to Amend	\$150.00
Prepare Motion for Alternate Service	\$250.00
Prepare Motion to Consolidate Claims	\$250.00
Amend claim to add United States as defendant	\$250.00
Prepare Writ of Execution	\$800.00
Preparation for sheriff's sale; review schedule of distribution and resolve distribution issues	\$400.00
Prepare Motion to Continue Sheriff's Sale	\$ 50.00
Prepare Petition for Free and Clear Sale	\$400.00
Preparation and service of Subpoena	\$100.00
Presentation of Motion or Petition	\$ 50.00
Services not covered above	At an hourly rate between \$75.00-\$275.00 per hour

(b) Collection Fees.

Validation notice	\$ 25.00 per notice
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Notice of delinquent claim and fee shifting	\$ 40.00 per notice, plus applicable postage
Bookkeeping fee for payment plan of 3 months or less	\$ 25.00
Bookkeeping fee for payment plan of more than 3 months	\$ 50.00
Handling fee for returned check	\$ 25.00

In addition to the Collection Fees set forth under Subsection 1(b) above, the amount of out-of-pocket charges, costs, expenses, commissions and fees incurred in connection with the filing, preservation and collection of the MCTLA Unpaid Claims, including, but not limited to, prothonotary fees and charges, sheriff fees and charges, postage expenses, title search expenses, vehicle identification number (VIN) search expenses, skip tracing and/or other investigatory service expenses, and the costs, fees, charges and/or expenses arising out of any payment by any credit card, debit card or any other payment medium, are hereby approved and shall be included, upon incurrence, together with the applicable MCTLA Unpaid Claim.

Section 2. Interest. Interest will be assessed upon the Unpaid Claims at a rate of 10% per annum and added to the Unpaid Claims. The District is permitted to waive any interest on any Unpaid Claim when the District or any attorney and/or third party collector collecting the Unpaid Claim believes, in its discretion, that such amount is *de minimis* or that the cost or burden of continuing collection outweighs the benefit of collecting the interest.

Section 3. Appointment of Solicitor. The District appoints Michelle R. Portnoff, Esquire, as Solicitor for the limited purpose of collecting the Unpaid Claims and hereby authorizes her, and all attorneys employed by Portnoff Law Associates, Ltd., to sign any and all documents, including municipal claims and liens, on behalf of the District.

Section 4. Severability. Should any section, paragraph, clause or phrase of this Resolution be declared unconstitutional or invalid by legislation or a court of competent jurisdiction, the remainder of this Resolution shall not be affected thereby, and shall remain in full force and effect.

Section 5. Inconsistencies. All prior ordinances, resolutions and/or other official acts or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Section 6. Effective Date. This Resolution shall take effect on the earliest date permitted pursuant to applicable law.

[Remainder of This Page Intentionally Left Blank]

**DULY RESOLVED, ENACTED AND ADOPTED BY THE SAUCON VALLEY
SCHOOL DISTRICT THIS _____ day of _____, 2022**

SAUCON VALLEY SCHOOL DISTRICT

By: _____

Name:

Title:

Attest:

Name:

Title:

[Seal]



PROFESSIONAL SERVICES AGREEMENT

This Agreement is made as of **5/22/2022**, by and between **Saucon Valley School District** (“Client”), and **empowerED School Solutions LLC** (“CONSULTANT”). In consideration of the mutual promises and covenants set forth in this Agreement and intending to be legally bound, Client and Consultant agree as follows:

1. Description of Work

1.1 Client hereby engages Consultant, and Consultant hereby accepts such engagement, to provide such services as may be agreed upon in Statements of Work, which the parties may enter into from time to time. All such Statements of Work shall be in the form of Exhibit A attached hereto and incorporated by reference. All work to be performed by Consultant under Statements of Work is collectively referred to herein as the “Work.” Consultant will use its best efforts, skill and ability to perform the Work, and will comply with all applicable laws and regulations in performing the Work.

1.2 If key personnel are identified in Statements of Work, Consultant represents and warrants to Client that such personnel only will actually perform the Work, and that there will be no substitution of such personnel, unless Client consents in writing to a substitution of such personnel.

2. Relationship with Client

2.1 Consultant acknowledges that it is being engaged to perform the Work as an independent contractor, and not as an employee, agent, or partner of Client. As such, Consultant will not participate in any Client employee benefit plans, including but not limited to workers’ compensation, unemployment insurance, and any other benefits that may be available to Client’s employees. Consultant represents and warrants to Client that (a) it does not have the power or authority to bind Client or to assume or create any obligation, express or implied, on Client’s part or in Client’s name, and (b) it will not represent to any person or entity that Consultant has such power or authority.

3. Immigration Status

3.1 As an independent contractor, Consultant is solely responsible for verifying the work authorization status of the Consultant and its employees. Consultant represents and warrants to Client that Consultant and its employees are authorized to work in the United States and further, are not acting and will not act during the term of this Agreement in violation of the Immigration Reform and Control Act of 1986 and its amendments and the regulations thereunder.

4. Premises and Equipment

4.1 Consultant and its personnel shall comply with the security and workplace policies and procedures in effect for any facility of Client where the Work is performed. All Work performed at a Client facility shall be limited to Client’s standard operating hours (Monday through Friday, 8 AM to 4 PM, excluding holidays), unless otherwise agreed in advance by Consultant and an authorized Client representative.



4.2 Consultant will supply, at its sole expense, all equipment, tools, materials, and supplies to perform the Work, unless otherwise agreed to in writing by the parties. If access to Client’s computer systems or other equipment is required in order for Consultant to perform the Work: (a) such Client equipment shall be used solely to perform the Work, (b) access to Client’s equipment shall be restricted to Consultant’s personnel who need access in order for Consultant to fulfill its obligations hereunder, and (c) Consultant shall ensure that its personnel do not attempt to break Client’s security systems, or attempt to obtain access to any programs or data beyond the scope of the access granted by Client in writing.

5. Term; Termination

5.1 This Agreement shall be effective as of the date first set forth above and shall remain in effect unless terminated earlier in accordance with this Section 5. This Agreement may be extended by a mutually agreed-to written agreement executed by the authorized representative for both parties no less than thirty (30) days prior to the expiration of the agreement.

5.2 Client and/or Consultant shall have the right to terminate this Agreement, without cause, at any time on sixty (60) days written notice. Client shall have the right to terminate this Agreement between thirty (30) and fifty-nine (59) days written notice at a fee paid to Consultant equivalent to 15% of the agreed-upon wages. If Client elects to terminate this Agreement with less than thirty (30) days written notice to Consultant, Client shall be responsible for paying the entire fee specified in this Agreement unless both Consultant and Client are able to agree, in writing, to rescheduling the work at a rate at least equivalent to the amount specified in this agreement, within six months of the original date services were to be rendered.

5.3 The terms, dates, and rates stipulated in this agreement, signed by empowerED School Solutions, are valid for three weeks from the date this agreement is provided to the Client. Due to variable travel costs and the demand for work by other entities, empowerED cannot hold dates and rates indefinitely. Terms, dates, and rates in this agreement shall be considered null and void if Client does not return the agreement within three weeks of receipt, unless agreed upon in writing by the Consultant that current terms, rates, and dates can continue to be honored.

5.4 If circumstances beyond the control of Consultant prevent travel (such as COVID-19 related travel restrictions, or train/airline delays/cancellations, or unavailability of trains/flights), the Consultant shall notify the point of contact under this agreement immediately of such circumstances to develop an alternate plan.

6. Payments and Expenses

6.1 Upon acceptance of the completed Work and receipt of an invoice submitted by Consultant, Client will pay Consultant for its services within thirty days of invoice receipt.



6.2 As an independent contractor, Consultant's fees will be limited to the Payments set forth in the Agreement. Additional services not directly covered under this Agreement must be approved by Client and covered under a separate addendum under this Agreement pursuant to Section 14.2.

7. **Taxes**

7.1 Payments to Consultant for services rendered shall be made in full as agreed, without any deductions for taxes of any kind whatsoever, in conformity with the Consultant's status as a non-employee. Any taxes that may be due and payable as a result of the Payments herein by Client to Consultant shall be entirely Consultant's responsibility. Consultant shall complete and provide to the District a W-9 Form with its first invoice and thereafter when requested by Client.

8. **Conflicting Interests**

8.1 It is understood that, in general, Consultant is making its services available to others simultaneously and that Consultant is free to accept or reject any further consulting assignment from Client or other third parties during the term of this Agreement.

9. **Publications**

9.1 Consultant shall obtain Client's prior written approval for any presentation or publication relating to Consultant's Work hereunder that relates to Client Confidential Information disclosed to Consultant by Client in connection herewith. Client, in its sole discretion, shall have the right to withhold or deny such approval.

10. **Confidentiality**

10.1 Consultant shall not use, other than in the course of its Work hereunder, or disclose to third parties, any confidential information, knowledge, or property of Client which is furnished or acquired by Consultant in the course of Consultant's Work under the Agreement ("Confidential Information"). Similarly, Client shall not use, other than in the course of the Work hereunder, or disclose to third parties, any confidential information, knowledge, or property of Consultant which is furnished or acquired by Client in the course of Consultant's Work under the Agreement. (also part of the meaning of "Confidential Information"). Both parties will take all precautions necessary to safeguard the other party's Confidential Information with the same degree of care it holds its own Confidential Information.

10.2 During the term of this Agreement, Consultant may be responsible, in whole or in part, for the creation of, or may acquire, certain confidential information of Client, including but not limited to education records under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g et seq. and/or protected health information under the Health Insurance Portability and Accountability Act of 1996, Pub. L. 104-191, and acknowledges that Client would not have entered into this Agreement unless it were assured that all confidential information would be held in confidence by Consultant and for the sole benefit of Client. During the term of this Agreement and at all times thereafter, Consultant will keep all



of such confidential information in confidence and will not disclose any of the same to any other person, except the Consultant's personnel who are entitled thereto and other persons designated in writing by the Client. The Consultant shall take all reasonable action that Client deems necessary or appropriate to prevent the unauthorized use or disclosure of, or to protect the Client's interests in such confidential information.

11. Intellectual Property

11.1 The Client agrees that presentations and related presentation materials developed by the Consultant are the intellectual property of the Consultant and shall not be reproduced without the express written consent of the Consultant.

11.2 The Consultant agrees to disclose immediately and fully to Client any idea, discovery, invention, improvement, or design conceived, made or developed by or through the use of Client's confidential information, by her solely or jointly with Client or Client affiliates, and subsidiaries during the period of his/her performance of Work for Client.

12. General Provisions

12.1 Entire Agreement. This Agreement, including Exhibit A referred to herein, and all Statements of Work hereunder, constitutes the entire agreement between Client and Consultant relating to the subject matter hereof and supersedes any and all prior agreements, commitments, undertakings or understandings (whether written or oral) relating to the subject matter hereof.

12.2 Amendments. This Agreement may be amended, supplemented or otherwise modified only by a written instrument duly executed by or on behalf of each party hereto.

12.3 No Further Obligations. Consultant acknowledges that Client has not made any agreement, commitment or undertaking, or offered to Consultant any agreement, commitment or undertaking, (a) to perform any additional work, (b) to make any other payments to Consultant, or (c) to enter into any other agreement, commitment or undertaking with Consultant.

12.4 Applicable Law. This Agreement shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania, excluding its conflicts of law rules.

12.5 Severability. If any term or provision of this Agreement or the application thereof shall be invalid or unenforceable, the remainder of this Agreement shall be unaffected thereby and each remaining term or provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

12.6 Legal Authority. Each party represents and warrants to the other that it has the legal power and authority to enter into and perform under this Agreement without violating the rights or obtaining the consent of any third party.



12.7 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

12.8 Survival. The provisions of Sections 3 (immigration status), 8 (conflicting interests), 9 (publications), shall survive the expiration or any earlier termination of this Agreement for a period of two (2) years from the effective date. The provisions of Sections 10 (confidentiality), and 11 (intellectual property), shall survive the expiration of this Agreement unless otherwise agreed to in writing by both the Consultant and Client.

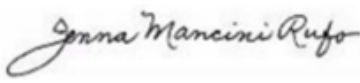
12.9 No Waiver. The failure of either party to insist upon the strict observation or performance of any provision of this Agreement, or to exercise any right or remedy shall not impair or waive any such right or remedy in the future. Every right and remedy given by this Agreement to the parties may be exercised from time to time as often as appropriate. All remedies, either under this Agreement or by law or otherwise afforded, will be cumulative and not alternative.

12.10 No Assignments. Neither the rights nor the obligations of Consultant under this Agreement may be assigned or delegated to another agent not associated with the Consultant, in whole or in part, without the prior written consent of Client.

12.11 Consultant warrants that it has performed background checks sufficient to satisfy the requirements of the Pennsylvania School Code and the Pennsylvania Child Protective Services Law and shall, at the commencement of this Agreement, provide Client with copies of the same for those individuals assigned to work with Client. Consultant further agrees that it will immediately notify Client if it knows or has reason to know that one of its employees, agents, and/or assigns is the subject or a criminal or civil investigation, action, or charges.

In WITNESS WHEREOF, this Agreement has been duly executed and delivered as of the effective date set forth above.

CONSULTANT:

By: 

Name: **Jenna Mancini Rufo, Ed.D.**
Founder and Owner, empowerED School Solutions LLC

Date: **May 22, 2022**

Client:

By: _____



empowerED

Education Consulting to
Empower ◦ Include ◦ Achieve
www.jennarufo.com

(signature)

Name: _____

(printed)

For: _____

(organization)

Date: _____

EXHIBIT A – STATEMENT OF WORK

This Statement of Work is entered into pursuant to and incorporates herein by reference the terms and conditions of the Professional Services Agreement, entered into as of the 22nd day of May (the “Agreement”), by and between Client (“Client”) and Empowered School Solutions, LLC (“Consultant”).

I) **Scope of Services:** Consultant is hereby engaged to perform services for Client regarding the following:

(a) Consultant will provide two hour observation, team interview, and mini report of findings. on **May 25, 2022**.

II) **Place where services will be rendered:** Consultant will provide the services contemplated by this agreement on site in **Saucon Valley School District**.


III) **Compensation:**

(a) Services shall be billed at a rate of **\$1,600** (inclusive of travel costs).

(b) Consultant will bill by invoice for services rendered.

(c) All invoices are due and payable within 30 days of receipt by Client.

CONSULTANT:

By: 

Name: **Jenna Mancini Rufo, Ed.D.**
Founder and Owner, Empowered School Solutions LLC

Date: **May 22, 2022**

Client:

By: _____
(signature)

Name: _____
(printed)

For: _____



empowerED

Education Consulting to
Empower ◦ Include ◦ Achieve
www.jennaruf.com

(organization)

Date: _____