

Saucon Valley School District
Regular Meeting of the Board of Education
August 10, 2021 – 7 pm
High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6 pm – Executive Session for the purpose of health & safety, contracts/agreements, and personnel.

- I. **Call to the Order** – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – August 10, 2021
- VI. **Approval of Minutes** – July 27, 2021
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$998,813.67
- B. Cafeteria Expenditures – \$484.75
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers – None
- E. Middle School Activity Report – June 30, 2021
- F. High School Activity Report – None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report.

XIII. AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Academic and Personnel Minutes from July 28, 2021
- B. Discussion of Health and Safety Plan

Recommendations for Approval

Resolution Declaring an Emergency

- 1. Approve the attached resolution of the Saucon Valley School District Board of Directors declaring an emergency pursuant to Section 520.1 Of The Pennsylvania School Code.

Changes to Elementary Student Handbook

- 2. Approve the changes to the 2021-22 Elementary School Student Handbooks.(Just the changes are attached.)

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel**Items/Projects for Discussion**

- A. None

Recommendations for Approval**Resignation**

1. Approve the resignation of Shannon Morris, paraprofessional, effective August 3, 2021.

Part Time Bus Driver

2. Approve Christino Pomales as a part time bus driver at an hourly rate of \$10.00 for riding and \$27.02 for driving per the current Support Professionals Contract, effective upon completion of employment paperwork.

Instructional Paraprofessional

3. Approve the transfer of Janet Frankenfield from a Non-Instructional Paraprofessional to an Instructional Paraprofessional. Per the current Educational Support Staff Agreement her salary will be \$19.67 per hour.

Sabbatical Request

4. Approve the following sabbatical leave:
Jennifer Campbell, kindergarten teacher, for the second semester of the 2021-22 school year for educational study. Mrs. Campbell previous request for first semester sabbatical was approved on November 10, 2020. She now needs to take a full year educational sabbatical leave. Mrs. Campbell will return to her teaching duties at the beginning of the 2022-23 school year.

Maternity Leave

5. Approve the following maternity leave request:
Julie Arena, kindergarten teacher, beginning approximately October 11, 2021 through approximately February 28, 2022. She plans on using 30 sick days prior to using 22 sick days, which will run concurrently with 12 weeks of FMLA leave, followed by an unpaid leave from approximately February 18, 2022 to February 28, 2022. Mrs. Arena will return to her teaching duties on approximately March 1, 2022.

Intermittent FMLA

6. Approve the intermittent FMLA for Fran Marsilio, fifth grade teacher, for the 2021-22 school year.

ESY Instructor

7. Approve Kelly Spradlin as ESY instructor for no more than 50 hours during the 2021-22 school year. Her salary will be \$40 per hour.

Long Term Substitutes

8. Approve the following long term substitutes:

Dzana Krcic, kindergarten long term substitute, beginning approximately October 11, 2021 and continue until approximately February 28, 2022. Base salary is \$54,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Krcic is replacing Julie Arena, who will be on maternity leaving during this time.

Deirdre Morales, business education long term substitute, for the first semester of the 2021-22 school year. Base salary is \$54,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Morales is replacing Kimberly Flueso, who will be on sabbatical leave during this time.

Jeanne Reilly, middle school social studies long term substitute, for the first semester of the 2021-22 school year. Base salary is \$55,425 (B, Step 2), which will be prorated for the number of days worked. Ms. Reilly is replacing Amy Pulli, who will be on sabbatical leave during this time.

Cory Thomas, kindergarten long term substitute, for the 2021-22 school year. Base salary is \$54,182 (B, Step 1). Ms. Thomas is replacing Jennifer Campbell, who will be on sabbatical leave during this time.

Dedicated Day to Day Substitutes

9. Approve the following dedicated day to day substitutes for the 2021-22 school year working four days of a five day school/work week where needed in assigned school buildings effective August 23, 2021. Their salary will be \$175 per day, no benefits:

Janet Heimbach – High School
Robert Pasternak – High School

2021-22 Fall Coaches

10. Approve the following 2021-22 fall coaches: *(New coaches are in italic)*

Football

Brad Trembler - Head Coach - \$8,586
Sam Anojulu - Assist. Coach - \$5,600
Teddy Airoidi - Assist. Coach - \$5,600
Keith Riefenstahl - Assist. Coach - \$5,600
Jay Zingly - Assist. Coach - \$2,555
Rob Hinson - Assist. Coach - \$2,555
Anthony Frey - Volunteer
Mark Mixa - Assist. Coach/Equipment - \$6,081
Greg Trexler - MS Head Coach - \$3,584
Even Deily - MS Assist. Coach - \$2,239

Field Hockey

Mary Kathryn Omdahl - Head Coach - \$5,226
Rebecca Rasmuson - Assist. Coach - \$2,985
Matthew Omdahl - Assist. Coach - \$745
Kerry Murrello - MS Head Coach - \$2,985

Leah Kramer - MS Assist. Coach - \$2,623

Girls Soccer:

Rocco Policare - Volunteer

Cross Country:

Alex Evangelista - Assist. Coach - \$2,986

Ben Siegel - Volunteer

Lisa Niescier – Volunteer

Department/Team Leaders/Grade Level Chairs

11. Approve the following department/team leaders/grade level chairs for the 2021-22 school year. Salary will be \$2,000 per position.

High School Department Chairpersons

Karen Krupa – English

Lisa Allen – Mathematics

Jessica Friday – Social Studies

Thomas Koch – Science

Amber Sams – Related Arts

Richard Simononis – Business

Theresa Andreucci – World Language

Brianna Barona – Special Education

Middle School Team Leaders

Karen Kemper – Grade 5

Victoria Gazzana – Grade 6

Daniel Mack – Grade 7 Courage Team

Amanda Holveck – Grade 7 Determination Team

Robert Kachmar – Grade 8 Fairness Team

Stacy Daly – Grade 8 Caring Team

Lauren Sakasitz – Related Arts

Dana Russo – Special Education

Elementary Grade Level Chairpersons

Nicole Dilenno – Kindergarten

Jennifer Davison – Grade 1

Holli Conrad – Grade 2

Debra Lacey – Grade 3

Beth Ravier – Grade 4

Emily Aragona-Young – Encore

Courtney Best – Special Education

District

Amanda Hicks – K-12 Guidance

Co-Curricular

12. Approve the co-curricular positions for the 2021-22 school year.

High School

Brianna Keeney – Class Advisor of 2022 - \$1,941

Jeremy Kittek – Class Advisor for 2023 - \$1,941

Mike Yoder – Class Advisor for 2024 - \$746

Katie Roberts – Class Co-Advisor for 2025 - \$373**

Cheri Chisesi – Class Co-Advisor for 2025 - \$373**

Jessica Friday – Debate Team - \$1,791

Amber Sams – Environmental Club - \$295**

- Kim Mertz – Environmental Club - \$295**
- Kim Flueso – FBLA (2nd Semester) - \$746
- Amber Sams – i-Team - \$590
- Katie Roberts – MiniTHON - \$295**
- Kerry Schultz – MiniTHON - \$295**
- Jessica Friday – Model UN - \$590
- Mario Marcozzi – National Honor Society - \$746
- Melissa Maynard – Newspaper (2nd Semester) – \$1,492.50
- Robert Svitilla – Robotics Club - \$2,000
- Brian Welsko – Scholastic Scrimmage - \$868
- Cheri Chisesi – Student Government - \$1,865.50**
- Katie Roberts – Student Government - \$1,865.50**
- Chad Miller – Vocal Music - \$5,600
- Brianna Keeney – Yearbook - \$2,985
- Michael Marini – Jazz Band - \$1,496
- Michael Marini – Band - \$7,075
- Chip Bachman – Drumline - \$3,106
- Robyn Bender – Color Guard - \$2,749
- Stephen Roman – Front Ensemble - \$1,355
- Rachel Ewaniuk – Drill - \$2,071
- Robert Frey – Band – Volunteer
- Ashley Yestrumskas – Aavidum – Volunteer
- Lisa Allen – Calculus Club – Volunteer
- Andrew Koch – Digital Photography Club – Volunteer
- Theresa Andreucci – Global Scholars – Volunteer
- Kim Mertz – GSA – Volunteer
- Mario Marcozzi – History Club – Volunteer
- Richard Simononis – Investment Club – Volunteer
- Andrew Koch – Medical Science Club – Volunteer
- Mario Marcozzi – Paranormal Investigation & Research – Volunteer
- Cedric Dettmar – Robotics – Volunteer
- Peter Pequeno – Robotics – Volunteer
- Brianna Keeney – SADD – Volunteer
- Grant Geiger – Ski Club – Volunteer
- Mel Moyer – Ski Club – Volunteer

** - splitting stipend

District Doctors for the 2021-22 School Year

- 13. Approve the following doctors for the 2021-22 school year:
 - Dr. Kimberly DeWire – District Dentist
 - Dr. David Skillinge – District Doctor and Athletic Team Physician

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

None

Recommendations for Approval

Surplus/Obsolete

- 1. Approve the attached list of Surplus/Obsolete items.

2021-2022 Bus Routes and Drivers

- 2. Approve the 2021-2022 bus routes and bus drivers subject to change based on enrollment.

Recommendation: To approve all motions and recommendations as listed above in Facilities

D. Finance

Items/Projects for Discussion

None

Recommendations for Approval

Caron Foundation Contract

- 1. Approve the contract for independent services between the Caron Foundation and the Saucon Valley School District for the 2021-22 school year. Monies for this contract will be from the Ready to Learn Grant.

SPS Consulting Inc. Contract

- 2. Approve the contract for independent services between the SBS Consulting Inc. and the Saucon Valley School District for the 2021-22 school year. Monies for this contract will be from the Title II Grant.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
(Meetings are the first Tuesday of every month)

G. Colonial Intermediate Unit – Bryan Eichfeld
(Meetings are the fourth Wednesday of every month)

H. PSBA – Sandra Miller and Shamim Pakzad

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter
(Meetings are the first Thursday of every month)

L. New Business

M. Old Business

XII. Citizens’ Inquiries and Comments – Visitors should state their name and address.

XIV. Announcements

Future Meetings ~

- August 24, 2021 – 7 pm – Business Meeting – High School Audion
- September 14, 2021 – 7 pm – Business Meeting – High School Audion
- September 28, 2021 – 7 pm – Business Meeting – High School Audion

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 27, 2021 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Tracy Magnotta, Sandra Miller, Dr. Shamim Pakzad, and Shawn Welch. Director Michael Karabin was absent. Also present were Dr. Craig Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:08pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Karabin)
- IV. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Welch moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Karabin)
- V. **Announcement of Executive Session** – July 6, 2021 and July 27, 2021
- VI. **Approval of Minutes** – Director Miller, seconded by Director Dettmar move to approve the minutes of June 22, 2021. Vote: 8-yes, 0-no, 1-absent (Karabin)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
Ashley Wilson – (Email) We do not agree with the optional mask wearing at the elementary level. None of our children are able to receive the vaccine and with the delta variant becoming more prominent it does not seem wise to be allowing students to not wear masks. If masks are going to remain optional the parents should have the choice to do virtual learning if they are uncomfortable sending their child to school under these circumstances. As an alternative you could ensure parents that their child Will be placed in a classroom with children that will be wearing masks as I am sure we are not the only parents who feel this way. We’d be fine with the optional masks once vaccines are readily available for her age group(will be a second grader this year). Our daughter wearing a mask won’t really protect her from sick people who AREN’T wearing masks. It feels like we kept her out of school for a year and a half for no reason, since cases are back up and even less people will be wearing masks. Why are we back pedaling when we are so close to the finish line. We were proud with how you handled things last year and was hoping to send our daughter to in person this year under the same precautions, however with the lack of masks it is making our decision tough. We hope you take these recommendations into consideration.

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$1,761,603.64
- B. Cafeteria Expenditures - \$225,896.78
- C. Health Benefits – \$431,610.61
- D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Miller moved to approve the Presentation of the Bills.

Vote: 8-yes, 0-no, 1-absent (Karabin)

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – None
- E. Middle School Activity Report – May, 2021 Revised
- F. High School Activity Report – June, 2021

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Presentation of the

Bills. Vote: 8-yes, 0-no, 1-absent (Karabin)

A. Education

- A. Academic and Personnel Minutes – June 23, 2021

1. Approve the deletion of the following policies due to the expiration of policies:

Policy 248 – Pupils

Policy 348 – Administrative Employees

Policy 448 – Professional Employees

Policy 548 – Classified Employees

Director Miller, seconded by Director Welch moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent

B. Personnel

1. Approve the following retirements:
 - Andrew Romano, special education teacher, effective June 30, 2021.
 - Martin Yuhas, custodian, his last day will be August 3, 2021.
2. Approve the resignation of Martha Kelemen, part time administrative assistant; her last day was July 1, 2021.

Director Miller, seconded by Director Dettmar moved to approve Personnel Items #1&2. Vote: 8-yes, 0-no, 1-absent (Karabin)

3. Approve the following professional appointments:
 - Kathryn Fisher as career and collegiate counselor effective August 1, 2021, pending completion of employment paperwork, at a salary of \$60,351. (M, Step 2).
 - Alison Odin as emotional support teacher effective upon release from current district and pending completion of employment paperwork, at a salary of \$71,552. (M+6, Step 8).
 - Joanna Suriel as guidance counselor effective August 1, 2021, pending completion of employment paperwork, at a salary of \$58,960. (M, Step1).
4. Approve Scott Sutter as a full-time maintenance mechanic at an hourly rate of \$31.02 with benefits per the current Educational Support Professionals Contract and effective upon completion of all employment paperwork. Mr. Sutter is replacing Jim Fluck.

Director Miller, seconded by Director Dettmar moved to approve Personnel Items #3&4. Vote: 8-yes, 0-no, 1-absent (Karabin)

5. Approve the following health sabbatical request:
 - Eugenia Miller, high school English teacher, will continue her health sabbatical until October 18, 2021. She will return to her teaching duties on October 19, 2021.
6. Approve the following 2021-20 fall coaches:
 - Sideline Cheerleading**
 - KristiJoy Fedorowicz – Head Coach - \$2,985
 - Tara Baier – Asst Coach - \$1,989
 - Angela Kouros – MS Head Coach - \$2,239
 - Cross Country:**
 - Ed Kolosky - Head Coach - \$3,731
 - Field Hockey:**
 - Mary Kathryn Omdahl - Head Coach - \$5,174
 - Rebecca Rasmuson - Assist. Coach - \$2,956
 - Matthew Omdahl - Assist. Coach - \$738
 - Football:**
 - Brad Trembler - Head Coach - \$8,501
 - Sam Anojulu - Assist. Coach - \$5,544
 - Teddy Airoidi - Assist. Coach - \$5,544
 - Keith Riefenstahl - Assist. Coach - \$5,544
 - Jay Zingley - Assist. Coach - \$2,500
 - Rob Hinson - Assist. Coach - \$2,500
 - Robert Pacchioli - Assist. Coach – Volunteer

Anthony Frey - Assist. Coach - Volunteer
Greg Trexler - MS Head Coach - \$3,548
Mark Mixa - Assist. Coach/Equipment Manager - \$6,081

Golf:

Matt Evancho - Head Coach - \$3,731

Boys Soccer:

Chris Nagy - Head Coach - \$5,226
Zac Estojak - Assist. Coach - \$758
Kevin Silvoy - Assist. Coach - \$1,500

Girls Soccer:

Trent Seibert - Head Coach - \$5,226

Girls Tennis:

Dr. Michael Krentz - Head Coach - \$4,106
Deb Philpotts - Assist. Coach - \$776

Girls Volleyball:

Kendall Turk - Head Coach - \$4,479
Cristal Fernandez - Assist. Coach - \$2,985

- 7. Approve the transfer of sick days for Lensi Nikolov. She will be transferring 19.5 days.

Director Miller, seconded by Director Dettmar moved to approve Personnel Items #5,6,&7.

Vote: 8-yes, 0-no, 1-absent (Karabin)

C. Facilities

- A. 2021-22 Health and Safety Plan
- B. Facilities Committee Summary – July 14, 2021
 - 1. Approve the 2021-22 Health and Safety Plan.

Director Pakzad, seconded by Director Dettmar moved to approve the Health & Safety Plan.

Director Andres, seconded by Director Eichfeld moved to amend the Health and Safety Plan with the following amendment. Vote: 7-yes, 1-no (Miller), 1-absent (Karabin)

Page 1, bullet point #1, delete the sentence "Should an individual choose to wear face-covering the mask should cover the nose and mouth at all times, other than when eating or drinking."

Director Andres, seconded by Director Pakzad moved to amend the Health and Safety Plan with the following amendment. Vote: 8-yes, 0-no, 1-absent (Karabin)

Page 2, bullet point #2 add additional language so the sentence will now read "All students using school transportation will be required to wear face coverings during transport, except a student who has a health or medical exemption submitted through standard medical procedures."

Director Andres, seconded by Director Eichfeld moved to amend the Health and Safety Plan with the following amendment. Vote: 8-yes, 0-no, 1-absent (Karabin)

Page 5-6, i. Coordination with state and local health officials.

The first sentence stays the same.

New 2nd sentence - "The administration may coordinate with state and local health officials to respond to an emergency outbreak."

Amended 3rd sentence will now read "The Board may change mitigation strategies based on transmission levels in the county, in addition to locally within the school district community."

Director Pakzad, seconded by Director Dettmar moved to approve Health & Safety Plan as amended. Vote: 7-yes, 1-no (Miller), 1-absent (Karabin)

2. Approve the list of Obsolete/Surplus Items.

Director Welch, seconded by Director Eichfeld moved to approve Finance Item #2. Vote: 8-yes, 0-no, 1-absent (Karabin)

D. Finance

A. Finance Committee Summary – July 21, 2021

1. Approve Phase 1 and Phase 2 of the high school window replacement including base bid and contingency funds for a total of \$1,123,987.70. This is dependent on the contract review and approval of the solicitor.

Director Dettmar, seconded by Director Miller moved to approve Finance Item #1. Vote: 8-yes, 0-no, 1-absent (Karabin)

2. Approve the replacement of the two existing high school roof top heat pump units for a total of \$87,050. This is dependent on the contract review and approval of the solicitor.

Director Welch, seconded by Director Eichfeld moved to approve Finance Item #1. Vote: 8-yes, 0-no, 1-absent (Karabin)

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Bryan Eichfeld

H. PSBA – Sandra Miller and Shamim Pakzad

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business – Director Miller asked about virtual or cyber options for those that aren't comfortable attending school.

M. Old Business

XIII. Citizens' Inquiries and Comments – None

XIV. Announcements

Future Meetings ~

August 10, 2021 – 7 pm – Business Meeting – High School Audion

August 24, 2021 – 7 pm – Business Meeting – High School Audion

September 14, 2021 – 7 pm – Business Meeting – High School Audion

XV. Motion to Adjourn Meeting

Director Miller, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Karabin)

9:21 pm

ATTEST: _____

Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058150	AMY FREY	OTHER CURRENT LIABILITIES		40.00
0000058151	ANDREA MILLIREN	OTHER CURRENT LIABILITIES		42.00
0000058152	CAROL IBARRA	OTHER CURRENT LIABILITIES		120.00
0000058153	Carrie Garippa	OTHER CURRENT LIABILITIES		47.50
0000058154	CHRISTOPHER NAGY	OTHER CURRENT LIABILITIES		47.50
0000058155	ELIZABETH OSMAN	OTHER CURRENT LIABILITIES		47.50
0000058156	ELLEN ZIMMERLI	OTHER CURRENT LIABILITIES		27.00
0000058157	FENG CHEN	OTHER CURRENT LIABILITIES		27.00
0000058158	Huma Shuja	OTHER CURRENT LIABILITIES		95.00
0000058159	KERRI JOHNSTONE	OTHER CURRENT LIABILITIES		25.00
0000058160	KEVIN FITZPATRICK	OTHER CURRENT LIABILITIES		13.50
0000058161	KEVIN STRAIN	OTHER CURRENT LIABILITIES		137.00
0000058162	Kuki L Chi	OTHER CURRENT LIABILITIES		80.50
0000058163	KURT JEBITSCH	OTHER CURRENT LIABILITIES		95.00
0000058164	Linda Salmon	OTHER CURRENT LIABILITIES		25.00
0000058165	MARK GERMAN	OTHER CURRENT LIABILITIES		46.50
0000058166	NICHOLAS CHAIKOWSKY	OTHER CURRENT LIABILITIES		40.00
0000058167	PATRICK BROGLE	OTHER CURRENT LIABILITIES		47.50
0000058168	PHILLIPS ROBERT & SARAH	OTHER CURRENT LIABILITIES		21.00
0000058169	RONALD CARR	OTHER CURRENT LIABILITIES		47.50
0000058170	ROSA MARITZA CINTRON	OTHER CURRENT LIABILITIES		42.00
0000058171	Sally Ward	OTHER CURRENT LIABILITIES		47.50
0000058172	WEN WU	OTHER CURRENT LIABILITIES		47.50

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058173	WILLIAM J. HERSHEY	OTHER CURRENT LIABILITIES		40.50
0000058174	ZHENG DE SHI	OTHER CURRENT LIABILITIES		142.50
0000058175	BRIGHTBILL BODY WORKS	EQUIPMENT NEW TRANSPORTATION		109,000.00
0000058176	COMMUNICATION SYSTEMS INC.	ACCOUNTS PAYABLE		1,350.00
0000058177	NADINE YOUNG	OTHER LIABILITIES		190.00
0000058178	AMAZON	Supplies for 4th grade	Social Studies Books	2,550.06
0000058179	B & B POOLS INC.	Large Leaf Net		15.99
0000058180	BRIGHTBILL BODY WORKS	License Plate Light		28.90
0000058181	CINTAS CORPORATION-#101	Uniform Rental - Mechanics		30.00
0000058182	CREST/GOOD MFG. CO	Maintenance Supplies - Plumbing		1,733.66
0000058183	DANIEL C. KIRIPOSKI INC.	Portable Toilet Rental - Transportation	ADD ATHLETIC PORTION TO PO 2200000034	367.75
0000058184	ESGI	Software for Kdg		1,118.25
0000058185	FLINN SCIENTIFIC CO. INC.	Science Educ Software	Science Supplies	1,290.06
0000058186	FRONTLINE TECHNOLOGIES GROUP LLC.	EEM Renewal		7,674.35
0000058187	GOPHER	Supplies		578.51
0000058188	GRAINGER	Electric Water Heater	Maintenance Supplies - Blanket PO	3,119.60
0000058189	HILLYARD - DELAWARE VALLEY	Custodial Equipment Supplies		33.08
0000058190	INTERSTATE BATTERY OF ALLENTOWN	Batteries - Buses/Vans		215.90
0000058191	J.C. EHRlich CO. INC.	Commercial General Pest Service		195.00
0000058192	JOHNSON CONTROLS FIRE PROTECTION LP	Yearly Service Contract		21,934.00
0000058193	KENSOL AIRWAYS / TOP JOB BLDG	KITCHEN EXHAUST CLEANING		1,732.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058194	KISTLER O'BRIEN	Fire Extinguisher Service Contract		4,320.95
0000058195	LAKESHORE LEARNING MATERIALS	Supplies for 2nd grade		1,172.66
0000058196	MESKO GLASS & MIRROR CO. INC.	Windshield Glass - Bus 34		375.00
0000058197	MEYERS WELDING	Soccer Goals Welded		210.00
0000058198	MUSIC IN MOTION	Supplies for Music Program		527.87
0000058199	NASSP/NASC	DUES & FEES		595.00
0000058200	NORTH EAST PARTS GROUP LLC.	Auto Parts Supplier		533.19
0000058201	POWERSCHOOL GROUP LLC	PowerSchool Enrollment Renewal	AMP Renewal	32,257.53
0000058202	ProShred Security Philadelphia	Mobile Shredding Service		340.00
0000058203	QUAKER CITY PAPER	Custodial Cleaning Supplies		11,444.12
0000058204	Rug-Ed Products Inc.	iPad Case Replacements - Insurance		580.00
0000058205	SAFETY-KLEEN SYSTEMS INC.	Oil Recycling Services - Used Oil Filters		202.00
0000058206	SAUCON VALLEY MUSIC	Guitar Maintenance		105.00
0000058207	SCHOLASTIC LIBRARY PUBLISHING	Renewal		1,300.00
0000058208	SCHOOL NURSE SUPPLY INC.	Nurse Supplies - Elem School	MS nurse supplies	824.41
0000058209	SCHOOL SPECIALTY, LLC.	Supplies for 4th grade		27.65
0000058210	SCHOOL SPECIALTY, LLC.	Books for 3rd grade		5,432.16
0000058211	SCHOOL SPECIALTY, LLC.	BOOKS AND PERIODICALS		470.06
0000058212	SERVICE TIRE TRUCK CENTERS	Supply New Tires for Buses & Vans		1,919.80
0000058213	STOTZ & FATZINGER OFF.SUPPLY	Supplies for 2nd grade		1,692.98
0000058214	TRANE U.S. INC.	Capacitor/Fan/Motor		520.34
0000058215	ULINE	Maintenance Supplies		1,068.10
0000058216	UNITED ELECTRIC SUPPLY CO. INC.	Maintenance Supplies - Electrical		674.95

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058217	WNUK MEDICAL	CONTRACTED MAINTENANCE		495.00
0000058218	AMAZON	ACCOUNTS PAYABLE		973.37
0000058219	ARTS ACADEMY CHARTER SCHOOL	ACCOUNTS PAYABLE		4,405.36
0000058220	CARBON-LEHIGH I.U. #21	ACCOUNTS PAYABLE		35,586.00
0000058221	CENTRAL SUSQUEHANNA INTERMEDIATE UNIT	ACCOUNTS PAYABLE		12.51
0000058222	CRYSTAL SPRINGS	ACCOUNTS PAYABLE		112.77
0000058223	DEWEY FIRE COMPANY E.M.S.	ACCOUNTS PAYABLE		125.00
0000058224	LOWER SAUCON TWP P.D.	ACCOUNTS PAYABLE		620.60
0000058225	SPANGLER & BOYER MECHANICAL INC.	ACCOUNTS PAYABLE		920.00
0000058226	UPS FREIGHT	ACCOUNTS PAYABLE		3.24
0000058227	BETHLEHEM AREA VOCATIONAL-TECHNICAL	VO-TECH TUITION 9-12		39,426.75
0000058228	BANKS PEARL	SENIOR CITIZENS TAX REBATE		500.00
0000058229	BARTEK MICHAEL	SENIOR CITIZENS TAX REBATE		250.00
0000058230	Bokan Janette	SENIOR CITIZENS TAX REBATE		250.00
0000058231	BROADHEAD JOAN B.	SENIOR CITIZENS TAX REBATE		500.00
0000058232	BRUNELL FRANCES M.	SENIOR CITIZENS TAX REBATE		300.00
0000058233	CHRISTMAN CECELIA M.	SENIOR CITIZENS TAX REBATE		250.00
0000058234	GOZZARD PAULINE A.	SENIOR CITIZENS TAX REBATE		500.00
0000058235	HANUS STEPHEN	SENIOR CITIZENS TAX REBATE		250.00
0000058236	HENN JEANNETTE M.	SENIOR CITIZENS TAX REBATE		300.00
0000058237	HERNANDEZ FELIX	SENIOR CITIZENS TAX REBATE		250.00
0000058238	KARDOS GAIL P.	SENIOR CITIZENS TAX REBATE		300.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058239	KLINE ELIZABETH	SENIOR CITIZENS TAX REBATE		500.00
0000058240	KRUG ADA	SENIOR CITIZENS TAX REBATE		300.00
0000058241	KRUKOWSKI WALTER	SENIOR CITIZENS TAX REBATE		250.00
0000058242	KUTZERA SOPHIA	SENIOR CITIZENS TAX REBATE		300.00
0000058243	LANDERS DAVID	SENIOR CITIZENS TAX REBATE		250.00
0000058244	LONGO CAROL	SENIOR CITIZENS TAX REBATE		250.00
0000058245	MEASE EDWARD	SENIOR CITIZENS TAX REBATE		300.00
0000058246	MORAN CLAIRE K.	SENIOR CITIZENS TAX REBATE		500.00
0000058247	MOSTEK SHIRLEY F.	SENIOR CITIZENS TAX REBATE		500.00
0000058248	MUSCHLITZ DOROTHY	SENIOR CITIZENS TAX REBATE		500.00
0000058249	NIEMI DOLORES	SENIOR CITIZENS TAX REBATE		250.00
0000058250	PASTIR RICHARD	SENIOR CITIZENS TAX REBATE		250.00
0000058251	PATTERSON BILLIE	SENIOR CITIZENS TAX REBATE		250.00
0000058252	REMENYI LASZLO	SENIOR CITIZENS TAX REBATE		250.00
0000058253	RILEY DONALD	SENIOR CITIZENS TAX REBATE		250.00
0000058254	RUCH ROBERT R.	SENIOR CITIZENS TAX REBATE		250.00
0000058255	SANDY BERNICE L	SENIOR CITIZENS TAX REBATE		500.00
0000058256	SCHWEYER KAY	SENIOR CITIZENS TAX REBATE		300.00
0000058257	SHOOK RICHARD W.	SENIOR CITIZENS TAX REBATE		250.00
0000058258	YEAKEL ELSIE M.	SENIOR CITIZENS TAX REBATE		300.00
0000058259	FOLLETT SCHOOL SOLUTIONS INC.	ACCOUNTS PAYABLE		1,192.85
0000058260	FRANK J. CHAVAR	ACCOUNTS PAYABLE		240.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058261	LEHIGH VALLEY ACADEMY CHARTER SCHOOL	ACCOUNTS PAYABLE		1,523.66
0000058262	LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL	ACCOUNTS PAYABLE		2,521.10
0000058263	PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL	ACCOUNTS PAYABLE		413.46
0000058264	THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS INC.	ACCOUNTS PAYABLE		38,672.91
0000058265	TRISTATE HVAC EQUIPMENT	ACCOUNTS PAYABLE		1,725.00
0000058266	AMAZON	SUPPLIES REGULAR K-4		5,976.50
0000058267	AndyMark Inc.	Robotic Supplies		444.48
0000058268	APPLE INC.	Staff MacBooks		38,950.00
0000058269	BAVTS	VO-TECH TUITION 9-12		18,719.00
0000058270	BSN SPORTS LLC	Volleyball Supplies		715.33
0000058271	CINTAS CORPORATION-#101	Uniform Rental - Mechanics		15.00
0000058272	COLONIAL LEAGUE	Colonial League Dues		5,700.00
0000058273	CRYSTAL SPRINGS	SUPPLIES - PLANT OPERATIONS	SUPPLIES - TRANSPORTATION	75.78
0000058274	EMERGENCY SYSTEMS SERVICE CO	SERVICE AGREEMENT		1,568.44
0000058275	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		6,476.18
0000058276	FAST SIGNS	Replacement of Campus Marquee Board		1,212.50
0000058277	INFOBASE	EDUC SOFT & LIC		801.47
0000058278	IntegraOne	VMWare Replacement		13,773.16
0000058279	INTEGRITEC INC.	Yearly Service Contract		445.00
0000058280	JASON D. STEM	Lawn/Grounds Care Contract		6,500.00
0000058281	JOHNSTONE SUPPLY	HVAC Supplies - Blanket PO		647.38

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058282	LEARNING A-Z	Reading Program Software		236.00
0000058283	LOWE AND MOYER GARAGE INC.	SUPPLIES - TRANSPORTATION		15,340.50
0000058284	MEDCO SUPPLY COMPANY	Medical Supplies		5,681.83
0000058285	MUSIC IN MOTION	Supplies for Music Program		217.80
0000058286	NAVIANCE INC.	Naviance Renewal		5,620.74
0000058287	NEARPOD INC.	Nearpod		27,225.00
0000058288	Nessy Learning Center	Reading Program Software		2,268.75
0000058289	NORTH EAST PARTS GROUP LLC.	Auto Parts Supplier		67.33
0000058290	NORTHAMPTON COUNTY AREA COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		23,265.33
0000058291	PACIFIC TELEMANAGEMENT SVCS	PLANT OP COMMUNICATIONS - MS	PLANT OP COMMUNICATIONS - HS	267.18
0000058292	PAR INC.	Score/Interpretive Digital		704.00
0000058293	PENN VALLEY CHEMICAL	Supplies		11,430.00
0000058294	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		12,605.48
0000058295	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		1,712.73
0000058296	ROHRER BUS SALES INC.	Bus Parts & Supplies		653.04
0000058297	Rosemary Butterly	TUITION REIMB REGULAR K-4		3,522.00
0000058298	SAMANTHA FAULKNER	TUITION REIMB REGULAR K-4		1,593.00
0000058299	STERN JASON	TUITION REIMB REGULAR 5-8		1,593.00
0000058300	STOTZ & FATZINGER OFF.SUPPLY	folders, sticky notes, etc		84.07
0000058301	TELEMEDICINE MANAGEMENT INC.	HEALTH INSURANCE EXPENSE PAYAB		1,405.00
0000058302	THE CAMPHILL SCHOOL INC.	SPEC ED NON-PUBLIC TUITION		10,104.68
0000058303	TRISTATE HVAC EQUIPMENT	HVAC UNIT LEAK REPAIR	Maintenance Agreement	11,933.80

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 07/24/2021 - 08/06/2021

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000058304	UNITED PARCEL SERVICE	SUPPLIES REGULAR 9-12	SUPPLIES - NURSE 5-8	13.82
0000058305	VERIZON WIRELESS	TELEPHONE		2,256.17
0000058306	W.B. MASON INC	Supplies		29,979.45
0000058307	WEISS-SCHANTZ AGENCY INC.	INSURANCE - PROP/LIAB/AUTO		784.00
0000058308	WESTCOM WIRELESS INC.	Football Headset Trade In		1,963.00
0000058309	WILMINGTON TRUST COMPANY	PRINCIPAL REDEMPTION - SVSD	BOND INTEREST-SVSD	342,350.00
0000058310	ZANER-BLOSER	Supplies for 1st grade		3,989.40
10 - GENERAL FUND				981,149.78
Grand Total All Funds				981,149.78
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				981,149.78
Grand Total All Payments				981,149.78

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - LAFAYETTE GENERAL Payment Dates: 07/24/2021 - 08/11/2021

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000000595	CAROLYN LOVERDI	MISCELLANEOUS		1,548.00 <i>D</i>
D000000596	FOX ROTHSCHILD LLP	ACCOUNTS PAYABLE		4,270.50 <i>D</i>
D000000597	Lauren Moyers	TUITION REIMB REGULAR K-4		1,761.00 <i>D</i>
D000000598	PENNSYLVANIA VIRTUAL CHARTER	TUITION - CHARTER SCHOOLS		10,084.39 <i>D</i>
			10 - GENERAL FUND	17,663.89
			Grand Total All Funds	17,663.89
			Grand Total Credit Cards	0.00
			Grand Total Direct Deposits	17,663.89
			Grand Total Manual Checks	0.00
			Grand Total Other Disbursement Non-negotiables	0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
			Grand Total Regular Checks	0.00
			Grand Total All Payments	17,663.89

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

**Saucon Valley School District
Middle School Student Activities Report
For The Month of June, 2021**

Balance - May 31, 2021	\$ 34,212.81
Receipts	1,313.54
Disbursements	<u>-3,863.51</u>
Balance - June 30, 2021	<u>\$ 31,662.84</u>
ART CLUB	\$ 19.19
BAND	3,499.60
CHEERLEADING	625.36
CHORUS	6,090.48
COMMUNITY SERVICE	386.52
GIRLS VOLLEYBALL	3,809.42
HONOR SOCIETY	427.54
I-TEAM	24.73
KNITTING CLUB	266.26
ODYSSEY OF THE MIND	2.61
READING OLYMPICS	2.79
SEAPEARCH / ROBOTICS	3,118.78
SKI CLUB	1,635.71
STUDENT COUNCIL	4,190.15
YEARBOOK	6,273.95
5TH GRADE	179.53
6TH GRADE	-8.80
7TH GRADE	738.04
8TH GRADE	371.55
INTEREST	<u>9.43</u>
	<u>\$ 31,662.84</u>

Respectfully Submitted by James Deegan, Principal

Saucon Valley School District
Middle School Student Activities Report
For The Month of May, 2021
revised 6/22/21

Balance - April 30, 2021	\$ 34,005.51
Receipts	207.30
Disbursements	<u>0.00</u>
Balance - May 31, 2021	<u>\$ 34,212.81</u>
ART CLUB	\$ 19.19
BAND	3,499.60
CHEERLEADING	625.36
CHORUS	6,090.48
COMMUNITY SERVICE	386.52
GIRLS VOLLEYBALL	3,809.42
HONOR SOCIETY	427.54
I-TEAM	24.73
KNITTING CLUB	266.26
ODYSSEY OF THE MIND	2.61
READING OLYMPICS	2.79
SEAPEARCH / ROBOTICS	3,118.78
SKI CLUB	1,635.71
STUDENT COUNCIL	7,177.41
YEARBOOK	5,836.95
5TH GRADE	179.53
6TH GRADE	-8.80
7TH GRADE	738.04
8TH GRADE	371.55
INTEREST	<u>9.14</u>
	<u>\$ 34,212.81</u>

Respectfully Submitted by James Deegan, Principal

**Saucon Valley School District
Academic and Personnel Committee
Minutes of July 28, 2021**

Present were Academic and Personnel Committee Board Members: Susan Baxter, Cedric Dettmar, and Dr. Shamim Pakzad. Also present were: Dr. Craig Butler, Colleen Mroz, Jaime Vlasaty, and Board Member Shawn Welch.

Meeting began at 5:05 pm

Approve agenda motion by Pakzad, second by Baxter

Approve minutes motion by Pakzad, second by Baxter

Courtesy of the Floor – No comments

Discussion

1. Update on Class Size K-8 – Dr. Butler gave an update on enrollment numbers grades K through 8. Dr Butler will follow up with more specific information with regard to middle school and high school.
2. Update on Spanish Immersion Year One Implementation – Mrs. Vlasaty gave the committee a brief update on the Spanish Immersion program and first year implementation.
3. Update on PE Test Out Exam, Study Guide, and Procedure – Dr. Butler shared that the PE test out assessment should be ready by August 2nd. The Study Guide will be distributed to students no later than August 3rd. Ms. Gary will set up test dates for the students.
4. Update on Special Education Topics – Mrs. Mroz gave a presentation on special education and points of emphasis moving ahead with the special education services in the district. A PowerPoint document was distributed to the board.

New Business – None

Old Business – None

Citizens' inquiries and comments – No comments

Meeting adjourned at 6:42 pm.

Announcement of future meetings:

Wednesday, August 25, 2021

Wednesday, September 22, 2021

**RESOLUTION BY THE BOARD OF SCHOOL DIRECTORS OF THE
SAUCON VALLEY SCHOOL DISTRICT
DECLARING AN EMERGENCY PURSUANT TO
SECTION 520.1 OF THE PENNSYLVANIA SCHOOL CODE**

WHEREAS, COVID-19 remains a global pandemic as declared by the World Health Organization; and

WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic continues to constitute an “emergency” within the meaning of Section 520.1 of the Public School Code; and

WHEREAS, the Board of School Directors has determined that the impact of COVID-19 to our students, faculty, and community requires an extraordinary response;

NOW THEREFORE, the Board finds and declares that the COVID-19 pandemic continues to be an emergency within the meaning of Section 520.1 of the Pennsylvania School Code.

For the 2021-2022 school year, the Superintendent, in conjunction with the Board of School Directors, shall develop a Health and Safety Plan in forms and manners prescribed by the Pennsylvania Department of Education that ensures a minimum of 180 days of instruction, allowing for a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level, employing any combination of in-person, virtual, and cyber learning as the District, from time to time during this pandemic and Section 520.1 emergency deems appropriate to address the health and safety of students, faculty, and community, and the learning needs of students. Such instruction shall comply in full with the requirement of Chapter 4 of the regulations of the State Board of Education and with the curriculum standards published in accordance therewith.

Adopted this _____ day of _____, 2021.

**SAUCON VALLEY SCHOOL
DISTRICT**

Witness: _____

David Bonenberger
Board Secretary

By: _____

Susan Baxter
Board President

Elementary Student Handbook Changes For the 2021-22 School Year

TRANSPORTATION

We strongly encourage that children ride the buses provided by the district. Children are to be at their bus stop 5 - 10 minutes prior to the established pickup time. All bus students arrive at school between 8:40 and 8:50 A.M. Students are to report directly to their classrooms. **Please note: After school Kindergarten and first grade students will not be dropped off at their bus stop unless a parent/guardian is present.**

Please note: Dismissal takes a bit longer at the beginning of the year as the students learn the routines.

Consistent with our current Health and Safety Plan, the elementary school will utilize the same arrival and dismissal procedures as last school year. Please see the information below that pertains to your situation. ***Note that arrival and dismissal procedures are subject to change in response to changing Health and Safety considerations.***

Parent Drop-Off (AM):

Drop-off for students will be between 8:15am and 8:50am at the rear of the elementary building. We kindly ask that you work with your children to practice unbuckling, or have a system in place as our staff will not be reaching into cars to assist as they have in the past. Students arriving between 8:15am-8:35am, will be supervised in our gymnasium and will adhere to the social distancing requirements of the district Health and Safety Plan. Students arriving after 8:35am and those in the gymnasium will be supervised as they walk to their homerooms.

Parent Pick-Up (PM):

Pick-Up of students will begin at 3:15pm. K-2 students will be picked-up at the rear of the elementary building. 3rd-4th grade students will be picked-up at the Middle School Pond Lobby off Polk Valley Road. Parents will be expected to stay in their vehicles and will not be coming inside as in years past. Staff will be stationed further down the loop, close to the soccer field, to check identification.

Until student IDs are available, please have a driver's license or old student ID available to display to our staff. They will then radio inside where your child will be escorted out to the sidewalk, you will continue driving up the loop, and will meet your child there just outside of our gymnasium. Once student pictures are taken for IDs, each family will be given three IDs. These **MUST** be displayed in order to pick-up your child, so please plan accordingly.

Bussing:

All students riding a bus are expected to be masked. Students arriving in the morning will be dismissed one bus at a time into the building and will be supervised as they walk directly to classrooms. Please plan to arrive early at the bus stop for both morning pick-up and afternoon drop-off. It generally takes a week or two to become consistent with the times within a bus route, so we thank you for your patience.

Parents/guardians are expected to be at the bus stop for students in Kindergarten and 1st grade. If no one is there, your child will be brought back to the school.

Walkers:

Students in grades 3 and 4 may walk to/from school without supervision; parents of K-2 **MUST** meet their child at the intersection of Constitution/Walnut. Students must enter the rear of the building if walking to school. At dismissal, we will once again be utilizing Door 6 and walking students up the steps to cross at Constitution/Walnut. Parents should wait on the school-side of the intersection. Once student pictures are taken for IDs, each family will be given three IDs. These **MUST** be shown for K-2 students in order to pick-up your child, so please plan accordingly.

Saucon Valley School District
Office of the Assistant to the Superintendent

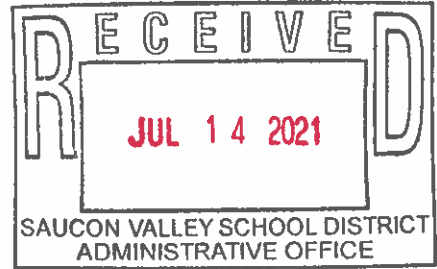
TO: David Bonenberger, Business Manager

FROM: _____er, Assistant Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: TRANSP

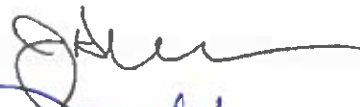
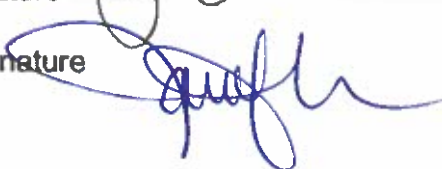
Room Number:



Description	Serial Number	Reason for Disposal	Total
Evenflo Child Booster seat		Expired/outdated	1

Reason:

Pick-up Location: Transportation

Principal's/Supervisor's Signature 
Assistant Superintendent Signature 

Date 7/14/21

Date 7/28/21

Office Use:

Date Declared

Date of Disposal

AGREEMENT

THIS AGREEMENT MADE this 15th day of May, 2021 by Saucon Valley School District, hereinafter referred to as "School District", with a principal address at 2097 Polk Valley Rd., Hellertown, PA 18055, and RICHARD J CARON FOUNDATION, with a principal address at P.O. Box 150, Wernersville, PA 19565, hereinafter referred to as "Provider" (each a "Party;" collectively, the "Parties").

WHEREAS, the School District provides educational and related services to students; and

WHEREAS, Provider provides certain student assistance program services to students (the "Services", as identified herein); and

WHEREAS, the Parties intend that Provider will provide the Services for students being educated by the School District.

WITNESSETH:

In consideration of the mutual covenants and Agreements, School District and Provider agree as follows:

1. Work statement, general conditions. Provider shall perform for School District the Services as identified in Exhibit A, Exhibit B, and Exhibit C, hereto, which are incorporated herein by reference and made part of this Agreement.
2. Term. The term of this Agreement shall be from the period of July 1, 2021 through June 30, 2022, unless sooner terminated in accordance with the terms set forth in this Agreement.
3. Payment. In consideration for the services of Provider, School District shall pay to Provider in accordance with the Fee Schedule attached hereto as part of Exhibit A. School District shall issue payment within sixty (60) days of receipt of Provider's invoice. In the event that the Provider is unable to provide services for a period of time, payment shall be prorated accordingly.
4. Insurance.
 - (a) In connection with the provision of services, Provider, at its own cost and expense, shall obtain and maintain in force during the term of this Agreement, the insurance coverage required by this Paragraph 4, and shall provide proof of such insurance as requested by School District.
 1. A policy of worker's compensation insurance, in amounts required by law, covering all officers, employees and agents of Provider who are in any way engaged in or connected with the performance of the services hereunder and employer's liability insurance in an amount of not less than Five Hundred Thousand Dollars (\$500,000).

2. A policy of comprehensive general liability insurance with broad form property damage endorsement, personal injury coverage, affording protection in an amount of not less than One Million Dollars (\$1,000,000) per incident and Three Million Dollars (\$3,000,000) in the aggregate, with respect to personal injury, death, or damage to property.
 3. A policy of professional liability insurance with such policy to afford protection to the limit of One Million Dollars (\$1,000,000) with respect to any one occurrence and Three Million Dollars (\$3,000,000) in the aggregate, covering all officers, employees, or agents of Provider who are in any way engaged in or connected with the performance of services.
 4. If a motor vehicle or automobile is to be used by Provider in performing the services, a policy of comprehensive automobile liability insurance covering the operation of all automobiles used in connection with the performance of this Agreement, whether owned or non-owned, covering all officers, employees or agents of Provider who are in any way engaged in or connected with the performance of the services using a motor vehicle or automobile.
- (b) School District, at its own cost and expense, shall obtain and maintain in force during the term of this Agreement, insurance coverage for the activities and obligation of the School District under this Agreement, to the maximum extent required or permitted by law, and shall provide proof of such insurance as requested by Provider.
5. Indemnification.
- (a) School District. School District shall defend, indemnify and hold Provider, its officers, employees and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performances of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claim for injury or damages is caused by or the result of the gross negligence or intentional acts or omissions of the School District, its officers, employees, or agents, and only to the extent consistent with the terms of the Pennsylvania Political Subdivision Tort Claims Act as set forth in 42 Pa. C.S.A. § 8541 et. seq. Nothing in Paragraph 5 (a) shall be deemed to have contractually waived, modified, or altered the provisions of in 42 Pa. C.S.A. § 8541 et. seq.
- (b) Provider. Provider shall defend, indemnify and hold School District, its officers, employees, and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Provider, its officers, employees, or agents.

6. Entire agreement. This Agreement and its exhibits which are hereby incorporated herein by reference, contains the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter.
7. Prohibition against assignment. Neither party may assign any part of this Agreement without the prior written approval of the other party.
8. Child protective services. Provider hereby warrants that in providing the Services, Provider, including its employees and agents, shall comply with the Pennsylvania Child Protective Services Law, 23 Pa. C.S.A. Chapter 63 and ACT 126 of 2014 which amended the Pennsylvania School Code of 1949 (the "Laws"). Specifically, Provider shall require its employees and agents to report or cause a report to be made regarding suspected child abuse based on a reasonable cause to suspect such abuse based on professional or other training in compliance with the Laws and with Provider regulations. In no event will School District seek to limit or prevent a suspected child abuse report made or to be made by the Provider and waives any claim against Provider with respect to Provider's reporting decision-making and actions pursuant to the Laws.
9. Confidentiality. Each Party shall protect the confidentiality of all protected health information ("PHI") regarding any person who is or has received a comprehensive behavioral health assessment by Provider or otherwise in compliance with the Health Insurance Portability and Accountability Act ("HIPAA"), the federal Drug and Alcohol Confidentiality Law, 42 U.S.C. 290dd-2, and the regulations at 42 C.F.R. Part 2 (the "Part 2 Requirements"), the Family Educational Rights and Privacy Act (to the extent applicable) and any other applicable federal and state law. School District shall provide to Provider any law and guidelines applicable to the confidentiality of PHI as applied to School District and to Provider as a subcontractor to School District. The Parties shall comply with the Terms of Confidentiality of Agreement of Protected Health Information at Exhibit C attached hereto.
10. Clearances. Provider shall provide to the School District the following valid clearances and certifications for any individual from Provider with direct contact with the School District's students: (a) PA Child Abuse History Clearance (Act 151); (b) Federal Criminal History Records (Act 114), and; (c) Pennsylvania Background Checks (Act 34).
11. Non-discrimination. During the term of this Agreement, Provider agrees as follows:
 - (a) Provider shall not unlawfully discriminate against any employee, applicant for employment, independent contractor, recipients of services, or any other person because of sex, pregnancy, age, race, color, religion, creed, national origin, ancestry, citizenship, immigrant status, military status, veteran's status, disability, handicap, atypical heredity cellular or blood trait, genetic information, sexual [or affectional] orientation, gender identity, marital status, family status, domestic partner or civil union status or membership in any other protected group.

- (b) Provider shall in advertisements or requests for employment placed by or on its behalf state all qualified applicants will receive consideration for employment without regard to their sex, pregnancy, age, race, color, religion, creed, national origin, ancestry, citizenship, immigrant status, military status, veteran's status, disability, handicap, atypical heredity cellular or blood trait, genetic information, sexual [or affectional] orientation, gender identity, marital status, family status, domestic partner or civil union status or membership in any other protected group.
- 12. Termination. Either the Provider or the School District may terminate this Agreement with seven (7) days' written notice to the other party of the intent to terminate the Agreement. This Agreement can be terminated for cause or for convenience. Any unbilled work will be invoiced upon notice of termination and is payable for the prorated work performed as of the termination date.
- 13. Independent capacity of Provider. The parties hereto agree that Provider and any agents and employees of Provider, in the performance of this Agreement shall act in an independent capacity and not as officers, employees or agents of School District.
- 14. Waiver of consequential damages. Provider waives claims against School District for lost profits, lost expected profits, consequential damages and/or incidental damages arising out of or relating to this Agreement or Termination thereof.
- 15. Modification. No alteration, variation, amendment, modification or waiver changing the scope, or other terms and conditions of this Agreement and its exhibits, including but not limited to with respect to services rendered, budget items, the special conditions of provisions enumerated, shall have any force or effect unless it is pursuant to a written and signed agreement by both parties. There shall be no oral modifications to this agreement nor may Paragraph 15 be waived.

School District must choose one option listed in Exhibit A and indicate number of days per week if appropriate.

Option:	A	-
Number of days per week (if choosing A):	5	
Cost:	\$57,668	

To be billed in equal amounts by September 15, 2021 and January 15, 2022

This Agreement is subject to and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania without giving effect to any laws or principles of conflicts of law that would cause the laws of any other jurisdiction to apply. Sole and exclusive jurisdiction for claim or suit arising from or under this Agreement shall be in the Court of Common Pleas for Berks County, Pennsylvania, and in no other forum.

In Witness Whereof, the parties hereunto have caused this Agreement to be signed and attested to by their duly authorized officers as of the day and year herein above set forth.

SCHOOL DISTRICT

PROVIDER

By: _____ By: _____

Its: _____ Its: _____

Date: _____ Date: _____

LEHIGH VALLEY FEE SCHEDULE

Option A

Rates are based on a standard school year.

SAP Specialist Services:

1 day/week	6.5 hours/week	\$11,770
1.5 days/week	10.5 hours/week	\$19,013
2 days/week	13 hours/week	\$23,426
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Additional hours, above 32.5 hours/week, are available. Cost available upon request

Option B

Fee for Service

Services are customized to meet the unique needs of each school environment. Rates will be agreed upon and an additional limited engagement agreement will be signed by both parties prior to delivery of services.

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Classroom Presentations

Faculty Presentations

Family Consultations, for student in Kindergarten through fourth grades

Parent Presentations
Prevention Education
Recovery Care Support
Student Leader Training
Support Group Facilitation
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Services Available at No Additional Fee with Signed Agreement:

Maintenance Facilitation: 1 per school district per year at Caron Treatment Center's Wernersville Campus
Support during Crisis Response

All services are intended to be delivered in person, but in the event of extended school closures, services will be provided using a virtual platform.

SERVICE DELIVERY SPECIFICS

1. Description of Provider Agency Responsibilities. Provider agrees to adhere to all related federal, state, and local laws pertaining to the delivery of mental health and drug and alcohol rehabilitation services and any other statutory or regulatory provisions pertaining to the Student Assistant Program ("SAP"). Additional responsibilities of Provider include:
 - (a) Provider contact: Provider supervisor, Mallory Henry, can be contacted at 610-743-6117 should the need arise.
 - (b) Provider agrees to designate a qualified liaison (bachelor's level minimum) to provide SAP services to School District. The SAP liaison acts as an ad hoc member of the SAP Core Team. The SAP liaison will attend meetings for the purpose of consultation, recommendation, referral, case management and follow up services.
 - (c) The SAP liaison will provide site-based comprehensive behavioral health assessments if recommended by the SAP Core Team and written parent/guardian permission is secured. The SAP liaison will secure releases of information from the student prior to disclosing information to School District and/or agencies involved with student referral. If appropriate releases cannot be obtained, the SAP liaison will not complete the comprehensive behavioral health assessment.
 - (d) The SAP liaison will provide follow-up with parent/guardian and student. Every effort will be made to facilitate a site-based, face-to-face meeting with parent/guardian.
 - (e) The SAP liaison may provide aftercare services for identified students that have returned to the school following treatment. This may include assistance in aftercare planning or psycho-educational groups as requested by School District.
 - (f) The SAP liaison may provide postvention assistance to SAP Core Teams, students, family, and faculty with significant events that would adversely affect the school and community (i.e. student death or other tragic event) as requested by School District.
 - (g) Provider may provide technical assistance to the SAP Core Team regarding best practices for SAP and policy development as per state standards and guidelines as requested by School District.
 - (h) The SAP liaison may facilitate psycho-educational groups to students referred through the SAP Core Team as requested by School District. Students may participate in group with written parent/guardian permission in accordance with school policies.

- (i) The SAP liaison may assist with faculty in-service trainings on alcohol, tobacco and other drugs as requested by School District.
 - (j) The SAP liaison may facilitate or participate in SAP Core Team maintenance.
2. Description of School District Responsibilities. School District agrees to comply with all federal, state, and local laws pertaining to the delivery of mental health and drug and alcohol rehabilitation services within School District, including but not limited to the Family Education Rights and Privacy Act (FERPA) and the Protection of Pupil Rights Act (PPRA). School District also agrees to provide a SAP Core Team that complies with the BEC 24P.S. 15-1547 for membership, training, common planning times, and ongoing maintenance. Additional responsibilities of School District include:
- (a) School District will designate a contact person between the SAP Core Team and Provider to ensure effective communication. School District's contact will be Jaime Vlasty and can be reached at (610) 838-7001.
 - (b) School District will provide access to safe and private space with a telephone in the school where the SAP liaison can provide services. School District will provide for secure storage of student records and adhere to SAP confidentiality provisions.
 - (c) School District will provide copies of School District's alcohol, tobacco, and other drug policy, suicide/mental health crisis policy, school calendar, schedule of special activities, and any other school policies that may affect SAP services.
 - (d) School District will contact parent/guardian of identified students in order to explain referral, gather information, and obtain permission to involve student in SAP services.
3. Conflict Resolution Process. Should there be a conflict between School District and Provider, the conflict resolution process should work through the levels as follows:
- (a) Step One: Members of the School District and Provider Specialist meet to discuss conflict.
 - (b) Step Two: School Building Administrator and Provider Administrator meet.
 - (c) Step Three: School District Central Office Administrator and Single County Authority meet.
 - (d) Step Four: Chief School Administrator, Office of Drug and Alcohol Programs Representative, and Pennsylvania Network for Student Assistance Services' Regional Coordinator meet.
 - (e) Step Five: Commonwealth Student Assistance Program Interagency Committee meets.

TERMS OF CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

The Parties agree that the protection of information regarding any person who is or has been involved in the Student Assistance Program ("SAP") is an ethical and legal obligation. Accordingly the Parties agree as follows:

1. School District. School District shall comply with applicable laws governing consent for substance abuse care, including but not limited to the written consent for the disclosure of the student's personal information to Provider. Except as provided herein, all records generated by the SAP with respect to individual students, are records of School District, the retention and disclosure of which shall be governed by applicable federal and state laws, including but not limited to the Family Education Rights and Privacy Act of 1974 (FERPA), Protections of Pupil Rights Law (HATCH Amendment 2002), and Health Insurance Portability and Accountability Act (HIPAA). School District shall provide Provider with a copy of written parent/guardian permission for Provider's records.
 - a. The Records generated by School District's SAP Core Team, with respect to individual students, are and shall be the property of School District. School District shall provide for secure storage of student records.

2. Provider SAP Services. When School District refers a student (with appropriate written parent/guardian permission) to Provider, Provider shall offer a) a student assessment and/or b) group discussion for participants related to student assistance program-related issues (the "SAP Services"). The Parties recognize that as a substance abuse health care provider, Provider is governed by federal and state law regarding the confidentiality of patient information related to the services provided, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA), federal regulations governing the confidentiality of drug and alcohol services (42 CFR Part 2), and state laws governing the confidentiality of mental health and substance abuse information and records ("Records").
 - a. Provider shall obtain written consent for participation in the SAP Services offered by Provider from the parent/guardian for services pursuant to applicable laws. Provider shall obtain written Consent to Release or Obtain Confidential Information from the student when a student assessment is recommended by the SAP team. The consent may permit disclosure of Recommendations and Pertinent Information to additional parties, such as the student's parent/guardian, School District SAP team, the student's physician or therapist. School District shall not have access to the Records.
 - b. The Records generated by Provider related to the SAP Services are and shall be the property of Provider. Provider shall store Records related to the SAP Services for ten (10) years or otherwise as required or permitted under law, at which time Provider shall destroy such Records.

- c. Provider staff leading group discussions ("Specialists") shall observe all applicable confidentiality school laws related to the disclosure of health, safety, and welfare of students. Specialists may also provide informal services following group discussions with students to ensure their health, safety, and welfare. Such follow-up shall be protected by applicable confidentiality school laws. Specialists will engage School District faculty in accordance with School District policy and procedures as appropriate when the health, safety, and welfare of a student is of concern in accordance with applicable confidentiality school laws. Specialists shall explain to students the importance of observing confidentiality in group sessions. Specialists shall not be liable for any disclosures by students.
 - d. On occasion, Specialists may be shadowed by Specialists-in-training or supervisors, who shall be subject to the same confidentiality protections stated herein.
- 3. Provider Treatment Services. A Specialist may recommend further treatment for a student, including inpatient or outpatient treatment at Provider's facility. If the student, with or without parent consent in accordance with law, chooses to seek further treatment from Provider, Provider shall obtain appropriate, additional consents which may include consent to Provider and School District to disclose Records from the student's participation in the SAP.
- 4. Training: Provider shall provide qualified Specialists and appropriately train Specialists and other staff related to SAP functions, including but not limited to the SAP Services; documenting student participation in the SAP Services in accordance with accepted standards; mandated reporting; supervision; shadowing; and applicable confidentiality laws.

AGREEMENT

THIS AGREEMENT MADE this 15th day of May, 2021 by Southern Lehigh School District, hereinafter referred to as "School District", with a principal address at 5775 Main St, Center Valley, PA 18034, and RICHARD J CARON FOUNDATION, with a principal address at P.O. Box 150, Wernersville, PA 19565, hereinafter referred to as "Provider" (each a "Party;" collectively, the "Parties").

WHEREAS, the School District provides educational and related services to students; and

WHEREAS, Provider provides certain student assistance program services to students (the "Services", as identified herein); and

WHEREAS, the Parties intend that Provider will provide the Services for students being educated by the School District.

WITNESSETH:

In consideration of the mutual covenants and Agreements, School District and Provider agree as follows:

16. Work statement, general conditions. Provider shall perform for School District the Services as identified in Exhibit A, Exhibit B, and Exhibit C, hereto, which are incorporated herein by reference and made part of this Agreement.
17. Term. The term of this Agreement shall be from the period of July 1, 2021 through June 30, 2022, unless sooner terminated in accordance with the terms set forth in this Agreement.
18. Payment. In consideration for the services of Provider, School District shall pay to Provider in accordance with the Fee Schedule attached hereto as part of Exhibit A. School District shall issue payment within sixty (60) days of receipt of Provider's invoice. In the event that the Provider is unable to provide services for a period of time, payment shall be prorated accordingly.
19. Insurance.
 - (a) In connection with the provision of services, Provider, at its own cost and expense, shall obtain and maintain in force during the term of this Agreement, the insurance coverage required by this Paragraph 4, and shall provide proof of such insurance as requested by School District.
 1. A policy of worker's compensation insurance, in amounts required by law, covering all officers, employees and agents of Provider who are in any way engaged in or connected with the performance of the services hereunder and employer's liability insurance in an amount of not less than Five Hundred Thousand Dollars (\$500,000).

5. A policy of comprehensive general liability insurance with broad form property damage endorsement, personal injury coverage, affording protection in an amount of not less than One Million Dollars (\$1,000,000) per incident and Three Million Dollars (\$3,000,000) in the aggregate, with respect to personal injury, death, or damage to property.
 6. A policy of professional liability insurance with such policy to afford protection to the limit of One Million Dollars (\$1,000,000) with respect to any one occurrence and Three Million Dollars (\$3,000,000) in the aggregate, covering all officers, employees, or agents of Provider who are in any way engaged in or connected with the performance of services.
 7. If a motor vehicle or automobile is to be used by Provider in performing the services, a policy of comprehensive automobile liability insurance covering the operation of all automobiles used in connection with the performance of this Agreement, whether owned or non-owned, covering all officers, employees or agents of Provider who are in any way engaged in or connected with the performance of the services using a motor vehicle or automobile.
- (b) School District, at its own cost and expense, shall obtain and maintain in force during the term of this Agreement, insurance coverage for the activities and obligation of the School District under this Agreement, to the maximum extent required or permitted by law, and shall provide proof of such insurance as requested by Provider.

20. Indemnification.

- (a) School District. School District shall defend, indemnify and hold Provider, its officers, employees and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performances of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claim for injury or damages is caused by or the result of the gross negligence or intentional acts or omissions of the School District, its officers, employees, or agents, and only to the extent consistent with the terms of the Pennsylvania Political Subdivision Tort Claims Act as set forth in 42 Pa. C.S.A. § 8541 et. seq. Nothing in Paragraph 5 (a) shall be deemed to have contractually waived, modified, or altered the provisions of in 42 Pa. C.S.A. § 8541 et. seq.
- (b) Provider. Provider shall defend, indemnify and hold School District, its officers, employees, and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Provider, its officers, employees, or agents.

21. Entire agreement. This Agreement and its exhibits which are hereby incorporated herein by reference, contains the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter.
22. Prohibition against assignment. Neither party may assign any part of this Agreement without the prior written approval of the other party.
23. Child protective services. Provider hereby warrants that in providing the Services, Provider, including its employees and agents, shall comply with the Pennsylvania Child Protective Services Law, 23 Pa. C.S.A. Chapter 63 and ACT 126 of 2014 which amended the Pennsylvania School Code of 1949 (the "Laws"). Specifically, Provider shall require its employees and agents to report or cause a report to be made regarding suspected child abuse based on a reasonable cause to suspect such abuse based on professional or other training in compliance with the Laws and with Provider regulations. In no event will School District seek to limit or prevent a suspected child abuse report made or to be made by the Provider and waives any claim against Provider with respect to Provider's reporting decision-making and actions pursuant to the Laws.
24. Confidentiality. Each Party shall protect the confidentiality of all protected health information ("PHI") regarding any person who is or has received a comprehensive behavioral health assessment by Provider or otherwise in compliance with the Health Insurance Portability and Accountability Act ("HIPAA"), the federal Drug and Alcohol Confidentiality Law, 42 U.S.C. 290dd-2, and the regulations at 42 C.F.R. Part 2 (the "Part 2 Requirements"), the Family Educational Rights and Privacy Act (to the extent applicable) and any other applicable federal and state law. School District shall provide to Provider any law and guidelines applicable to the confidentiality of PHI as applied to School District and to Provider as a subcontractor to School District. The Parties shall comply with the Terms of Confidentiality of Agreement of Protected Health Information at Exhibit C attached hereto.
25. Clearances. Provider shall provide to the School District the following valid clearances and certifications for any individual from Provider with direct contact with the School District's students: (a) PA Child Abuse History Clearance (Act 151); (b) Federal Criminal History Records (Act 114), and; (c) Pennsylvania Background Checks (Act 34).
26. Non-discrimination. During the term of this Agreement, Provider agrees as follows:
 - (c) Provider shall not unlawfully discriminate against any employee, applicant for employment, independent contractor, recipients of services, or any other person because of sex, pregnancy, age, race, color, religion, creed, national origin, ancestry, citizenship, immigrant status, military status, veteran's status, disability, handicap, atypical heredity cellular or blood trait, genetic information, sexual [or affectional] orientation, gender identity, marital status, family status, domestic partner or civil union status or membership in any other protected group.

In Witness Whereof, the parties hereunto have caused this Agreement to be signed and attested to by their duly authorized officers as of the day and year herein above set forth.

SCHOOL DISTRICT

PROVIDER

By: _____ By: _____

Its: _____ Its: _____

Date: _____ Date: _____

LEHIGH VALLEY FEE SCHEDULE

Option A

Rates are based on a standard school year.

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1 day/week	6.5 hours/week	\$11,770
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 - (h) Provider contact: Provider supervisor, Mallory Henry, can be contacted at 610-743-6117 should the need arise.
 - (i) Provider agrees to designate a qualified liaison (bachelor's level minimum) to provide SAP services to School District. The SAP liaison acts as an ad hoc member of the SAP Core Team. The SAP liaison will attend meetings for the purpose of consultation, recommendation, referral, case management and follow up services.
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- (e) School District will designate a contact person between the SAP Core Team and Provider to ensure effective communication. School District's contact will be Andria Buchman and can be reached at (610) 282-3121.
 - (f) School District will provide access to safe and private space with a telephone in the school where the SAP liaison can provide services. School District will provide for secure storage of student records and adhere to SAP confidentiality provisions.
 - (g) School District will provide copies of School District's alcohol, tobacco, and other drug policy, suicide/mental health crisis policy, school calendar, schedule of special activities, and any other school policies that may affect SAP services.
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SBP Consulting, Inc.

PO Box 336 Danbury, NC 27016 office (336) 593-3533 fax (336) 793-3049

A Contractual Agreement Between
DR. STEVE PARESE of SBP CONSULTING, INC.
and Saucon Valley School District

July 23, 2021

1. SBP Consulting, Inc. agrees to provide Dr. Christopher Wolfel as an independent contractor to Saucon Valley School District to provide training in "Therapeutic Behavior Management" (TBM) and related concepts.
2. A full-day certification-based seminar for paraprofessionals will take place on August 18, 2021, from approximately 8:30AM - 3:30PM. Times may be changed with agreement of both parties. It will be attended by no more than 35 staff, and will focus on content from the programs "TBM for Elementary Schools" and "TBM for High Schools."
3. An additional 2-hour workshop for transportation personnel will take place on August 16, 2021, from approximately 10:00AM - 12:00PM. It will be attended by no more than 40 staff, and will provide an informational overview of content from the TBM programs.
4. The fee for both sessions will be \$4,000, inclusive of materials and travel expenses.
3. SBP Consulting, Inc.'s responsibilities include providing the following:
 - a. Dr. Christopher Wolfel in person as instructor
 - b. All professional instructions and group activities;
 - c. A positive interpersonal learning atmosphere; and
 - d. All instructional materials.
4. Saucon Valley SD's responsibilities include providing the following:
 - a. Adequate and comfortable training room;
 - b. Necessary AV materials, including a screen, and two flip charts; and
 - c. Refreshments for staff.

6. All TBM materials are protected by federal copyright law. Saucon Valley SD agrees to abide by copyright laws with regard to such material, and to support this protection in interactions with others.

7. An invoice will be sent upon completion of the event. Payment in full is requested within 30 days. Checks should be made payable to "SBP Consulting, Inc."

8. In case of postponement of the training due to impassable weather, natural disasters or national emergencies, the events will be rescheduled within 3 months and each party will be responsible for its own additional expenses. In the event of a cancellation or postponement by Saucon Valley SD for any other reason, there will be a \$2,000 cancellation fee.

This agreement between SBP Consulting, Inc. and Saucon Valley SD becomes valid when signed by the following designated officials.

For SBP Consulting, Inc.:



Steve Parese, Ed.D.
SBP Consulting, Inc. EIN: 56-2159451
July 23, 2021

For Saucon Valley SD:

I am duly qualified to accept this contract with SBP Consulting, Inc. for the services described and the conditions stated above.

Print Name

Signature

Date