

**Saucon Valley School District**  
**Regular Meeting of the Board of Education**  
**August 9, 2022 – 7 pm**  
**High School Audion**

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*Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.*

*We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.*

**Notice to Public** - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

**Agenda**

5:30 pm – Support Agreements, Special Education, Personnel

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – August 9, 2022
- VI. **Approval of Minutes** – July 26, 2022
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

**XI. Presentation of Bills – David Bonenberger**

- A. General Expenditures – \$830,624.71
- B. Cafeteria Expenditures – \$1,878.81
- C. Health Benefits – None
- D. Capital Projects – None

**Recommendations for Approval**

**Presentation of Bills**

- 1. Approve the above presentation of bills.

**Recommendation:** To approve all motions and recommendations as listed above in Presentation of Bills.

**XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger**

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers - None
- E. Middle School Activity Report – March, April, & May 2022
- F. High School Activity Report - None

**Recommendations for Approval**

**Treasurer’s Report**

- 1. Approve the above Treasurer’s Report

**Recommendation:** To approve all motions and recommendations as listed above in Treasurer’s Report

**XIII. AGENDA ITEMS**

**A. Education**

**Items/Projects for Discussion**

- A. Summary of the July 27, 2022, A&P Committee Meeting
- B. District Safety Presentation

**Recommendations for Approval**

**Surplus/Obsolete Technology**

- 1. Approve the attached list of Surplus/Obsolete technology.

**Settlement**

- 2. Approve a settlement agreement for student #12987.

**Recommendation:** To approve all motions and recommendations as listed above in Education.

**B. Personnel**

**Items/Projects for Discussion**

- A. None

**Recommendations for Approval****Professional Appointment**

1. Approve Stephanie Cramer as a French & Spanish teacher at a salary of \$70,733.00, Masters Step 8. Effective upon completion of employment paperwork.

**Long Term Substitute**

2. Justina Eskaf, Speech long-term substitute, beginning approximately August 19, 2022, and continuing until approximately January 12, 2023. The base salary is \$55,182 (B, Step 1), which will be prorated for the number of days worked.

**Professional Resignations**

3. Approve the resignations of:  
  
Sarah Thatcher, high school French teacher effective July 28, 2022.  
  
Brian Welsko, high school Physics teacher, effective 60 days following receipt of resignation letter.

**Support Staff Resignations**

4. Approve the resignation of the following support staff:  
  
Eva Orellana, middle school paraprofessional, effective July 26, 2022.  
Ann Weikert, elementary school paraprofessional, effective July 26, 2022.  
Nancy Cawley, middle school cafeteria monitor, effective August 4, 2022.

**Administrative Assistant Classification Change**

5. Approve the changes to the following administrative assistants:  
Kathleen Prindible - AA4 to AA5  
Stacy Polak - AA3 to AA4  
Nancy Bohnhorst - AA3 to AA4  
  
All changes in classification incur a \$1.00/hour rate increase.

**Special Education Administrative Assistant**

6. Approve Sherry Belskie as the Special Education Administrative Assistant with salary and benefits per the current Administrative Professionals. Effective upon completion of employment paperwork.

**Resignation - Elementary School Theater Director**

8. Approve the resignation of Kim Carson as the Elementary School Theater Director effective immediately.

### **Dedicated Day-to-Day Substitutes**

9. Approve the following dedicated day-to-day substitutes for the 2022-23 school year working four days of a five-day school/work week where needed in assigned school buildings effective August 24, 2022. Their salary will be \$175 per day, with no benefits:

Courtney Townsend – High School  
 Lorraine Grosset – High School  
 Ann Greenwood – High School  
 Patrick Quinn – Middle School  
 Sergio Lowenberg-Rivera – Middle School  
 Amy Lookenbill – Middle School  
 Rachel Rivera – Elementary School  
 Jacqueline Fetzer – Elementary School  
 Paige Borger – Elementary School

### **Drill Writer and Visual Consultant**

10. Approve Consultant Agreement for Ken Zimmerman as the marching band drill writer and visual Consultant from August 8, 2022 – November 30, 2022, in the amount of \$2,000. Pending review and approval of the district solicitor.

### **2022-2023 Coaches**

11. Approve the following 2022-2023 coaches:

#### **Girls Lacrosse**

Jane Hoff - Head Coach - \$ 5,226.00

#### **Boys Soccer**

Esteban Zamora - Volunteer  
 Kevin Silvoy - Volunteer  
 Zac Estojak - Volunteer

### **High School Club Advisors**

12. Approve the following changes to high school club advisors:  
 Brian Welsko - Remove as advisor of Scholastic Scrimmage  
 Jessica Friday – Advisor Scholastic Scrimmage- \$868

**Recommendation:** To approve all motions and recommendations as listed above in Personnel.

## **C. Facilities**

### **Items/Projects for Discussion**

- A. None

### **Recommendations for Approval**

### **Policies 810, 810AR, 810.1, 810.2 and 810.3 First Reading**

1. Approve first reading of policies:

- Policy 810 - Transportation
- Policy 810AR - Student Conduct on Buses and School Vehicles
- Policy 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
- Policy 810.2 – Transportation Video/Audio Recording
- Policy 810.3 – School Vehicle Drivers

**2022-2023 Bus Routes and Drivers**

- 2. Approve the 2022-2023 bus routes and bus drivers subject to change based on enrollment.

**Surplus/Obsolete**

- 3. Approve the attached list of Surplus/Obsolete items.

**Recommendation:** To approve all motions and recommendations as listed above in Facilities.

**D. Finance**

**Items/Projects for Discussion**

- A. None

**Recommendations for Approval**

**Policies 610 and 611 First Reading**

- 1. Approve first reading of policies:
  - Policy 610 – Purchases Subject to Bid/Quotation
  - Policy 611 – Purchases Budgeted

**Teksavers Purchase Quote**

- 2. Approve the attached quote for the purchase of surplus/obsolete iPads.

**Colonial Intermediate Unit #20 Contracts**

- 3. Approve the following contracts with CIU #20:
  - Interim School-Based Medical Access Claiming
  - Child Find Evaluations
  - Mental Health Support Services
  - TransPerfect-Remote Interpreting Services
  - One-on-One services
  - Nursing Services
  - Psychiatric Evaluations
  - Alternative & Regular Transportation Services

**ABA Support Services Contract**

- 4. Approve the ABA Support Services Contract for independent services for the 2022-23 school year.

**CLIU#20 Title I Services**

- 5. Approve the Agreement with the Carbon Lehigh Intermediate Unit #21 for Title I Services.

**Recommendation: To approve all motions and recommendations as listed above in Finance**

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*  
*(Meetings are on the first Thursday of every month)*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*  
*(Meetings are on the first Tuesday of every month)*

**H. Colonial Intermediate Unit** – *Bryan Eichfeld*  
*(Meetings are on the fourth Wednesday of every month)*

**I. Interviews and Discussion of Interested Board Candidates**

**J. Appointment of Board Member**

**Appointment of Board Member**

- 1. Approve the appointment of \_\_\_\_\_ to finish the term of Edward Andres, which expires December, 2023.

**Recommendation: To approve the motion and recommendation as listed above.**

**K. New Business –**

**L. Old Business –**

**M. Citizens’ Inquiries and Comments** – *Visitors should state their name and address.*

**N. Announcements**

**Future Meetings** ~ August 23, 2022  
September 13, 2022

**O. Motion to Adjourn Meeting**

***The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.***

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 26, 2022, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin (online), Tracy Magnotta (online), Dr. Shamim Pakzad, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:01 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
8-present, 1-absent (Andres)
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Dettmar moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Andres)
- V. **Announcement of Executive Session** – July 26, 2022 - Update on Support Negotiations, Meet & Discuss updates, MOU, Special Education, Safety Update
- VI. **Approval of Minutes** – Director Conte, second by Director Eichfeld moved to approve the minutes of July 12, 2022. Vote: 8-yes, 0-no, 1-absent (Andres)
- VII. **Resignation of Board Member**
  1. Approve the resignation of board member Edward Andres effective July 26, 2022. Director Welch, second by Director Conte moved to approve the resignation of Edward Andres. Vote: 8-yes, 0-no
- VIII. **Recognition** – None
- IX. **Presentation** – None
- X. **Superintendent’s Report** - *Jaime Vlasaty, Superintendent*
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$112,742.79 (21-22), \$1,774,919.52 (22-23)
  - B. Cafeteria Expenditures – \$830,000 (21-22), \$1,090.92 (22-23)
  - C. Health Benefits – \$6,860.20 (21-22), \$431,184.95 (22-23)
  - D. Capital Projects – None
    1. Approve the above Presentation of Bills.  
Director Dettmar, second by Director Conte moved to approve the Presentation of Bills.  
Vote: 8-yes, 0-no

**XIII. Treasurer’s Report – Cedric Dettmar/David Bonenberger**

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - None
- E. Middle School Activity Report - None
- F. High School Activity Report - June 30, 2022

- 1. Approve the above Treasurer’s Report

Director Dettmar, second by Director Conte moved to approve the Treasurer’s Report.

Vote: 8-yes, 0-no

**XIV. AGENDA ITEMS**

**A. Education**

- 1. Approve the Special Education Plan.

Director Dettmar, second by Director Conte moved to approve the Special Education Plan as found on the District website. Vote: 8-yes, 0-no

**B. Personnel**

- 1. Approve Desiree Seiferheld as an Elementary Special Education Teacher, Masters, Step 6 at \$ 67,398.00, effective August 18, 2022. Pending completion of employment paperwork.
- 2. Approve the following long-term substitutes:  
Linda VanVliet as a School Nurse long-term substitute for the first semester of the 2022-2023 school year. The base salary is \$55,182 (B, Step 1), which will be prorated for the number of days worked.  
Rosemarie Wingertzahn as long-term staff nurse substitute to cover for Linda VanVliet, for the first semester of the 2022-2023 school year, at a daily rate of \$175.00.
- 3. Approve the following 2022-23 fall coaches: *(New coaches are in italic)*

**Football**

- Brad Trembler - Head Coach - \$8,586
- Sam Anojulu - Assist. Coach - \$5,600
- Teddy Airoidi - Assist. Coach - \$5,600
- Mark Mixa - Assist. Coach - \$5,600
- Kevin DiZenzo - Assist. Coach - \$4,476*
- Rob Hinson - Assist. Coach - \$4,476
- Greg Trexler - MS Head Coach - \$3,584
- John Schaffer - MS Assist. Coach - \$2,239*
- Aaron Grogg - Volunteer
- Keith Riefenstahl - Volunteer
- Evan Deily - Volunteer
- Anthony Frey – Volunteer

**Field Hockey**

Mary Kathryn Omdahl - Head Coach - \$5,226

*Lauren Musselman - Assist. Coach - \$2,985*

Matthew Omdahl - Assist. Coach - \$745

Kerry Murmello - MS Head Coach - \$2,985

Leah Kramer - MS Assist. Coach - \$2,623

**Boys Soccer**

Chris Nagy - Head Coach - \$5,226

**Girls Soccer**

Trent Seibert - Head Coach - \$5,226

Rocco Policare – Volunteer

**Girls Tennis**

Dr. Michael Krentz - Head Coach - \$4,106

Deb Philpotts - Assist. Coach - \$776

Abby Ingaglio - Volunteer

**Sideline Cheerleading**

Kristijoy Fedorowicz - Head Coach - \$2,985

*Gianna Cordea - Assist. Coach - \$1,989*

Evangelia Kourous - MS Head Coach - \$2,239

Tara Matus - Volunteer

Elizabeth Kerosetz - Volunteer

**Cross Country**

Edward Kolosky - Head Coach - \$3,731

Alex Evangelista - Assist. Coach - \$2,986

Ben Seigel - Volunteer

**Girls Volleyball***Mitchell Shoemaker - Assist. Coach - \$2,985***Golf**

Scott Roberts – Head Coach - \$3,731

4. Approve the following 2022-23 winter coaches:

**Girls Basketball**

Michael Petruny - Head Coach - \$7,467

**Boys Basketball**

Brett Snyder - Head Coach - \$7,467

Director Dettmar, second by Director Conte moved to approve Personnel Items #1-4.  
Vote: 8-yes, 0-no

5. Approve the Memorandum of Understanding with the Saucon Valley Education Association involving co-curricular stipends in various musical positions.

Director Dettmar, second by Director Eichfeld moved to approve Personnel Item #5.  
Vote: 8-yes, 0-no

6. Approve the following maternity leave request:  
 Brianna Barona, high school teacher, beginning approximately August 22, 2022. She plans on using 45 sick and personal days. Mrs. Barona will return to her teaching duties on approximately October 25, 2022.
  
7. Approve the following sabbatical leave:  
 Brianna Barona, special education teacher, for the second semester of the 2022-23 school year and the 1<sup>st</sup> semester of the 2023-24 school year for educational study. Mrs. Barona will return to her teaching duties at the beginning of the second semester of the 2023-24 school year.
  
8. Approve Jaime Oldford as a part-time instructional paraprofessional, 5.5 hours per day with salary & benefits per the current Educational Support Staff agreement, pending completion of employment paperwork, effective August 22, 2022.

Director Eichfeld, second by Director Conte moved to approve Personnel Items # 6,7,8.  
 Vote: 8-yes, 0-no

9. Approve the following department/team leaders/grade level chairs for the 2022-23 school year. The stipend will be \$2,000 per position.

**High School Department Chairpersons**

Karen Krupa – English  
 Lisa Allen – Mathematics  
 Jessica Friday – Social Studies  
 Jessica Mertz – Science  
 Amber Sams – Related Arts  
 Chad Shirk – Business  
 Kassandra Diehl – World Language  
 Ryan McCann & Jessica Sloan – Special Education (will split stipend)

**Middle School Team Leaders**

Fran Marsillio – Grade 5  
 Victoria Gazzana – Grade 6  
 Phillip Russell – Related Arts  
 Dana Russo – Special Education

**Elementary Grade Level Chairpersons**

Becky Harvey – Kindergarten  
 Jennifer Davison – Grade 1  
 Holli Conrad – Grade 2  
 Paige Hestand – Grade 3  
 Beth Ravier – Grade 4  
 David Young – Encore  
 Courtney Best – Special Education

**District**

Katie Fisher – K-12 Guidance

Director Welch, second by Director Dettmar moved to approve Personnel Item #9.  
 Vote: 5-yes, 3-no (Conte, Eichfeld, Pakzad)

10. Approve the following doctors for the 2022-23 school year:  
Dr. Kimberly DeWire – District Dentist  
Dr. David Skillinge – District Physician
11. Approve the co-curricular positions for the 2022-23 school year.

### **High School**

Jeremy Kittek – Class Advisor for 2023 - \$1,941  
 Katie Roberts – Class Advisor for 2024 - \$1,941  
 Katie Roberts – Class Co-Advisor for 2025 - \$373\*\*  
 Cheri Chisesi – Class Co-Advisor for 2025 - \$373\*\*  
 Brianna Keeney – Class Advisor for 2026 - \$746  
 Jessica Friday – Debate Team - \$1,791  
 Amber Sams – Environmental Club - \$295\*\*  
 Kim Mertz – Environmental Club - \$295\*\*  
 Amber Sams – I-Team - \$590  
 Katie Roberts – MiniTHON - \$295\*\*  
 Bryan Israel – MiniTHON - \$295\*\*  
 Jessica Friday – Model UN - \$590  
 Mario Marcozzi – National Honor Society - \$746  
 Robert Svitilla – Robotics Club - \$2,000  
 Brian Welsko – Scholastic Scrimmage - \$434\*\*  
 Jessica Friday – Scholastic Scrimmage - \$434\*\*  
 Cheri Chisesi – Student Government - \$1,865.50\*\*  
 Katie Roberts – Student Government - \$1,865.50\*\*  
 Chad Miller – Vocal Music - \$5,600  
 Samantha Heydt – HS Vocal Director – \$1,313  
 Felicia Stone – HS Fall Production – \$2,500  
 Brianna Keeney – Yearbook - \$2,985  
 Ashley Yestrumskas – Aavidum – Volunteer  
 Lisa Allen – Calculus Club – Volunteer  
 Andrew Koch – Digital Photography Club – Volunteer  
 Kim Mertz – GSA – Volunteer  
 Mario Marcozzi – History Club – Volunteer  
 Andrew Koch – Medical Science Club – Volunteer  
 Mario Marcozzi – Paranormal Investigation & Research – Volunteer  
 Cedric Dettmar – Robotics – Volunteer  
 Peter Pequeno – Robotics – Volunteer  
 Brianna Keeney – SADD – Volunteer

### **Middle School**

Corinne Rivero -Honor Society - \$746  
 Meredith Lesney - Reading Olympics - \$746\*\*  
 Colleen Wetmore - Reading Olympics - \$746\*\*  
 Meredith Lesney - Inclusion Club – Volunteer  
 Amanda Holveck - Yearbook - \$1,492  
 Lauren Sakasitz - Cameratta - \$2,196  
 Rosemary Butterly- Jazz Band - \$2,196  
 David Jost - Archery Club - \$868



**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

**H. Colonial Intermediate Unit** – *Bryan Eichfeld*

**I. New Business** – None

**J. Old Business** – None

**K. Citizens' Inquiries and Comments** – None

**L. Announcements**

**Future Meetings** ~ August 9, 2022  
August 23, 2022

**M. Motion to Adjourn Meeting**

Director Welch, second by Director Baxter moved to adjourn the meeting.

Vote: 8-yes, 0-no

Time: 7:35PM

ATTEST: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061019	07/25/2022	HELLERTOWN BOROUGH AUTHORITY	WATER & SEWER		9,052.58 #
0000061020	07/25/2022	JESSICA M. GREY	LEARN SUPPT - PROF SVC - MS - COMP ED		90.00 #
0000061021	07/25/2022	LogMein USA, Inc.	TECHNOLOGY ADMIN LIC & FEES		775.01 #
0000061022	07/25/2022	LVCIL	SPEC ED - OTHR PROF SVC - HS - COMP ED		624.00 #
0000061023	07/25/2022	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		1,406.00 #
0000061024	07/25/2022	RESPONDUS	TECHNOLOGY ED SOFT LIC		3,744.00 #
0000061025	07/25/2022	ROSS BODY & FRAME WORKS INC.	REPAIRS & MAINTENANCE		500.00 #
0000061026	07/25/2022	ATHERHOLT JUDITH	SENIOR CITIZENS TAX REBATE		300.00
0000061027	07/25/2022	BANKS PEARL	SENIOR CITIZENS TAX REBATE		500.00
0000061028	07/25/2022	Bokan Janette	SENIOR CITIZENS TAX REBATE		250.00
0000061029	07/25/2022	BRIGHT JOAN	SENIOR CITIZENS TAX REBATE		250.00
0000061030	07/25/2022	BRUNELL FRANCES M.	SENIOR CITIZENS TAX REBATE		250.00
0000061031	07/25/2022	BUDDOCK CHARLES J.	SENIOR CITIZENS TAX REBATE		250.00
0000061032	07/25/2022	CHRISTMAN CECELIA M.	SENIOR CITIZENS TAX REBATE		250.00
0000061033	07/25/2022	DAVIES HELEN G.	SENIOR CITIZENS TAX REBATE		500.00
0000061034	07/25/2022	DELRE DELORES	SENIOR CITIZENS TAX REBATE		300.00
0000061035	07/25/2022	Dorney Sandra	SENIOR CITIZENS TAX REBATE		500.00
0000061036	07/25/2022	ELEANORE DELFOE	SENIOR CITIZENS TAX REBATE		250.00
0000061037	07/25/2022	FEHER JOHANNA C.	SENIOR CITIZENS TAX REBATE		250.00
0000061038	07/25/2022	FERENCZY ROBERT	SENIOR CITIZENS TAX REBATE		500.00
0000061039	07/25/2022	GILLY MARTHA	SENIOR CITIZENS TAX REBATE		500.00

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061040	07/25/2022	GITTINGS MARY	SENIOR CITIZENS TAX REBATE		500.00
0000061041	07/25/2022	GRIGGS JOSEPHINE	SENIOR CITIZENS TAX REBATE		250.00
0000061042	07/25/2022	GUSHEN HELEN A.	SENIOR CITIZENS TAX REBATE		250.00
0000061043	07/25/2022	HOADLEY PAUL W. JR.	SENIOR CITIZENS TAX REBATE		250.00
0000061044	07/25/2022	JAMICKY JOAN	SENIOR CITIZENS TAX REBATE		650.00
0000061045	07/25/2022	KARDOS GAIL P.	SENIOR CITIZENS TAX REBATE		300.00
0000061046	07/25/2022	KARYL LAUB	SENIOR CITIZENS TAX REBATE		500.00
0000061047	07/25/2022	KLUSKA DOROTHY R.	SENIOR CITIZENS TAX REBATE		500.00
0000061048	07/25/2022	KRESSLER ROBERT	SENIOR CITIZENS TAX REBATE		250.00
0000061049	07/25/2022	KRUG ADA	SENIOR CITIZENS TAX REBATE		500.00
0000061050	07/25/2022	KUDERA JOHN K.	SENIOR CITIZENS TAX REBATE		250.00
0000061051	07/25/2022	LASKO LINDA	SENIOR CITIZENS TAX REBATE		250.00
0000061052	07/25/2022	LORETTA DUCH	SENIOR CITIZENS TAX REBATE		500.00
0000061053	07/25/2022	MOLNAR GEORGE	SENIOR CITIZENS TAX REBATE		250.00
0000061054	07/25/2022	NEITH ANNA MAE	SENIOR CITIZENS TAX REBATE		250.00
0000061055	07/25/2022	NIEMI DOLORES	SENIOR CITIZENS TAX REBATE		250.00
0000061056	07/25/2022	OPITZ JOSEPH	SENIOR CITIZENS TAX REBATE		250.00
0000061057	07/25/2022	OREM GEORGIANA D.	SENIOR CITIZENS TAX REBATE		250.00
0000061058	07/25/2022	PAINTON ANNA M.	SENIOR CITIZENS TAX REBATE		500.00
0000061059	07/25/2022	PASTIR RICHARD	SENIOR CITIZENS TAX REBATE		250.00
0000061060	07/25/2022	PETROVICH MARY ANN	SENIOR CITIZENS TAX REBATE		500.00
0000061061	07/25/2022	REICHARD JOHN	SENIOR CITIZENS TAX REBATE		250.00
0000061062	07/25/2022	REILY GENE	SENIOR CITIZENS TAX REBATE		250.00

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061063	07/25/2022	RILEY DONALD	SENIOR CITIZENS TAX REBATE		250.00
0000061064	07/25/2022	SARKO STEVEN	SENIOR CITIZENS TAX REBATE		500.00
0000061065	07/25/2022	SCHEIDLER GLORIA	SENIOR CITIZENS TAX REBATE		500.00
0000061066	07/25/2022	Schrantz Elmer	SENIOR CITIZENS TAX REBATE		300.00
0000061067	07/25/2022	SCHUYLER DENNIS	SENIOR CITIZENS TAX REBATE		250.00
0000061068	07/25/2022	SHOSH DAVID W.	SENIOR CITIZENS TAX REBATE		500.00
0000061069	07/25/2022	SMITH WILMA	SENIOR CITIZENS TAX REBATE		250.00
0000061070	07/25/2022	SOFKA JOSEPH C	SENIOR CITIZENS TAX REBATE		250.00
0000061071	07/25/2022	STAATS JOYCE R.	SENIOR CITIZENS TAX REBATE		500.00
0000061072	07/25/2022	SZY KATHLEEN A.	SENIOR CITIZENS TAX REBATE		250.00
0000061073	07/25/2022	THOMAS HENSHAW	SENIOR CITIZENS TAX REBATE		250.00
0000061074	07/25/2022	YEAKEL ELSIE M.	SENIOR CITIZENS TAX REBATE		300.00
0000061075	07/25/2022	Yob Edna	SENIOR CITIZENS TAX REBATE		250.00
0000061076	07/25/2022	ZEIGAFUSE DANIEL	SENIOR CITIZENS TAX REBATE		250.00
0000061081	07/26/2022	COUNTY OF NORTHAMPTON	MISCELLANEOUS BUS OFFICE		250.00
0000061082	07/26/2022	COUNTY OF NORTHAMPTON	MISCELLANEOUS BUS OFFICE		250.00
0000061083	07/26/2022	COUNTY OF NORTHAMPTON	MISCELLANEOUS BUS OFFICE		250.00
0000061084	07/26/2022	COUNTY OF NORTHAMPTON	MISCELLANEOUS BUS OFFICE		25.00
0000061085	07/26/2022	JOHNSON CONTROLS	Existing Building Imp		14,000.00
0000061086	07/26/2022	PENNSYLVANIA PAPER & SUPPLY CO	SUPPLIES - PLANT OPERATIONS		4,395.00
0000061087	07/27/2022	CARDMEMBER SERVICE	DUES & FEES		5.00 #
0000061088	07/27/2022	LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		2,555.79 #

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061089	07/27/2022	ROBERTO CLEMENTE CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		3,072.31 #
0000061090	07/27/2022	SAUCON VALLEY SPORTING GOODS	SUPPLIES REGULAR K-4		278.50 #
0000061091	07/29/2022	AFLAC	AFLAC W/H PAYABLE		0.00
0000061092	07/31/2022	AFLAC	DED: AFLA - Full Payroll Pay Date: 7/28/2022	DED: AFLA - Full Payroll Pay Date: 6/30/2022	157.26
0000061093	08/03/2022	AMAZON	Supplies for 2nd grade	Supplies for 3rd grade	5,121.70
0000061094	08/03/2022	BAVTS	VO-TECH TUITION 9-12		23,036.00
0000061095	08/03/2022	BLACKBOARD	BB Services Renewal		10,210.00
0000061096	08/03/2022	BLUE MOUNTAIN ATHLETICS	Blue Mt. Wrestling Tourn. Entry Fee		300.00
0000061097	08/03/2022	BRIGHTBILL BODY WORKS	Bus Parts		1,251.37
0000061098	08/03/2022	BSN SPORTS LLC	Volleyball Supplies		799.33
0000061099	08/03/2022	Cavalcade of Bands	Season Membership		375.00
0000061100	08/03/2022	CHRIN HAULING INC	Trash & Recycling		440.80
0000061101	08/03/2022	CINTAS CORPORATION-#101	Mechanic Uniforms		16.01
0000061102	08/03/2022	COLONIAL INTERMEDIATE UNIT #20	TELECOMMUNICATIONS	PROFESSIONAL EDU SVC IU 5-12	1,852.73
0000061103	08/03/2022	COLONIAL LEAGUE	Colonial League Dues		5,700.00
0000061104	08/03/2022	CRYSTAL SPRINGS	SUPPLIES - PLANT OPERATIONS	SUPPLIES - SUPERINTENDENT OFF	353.00
0000061105	08/03/2022	DELAWARE WRESTLING ALLIANCE	Wrestling Tournament Entry Fee		850.00
0000061106	08/03/2022	EASTERN PA FOOTBALL CONFERENC	Eastern Conference Dues		100.00
0000061107	08/03/2022	EASTON GIRLS VOLLEYBALL	Volleyball Tournament Entry Fee		200.00
0000061108	08/03/2022	EDUSPIRE SOLUTIONS LLC.	EHall Pass		2,100.00

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061109	08/03/2022	EmpowerED School Solutions	OTHER PROF SVC - ACCESS		1,600.00
0000061110	08/03/2022	EXPLORELEARNING, LLC.	Virtual Labs for Science		1,840.00
0000061111	08/03/2022	GIPPER	Graphics	Gipper Subscription	900.00
0000061112	08/03/2022	goBILDA	Robotics Supplies		373.81
0000061113	08/03/2022	GPG MUSIC	2022/2023 Show		1,495.00
0000061114	08/03/2022	HOUGHTON MIFFLIN CO.	English Technology renewal		400.00
0000061115	08/03/2022	IntegraOne	TECHNOLOGY SUPPLIES		1,564.15
0000061116	08/03/2022	J.C. EHRlich	Pest Management		268.52
0000061117	08/03/2022	JAMF SOFTWARE	JAMF Renewal		19,220.00
0000061118	08/03/2022	JOHNSON CONTROLS	HVAC Planned Service		24,669.00
0000061119	08/03/2022	KEYSTONE FIRE & SECURITY	REPAIRS & MAINTENANCE		1,986.00
0000061120	08/03/2022	KISTLER O'BRIEN	Inspect Bus/Garage Fire Extinguishers	REPAIRS & MAINT EQUIP	1,140.00
0000061121	08/03/2022	LEARN BY DOING, INC.	AP World History Software		680.00
0000061122	08/03/2022	MC GRAW HILL SCHOOL EDUCATION HOLDINGS LLC	Psychology Software		82.80
0000061123	08/03/2022	MICROBAC LABORATORIES INC.	Pool Water Testing		69.10
0000061124	08/03/2022	MORAVIAN ACADEMY ATHLETICS	Lion Invitational Entry Fee		225.00
0000061125	08/03/2022	NASCO	Supplies		636.88
0000061126	08/03/2022	NEARPOD INC.	Nearpod Renewal		27,370.00
0000061127	08/03/2022	NORTH EAST PARTS GROUP LLC.	Auto Parts		138.66
0000061128	08/03/2022	NORTHERN LEBANON HIGH SCHOOL	Northern Lebanon Wrestling Entry Fee		325.00
0000061129	08/03/2022	OTIS ELEVATOR CO.	Elevator Inspections & PM	REPAIRS & MAINTENANCE	10,270.08
0000061130	08/03/2022	PENN JERSEY PAPER CO.	SUPPLIES - PAPER TOWELS		31,560.00

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061131	08/03/2022	PENNSYLVANIA MUSIC EDUCATORS-PMEA	Membership renewal		142.00
0000061132	08/03/2022	PENNSYLVANIA VIRTUAL CHARTER	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	5,451.51
0000061133	08/03/2022	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		29,029.03
0000061134	08/03/2022	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		379.12
0000061135	08/03/2022	PRINTFORCE LLC.	Envelopes for report cards	SUPPLIES - BUSINESS OFFICE	870.56
0000061136	08/03/2022	ProShred Security Philadelphia	REPAIRS & MAINTENANCE		540.00
0000061137	08/03/2022	QUADIENT LEASING USA INC.	RENTAL POSTAGE MACHINE		975.00
0000061138	08/03/2022	REALLY GOOD STUFF LLC	Supplies for 3rd grade	Supplies for 2nd grade	457.05
0000061139	08/03/2022	REV Robotics	Servo Power Module Robotics		165.63
0000061140	08/03/2022	Rochester 100 Inc.	Supplies for 4th grade		203.00
0000061141	08/03/2022	SCOTT GUIDOS	TUITION REIMB REGULAR 5-8		1,677.00
0000061142	08/03/2022	SEESAW LEARNING INC.	Educ Software		2,700.00
0000061143	08/03/2022	STOTZ & FATZINGER OFF.SUPPLY	Supplies for 2nd grade		3,960.33
0000061144	08/03/2022	TCI	Digital Renewal		1,940.00
0000061145	08/03/2022	TEACHER'S DISCOVERY	Supplies		265.71
0000061146	08/03/2022	TRISTATE HVAC EQUIPMENT	HVAC		735.00
0000061147	08/03/2022	TuWay Communications	Portable Radio		800.35
0000061148	08/03/2022	UNITED ELECTRIC SUPPLY CO. INC.	Electrical Supplies		1,450.88
0000061149	08/03/2022	UNITED PARCEL SERVICE	SUPPLIES REGULAR 9-12	SUPPLIES - PLANT OPERATIONS	27.25
0000061150	08/03/2022	WEISS-SCHANTZ AGENCY INC.	INSURANCE-BONDING		250.00
0000061151	07/29/2022	Complete Document Solutions, PA, LLC	DUE TO/FROM CAFETERIA FUND		689.49

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061152	07/29/2022	XEROX FINANCIAL SERVICES	DUE TO/FROM CAFETERIA FUND		5,752.82
0000061153	08/01/2022	XEROX FINANCIAL SERVICES	LEASE COPY MACHINE PRIN OFF		11,262.00
0000061154	08/03/2022	GETZ VIRGINIA	SENIOR CITIZENS TAX REBATE		250.00
0000061155	08/03/2022	GOZZARD PAULINE A.	SENIOR CITIZENS TAX REBATE		500.00
0000061156	08/03/2022	HETRICK ALLAN A.	SENIOR CITIZENS TAX REBATE		250.00
0000061157	08/03/2022	ILLINGWORTH JOHN W.	SENIOR CITIZENS TAX REBATE		250.00
0000061158	08/03/2022	Jaso Patricia	SENIOR CITIZENS TAX REBATE		250.00
0000061159	08/03/2022	JOHNSTON CATHERINE M.	SENIOR CITIZENS TAX REBATE		500.00
0000061160	08/03/2022	KOCH GERALDINE	SENIOR CITIZENS TAX REBATE		250.00
0000061161	08/03/2022	MATHIAS KENNETH S.	SENIOR CITIZENS TAX REBATE		250.00
0000061162	08/03/2022	MICKOLAY RUTH D.	SENIOR CITIZENS TAX REBATE		250.00
0000061163	08/03/2022	MOSTEK SHIRLEY F.	SENIOR CITIZENS TAX REBATE		500.00
0000061164	08/03/2022	MUSCHLITZ DOROTHY	SENIOR CITIZENS TAX REBATE		500.00
0000061165	08/03/2022	PAVLINSKY MARION	SENIOR CITIZENS TAX REBATE		250.00
0000061166	08/03/2022	PLETZ VILMA	SENIOR CITIZENS TAX REBATE		650.00
0000061167	08/03/2022	REICHARD THERESA A.	SENIOR CITIZENS TAX REBATE		250.00
0000061168	08/03/2022	RICE JOSEPH	SENIOR CITIZENS TAX REBATE		300.00
0000061169	08/03/2022	Schranz Jayne	SENIOR CITIZENS TAX REBATE		250.00
0000061170	08/03/2022	SHONEBERGER CLIFTON S.	SENIOR CITIZENS TAX REBATE		250.00
0000061171	08/03/2022	SHOOK RICHARD W.	SENIOR CITIZENS TAX REBATE		250.00
0000061172	08/03/2022	THATCHER HILDA E	SENIOR CITIZENS TAX REBATE		250.00
0000061173	08/03/2022	TO THE ESTATE OF JANET DEEGAN	SENIOR CITIZENS TAX REBATE		250.00

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061174	08/03/2022	WIMMER MARY ANN	SENIOR CITIZENS TAX REBATE		250.00
0000061175	08/03/2022	AHOLD FINANCIAL SERVICES	SUPPLIES - ATHLETICS		27.98 #
0000061176	08/03/2022	BOROUGH OF HELLERTOWN	CROSSING GUARDS		1,625.18 #
0000061177	08/03/2022	CENTRAL SUSQUEHANNA INTERMEDIATE UNIT	PROF ED SERVICES - IUS		5,160.00 #
0000061178	08/03/2022	COLONIAL INTERMEDIATE UNIT #20	TELECOMMUNICATIONS		4,373.42 #
0000061179	08/03/2022	FOX ROTHSCHILD LLP	3007485	3007489	17,322.16 #
0000061180	08/03/2022	KISTLER O'BRIEN	REPAIRS & MAINTENANCE		620.26 #
0000061181	08/03/2022	MAIN LINE COMMERCIAL POOLS INC	SUPPLIES - PLANT OPERATIONS		98.98 #
0000061182	08/03/2022	SWEET STEVENS KATZ AND WILLIAMS LLP	SOLICITOR RETAINER		266.00 #
0000061183	08/03/2022	TRISTATE HVAC EQUIPMENT	REPAIRS & MAINT - HS		7,833.84 #
0000061184	08/04/2022	ACTFL	Membership renewal		45.00
0000061185	08/04/2022	AMAZON	Books for 4th grade	Supplies for 2nd grade	4,876.93
0000061186	08/04/2022	AMERICHEM	Janitorial Supplies		372.15
0000061187	08/04/2022	BRIGHTBILL BODY WORKS	Bus Parts		355.38
0000061188	08/04/2022	CAROLINA BIOLOGICAL SUPPLY CO.	Science Supplies		1,271.37
0000061189	08/04/2022	CENGAGE LEARNING INC/GALE	renewal of 8 databases		10,872.18
0000061190	08/04/2022	CINTAS CORPORATION-#101	Mechanic Uniforms		32.02
0000061191	08/04/2022	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	16,083.97
0000061192	08/04/2022	COOPER ELECTRIC SUPPLY CO.	Electrical Supplies		167.19
0000061193	08/04/2022	E T & T	Phone Software		5,769.43
0000061194	08/04/2022	EDPUZZLE INC.	EdPuzzle Renewal		4,788.00

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061195	08/04/2022	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		5,180.95
0000061196	08/04/2022	FRONTLINE TECHNOLOGIES GROUP LLC.	EDUC SOFT & LIC - BUS OFC		11,428.13
0000061197	08/04/2022	HANSSSEN MIKE	TECHNOLOGY ADMIN LIC & FEES		94.99
0000061198	08/04/2022	HEINEMANN	Books for 2nd Grade		2,508.00
0000061199	08/04/2022	HSLC	Software for Library		250.00
0000061200	08/04/2022	HUDL	HUDL		11,700.00
0000061201	08/04/2022	INTERSTATE BATTERY OF ALLENTOWN	Batteries		257.90
0000061202	08/04/2022	J.W. PEPPER & SON INC.	Supplies for Music Program		515.45
0000061203	08/04/2022	JASON D. STEM	Lawn Cutting & Bed Maintenance		7,600.00
0000061204	08/04/2022	KENSOL AIRWAYS / TOP JOB BLDG	Kitchen Hood Inspections		1,905.00
0000061205	08/04/2022	LAKESHORE LEARNING MATERIALS	Supplies for 2nd grade	Supplies for Kdg	1,379.61
0000061206	08/04/2022	LAURA HOCH	TUITION REIMB REGULAR 5-8		3,354.00
0000061207	08/04/2022	LEARNING A-Z	Software for ELD		294.80
0000061208	08/04/2022	LEXIA LEARNING SYSTEMS LLC	Software for ELD		1,000.00
0000061209	08/04/2022	LINDE GAS & EQUIPMENT INC.	Oxygen		97.12
0000061210	08/04/2022	LOBAR ASSOCIATES	Replace 900 gallon hot water hearter		124,890.00
0000061211	08/04/2022	LOGAN KIRIPOSKI INC.	Portable Toilet Rental		475.00
0000061212	08/04/2022	LOWE AND MOYER GARAGE INC.	Bus Parts		3,387.06
0000061213	08/04/2022	MACMILLAN OIL CO.OF ALLENTOWN	SUPPLIES - TRANSPORTATION	Oil	2,345.00
0000061214	08/04/2022	MEDCO SUPPLY COMPANY	Athletic Training Supplies		3,596.58
0000061215	08/04/2022	MICROBAC LABORATORIES INC.	Pool Water Testing		138.20

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061216	08/04/2022	MUSIC & ARTS	Supplies		663.63
0000061217	08/04/2022	MUSIC IN MOTION	Supplies for Music Program	Music Program software	463.04
0000061218	08/04/2022	NORTH EAST PARTS GROUP LLC.	Auto Parts		106.43
0000061219	08/04/2022	NORTHAMPTON COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		23,166.25
0000061220	08/04/2022	NORTHEAST JANITORIAL SUPPLY	Cleaning Supplies		613.95
0000061221	08/04/2022	PA DEPT. OF LABOR AND INDUSTRY - E'	Elevator Registration		236.94
0000061222	08/04/2022	PAXTON/PATTERSON LLC	Supplies		1,248.50
0000061223	08/04/2022	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	14,788.73
0000061224	08/04/2022	PENNSYLVANIA MUSIC EDUCATORS-PMEA	PMEA Membership	Dues for Band	284.00
0000061225	08/04/2022	PETTY CASH	CASH BOXES - ATHLETICS		1,750.00
0000061226	08/04/2022	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		2,543.06
0000061227	08/04/2022	PRINTFORCE LLC.	Student parking passes		384.30
0000061228	08/04/2022	Roberts Oxygen Co. Inc	Pool Chemical		237.64
0000061229	08/04/2022	ROHRER BUS SALES INC.	Supplies		177.28
0000061230	08/04/2022	ROSS BODY & FRAME WORKS INC.	Supplies		840.00
0000061231	08/04/2022	SCHOOL SPECIALTY, LLC.	Supplies		981.11
0000061232	08/04/2022	SJ THOMAS COMPANY INC	EXISTING BLD IMPROVEMENTS - ESSER III - HS		173,440.39
0000061233	08/04/2022	SOCIAL STUDIES SCHOOL SERVICE	SS Books		44.74
0000061234	08/04/2022	STOTZ & FATZINGER OFF.SUPPLY	Supplies for Kdg		16.70
0000061235	08/04/2022	TELEMEDICINE MANAGEMENT INC.	HEALTH INSURANCE EXPENSE PAYAB		1,345.00

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## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/23/2022 - 08/04/2022

Payment Categories: Regular Checks, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000061236	08/04/2022	THE SHERWIN WILLIAMS CO.	Paint - Superintendent Office		51.58
0000061237	08/04/2022	TOYOTALIFT NORTHEAST LLC.	Technical Services		507.47
0000061238	08/04/2022	TRISTATE HVAC EQUIPMENT	HS HVAC Daikin System		4,895.00
0000061239	08/04/2022	Turnitin, LLC	Turnitin HS Technology		4,509.75
0000061240	08/04/2022	UGI SOUTH	NATURAL GAS - PLANT OPERATIONS		69.61
0000061241	08/04/2022	VERIZON WIRELESS	TELEPHONE	REPAIRS/MAINTENANCE	2,468.14
0000061242	08/04/2022	WAYSIDE PUBLISHING	Triangulo Softcover and 1year digital package		1,149.80
0000061243	08/04/2022	ZANER-BLOSER	Books for 2nd Grade	SuperKids books	12,841.32
<b>10 - GENERAL FUND</b>					<b>828,957.71</b>
<b>Grand Total All Funds</b>					<b>828,957.71</b>
<b>Grand Total Credit Cards</b>					<b>0.00</b>
<b>Grand Total Direct Deposits</b>					<b>0.00</b>
<b>Grand Total Manual Checks</b>					<b>(157.26)</b>
<b>Grand Total Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Regular Checks</b>					<b>829,114.97</b>
<b>Grand Total All Payments</b>					<b>828,957.71</b>



## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAFE - PLGIT    Payment Dates: 07/23/2022 - 08/05/2022

Payment Categories: Regular Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003527	08/05/2022	Deluxe	SUPPLIES		696.89
0000003528	08/05/2022	GOLD STAR FOODS, INC.	FOOD		7.50
0000003529	08/05/2022	K&D FACTORY SERVICE	REPAIRS & MAINTENANCE		646.22
0000003530	08/05/2022	NINA MORRIS	PREPAID LUNCHES		88.20
0000003531	08/05/2022	PETTY CASH	MISCELLANEOUS		440.00
<b>50 - CAFETERIA</b>					<b>1,878.81</b>
<b>Grand Total All Funds</b>					<b>1,878.81</b>
<b>Grand Total Credit Cards</b>					<b>0.00</b>
<b>Grand Total Direct Deposits</b>					<b>0.00</b>
<b>Grand Total Manual Checks</b>					<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Regular Checks</b>					<b>1,878.81</b>
<b>Grand Total All Payments</b>					<b>1,878.81</b>

\* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

# - Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

SAUCON VALLEY MIDDLE SCHOOL  
 FINANCIAL REPORTS  
 MARCH 31, 2022  
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	39,199.26
INCOME		11,188.29
EXPENSES		3,555.00
ENDING BALANCE	\$	46,832.55

CLUB ACCOUNT	ENDING BALANCE
ART CLUB	19.20
BAND	8,175.34
CHEERLEADING	625.55
CHORUS	16,827.79
COMMUNITY SERVICE	306.66
GIRLS VOLLEYBALL	3,840.55
HONOR SOCIETY	551.16
I-TEAM	231.45
KNITTING CLUB	266.34
MATH COUNTS	-
ODYSSEY OF THE MIND	-
READING OLYMPICS	2.79
SEAPEARCH/ROBOTICS	3,119.71
SKI CLUB	804.57
STUDENT COUNCIL	4,216.49
YEARBOOK	6,561.39
5TH GRADE	179.58
6TH GRADE	(8.80)
7TH GRADE	738.26
8TH GRADE	371.66
INTEREST	2.86
<b>TOTALS</b>	<b>\$ 46,832.55</b>

*James Deegan*  
 Principal

SAUCON VALLEY MIDDLE SCHOOL  
 FINANCIAL REPORTS  
 APRIL 30, 2022  
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	46,832.55
INCOME		13,113.09
EXPENSES		23,436.70
ENDING BALANCE	\$	36,508.94

CLUB ACCOUNT	ENDING BALANCE
ART CLUB	19.20
BAND	5,358.37
CHEERLEADING	625.55
CHORUS	7,880.46
COMMUNITY SERVICE	306.66
GIRLS VOLLEYBALL	3,840.55
HONOR SOCIETY	481.36
I-TEAM	738.45
KNITTING CLUB	266.34
MATH COUNTS	-
ODYSSEY OF THE MIND	-
READING OLYMPICS	2.79
SEAPEARCH/ROBOTICS	3,119.71
SKI CLUB	804.57
STUDENT COUNCIL	4,795.49
YEARBOOK	6,561.39
5TH GRADE	594.88
6TH GRADE	-
7TH GRADE	738.26
8TH GRADE	371.66
INTEREST	3.25
<b>TOTALS</b>	<b>\$ 36,508.94</b>

*James Deegan*  
Principal

SAUCON VALLEY MIDDLE SCHOOL  
 FINANCIAL REPORTS  
 MAY 31, 2022  
 CLUB ACCOUNT FUND

BEGINNING BALANCE	\$	36,508.94
INCOME		2,046.11
EXPENSES		5,662.80
ENDING BALANCE	\$	32,892.25

CLUB ACCOUNT	ENDING BALANCE
ART CLUB	19.20
BAND	4,676.37
CHEERLEADING	625.55
CHORUS	7,253.56
COMMUNITY SERVICE	306.66
GIRLS VOLLEYBALL	3,840.55
HONOR SOCIETY	151.46
I-TEAM	533.00
KNITTING CLUB	266.34
MATH COUNTS	-
ODYSSEY OF THE MIND	-
READING OLYMPICS	2.79
SEAPEARCH/ROBOTICS	3,119.71
SKI CLUB	804.57
STUDENT COUNCIL	2,802.49
YEARBOOK	6,781.63
5TH GRADE	594.88
6TH GRADE	-
7TH GRADE	738.26
8TH GRADE	371.66
INTEREST	3.57
<b>TOTALS</b>	<b>\$ 32,892.25</b>

*James Deegan*  
 Principal

## Academic and Personnel Committee – July 27, 2022

The Academic and Personnel Committee of the Saucon Valley School Board met on July 27, 2022, in the District Office Conference Room.

The following items were on the committee agenda:

1. Summer School Update – update at Board meeting
2. Building Level Student Handbooks – sent back to buildings for corrections
3. Policies -
  - Policy 610 – Purchases Subject to Bid/Quotation
  - Policy 611 – Purchases Budgeted
  - Policy 810 – Transportation
  - Policy 810AR – Student Conduct on Buses and School Vehicles
  - Policy 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
  - Policy 810.2 – Transportation Video/Audio Recording
  - Policy 810.3 – School Vehicle Drivers
4. Personnel Update

The committee agreed to move all Policies to the board for the first reading.

Saucon Valley School District  
Office of the Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: \_\_\_\_\_

Room Number: \_\_\_\_\_

Description	Serial Number	Reason for Disposal	Total
iPads	see attached list	Obsolete	960

Reason: Obsolete

Pick-up Location: warehouse

Principal's/Supervisor's Signature  Date 8-1-2022

Superintendent Signature  Date 8-4-22

Office Use:

Date Declared \_\_\_\_\_

Date of Disposal \_\_\_\_\_

Picked Up By \_\_\_\_\_

Disposal Method \_\_\_\_\_

<b>Serial</b>	<b>Asset</b>		<b>Reason</b>
GG7WT3C1JF8J	5027		Obsolete
GG7WTHJ3JF8J	5029		Obsolete
GG7WTCKNJF8	5035		Obsolete
GG7WT3LKJF8J	5064		Obsolete
GG7WT3X9JF8J	5075		Obsolete
GG7WTF9XJF8J	5099		Obsolete
GG7WTCMPJF8	5113		Obsolete
GG7WTEPJF8	5121		Obsolete
GG7WTF4GJF8J	5123		Obsolete
GG7WTB9FJF8J	5126		Obsolete
GG7WT9LLJF8J	5137		Obsolete
GG7WTJDYJF8J	5153		Obsolete
GG7WT17FJF8J	5158		Obsolete
GG7WT253JF8J	5160		Obsolete
GG7WT530JF8J	5173		Obsolete
GG7WTL2RJF8J	5176		Obsolete
GG7WTAK6JF8J	5178		Obsolete
GG7WT9YVJF8J	5179		Obsolete
GG8WRCNJF8	5180		Obsolete
GG7WTC0MJF8	5181		Obsolete
GG7WTHBDJF8	5182		Obsolete
GG7WTCHWJF8	5183		Obsolete
GG8WPBPNJF8	5184		Obsolete
GG7WTJD3JF8J	5185		Obsolete
GG7WTDJ5JF8J	5187		Obsolete
GG7WTHVBJF8	5190		Obsolete
GG7WT3C6JF8J	5191		Obsolete
GG8WRB0AJF8	5192		Obsolete
GG7WT9P2JF8J	5193		Obsolete
GG7WT8NWJF8	5194		Obsolete
GG7WTCY1JF8J	5195		Obsolete
GG7WTE29JF8J	5196		Obsolete
GG7WT8A5JF8J	5197		Obsolete
GG7WT4R3JF8J	5198		Obsolete
GG7WT3U2JF8J	5200		Obsolete
GG7WT9K2JF8J	5201		Obsolete
GG7WTFPWJF8	5202		Obsolete
GG7WTD3VJF8J	5203		Obsolete
GG7WT28UJF8J	5207		Obsolete
GG7WPU2TJF8J	5208		Obsolete
GG7WTDP4JF8J	5209		Obsolete
GG7WTGBXJF8	5211		Obsolete
GG7WTFEBJF8J	5212		Obsolete
GG7WTHREJF8	5213		Obsolete
GG7WTGEKJF8	5214		Obsolete
GG7WTJZFJF8J	5215		Obsolete
GG7WTLXWJF8	5216		Obsolete
GG7WTK07JF8J	5217		Obsolete
GG7WTCL2JF8J	5218		Obsolete
GG7WTL80JF8J	5219		Obsolete
GG7WTKU2JF8J	5220		Obsolete
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GG7WTLGLJF8.	5223	Obsolete
GG7WTAVEJF8.	5226	Obsolete
GG8WRFZHJF8.	5227	Obsolete
GG7WTGGTJF8	5229	Obsolete
GG7WTGCPJF8	5230	Obsolete
GG7WTFKDJF8.	5231	Obsolete
GG7WTLVJJF8J	5232	Obsolete
GG7WTAXUJF8.	5235	Obsolete
GG7WRJACJF8.	5237	Obsolete
GG7WTB1PJF8.	5238	Obsolete
GG7WTFUQJF8	5240	Obsolete
GG7WT899JF8J	5242	Obsolete
GG7WTCZ8JF8.	5243	Obsolete
GG7WTJ50JF8J	5244	Obsolete
GG7WTC2VJF8.	5245	Obsolete
GG7WTLT9JF8J	5246	Obsolete
GG8WRB0UJF8.	5247	Obsolete
GG7WTEV6JF8.	5249	Obsolete
GG7WT3V6JF8J	5250	Obsolete
GG7WT4BWJF8	5252	Obsolete
GG7WTGRXJF8	5253	Obsolete
GG7WTK2QJF8.	5254	Obsolete
GG7WTCTQJF8	5255	Obsolete
GG7WTJU8JF8J	5257	Obsolete
GG7WTGFEJF8.	5258	Obsolete
GG7WT46SJF8J	5259	Obsolete
GG7WT8BGJF8.	5262	Obsolete
GG7WTGQ3JF8	5263	Obsolete
GG7WTKW5JF8	5265	Obsolete
GG7WTATTJF8.	5266	Obsolete
GG7WTLJZJF8J	5267	Obsolete
GG7WTHE2JF8.	5268	Obsolete
GG7WTCX8JF8.	5272	Obsolete
GG7WTAEVJF8.	5273	Obsolete
GG8WR7CZJF8.	5276	Obsolete
GG7WTBWWJF8	5277	Obsolete
GG7WRXVEJF8	5278	Obsolete
GG7WRZ1LJF8.	5279	Obsolete
GG7WT95MJF8.	5281	Obsolete
GG7WT51PJF8J	5282	Obsolete
GG7WT2TMJF8.	5284	Obsolete
GG7WTHKMJF8	5285	Obsolete
GG7WT6D4JF8.	5286	Obsolete
GG7WTCPPJF8.	5287	Obsolete
GG7WTCYXJF8.	5292	Obsolete
GG7WTCLZJF8.	5293	Obsolete
GG7WTGPBJF8	5294	Obsolete
GG7WTBY6JF8.	5296	Obsolete
GG7WT8E8JF8J	5297	Obsolete
GG7WTEYJJF8.	5298	Obsolete
GG7WT9GRJF8.	5299	Obsolete
GG7WR11RJF8.	5300	Obsolete
GG7WT38QJF8.	5301	Obsolete

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GG7WTCJ5JF8J	5303	Obsolete
GG7WTC0AJF8.	5304	Obsolete
GG7WT6RGJF8.	5307	Obsolete
GG7WTJDXJF8.	5308	Obsolete
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GG7WTH2DJF8.	5310	Obsolete
GG7WTC0RJF8.	5311	Obsolete
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GG7WTD8JF8.	5314	Obsolete
GG7WT5EWJF8	5315	Obsolete
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GG7WT4PVJF8.	5318	Obsolete
GG7WTAV2JF8.	5319	Obsolete
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GG7WTDDNJF8	5326	Obsolete
GG7WTLAHJF8.	5327	Obsolete
GG7WTAD6JF8.	5328	Obsolete
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GG7WTDXPJF8.	5330	Obsolete
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GG7WTCPWJF8	5334	Obsolete
GG7WTGHRJF8	5335	Obsolete
GG7WTEPHJF8.	5338	Obsolete
GG7WT33GJF8.	5339	Obsolete
GG7WT9DBJF8.	5340	Obsolete
GG7WT5N8JF8.	5341	Obsolete
GG7WT229JF8J	5342	Obsolete
GG7WT6EMJF8.	5344	Obsolete
GG7WTASWJF8	5345	Obsolete
GG7WT0CSJF8.	5346	Obsolete
GG7WT637JF8J	5347	Obsolete
GG7WT44BJF8J	5348	Obsolete
GG7WTCBXJF8.	5349	Obsolete
GG7WT4H5JF8.	5350	Obsolete
GG7WT37KJF8J	5351	Obsolete
GG7WT4MFJF8.	5352	Obsolete
GG7WTKBTJF8.	5355	Obsolete
GG7WTK1ZJF8.	5356	Obsolete
GG7WTDD0JF8.	5357	Obsolete
GG7WT5DEJF8.	5358	Obsolete
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GG7WTJMPJF8.	5362	Obsolete
GG7WT3BRJF8.	5363	Obsolete
GG7WTBJBJF8.	5364	Obsolete
GG7WT0NPJF8.	5365	Obsolete
GG7WTGEVJF8	5366	Obsolete
GG7WTJ4EJF8J	5369	Obsolete
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GG7WT0XFJF8.	5372	Obsolete
GG7WT4PFJF8.	5373	Obsolete
GG7WTB2MJF8.	5374	Obsolete
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GG7WTBXLJF8.	5405	Obsolete
GG7WTAU0JF8.	5409	Obsolete
GG7WTEP8JF8.	5410	Obsolete
GG7WT307JF8J	5411	Obsolete
GG7WTE3LJF8J	5412	Obsolete
GG7WTHP0JF8.	5416	Obsolete
GG7WTFN4JF8.	5418	Obsolete
GG7WTJ9AJF8J	5419	Obsolete
GG7WTG45JF8.	5420	Obsolete
GG7WT0N2JF8.	5423	Obsolete
GG7WTB2EJF8.	5424	Obsolete
GG7WTHQVJF8.	5425	Obsolete
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GG7WTC2CJF8.	5427	Obsolete
GG7WTCCXJF8.	5428	Obsolete
GG7WTC0EJF8.	5430	Obsolete
GG7WQANCJF8.	5431	Obsolete
GG7WTC3BJF8.	5432	Obsolete
GG7WT93FJF8J	5433	Obsolete
GG7WTJAJJF8J	5434	Obsolete
GG7WTAYQJF8.	5436	Obsolete
GG7WTFNAJF8.	5438	Obsolete
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GG7WTDJ0JF8J	5444	Obsolete
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GG7WT6Y5JF8J	5448	Obsolete
GG7WT4T4JF8J	5449	Obsolete
GG7WTG2RJF8J	5450	Obsolete
GG7WTJHVJF8J	5451	Obsolete
GG7WT92QJF8J	5453	Obsolete
GG7WTB5QJF8J	5454	Obsolete
GG7WT9HVJF8J	5455	Obsolete
GG7WTH3JJF8J	5456	Obsolete
GG7WT55QJF8J	5457	Obsolete
GG7WQ785JF8J	5458	Obsolete
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GG7WTG5RJF8J	5462	Obsolete
GG7WTGWVJF8J	5463	Obsolete
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GG7WTCKZJF8J	5477	Obsolete
GG7WTHM7JF8J	5478	Obsolete
GG7WTHACJF8J	5479	Obsolete
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GG7WT725JF8J	5481	Obsolete
GG7WT673JF8J	5482	Obsolete
GG7WT430JF8J	5483	Obsolete
GG7WT0KPJF8J	5484	Obsolete
GG7WTADNJF8J	5487	Obsolete
GG7WT1EDJF8J	5488	Obsolete
GG7WTGTSJF8J	5489	Obsolete
GG7WT9YPJF8J	5491	Obsolete
GG7WTFCTJF8J	5492	Obsolete
GG7WTDK3JF8J	5493	Obsolete
GG7WTG8AJF8J	5494	Obsolete
GG7WT8V9JF8J	5495	Obsolete
GG7WT5K7JF8J	5496	Obsolete
GG7WT065JF8J	5498	Obsolete
GG7WT2MJF8J	5499	Obsolete
GG7WTB4DJF8J	5501	Obsolete
GG7WT5CAJF8J	5503	Obsolete
GG7WTCC0JF8J	5504	Obsolete
GG7WTBJLJF8J	5506	Obsolete
GG7WT9F0JF8J	5507	Obsolete
GG8WPLBTJF8J	5508	Obsolete
GG7WT0QGJF8J	5511	Obsolete
GG7WT71JJF8J	5513	Obsolete
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GG7WRJJYJF8J	5517	Obsolete
GG7WTH2MJF8J	5518	Obsolete
GG7WTKF5JF8J	5522	Obsolete
GG7WTBK7JF8J	5523	Obsolete
GG7WTB1LJF8J	5526	Obsolete

GG7WTA6SJF8J	5527	Obsolete
GG7WTF8XJF8J	5528	Obsolete
GG7WTH9SJF8J	5530	Obsolete
GG7WT37QJF8J	5531	Obsolete
GG7WT5X4JF8J	5532	Obsolete
GG7WT281JF8J	5535	Obsolete
GG7WTJ5ZJF8J	5537	Obsolete
GG7WT27ZJF8J	5540	Obsolete
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GG7WTJE5JF8J	5542	Obsolete
GG7WR8SKJF8J	5544	Obsolete
GG7WTJ34JF8J	5545	Obsolete
GG7WT8MLJF8J	5546	Obsolete
GG7WTEBTJF8J	5547	Obsolete
GG7WT2PUJF8J	5549	Obsolete
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GG7WTA10JF8J	5553	Obsolete
GG7WTJCFJF8J	5554	Obsolete
GG7WT8BQJF8J	5556	Obsolete
GG7WT4D5JF8J	5557	Obsolete
GG7WTA8PJF8J	5558	Obsolete
GG7WTDMVJF8J	5559	Obsolete
GG7WT8SHJF8J	5561	Obsolete
GG7WTH5MJF8J	5562	Obsolete
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GG7WTAWHJF8J	5564	Obsolete
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GG7WTE0JJF8J	5568	Obsolete
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GG7WTEE0JF8J	5570	Obsolete
GG7WTHEXJF8J	5572	Obsolete
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GG7WT4GAJF8J	5574	Obsolete
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GG7WR4ZQJF8J	5577	Obsolete
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GG7WT0CLJF8J	5585	Obsolete
GG7WTKG2JF8J	5587	Obsolete
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GG7WT9YLJF8J	5590	Obsolete
GG7WTHAXJF8J	5591	Obsolete
GG7WTHE0JF8J	5592	Obsolete
GG7WTAF5JF8J	5593	Obsolete
GG7WTDNDJF8J	5594	Obsolete
GG7WTF03JF8J	5596	Obsolete
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GG7WTJAFJF8J	5604	Obsolete

GG7WRNPKJF8	5605	Obsolete
GG7WQQQJF8	5607	Obsolete
GG7WT8QEJF8	5609	Obsolete
GG7WMRRXJF8	5611	Obsolete
GG8WP34JJF8J	5612	Obsolete
GG7WPTY1JF8	5613	Obsolete
GG7WQYWJF8	5614	Obsolete
GG7WTAZMJF8	5615	Obsolete
GG7WTCNTJF8	5616	Obsolete
GG7WTBYLJF8	5617	Obsolete
GG7WTHPWJF8	5620	Obsolete
GG7WTF1UJF8	5622	Obsolete
GG7WTHCHJF8	5623	Obsolete
GG7WTG6HJF8	5625	Obsolete
GG7WTDGLJF8	5627	Obsolete
GG7WTD2VJF8	5628	Obsolete
GG7WTAWYJF8	5630	Obsolete
GG8WR8TEJF8	5631	Obsolete
GG7WT40FJF8J	5633	Obsolete
GG7WTCRXJF8	5636	Obsolete
GG7WT6E4JF8J	5637	Obsolete
GG7WTGMSJF8	5638	Obsolete
GG7WTJ68JF8J	5641	Obsolete
GG7WTLJDJF8	5642	Obsolete
GG7WTLMFJF8	5643	Obsolete
GG7WTGV9JF8	5646	Obsolete
GG7WT9BAJF8	5647	Obsolete
GG7WTFYFJF8	5648	Obsolete
GG7WTKR3JF8	5649	Obsolete
GG7WTCTCJF8	5650	Obsolete
GG7WTD2XJF8	5651	Obsolete
GG7WT3ULJF8	5653	Obsolete
GG7WTL35JF8J	5655	Obsolete
GG7WTL7UJF8	5656	Obsolete
GG7WTJARJF8	5658	Obsolete
GG7WT6DLJF8	5659	Obsolete
GG8WR9DDJF8	5660	Obsolete
GG7WTB3JJF8J	5663	Obsolete
GG7WTH9YJF8	5664	Obsolete
GG7WTCMMJF8	5665	Obsolete
GG7WTJ3CJF8J	5667	Obsolete
GG7WTAXNJF8	5670	Obsolete
GG7WTB6VJF8	5671	Obsolete
GG7WTK4JJF8J	5672	Obsolete
GG7WTLYJJF8J	5673	Obsolete
GG7WTK91JF8J	5674	Obsolete
GG7WTGBVJF8	5675	Obsolete
GG8WP1HHJF8	5676	Obsolete
GG7WT9B4JF8J	5677	Obsolete
GG8WRGR4JF8	5678	Obsolete
GG8WRFZJJF8	5679	Obsolete
GG7WTB9VJF8	5680	Obsolete
GG7WTF0SJF8	5681	Obsolete

GG7WT0RJJF8J	5682	Obsolete
GG7WTE2VJF8.	5683	Obsolete
GG7WRVDSJF8	5684	Obsolete
GG7WTLHRJF8.	5685	Obsolete
GG7WTKBSJF8.	5686	Obsolete
GG7WTJQKJF8.	5690	Obsolete
GG7WTKK5JF8.	5691	Obsolete
GG7WTJUAJF8.	5692	Obsolete
GG7WTC9JF8.	5694	Obsolete
GG7WTKXUJF8.	5695	Obsolete
GG7WT9HQJF8.	5696	Obsolete
GG7WT9QDJF8.	5697	Obsolete
GG7WT94ZJF8J	5699	Obsolete
GG7WTHF3JF8.	5701	Obsolete
GG8WN286JF8J	5704	Obsolete
GG7WTHWPJF8.	5705	Obsolete
GG7WT50GJF8.	5706	Obsolete
GG7WTCFJJF8.	5707	Obsolete
GG7WTALBJF8.	5708	Obsolete
GG7WT0F2JF8J	5709	Obsolete
GG7WTFKRJF8.	5710	Obsolete
GG7WT997JF8J	5711	Obsolete
GG7WT8EQJF8.	5712	Obsolete
GG8WP8HXJF8.	5714	Obsolete
GG7WTACGJF8	5715	Obsolete
GG7WTF3JF8J	5718	Obsolete
GG7WT9FEJF8.	5719	Obsolete
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GG7WT56LJF8J	5002	Damaged AC Replaced
GG7WTD3WJF8J	5003	Damaged AC Replaced
GG7WTCT9JF8J	5010	Damaged AC Replaced
GG7WTDKTJF8J	5012	Damaged AC Replaced
GG7WT3YTJF8J	5017	Damaged AC Replaced
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GG7WT0Q6JF8J	5034	Damaged AC Replaced
GG8WN1MGJF8J	5053	Damaged AC Replaced
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GG7WTA47JF8J	5063	Damaged AC Replaced
GG7WTMA0JF8J	5065	Damaged AC Replaced
GG7WTGVNJF8J	5069	Damaged AC Replaced
GG7WTAVDJF8J	5072	Damaged AC Replaced
GG7WTC4GJF8J	5074	Damaged AC Replaced
GG7WTAJ9JF8J	5079	Damaged AC Replaced
GG7WTKRUJF8J	5082	Damaged AC Replaced
GG7WNZMLJF8J	5084	Damaged AC Replaced
GG7WPJV0JF8J	5086	Damaged AC Replaced
GG7WTFYRJF8J	5089	Damaged AC Replaced
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GG7WT7K4JF8J	5096	Damaged AC Replaced
GG7WT3W5JF8J	5101	Damaged AC Replaced
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GG7WTBQVJF8	6097	Damaged AC Replaced
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GG7WT5WGJF8	6144	Damaged AC Replaced
GG7WT5P9JF8J	6145	Damaged AC Replaced

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SGG7YPR1YJF8	7146	Damaged AC Replaced
SGG7YPS1UJF8	7174	Damaged AC Replaced
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SGG7YPPGJJF8	7200	Damaged AC Replaced
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SGG7YPNXXJF8	7231	Damaged AC Replaced
SGG7YP8ERJF8	7232	Damaged AC Replaced
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GG7WTDVEJF8	6221	Damaged AC Replaced
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GG7WTDUJF8	6237	Damaged AC Replaced
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GG7WTAUBJF8	6249	Damaged AC Replaced
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GG7WTJQVJF8	6273	Damaged AC Replaced
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GG7WT8SXJF8	6278	Damaged AC Replaced
GG7WT5DKJF8	6279	Damaged AC Replaced
GG8WR08SJF8	6284	Damaged AC Replaced
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GG7WTLM4JF8	6287	Damaged AC Replaced
GG7WTM1EJF8	6291	Damaged AC Replaced
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GG7WT8UNJF8	6299	Damaged AC Replaced
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GG7WTEYWJF8	6305	Damaged AC Replaced
GG7WTAK0JF8	6306	Damaged AC Replaced
GG7WTE7EJF8	6309	Damaged AC Replaced
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GG7WTJ0AJF8J	6316	Damaged AC Replaced
GG7WT2PMJF8	6320	Damaged AC Replaced
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GG7WTLKRJF8.	6689	Damaged AC Replaced
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GG8WPKFZJF8.	6739	Damaged AC Replaced
GG7WT9BBJF8.	6741	Damaged AC Replaced

GG7WTB8AJF8	6743	Damaged AC Replaced
GG7WTFK2JF8	6746	Damaged AC Replaced
GG7WTCY2JF8	6747	Damaged AC Replaced
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GG7WTD5FJF8	6780	Damaged AC Replaced
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GG7WTMF0JF8	6846	Damaged AC Replaced
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GG7X2E4LJF8J	6936	Damaged AC Replaced
GG7X2L1VJF8J	6937	Damaged AC Replaced
GG7X2K8DJF8J	6946	Damaged AC Replaced
GG7X2JH7JF8J	6947	Damaged AC Replaced
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SDMPY75CCJF8	7016	Damaged AC Replaced
SDMPY759KJF8	7017	Damaged AC Replaced
SDMPY82KKJF8	7022	Damaged AC Replaced
SDMQXXKKGJF	7033	Damaged AC Replaced
SDMPY73TBJF8	7055	Damaged AC Replaced
FPLD90RVJF8J	6163	Damaged AC Replaced

# Saucon Valley School District

## Consultant Services Agreement

The Saucon Valley School District, located in Hellertown, PA, agrees to retain the professional services of

**NAME Ken Zimmerman TELEPHONE 610-297-5879**

**ADDRESS 4904 Glenview St. Schnecksville, PA 18078**

in the capacity of a consultant under the terms described below. Description of services to be performed and products to be delivered:

Ken Zimmerman will serve as the Drill Writer and Visual Consultant for the Saucon Valley High School Marching Band (SVHSMB). Services include writing the visual components and drill charts to be used by students and staff for the 2022 Calvacade of Bands competition season. Drill charts will be licensed for use by the SVHSMB from August 8, 2022 through November 30, 2022. Drill Charts will be completed for full use by August 19, 2022.

Any materials, products, and reports that are produced by the consultant under the terms of this agreement are the sole property of the Saucon Valley School District. The consultant hereby assigns his entire right, title and interest in, to and under any copyrights to the materials, products and reports created pursuant to this Agreement, and the consultant agrees to sign any further documentation necessary to effectuate this assignment. The consultant agrees to assume all responsibility for gaining and delivering to Saucon Valley School District any necessary permission to use materials produced by other individuals, agencies, and institutions which the consultant uses in carrying out the terms of this agreement. Further, any materials, products and reports of the Saucon Valley School District (including those materials, products, reports created pursuant to this Agreement), as well as any internal operations and activities of the school district, made known to the consultant through contact with the school district are privileged and confidential, and no use shall be made of them by the consultant without the expressed written consent of the school district. The consultant shall particularly refrain from publishing same without consent of the school district.

The consultant is an independent contractor and not an employee of Saucon Valley School District and, subject to the School District's satisfaction with the results of the consultant's services, the consultant shall determine his or her own method of operation in accomplishing the services to be performed and products to be delivered under this Agreement. The consultant will not be entitled to receive any other compensation or benefits other than those expressly provided in this Agreement. As an independent contractor, the consultant is not authorized to act for or on behalf of Saucon Valley School District.

Anticipated period of performance from July 1, 2022 through August 19, 2022.

## TERMS OF PAYMENT

1. Consultant will be compensated at the rate of \$2,000.00 for the 2022-23 season.
2. Reimbursement for travel and other expenses will be made by the Saucon Valley School District as follows: as required and approved by the Superintendent; mileage at state rates; meals and lodging as per district policy.
3. Estimated total fees and expenses not to exceed \$2000.00.

Saucon Valley School District's obligation to compensate the consultant, and to reimburse him or her for incurred expenses, shall be conditioned upon the consultant's complete performance of the services described in this Agreement, and delivery of any and all products specified herein. Payment for services performed and expenses incurred will be made upon submission of consultant's invoice and appropriate supporting documents.

The consultant agrees to indemnify and save harmless Saucon Valley School District, its Board of School Directors and its employees from and against any and all claims, demands, losses, damages, liabilities, costs and expenses (including reasonable attorneys fees, expenses, and court costs) arising out of or resulting from any actions or inactions of the consultant.

I have reviewed the Saucon Valley School District's Consultant Services Agreement. I agree to provide the services described as per the stated conditions. I also understand that the Saucon Valley School District has the right to terminate these services for any reason, or no reason at all, at any time upon written notice to the consultant. In the event that the consultant should be terminated prior to the complete performance of the contract, consultant shall only be entitled to receive compensation for the services performed and expenses incurred prior to notice of termination, provided that the consultant has complied with the other terms and conditions of this Agreement.

Saucon Valley School District

By \_\_\_\_\_  
**Board President**


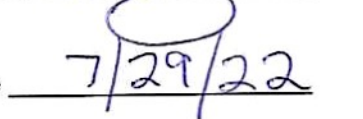
By \_\_\_\_\_  
**Superintendent**

Date \_\_\_\_\_

Consultant

By \_\_\_\_\_

Date \_\_\_\_\_

## Saucon Valley School District

### Policy

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Title – 810 Transportation

Section – 800 Operations

Adopted –

Revised –

### Content

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#### **Purpose**

Transportation for students shall be provided in accordance with law and Board policy.

#### **Definitions**

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of pre-primary, primary or secondary school students to or from public, charter, private or parochial schools or events related to such schools or school-related activities.[\[1\]](#)

School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of pre-primary, primary or secondary school students to or from public, charter, private or parochial schools or events related to such schools or school-related activities while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.[\[1\]](#)

#### **Authority**

The Board shall provide transportation for resident students in grades kindergarten through 12 to the district's public schools and charter, regional charter and nonpublic schools located in the district or within the district's transportation boundary or other placements as required by law or agreements. The district's transportation boundary is a distance not exceeding ten (10) miles by the nearest public highway outside the school district's border.[\[2\]](#)[\[3\]](#)[\[4\]](#)

The Board shall purchase, lease, equip, and maintain school buses/vehicles and/or contract for school bus/vehicle services, ~~when necessary~~ for the transportation of students to and from school at regularly scheduled hours and for field trips and cocurricular/noncurricular activities.[\[2\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)

The Board shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.[\[3\]](#)[\[11\]](#)

The Board shall ~~transport handicapped~~ provide transportation for students with disabilities, without regard to distance or hazardous walking conditions, when required by the student's individualized education program (IEP) or Section 504 Service Agreement.[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)

The Board shall ~~transport~~ provide transportation for eligible resident students who are enrolled in nonpublic schools within the distance or charter schools as prescribed required by law.[\[2\]](#)[\[4\]](#)[\[17\]](#)

The Board shall provide transportation for children in foster care in accordance with federal and state laws and regulations, and the local transportation plan.[\[18\]](#)[\[19\]](#)

The Board shall provide transportation for homeless children and youth in accordance with federal and state laws and regulations.[\[20\]](#) [\[21\]](#)

The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.[\[22\]](#)

The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.[\[23\]](#)[\[24\]](#)

~~A school bus driver shall not be employed until s/he has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of the screening process.~~

### **Delegation of Responsibility**

The school bus/vehicle driver shall be responsible ~~for discipline of~~ to maintain order while students ~~while they are being transported.~~

The school bus/vehicle driver shall report all incidents, including, but not limited to, discipline problems, medical problems, bullying/harassment, safety issues, accidents or injuries, and violations of Pennsylvania's School Bus Stopping Law to the Superintendent or designee as soon as practicable.

The building principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.[\[7\]](#)

The Superintendent or designee shall ~~be responsible to:~~

1. Establish bus routes and bus stops for all public and nonpublic students residing within the district [\[7\]](#).
2. ~~Establish rules governing the number of chaperones to accompany students in connection with school-related activities.~~
3. ~~Prepare a district map or schedule indicating each bus stop and bus route.~~
4. Maintain records and make required reports regarding school transportation.[\[5\]](#)[\[7\]](#)
5. Promulgate ~~Distribute~~ rules governing student conduct during transport; such rules shall be binding on all students transported by the district.[\[7\]](#)

#### Reports of Employee Crimes/Child Abuse

~~District bus drivers and carriers shall be responsible to inform the district in writing at the beginning of each school year whether or not they:~~

1. ~~Have been charged, subsequent to approval as a district bus driver, with a criminal offense that would bar their employment as bus drivers.~~
2. ~~Were charged with a crime deemed serious under the criteria established by law.~~
3. ~~Have been charged with or convicted of crimes that affect their suitability to have direct contact with students.~~

~~This responsibility is in addition to the requirement for clearances that must be presented to the district when an individual is initially hired by the district.~~

~~The district shall have procedures in place to ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to~~

~~make such timely notification shall subject them to disciplinary action, including termination.~~

## **Guidelines**

### Student Health Information

When necessary for student safety, or when required by a student's IEP or Section 504 Service Agreement, a school bus/vehicle driver shall be provided with relevant student health and medical information.[16][25][26]

School bus/vehicle drivers shall maintain the confidentiality of student health/medical information in accordance with district policies and procedures and applicable law.[27][28]

### Evacuation Drills

The Pennsylvania School Code requires that all schools, including school districts that use or contract school buses for transportation of students, shall conduct two (2) emergency school bus evacuation drills during each school year. The first drill must be conducted during the first week of the school term and the second during the month of March. Each bus evacuation drill must include the instruction on the location and use of emergency exit doors and fire extinguishers and the proper evacuation of the bus.  
[29][30][31]

1. 75 Pa. C.S.A. 102
2. 24 P.S. 1361
3. 24 P.S. 1362
4. 24 P.S. 1726-A
5. 22 PA Code 23.1
6. 22 PA Code 23.2
7. 22 PA Code 23.4
8. Pol. 610
9. Pol. 611
10. Pol. 818
11. 67 PA Code 447.1 et seq
12. 24 P.S. 1374
13. 22 PA Code 23.3
14. Pol. 103

15. Pol. 103.1
  16. Pol. 113
  17. Pol. 140
  18. 20 U.S.C. 6312
  19. Pol. 255
  20. 42 U.S.C. 11432
  21. Pol. 251
  22. 35 P.S. 4601 et seq
  23. 67 PA Code 212.101
  24. 35 P.S. 4608
  25. Pol. 210
  26. Pol. 210.1
  27. Pol. 113.4
  28. Pol. 216
  29. 24 P.S. 1517
  30. 75 Pa. C.S.A. 4552
  31. Pol. 805
- 22 PA Code 15.1 et seq  
22 PA Code 23.6  
24 P.S. 1331  
24 P.S. 1365  
24 P.S. 1366  
24 P.S. 2541  
24 P.S. 2542  
75 Pa. C.S.A. 4551-4553  
20 U.S.C. 6301 et seq  
42 U.S.C. 11431 et seq  
49 CFR Part 37  
49 CFR Part 38  
Pol. 000  
Pol. 121  
Pol. 810.1

## Saucon Valley School District

### Policy

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Title – 810AR Student Conduct on Buses and School Vehicles

Section – 800 Operations

Adopted –

Revised –

### Content

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#### 810-AR. STUDENT CONDUCT ON BUSES AND SCHOOL VEHICLES

Considering that a bus or school vehicle is an extension of the classroom, the district requires students to conduct themselves on school buses or school vehicles in accordance with the Code of Student Conduct established for student behavior in schools and on district property.

While the law requires the district to provide student transportation, it does not relieve the parents/guardians of students from the responsibility of supervision until the time the student boards the bus or school vehicle in the morning and after the student leaves the bus or school vehicle at the end of the school day.

The driver has authority over and responsibility for all students on the bus or school vehicle from the point of pick up to the point of discharge, and students are responsible to adhere to his/her directions and instructions.

**To assist with the maintenance of discipline and to enhance security, school buses and school vehicles may be equipped with audio recording and video recording equipment.**

The building principal will determine and administer disciplinary action; alert staff in cases of a delay, emergency or accident; and advise the Supervisor of Campus Operations of delayed arrivals.

Students will be informed annually regarding the authority of the bus driver and the rules for student conduct on buses or school vehicles.

### Rules for Student Conduct

In addition to the established Code of Student Conduct, the rules for student conduct on school buses or school vehicles require that students will:

1. Obey and cooperate with the driver.
2. Observe rules of good citizenship and respect private property while waiting for the bus or school vehicle at the designated stop.
3. Be on time at the designated bus stop and wait until the bus or school vehicle comes to a complete stop before attempting to enter.
4. Be courteous to fellow students and the driver.
5. Remain seated while the bus or school vehicle is in motion.
6. Talk in normal inside voices and not talk to or disturb the driver.
7. Keep head and hands inside the bus or school vehicle at all times.
8. Be responsible for any damage to the bus or school vehicle.
9. Not litter the bus or school vehicle nor throw anything out the windows.
10. Not engage in horseplay on or around the bus or school vehicle.
11. Not eat, drink, smoke, vape, or use profanity.
12. Not leave books, lunches or personal property on the bus or school vehicle.
13. Not bring sharp or blunt instruments not in a proper container on the bus or school vehicle.
14. Not put items in the aisle, including backpacks, school projects, instruments, athletic gear, etc. All items must fit on your lap or

between legs while seated. Instruments permitted on the bus are alto sax, trumpet, violin, oboe, clarinet, flute, trombone, and piccolo.

15. Cross in front of bus or school vehicle on departure after the bus or school vehicle has stopped completely and driver has signaled students.

### Discipline for Violations

The driver will maintain appropriate bus or school vehicle behavior, enforce safety rules and handle routine discipline issues.

When a student's misconduct persists, the driver and the transportation department will complete and submit to the building principal a Bus or School Vehicle Conduct Incident Report. The principal will review the report, interview the driver and/or student if necessary, determine disciplinary action, and complete the form. A copy of the completed form will be sent to the parent/guardian and the Supervisor of Campus Operation, and a copy will be retained and filed by the principal. The Supervisor of Campus Operation will inform the bus driver of the discipline.

Disciplinary action will follow a general rule of increasing severity of consequences, including:

1. Warning/Assigned seating.
2. Detention/Indoor recess.
3. Suspension of bus or school vehicle privileges for one (1) to three (3) days.
4. Suspension of bus or school vehicle privileges for five (5) to ten (10) days.

A student who is a discipline problem on a school bus or school vehicle may have his/her riding privileges permanently suspended by the building principal. In such cases, the parents/guardians are responsible for seeing that the student gets to school safely and on a regular basis.

### Violations by Large Group of Students

The following procedure will be followed by the driver when a large number of students are violating student conduct rules:

1. Driver will proceed to or return to school with all the students who are on the bus or school vehicle at the time ~~s/he~~ the driver makes the decision.
2. Driver will contact the transportation department ~~principal~~ or designee and will remain on the bus or school vehicle until the administrator arrives.
3. Administrator will review the situation, determine appropriate action and subsequent discipline, and inform the Supervisor of Campus Operation.
4. The principal will notify the Superintendent regarding the incident.

The following guidelines shall be established:

1. Transportation will be provided for students whose residence mileage is greater than the following standards. In addition, students shall be expected to walk no greater distance from their residence to their assigned bus stop.
  - a. High School Students 2.0 miles
  - b. Middle School Students 2.0 miles
  - c. Elementary School Students 1.5 miles
2. Distances are to be determined from resident's property line to the school's property line as measured along the roadway. Transportation will be provided from home to school and return. In lieu of the student's residence, transportation will be provided from or to a day care facility or care giver, provided the location of the site is within the attendance boundaries of the elementary school to which the student is assigned.
3. All stops shall be at street intersections or neighborhood locations that the transportation department deems safe and age appropriate.
4. No "house" stops shall be made except for students whose IEP requires such stops, valid medical reasons, or where the residence is located on a hazardous road as defined by the Pennsylvania Department of Transportation.

5. All stops for public, private, and parochial schools may be at the same locations.
6. No buses or school vehicles shall enter non-through streets or cul-de-sacs to pick up students except students with IEP requirements and where approved by the Supervisor of Campus Operations ~~Director of Transportation~~ for the safety of students.
7. Variations to the above-listed guidelines may be established when the Pennsylvania Department of Transportation shall declare such routes to be hazardous in a certified letter to the school district where it will be on file, or when the district determines special conditions prevail.
8. Fire or emergency drills shall be held in conformance with the guidelines established by the School Code. Each student is to be made aware of the proper exits and procedures to follow in case of fire or other emergencies.
9. When required ~~¶~~ the number of chaperones for field trips may be determined by the Superintendent and building principal/designee with consideration given to age, program, and/or size of the group.

#### Non-Public And Charter Schools

Only students resident in Saucon Valley School District will be permitted to ride on SVSD vehicles.

Bus Conduct reports will be sent to the school principal that the student attends.

## Saucon Valley School District

### Policy

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Title – 810.1 Transportation – School Bus Drivers and School Commercial Motor Vehicle Drivers

Section – 800 Operations

Adopted –

Revised –

### Content

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Note: This policy refers to school bus and commercial motor vehicle drivers only. Policy 810.3 applies to drivers of school vehicles used to transport students which do not qualify as a school bus or commercial motor vehicle.

### Purpose

The Board recognizes that ~~the use and abuse of drugs and alcohol is a serious problem that may be present in the workplace~~ an employee must be fit to operate a school bus and commercial motor vehicle to ensure the health and safety of students being transported. The Board also recognizes that an employee impaired by drugs or alcohol who operates district vehicles or transports students poses significant risks to the safety of students and others.

### Definitions

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

A **covered driver** shall ~~mean~~ include any district employee who drives, operates, or is in the actual physical control or movement of a school bus, ~~school vehicle~~, or a commercial motor vehicle owned, leased or operated by the school district. The term includes drivers and mechanics who operate such vehicles, including full-time, regularly employed individuals; leased drivers; and independent owner-operator contractors who are directly employed by or under lease to the district or who operate a bus or commercial motor vehicle owned or leased by the district.[\[1\]](#)

Commercial motor vehicle - a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the vehicle:[\[1\]](#)

1. Has a gross combination weight rating or gross combination weight of 26,001 or more pounds, whichever is greater, inclusive of towed unit(s) with a gross vehicle

weight rating or gross vehicle weight of more than 10,000 pounds, whichever is greater;

2. Has a gross vehicle weight rating or gross vehicle weight of 26,001 or more pounds, whichever is greater;
3. Is designed to transport sixteen (16) or more passengers, including the driver; or
4. Is transporting hazardous materials and is required to be placarded.

Driving - operating a commercial motor vehicle or motor carrier vehicle on a highway, with the motor running, including while the commercial motor vehicle or motor carrier vehicle is temporarily stationary because of traffic, a traffic control device or other momentary delay. The term does not include operating a commercial motor vehicle or motor carrier vehicle with or without the motor running if the driver moved the vehicle to the side of or off of a highway and halted in a location where the vehicle can safely remain stationary.[\[2\]](#)[\[3\]](#)[\[4\]](#)

Electronic device - an electronic device includes, but is not limited to, a cellular telephone, personal digital assistant, pager, computer or any other device used to input, write, send, receive or read text.[\[3\]](#)

Mobile telephone - a mobile communication device which uses a commercial mobile radio service.[\[4\]](#)

Safety-sensitive functions include all on-duty functions performed from the time a driver begins work or is required to be ready to work until the driver is relieved from work and all responsibility for performing work. It includes driving; waiting to be dispatched; inspecting and servicing equipment; supervising, performing or assisting in loading and unloading; repairing or obtaining and waiting for help with a disabled vehicle; and performing other requirements related to accidents.[\[1\]](#)

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.[\[5\]](#)

Texting - manually entering alphanumeric text into or reading text from an electronic device. The following shall apply:[\[3\]](#)

1. The term includes, but is not limited to, short message service, emailing, instant messaging, a command or request to access an Internet web page, pressing more than a single button to initiate or terminate a voice communication using a mobile telephone or engaging in any other form of electronic text retrieval or entry, for present or future communication.

2. The term does not include:
  - a. Inputting, selecting or reading information on a global positioning system or navigation system.
  - b. Pressing a single button to initiate or terminate a voice communication using a mobile telephone.
  - c. Using a device capable of performing multiple functions, including, but not limited to, fleet management systems, dispatching devices, citizens band radios and music players, for a purpose that is not prohibited by law.

Use a handheld mobile telephone or other electronic device –[4]

1. Using at least one (1) hand to hold a mobile telephone to conduct a voice communication.
2. Dialing or answering a mobile telephone by pressing more than a single button.
3. Reaching for a mobile telephone in a manner that requires a driver to maneuver so that the driver is no longer in a seated driving position, restrained by a seat belt.

### **Authority**

~~The Board prohibits a covered driver from consuming alcohol or a controlled substance while operating a school Vehicle or otherwise on duty.~~

~~The Board prohibits a covered driver from reporting for duty, driving, operating, or being in the actual physical control of the movement of a school bus or school vehicle under the following circumstances.~~

- ~~1. While under the influence of a controlled substance or combination of controlled substances, or the combined influence of alcohol and a controlled substance or substances.~~
- ~~2. After consuming alcohol or a controlled substance within the previous eight (8) hours.~~
- ~~3. While having an alcohol concentration of 0.04 or greater OR after imbibing a sufficient amount of alcohol such that the individual's alcohol concentration is 0.02 or greater within two (2) hours after operating or being in actual physical control of a school bus or school vehicle.~~
- ~~4. After imbibing a sufficient amount of alcohol such that the individual is rendered incapable of safely driving, operating, or being in actual physical control of the movement of the vehicle.~~
- ~~5. While using any drugs or testing positive for hemp, an exception shall be made for an employee who submits a physician's written statement that the prescribed substance will not adversely affect the employee's ability to safely operate a school bus or school vehicle.~~

~~Staff shall be required to undergo testing for drugs and alcohol, as required by law. The District shall require covered drivers to submit to the following tests: pre-employment, random, post-accident, reasonable suspicion, return to work and follow up.~~

~~Consistent with contractual and legal requirements, a determination shall be made as to the appropriate disciplinary action for a covered driver who violates Board policy or administrative regulations. Nothing in this policy shall limit the district's authority to impose discipline, including discharge.~~

The Board shall implement a drug use and alcohol misuse prevention program for employees who are required to hold a commercial driver's license and who perform safety-sensitive functions in accordance with federal and state laws and regulations.[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

All contracted transportation providers shall implement a drug use and alcohol misuse prevention program in accordance with federal law and regulations.[\[10\]](#)

Covered drivers shall observe all state and federal laws and Pennsylvania Department of Transportation regulations governing traffic safety and school bus and commercial motor vehicle operation.

The Board prohibits covered drivers from texting and from using a handheld mobile telephone or other electronic device while driving a school bus or commercial motor vehicle except when it is necessary to communicate with law enforcement officials or other emergency services.[\[2\]](#)[\[3\]](#)[\[11\]](#)[\[12\]](#)

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to implement this policy and the requirements of law, which include the following components:

1. Selecting and contracting Contracts with a qualified medical review officer, and substance abuse professional, and a certified laboratory and other service agents as necessary.[\[13\]](#)
2. Establishment of procedures for required testing of covered drivers.[\[14\]](#)
3. Maintenance of the confidentiality of all aspects of the testing process.[\[8\]](#)
4. Delegation of responsibility for monitoring employee compliance with the provisions of Board policy and administrative regulations, including, but not limited to, an annual query of the Federal Motor Carrier Safety Administration's Commercial Driver's License Drug and Alcohol Clearinghouse.[\[15\]](#)
5. Designation of an employee responsible for receiving and handling results of drug and alcohol tests.[\[16\]](#)

6. Implementation of procedures for the query, preparation, maintenance, reporting, retention and disclosure of records, as required by law.[\[15\]](#)[\[17\]](#)
7. Distribution to affected employees of information and materials relevant to Board policies and administrative regulations regarding drug and alcohol testing ~~to affected employees.~~[\[18\]](#)
8. Distribution to affected employees of information and materials relevant to individuals or organizations that can provide counseling and treatment for drug and/or alcohol problems.

The Superintendent or designee shall provide each driver, upon hire or transfer, with:

1. This policy and its accompanying administrative regulations; and[\[18\]](#)
2. Educational materials that explain the state and federal requirements related to misuse of alcohol and use of controlled substances.[\[18\]](#)

The Superintendent or designee shall also provide notice to representatives of employee organizations of the availability of this information.[\[18\]](#)

The Board designates the Supervisor Of Campus Operations to be the contact person for questions about the drug use and alcohol misuse program.[\[18\]](#)

## **Guidelines**

### **Employment Requirements**

All covered drivers shall comply with the requirements for background checks/certifications and employment history reviews in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 504 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor.[\[10\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)[\[23\]](#)

Prior to employment by the district as a covered driver or transfer to a covered driver position, the district shall obtain the following information in accordance with federal and state laws and regulations:

1. Alcohol and drug testing information from previous U.S. Department of Transportation-regulated employers during the past three (3) years with the covered driver's written consent.[\[15\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)
2. Commercial motor vehicle employment information for the past ten (10) years.[\[27\]](#)[\[28\]](#)

## Additional Documentation -

Prior to employment by the district as a covered driver or transfer to a covered driver position, and at least once each school year, the Superintendent or designee shall:

1. Obtain a copy of a valid commercial driver's license indicating the appropriate endorsements from the covered driver, or authorize the applicable legal exemption in cases of emergency;[29]
2. Obtain a copy of a Commonwealth of Pennsylvania School Bus Driver's Physical Examination Form from the covered school bus driver;[30]
3. Obtain a copy of a current Pennsylvania School Bus Endorsement card from the covered school bus driver;[30]
4. Review each covered driver's driving record to determine whether the driver meets the minimum requirements for safe driving and is not disqualified to operate a commercial motor vehicle.[31][32]

Prior to employment by the district as a covered driver or transfer to a covered driver position, and every two (2) years, the Superintendent or designee shall obtain a valid Medical Examiner's Certificate, if applicable.[33]

## *Reporting Requirements -*

Covered drivers shall report misconduct in accordance with Board policy 317 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor.[10][20][21][34]

Covered drivers using controlled substances prescribed for therapeutic purposes by a licensed medical practitioner shall submit the practitioner's written statement that the prescribed substance will not adversely affect the employee's ability to safely operate a school bus or commercial motor vehicle.[35]

Covered drivers shall also inform their supervisors of any use of drug(s) or medication(s) for which the packaging includes warnings that, "marked drowsiness may occur and/or be careful when driving a motor vehicle or operating machinery." [35]

A covered driver arrested, charged with or issued a citation for violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing before the end of the next business day following the driver's arrest, charge or receipt of citation. Notice is required no matter what type of vehicle the driver was driving.[28]

An employee who has provided timely notification of an arrest, citation or charge shall not be terminated or otherwise disciplined by the district based solely on the allegations underlying the arrest, citation or charge reported by the employee. Termination or other disciplinary action based on the underlying misconduct may be taken only where there has been a conviction of the violation, or where there is independent evidence of the underlying misconduct warranting termination or other discipline. This shall not preclude suspension, reassignment or other action pending resolution of the charges reported by the employee, nor disciplinary action up to and including termination for failure to provide timely notice of an arrest, citation or charge.[10][28][34]

A covered driver who is convicted of violating a federal or state law or local ordinance relating to motor vehicle traffic control in this or any other state or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing of the conviction within fifteen (15) days of the date of conviction. Notice is required no matter what type of vehicle the driver was driving.[27][28]

Any covered driver whose operating privilege is suspended, revoked or canceled by any state, who loses the privilege to drive a school bus or commercial motor vehicle in any state for any period, or who is disqualified from driving a school bus or commercial motor vehicle for any period, shall notify the Superintendent or designee immediately upon reporting to work for the next scheduled shift following the notice of the suspension, revocation, cancellation, loss or disqualification.[27][28]

Failure to comply with the reporting requirements may result in disciplinary action, up to and including termination, in accordance with applicable law, regulations and Board policy.[10][34]

### Controlled Substances and Alcohol

#### Drug and Alcohol Testing -

The district shall require covered drivers to submit to the following drug and alcohol tests in accordance with state and federal laws and regulations: pre-employment, random, post-accident, reasonable suspicion, return-to-work and follow-up.[6][7][8][14][36]

#### Prohibited Conduct -

Covered drivers shall not use medical marijuana products.

Covered drivers shall not ingest hemp products or otherwise use hemp products in a way that may result in absorption of hemp or hemp residue into the body.

A covered driver shall not report for duty, drive, operate or be in the actual physical control of the movement of a school bus or commercial motor vehicle under the following circumstances:

1. While using or while having any amount of alcohol present in the body, including medications containing alcohol.[\[30\]](#)[\[37\]](#)[\[38\]](#)
2. While under the influence of a controlled substance or combination of controlled substances, or the combined influence of alcohol and a controlled substance or substances.[\[35\]](#)[\[39\]](#)[\[40\]](#)
3. After consuming alcohol or a controlled substance within the previous eight (8) hours for school bus drivers and within the previous four (4) hours for commercial motor vehicle drivers.[\[30\]](#)[\[41\]](#)

An exception shall be made for therapeutic use of prescribed controlled substances used by a covered driver when the driver has submitted in advance a licensed medical practitioner's written statement that the prescribed substance will not adversely affect the driver's ability to safely operate a school bus or commercial motor vehicle.[\[35\]](#)

A covered driver required to take a post-accident test shall not use alcohol for eight (8) hours following the accident, or until the driver undergoes a post-accident test, whichever occurs first.[\[42\]](#)

A covered driver shall not refuse to submit to a required test for drugs or alcohol.[\[1\]](#)[\[36\]](#)[\[43\]](#)[\[44\]](#)

#### *Consequences/Discipline -*

The district shall remove a covered driver from performing safety-sensitive functions under the following circumstances:

1. A verified positive drug test result;[\[45\]](#)[\[46\]](#)
2. A verified adulterated or substituted drug test result;[\[45\]](#)[\[46\]](#)
3. An alcohol test result of 0.04 or higher; or[\[46\]](#)[\[47\]](#)
4. A refusal to submit to a post-accident, random, reasonable suspicion, return-to-duty or follow-up test.[\[43\]](#)

The district shall place a school bus driver who drives, operates or is in physical control of a school bus out of service for thirty (30) days if the school bus driver has any detectable amount of alcohol in their system.[\[36\]](#)[\[38\]](#)

The district shall remove a commercial motor vehicle driver who is tested and is found to have an alcohol concentration of 0.02 or greater but less than 0.04 until the start of the driver's next regularly scheduled duty period that is at least twenty-four (24) hours following administration of the test.[\[48\]](#)

A covered driver employed by the district who violates Board policy or administrative regulations and tests positive for drugs or alcohol shall be subject to disciplinary action, up to and including termination, and shall be provided with a list of qualified substance abuse professionals.

Consistent with contractual and legal requirements, a determination shall be made as to the appropriate disciplinary action for a covered driver who violates Board policy or administrative regulations. Nothing in this policy shall limit the Board's authority to impose discipline, including discharge.

If the district permits a covered driver who has been removed from performing safety-sensitive functions to return to a safety-sensitive function, the district shall ensure that the covered driver has been evaluated by a qualified substance abuse professional and has successfully completed the return-to-duty process before returning to a safety-sensitive function. [\[46\]](#)[\[49\]](#)

### Maintenance of Records

The district shall maintain records of its drug use and alcohol misuse prevention program in compliance with federal regulations, and in accordance with the district's records retention schedule. [\[15\]](#)[\[17\]](#)[\[50\]](#)[\[51\]](#)[\[52\]](#)

Drug and alcohol records shall be confidential and shall only be released in accordance with applicable law. [\[53\]](#)[\[54\]](#)[\[55\]](#)

Statistical records and reports shall be maintained and made available to the Federal Highway Administration for inspection or audit in accordance with federal regulations. [\[53\]](#)[\[56\]](#)

### Acknowledgment of Receipt

Each covered driver shall sign a statement certifying that they have received a copy of this policy and its accompanying administrative regulations. [\[18\]](#)

The district shall keep the original signed statement in the personnel file of the covered driver employed by the district and provide a copy to the driver. [\[18\]](#)

### Training

Covered drivers shall attend orientation and training sessions, as appropriate to the nature of their service. When training is provided for other school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which covered drivers should also receive that training. [\[57\]](#)

The district shall ensure that employees who supervise covered drivers receive at least sixty (60) minutes of training on alcohol misuse and at least sixty (60) minutes of training

on controlled substances use. Such training shall include the physical, behavioral, speech, and performance indicators of probable alcohol misuse and drug use.[\[58\]](#)

#### NOTES:

The Department of Transportation's Drug and Alcohol Testing Regulation – 49 CFR Part 40, at 40.151(e) – does not authorize “medical marijuana” under a state law to be a valid medical explanation for a transportation employee's positive drug test result.

Qualifications of bus drivers – 1361, 1365, Title 67 Sec. 71.1 et seq.

#### Legal

1. 49 CFR 382.107
2. 49 CFR 392.80
3. 75 Pa. C.S.A. 1621
4. 75 Pa. C.S.A. 1622
5. 75 Pa. C.S.A. 102
6. 49 CFR Part 382
7. 49 CFR Part 40
8. 49 U.S.C. 31306
9. 67 PA Code 229.14
10. Pol. 818
11. 49 CFR 392.82
12. 75 Pa. C.S.A. 3316
13. 49 CFR 40.15
14. 49 CFR 382.105
15. 49 CFR 382.701
16. 49 CFR 40.3
17. 49 CFR 382.401
18. 49 CFR 382.601
19. 23 Pa. C.S.A. 6344
20. 23 Pa. C.S.A. 6344.3
21. 24 P.S. 111
22. 24 P.S. 111.1
23. Pol. 304
24. 49 CFR 382.413
25. 49 CFR 382.703
26. 49 CFR 40.25

27. 49 U.S.C. 31303
28. 75 Pa. C.S.A. 1604
29. 75 Pa. C.S.A. 1606
30. 67 PA Code 71.3
31. 49 CFR 391.25
32. 49 U.S.C. 31304
33. 49 CFR 391.41
34. Pol. 317
35. 49 CFR 382.213
36. 75 Pa. C.S.A. 1613
37. 49 CFR 382.205
38. 75 Pa. C.S.A. 1612
39. 75 Pa. C.S.A. 1603
40. 75 Pa. C.S.A. 3802
41. 49 CFR 382.207
42. 49 CFR 382.209
43. 49 CFR 382.211
44. 49 CFR 40.191
45. 49 CFR 382.215
46. 49 CFR 40.23
47. 49 CFR 382.201
48. 49 CFR 382.505
49. 49 CFR 40.289
50. 49 CFR 382.705
51. 49 CFR 40.333
52. Pol. 800
53. 49 CFR 382.405
54. 49 CFR 382.723
55. 49 CFR 40.321
56. 49 CFR 382.403
57. 24 P.S. 1517
58. 49 CFR 382.603
- 24 P.S. 510
- 75 Pa. C.S.A. 1601 et seq
- Pol. 351

## Saucon Valley School District

### Policy

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Title – 810.2 Transportation – Video/Audio Recording

Section – 800 Operations

Adopted –

Revised –

### Content

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#### **Purpose**

The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors and others being transported on district-owned, operated, or contracted school buses or school vehicles.

#### **Definitions**

**School bus** means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary, or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.[\[1\]](#)

**School vehicle** means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group, and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.[\[1\]](#)

#### **Authority**

The Board authorizes the use of video and audio recording on school buses and school vehicles for disciplinary and security purposes.[\[2\]](#)

District administrators shall be responsible to review video and/or audio recordings for disciplinary and security purposes.

The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for a school-related purpose.[\[2\]](#)

District administrators and officials shall determine which buses and vehicles contain cameras.

### **Delegation of Responsibility**

The Board directs the Superintendent or designee to ensure that:

1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording.[\[2\]](#)
2. This policy is posted on the district's publicly accessible website.[\[2\]\[3\]](#)
3. Each school year, this policy is included in the student handbook and in any other district publication that sets forth the comprehensive rules, procedures, and standards of conduct.[\[2\]](#)

### **Guidelines**

The district shall comply with the provisions of federal and state laws and regulations regarding student record requirements as applicable to the district's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review, and disclosure of student records. [\[4\]\[5\]](#)

#### Legal

[1. 75 Pa. C.S.A. 102](#)

[2. 18 Pa. C.S.A. 5704](#)

[3. 24 P.S. 510.2](#)

4. Pol. 113.4

5. Pol. 216

[24 P.S. 510](#)

Pol. 218

Pol. 805.1

Pol. 810

## Policy

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Title – 810.3 Transportation – School Vehicle Drivers

Section – 800 Operations

Adopted –

Revised –

## Content

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Note: This policy only refers to drivers of school vehicles which do not qualify as a school bus or commercial motor vehicle. Policy 810.1 applies to school bus and commercial motor vehicle drivers. School vehicle drivers who hold a commercial driver's license are not governed by this policy, but instead are governed by Policy 801.1.

### **Purpose**

The Board recognizes that an employee must be fit to operate a school vehicle to ensure the health and safety of students being transported. The Board also recognizes that an employee impaired by drugs or alcohol who operates district vehicles or transports students poses significant risks to the safety of students and others.

### **Definition**

**School vehicle** means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children. The term does not include a “school bus” or “commercial motor vehicle.”<sup>[1]</sup>

### **Authority**

The Board shall implement a drug use and alcohol misuse prevention program for non-CDL drivers who operate school vehicles.

All contracted transportation providers shall implement a drug use and alcohol misuse prevention program for non-CDL drivers who operate school vehicles.<sup>[2]</sup>

School vehicle drivers shall observe all state and federal laws and Pennsylvania Department of Transportation regulations governing traffic safety and school vehicle operation.

The Board prohibits school vehicle drivers from texting and from using a handheld mobile telephone or other electronic device while driving a school vehicle except when it is necessary to communicate with law enforcement officials or other emergency services.[\[3\]](#)

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to implement this policy and the requirements of law, which may include the following components:

1. Establishment of procedures for drug and alcohol testing of school vehicle drivers.
2. Establishment of procedures for obtaining and reviewing each school vehicle driver's driving record to determine whether the driver meets the minimum requirements for safe driving and is not disqualified to operate a vehicle.[\[4\]](#)

The Superintendent or designee shall provide each driver, upon hire or transfer, with:

1. This policy and any accompanying administrative regulations; and
2. Educational materials related to misuse of alcohol and use of controlled substances.

The Superintendent or designee shall also provide notice to representatives of employee organizations of the availability of this information.

### **Guidelines**

School vehicle drivers shall comply with the requirements for background checks/certifications and employment history reviews in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 504 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor.[\[2\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

Prior to employment and at least once each school year, school vehicle drivers shall submit a copy of a valid driver's license to the Superintendent or designee.[\[4\]](#)

### **Reporting Requirements**

School vehicle drivers shall report misconduct in accordance with Board policy 317 for drivers employed by the district and Board policy 818 for drivers employed by an independent contractor.[2][10]

School vehicle drivers using controlled substances prescribed for therapeutic purposes by a licensed medical practitioner shall submit the practitioner's written statement that the prescribed substance will not adversely affect the employee's ability to safely operate a school vehicle.

School vehicle drivers shall also inform their supervisors of any use of drug(s) or medication(s) for which the packaging includes warnings that, "marked drowsiness may occur and/or be careful when driving a motor vehicle or operating machinery."

A school vehicle driver arrested, charged with or issued a citation for violating a federal law, state law, or local ordinance relating to motor vehicle traffic control in this or any other state, or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing before the end of the next business day following the driver's arrest, charge or receipt of citation. Notice is required no matter what type of vehicle the driver was driving.

An employee who has provided timely notification of an arrest, citation or charge shall not be terminated or otherwise disciplined by the district based solely on the allegations underlying the arrest, citation or charge reported by the employee. Termination or other disciplinary action based on the underlying misconduct may be taken only where there has been a conviction of the violation, or where there is independent evidence of the underlying misconduct warranting termination or other discipline. This shall not preclude suspension, reassignment or other action pending resolution of the charges reported by the employee, nor disciplinary action up to and including termination for failure to provide timely notice of an arrest, citation or charge.[2][10]

A school vehicle driver who is convicted of violating a federal law, state law, or local ordinance relating to motor vehicle traffic control in this or any other state, or any federal, provincial, territorial or municipal law relating to motor vehicle traffic control in Canada, other than parking violations, shall notify the Superintendent or designee in writing of the conviction within fifteen (15) days of the date of conviction. Notice is required no matter what type of vehicle the driver was driving.

Any school vehicle driver whose operating privilege is suspended, revoked, canceled or recalled by any state, shall notify the Superintendent or designee immediately upon reporting to work for the next scheduled shift following the notice of the suspension, revocation, cancellation, loss or disqualification.[4]

#### Controlled Substances and Alcohol

{ } *Drug and Alcohol Testing* -

{ } The district shall require school vehicle drivers to submit to the following drug and alcohol tests:

{ } pre-employment

{X} random

{X} post-accident

{ } reasonable suspicion

{ } return-to-work

{ } follow-up.

{X} The drug and alcohol testing program for school vehicle drivers shall be completely separate from the drug and alcohol testing program for covered drivers. The district shall not use the *Federal Drug Testing Custody and Control Form* or the *Department of Transportation Alcohol Testing Form* in its drug and alcohol testing program for school vehicle drivers.[\[11\]](#)

#### *Prohibited Conduct -*

School vehicle drivers shall not use medical marijuana products.

School vehicle drivers shall not ingest hemp products or otherwise use hemp products in a way that may result in absorption of hemp or hemp residue into the body.

A school vehicle driver shall not report for duty, drive, operate or be in the actual physical control of the movement of a school vehicle under the following circumstances:

1. While using or while having any amount of alcohol present in the body, including medications containing alcohol.[\[12\]](#)
2. While under the influence of a controlled substance or combination of controlled substances, or the combined influence of alcohol and a controlled substance or substances.[\[13\]](#)
3. After consuming alcohol or a controlled substance within the previous eight (8) hours.

An exception shall be made for therapeutic use of prescribed controlled substances used by a school vehicle driver when the driver has submitted in advance a licensed medical practitioner's written statement that the prescribed substance will not adversely affect the driver's ability to safely operate a school vehicle.

### *Consequences/Discipline -*

The district shall place a school vehicle driver who drives, operates or is in physical control of a school vehicle out of service for thirty (30) days if the school vehicle driver:[\[4\]](#)[\[12\]](#)

1. Has any detectable amount of alcohol in their system; or
2. Refuses to take a test to determine their alcohol content.

A school vehicle driver who refuses to take a drug or alcohol test required pursuant to Board policy and administrative regulations has not refused to take a Department of Transportation (DOT)-test.[\[14\]](#)[\[15\]](#)

Consistent with contractual and legal requirements, a determination shall be made as to the appropriate disciplinary action, up to and including termination, for a school vehicle driver who violates applicable law and regulations, Board policy or administrative regulations.[\[2\]](#)[\[10\]](#)

### Maintenance of Records

Drug and alcohol test information for school vehicle drivers shall be maintained separate from test information for covered drivers, such information shall be treated as confidential, and such information shall only be released in accordance with law.[\[11\]](#)

Drug and alcohol test information for school vehicle drivers shall not be included on the U.S. Department of Transportation Drug and Alcohol Testing MIS Data Collection Form.

### Acknowledgment of Receipt

Each school vehicle driver shall sign a statement certifying that they have received a copy of this policy and its accompanying administrative regulations.

The district shall keep the original signed statement in the school vehicle driver's personnel file and provide a copy to the driver.

### Training

School vehicle drivers shall attend orientation and training sessions, as appropriate to the nature of their service. When training is provided for other school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which school vehicle drivers should also receive that training.

Legal

1. 75 Pa. C.S.A. 102
2. Pol. 818
3. 75 Pa. C.S.A. 3316
4. 75 Pa. C.S.A. 1606
5. 23 Pa. C.S.A. 6344
6. 23 Pa. C.S.A. 6344.3
7. 24 P.S. 111
8. 24 P.S. 111.1
9. Pol. 304
10. Pol. 317
11. 49 CFR 40.13
12. 75 Pa. C.S.A. 1612
13. 75 Pa. C.S.A. 3802
14. 49 CFR 40.191
15. 49 CFR 40.261
- 24 P.S. 510
- 23 Pa. C.S.A. 6301 et seq
- 67 PA Code 71.3
- 75 Pa. C.S.A. 1601 et seq
- 49 CFR Part 40
- Pol. 351

Saucon Valley School District  
Office the Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime Vlasaty, Superintendent

RE: Surplus / Obsolete Materials & Equipment

DATE:

1 Set 40x80'	Wrestling Mat Underlayment		

Reason: \_\_\_Beyond lifespan

Pick up location/room number: \_Stadium\_

Teacher Name: \_Athletics\_

Principal / Supervisor Signature:

Date: 8/4/22


8-4-22

Superintendent Signature:

Date:

Office use:

Date declared \_\_\_\_\_

Date of disposal \_\_\_\_\_

Picked up by \_\_\_\_\_

Disposal method \_\_\_\_\_

## Saucon Valley School District

### Policy

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Title – 610 Finances – Purchases Subject to Bid/Quotation

Section – 600 Finances

Adopted –

Revised –

### Content

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#### **Authority**

It is the policy of the Board to obtain competitive bids and price quotations for products and services where such bids or quotations are required by law or may result in monetary savings to the school district.[\[1\]](#)[\[2\]](#)

#### **Guidelines**

The amounts contained in this policy regarding competitive bid and price quotation requirements are subject to adjustments based on the Consumer Price Index.[\[1\]](#)[\[2\]](#)[\[3\]](#)

#### **Competitive Bids**

When seeking competitive bids, the Board shall advertise once a week for three (3) weeks in not less than two (2) newspapers of general circulation.[\[1\]](#)[\[2\]](#)

After due public notice advertising for competitive bids, the Board shall be authorized to:

1. Purchase furniture, equipment, school supplies and appliances costing a base amount of \$21,900 or more, unless exempt by law.[\[2\]](#)
2. Contract for construction, reconstruction, repairs, maintenance or work on any school building or property having a total cost or value of more than \$21,900, unless exempt by law.[\[1\]](#)

The Board prohibits the practice of splitting purchases to avoid advertising and bidding requirements.[\[1\]](#)[\[2\]](#)

With kind, quality and material being equal, the bid of the lowest responsible bidder meeting bid specifications shall be accepted upon resolution of the Board, unless the Board chooses to reject all bids.[\[1\]\[2\]](#)

The Board recognizes that emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements.[\[1\]](#)

The Board shall receive bids electronically for competitive contracts, except for construction and design services, in compliance with applicable laws and Board policy.[\[4\]\[5\]](#)

The district shall electronically maintain the confidentiality of the bid until the bid opening.[\[5\]](#)

The Board shall adopt a resolution approving the use of competitive electronic auction bidding for contracts for supplies or services, but not for construction or design services.[\[4\]\[6\]](#)

An invitation for bids shall be issued and shall include:[\[6\]](#)

1. Procurement description.
2. All contractual terms, when practical.
3. Conditions applicable to procurement, including a notice that bids will be received in an electronic auction manner.

Public notice and advertisement of the invitation for bids shall be given in the manner required for non-electronic bidding.

Bids shall be accepted electronically at the time and in the manner designated in the invitation for bids.

During the auction, bidders shall be able to review their bid rank or the low bid price, and may reduce their bid prices during the auction.

At the conclusion of the auction, the record of the bid prices received and the name of each bidder shall be open to public inspection.

After the auction period has expired, the district shall grant in writing withdrawal of a bid when the bidder requests relief and presents credible evidence of a clerical mistake due to reasons permitted by law, within the time period established by the district.

The contract shall be awarded within sixty (60) days of the auction by written notice to the lowest responsible bidder, or all bids may be rejected. Extensions of the award date may be made by written, mutual consent of both parties.

### Price Quotations

Unless exempt by law, at least three (3) written or telephonic price quotations shall be requested by the Board for:[\[1\]\[2\]](#)

1. Furniture, equipment, school supplies and appliances costing a base amount of more than \$11,800 but less than \$21,900.[\[2\]](#)
2. All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, having a total cost or value of more than \$11,800 but less than \$21,900.[\[1\]](#)

If it is not possible to obtain three (3) quotations, a memorandum must be kept on file showing that fewer than three (3) qualified vendors exist in the market area. The written price quotations, written records of telephonic price quotations and memoranda shall be kept on file for three (3) years.

### Work Performed by District Maintenance Personnel

The Board may authorize district maintenance personnel to perform construction, reconstruction, repairs or work having a total cost or value of less than **\$11,800**.[\[1\]](#)

### Delegation of Responsibility

The Board may grant the Board Secretary or Purchasing Agent the authority to execute contracts ~~purchase supplies and awarded contracts in the amount and manner designated~~ by the Board as permitted by applicable law.[\[1\]\[2\]](#)

### NOTES:

The Department of Labor and Industry shall publish notice, in the Pennsylvania Bulletin prior to January 1 of each calendar year, of the annual percentage change and the unadjusted or final adjusted base amounts at which competitive bidding is required and written or telephonic price quotations are required, respectively, for the calendar year beginning the first day of January after publication of the notice. This policy will be adjusted annually based on the notice published in the Pennsylvania Bulletin.

Act 4 of 1974 – Withdrawal of Bids – 73 P.S. Sec. 1602

Legal

1. 24 P.S. 751

2. 24 P.S. 807.1

3. 24 P.S. 120

4. 62 Pa. C.S.A. 4602

5. 62 Pa. C.S.A. 4603

6. 62 Pa. C.S.A. 4604

62 Pa. C.S.A. 4601 et seq

## Saucon Valley School District

### Policy

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Title – 611 Finances – Purchases Budgeted

Section – 600 Finances

Adopted –

Revised –

### Content

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#### **Authority**

It is the policy of the Board that when funds are available all purchases contemplated within the current budget and not subject to bid shall be made in a manner that ensures the best interests of the district.[\[1\]\[2\]](#)

#### **Delegation of Responsibility**

All purchases that are within budgetary limits ~~and were originally contained within the budget~~ may be made upon authorization of the ~~Purchasing Agent, Business Manager, Board Secretary, and/or Superintendent~~, unless the contemplated purchase is for more than \$21,900, in which case prior approval by the Board is required.[\[1\]\[2\]\[3\]](#)

All purchase order requests must be referred to the building principal or supervising administrator, who shall check whether the proposed purchase is subject to bid; whether sufficient funds exist in the budget; and whether the material might be available elsewhere in the district.[\[1\]\[2\]\[3\]](#)

In the interest of economy, fairness and efficiency in its business dealings, the Board requires that:

1. Items commonly used in various school buildings be standardized whenever possible.
2. Opportunity to do business with the district shall be provided to as many responsible suppliers as possible. List of potential suppliers for various types of supplies, equipment and services will be developed and maintained.
3. No purchase request will be honored unless on a district requisition form that has the necessary approval.

Upon placement of a purchase order, the Business Manager shall encumber the expenditure against a specific budget line item to guard against creation of liabilities in excess of appropriations.

Legal

1. 24 P.S. 751

2. 24 P.S. 807.1

3. 24 P.S. 609

24 P.S. 508



**PURCHASE ORDER:** 524440  
**DATE:** 07/05/2022  
**PAYMENT METHOD:** Net 30  
**BUYER:** Jack Harrison  
**EMAIL:** jack@teksavers.com  
**PHONE:** 5129141028  
**REF NO:** Saucon Valley School District | Michael Hanssen

**Teksavers Inc.**

8868 Research Blvd

Suite 207  
Austin, TX 78758

**TO:** Saucon Valley School District  
 2097 Polk Valley Rd.  
 Hellertown, Pennsylvania 18055  
 US

**SALES REP:** Michael E. Hanssen | Supervisor of Technology

**PHONE/FAX:** 610-838-7001 x1301

**SHIP TO:** Teksavers Inc. /524440  
 8868 Research Blvd  
 Suite 207  
 Austin, TX 78758  
 US  
**METHOD:** Company Delivered  
**WARRANTY:** 30 Day

MANUFACTURER	MODEL	CONDITION	QUANTITY	UNIT COST	EXTENDED COST
Apple	MR7F2LL/A	Great Condition	960	\$120.00	\$115,200.00
<i>MR7F2LL/A Apple iPad 9.7-Inch Gen. 6 32GB Black Space Gray Wi-Fi (2018)</i>					
		Shipping	1	\$0.00	\$0.00
		Taxes	1	\$0.00	\$0.00

**Order Total: \$115,200.00**

**BUYER NOTES**

Deductions for Missing and/or Faulty Power Adapters (Bricks & Lightning Cables), waived.

**APPLICABLE TERMS & CONDITIONS**

**Apple, Chromebook, Dell, HP -  
Terms & Conditions: 1**

Teksavers Financial Terms & Conditions For Payment: Net 30, "TBD" Deposit upon Pickup.

Teksavers Logistics Terms: Packaging Materials, Pickup & Labor.

All devices/material listed on Purchase Order packaged by Teksavers On-Site Services Team and/or Customer (dependent on the scope of project). Packaging Material & Freight (pallets/gaylord(s), boxes, protective sleeves, shrink wrap) provided by Teksavers. Labor (dependent on the scope of project), provided by Teksavers.

Teksavers Cosmetic Condition & Functionality Terms:

From the original values of this Purchase Quote or Purchase Order listed herein, the below deductions (represented as a percentage of Unit Cost) will be applied to all units as a result of device condition & functionality.

The below percentages are indicative of Teksavers 2020-2021 Apple and/or other device Buy-Back project deduction percentages per unit: (Sample size: 100 refreshes).

MacBook Air & Pro - Grade-A: 0%  
MacBook Air & Pro - Grade-B: 8%  
MacBook Air & Pro - Grade-C: 19%  
MacBook Air & Pro - Grade-D: 42%  
MacBook Air & Pro - Grade-F: 85%

iPad, iPhone, iMac & Mac Mini - Grade-A: 0%  
iPad, iPhone, iMac & Mac Mini - Grade-B: 8%  
iPad, iPhone, iMac & Mac Mini - Grade-C: 19%  
iPad, iPhone, iMac & Mac Mini - Grade-D: 46%  
iPad, iPhone, iMac & Mac Mini - Grade-F: 100%

Chromebook/Dell/HP (Laptop/Desktop) - Grade-A: 0%  
Chromebook/Dell/HP (Laptop/Desktop) - Grade-B: 8%  
Chromebook/Dell/HP (Laptop/Desktop) - Grade-C: 19%  
Chromebook/Dell/HP (Laptop/Desktop) - Grade-D: 46%  
Chromebook/Dell/HP (Laptop/Desktop) - Grade-F: 100%

**Apple, Chromebook, Dell, HP -  
Terms & Conditions: 2**

Typical cosmetic & functional conditions, resulting in the above deduction percentages (below).

Grade-A: Non-blemish, like new cosmetic condition with no functionality issues.

Grade-B: Light scratching that is difficult to locate (can be seen, not felt). Dent that is difficult to locate and/or notice.

Grade-C: Significant scratching (several scratches that can be felt, up to ~3/4" in length). Multiple moderate denting.

Grade-D: Heavy scratching beyond finish of device, exposing aluminum. Up to or in excess of four heavy scratches, equal to or in excess of ~3/4" in length (including abrasions or 'scratch clouding', up to ~1" in circumference). Several heavy dents.

Grade-F: Heavy & deep scratching, beyond finish of device exposing aluminum (including abrasions or 'scratch clouding', up to ~1" in circumference, equal to or in excess of ~3/4" in length) and/or cracked display or damage affecting logic board or internal components. Heavy denting on any surface of the device.

For a complete breakdown of cosmetic & functional conditions (inclusive of the 'typical conditions', listed above) resulting in the assigned deductions, see Cosmetic & Functionality Condition Requisite:

Devices in the below status will not be credited and are subject to return at the expense of the client:  
iCloud Locked, Configurator Locked & EFI Password/Passcode Locked

Missing or Faulty Power Adapters:  
iPad & iPhone/Tablet: \$7.00/each  
MacBook Air/Pro: \$20.00/each  
Chromebook/Dell/HP (Laptop): \$20.00/each

Missing or Faulty Keyboard & Mouse:  
iMac - Apple Keyboard: \$20.00/each  
iMac - Apple Mouse: \$15.00/each  
Dell/HP AIO - Keyboard: \$20.00/each  
Dell/HP AIO - Mouse: \$15.00/each

Devices requiring the removal of Etching/Engraving will be deducted \$10.00/each.

**Apple, Chromebook, Dell, HP -  
Terms & Conditions: 3**

Cosmetic & Functionality Condition Requisite:

Grade-A: Non-blemish, like new cosmetic condition with no functionality issues.

Grade-B: Slight, nominal scratches & wear with a dent that is difficult to notice.

Grade-C: Significant scratches & wear with moderate denting. Single dead pixel. Up to two (2), moderate dents, ~3/8" Width x ~2/16" Depth or less on corners and external chassis perimeter. Up to two (2), moderate lid, interior & bottom denting on device, up to ~1/2" in circumference; iPad/Tablet – Up to two (2), moderate dents, ~3/16" Width x ~1/16" Depth or less on corner(s)/sync port and external chassis perimeter, and one dent on device bottom, up to ~1/2" in circumference.

Grade-D: Heavy scratches & wear (or series of scratches & wear, creating a 'scratch cloud'). Two to four (2 - 4) dead pixels and/or vertical or horizontal line obscuring display. Several heavy dents, ~3/8" Width x ~2/16" Depth (up to ~1/2" Width x ~1/4" Depth, maximum) on corners and external chassis perimeter and ~1/2" up to ~1" in circumference on the lid, interior & bottom of the device; iPad's/Tablet's – Several dents, ~3/16" Width x ~1/16" Depth (up to ~1/4" Width x ~2/16" Depth, maximum) on corners/sync port and external chassis perimeter with two (2) dents on device bottom, up to 3/4" in circumference. iPad/Tablet with lifted screens (separated or unattached at any point from the chassis bezel).

Grade-F: Cracked screen or cracked display and/or damage affecting logic board or internal components. Deep, heavy scratches & wear (or series of deep, heavy scratches & wear), with large, heavy denting on any or all corners and external chassis perimeter, equal to or in excess of ~1/2" Width x ~1/4" Depth and/or heavy denting equal to or in excess of 1 & 1/4" in circumference on lid, interior & bottom of the device; iPad/Tablet – Deep, heavy scratches & wear (or series of deep, heavy scratches & wear) with dents on any or all corners/sync port and external chassis perimeter, equal to or in excess of ~1/4" Width x ~2/16" Depth, with two (2) dents on device bottom, equal to or in excess of 3/4" in circumference.

This Purchase Quote is valid for 45 days from date listed on Quote.

We appreciate the opportunity to serve you and look forward to handling your Buy-Back project.

Teksavers' Buy-Back Contacts:

Jack Harrison  
jack@teksavers.com, 512-914-1028

Or

Rick Louden  
rick@teksavers.com, 512-222-3952

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Purchase Order Confirmed By:  
Confirmed by Jack Harrison on 7/5/2022 9:25:48 AM

SalesOrder Confirmed By:  
Confirmed by Michael E. Hanssen on 7/5/2022 9:25:48 AM

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055-2400, (610) 838-7026.

CIU20 will provide the following services to Saucon Valley School District (District) –

**Interim School Based Medical Access Claiming**

- Create and maintain District's PCG EasyTrac Site
  - Provider Certifications
  - Provider Caseloads
  - Student Demographics
  - Student Compliance Data
  - Student Related Service Data
  - Service Logs
- Train CIU20, District and Contracted Service Providers on School Based Medical Access Program
- Train CIU20, District and Contracted Service Providers to log services electronically in PCG EasyTrac Site
- Review and Upload CIU20 Service Provider logs to PCG
- Review and Approve District and Contracted Service Provider logs in PCG EasyTrac Site
- Analyze CIU20, District, and Contracted Service Provider logs submission to ensure timely claims filing
- Monitor District exception reports and process corrections and/or updates
- Perform Student Medical Access (MA) Eligibility Checks
- Prepare Medical Authorization packet for CRNP/Physician upon notification of finalized IEPs for MA Students
  - District is responsible for MA Authorization Expense (\$8.00 per IEP plus an additional \$8.00 if Student receives Personal Care Assistance services)
- Retain School Based Medical Access file of state mandated paperwork for MA Students
- Maintain monthly Claims Review report of paid claims
- Monitor District MA FAI Account to assure correct payments are deposited
- Provide Annual PCG Contract Agreement to District for signature
- Submit signed Annual PCG Contract Agreement to PCG
- Submit Annual PCG Contact Information Sheet to PCG
- Review District Interim Rates provided by PCG
- Provide auditors with requested data
- Attend annual School Based Medical Access State Training
- Perform routine self-audits and verification checks periodically

**Random Moment Time Study (RMTS) and Staff Pool List**

- Track and maintain CIU20, District, and Contracted Service Provider Certifications and PCG Electronic Signature Verification Statements
- Submit Quarterly Staff Pool List of CIU20, District, and Contracted MA staff
- Update Staff Pool List with employee changes, when applicable throughout the quarter
- Submit and update District Student Calendar Days in PCG Claiming System
- Train CIU20, District and Contracted Service Providers on RMTS

- Screen assigned RMTS moments to ensure CIU20, District, and Contracted Service Providers complete within designated timeframe
- Perform exclusion screening checks, per DPW requirements, for CIU20, District and Contracted Staff listed on Staff Pool List
- Provide auditors with requested data
- Perform routine self-audits and verification checks periodically

#### **Quarterly Cost Reporting**

- Report Quarterly Costs for District Salaried Staff listed on RMTS Staff Pool
- Report Quarterly Costs for CIU20 Contracted Staff listed on RMTS Staff Pool
- Report Quarterly Costs for Other Contracted Staff listed on RMTS Staff Pool
- Maintain proper documentation of Quarterly Cost Reporting
- Review all Quarterly Cost Reports and make necessary updates/corrections prior to final submission and approval
- Provide Quarterly Certification of State Expenditures (CPE) to District for Signature
- Submit signed Quarterly Certification of State Expenditures (CPE) to PCG
- Monitor District MA FAI account to assure correct Quarterly Costs are deposited
- Provide auditors with requested data
- Perform routine self-audits and verification checks quarterly

#### **Annual Cost Settlement**

- Report Annual Costs for District Salaried Staff listed on RMTS Staff Pool
- Report Annual Costs for CIU20 Contracted Staff listed on the RMTS Staff Pool
- Report Annual Costs for Other Contracted Staff listed on RMTS Staff Pool
- Report Annual Costs for Specialized Transportation
- Report General Statistics:
  - IEP Ratio
    - Review each Student for Related Services and verify Student MA Eligibly as of 12/1/XXXX
  - Transportation IEP Ratio
- Review all Annual Cost Settlement Reports and make necessary updates/corrections prior to final submission and approval
- Complete Desk Review
- Provide Annual Certification of State Expenditures (CPE) to District for Signature
- Submit signed Annual Certification of State Expenditures (CPE) to SSG
- Monitor District MA FAI account to assure correct Cost Settlement is deposited
- Provide auditors with requested data
- Perform routine self-audits and verification checks annually

#### **District will provide/complete the following:**

#### **Initial Set Up to transition Saucon Valley School Based Medical Access to CIU20:**

- District to provide CIU20 full access to the following databases:
  - District PCG EasyTrac
  - District PCG Claiming System
  - District SSG eSivicMACS Site
  - District IEPWriter
    - Finalized IEP Notifications
    - Custom Roster MA Report(s)

- Add CIU20 Contacts to District's PCG Contacts List to receive the following Reports and Notifications
  - District FAI Reports
  - District Monthly Management Reports
  - District Exception Reports
  - District Email Notifications from PCG

**Data provided from District to CIU20 throughout the School Year:**

- Quarterly:
  - District MA Staff List
  - District MA Staff Salary and Benefits Report
  - District MA Contracted Staff List
  - District MA Contracted Staff Costs
  - Signed CPE for Quarterly Cost Reporting
- Annually:
  - District MA Staff Salary and Benefits Report (full year costs)
  - District MA Contracted Costs Report (full year costs)
  - District Transportation Salary and Benefits Reports (full year costs)
  - Signed CPE for Annual Cost Settlement
  - District Student Calendar Days
- Continuously throughout the School Year:
  - Signed Signature Page of IEP for District MA Eligible Students
  - Signed MA Parental Consent Form for District MA Eligible Students
  - Copies of District and Contracted Service Providers' certifications, including Personal Care Assistants
  - Copies of District and Contracted Service Providers' PCG Electronic Verification Statement for New Employees
- Other Information to provide, when applicable:
  - Revised District Student Calendar Days
  - Notification of District and Contracted MA Staff: Termination, Position Changes and New Hires

**District's Sole Responsibility:**

- Apply for Unrestricted Indirect Cost Rate (UICR), optional (determined by District to apply or not)

**CIU20 School Based Medical Access Administration Fee to District:**

- 10% of District's Total Allowable Medicaid Costs

The District agrees to defend, hold harmless and indemnify CIU20 from and against any claims related to billing errors which result from District's acts or omissions in its recordkeeping or billing practices.

CIU20 agrees to defend, hold harmless and indemnify District from and against any claims related to billing errors which result from CIU20's acts or omissions in the processing of or entry of data into any or all billing systems.

District shall make available to the CIU20 all documents and records that may be necessary to perform the services described in this Agreement.

Neither District nor CIU20 may assign its interest in this Agreement without the express written consent of the other party.

Both District and CIU20 agree they will not at any time during or after termination of this Agreement use or disclose any confidential information or methods to any person or entity for any purpose with the written consent of the District or CIU20.

The cost of said services will be 10% of the Total Medicaid Allowable Cost (Calculated during Annual Cost Settlement) or a comparable vendor for which PDE contracts to perform SBAP services. CIU20 will invoice District one time per year (to be determined from SSG Annual Cost Settlement timelines) for SBAP administrative costs and MA Authorization costs.

CIU20 School Based Medical Access Administration Fee will be evaluated at the end of the first full contracted year and is liable to change thereafter for future School Years.

This contract is in effect for the 2022-2023 school year.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/5/22  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
 A Regional Service Agency  
 6 Danforth Drive  
 Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
 (REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will provide Child Find evaluations at nonpublic and private schools for the purpose of FAPE as requested by the school district.

The rates for services are as follows:

Adaptive Physical Education	\$85.39/hour
Alternative Augmentative Communication (AAC) Evaluation	\$748.00/evaluation
Educational Audiology Services	\$269.98/hour
Feeding Team Evaluation	\$1,200.00/evaluation
Itinerant Hearing Support	\$180.41/hour
Itinerant Vision Support	\$317.33/hour
Occupational Therapy	\$136.93/hour
Orientation and Mobility Services	\$317.33/hour
Physical Therapy	\$157.39/hour
Psychological Services	\$133.08/hour
Speech and Language Support	\$134.36/hour

The total amount of this contract will be based on the total number of hours requested for each service per student. This contract is in effect for the 2022-2023 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
 \_\_\_\_\_  
 Mr. Jon Wallitsch  
 Assistant to the Executive Director  
 for Management Services

7/1/22  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Saucon Valley School District  
 Superintendent

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)



This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

The Colonial Intermediate Unit 20 will provide a Licensed Social Worker and/or Licensed Professional Counselor to provide mental health supportive services to students in kindergarten through grade 12. Services to include but are not limited to, individual counseling, group counseling, family counseling, mental health case management, IEP participation, and mental health assessment.

This contract shall not exceed \$94,220.00 and is in effect for the 2022-2023 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

DocuSigned by:			
	06/22/2022	_____	_____
Dr. Christopher S. Wolfel	Date	Saucon Valley School District	Date
Executive Director		Superintendent	
	6/23/2022	_____	_____
Ms. Alisha Kalapay	Date	Federal ID Number	
Secretary to the Board			

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

In collaboration with Transperfect, Colonial Intermediate Unit 20 will provide remote interpreting services to students and staff at the Saucon Valley School District.

The rate for this service will be \$6.39 per month, for 12 months, not to exceed \$76.68, plus a fee of \$1.21 per minute for interpreting services. This contract will be in effect for the 2022-2023 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/6/22  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001. Saucon Valley School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following locations:

George Wolf Elementary School - Life Skills Support; and  
Two students at Saucon Valley Middle School - Autistic Support

The total cost for said services shall not exceed \$135,864.00. This contract will be in effect for the 2022-2023 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/6/22  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will secure an LPN or an RN to administer medication for Saucon Valley School District students while attending Community Based Instruction and/or field trips.

The rate for this service is \$58.00 an hour for an LPN or RN.

The total amount of this contract will be based on the total number of hours requested. This contract is in effect for the 2022-2023 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/6/22  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will provide psychiatric evaluations as requested by the Saucon Valley School District.

The rates for this service are as follows:

Psychiatric Evaluation	\$313.61
Psychiatric Amendment	\$125.44
Fee for No Show Appointment	\$125.44
Fee for Cancellation-Less than 48 Hours' Notice	\$125.44

The total amount of this contract will be based on the total number of hours requested for each service per student, as well as any fees for no show or cancelled appointments. This contract will be in effect for the 2022-2023 school year.

Saucon Valley School District will be billed quarterly for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/5/22  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
ALTERNATIVE and REGULAR EDUCATION TRANSPORTATION CONTRACT  
For School Year 2022-2023

This CONTRACT entered into this 1st day of July 2022 by and between COLONIAL INTERMEDIATE UNIT 20 at 6 Danforth Drive, Easton, PA 18045, hereinafter referred to as CIU20.

AND

Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055-2400


CIU20 and Saucon Valley School District agree to enter into a contract where CIU20 will provide and bill directly for Alternative and Regular Education transportation services for 2022-2023. Based on 2021-2022 aggregate miles the Intermediate Unit transported students and providing for our 2022-2023 budgetary increases and anticipated changes in number of students transported in 2022-2023, the cost for said service is \$2.97 per mile, for each student transported. CIU20 will bill based on the cost/mile.

The Intermediate Unit will make every effort to accommodate new Transportation Requests for Alternative and Regular Education transportation students in as timely a manner as possible within the existing runs as already established. Should this service require a dedicated, new run to accommodate an overload of students on already existing runs, the Intermediate Unit may need to sub-contract with an outside vendor to accommodate these students until such time as an Intermediate Unit driver or substitute driver can be secured.

Please return signed agreement following appropriate administrative action to:

Mr. Jon Wallitsch  
Assistant to the Executive Director for Management Services  
Colonial Intermediate Unit 20  
6 Danforth Drive  
Easton, PA 18045-7899  
610-515-6415  
jwallitsch@ciu20.org

**Colonial Intermediate Unit 20**

By:   
Mr. Jon Wallitsch

Title: Assistant to the Executive Director  
for Management Services

**Saucon Valley School District**

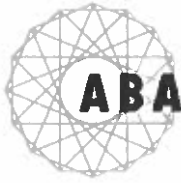
By: \_\_\_\_\_

Title: Superintendent

Witness: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# ABA SUPPORT SERVICES, LLC

HELPING CHILDREN ON THE SPECTRUM BUILD CONNECTIONS

info@abasupportservices.com www.abasupportservices.com

224 Nazareth Pike  
Suite 22A  
Bethlehem, PA 18020  
Phone: (610) 365-8373  
Fax: (610) 365-2522

## Contract for Independent Services

Contractor: ABA Support Services, LLC  
 Address: 224 Nazareth Pike, Suite 22A  
 Bethlehem, PA 18020  
 Phone: 610-365-8373  
 Email: [agable@abasupportservices.com](mailto:agable@abasupportservices.com)

School District: Saucon Valley School District  
 2097 Polk Valley Road  
 Hellertown, PA 18055

Contact Name: Jamie Vlasaty, Director of Special Education  
 Phone: 610-838-7001 Ext. 1105  
 Email: [Jamie.Vlasaty@svpanthers.org](mailto:Jamie.Vlasaty@svpanthers.org)

Contract Period: 2022 - 2023 School Year

Services: At the request of the district, Registered Behavior Technician (@\$50/hour) or equally qualified professional in training to obtain RBT certification (@\$40/hour). Board Certified Behavior Analyst (BCBA - @\$110/hour) to include observation, data collection, Staff training, Meeting with school personnel, and preparation of reports as requested by the school district.

Contractor will provide School District a copy of current clearances (Act 34, Act 151, and Act 114) and Mandated Reporter Certificate of completion for each BCBA performing the above services. Additionally, upon request by the School District, the Contractor will provide proof of workers compensation insurance and liability insurance coverage.

Contractor will provide the School District with an invoice by the 10<sup>th</sup> of each month, dated with itemization of all costs. Failure to provide an invoice by the 10<sup>th</sup> of the month does not negate the School District's requirement to provide payment upon presentation of an invoice for services rendered.

Roundtrip mileage will be paid by the School District to the contractor at the IRS approved rate at the time of travel for each date of in-person service.

Contractor is responsible for submission of invoices for services provided by the direct services staff and distribution of payment to direct staff.

In addition to costs set forth in "Services", the School District shall provide payment to Contractor for all work performed by Contractor, or its employees, related to any court-related matters. In this regard, Contractor shall be paid at a rate of \$100 per hour for all preparation time, document review, and time spent in court proceedings (which includes, but may not be limited to, any depositions, hearings, or trials) to the extent Contractor, or its



# ABA SUPPORT SERVICES, LLC

HELPING CHILDREN ON THE SPECTRUM BUILD CONNECTIONS

info@abasupportservices.com      www.abasupportservices.com

224 Nazareth Pike  
Suite 22A  
Bethlehem, PA 18020  
Phone: (610) 365-8373  
Fax: (610) 365-2522

employees, are required to testify at the request of the School District, by court order, or by other valid legal procedure, including subpoena. The time set forth in this section shall not be included in the hours set forth in the Services.

School District further agrees to provide payment of any additional costs and fees necessary to provide Services for high intensity cases. Any such time spent on high intensity cases shall not be included in the hours set forth in the Services. Contractor shall notify School District in the event it anticipates additional costs will be incurred for a high intensity case.

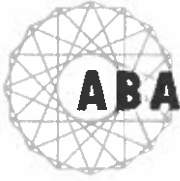
A Parent, Legal Guardian, and/or School Personnel must be present during all service delivery sessions.

All service providers performing services according to this contract are not serving as employees of the School District but as independent contractor(s). Contractor shall hold harmless and indemnify the School District for claims against the School District by any party as a result of these activities of the Contractor's employee rendering these services. Contractor is not entitled to any benefits or protections provided to School District employees. School District shall indemnify and hold the Contractor harmless from any and all claims, causes of action, liabilities, expenses (including court costs, attorneys' fees, paralegal fees, expert witness fees, accounting fees, and other legal expenses) and suits, of whatsoever kind or nature, whether in law or in equity, which may be asserted against or incurred by them, or any of them (regardless of whether litigation is actually commenced), and which may result in whole or in any material part from the acts or omissions of the School District, its agents or employees, except to the extent judicially determined to have resulted primarily from the bad faith, gross negligence or intentional misconduct of Contractor or its employees.

Nothing in this Agreement shall be construed to create an employee/employer relationship. It is further agreed that because of the independent contracting relationship, the School District does not have any obligation or responsibility for the payment of unemployment compensation or state or federal withholding taxes with respect to the independent contractor, including, but not limited to the taxes levied or contributions required by the Federal Insurance Contributions Act (FICA), the withholding provisions of the Internal Revenue Code, or any state or local ordinance, the Social Security Act, the Federal Unemployment Insurance Act and Worker's Compensation.

The School District agrees that for a period of twenty-four (24) months after the termination of this Agreement, it shall not either directly or indirectly, for the School District or for any third party, solicit, induce, recruit, or cause another person in the employ of Contractor or engaged by Contractor in any capacity to terminate his/her employment or engagement with Contractor. To the extent the School District desires to employ any employee of Contractor directly in violation of this section, it shall pay to Contractor a fee in an amount equal to one times the employee's then yearly rate of pay.

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Pennsylvania. Contractor recognizes and accepts that the Court of Common Pleas for Northampton County, Pennsylvania shall have exclusive jurisdiction and venue for any disputes under this Agreement. The parties agree to a non-jury trial in the event of any such disputes. Additionally, in the event of a breach of this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred by it as a result of remedying the breach. No waiver by the parties hereto of any default or breach of any term, condition, or



# ABA SUPPORT SERVICES, LLC

HELPING CHILDREN ON THE SPECTRUM BUILD CONNECTIONS

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Phone: (610) 365-8373  
Fax: (610) 365-2522

covenant to this Agreement shall be deemed to be a waiver of any other breach of the same or any other term, condition, or covenant contained herein.

Contractor and School District agree that they shall not disclose or communicate the terms of this Contract to any third party without the prior written consent of the other party, except where such disclosure of communication is either required by law or necessary to carry out the objectives of the Contract.

If any provision of this Agreement or application thereof to anyone or under any circumstances is adjudicated to be invalid or unenforceable in any jurisdiction, such invalidity or unenforceability shall not affect any other provisions or applications of this Agreement that can be given effect without the invalid or unenforceable provisions or applications and shall not invalidate or render unenforceable such provision in any other jurisdiction or under any other circumstance.

**I have read and understand the above provisions. I agree to abide by all provisions provided in the services outline. Unless expressly waived or modified in writing, the District reserves all rights conferred upon it by law, whether express or implied. The Parties agree that nothing in this Agreement shall be interpreted to expand or reduce the District's immunity under the Political Subdivision Tort Claims Act, 42 Pa. C.S.A. 8541. Without limiting the foregoing, the District or the Contractor shall have the right to terminate this Agreement at any time for its convenience or for cause by providing at least thirty (30) days written notice to the other party.**

\_\_\_\_\_  
School District Administrator                      Date

\_\_\_\_\_  
ABA Support Services, LLC/Contractor Signature                      Date

INTERGOVERNMENTAL AGREEMENT  
For Title I Equitable Services  
Between  
SAUCON VALLEY SCHOOL DISTRICT  
And  
THE CARBON LEHIGH INTERMEDIATE UNIT #21

This Intergovernmental Agreement is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2022, by and between **Saucon Valley School District** (hereinafter referred to as the “School District”) and the **CARBON LEHIGH INTERMEDIATE UNIT #21** (hereinafter referred to as the “CLIU #21”), for provision of the bundled remedial instructional services, as described in Section 4 of this Agreement, to School District students in Non Public schools in accordance with Title I Equitable Services requirements and funding allocations.

1. **TERM**

This Agreement shall commence on the first day of instruction and terminate on the last day of instruction for Non Public school students for the **2022-2023** school year.

2. **DESCRIPTION**

2.1 Upon the terms and conditions set forth herein, the School District requests that the CLIU #21 provide bundled remedial instructional services as described in Section 4 of this Agreement in accordance with the Title I Equitable Services requirements for its eligible students enrolled in **Non Public school(s) within the CLIU#21 service area.**

2.2 The School District and the CLIU #21 agree to pool funds for Remedial Reading Instructional Services in the identified Non Public schools. The pooled funds shall be used to serve the Non Public school students most at risk who reside in the School District attendance areas regardless of the amount of funds generated based on the number of children from low-income families attending the Non Public schools.

3. **FEES AND PAYMENT**

3.1 In consideration of the bundled services mutually agreed upon as described in Section 4 of this Agreement, the School District shall pay the CLIU #21 the amount of its final Title I Equitable Services funding allocation for the 2022-2023 school year for students in the Non Public school(s) identified in Section 2.1.

- 3.2 The School District shall provide the CLIU #21 notice of its *preliminary* and *final* Title I Equitable Services funding allocation for the 2022-2023 school year within 10 business days of receiving notice of their Title I allocation.
- 3.3 The CLIU #21 will invoice the School District in full after receiving notice of the *final* Title I Equitable Services allocation. Payment is due to the CLIU #21 within 90 days of the invoice date.
- 3.4 The School District and the CLIU #21 acknowledge that an increase or decrease between the preliminary and final Title I Equitable Services funding allocations may increase or decrease the Title I services provided under this Agreement.

#### 4. **CLIU #21 RESPONSIBILITIES**

- 4.1 To provide remedial instructional services by certified instructional staff as required by Title I.
- 4.2 To use appropriate evaluative testing/screening procedures and materials.
- 4.3 To follow the School District local assessment plan for Title I students whenever possible.
- 4.4 To provide small group supplemental instruction for eligible Non Public school students.
- 4.5 To assume all financial and legal responsibilities involved in providing the instruction:
  - 4.5.1 Employ the certified instructional staff.
  - 4.5.2 Provide instructional materials which supplement regular instruction.
  - 4.5.3 Provide diagnostic testing instruments.
  - 4.5.4 Supervise the instruction.
  - 4.5.5 Any other responsibilities necessary to conduct the program as intended.
- 4.6 To require the CLIU #21 certified instructional staff to complete the following requirements in addition to providing the weekly instructional periods:
  - 4.6.1 Conduct diagnostic and benchmark testing as needed on eligible Non Public school students.
  - 4.6.2 Provide records of assessment data, instructional activities, and attendance for students served.

- 4.6.3 Meet with parents for conferences as requested.
- 4.6.4 Provide progress reports at the end of the year for each student served.
- 4.7 To be responsible for the following:
  - 4.7.1 Provide the School District with the names and addresses of the students served.
  - 4.7.2 Provide the School District with the data necessary to complete its Title I responsibilities including assessment data and related data.
  - 4.7.3 Meet with Non Public school administrators a minimum of once a year to review services provided to their students.
  - 4.7.4 Provide the School District access to the student information at any time.

**5. SCHOOL DISTRICT RESPONSIBILITIES**

- 5.1 To provide the CLIU #21 with names of Non Public schools within its service area identified to participate in Title I Equitable Services.
- 5.2 To assist the CLIU #21 in identifying names and addresses of students eligible for Title I Equitable Services who reside in the School District attendance areas and attend a Non Public school listed in Section 2.1.
- 5.3 To inform the CLIU #21 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the Title I Equitable Services funding allocation.

**6. MISCELLANEOUS**

- 6.1 The CLIU #21 shall maintain and keep in force such insurance as Workers Compensation, Liability, and Property Damage.
- 6.2 The School District agrees to indemnify and hold harmless the CLIU #21 and its officers, agents, and employees against all liability, losses, and costs imposed on the CLIU #21, including attorney fees, attributable to acts or omissions of the School District arising out of the conduct and/or responsibilities to be carried out by the School District under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to the School District under state law. The CLIU #21 agrees to indemnify and hold harmless the School District and its officers, agents, and

employees against all liability, losses, and costs imposed on the School District, including attorney fees, attributable to acts or omissions of the CLIU #21 arising out of the conduct and/or responsibilities to be carried out by the CLIU #21 under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to the CLIU #21 under state law.

6.3 It is mutually understood and agreed that the CLIU #21 is an independent Contractor rendering services pursuant to this Agreement through its own providers. The School District shall neither have nor exercise any control or direction over the methods by which the CLIU #21 shall perform the services. The CLIU #21 shall perform the services pursuant to this Agreement in accordance with the accepted methods and standards of its professional specialties. The School District shall have the right to request services, but not to control the manner in which the services are performed. Nothing contained in this Agreement shall be construed to make the CLIU #21 the employee or servant of the School District. The CLIU #21 shall pay all compensation, benefits, payroll, and related taxes, including workers' compensation, related to the personnel furnishing the services pursuant to this Agreement.

The parties have entered into this Agreement as of the Effective Date first above written:

**Saucon Valley School District**

**Carbon Lehigh Intermediate Unit #21**

By: \_\_\_\_\_

By: \_\_\_\_\_

Mrs. Jamie Vlasaty

Elaine E. Eib, Ed.D

Title: Superintendent

Title: Executive Director CLIU #21

Date: \_\_\_\_\_

Date: \_\_\_\_\_