

**Saucon Valley School District**  
**Regular Meeting of the Board of Education**  
**July 12, 2022 – 7 pm**  
**High School Audion**



*Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.*

*We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.*

**Notice to Public** - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

**Agenda**

No Executive Session

- I. **Call to the Order** – Dr. Shamim Pakzad, President, presiding
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – Judith Riegel, Secretary
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – June 28, 2022
- VII. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

**VIII. AGENDA ITEMS**

**A. Personnel**

**Items/Projects for Discussion**

A. None

**Recommendations for Approval**

**Resignation**

- 1. Approve the resignation of Hope Stillwell, part-time paraprofessional effective August 23, 2022.

**Professional Appointments**

2. Approve the following professional appointments:  
Beverly Sparling as Elementary Teacher, Masters, Step 3 at \$62,789, effective August 18, 2022.  
Megan Bath as High School Special Education Teacher, Masters +18, Step 5 at \$70,994, effective August 18, 2022.  
Devin Kelly as Middle School Special Education Teacher, Masters Step 1 at \$59,960, effective August 18, 2022.  
Employment is pending completion of employment paperwork.

**Long Term Substitute**

3. Approve the following Long-Term Substitute:  
Caitlin Pages as Special Education Long Term Substitute for the 2022-23 school year at Bachelors, Step 1 at \$55,182, effective August 18, 2022.  
Employment is pending completion of employment paperwork.

**Co-Curricular**

4. Approve the following co-curricular positions for the 2022-23 school year.  
Mark Pages as Pre-Band (Jazz Band) instructor with a stipend of \$1496.  
Steve Roman as Front Ensemble instructor with a stipend of \$1355.  
Robyn Bender as Color Guard Instructor with a stipend of \$2,749.  
Rosemary Butterly and Isabella Root as Drill Instructors, the stipend of \$2071 will be split evenly.  
Felicia Stone as High School Theater Director/ Producer with a stipend of \$6,060.  
Lindsay Murray as High School Theater Assistant Director year with a stipend of \$1313.  
Greg Marchetti as High School Choreographer with a stipend of \$1313.  
Mark Page as High School Pit Orchestra Director with a stipend of \$1313.  
Louis Marchetti as High School Production Staff with a stipend of \$505.  
Felicia Stone as Middle School Theater Director/ Producer with a stipend of \$4343.  
Employment is pending completion of employment paperwork.

**Recommendation:** To approve all motions and recommendations as listed above in Personnel.

**B. New Business –**

**C. Old Business –**

**D. Citizens' Inquiries and Comments –** *Visitors should state their name and address.*

**E. Announcements**

**Future Meetings ~**

July 26, 2022

August 9, 2022

**F. Motion to Adjourn Meeting**

***The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.***

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 28, 2022, in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:05 - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Eichfeld, second by Director Conte moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – June 28, 2022 – Personnel, Agreements, Safety, Special Education
- VI. **Approval of Minutes** – Director Welch, second by Director Conte moved to approve the minutes of June 14, 2022. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$316,767.97
  - B. Cafeteria Expenditures – \$3,091.04
  - C. Health Benefits – \$310,899.78
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Dettmar, second by Director Welch moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report
  - C. Capital Project Finance Report
  - D. Budget Transfers - \$10,730.19
  - E. Middle School Activity Report - None
  - F. High School Activity Report – May 31, 2022

1. Approve the above Treasurer's Report  
Director Dettmar, second by Director Welch moved to approve the Treasurer's Report.  
Vote: 9-yes, 0-no

### **XIII. AGENDA ITEMS**

#### **A. Education**

##### A. None

1. Approve the attached list of Surplus/Obsolete items.
2. Approval of Independent Educational Evaluation for student # 71049 at a cost of \$3,800.
3. Approve the following 21<sup>st</sup> Century Excellence Grant sponsored by the Saucon Valley Foundation for Educational Innovations:  
High School Robotics - \$4,300.00

Director Welch, second by Director Dettmar moved to approve Education Items #1-3.  
Vote: 9-yes, 0-no

#### **B. Personnel**

##### A. None

1. Approve the following professional appointments:  
Felicia Stone as Special Education Teacher, M+6, Step 1 \$61,431  
Christine Reyes as Elementary Teacher, B+15, Step 13 \$76,554  
All appointments are pending the completion of employment paperwork.

Director Dettmar, second by Director Eichfeld moved to approve Personnel Item #1.  
Vote: 9-yes, 0-no

2. Approve the release agreement for Employee # 2135 effective June 30, 2022.

Director Eichfeld, second by Director Conte moved to approve Personnel Item #2.  
Vote: 9-yes, 0-no

3. Approve the following resignations:  
James Chisesi, high school instructional paraprofessional, effective June 30, 2022.  
Tamara Gary, high school principal, effective June 30, 2022.  
Lindsay Permar, elementary school teacher effective June 30, 2022.

Director Welch, second by Director Eichfeld moved to approve Personnel Item #3.  
Vote: 9-yes, 0-no

4. Approve Kristin Smith as Extended School Year Teacher (ESY) at \$40/ hr. not to exceed 60 hours.
5. Approve the extension of unpaid sick leave for Michael Weider, custodian, until November 30, 2022, or sooner if released by his physician.

Director Welch, second by Director Conte moved to approve Personnel Items #4 & 5.

6. Approve to discontinue the position of Supervisor of Federal Programs, Assessment, and Professional Development as of June 30, 2022. Mrs. Cheddar will be transferred to Reading Specialist, Step 14, Masters +60 effective August 19, 2022.

Director Eichfeld, second by Director Karabin moved to approve Personnel Item #6.

Vote: 9-yes, 0-no

7. Approve Glenn Brown as the district home-school visitor at an hourly rate of \$25 per hour for a maximum of 100 hours for the 2022-23 school year.
8. Approve Dan Andres as a percussion instructor for the 2022-2023 school year with a stipend of \$3,106.00.

Director Karabin, second by Director Conte moved to approve Personnel Items #7 & 8.

### **C. Facilities**

- A. None

#### **Recommendations for Approval**

None

### **D. Finance**

- A. None

1. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2022.

Director Dettmar, second by Director Welch moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve the 2022-2023 final budget, consistent with school code, in the amount of \$51,116,885.00 with \$1,257,239.00 coming from fund balance and a 1.2289 millage increase which generates tax revenue of \$743,588. The new millage rate will be 54.6589.

Director Eichfeld, second by Director Baxter moved to approve Finance Item #2.

Director Eichfeld called for the question. Vote: 8-yes, 1-no (Karabin)

Vote: 5-yes, no-3 (Karabin, Welch, Andres), 1-abstain (Conte)

3. Approve the following categories regarding the Commitment of Fund Balance for the fiscal year ending June 30, 2022, as required per GASB54. The categories are GASB 45 Post-Retirement Costs; Reserve for Health Benefits; PSERS Increases; Capital Improvements/Replacement; and Post-Retirement Benefits other than health care.
4. Approve the attached 2022-2023 District Contracts with:  
 Otis, Keystone (CSI), Degler Whiting, Ehrlich, Mountain Environmental, Suppression System Inc., Integritec, Kistler O'Brien, Tomlinson Bomberger, Joshua Tree, Johnson Control, Trane, Emergency Systems Inc, Spangler Boyer, Chrin Hauling, Tyler Technologies, Tu Way, Stem Lawncare, BJ Terroni, Burkholder's HVAC, ET&T, Hydra Numatic, Kensole Airways, ProShred, Kiriposki, Inc, Tristate, Dude Solutions, St. Lukes, Cintas, Safety-Kleen, Hirschberg Mechanical Services, Myers, ProAC Corp.
5. Approve the attached 2022-2023 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate of 54.6589 with an exclusion for each approved homestead and farmstead in the amount of \$249.96
6. Approve the PSBA Membership Dues and Policy Maintenance Program Agreement. The agreement is in effective July 1, 2022, through June 30, 2023, in the amount of \$14,488.26. Breakdown of costs: Standard Membership - \$12,339.26, Policy Maintenance - \$1,250, Administrative Regulations - \$899.00.

Director Eichfeld, second by Director Dettmar moved to approve Finance Item #6.

Vote: 6-yes, 3-no (Andres, Eichfeld, Pakzad)

7. Approve the second reading of the policy:  
605.1 – School District Initiated Real Estate Tax Assessment Appeals

Director Eichfeld, second by Director Dettmar moved to approve Finance Items #3-5&7.

Vote: 9-yes, 0-no

8. Approve the attached agreement with Coyle, Lynch & Company to appraise a property located at 1245 Easton Road, Bethlehem, PA 18015.

Director Welch, second by Director Karabin moved to approve Finance Item #8.

Vote: 9-yes, 0-no

9. Approve the federal standard business mileage rate from 58.5 cents per mile to 62.5 cents per mile beginning July 1, 2022, in accordance with the Saucon Valley Education Association Professional Contract and the Administrative Employment Agreement.
10. Approve the attached agreement with Fox Rothschild. LLC for solicitor services and specialized services from July 1, 2022 – June 30, 2023.

Director Welch, second by Director Karabin moved to approve Finance Item #10.

Vote: 9-yes, 0-no

11. Approve the attached agreement between SVSD and School Investigation Services, LLC for Title IX investigation services.
12. Approve contract for Hire2Inspire Consulting LLC for educational consulting services pending review and approval by the District Solicitor.

Director Welch, second by Director Karabin moved to approve Finance Items #9,11&12.

Vote: 9-yes, 0-no

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

**H. Colonial Intermediate Unit** – *Bryan Eichfeld*

**I. New Business – PSBA Delegates**

No interest was expressed by Board members to serve as PSBA delegates.

**J. Old Business**

**K. Citizens' Inquiries and Comments –**

G. Bauer – Read a statement about the Spanish Immersion Program.

R. Adams – Spanish Immersion Program and programs available at Saucon.

G. Butterfield – Commented on Budget and District costs.

R. Mules – Complimented the Board on its commitment to the District and spoke about future District expenditures.

**L. Announcements**

**Future Meetings ~**

July 26, 2022

August 9, 2022

**M. Motion to Adjourn Meeting**

Director Welch, second by Director Conte moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:14 PM

ATTEST: \_\_\_\_\_

Secretary

\_\_\_\_\_

President