

Saucon Valley School District

Regular Meeting of the Board of Education

April 22, 2024

High School Audion



Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

5:00 pm – Executive Session for the purpose of Personnel Issue, Employment Agreements, and Security

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – Personnel Issue, Employment Agreements, and Security
- VI. **Approval of Minutes** – April 9, 2024, and corrected minutes of March 12, 2024.
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$672,452.49
 - B. Cafeteria Expenditures – \$ 18,775.13
 - C. Health Benefits – \$247,271.27
 - D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations listed above in the Presentation of Bills.

XII. Treasurer’s Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – \$36,858.90
- D. Middle School Activity Report – None
- E. High School Activity Report – None

Recommendations for Approval

Treasurer’s Report

1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations listed in the Treasurer’s Report.

XIII. AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Special Education Plan – Jillian Brodhead

Special Education Plan

1. Approve the Special Education Plan as presented.

Capstone Academy – Extended School Year

2. Approve an agreement with Capstone Academy for Extended School Year services for student # 6601856266.

First Reading – Policies 707, 707 AR1, 707 AR2, and 915

3. Approve the first reading of the following policies:

707 – Use of School Facilities

707 AR1 – Use of Facilities - Rules and Regulations

707 AR2 – Use of Facilities – Fee Sheet

915 – School Affiliated Organizations

Recommendation: To approve all motions and recommendations as listed above in Education

B. Personnel

Items/Projects for Discussion

- A. None

Recommendations for Approval

Food Service Director

- 1. Approve Beverly Hendricks as Food Service Director at a salary of \$70,000 with benefits per the current Act 93 Compensation & Benefits Plan, pending completion of employment paperwork.

Athletic Workers

- 2. Approve the following individuals as Athletic Workers retroactive to April 4, 2024:

Margaret McGeehan - \$12.50/hour
Kathleen Dettmar - Volunteer

Compensation & Benefits Plan changes

- 3. Approve the changes to the following Compensation & Benefits Plans:

Act 93
Administrative Assistants
Food Service
Paraprofessionals
Technology

Extended School Year Paraprofessionals

- 4. Approve the following paraprofessionals for providing Extended School Year support, July 1-25, 2024, Monday – Thursday, 8:15-11:45, \$20.56/hour:

Wendy Paz Andrade Tamara Humphries
Gail Isbell Jamie Frey
Judy Zimmerman Carolina Rosa
Kim Barndt Kelly Zawodny

Extended School Year - Paraprofessional

- 5. Approve Ebony Rosa Nunes as a paraprofessional for the Extended School Year Program, at an hourly rate of \$20.56/hour, no benefits, pending completion of employment paperwork.

Extended School Year

- 6. Approve Kaitlyn Denington for providing Extended School Year instruction, July 1-25, 2024, Monday – Thursday 8:15-11:45, \$45/hour, 4 days per week.

FMLA

- 7. Approve unpaid intermittent FMLA for Maura Matuczinski from April 16, 2024 – May 31, 2024.

2024-2025 Fall Athletic Coaches

8. Approve the following Fall Athletic Head Coaches for the 2024-2025 school year:

Football	Anthony Brinkley	\$9,245.00
Golf	Tim Shook	\$3,900.00
Girls Tennis	Michael Krentz	\$4,500.00
Field Hockey	Mary Kathryn Omdahl	\$5,700.00
Volleyball	Harrison Henne	\$4,800.00
Cross Country	Edward Kolosky	\$4,000.00
Cheerleading	Tara Matus	\$3,000.00
Boys Soccer	Nik Nikolov	\$5,600.00
Girls Soccer	Trent Seibert	\$5,700.00
MS Football	Wil-Quon Clemons	\$3,600.00
MS Field Hockey	Kerry Murmello	\$3,200.00

Academic Discovery Program Advisor

9. Approve Cheryl Kittle as the Academic Discovery Program Advisor for the remainder of the 2023-2024 school year at a rate of \$45.00/hr.

Educational Sabbatical

10. Approve an Educational Sabbatical for Amanda Betz for the 2024-2025 school year.

Food Service Substitute

11. Approve Ingrid Hill as a Food Service Substitute at an hourly rate of \$15.00, no benefits, effective upon completion of employment paperwork.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

A. Facilities Committee Meeting Summary – April 10, 2024

No Agenda Items for Approval

Recommendation: To approve

D. Finance

Items/Projects for Discussion

A. Finance Committee Meeting Summary – April 17, 2024

2023-2024 Budget Timeline for the 2024-2025 School Year

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

Jumbotron Rental

1. Approve the contract with Mobile Technology Graphics for the rental of a Jumbotron for the May 30, 2024, Saucon Valley High School Class of 2024 Graduation Ceremony in the amount of \$12,906.50.

Caron Foundation Agreement

2. Approve the 2024-2025 agreement with the Caron Foundation for services.

Pediatric Therapeutic Services Agreement Addendum

3. Approve the attached PTS Agreement Addendum for Bi-Lingual School Psychologists.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are on the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*
(Meetings are on the first Tuesday of every month)

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*
(Meetings are on the fourth Wednesday of every month)

Recommendations for Approval

Colonial IU Board Member

Approve _____ as the Saucon Valley School District Representative to the Colonial Intermediate Unit 20 Board for a three-year term, July 1, 2024, to June 30, 2027.

Recommendation: To approve all motions and recommendations as listed above in CIU.

I. **PSBA Representative** – *Donald Carpenter*

J. **New Business**

K. **Old Business**

XIV. **Citizens' Inquiries and Comments** – *Visitors should state their name and address.*

XV. **Announcements**

Future Meetings ~

May 14, 2024 – 7 pm – Business Meeting – High School Audion

May 28, 2024 – 7 pm – Business Meeting – High School Audion

XVI. **Motion to Adjourn Meeting**

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 9, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Dr. Shamim Pakzad, and Jay Santos. Director Tracy Magnotta was absent. Judith Riegel, Board Secretary; Timothy Gilsbach, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:05 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Conte, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – Personnel Issue, Legal Issue, Special Education Settlement Agreement
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the March 26, 2024 minutes. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition**
Olivia Stoneback – BAVTS - Rotary 4 Way Test Speech Contest Regionals
Emily Kozero - Region 5 Orchestra
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – Announced that the Communication survey has gone out to the community.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 343,840.92
 - B. Cafeteria Expenditures – \$16,380.28
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- XII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report - None
 - C. Budget Transfers – \$140.00
 - D. Middle School Activity Report –None
 - E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Dettmar, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XIII. AGENDA ITEMS

A. Education

- A. Academic & Personnel Committee Summary – April 3, 2024

1. Approve a settlement agreement for student # 6601856266.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the first reading of the following Policies:

Policy 707 - Use of School Facilities

Policy 707- AR1 – Rules and Regulations for the Use of School
Buildings, Facilities, and Equipment

Policy 707- AR2 - Fee Schedule

Policy 915 - School Affiliated Organizations

Director Erickson-Parsons, seconded by Director Conte, moved to approve Education Item #2.

Director Carpenter, seconded by Director Demko moved to table Education Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the second and final reading of:

Policy 137 - Home Education Program

Director Conte, seconded by Director Carpenter, moved to approve Education Item #3.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

4. Approve the Expulsion Hearing Waiver for student #9656886429.

Director Conte, seconded by Director Broun, moved to approve Education Item #4.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve Kaitlyn Popolo and Deborah Kelahan as Dedicated Building Substitutes per the current Dedicated Substitute Agreement.

2. Approve the following individuals as Head Curriculum writers for 15 hours /\$45 per hour:

Rosemary Butterly/ Emily Aragona-Young (K-12 Music)
 Meredith Lesney (K-12 Library)
 Pam Dobson (K-12 Technology)
 Felicia Parish (K-12 Visual Art)
 Kelly Wehr/ Katie Fisher (K-12 Guidance)

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1 & 2. Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Conte, seconded by Director Santos, moved to approve Facilities Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

D. Finance

2023-2024 Budget Timeline for the 2024-2025 School Year

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve the award of bid for paper/janitorial products for 2024-2025 in the amount of \$25,560.66 through Northampton-Monroe-Pike County Joint Purchasing. Attachment
2. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2024, to June 30, 2025, for \$4,258,620.00. Saucon Valley’s portion is \$24,828.00, a 0% increase from 2023-2024.
3. Approve the Northampton Community College 2024-2025 Budget in the amount of \$7,231,643.00. Saucon Valley’s portion is \$287,673.00. This is a \$3,559.00 decrease from 2023-2024.

Director Santos, seconded by Director Conte, moved to approve Finance Items #1 - 3. Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – No report
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – Susan Baxter

- 1. Approve the Northampton Community College Board of Trustees candidates, with a term of July 1, 2024-June 30, 2030. Attachment

Director Conte, seconded by Director Carpenter, moved to approve the Vote: 8-yes, 0-no, 1-absent (Magnotta)

G. Bethlehem Area Vo-Tech School – Vivian Demko & Cedric Dettmar – Food Truck Tuesdays

H. Colonial Intermediate Unit – Dr. Shamim Pakzad – No report

I. PSBA Representative – Donald Carpenter - PSBA offers Board training; Mr. Carpenter feels that Superintendent evaluation training would be helpful to new members.

J. New Business - Director Demko asked why our baseball team was not allowed to attend the Eastern PA Sports Network Colonial League Media Day. Mr. Frey replied that not all teams in the league were invited, and the Colonial League did not sanction the event.

K. Old Business - None

XIV. Citizens’ Inquiries and Comments –

M. Reid – Asked why the SAO’s are not allowed to advertise events through the District. She also stated that the District needs deadlines for responding to facility usage requests.

XV. Announcements

Future Meetings ~

April 22, 2024, Monday – 7 pm – Business Meeting – High School Audion
May 14, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Director Conte, seconded by Director Dettmar, moved to adjourn the meeting.
Vote: 8-yes, 0-no, 1-absent (Magnotta) 9:40PM

ATTEST _____
Secretary

President

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 12, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter- online, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta, Dr. Shamim Pakzad, and Jay Santos. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:09 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – BAVTS Agreement
- VI. **Approval of Minutes** – Director Conte, seconded by Director Magnotta, moved to approve the minutes of February 27, 2024. Vote: 9-yes, 0-no
- VII. **Recognition** – Winter Sports – District Champions & State Qualifiers
 - Wrestling:** Carter Chunko- District Champion, Aiden Grogg – District Champion, Jackson Albert – District Champion & State Qualifier, Cole Hubert – District Champion & State Qualifier.
 - Swimming:** Julia Cort – District Champion & State Qualifier;
400 Relay Team – Katryna Price, Angelina Dechert, Clair Smith, Julia Cort – District Champion & State Qualifiers
200 Relay Team – Katryna Price, Angelina Dechert, Amanda Dettmar, Julia Cort – State Qualifiers
 - Boys Basketball Team** – State Qualifiers
 - Competitive Spirit Team** - State Qualifiers
- VIII. **Presentation** – Northampton Community College – Dr. David A. Ruth - President
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – No Report
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
 - S. Houck – Commented on A&P meeting and Head Curriculum writers
 - M. Lomangino – Commented on subbing issues in the district.
 - S. Miller – Commented in support of the Charter Funding Resolution
 - M. Reid – Commented about a weapon in her child’s classroom and not being notified.
 - V. Opthof-Cordero – Commented on the Bullying Policy and the Bullying Task Force.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$550,685.10
 - B. Cafeteria Expenditures – \$15,575.05
 - C. Health Benefits – None
 - D. Capital Projects – None

1. Approve the above Presentation of Bills.

Director Dettmar, seconded by Director Conte, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no

XII. Treasurer's Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – None
- D. Middle School Activity Report – December 2023 and January 2024
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Dettmar, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

- A. Academic & Personnel Committee Meeting Summary – 3/6/2024
 1. Review the current Policy #249 Bullying/Cyberbullying. According to the PA School Code, 24 PS 13-1303.1-A, Policy relating to bullying: (c) each school entity shall review its policy every three (3) years and annually provide the office with a copy of its policy relating to bullying.

Director Dettmar, seconded by Director Conte, moved to approve Education Item #1. Vote: 9-yes, 0-no

2. Approve the attached agreement between Saucon Valley School District and East Stroudsburg University regarding the participation of East Stroudsburg University students in practicum experiences or student teaching at SVSD.

Director Magnotta, seconded by Director Dettmar, moved to approve Education Item #2. Vote: 9-yes, 0-no

3. Approve the Expulsion Hearing Waiver for student #3726375627.

Director Conte, seconded by Director Dettmar, moved to approve Education Item #3. Vote: 8-yes, 1-no (Broun)

Public Comment: A. Atkinson – Commented as the parent of A. Seip, she will accept & sign the waiver.

The Board President called for a recess. Vote: 7-yes, 2-no (Broun, Demko) Time: 8:25

Back in session at 8:43 pm

B. Personnel

1. Approve the following individuals as Head Curriculum Writers, for 15 hours/\$45 per hour:
Robert Kachmar (K-4 Science)
Kellie King (SS)
Leah Mickey (EIA)
Stephanie Hand (math)
Raymond Barrata (5-8 Science)
Lara McCarthy (5-8 ELA)
Amanda Holveck (5-8 Social Studies and 6-8 Math)
Jessica Friday (9-12 Social Studies)
Eric Focht (split 9-12 Science)
Kimberly Mertz (split 9-12 Science)
Lynn Cheddar (9-12 English)
Lisa Allen (9-12 Math)
2. Approve the following individuals for providing Extended School Year instruction, July 1-25, 2024, Monday -Thursday, with a set-up day on June 27, 2024.
Teachers – 8:00-12:00, at a rate of \$45/hour, 4 days/week.
Megan Bath
Dave Michaylira
Jessica Johnson
Sara Fritz
3. Approve the resignation of Chad Miller from the position of Music Department Chair, effective February 27, 2024.
4. Approval of Jamie Frey for additional hours as the paraprofessional supporting the Unified Track Team.
5. Approve the resignation of Kelly Moser, ELD Long Term Substitute effective March 3, 2024.
6. Approve the resignation of Susan Adam, food service, effective March 15, 2024.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1-6. Vote: 9-yes, 0-no

C. Facilities

No Agenda Items for Approval

D. Finance

No Agenda Items for Approval

2023-2024 Budget Timeline for the 2024-2025 School Year

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

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June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* – Robotics State Competition March 16th & 17th at SVMS.

F. Northampton Community College – *Susan Baxter* – March 25th begins registration for summer and fall classes.

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Discussed renewal of agreement next summer and teacher negotiations continue.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – IU Budget was discussed.

I. PSBA Representative – *Donald Carpenter*

J. New Business –

1. Approve the attached Resolution calling for Charter School funding reform.

Director Magnotta, seconded by Director Santos, moved to approve the Resolution.

Vote: 7-yes, 2-no (Dettmar & Pakzad)

K. Old Business - None

XIV. Citizens' Inquiries and Comments –

K. Nepomuceno – Commented that her child was the 4th grader with a knife on the bus and she would like the Board to review and change Policy 218.1.

M. Reid – Read a statement to the Board calling for the Superintendent's termination.

M. Lomangino – Commented on weapons and said she has talked to her children about this topic. She would also like staff to inform students of their responsibilities and be available to students who are having difficulties with this situation.

V. Opthof-Cordero – Commented on Bullying Task Force and the IU task force that assists families of special needs students.

XV. Announcements

Future Meetings ~

March 26, 2024 – 7 pm – Business Meeting – High School Audion

April 9, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Director Conte, moved to adjourn the meeting. Vote: 9-yes, 0-no 8:58 PM

ATTEST _____

Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PGCK - PLGIT GENERAL CHECKING

Payment Categories: Regular Checks

Sort: Payment Number

Vendor Name	Description Of Purchase	Description Of Purchase	Amount
Achievement House Cyber Charter	TUITION - CHARTER SCHOOLS		1,396.64
^AFLAC	DED: AFLA - Full Payroll Pay Date: 4/4/2024 & 4/18/2024		66.54
AHOLD FINANCIAL SERVICES	10/3/2023 - FCS Blanket PO Giant Food Stores		557.42
BOSTON UNIVERSITY	9/22/2023 - Boston University PLANS Pathways		1,000.00
BUCKS COUNTY INTERMEDIATE	PROFESSIONAL EDU SVC IU 5-12		2,392.00
BUS PARTS WAREHOUSE	SUPPLIES - TRANSPORTATION		328.52
C.J. WAGNER BOWLING SUPPLIES	SUPPLIES TENNIS BOYS JV		136.50
CCIU- CHESTER COUNTY IU #24	SPEC ED - OTHER PROF SERVICE		143.50
ELAN FINANCIAL SERVICES	DUES & FEES		62.74
EMPOWERED SCHOOL SOLUTIONS	OTHER PROF SVC - ACCESS		500.00
HELLERTOWN BOROUGH	REPAIRS & MAINTENANCE		4,343.06
HEMPFIELD SCHOOL DISTRICT	TUITION-OTHER LEAs 9-12		3,045.00
HERFF JONES LLC	Salutatorian and Valedictorian medals		126.25
HUB INTERNATIONAL	INSURANCE - PROP/LIAB/AUTO		234.00
JANET HEFT	SENIOR CITIZENS TAX REBATE		250.00
JOHN SKRABAN	SENIOR CITIZENS TAX REBATE		250.00
JUDITH RIEGEL	TRAVEL-CONF/SEMIN BUS OFFICE		136.88
KEYSTONE COLLECTIONS GROUP	TAX COLLECTION NORTH COUNTY		17,571.25
LOGAN KIRIPOSKI INC.	RENTAL OF EQUIPMENT	Rental	1,800.00
LOWE'S	SUPPLIES - PLANT OPERATIONS		345.40
MACMILLAN OIL CO.OF ALLENTOWN	SUPPLIES - TRANSPORTATION		168.00
PA TURNPIKE TOLL BY PLATE	TRAVEL - TRANSPORTATION		22.60
PACIFIC LIFE	LIFE INSURANCE BUSINESS OFF		1,338.00
PIAA	DUES FEES ATHLETICS POD		72.10
PVSD GENERAL FUND	DUES & FEES ACTIVITIES 5-8		40.00
SAUCON VALLEY SPORTING GOODS	SUPPLIES FOOTBALL VARSITY		1,764.00
SERVICE ELECTRIC TELEPHONE CO.	TELEPHONE		1,136.15
SHIRLEY PLATT	SENIOR CITIZENS TAX REBATE		500.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment
 04/19/2024 10:22:18 AM SAU

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PGCK - PLGIT GENERAL CHECKING

Payment Categories: Regular Checks

Sort: Payment Number

ST. LUKE'S HOSPITAL	D&A SCREENING	DRIVER PHYSICALS	864.00
SYLVIA LYSEK	SENIOR CITIZENS TAX REBATE		500.00
THE MORNING CALL	BOOKS & PERIODICALS LIBR 9-12		71.50
THE MORNING CALL	ADVERTISING		516.63
THE PENNSYLVANIA CYBER	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	41,360.04
TIFFANY K JACOB	LEARN SUPPT - PROF SVC - MS - COMP ED		150.00
UHS OF PENNSYLVANIA INC.	PROF ED SERV - OTHER ED AGENCY		1,140.00
VERIZON WIRELESS	TELEPHONE	COMMUNICATION - ATHLETICS	1,469.42
WALLACE BRIGHT	SENIOR CITIZENS TAX REBATE		500.00
WILBUR JOHNSON	SENIOR CITIZENS TAX REBATE		250.00

10 - GENERAL FUND **86,548.14**

Grand Total All Funds **86,548.14**

Grand Total Credit Cards **0.00**

Grand Total Direct Deposits **0.00**

Grand Total Manual Checks **0.00**

Grand Total Other Disbursement Non-negotiables **0.00**

Grand Total Procurement Card Other Disbursement Non-negotiables **0.00**

Grand Total Regular Checks **86,548.14**

Grand Total Virtual Payments **0.00**

Grand Total All Payments **86,548.14**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment
04/19/2024 10:22:18 AM SAU

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 04/23/2024 - 04/23/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001416	04/23/2024	ABA SUPPORT SERVICES LLC	PROF SERVICES - MS L SUPPORT	L SUPPORT OTHER PROF SERVICES	226.60 <i>D</i>
D000001417	04/23/2024	AGORA CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		2,071.08 <i>D</i>
D000001418	04/23/2024	ALL PHASE ELECTRIC SUPPLY	SUPPLIES - PLANT OPERATIONS		56.38 <i>D</i>
D000001419	04/23/2024	AMAZON CAPITAL SERVICES	supplies	BP/LP supplies	2,050.97 <i>D</i>
D000001420	04/23/2024	AMERICHEM	SUPPLIES - PLANT OPERATIONS		3,297.86 <i>D</i>
D000001421	04/23/2024	ARTS ACADEMY CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL		4,189.90 <i>D</i>
D000001422	04/23/2024	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL		3,249.64 <i>D</i>
D000001423	04/23/2024	ASCENDANCE TRUCKS PENNSYLVANIA LLC	SUPPLIES - TRANSPORTATION		2,042.08 <i>D</i>
D000001424	04/23/2024	ASL REGRIGERATION INC	Repair/Maintenance Equipment		149,592.60 <i>D</i>
D000001425	04/23/2024	BACKUPIFY	TECHNOLOGY ADMIN LIC & FEES		400.50 <i>D</i>
D000001426	04/23/2024	BANCROFT	SPEC ED NON-PUBLIC TUITION		4,400.00 <i>D</i>
D000001427	04/23/2024	BAYADA HOME HEALTH CARE	PURCH PROF & TECH SVCS		325.00 <i>D</i>
D000001428	04/23/2024	BRIGHTBILL BODY WORKS	SUPPLIES - TRANSPORTATION		951.05 <i>D</i>
D000001429	04/23/2024	BUXMONT ACADEMY	SPEC ED NON-PUBLIC TUITION		14,837.00 <i>D</i>
D000001430	04/23/2024	CAMPBELL, RAPPOLD & YURASITS LLP	AUDITING SERVICES		9,050.00 <i>D</i>
D000001431	04/23/2024	CAPSTONE ACADEMY	SPEC ED NON-PUBLIC TUITION		9,242.28 <i>D</i>
D000001432	04/23/2024	CINTAS CORPORATION-#101	ADD FUNDS TO PO 24-084		44.96 <i>D</i>
D000001433	04/23/2024	CINTAS FIRE	REPAIRS & MAINTENANCE		647.10 <i>D</i>
D000001434	04/23/2024	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		4,189.90 <i>D</i>
D000001435	04/23/2024	COMMONWEALTH CHARTER ACADEMY	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	110,625.25 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 04/23/2024 - 04/23/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001436	04/23/2024	CONSTELLATION ENERGY GAS SERVICES LLC	NATURAL GAS - PLANT OPERATIONS		5,637.64 <i>D</i>
D000001437	04/23/2024	CRITICAL RESPONSE PROTECTION GROUP LLC	SECURITY SERVICES - DISTRICT		4,061.76 <i>D</i>
D000001438	04/23/2024	DEBORAH KIMBALL	SUPPLIES - CONSUMER ED 9-12		207.87 <i>D</i>
D000001439	04/23/2024	DEMCO INC.	Library Supplies		2,122.90 <i>D</i>
D000001440	04/23/2024	E T & T	BLDGS - OTHER PROF SERVICES		55.00 <i>D</i>
D000001441	04/23/2024	EASTON ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		4,189.91 <i>D</i>
D000001442	04/23/2024	EVERDRIVEN TECHNOLOGIES LLC	Transportation Cont Carriers		6,361.89 <i>D</i>
D000001443	04/23/2024	FASTSIGNS	SECURITY - SUPPLIES - SFSC		5,459.00 <i>D</i>
D000001444	04/23/2024	FOLLETT CONTENT SOLUTIONS LLC	Books for Elementary Library	7/20/2023 - Blanket PO, Follett Books	4,455.73 <i>D</i>
D000001445	04/23/2024	GENERAL HEALTHCARE RESOURCES LLC	SPEC ED - OTHER PROF SERVICE	L SUPPORT OTHER PROF SERVICES	1,125.49 <i>D</i>
D000001446	04/23/2024	GLENN R. BROWN	SALARY	MILEAGE	89.07 <i>D</i>
D000001447	04/23/2024	HILLENDALE ASSOCIATES, INC.	HEALTH INSURANCE EXPENSE PAYAB		1,260.00 <i>D</i>
D000001448	04/23/2024	HOGAN LEARNING ACADEMY, LLC	SPEC ED NON-PUBLIC TUITION		9,660.00 <i>D</i>
D000001449	04/23/2024	INSIGHT PA CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		2,793.27 <i>D</i>
D000001450	04/23/2024	INTERSTATE BATTERY OF ALLENTOWN	SUPPLIES - TRANSPORTATION		285.90 <i>D</i>
D000001451	04/23/2024	INTERSTATE TAX SERVICE INC.	UNEMPLOYMENT COMPENSATION		347.98 <i>D</i>
D000001452	04/23/2024	J.C. EHRlich	REPAIRS & MAINTENANCE		1,210.87 <i>D</i>
D000001453	04/23/2024	JOHNSON CONTROLS	REPAIRS & MAINTENANCE		1,502.90 <i>D</i>
D000001454	04/23/2024	KEYSTONE FIRE AND SECURITY	REPAIRS & MAINTENANCE		1,722.50 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 04/23/2024 - 04/23/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001455	04/23/2024	LAKESIDE EDUCATIONAL NETWORK	SPEC ED - OTHER PROF SERVICE		631.00 <i>D</i>
D000001456	04/23/2024	LAURA HOCH	SUPPLIES - SPEECH 5-8		33.98 <i>D</i>
D000001457	04/23/2024	LEHIGH LEARNING ACADEMY	SPEC ED NON-PUBLIC TUITION		3,600.00 <i>D</i>
D000001458	04/23/2024	LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	4,646.28 <i>D</i>
D000001459	04/23/2024	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	6,042.90 <i>D</i>
D000001460	04/23/2024	LVCIL	SPEC ED - OTHR PROF SVC - HS - COMP ED		504.00 <i>D</i>
D000001461	04/23/2024	MARCHING MONK	2024 Marching Band SHow		2,250.00 <i>D</i>
D000001462	04/23/2024	MICROBAC LABORATORIES INC.	Repair/Maintenance Equipment		83.16 <i>D</i>
D000001463	04/23/2024	MINUTEMAN PRESS LEHIGH VALLEY	PRINTING & BINDING		4,004.16 <i>D</i>
D000001464	04/23/2024	MOTIVATE ME APPAREL & CUSTOM PRINTING	11/14/2023 - Int. Swimming Shirts/New Vendor		312.40 <i>D</i>
D000001465	04/23/2024	MUSIC & ARTS	Blanket P.O. Band sheet music/instrument supplies		16.00 <i>D</i>
D000001466	04/23/2024	MUSIC & ARTS	Band instrument repairs	7/10/2023 - Blanket PO, Concert Music	192.43 <i>D</i>
D000001467	04/23/2024	NAZARETH FORD	SUPPLIES - TRANSPORTATION		3,607.69 <i>D</i>
D000001468	04/23/2024	NORTH EAST PARTS GROUP LLC.	Supplies		1,059.90 <i>D</i>
D000001469	04/23/2024	NORTHEAST JANITORIAL SUPPLY	SUPPLIES - PLANT OPERATIONS		870.00 <i>D</i>
D000001470	04/23/2024	PEDIATRIC THERAPEUTIC SERVICES INC.	PROF SVCS		53,001.14 <i>D</i>
D000001471	04/23/2024	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	21,378.34 <i>D</i>
D000001472	04/23/2024	PETROLEUM TRADERS CORP.	DIESEL FUEL - TRANSPORTATION		21,084.00 <i>D</i>
D000001473	04/23/2024	REACH CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	11,629.45 <i>D</i>

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 04/23/2024 - 04/23/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001474	04/23/2024	ROBERTO CLEMENTE CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		2,793.27 <i>D</i>
D000001475	04/23/2024	Roberts Oxygen Co. Inc	SUPPLIES - PLANT OPERATIONS		323.22 <i>D</i>
D000001476	04/23/2024	Saucon True Value	Supplies		871.23 <i>D</i>
D000001477	04/23/2024	SEVEN GENERATIONS CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	23,258.88 <i>D</i>
D000001478	04/23/2024	SUN LIFE ASSURANCE COMPANY OF CANADA	ASSURANT VOL LIFE INS W/H		1,177.08 <i>D</i>
D000001479	04/23/2024	SUPERIOR AUTO SERVICE CO. INC.	REPAIRS & MAINT EQUIP		69.80 <i>D</i>
D000001480	04/23/2024	SYSCO OF CENTRAL PA	SUPPLIES - CONSUMER ED 5-8		428.87 <i>D</i>
D000001481	04/23/2024	TELEMEDICINE MANAGEMENT INC.	HEALTH INSURANCE EXPENSE PAYAB		1,260.00 <i>D</i>
D000001482	04/23/2024	THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS INC.	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	20,009.25 <i>D</i>
D000001483	04/23/2024	THE STEPPING STONES GROUP LLC	LEARN SUPPT - PROF SVC - PCCD - MS - MTHL		1,732.50 <i>D</i>
D000001484	04/23/2024	THE VIRTUAL HIGH SCHOOL	VHS- Data Science-Amanda Dettmar	U.S. Govt. and Civics flexible-Moser, K	850.00 <i>D</i>
D000001485	04/23/2024	TRANE U.S. INC.	REPAIRS & MAINTENANCE		975.00 <i>D</i>
D000001486	04/23/2024	TuWay Communications	SUPPLIES - BUSINESS OFFICE		241.28 <i>D</i>
D000001487	04/23/2024	UGI UTILITIES INC.	NATURAL GAS - PLANT OPERATIONS		11,350.57 <i>D</i>
D000001488	04/23/2024	WEX HEALTH INC	PURCHASED PRO&TECH SVCS		260.70 <i>D</i>
D000001489	04/23/2024	XEROX FINANCIAL SERVICES	LEASE PRINCIPAL EXPENDITURES		11,316.04 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 04/23/2024 - 04/23/2024

Payment Categories: Direct Deposits
Sort: Payment Number

10 - GENERAL FUND	585,904.35
Grand Total All Funds	585,904.35
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	585,904.35
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	585,904.35

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 00 00AFE 000GIT

Payment Categories: Regular Checks

Sort Payment Number

Vendor Name	Description Of Purchase	Description Of Purchase	Amount
ITM Provisions Inc	F000		0000000
0000N0 00UNTAIN 0AIRIES	0I00	F000	0000000
R0000AN0 BA0ER0 IN00	F000		000000
SEAS00RE FRUIT 0 0R00U0E 000	F000		000000
SINGER EQUIPMENT 0000AN0	SU000IES		000000
S0S00 0F 0ENTRA00A	F000		0000000
50 - CAFETERIA			18,775.13
Grand Total All Funds			18,775.13
Grand Total Credit Cards			0.00
Grand Total Direct Deposits			0.00
Grand Total Manual Checks			0.00
Grand Total Other Disbursement Non-negotiables			0.00
Grand Total Procurement Card Other Disbursement Non-negotiables			0.00
Grand Total Regular Checks			18,775.13
Grand Total Virtual Payments			0.00
Grand Total All Payments			18,775.13

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT **Payment Dates:** 03/23/2024 - 04/19/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00W3835809	04/17/2024	EQUITABLE FINANCIAL LIFE INSURANCE CO. OF AMERICA	APR LIFE/LTD		5,422.93
* 00W3921102	03/26/2024	DELTA DENTAL	ADMIN FEES		1,157.73
* 00W3921105	03/26/2024	RESOLUTE UNDERWRITING STRATEGIES	APRIL PREMIUM		12,186.05
* 00W3921108	03/26/2024	DELTA DENTAL	WEEKLY CLAIMS		5,132.20
* 00W3926722	04/03/2024	CAPITAL BLUE CROSS	WEEKLY CLAIMS		53,615.68
* 00W3926723	04/03/2024	DELTA DENTAL	WEEKLY CLAIMS		3,049.60
* 00W3929036	04/05/2024	CAPITAL BLUE CROSS	WEEKLY CLAIMS		41,604.32
* 00W3930392	04/09/2024	DELTA DENTAL	WEEKLY CLAIMS		4,006.80
* 00W3933420	04/12/2024	CAPITAL BLUE CROSS	WEEKLY CLAIMS		69,115.48
* 00W3935808	04/17/2024	VISION BENEFITS OF AMERICA	MARCH CLAIMS		664.29
* 00W3935810	04/17/2024	DELTA DENTAL	WEEKLY CLAIMS		3,002.30
* 00W3935811	04/17/2024	SYMETRA LIFE INSURANCE COMPANY	DED: SYM-HOSPINDM - Full Payroll Pay Date: 4/4/2024	DED: SYM-ACCDT - Full Payroll Pay Date: 4/4/2024	1,570.13
* 00W3937520	04/19/2024	CAPITAL BLUE CROSS	34606.26		34,606.26
* 00W3937534	04/19/2024	RESOLUTE UNDERWRITING STRATEGIES	PREMIUM		12,137.50

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT Payment Dates: 03/23/2024 - 04/19/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks
Sort: Payment Number

10 - GENERAL FUND	247,271.27
Grand Total All Funds	247,271.27
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	247,271.27
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	247,271.27

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Cash, Investment and Bond Activity March 31, 2024

CASH ACCOUNTS

	<u>Balance March 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance March 31, 2024</u>
PLGIT General - New	\$ 322,008.38	\$ 1,269,793.31	\$ 1,092,386.18	\$ 499,415.51
PLGIT/CLASS	18,201,244.45	76,209.92	3,000,000.00	15,277,454.37
PLGIT General	1,232,826.55	3,835,528.02	3,403,272.44	1,665,082.13
PLGIT Salary	17,222.26	1,159,057.56	1,159,057.56	17,222.26
PLGIT Health Benefits	18,128.51	165,970.32	165,970.32	18,128.51
PLGIT Cafeteria	496,154.57	59,691.40	41,162.23	514,683.74
PLGIT Reserve Class	73.15	0.32	0.00	73.47
Lafayette General	1,233,594.75	612,661.04	1,066,692.96	779,562.83
Lafayette Flexible Spending	40,564.26	12,673.06	10,192.26	43,045.06
Lafayette Cafeteria	29,209.12	44,221.59	0.00	73,430.71
Total Cash Accounts	\$ 21,591,026.00	\$ 7,235,806.54	\$ 9,938,733.95	\$ 18,888,098.59

*Earnings/Deposits includes transfers of \$4,597,512.74 between accounts

**Disbursements includes transfers of \$4,597,512.74 between accounts

INVESTMENT ACCOUNTS

	<u>Balance March 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance March 31, 2024</u>
PSDLAF	\$ 8,439,924.55	\$ 14,900.00	\$ -	\$ 8,454,824.55
PLGIT / PLUS (61)	0.00	0.00	0.00	0.00
Total Investment Accounts	\$ 8,439,924.55	\$ 14,900.00	\$ -	\$ 8,454,824.55

	<u>Balance March 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance March 31, 2024</u>
1998 Construction Fund (195-04)	\$ -	\$ -	\$ -	\$ -
G.O. Bonds, Series of 2017 (195-14)	0.00	0.00	0.00	0.00
2003 Emmaus Bond, Const Fund (195-08)	0.00	0.00	0.00	0.00
Land Purchase GOB Series 2005 (195-10)	0.00	0.00	0.00	0.00
GESP Phase II GOB Series 2013A (195-12)	0.00	0.00	0.00	0.00
Total Bond Issue	\$ -	\$ -	\$ -	\$ -

CAPITAL RESERVE FUND

	<u>Balance March 1, 2024</u>	<u>Earnings/Deposits</u>	<u>Disbursements</u>	<u>Balance March 31, 2024</u>
Capital Reserve Fund	\$ 71.91	\$ -	\$ -	\$ 71.91

(UNADJUSTED)

Condensed Board Summary Report

From 03/01/2024 To 03/31/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
10	GENERAL FUND						
1000							
1100							
1110	REG PROG ELEM/SECONDARY	22,065,669.00	1,636,040.93	13,191,833.32	70,927.43	8,802,908.25	60.11
	Total	22,065,669.00	1,636,040.93	13,191,833.32	70,927.43	8,802,908.25	60.11
1200							
1225	SPEECH	427,681.00	33,090.32	271,789.26	17.06	155,874.68	63.55
1231	EMOTIONAL SUPPORT	376,502.00	35,641.53	258,320.02	0.00	118,181.98	68.61
1241	LEARNING SUPPORT	7,610,181.00	773,318.74	5,891,181.65	352.62	1,718,646.73	77.42
1243	GIFTED SUPPORT	277,909.00	32,928.97	179,850.43	0.00	98,058.57	64.72
1270	MULTI-HANDICAPPED SUPPT	0.00	0.00	0.00	0.00	0.00	0.00
1290	OTHER SUPPORT	124,000.00	0.00	0.00	0.00	124,000.00	0.00
	Total	8,816,273.00	874,979.56	6,601,141.36	369.68	2,214,761.96	74.88
1300	VOCATIONAL EDUCATION						
1390	VOCATIONAL EDUCATION	1,015,792.00	53,462.00	775,199.00	0.00	240,593.00	76.31
	Total	1,015,792.00	53,462.00	775,199.00	0.00	240,593.00	76.31
1400	OTHER INSTR. PROGRAMS						
1410	DRIVERS' EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1420	SUMMER SCHOOL	22,664.00	121.00	13,307.19	0.00	9,356.81	58.72
1430	HOMEBOUND INSTRUCTION	13,457.00	1,338.59	11,086.06	0.00	2,370.94	82.38
1441	ADJ / COURT PLACED PROG	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1450	INSTRUCTIONAL PROGRAMS OUTSIDE EST'D SCHOOL DAY	0.00	180.00	1,070.00	0.00	(1,070.00)	0.00
1480	TITLE I	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)
Condensed Board Summary Report
 From 03/01/2024 To 03/31/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
1490	ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00	0.00
	Total	36,121.00	1,639.59	25,463.25	0.00	10,657.75	70.49
1500	NONPUBLIC SCHOOL PGMS						
1500	NONPUBLIC SCHOOL PGMS	0.00	0.00	(41.76)	0.00	41.76	0.00
	Total	0.00	0.00	(41.76)	0.00	41.76	0.00
1600							
1693	COMMUNITY COLLEGE	291,232.00	23,301.75	256,239.50	0.00	34,992.50	87.98
	SPSHP						
	Total	291,232.00	23,301.75	256,239.50	0.00	34,992.50	87.98
2000							
2100	SUPPORT SERVICES PUPIL						
2120	GUIDANCE SERVICES	1,138,991.00	75,163.28	671,594.25	0.00	467,396.75	58.96
2130	ATTENDANCE SERVICES	6,100.00	118.76	1,307.13	0.00	4,792.87	21.43
2140	PSYCHOLOGICAL SERVICES	327,381.00	24,478.15	198,398.26	1,156.62	127,826.12	60.95
2150	SPEECH PATH/AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
	Total	1,472,472.00	99,760.19	871,299.64	1,156.62	600,015.74	59.25
2200	SUPPORT SERVICES-INSTRU						
2200	SUPPORT SERVICES-INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECH SUPPORT SERVICES	843,605.00	50,477.10	572,628.18	0.00	270,976.82	67.88
2230	EDU TELEVISION SERVICES	4,500.00	0.00	1,956.24	0.00	2,543.76	43.47
2250	SCHOOL LIBRARY SERVICES	643,157.00	37,409.09	332,677.24	10,091.31	300,388.45	53.29
2260	INSTRUCTION & CURR DEV	301,697.00	36,477.73	305,297.65	266.47	(3,867.12)	101.28
2271	INSTRUC STAFF DEVEL SVC	324,433.00	5,462.94	85,849.81	9,347.66	229,235.53	29.34
2272	NON CERTIFIED PROF DEV	0.00	0.00	0.00	0.00	0.00	0.00
2280	NONPUBLIC SUPPORT SVC	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2290	OTHER INSTRUC STAFF SVC	221,311.00	26,391.19	178,055.34	0.00	43,255.66	80.45
	Total	2,338,703.00	156,218.05	1,476,464.46	19,705.44	842,533.10	63.97
2300	SUPPORT SERVICES-ADMIN						
2310	BOARD SERVICES	62,785.00	0.00	99,718.75	0.00	(36,933.75)	158.83
2320	BOARD TREASURER SERVICE	250.00	125.00	375.00	0.00	(125.00)	150.00
2330	TAX ASSESS & COLLECTION	162,500.00	8,133.02	104,080.83	0.00	58,419.17	64.05
2340	STAFF RELATIONS/NEGO	0.00	0.00	0.00	0.00	0.00	0.00
2350	LEGAL SERVICES	150,000.00	9,073.91	71,693.91	0.00	78,306.09	47.80
2360	OFFICE SUPERINTENDENT	489,246.00	39,566.74	393,157.12	0.00	96,088.88	80.36
2380	OFFICE OF PRINCIPAL SVC	1,610,620.00	123,782.62	1,137,294.76	1,675.94	471,649.30	70.72
	Total	2,475,401.00	180,681.29	1,806,320.37	1,675.94	667,404.69	73.04
2400	SUPP SVC-PUBLIC HEALTH						
2420	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2430	DENTAL SERVICES	600.00	0.00	0.00	0.00	600.00	0.00
2440	NURSING SERVICES	489,838.00	36,497.01	332,465.12	0.00	157,372.88	67.87
	Total	490,438.00	36,497.01	332,465.12	0.00	157,972.88	67.79
2500	SUPP SERVICES-BUSINESS						
2511	SUPP SERVICES-BUSINESS	903,474.00	64,075.02	633,585.57	0.00	269,888.43	70.13
	Total	903,474.00	64,075.02	633,585.57	0.00	269,888.43	70.13
2600							
2660	SECURITY SERVICES	179,000.00	4,204.20	178,753.27	0.00	246.73	99.86
2690	OPER OF BLDG SERVICES	5,200,179.00	331,632.04	3,816,181.55	493,559.44	890,438.01	82.88
	Total	5,379,179.00	335,836.24	3,994,934.82	493,559.44	890,684.74	83.44
2700							

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2790	STUDENT TRANSP SERVICES	2,999,555.00	417,267.75	2,319,458.25	106,582.22	573,514.53	80.88
	Total	2,999,555.00	417,267.75	2,319,458.25	106,582.22	573,514.53	80.88
2800	SUPPORT SVCS-CENTRAL						
2820	INFORMATION SERVICES	0.00	0.00	12,456.00	0.00	(12,456.00)	0.00
2823	PUBLIC INFORMATION SVC	0.00	0.00	0.00	0.00	0.00	0.00
2830	STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2834	STAFF DEV - NON-CERT	2,000.00	100.00	569.00	279.00	1,152.00	42.40
2836	STAFF DEVELOPMENT SVCS	1,100.00	160.00	1,230.00	0.00	(130.00)	111.82
	Total	3,100.00	260.00	14,255.00	279.00	(11,434.00)	468.84
2900	OTHER SUPPORT SERVICES						
2910	OTHER SUPPORT SERVICES	24,354.00	0.00	24,827.94	0.00	(473.94)	101.95
	Total	24,354.00	0.00	24,827.94	0.00	(473.94)	101.95
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
3100	FOOD SERVICES						
3100	FOOD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
3200	STUDENT ACTIVITIES						
3200	STUDENT ACTIVITIES	240,495.00	17,052.32	106,588.01	5,069.60	128,837.39	46.43
3250	SCHOOL ATHLETICS	1,100,673.00	71,678.33	521,942.26	57,507.78	521,222.96	52.65
	Total	1,341,168.00	88,730.65	628,530.27	62,577.38	650,060.35	51.53
3300	COMMUNITY SERVICES						

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
3300	COMMUNITY SERVICES	12,181.00	1,852.50	6,070.81	0.00	6,110.19	49.84
	Total	12,181.00	1,852.50	6,070.81	0.00	6,110.19	49.84
4000	FACILITIES ACQUISTION						
4600	EXISTING BLDG IMPROVE						
4600	EXISTING BLDG IMPROVE	7,461,129.00	77,254.20	4,315,782.07	3,317,677.77	(172,330.84)	102.31
	Total	7,461,129.00	77,254.20	4,315,782.07	3,317,677.77	(172,330.84)	102.31
5000	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
5110	DEBT SERVICE	1,930,052.00	0.00	1,931,444.48	0.00	(1,392.48)	100.07
5130	REFUND PRIOR YR REV	0.00	0.00	0.00	0.00	0.00	0.00
5140	LEASE EXPENDITURES	133,152.00	11,316.04	101,870.48	0.00	31,281.52	76.51
	Total	2,063,204.00	11,316.04	2,033,314.96	0.00	29,889.04	98.55
5200	FUND TRANSFERS						
5230	CAPITAL PROJ TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
5251	FOOD SVC FUND TRANSFER	100,000.00	0.00	0.00	0.00	100,000.00	0.00
5280	ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	100,000.00	0.00	0.00	0.00	100,000.00	0.00
5800	SUSPENSE ACCOUNT						
5800	SUSPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
5900	BUDGETARY RESERVE						
5900	BUDGETARY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
6000	REVENUE LOCAL SOURCES						

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6000	REVENUE LOCAL SOURCES						
6001	FUND BALANCE	(7,663,739.00)	0.00	0.00	0.00	(7,663,739.00)	0.00
	Total	(7,663,739.00)	0.00	0.00	0.00	(7,663,739.00)	0.00
6100	TAXES LEVIED						
6111	REAL ESTATE TAXES	(32,487,172.00)	(292,294.87)	(31,274,910.58)	0.00	(1,212,261.42)	96.27
6112	INTERIM REAL ESTATE TAX	(220,156.00)	(36,259.38)	(249,695.83)	0.00	29,539.83	113.42
6113	PUBLIC UTILITY REALTY	(35,000.00)	0.00	(33,133.71)	0.00	(1,866.29)	94.67
6120	PER CAPITA TAX	0.00	0.00	0.00	0.00	0.00	0.00
6141	ACT 511 PC FLAT	0.00	0.00	0.00	0.00	0.00	0.00
6143	EMER MUNIC SVC TAX	(26,000.00)	(726.03)	(41,074.82)	0.00	15,074.82	157.98
6151	EARNED INCOME TAX	(4,100,000.00)	(319,077.47)	(2,835,336.44)	0.00	(1,264,663.56)	69.15
6153	REALTY TRANSFER TAX	(500,000.00)	(33,542.42)	(435,360.80)	0.00	(64,639.20)	87.07
	Total	(37,368,328.00)	(681,900.17)	(34,869,512.18)	0.00	(2,498,815.82)	93.31
6400	DELINQUENCY TAXES						
6411	DELINQUENT RE TAX	(880,000.00)	(207,826.36)	(843,599.45)	0.00	(36,400.55)	95.86
6420	DELINQUENT PC SECT 679	0.00	(33.00)	(477.69)	0.00	477.69	0.00
6441	DELINQUENT PC 511	0.00	(31.50)	(476.50)	0.00	476.50	0.00
	Total	(880,000.00)	(207,890.86)	(844,553.64)	0.00	(35,446.36)	95.97
6500	EARNINGS ON INVESTMENTS						
6510	INTEREST ON INVESTMENTS	(600,000.00)	(98,279.05)	(1,004,607.87)	0.00	404,607.87	167.43
6530	GAIN/LOSS ON INVESTMTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(600,000.00)	(98,279.05)	(1,004,607.87)	0.00	404,607.87	167.43
6700							
6710	ADMISSIONS	(71,300.00)	(4,285.00)	(37,901.71)	0.00	(33,398.29)	53.16

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6740	FEES	0.00	0.00	0.00	0.00	0.00	0.00
6750	STUDENT EVT- SPEC EVENT	0.00	0.00	0.00	0.00	0.00	0.00
6790	OTHR STUDENT ACT INCOME	(15,000.00)	(338.25)	(1,955.25)	0.00	(13,044.75)	13.04
	Total	(86,300.00)	(4,623.25)	(39,856.96)	0.00	(46,443.04)	46.18
6800							
6821	STATE REV REC OTHER PA	0.00	0.00	0.00	0.00	0.00	0.00
6831	FUNDS OTHER PA SCH DST	0.00	0.00	0.00	0.00	0.00	0.00
6832	FEDERAL IDEA REVENUE	(238,450.00)	0.00	0.00	0.00	(238,450.00)	0.00
6833	AARP IDEA	0.00	0.00	0.00	0.00	0.00	0.00
6837	FED REV CARES ACT-CNTY	0.00	0.00	0.00	0.00	0.00	0.00
6839	FEDERAL REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(238,450.00)	0.00	0.00	0.00	(238,450.00)	0.00
6900	REVENUE LOCAL SOURCES						
6910	USE OF FACILITIES	(3,500.00)	0.00	(437.12)	0.00	(3,062.88)	12.49
6920	CONTRIBUTION & DONATION	0.00	0.00	0.00	0.00	0.00	0.00
6941	REGULAR SCH TUITION	0.00	(550.62)	(2,835.70)	0.00	2,835.70	0.00
6942	SUMMER SCHOOL TUITION	(4,000.00)	0.00	0.00	0.00	(4,000.00)	0.00
6944	Tuition other LEA's	(4,000.00)	0.00	0.00	0.00	(4,000.00)	0.00
6980	COMMUNITY ACTIVITY REV	(5,000.00)	(320.00)	(2,655.00)	0.00	(2,345.00)	53.10
6990	MISCELLANEOUS REVENUE	0.00	(23,303.27)	(20,871.06)	0.00	20,871.06	0.00
6991	REFUND OF P/Y EXPEND	0.00	0.00	0.00	0.00	0.00	0.00
6992	ENERGY EFF REV & INCENT	0.00	0.00	0.00	0.00	0.00	0.00
6999	Miscellaneous	(30,000.00)	(14,484.27)	(43,280.13)	0.00	13,280.13	144.27
	Total	(46,500.00)	(38,658.16)	(70,079.01)	0.00	23,579.01	150.71

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7000							
7100	BASIC INS. OPR. SUBSIDIES						
7110	BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7111	BASIC EDUCATION SUBSIDY	(4,365,246.00)	0.00	(2,531,276.00)	0.00	(1,833,970.00)	57.99
7112	SOCIAL SECURITY SUBSIDY	(836,084.00)	0.00	0.00	0.00	(836,084.00)	0.00
7140	CHARTER SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7160	Tuition for 1305 & 1306	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(5,201,330.00)	0.00	(2,531,276.00)	0.00	(2,670,054.00)	48.67
7200	REVENUE EDU. PROGRAMS						
7210	HOMEBOUND INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
7220	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7230	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7250	MIGRATORY CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00
7271	SPECIAL EDUCATION	(1,130,678.00)	(155,994.86)	(764,100.54)	0.00	(366,577.46)	67.58
7299	DIRECT PMT - PRRS & APS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(1,130,678.00)	(155,994.86)	(764,100.54)	0.00	(366,577.46)	67.58
7300	REVENUE NON-ED. PROGRAMS						
7310	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7311	SD TRANSPORTATION	(285,000.00)	(63,385.49)	(207,580.62)	0.00	(77,419.38)	72.84
7312	NP TRANSPORTATION	(115,000.00)	0.00	(50,050.00)	0.00	(64,950.00)	43.52
7320	RENT & SINK FUND PYMT	0.00	0.00	0.00	0.00	0.00	0.00
7330	MEDICAL/DENTAL SVCS	(42,000.00)	0.00	(32,762.16)	0.00	(9,237.84)	78.01
7340	SUPPLEMENTAL REIMBURSE	(1,166,618.00)	0.00	(1,166,617.95)	0.00	(0.05)	100.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00

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7361	PCCD Grant	0.00	0.00	0.00	0.00	0.00	0.00
7362	School Mental Health & Safety and Security Grant	0.00	(158,160.23)	(158,160.23)	0.00	158,160.23	0.00
	Total	(1,608,618.00)	(221,545.72)	(1,615,170.96)	0.00	6,552.96	100.41
7500	ACCOUNTABILITY GRANT						
7500	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	Accountability Grant	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLK GRNT	(142,538.00)	0.00	(142,538.00)	0.00	0.00	100.00
7506	PA SMART GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7510	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7599	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(142,538.00)	0.00	(142,538.00)	0.00	0.00	100.00
7800	REVENUE PA SHARE BEN.						
7810	FICA - STATE	0.00	0.00	(378,409.93)	0.00	378,409.93	0.00
7820	RETIREMENT - STATE	(3,719,126.00)	(1,046,747.24)	(2,864,990.86)	0.00	(854,135.14)	77.03
	Total	(3,719,126.00)	(1,046,747.24)	(3,243,400.79)	0.00	(475,725.21)	87.21
7900	REVENUE TECHNOLOGY						
7920	CLASSROOMS FOR FUTURE	0.00	0.00	0.00	0.00	0.00	0.00
7990	OTHER TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
8000							
8500	FEDERAL GRANTS-IN-AID						
8512	IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
8513	TITLE I GRANT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00
8514	Title I	(262,154.00)	(20,197.13)	(167,770.39)	0.00	(94,383.61)	64.00

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8515	TITLE II	(55,578.00)	(7,584.54)	(56,966.06)	0.00	1,388.06	102.50
8516	TITLE III ESL	(6,420.00)	0.00	(580.44)	0.00	(5,839.56)	9.04
8517	DRUG FREE SCHOOLS	(14,686.00)	(1,317.00)	(7,512.28)	0.00	(7,173.72)	51.15
8518	TITLE V	0.00	0.00	0.00	0.00	0.00	0.00
8519	TITLE II/TITLE V GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8570	TITLE II EESE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	Total	(338,838.00)	(29,098.67)	(232,829.17)	0.00	(106,008.83)	68.71
8600	OTHER FED.GRANTS-IN-AID						
8670	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
8680	TITLE III	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
8700							
8701	IDEA PART B - ARRA	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA FISCAL STAB - BE	0.00	0.00	0.00	0.00	0.00	0.00
8709	Basic Ed - Ed Jobs	0.00	0.00	0.00	0.00	0.00	0.00
8741	CARE ACT - ESSER FUNDNG	0.00	0.00	0.00	0.00	0.00	0.00
8742	GOV EMER ED RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II - CRRSA ACT	0.00	0.00	0.00	0.00	0.00	0.00
8744	ARP ESSER III	0.00	(35,472.29)	(354,722.90)	0.00	354,722.90	0.00
8747	EMERGENCY CONNECTIVITY	0.00	0.00	0.00	0.00	0.00	0.00
8749	CARES ACT - PCCD FUNDNG	0.00	0.00	0.00	0.00	0.00	0.00
8751	ARP ESSER 7% LEARNING	0.00	0.00	(7,877.08)	0.00	7,877.08	0.00
	LOSS						

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8752	ARP ESSER 7% SUMMER PROGRAMS	0.00	0.00	(1,575.40)	0.00	1,575.40	0.00
8753	ARP ESSER 7% AFTERSCHOOL PROGRAMS	0.00	0.00	(1,575.44)	0.00	1,575.44	0.00
	Total	0.00	(35,472.29)	(365,750.82)	0.00	365,750.82	0.00
8800	ACCESS REIMBURSEMENTS						
8810	MEDICAL ASSISTANCE	(265,000.00)	0.00	(32,908.87)	0.00	(232,091.13)	12.42
8820	MED ASSIS - TRANS & AD	0.00	0.00	(3,089.76)	0.00	3,089.76	0.00
	Total	(265,000.00)	0.00	(35,998.63)	0.00	(229,001.37)	13.58
9000							
9200							
9220	LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
9300							
9330	Trans from Cap Reserve	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
9400	SALE OF ASSETS						
9400	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
MAJOR FUND 10 TOTALS							
	Total Expenditure	57,126,241.00	4,047,856.73	37,273,828.99 ✓	4,074,510.92	15,777,901.09	72.38
	Total Other Expenditure	2,163,204.00	11,316.04	2,033,314.96 ✓	0.00	129,889.04	94.00
	Total Revenue	(59,289,445.00)	0.00	(45,759,674.57) ✓	0.00	(13,529,770.43)	77.18
	Total Other Revenue	0.00	(2,520,210.27)	0.00	0.00	0.00	0.00
		0.00	1,538,962.50	(6,452,530.62)	4,074,510.92	2,378,019.70	

(UNADJUSTED)

Condensed Board Summary Report

From 03/01/2024 To 03/31/2024

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	57,126,241.00	4,047,856.73	37,273,828.99	4,074,510.92	15,777,901.09	72.38
Total Other Expenditure	2,163,204.00	11,316.04	2,033,314.96	0.00	129,889.04	94.00
Total Revenue	(59,289,445.00)	(2,520,210.27)	(45,759,674.57)	0.00	(13,529,770.43)	77.18
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	1,538,962.50	(6,452,530.62)	4,074,510.92	2,378,019.70	

**SAUCON VALLEY SCHOOL DISTRICT
BUSINESS OFFICE**

BUDGETARY TRANSFER FORM
2023-2024

Date: April 22, 2024

		TRANSFER AMOUNT		ACCOUNT TITLE	REASON FOR TRANSFER	
ACCOUNT #		IN	OUT			
1	TO	10-2690-430-000-10-000-000-000-0000	100.00		REPAIRS & MAINT - ELEM	BALANCE ACCOUNT
	FROM	10-2690-430-000-20-000-000-000-0000		100.00	REPAIRS & MAINT - MS	TRANSFER OF FUNDS
2	TO	10-2690-442-000-00-000-000-000-0000	1,900.00		RENTAL OF EQUIPMENT	BALANCE ACCOUNT
	FROM	10-2690-442-000-30-000-000-000-0000		1,900.00	OPER - LEASED COPIER - HS	TRANSFER OF FUNDS
3	TO	10-2690-610-000-10-000-000-000-0000	428.20		MAINT SUPPLIES - ELEM	BALANCE ACCOUNT
	FROM	10-2690-610-000-00-000-000-000-0000		428.20	SUPPLIES - PLANT OPERATIONS	TRANSFER OF FUNDS
4	TO	10-2690-610-000-20-000-000-000-0000	428.21		MAINT SUPPLIES - MS	BALANCE ACCOUNT
	FROM	10-2690-610-000-00-000-000-000-0000		428.21	SUPPLIES - PLANT OPERATIONS	TRANSFER OF FUNDS
5	TO	10-2690-610-000-30-000-000-000-0000	943.65		MAINT SUPPLIES - HS	BALANCE ACCOUNT
	FROM	10-2690-610-000-00-000-000-000-0000		943.65	SUPPLIES - PLANT OPERATIONS	TRANSFER OF FUNDS
6	TO	10-2690-414-000-00-000-000-000-0000	22,303.84		LAWN CARE SVCS	BALANCE ACCOUNT
	FROM	10-2690-430-000-30-000-000-000-0000		22,303.84	REPAIRS & MAINT - HS	TRANSFER OF FUNDS

**SAUCON VALLEY SCHOOL DISTRICT
BUSINESS OFFICE**

BUDGETARY TRANSFER FORM
2023-2024

Date: April 22, 2024

		TRANSFER AMOUNT		ACCOUNT TITLE	REASON FOR TRANSFER
		IN	OUT		
7 TO	10-2690-414-000-00-000-000-0000	10,755.00		LAWN CARE SVCS	BALANCE ACCOUNT
FROM	10-2690-610-000-00-000-000-0000		10,755.00	SUPPLIES - PLANT OPERATIONS	TRANSFER OF FUNDS

Total Transfer: \$ 36,858.90

Saucon Valley School District

Policy

Title – 707 Use of School Facilities

Section – Community

Adopted – May 8, 2007

Revised – April 25, 2023

Content

Purpose

School facilities of this District should be made available for community purposes, provided that such use does not interfere with the educational program of the schools. This policy only addresses the use of District property and facilities by non-school-sponsored entities and individuals. This policy does not address the use of facilities by school-sponsored extracurricular and co-curricular clubs and activities and school-sponsored athletic activities.

Authority

It is the policy of the Board of School Directors of the Saucon Valley School District to make available the facilities of the District to organizations, associations, and individuals of the community for civic, cultural, educational, and recreational activities when the scheduling of these activities does not interfere with the educational program of the District.

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, sex, disability, religion, or age in making available the facilities of the District. The Administration shall post a "Notice of Non-Discrimination" and make the notice available as required by law. All activities hosted by Group I and II entities, as defined below, must adhere to and observe the District's non-discrimination policies.

Requests from organizations outside the District will be given consideration.

Definitions

Group II- school affiliated organizations, as defined in Policy 915.

Group III – non-profit, school age athletic leagues, with 100% of participants in Saucon Valley School District.

Group IV - non-profit civic, service, or athletic organizations offering educational, cultural, or recreational enrichment activities for District students.

Group V- all other organizations and individuals permitted to use District facilities.

Delegation of Responsibility

The Administration is charged with the responsibility of reviewing each request for use of facilities and, if all requirements are met, scheduling the use of the facilities. The facilities use schedule shall be posted on the District web page.

Requests which fail to qualify for inclusion under the guidelines will be directed to the Board of School Directors for consideration.

The Board reserves the right to deny permission to use Saucon Valley District facilities when it deems this action to be in the best interests of the District.

Fee charges will be determined by the nature of the use and group number of the entity making the request. Rules and Regulations for the use of school buildings and facilities will be provided to the organizations requesting the use of the facilities.

Guidelines

The Rental Fee Schedule for use of school facilities will be reviewed and approved annually and included as part of the Rules and Regulations.

Classifications of eligible organizations using school facilities are defined as Group I, Group II, Group III, Group IV, and Group V.

Application Process

An individual or community group that falls into Group II, Group III, Group IV, and Group V requesting permission to use school buildings, facilities or school property must submit a written request on the prescribed application in advance of the proposed date to the Superintendent or designee Administration via the Facility Request Application .

The application must specify the portion of the school facilities requested for use; proposed activities; number of individuals participating; and the date, time, and duration of the proposed event(s). All requests shall be for a specific date or dates, not for an undefined time period.

Along with the completed application, the individual or group must submit the following:

1. Evidence of organizational liability to limits required by District guidelines.
2. Documentation evidencing the District shall be held harmless by the user for any liability that arises from use of school facilities by the individual or group.

Application Evaluation

No application to use school facilities shall be approved if the proposed activity would result in any of the following:

1. Conflict with any school-sponsored/Group I activity.
2. Access to school facilities closed due to renovations, maintenance, cleaning, the school calendar, or Board action.
3. Access to school facilities containing equipment or furnishings which would be detrimental to the operation of a District program if damaged or operated by an unqualified operator.
4. The proposed use would prevent or encumber District personnel from preparing school facilities for their primary purpose, because of the nature or duration of the activity.

Limitations

When individuals and community groups receive written permission to use school facilities under this policy, such use shall be conditioned upon strict compliance with the following:

1. Individuals shall not use, access, or enter upon any portions of the school facilities or their contents not specified in the approved written request form.
2. Individuals shall refrain from any conduct or activities not specifically identified in the approved written request form.
3. When advertising or promoting activities held at school facilities, individuals and entities in Group III, IV, and V shall clearly and prominently communicate that the activities are not being sponsored by the District by including such language in all advertisements and proposal material: "This event/activity is not approved or sponsored by the Saucon Valley School District or its Board of Directors." Notices and promotional materials may not use the terms "Saucon Valley School District," or "SVSD," or any derivative the name of any District school, and when describing the location of the event, may only reference the street address and room number, when applicable.
4. School equipment used in conjunction with requested facilities shall be identified when the application is submitted. Users of school equipment must accept liability for any damage to or loss of equipment that occurs while in their use. Where rules so specify, no equipment may be used except by a qualified operator, provided by the school.
5. The proposed use by an entity in Group II, III, IV, or V shall commence no earlier than 6:00 p.m. on a school day.

The District may require police supervision for traffic or safety control when anticipated attendance will exceed 200 people. The District, in consultation with law enforcement, may require additional security measures if appropriate. The District shall have sole discretion to

determine whether to require additional security measures.

Prohibited Activities

Everyone using school facilities must adhere to Saucon Valley School District policies and regulations. All civil infractions will be referred to local law enforcement agencies, i.e., illegal parking, vandalism, use of obscene language, etc.

The following activities are strictly prohibited in school facilities when individuals and community groups are granted written permission to use said school facilities:

1. Possession, use or distribution of illegal drugs and/or alcoholic beverages.
2. Possession of weapons.
3. Conduct that would alter, damage or be injurious to any District property, equipment, or furnishings.
4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations.
5. Gambling, games of chance, lotteries, raffles, or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or administration.
6. Use of tobacco/vaping products.

Violations

The District reserves the right to remove from District premises or revoke any previously granted permission to use school facilities from any individual or community group who fails to comply with the terms and conditions of all policy and established procedures.

In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities, that individual or community group forfeits the right to submit future written requests to use District property, unless otherwise decided by the Board.

Fee Schedule

Use of school facilities for activities directly related to the educational program and District operations shall be without cost to users, except that the user shall be responsible for extra custodial fees and any fees associated with traffic, safety control, or additional security measures required by the District pursuant to this policy and all established procedures.

Special Rules and Regulations

Opening of Buildings – The building and facility will not be opened until the person responsible for the activity is present.

Spectators –

1. Practices or Rehearsals – Parents/Guardians of participants and their children are permitted during practices or rehearsals.
2. Meets or Performance – Adults and children under eighteen (18) accompanied by

an adult are permitted at meets or performances. Children under eighteen (18) will only be permitted without being accompanied by an adult ONLY if the organization using the facilities provides adequate supervision.

Compensation of School Personnel – Organizations using school facilities shall make all payments directly to the District. No reimbursement directly to the employee is permitted. Tips also are not permitted.

Cancellations – Cancellation of scheduled use of school facilities must be reported to the Business Administrator preferably at least seven (7) days in advance. This advance notification is required for notification of custodians or others designated to supervise the use of the facility and to release the facility for another group which may desire to use it. If the cancellation is not cleared with the Business Administrator in time to permit proper notification of school personnel engaged for the activity, the organization will be required to pay all costs involved.

**RULES AND
REGULATIONS FOR THE
USE OF
SCHOOL BUILDINGS, FACILITIES, AND EQUIPMENT**

It is the policy of the Board of Directors of the Saucon Valley School District (Policy 707) to make available the facilities of the school district to responsible organizations, associations, and individuals of the community for civic, cultural, educational, and recreational activities, when the scheduling of these activities does not interfere with the educational program of the district.

Representatives of organizations requesting the use of school buildings and facilities are required to satisfy administration that they are responsible persons and officially represent responsible organizations. They must guarantee orderly behavior and, through the signing of an agreement form, indicate their willingness to abide by the Board's rules and regulations. The primary responsibility for the proper use of buildings and facilities within these administrative regulations rests upon the individual who signs the agreement form.

The Board of School Directors will be notified monthly of the facilities scheduled use.

ELIGIBILITY

Classifications of Eligible Organizations Using School Facilities

Classes, groups, or organizations are permitted to use school facilities.

A list of charges by classes of users is included as Attachment A to these administrative regulations. These charges are listed in this manner to facilitate changes as needed from time to time as the cost of salaries and utilities change.

Group I- Board-approved, school district-sponsored extracurricular, co-curricular, and athletic activities.

Group II- school-affiliated organizations, as defined in Policy 915.

Group III – non-profit, school-age athletic leagues, with 100% of participants in Saucon Valley School District.

Group IV - non-profit civic, service, or athletic organizations offering educational, cultural, or recreational enrichment activities for district students.

Group V- all other organizations and individuals permitted to use district facilities.

AVAILABILITY

1. All applications for fields, grounds and facilities are dependent upon the availability of the facilities. School-sponsored activities (Group I) shall always have first priority for the use of District facilities. Priority for other activities shall be as follows:
 - a. Group II
 - b. Group III
 - c. Group IV
 - d. Group V
2. Athletic Facility use is determined by the following priority:
 - a. In season school sports/ activities
 - b. In season community sports/ activities
 - c. Off season school sports and activities
 - Upcoming season gets priority
 - d. Off season community sports/ activities
 - d.e. Outside groups
- 2.3. Group I
 - a. Advisors and coaches of each activity shall provide the Facilities with a list of all regularly scheduled after-hour activities following the reservation schedule below. A facility request is not required.
 - a.b. Advisors and coaches will need to submit a facility request, following the reservation schedule below, for all non recurrent events. ~~for the school year as well as a monthly list of all non-recurrent events by the first day of the school year.~~
- 3.4. Group II
 - a. The person in charge shall provide the Facilities Office with a list of all scheduled meeting dates at least two weeks in advance of the first meeting.
 - b. All other activities requiring facility use must have a Facility Use Application completed following the reservation schedule listed below.
- 4.5. Approved non-school groups will be assigned space according to the order of receipt of application. School facilities normally will not be available on Sundays or during holiday breaks for any school group unless previously approved by the Superintendent or designee.
- 5.6. During summer months, the District reserves the right to close its facilities for a period of time for rental for all groups. An announcement will be made by March 1st of each school year.

APPLICATION FOR USE

1. Applications for the use of school field, grounds, and facilities must be

completed on forms provided for that purpose and submitted electronically to facilities.calendar@svpanthers.org.

2. Applications will accept facility applications as follows:

- a. Fall Activities (August-October): Reservations open ~~May 1~~ July 1
- b. Winter Activities (November-February): Reservations open ~~August 1~~ October 1
- c. Spring Activities (March-May): Reservations open ~~December 1~~ November 1
- d. Summer Activities (June-July): Reservations open ~~March 1~~ May 1

~~***Failure to adhere to this timeline may result in the application not being considered. Exceptions will be made for those applying for the remainder of the 2022-23 school year.~~

3. If the fields, grounds or facilities are to be used by Group II, the application shall be made in the name of the organization and signed by an officer or authorized representative thereof.
4. Group III, IV and V applications must be signed by at least one "Responsible Person". All "Responsible Persons" must be a District resident.
5. The "Responsible Person" who signs the application is responsible for assuring that all policies, rules and regulations of the Saucon Valley School District will be properly implemented.
6. A "Responsible Person" is to be present at all activities held on District property for the duration of the events.
7. The use of the facilities shall be limited to the specific hours stated on the approved application.
8. Custodians or any other school employee will not be responsible to enforce the regulations of the School District. If infractions of the rules and regulations are reported, the use of the school facilities will be immediately denied until a satisfactory understanding can be reached regarding future use.
9. Applicants holding regular meetings, practices, or sessions throughout the year need to file only one application at the beginning of each school year.
10. Special events for the purpose of raising funds by such applicants must be covered by separate applications whenever they occur.
11. The permission extended to any applicant to use the school fields, grounds, and facilities within any school year shall expire automatically at the end of that school year (June 30).
12. The Superintendent or designee has the authority to withhold or revoke permission if, in their judgment, proper use is not being made of school fields, grounds, and/or facilities.

TIME OF USE

1. When school is in session, school buildings ordinarily will be available only between the hours of **6:00 pm and 10:00 pm** Monday through Friday. Other times must be approved by special arrangement with the Superintendent or designee.
2. Buildings will be opened 30 minutes before the scheduled time of the program and closed 30 minutes after the scheduled end of the program unless other prior arrangements have been made, subject to the established fees.
3. The building and facility will not be opened until the person responsible for the activity is present.
4. The "Responsible Person" is to be present during the time the fields, grounds,

and facilities are being used.

GENERAL CONDITIONS

1. *Inclement Weather* - Groups II, III, IV, and V will not be permitted to use school facilities when schools are closed due to inclement weather.
- ~~1.2.~~ *In the event that outside playing areas are unusable due to rain, flooding, etc. Group 1 will be moved to indoor facilities and practices will take priority. All measures will be taken to accommodate all reservations.*
- ~~2.3.~~ *Drugs and Alcohol* - Intoxicating beverages or narcotics are prohibited on all school properties and at all sponsored activities. Any person in possession of or under the influence of alcohol or narcotics will not be permitted to remain on the school property and will be referred to local law enforcement agencies.
- ~~3.4.~~ *Smoking/Use of Tobacco Products* - Smoking and the use of tobacco products is prohibited on all school premises and at all sponsored activities.
- ~~4.5.~~ *Indecent Language* - Profane, obscene, and indecent language is prohibited at all times.
- ~~5.6.~~ *Area Restriction* - It is required that the members of the organization using school facilities and spectators when involved in the activity use ONLY the areas for which approval is given. It is the responsibility of the person signing the application to see that this regulation is carefully followed.
- ~~6.7.~~ *Responsibility for Damage to Facilities* - The organization assumes full responsibility for any and all damages to buildings, facilities, or equipment resulting from its use.
- ~~7.8.~~ *Custodial Care of Facilities* - Generally, there must be one or more custodians on duty at all times when school facilities, including the football field, are in use. Buildings and equipment must be left in a clean and orderly fashion. The custodian is to report any known violations of the rules and regulations regarding use of school facilities to District Administration.
- ~~8.9.~~ *Decorations* - Decorations or signs by non-school groups are permitted on school building walls only with the approval of the school building principal. All decorations must be removed from the building by 7:00 AM the following day.
- ~~9.10.~~ *Facilities may not be filled beyond rated capacity.*
- ~~10.11.~~ *Sponsors or supervisors of an activity must be present at the start and must remain on the premises until all participants have left the facility.*
- ~~11.12.~~ *The administrator responsible for approving applications may impose such additional reasonable restrictions or conditions as he/she shall determine according to the nature of the proposed use as set forth on the application.*

- ~~12.13.~~ School buildings shall not be used for parties or celebrations that are essentially private in nature. This exclusion includes birthday, anniversary and other similar parties. School furniture must be covered when doing craftwork. No permanent markers are permitted.
- ~~13.14.~~ There shall be no signs, banners, pennants, etc., placed in or on school buildings or on school grounds by any group except those associated with activities sponsored by the school or school-connected organizations. Activities carried on in the schools by the Northampton County Department of Elections shall be free of this restriction on Election Day.
- ~~14.15.~~ Arrangements for the sale or serving of refreshments within a building must be made at the time of application for facility usage.
- ~~15.16.~~ All fire regulations must be adhered to without exception.
- ~~16.17.~~ All applications must be signed by a responsible Saucon Valley School District resident who is at least 18 years of age.
- ~~17.18.~~ The District or its agents reserve the right to cancel any fields, grounds, and facilities usage permit when the interests of the district require cancellation.
- ~~18.19.~~ Each applicant for fields, grounds, and facilities usage shall receive a copy of these rules at the time of application.

SPECIAL RULES AND REGULATIONS

1. Spectators

- a.* Practices or Rehearsals – parents or guardians of participants and their children are permitted during practices or rehearsals at the discretion of the coach/advisor. No other persons are permitted. All are restricted to areas essential to the function.
- b.* Meets or Performances – Adults and children under eighteen accompanied by an adult are permitted at meets or performances. Children under eighteen will be permitted without being accompanied by an adult ONLY if the organization using the facilities provides adequate supervision.
- b.c.* Supervision of children is the responsibility of the parent/ guardian in attendance. Children must stay in the location of the event, observe the Student Code of Conduct, and be supervised by an adult in the organization holding the event. and accompanied by the adult. The District reserves the right to require that the organization remove a child

or adult from District property due to conduct that does not comport with District policies, procedures, and/or the Student Code of Conduct. ask any unaccompanied child and adult to leave the campus due to lack of supervision.

2. *District Equipment* - Organizations requesting use of District equipment shall include the specific equipment and details on the application. Special equipment, such as a sound system and stage lighting, must be operated by District personnel. The organization will be responsible for any required compensation of District personnel.
3. *Compensation of District Personnel* – Organizations using District facilities shall make all payments directly to Saucon Valley School District. No reimbursement directly to an employee is permitted. Tips also are not permitted.
4. *Insurance* – Each organization using District facilities will be required to furnish a certificate of insurance with minimum coverage providing not less than \$1,000,000 limit per occurrence for bodily injury and/or property damage liability. The organization will provide a certificate of insurance naming Saucon Valley School as additional insured.
5. Applicant agrees to assume all responsibility for damage claims or liability of any kind arising out of or by reason of applicant's use of the school fields, grounds, and facilities and further agrees to save and hold the school district harmless from any claims, liability, expense or costs in connection with use of the school fields, grounds, and facilities including the cost of defending any such claims.
6. *Cancellations* - Cancellation of scheduled use of District facilities must be reported to the Facilities Office at least seven days in advance. This advance notification is required for notification of custodians or others designated to supervise the use of the facility and to release the facility for use by another group. If the cancellation is not cleared with the Facilities Office in time to permit proper notification of school personnel engaged for the activity, the organization will be required to pay all costs involved.
7. *Damages, Theft, Destruction*- The applicant will be responsible for all thefts of school property, damage thereto or destruction thereof, and shall upon demand, reimburse the school district for such thefts, damage or destruction. Reimbursements will be based on replacement cost.

FEES AND SERVICES RENDERED

1. Custodial or other responsible personnel MUST be on duty to care for the fields, grounds or facilities or those using them. Charges shall be assessed based upon

the cost of the custodian's service to the district. The required presence of a custodian shall be determined by the Superintendent or designee and shall be noted on the application for fields, grounds, and facilities permit. **A custodial fee will be charged to all applicants In Group IV and V.**

2. All charges for custodial service or stage crew service shall be assessed to the applicant or individual organization.
 - a. These services include unlocking the building; turning on hall, house, exit outside lights, etc.; unlocking exit doors for the area being used and making certain that they are free of obstructions and that police and fire regulations are met; setting up chairs; and, after the meeting, normal cleaning and arranging the room(s) for regular school use. Groups are required to assist the custodian in cleaning/arranging beyond the normal cleaning and arranging of room(s) when returning the area to its original state.

a.

ATHLETIC FACILITIES

1. Athletic Facilities may only be used for their intended purpose. At no time should activities take place on playing/practice surfaces that do not adhere to normal activities of the sport.
2. At no time may balls be thrown, hit, or kicked into fencing or other items that can be permanently damaged. Baseball and Softball batting practice may be taken in batting cages.
3. If fields are not in playable condition due to weather, games must be postponed. Organizations in Groups II-V may not attempt to work on fields to create a playable surface or add drying agents to any fields. Events may also be postponed if excessively dry conditions may damage fields due to use.
4. Repetitive drills that may damage grass areas may not be done on game fields and shall be rotated on different areas of practice fields. During gymnasium usage, floors must be protected from damage/scratching at all times. This may require the use of mats or tarps pending the activity.

All athletic facilities must be left in the way they were found, including but not limited to:

- a. Filling holes on the baseball/softball fields around home plate, pitchers' mound, bullpens, and bases. Always raking away from the grass, never

- toward grass edges.
 - b. Replacing any moved equipment, such as benches or goals
 - c. Cleaning up any garbage, bottles, or decorations
 - d. Checking locker rooms and any auxiliary areas that may have been used
 - e. Cleaning and disinfecting wrestling mats
5. Any damage or misuse must be reported to the School District immediately.

SPECIFIC FACILITIES

1. Auditorium
 - a. Requests for use of stage facilities, lighting, and installation of scenery shall be clearly indicated on the application for use of facilities.
 - b. Use of the auditorium sound and lighting systems must be requested and coordinated through the Facilities Office.
 - c. A technician will be designated by the district to operate the sound and lighting systems for all functions in the High School Auditorium.
 - d. Organizations using the auditorium are responsible for any damage to seating or other equipment.
 - e. Equipment, costumes, or clothing belonging to the organization must be removed from the school property by 7:00 AM the following school day.
2. Classrooms
 - a. The use of classrooms is ***not*** permitted by anyone other than the teacher of the classroom, other than Group I advisors when applicable.
3. Swimming Pool
 - a. All pool regulations must be followed, and a minimum of one lifeguard must be on duty when the pool is in use.
 - b. Coordination with the Saucon Valley Recreational Swim Program will be provided by the Facilities Office.
 - c. The organization will be responsible for the cost of the lifeguard, if not under the auspices of the Saucon Valley Recreational Swim Program.
4. Restrooms
 - a. All restrooms within the leased area shall be accessible to authorized users of facilities and shall remain open and available. Users are responsible for any vandalism that may occur.
5. Outdoor Facilities
 - a. May be reserved for a period no longer than the normal sport season of

the proposed activity. No equipment other than that required for conducting the sport can be moved on fields without special permission.

6. Stadium Lights

- a. The use of the stadium lights will be charged at an hourly rate for the use, based on current PPL rates, unless waived.

SECURITY

1. Groups III, IV, and V will be charged a security fee based on the rate for the school year the date of the event takes place.
- ~~2.~~ When the District determines that additional police supervision or other security measures, including, but not limited to, private security guards, are required at any event, the District will inform the requesting user to contract for services accordingly, and the user will be billed for all additional costs. Usually, any event with more than two hundred
2. (200) Participants will require Police Supervision or other security measures. The District shall, in its sole discretion, determine whether police supervision or other security measures are required. Notwithstanding the foregoing, the requesting user is ultimately responsible for the safety and security of attendees at an event, and the District's decision not to require police supervision or other security measures does not shift any liability for injuries, damages, claims, or lawsuits from the requesting user to the District.
3. Special events in the stadiums, gymnasiums, or auditoriums must have adequate provision to properly handle anticipated crowds. Police protection is a requirement for certain kinds of events. The district reserves the right to stipulate police presence as a condition of facility use permission. When determined by the Superintendent or designee that police protection is warranted, the cost for such services must be assumed by the applicant's sponsoring organization.

PARKING ON SCHOOL PROPERTY

1. Traffic/Parking - Organizations using campus facilities are required to provide adequate supervision to assure that automobiles or trucks are not parked on sod areas, play areas, or in restricted areas which could constitute a hazard in case of an emergency. Organizations using the facilities shall obey and ensure the enforcement of school district traffic and parking policies.

Policy 707 AR2 –Facilities Use Fee Schedule

SAUCON VALLEY SCHOOL DISTRICT FACILITY USE FEE SCHEDULE

Group I- Board-approved, school district-sponsored extracurricular, co-curricular, and athletic activities.

Group II- school-affiliated organizations, as defined in Policy 915

Group III- non-profit, school-age athletic leagues, with 100% of participants residing in Saucon Valley School District

Group IV - non-profit civic, service, or athletic organizations offering educational, cultural, or recreational enrichment activities for district students.

Group V- all other organizations and individuals permitted to use district facilities

• **Rates listed are per/hr. and does not include custodial or security**

ELEMENTARY – MIDDLE SCHOOL AREAS:	GROUP I	GROUP II	GROUP III	GROUP IV	GROUP V
Elementary Multi-Purpose/Cafeteria	No charge	No charge	No charge	\$5	\$100
Middle School Multi-Purpose /Cafeteria	No charge	No charge	No charge	\$50	\$100
Elementary/Middle School Stage	No charge	No charge	No charge	\$25	\$50
Gymnasium – Elementary	No charge	No charge	No charge	\$50	\$100
Gymnasium – Middle School	No charge	No charge	No charge	\$50	\$100
Large Group Instruction Room	No charge	No charge	No charge	\$5	\$50
Library	No charge	No charge	No charge	\$25	\$50
Parking Lot	No charge	No charge	No charge	\$5	\$20
Lobby	No charge	No charge	No charge	\$50	\$75
Courtyard	No charge	No charge	No charge	\$50	\$75

HIGH SCHOOL AREAS:	GROUP I	GROUP II	GROUP III	GROUP IV	GROUP V
High School Cafeteria	No charge	No charge	No charge	\$50	\$100
High School Auditorium	No charge	No charge	No charge	\$100	\$200
Auditorium with Balconies	No charge	No charge	No charge	\$150	\$200
Sound System Equipment Use Sound/Lighting Technician Required	No charge	No charge	No charge	\$45	\$45
Sound/Lighting Technician (Mic/Basic Use)	No charge	No charge	No charge	\$45	\$45
Sound/Lighting Technician for Productions/Dance Recitals (min. 2 Techs)	No charge	No charge	No charge	\$45	\$45
Auditorium – Rehearsal Sessions (No Public)	No charge	No charge	No charge	\$100	\$200
High School Gymnasium	No charge	No charge	No charge	\$200	\$300
Gymnasium – Practice Sessions	No charge	No charge	No charge	\$50	\$75
High School Pool	No charge	No charge	No charge	\$25	\$50
Swimming Timing System	No charge	No charge	No charge	\$25	\$50
Large Group Instruction	No charge	No charge	No charge	\$5	\$50
Library	No charge	No charge	No charge	\$25	\$50
Locker Rooms	No charge	No charge	No charge	\$25	\$50
Parking Lot	No charge	No charge	No charge	\$5	\$20
Lobby	No charge	No charge	No charge	\$50	\$75
Courtyard	No charge	No charge	No charge	\$50	\$75

CAMPUS FIELDS:	GROUP I	GROUP II	GROUP III	GROUP IV	GROUP V
Practice Fields	No charge	No charge	No charge	\$25	\$50
Games Fields (Soccer, Field Hockey, Baseball, Softball) No Preparation	No charge	No charge	No charge	\$25 <u>\$50</u>	\$50 <u>\$75</u>
Games Fields (Soccer, Field Hockey, Baseball, Softball) Prepared/Lined for Game (Labor included)	No charge	No charge	No charge	\$50 <u>\$100</u>	\$75 <u>\$150</u>
Stadium (<u>including football field</u>)	No charge	No charge	No charge	\$150	\$200
Stadium Lights	No charge	No charge	No charge	PPL Rate	PPL Rate
Tennis Courts	No charge	No charge	No charge	\$10	\$10
<u>Wrestling Room</u>	<u>No charge</u>	<u>No charge</u>	<u>No charge</u>	<u>\$50</u>	<u>\$100</u>

The charges listed on this Fee Schedule are base rates and do not include the cost of any school district personnel, for example, custodians, maintenance, security, or stage workers.

Groups I-III users are not charged to use our facilities but may be billed separately for any school district personnel costs that are incurred, for example, custodians, maintenance, security, cafeteria workers, or stage workers.

If excessive and/or unexpected custodial services are required, those charges will be billed directly to the user.

Saucon Valley School District

Policy

Title – 915 School Affiliated Organizations

Section – 900 Community

Adopted – September 10, 2013

Revised – April 25, 2023

Content

Purpose

The Board recognizes and appreciates the interest and support of school-affiliated organizations of parents and interested community residents. The Board also recognizes the need for a clear working relationship between these organizations and the schools and that without the countless hours offered by the members of these groups, district programs, educational, athletic, and non-athletic, would suffer. The following policy statements have been adopted in order to maintain current good relationships with existing school-affiliated organizations and to provide a model for establishment and operation of future organizations. In this regard, equity principles and compliance benchmarks described in Title IX law must be used to guide fundraising in all organizations and compliance with the Pennsylvania Equity in Interscholastic Athletics Disclosure Bill must be used to guide fundraising for all athletic-related fundraising.

Definition

School Affiliated Organizations (SAO) are defined as those organizations that utilize the name of the school district or any of its schools or programs and directly affect curricular or extracurricular programs operated by the school.

Authority

Pennsylvania School Law establishes the individual School Districts as the sole local policy-making body. In matters of district policy and operating procedures, the Board of School Directors Board will retain final authority. The authority must be recognized and respected by all school-affiliated organizations.

School-affiliated organizations must receive annual approval of the Board prior to using district or school names and operating in relation to the school district's programs.

Organizations grandfathered in under this policy include:

Saucon Valley Athletic Booster Club, Saucon Valley Music Connection, Saucon Valley Fine Arts, Saucon Valley PTO/PTA/PTG, Alumni Association, Saucon Valley Education Foundation, Football Booster, Wrestling Booster, and Boys' Soccer Booster. These groups shall be required to adhere to the Guidelines as described more fully below.

Board Approval of any new organizations shall be requested through the Superintendent. Action by the Board will be taken at a public meeting after a review of the following information, which should be presented with the request for approval:

1. Statement of need for the organization
2. Proposed name of the organization
3. Proposed program affiliation
4. Proposed Constitution/By-Laws
5. Name of person currently responsible for the conduct of the organization.

A copy of each organization's current Constitution/By-Laws shall be kept on file in the District Office. The Board reserves the right to revoke the approval of any organization, with its reasons stated in writing, provided that the representatives of the organization have been given the opportunity to be heard prior to the Board's action. Revocation of approval by the Board will result in termination of all relationships with the district, school, and/or its programs for a minimum of 1 year before a group may reapply for approval.

Guidelines

Accounts and financial reports of school-affiliated organizations shall be established and maintained according to prudent business practices.

All school-affiliated organizations are expected to maintain accurate financial records that reflect appropriate use of funds in accordance with the organization's by-laws, Pennsylvania State Law, and Federal Law. Each entity must sign an affidavit of compliance with policy and the documentation of finance and the filing with the IRS as a Schedule C, 1120 incorporation, or a 501(c)(3) organization to be a recognized school affiliated entity.

A treasurer's report for each organization, outlining each individual expense and each source of revenue, shall be prepared and presented to the membership of the organization at regularly held meetings. A yearly revenue and expense report shall be prepared and presented to the Saucon Valley District Office by June 30th for the current school year for review by the administration.

Funds raised in the name of the school district or its schools or programs shall be used to benefit the pupils of the school district or the programs they are involved in unless otherwise specified in the budget of the organization and approved by its membership such as the Alumni Association.

Game/Performance uniforms for school-sponsored activities are the responsibility of the school district. School Affiliated Organizations may not supplant the school district's responsibility by purchasing/donating uniforms worn for competitions and/or performances during the regularly schedule season or playoffs. This does not include recognition/reward apparel that may be earned due to team successes for or beyond the regular season.

Fundraising Activities/Spending

Fundraising Activities conducted within the school system by pupils using the names of the system or any of its respective schools and by school-affiliated organizations, shall first be approved by the Superintendent or his/her designee for each school-affiliated organization.

Fundraising for the purpose of purchasing/ donating an item that would result in a financial obligation to the District for the item's future maintenance or upkeep in which the District will be required to maintain, upgrade, modify; or the purchasing/ donation will require an alteration to facilities, supplies or equipment in any way, shall require approval by the Superintendent and/ designee^(HJJ1).

All fundraising activities shall be conducted in compliance with school district regulations and need to be approved by the district. Fundraising for the year should be scheduled in advance, listing each activity and who will be conducting the event, following the fundraising submission calendar.

Fundraising Submission Calendar:

- a. Fall Fundraising (August-October): Due by July 1
- b. Winter Fundraising (November-February): Due by October 1

c. Spring Fundraising (March-May): Due by November 1

d. Summer Fundraising (June-July): Due by May 1

The district holds the right to deny or change fundraisers if there are competing fundraisers or it is believed that the fundraising efforts in the district would be in excess and place a burden on the persons performing the fundraising endeavor or is a stress on the resources of the community.

No organization may have more than a total of twelve (12) fundraisers of any type, community level, and/or building level unless granted permission by ~~the building principal~~ the District. Membership drives, concession stands, or raffles are not to be counted in the allowance for the number of fundraisers. In addition, fundraisers or events in which 100% of profits are donated to a charity do not count as a fundraiser. For example, an event in support of the American Cancer Society would not count as a fundraising event for the organization.

Proposals for fundraisers that contain multiple events shall be limited two to a year per organization and will be reviewed along with the other requested fundraisers for the year. For example, a hoagie sale each month for eight (8) consecutive months.

Fundraising activities, other than concession stand use, that are to occur on school district property that have space requirements must have approval via completion of the Saucon Valley Use of Facilities form in the District Office.

Fundraisers that are in the form of collection of items; example: box tops, soda tabs, recycling will not count toward the limit of fundraisers for the year.

Records of school fundraising activities may be subject to audit.

Profits derived from any sale or fundraising effort by school-affiliated organizations shall be used only to benefit the students or the programs they are involved in but may not, in any case, be used for salaries or additional payment for organization officers, directors, advisors, or coaches.

Monies spent by SAOs for the benefit of the programs they support must be spent in accordance with the SAO's bylaws and all laws applicable to their organization. The Board must approve prior to purchase or acceptance any donation, equipment,

or tangible item(s) purchased for the direct benefit of the school or its students beyond an SAO's regular activities unless the amount is de-minimis in nature.

Any small games of chance permits will be the responsibility of the fundraising group to obtain.

Any accounting, tax regulations, forms, or tax returns that need to be filed is the responsibility of the fundraising group.

Delegation of Responsibility

The Superintendent shall be the chief liaison between the Board and school-affiliated organizations for the purpose of presentation of annual approvals, new requests or revocations. Action by the Board must be taken at a public meeting after review.

The Superintendent or his/ her designee will oversee all compliance and approval of fundraising. School administrators shall be involved in all decision and planning affecting their respective pupils, programs, facilities, and/or buildings.

Copies of the following shall be provided to the District Office on an annual basis:

By September 1st August 15th of each year:

1. Copy of minutes of all meetings from the previous school year
2. Copy of Financial Reports from the previous school year
3. Annual Activities Report (conducted during the previous year
4. Copy of Constitution and/or Bylaws
5. Names of Officers and contact information
6. Copy of small game chance license (if applicable)
7. Recommendation to the Superintendent and the Board

Listing of fundraising events for the year by each group

By June 30th of each year:

Copy of minutes of all meetings from the current school year
Copy of Financial Reports from the current school year
Annual Report (Activities conducted during the previous year and plans for the next year)
Recommendation to the Superintendent and the Board

ADDENDUM TO COMPENSATION AND BENEFITS PLAN
BETWEEN THE BOARD OF SCHOOL DIRECTORS AND THE
ACT 93 ADMINISTRATORS AND SUPERVISORS

The following Early Retirement Incentive provision will be included in the 2022-2025 Compensation and Benefits Plan for the Act 93 Administrators and Supervisors under Article IV – Fringe Benefits:

The provision below shall be grandfathered for all employees employed as of July 1, 2022. Effective upon ratification of this Plan, the retirement healthcare provision below shall be discontinued for any and all new hires into the Act 93 Administrators and Supervisors group following the date this Agreement is ratified.

A retiring full-time employee who has worked a minimum of 20 full-time years for the District at retirement time will receive from the District paid medical coverage for the employee only, not to include dental, vision, or life insurance coverage, until the age of 65 or for a maximum of six (6) years following the date of retirement, whichever is sooner. If this age requirement is declared to be in violation of ADEA by any court of competent jurisdiction, the parties agree that the age requirement shall become null and void and shall immediately be replaced by the phrase “for six (6) years following the date of retirement”. Payment to be made by the District for the term of this obligation shall be limited to the monthly premium rates in effect for the year in which the employee elects to retire. The retired administrator may continue to pay for spouse or family benefits at their own expense if an administrator has not reached the age of Medicare benefits eligibility at the end of the six-year time frame, he/she has the option to contribute the full monthly premium for medical and/or dental coverage at their own expense. Employees shall be obligated to pay a co-pay of \$100.00 per month for health insurance coverage. This co-pay and any additional monthly amounts resulting from any premium increase

and payments due to spousal insurance shall be paid to the business office on or before the tenth of the month preceding the month that the premium is due. Failure of the retired employee to pay additional amounts due will result in immediate and permanent termination of the health insurance coverage. This benefit shall only apply to employees who were employed prior to the implementation of the 2022-2025 Compensation and Benefits Plan.”

Other than the modifications to Article IV - Fringe Benefits, the 2022-2025 Compensation and Benefits Plan for the Act 93 Administrators and Supervisors is confirmed and remains in place.

ADDENDUM TO COMPENSATION AND BENEFITS PLAN
BETWEEN THE BOARD OF SCHOOL DIRECTORS AND THE
ADMINISTRATIVE ASSISTANTS AND CLERICAL PERSONNEL

The Retirement Benefits provision will be revised in the 2022-2025 Compensation and Benefits Plan for the Administrative Assistants and Clerical Personnel under Article III. Fringe Benefits as follows:

a. The provision below shall be grandfathered for all employees employed as of July 1, 2022. Effective upon ratification of this Plan, the retirement healthcare provision below shall be discontinued for any and all new hires into the Administrative Assistants/Clerical group following the date this Agreement is ratified.

b. A retiring employee who has worked a minimum of twenty (20) years in a full time capacity for the district at retirement time will receive from the district paid medical coverage for the employee only.

c. The District will pay for individual medical insurance, not to include dental, vision or life insurance coverage, until the age of 65 or for maximum of six (6) years following the date of retirement, whichever is sooner. If this age requirement is declared to be in violation of ADEA by any court of competent jurisdiction, the age requirement shall become null and void and shall immediately be replaced by the phrase “for six (6) years following the date of retirement”. Payment to be made by the District for the term of this obligation shall be limited to the monthly premium rates in effect for the year in which the employee elects to retire.

d. The retired employee may continue to pay for spouse or family benefits at their own expense. If an employee has not reached the age of Medicare benefits eligibility at the end of the six-year time frame, he/she has the option to contribute the full monthly premium for

medical and/or dental coverage at their own expense. Employees shall be obligated to pay a co-pay of \$100.00 per month for health insurance coverage. This co-pay and any additional monthly amounts resulting from any premium increase and payments due to spousal insurance shall be paid to the District office on or before the tenth of the month preceding the month that the premium is due. Failure of the retired employee to pay additional amounts due will result in immediate and permanent termination of the health insurance coverage.

e. Payment to be made by the District for the term of this obligation shall be limited to the monthly premium rates in effect for the year in which the employee elects to retire.

Other than the modifications to Article III. Fringe Benefits herein, the 2022-2025 Compensation and Benefits Plan for the Administrative Assistants and Clerical Personnel is confirmed and remains in place.

ADDENDUM TO COMPENSATION AND BENEFITS PLAN
BETWEEN THE BOARD OF SCHOOL DIRECTORS AND THE
FOOD SERVICE PERSONNEL

The Retirement Benefit provision will be revised in the 2022-2025 Compensation and Benefits Plan for the Food Service Personnel under Article VIII. Employee Benefits as follows:

“The provision below shall be grandfathered for all employees employed as of July 1, 2022. Effective upon ratification of this Plan, the retirement healthcare provision below shall be discontinued for any and all new hires into the Food Service group following the date this Agreement is ratified.

A retiring full-time employee who has worked a minimum of twenty (20) years of full time service for the District at retirement, the Employer will pay for individual medical insurance for the Employee only, not to include dental, vision or life insurance coverage, until the age of 65 or a maximum of six (6) years following the date of retirement, whichever is sooner. If this age requirement is declared to be in violation of ADEA by any court of competent jurisdiction, the parties agree that the age requirement shall become null and void and shall immediately be replaced by the phrase “for six (6) years following the date of retirement”. Payment to be made by the District for the term of this obligation shall be limited to the monthly premium rates in effect for the year in which the employee elects to retire. In addition, eligible Employees shall be obligated to pay a co-payment of \$100 per month. This payment shall be to the Business office on or before the 10th of the month preceding the month that the premium is due. Notice of any premium increase will be provided to the retired Employee at this/her last known address indicated in the Districts records, as furnished by the retiring Employee. Failure of the retired Employee to pay additional amounts due will result in immediate and permanent termination of health insurance coverage. If an Employee is not eligible for this benefit, he/she may purchase

the individual medical coverage only if he/she is eligible for full retirement without penalty (superannuation.)

Retirees shall receive the same plan as active Employees.”

Other than the modifications to Article VIII. Employee Benefits herein, the 2022-2025 Compensation and Benefits Plan for the Food Service Personnel is confirmed and remains in place.

ADDENDUM TO COMPENSATION AND BENEFITS PLAN
BETWEEN THE BOARD OF SCHOOL DIRECTORS AND THE
TECHNOLOGY DEPARTMENT EMPLOYEES

The following Retirement Benefit provision will be included in the 2022-2025 Compensation and Benefits Plan for the Technology Department Employees under Article II. Benefits:

a. The provision below shall be grandfathered for all employees employed as of July 1, 2022. Effective upon ratification of this Plan, the retirement healthcare provision below shall be discontinued for any and all new hires into the Administrative Assistants/Clerical group following the date this Agreement is ratified.

b. A retiring employee who has worked a minimum of twenty (20) years in a full time capacity for the district at retirement time will receive from the district paid medical coverage for the employee only.

c. The District will pay for individual medical insurance, not to include dental, vision or life insurance coverage, until the age of 65 or for maximum of six (6) years following the date of retirement, whichever is sooner. If this age requirement is declared to be in violation of ADEA by any court of competent jurisdiction, the age requirement shall become null and void and shall immediately be replaced by the phrase “for six (6) years following the date of retirement”. Payment to be made by the District for the term of this obligation shall be limited to the monthly premium rates in effect for the year in which the employee elects to retire.

d. The retired employee may continue to pay for spouse or family benefits at their own expense. If an employee has not reached the age of Medicare benefits eligibility at the end of the six-year time frame, he/she has the option to contribute the full monthly premium for

medical and/or dental coverage at their own expense. Employees shall be obligated to pay a co-pay of \$100.00 per month for health insurance coverage. This co-pay and any additional monthly amounts resulting from any premium increase and payments due to spousal insurance shall be paid to the District office on or before the tenth of the month preceding the month that the premium is due. Failure of the retired employee to pay additional amounts due will result in immediate and permanent termination of the health insurance coverage.

e. Payment to be made by the District for the term of this obligation shall be limited to the monthly premium rates in effect for the year in which the employee elects to retire.”

Other than the modifications to Article II. Benefits, the 2022-2025 Compensation and Benefits Plan for the Technology Department Employees is confirmed and remains in place.

ADDENDUM TO COMPENSATION AND BENEFITS PLAN
BETWEEN THE BOARD OF SCHOOL DIRECTORS AND THE
EDUCATIONAL SUPPORT STAFF

The Retirement Benefit provision will be revised in the 2022-2025 Compensation and Benefits Plan for the Educational Support Staff under Article III. Employee Benefits as follows:

“The provision below shall be grandfathered for all employees employed as of July 1, 2022. Effective upon ratification of this Plan, the retirement healthcare provision below shall be discontinued for any and all new hires into the Educational Support Staff group following the date this Agreement is ratified.

A retiring full-time employee who has worked a minimum of 20 full-time years for the District at retirement time will receive from the District paid medical coverage for the employee only, not to include dental, vision or life insurance coverage, until the age of 65 or for a maximum of six (6) years following the date of retirement, whichever is sooner. If this age requirement is declared to be in violation of ADEA by any court of competent jurisdiction, the parties agree that the age requirement shall become null and void and shall immediately be replaced by the phrase “for 6 years following date of retirement.” Payment to be made by the District for the term of this obligation shall be limited to the monthly premium rates in effect for the year in which the employee elects to retire. In addition, eligible Employees shall be obligated to pay a co-payment of \$100 per month. This payment shall be to the Business Office on or before the 10th of the month preceding the month the premium is due. Notice of any premium increase will be provided to the retired Employees at his/her last known address indicated in the District records, as furnished by the retiring Employee. Failure of the retired Employee to pay the additional amounts due will result in immediate and permanent termination of health insurance coverage. If an

Employee is not eligible for this benefit, he/she may purchase the individual medical coverage only if he/she is eligible for full retirement without penalty (superannuation).

Retirees shall receive the same plan as active Employees.”

Other than the modifications to Article III - Employee Benefits herein, the 2022-2025 Compensation and Benefits Plan for the Educational Support Staff is confirmed and remains in place.

Facility Committee – April 10, 2024

The Facility Committee of the Saucon Valley School Board met on April 10, 2024, in the District Office Conference Room at 5:00 p.m.

The following items were on the Facility Committee agenda:

- **Update:** Ongoing projects -
 - Transite
 - Roofing
 - High School windows
 - HVAC installations
 - Wood Dust Collections motor

The committee had no recommendations.

Finance Committee Summary – April 17, 2024

The Finance Committee of the Saucon Valley School Board met on April 17, 2024, at 5:00 p.m. in the High School Audion.

The following items were on the Finance Committee agenda:

- Presentation & Discussion:
Elementary School Budget – Amy Braxmeier, Principal
Middle School Budget – Dr. Lensi Nikolov, Principal
High School Budget – Teresa Casimire, Principal
Special Education Budget – Jillian Brodhead – Director of Special Education & Student Services
- Discussion & Action: Jumbotron for High School Graduation
- Discussion: BAVTS Articles of Agreement

The Finance Committee recommended sending the following items to the Board for approval:

- Discussion & Action: Jumbotron for High School Graduation



Mobile Technology Graphics

*"Supplying Today's Events
with Tomorrow's Technology"*



Saucon Valley High School Graduation 2024

Mobile Technology Graphics

Submitted by
Mike Estojak

Delivered on
April 18, 2024

Client

Saucon Valley School
District

Contact

BobFrey

Event Information

Some information about your Event:

Event Name: Saucon Valley High School Graduation

Event Venue & Location: . Saucon Valley High School Stadium

Load-in Date: May 30, 2024

Rehearsal/Show Date(s): May 31, 2024

Rain Date: June 1, 2024

Strike Date: Post event date

Event Specific Information:

How to use the pricing table below:

Check boxes on the left mean the item or section is Optional. A checkbox in the box indicates it is included in the final price. Pricing will automatically update when check boxes are checked/unchecked.

Quantities may be editable and can be increased by the up/down arrows to the right of the quantity number.

Description	Price	Qty	Sub total
VIDEO PRODUCTION			
<input checked="" type="checkbox"/> Panasonic HD Broadcast PTZ Camera Panasonic AW-HE40 Broadcast PTZ Camera 1/2.3-type MOS Sensor 30x Optical Zoom SDI Output / NDI upgradable.	\$375	3	\$1,125
<input checked="" type="checkbox"/> Panasonic HD PTZ Camera Controller Panasonic AW-RP50 PTZ Camera Controller. Basic color functions, Iris/Contrast control. Full Pan, Tilt, Zoom control	\$175	1	\$175
<input checked="" type="checkbox"/> Pipe & Base 10ft Pole with pipe base to mount cameras on from Front of House	\$75	1	\$75
<input checked="" type="checkbox"/> PTZ Tripod Tripod to mount PTZ camera by side of stage to get angled view of graduates walking to get diploma/ audience camera shot.	\$25	1	\$25
<input type="checkbox"/> Panasonic 4k Broadcast PTZ Camera Panasonic 4k HDR Broadcast AW-UE150 PTZ Camera Supports SRT Protocol for 4K/60p video streaming 20x Optical Zoom + Optical Image Stabilization 75.1° horizontal viewing angle (widest in its class) Various 4K video interfaces (12G-SDI, HDMI, Optical Fiber, IP) with 4K/HD simultaneous video output **Requires PTZ controller	\$925	2	\$1,850 \$1,375 0 Discount -25
<input type="checkbox"/> Panasonic 4k Camera Touchscreen Controller Panasonic 4k AW-RP150 Camera Touchscreen Controller. Color shading Full pan, tilt, zoom control.	\$425	1	\$425 \$318.75 Discount -25
SD Card for Program Record SD Card for Program Record.	\$95	1	\$95
Technical Director/Video Engineer Sets up production equipment and switches video. 10 hour call time. hours outside of 6am-midnight are OT. Non union. Priced per day	\$725	1	\$725

Description	Price	Qty	Sub total
Video playback Laptop Video playback Laptop. Macbook Pro loaded with ProPresenter or PVP3 playback software.	\$425	1	\$425
PowerPoint Laptop For lower third names	\$325	1	\$325
Medium Video Flypack Mounted in flypack rack: 8input 1 m/e switcher - 4x HDMI, 4x SDI inputs. 17 inch broadcast monitor. Audio monitor speaker 1x Fiber in/out rattler 1x Program Video Disk Recorder	\$825	1	\$825
Livestream Encoder Teradek Cube Livestream Encoder. Requires client to provide hardwired internet connection. MTG not responsible for transmission fail due to network firewall/filtering settings.	\$125	1	\$125 \$106 .25 Discount (%) -15
Transportation	\$125	1	\$125
MTG Not responsible for Audio Production. MTG will provide client with audio output from video playback computer. Client to provide 2x channel program audio to video switcher for recording/livestream.			
TOTAL (EXCLUDING APPLICABLE TAXES)			\$4, 026 .25
TOTAL SAVINGS			\$18. 75

Description	Price	Qty	Subtotal
JUMBOTRON			
15ft x 25ft "Open Air" Mobile Jumbotron OPEN AIR "JUMBOTRON" WITH 40 INCH DECK Specifications: Display Size: 15 ft x 25 ft Brightness: 6,500 NITS Clarity: 4 mm REAL Pixel Sound: 4,000 Watts Trailer Size: 28 Lx8 Wx 40 inch DECK HEIGHT (in feet) Wing Banners: 36"x187" Quiet Generator: Yes Shore Power: Yes, 4x wire Cam Lock (2 Legs, 1 neutral, 1 ground). 100amp single phase. Inputs: HDM HDSDI (other upon request) Sponsor ad banner wing panels (client must tell MTG in advance) Rental price is per day unless otherwise noted.	\$10,090	1	\$10,090
Delivery Delivery of Mobile Jumbotron	\$225	1	\$225
Ground Protection Mats DuraDeck ground protection mats to place jumbor on in middle of field.	\$525	1	\$525
SVSD to provide labor to lay out and pickup ground protection mats to place trailer on and off field. If no labor is provided, a \$425 per MTG hand will be added to invoice per day. Minimum of 2x hands required.			
56kw Generator Rental -WhisperWat Requested to use external generator instead of onboard generators on the jumbotron. includes 200ft of camlock cable.	\$675	1	\$675
Rain Date Guarantee Insurance Guarantees rain date of Sat June 1, 2024 for event. Paid even if event is held on May 31, 2024.	\$4,945	1	\$4,945
TOTAL			\$16,460

TOTAL OPTIONS ABOVE			
Description	Price	Qty	Subtotal
Video Production as outlined above	\$4,026.50	1	\$4,026.50
Jumbotron rental as outlined above	\$16,460	1	\$16,460
SUBTOTAL			\$20,486.50
LOCAL COMMUNITY DISCOUNT (\$) 7580			-\$7,580
TOTAL			\$12,906.50
TOTAL SAVINGS			\$7,580

This proposal total is: \$12,906.50

This proposal expires on May 6th, 2024.

50% deposit required to hold equipment.

Rental Agreement

Payment Policy

A minimum of a 50% deposit payment is required upon booking to hold equipment for your event (Purchase Order Numbers do not constitute a deposit) . The equipment is not secured for the event until deposit payment is received and cleared. The deposit payment may be made in the form of personal/business check, bank wire. Checks should be mailed to main office address located at the end of these terms. Bank wire information will be provided upon request.

The remaining balance is due the day of the event (including early load-in days) after setup & initial testing of the video displays are complete using either the client's content or Mobile Technology Graphics' content, whichever is available first. Balance payments will only be accepted in the form of certified bank checks or credit cards (Visa or Mastercard only). Mobile Technology Graphics reserves the right not to repower the equipment after initial testing until the remaining balance is received.

Client Cancellation

If the client decides to cancel for ANY REASON, including, but not limited to inclement weather, poor ticket sales, sponsor pull out, lack of permits, TV blackout, etc... Mobile Technology Graphics will be paid in full according to the terms set forth in this agreement.

If cancellation is within 7 days of the scheduled load-in date listed above in this proposal, Mobile Technology Graphics is paid 100% of the contracted amount. A 50% of the contracted price will be applied to a future event (minus any incurred expenses by the time of cancellation) with the event occurring within 1 year of the scheduled load-in date at the discretion of Mobile Technology Graphics. Between 7 and 30 days prior to the scheduled load-in date, the deposit is non-refundable and Mobile Technology Graphics retains 25% of the deposit with the remaining 25% to be used towards a future event at discretion of Mobile Technology Graphics on equipment scheduling. Cancellation prior to 30 days prior to the scheduled load-in date, the deposit amount is non-refundable and Mobile Technology Graphics will apply the deposit amount to a future event at the discretion of Mobile Technology Graphics on equipment scheduling within 1 year of the original scheduled load-in date.

Equipment Safety

If weather (high winds, electrical storms, etc.) or terrain prohibit the unit's safe use, while on an event site or in route to an event site, the decision to operate the Mobile Technology Graphics LED screen and any accompanying Mobile Technology Graphics equipment shall be at the sole discretion of the Mobile Technology Graphics. The client agrees not to hold Mobile Technology Graphics liable for non-performance due to weather or terrain. If Mobile Technology Graphics exercise its right not to setup/power up its equipment due to safety concerns while the equipment is already onsite or attempting to arrive at the event site, Mobile Technology Graphics will be paid in full.

Security

Client is responsible for providing the necessary security dedicated to the protection of the LED Truck, LED Trailer(s) and/or Modular LED Screen(s) during and outside of the event's normal operating hours. Any damage occurred to Mobile Technology Graphics' equipment while it is on event site is the responsibility of the client and will be billed accordingly back to the client.

Client Copyright Liability And Satellite Terms

Mobile Technology Graphics under no circumstances guarantees that specific Satellite programming feeds/signals/ shows/channels will be available at your event site. If such a feed is mission critical you are advised to contract with a third party satellite provider. If Satellite Receiver is utilized, Client is responsible for all Programming Fees, Public Performance Clearances & Programming Liability. Client warrants that it has the sole legal right to possession and use of all elements delivered to Mobile Technology Graphics. Client assumes all liability, under the copyright laws, and agrees to indemnify and hold Mobile Technology Graphics free and harmless of all suits, claims for damages and other liability and expense, which may arise either directly or indirectly or by reason of services performed by Mobile Technology Graphics for the Client.

System Warranty

Mobile Technology Graphics warrants that the LED screen shall perform in a reasonably acceptable manner. In the event of any breach of such warranty, Mobile Technology Graphics shall promptly correct the problem or shall refund to customer on a prorated basis applicable amount of the contract price or the period of the failure in service. The foregoing shall be customer's sole remedy for damages, and for any claim of any kind whatsoever regardless of legal theory, in the event of any breach of this warranty. Except for the foregoing warranty, Mobile Technology Graphics hereby disclaims and excludes all representations and warranties, express or implied, hereunder or in respect to the LED screens. Notwithstanding anything herein to the contrary, Mobile Technology Graphics shall in no event be liable to customer or to any other third party under any circumstances for any loss of profits or other incidental, indirect, consequential or special damages in connection with the LED screens or this Agreement.

Rights Of Ownership, Marketing Rights

Mobile Technology Graphics has the right to use selected excerpts of productions for its own promotional purposes and to represent its production capabilities unless the Client has notified Mobile Technology Graphics, in writing, that it may not. Mobile Technology Graphics retains all rights of ownership of any animation or results/scoring/ timing software developed under this agreement.

Power Sources

Mobile Technology Graphics shall not be responsible for charges related to acquiring, arranging or accessing house or generated power, including tie-in and any related house labor charges. Mobile Technology Graphics is responsible for distribution of power to Mobile Technology Graphics equipment only. (Unless otherwise noted in this agreement) A self-contained generator supplies power for the LED screen. If for any reason Client declines the use of generated power, outside power sources and associated charges will be the Client's responsibility.

Permits

Client is responsible for acquiring and paying for all permits, licenses, or fees for the right to have an LED screen at the designated location.

Contract Terms continue onto next page

Client To Provide The Following:

- Mobile Technology Graphics personnel to receive proper event accreditation.
- A secure parking facility for MTG trucks while onsite for load-in, show and load-out.
- All Additional On-Site Expenses, In & Out Handling Charges, Weight Tickets, Union Labor, Customs, Import/Export Costs, Etc...will Be Paid For And Arranged by The Client Subject to The Terms And Conditions Set Forth By Each Venue.
- Event Critical Communications (radios, phone line, clear com, internet connections).

QUOTE VALID FOR 30 DAYS OR EXPIRATION DATE LISTED BELOW PRICING Equipment is subject to availability based on the time of deposit received.

This proposal outlines products and services offered in this proposal by Mobile Technology Graphics in the total of \$12,906.50

Additional Comments/Notes by Saucon Valley School District :

Additional comments/notes can be entered here

 SIGNATURE
Bob Frey

Bob Frey,
Saucon Valley School District

Mike Estojak, Mobile Technology Graphics

AGREEMENT

THIS AGREEMENT MADE this day of , 2024 by Saucon Valley School District, hereinafter referred to as "School District", with a principal address at 2097 Polk Valley Rd., Hellertown, PA 18055, and RICHARD J CARON FOUNDATION, with a principal address at P.O. Box 150, Wernersville, PA 19565, hereinafter referred to as "Provider" (each a "Party;" collectively, the "Parties").

WHEREAS, the School District provides educational and related services to students; and

WHEREAS, Provider provides certain student assistance program services to students (the "Services", as identified herein); and

WHEREAS, the Parties intend that Provider will provide the Services for students being educated by the School District.

WITNESSETH:

In consideration of the mutual covenants and Agreements, School District and Provider agree as follows:

1. Work statement, general conditions. Provider shall perform for School District the Services as identified in Exhibit A, Exhibit B, and Exhibit C, hereto, which are incorporated herein by reference and made part of this Agreement.
2. Term. The term of this Agreement shall be from the period of July 1, 2024 through June 30, 2025, unless sooner terminated in accordance with the terms set forth in this Agreement.
3. Payment. In consideration for the services of Provider, School District shall pay to Provider in accordance with the Fee Schedule attached hereto as part of Exhibit A. School District shall issue payment within sixty (60) days of receipt of Provider's invoice. In the event that the Provider is unable to provide services for a period of time, payment shall be prorated accordingly.
4. Insurance.
 - (a) In connection with the provision of services, Provider, at its own cost and expense, shall obtain and maintain in force during the term of this Agreement, the insurance coverage required by this Paragraph 4, and shall provide proof of such insurance as requested by School District.
 1. A policy of worker's compensation insurance, in amounts required by law, covering all officers, employees and agents of Provider who are in any way engaged in or connected with the performance of the services hereunder and employer's liability insurance in an amount of not less than Five Hundred Thousand Dollars (\$500,000).

2. A policy of comprehensive general liability insurance with broad form property damage endorsement, personal injury coverage, affording protection in an amount of not less than One Million Dollars (\$1,000,000) per incident and Three Million Dollars (\$3,000,000) in the aggregate, with respect to personal injury, death, or damage to property.
 3. A policy of professional liability insurance with such policy to afford protection to the limit of One Million Dollars (\$1,000,000) with respect to any one occurrence and Three Million Dollars (\$3,000,000) in the aggregate, covering all officers, employees, or agents of Provider who are in any way engaged in or connected with the performance of services.
 4. If a motor vehicle or automobile is to be used by Provider in performing the services, a policy of comprehensive automobile liability insurance covering the operation of all automobiles used in connection with the performance of this Agreement, whether owned or non-owned, covering all officers, employees or agents of Provider who are in any way engaged in or connected with the performance of the services using a motor vehicle or automobile.
 - (b) School District, at its own cost and expense, shall obtain and maintain in force during the term of this Agreement, insurance coverage for the activities and obligation of the School District under this Agreement, to the maximum extent required or permitted by law, and shall provide proof of such insurance as requested by Provider.
5. Indemnification.
 - (a) School District. School District shall defend, indemnify and hold Provider, its officers, employees and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performances of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claim for injury or damages is caused by or the result of the gross negligence or intentional acts or omissions of the School District, its officers, employees, or agents, and only to the extent consistent with the terms of the Pennsylvania Political Subdivision Tort Claims Act as set forth in 42 Pa. C.S.A. § 8541 et. seq. Nothing in Paragraph 5 (a) shall be deemed to have contractually waived, modified, or altered the provisions of in 42 Pa. C.S.A. § 8541 et. seq.
 - (b) Provider. Provider shall defend, indemnify and hold School District, its officers, employees, and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Provider, its officers, employees, or agents.

6. Entire agreement. This Agreement and its exhibits which are hereby incorporated herein by reference, contains the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter.
7. Prohibition against assignment. Neither party may assign any part of this Agreement without the prior written approval of the other party.
8. Child protective services. Provider hereby warrants that in providing the Services, Provider, including its employees and agents, shall comply with the Pennsylvania Child Protective Services Law, 23 Pa. C.S.A. Chapter 63 and ACT 126 of 2014 which amended the Pennsylvania School Code of 1949 (the "Laws"). Specifically, Provider shall require its employees and agents to report or cause a report to be made regarding suspected child abuse based on a reasonable cause to suspect such abuse based on professional or other training in compliance with the Laws and with Provider regulations. In no event will School District seek to limit or prevent a suspected child abuse report made or to be made by the Provider and waives any claim against Provider with respect to Provider's reporting decision-making and actions pursuant to the Laws.
9. Confidentiality. Each Party shall protect the confidentiality of all protected health information ("PHI") regarding any person who is or has received a comprehensive behavioral health assessment by Provider or otherwise in compliance with the Health Insurance Portability and Accountability Act ("HIPAA"), the federal Drug and Alcohol Confidentiality Law, 42 U.S.C. 290dd-2, and the regulations at 42 C.F.R. Part 2 (the "Part 2 Requirements"), the Family Educational Rights and Privacy Act (to the extent applicable) and any other applicable federal and state law. School District shall provide to Provider any law and guidelines applicable to the confidentiality of PHI as applied to School District and to Provider as a subcontractor to School District. The Parties shall comply with the Terms of Confidentiality of Agreement of Protected Health Information at Exhibit C attached hereto.
10. Clearances. Provider shall provide to the School District the following valid clearances and certifications for any individual from Provider with direct contact with the School District's students: (a) PA Child Abuse History Clearance (Act 151); (b) Federal Criminal History Records (Act 114), and; (c) Pennsylvania Background Checks (Act 34).

Upon the hiring of any new employee or contracting of any new 1099 independent contractors during the term of the Agreement, Provider shall provide School District with a copy of said employee's or 1099 independent contractor's recent criminal history record information and/or child abuse clearances. School District retains the right to reasonably request updated criminal history record information and/or child abuse clearances for Provider's employees and 1099 independent contractors at any time during the term of this Agreement. For purposes of this paragraph, "recent criminal history record information and/or child abuse clearances" or "updated criminal history record information and/or child abuse clearances" shall mean a criminal history record information and/or child abuse clearance that has been performed within two (2) weeks of Provider's submission of the criminal history record information and/or child abuse

clearance to School District. Provider further agrees that it shall notify School District immediately upon becoming aware that any of its employees or contractor's employees, for whom Provider previously provided recent criminal history record information and/or child abuse clearances, are subsequently arrested or convicted of any crime under state or federal law and/or named as a perpetrator in a founded or indicated child abuse report.

11. Non-discrimination. During the term of this Agreement, Provider agrees as follows:
 - (a) Provider shall not unlawfully discriminate against any employee, applicant for employment, independent contractor, recipients of services, or any other person because of sex, pregnancy, age, race, color, religion, creed, national origin, ancestry, citizenship, immigrant status, military status, veteran's status, disability, handicap, atypical heredity cellular or blood trait, genetic information, sexual [or affectional] orientation, gender identity, marital status, family status, domestic partner or civil union status or membership in any other protected group.
 - (b) Provider shall in advertisements or requests for employment placed by or on its behalf state all qualified applicants will receive consideration for employment without regard to their sex, pregnancy, age, race, color, religion, creed, national origin, ancestry, citizenship, immigrant status, military status, veteran's status, disability, handicap, atypical heredity cellular or blood trait, genetic information, sexual [or affectional] orientation, gender identity, marital status, family status, domestic partner or civil union status or membership in any other protected group.
12. Termination. Either the Provider or the School District may terminate this Agreement with seven (7) days' written notice to the other party of the intent to terminate the Agreement. This Agreement can be terminated for cause or for convenience. Any unbilled work will be invoiced upon notice of termination and is payable for the prorated work performed as of the termination date.
13. Independent capacity of Provider. The parties hereto agree that Provider and any agents and employees of Provider, in the performance of this Agreement shall act in the capacity of an independent capacity and not as officers, employees or agents of School District.
14. Waiver of consequential damages. Provider waives claims against School District for lost profits, lost expected profits, consequential damages and/or incidental damages arising out of or relating to this Agreement or Termination thereof.
15. Modification. No alteration, variation, amendment, modification or waiver changing the scope, or other terms and conditions of this Agreement and its exhibits, including but not limited to with respect to services rendered, budget items, the special conditions of provisions enumerated, shall have any force or effect unless it is pursuant to a written and signed agreement by both parties. There shall be no oral modifications to this agreement nor may Paragraph 15 be waived.
16. This Agreement is subject to and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania without giving effect to any laws or principles of conflicts of law that would cause the laws of any other jurisdiction to apply. Sole and exclusive

jurisdiction for claim or suit arising from or under this Agreement shall be in the Court of Common Pleas for Lehigh County, Pennsylvania, and in no other forum.

- 17. Neither party shall be deemed in default or otherwise liable under this Agreement due to its inability to perform its obligations by reason of any fire, earthquake, flood, hurricane, tornado, snowstorm, epidemic, pandemic, accident, explosion, casualty, virus or other malicious software, strike, lockout, labor controversy, riot, civil disturbance, act of public enemy, embargo, war, act of God, act of terrorism, or any municipal, county, state or national ordinance or law, or any executive, administrative or judicial order (which order is not the result of any act or omission which would constitute a default hereunder), or any failure or delay of any transportation, power, or communications system or any other or similar cause beyond that party's reasonable control.

School District must choose one option listed in Exhibit A and indicate number of days per week if appropriate.

Option: A
Number of days per week (if choosing A): 3
Cost: \$39,718.00

To be billed in equal amounts by September 15th and January 15th

In Witness Whereof, the parties hereunto have caused this Agreement to be signed and attested to by their duly authorized officers as of the day and year herein above set forth.

SCHOOL DISTRICT

PROVIDER

By: _____ By: _____

Its: _____ Its: _____

Date: _____ Date: _____

LEHIGH COUNTY FEE SCHEDULE
2024/2025 School Year

Option A

1 day/week/year	7.5 hours/week/year	\$13,239/year
2 days/week/year	15 hours/week/year	\$26,479/year
3 days/week/year	22.5 hours/week/year	\$39,718/year
4 days/week/year	30 hours/week/year	\$52,958/year
5 days/week/year	37.5 hours/week/year	\$66,197/year

Additional hours, above 37.5 hours/week, are available. Cost available upon request

Option B
Fee for Service

Services are customized to meet the unique needs of each school environment. Rates will be agreed upon and an additional limited engagement agreement will be signed by both parties prior to delivery of services.

Assembly Programs

Behavioral Health Assessments, for students in fifth through twelfth grades

Classroom Presentations

Faculty Presentations

Family Consultations, for student in kindergarten through fourth grades

Parent Presentations

Prevention Education

Recovery Care Support

Student Leader Training

Support Group Facilitation

Team Meeting Attendance

Services Available at No Additional Fee with Signed Agreement:

Maintenance Facilitation: 1 per school district per year

Support during Crisis Response

All services are intended to be delivered in person, but in the event of extended school closures, services will be provided using a virtual platform.

SERVICE DELIVERY SPECIFICS

1. Description of Provider Agency Responsibilities. Provider agrees to adhere to all related federal, state, and local laws pertaining to the delivery of mental health and drug and alcohol rehabilitation services and any other statutory or regulatory provisions pertaining to the Student Assistant Program ("SAP"). Additional responsibilities of Provider include:
 - (a) Provider contact: Provider supervisor, Mallory Henry, can be contacted at mhenry@caron.org or 610-743-6117 should the need arise.
 - (b) Provider agrees to designate a qualified liaison (bachelor's level minimum) to provide SAP services to School District. The SAP liaison acts as an ad hoc member of the SAP Core Team. The SAP liaison will attend meetings for the purpose of consultation, recommendation, referral, case management and follow up services.
 - (c) The SAP liaison will provide site-based comprehensive behavioral health assessments if recommended by the SAP Core Team and written parent/guardian permission is secured. The SAP liaison will secure releases of information from the student prior to disclosing information to School District and/or agencies involved with student referral. If appropriate releases cannot be obtained, the SAP liaison will not complete the comprehensive behavioral health assessment.
 - (d) The SAP liaison will provide follow-up with parent/guardian and student. Every effort will be made to facilitate a site-based, face-to-face meeting with parent/guardian.
 - (e) The SAP liaison may provide aftercare services for identified students that have returned to the school following treatment. This may include assistance in aftercare planning or psycho-educational groups as requested by School District.
 - (f) The SAP liaison may provide postvention assistance to SAP Core Teams, students, family, and faculty with significant events that would adversely affect the school and community (i.e. student death or other tragic event) as requested by School District.
 - (g) Provider may provide technical assistance to the SAP Core Team regarding best practices for SAP and policy development as per state standards and guidelines as requested by School District.
 - (h) The SAP liaison may facilitate psycho-educational groups to students referred through the SAP Core Team as requested by School District. Students may participate in group with written parent/guardian permission in accordance with school policies.

- (i) The SAP liaison may assist with faculty in-service trainings on alcohol, tobacco and other drugs as requested by School District.
 - (j) The SAP liaison may facilitate or participate in SAP Core Team maintenance.
2. Description of School District Responsibilities. School District agrees to comply with all federal, state, and local laws pertaining to the delivery of mental health and drug and alcohol rehabilitation services within School District, including but not limited to the Family Education Rights and Privacy Act (FERPA) and the Protection of Pupil Rights Act (PPRA). School District also agrees to provide a SAP Core Team that complies with the BEC 24P.S. 15-1547 for membership, training, common planning times, and ongoing maintenance. Additional responsibilities of School District include:
- (a) School District will designate a contact person between the SAP Core Team and Provider to ensure effective communication. School District's contact will be Jaime Vlasaty and can be reached at (610) 838-7001.
 - (b) School District will provide access to safe and private space with a telephone in the school where the SAP liaison can provide services. School District will provide for secure storage of student records and adhere to SAP confidentiality provisions.
 - (c) School District will provide copies of School District's alcohol, tobacco, and other drug policy, suicide/mental health crisis policy, school calendar, schedule of special activities, and any other school policies that may affect SAP services.
 - (d) School District will contact parent/guardian of identified students in order to explain referral, gather information, and obtain permission to involve student in SAP services.
3. Conflict Resolution Process. Should there be a conflict between School District and Provider, the conflict resolution process should work through the levels as follows:
- (a) Step One: Members of the School District and Provider Specialist meet to discuss conflict.
 - (b) Step Two: School Building Administrator and Provider Administrator meet.
 - (c) Step Three: School District Central Office Administrator and Single County Authority meet.
 - (d) Step Four: Chief School Administrator, Office of Drug and Alcohol Programs Representative, and Pennsylvania Network for Student Assistance Services' Regional Coordinator meet.
 - (e) Step Five: Commonwealth Student Assistance Program Interagency Committee meets.

- (f) Nothing in this Section shall be construed to limit either party's legal to rights to seek any and all available relief and remedies in accordance with the terms of this Agreement.”

TERMS OF CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

The Parties agree that the protection of information regarding any person who is or has been involved in the Student Assistance Program ("SAP") is an ethical and legal obligation. Accordingly the Parties agree as follows:

1. School District. School District shall comply with applicable laws governing consent for substance abuse care, including but not limited to the written consent for the disclosure of the student's personal information to Provider. Except as provided herein, all records generated by the SAP with respect to individual students, are records of School District, the retention and disclosure of which shall be governed by applicable federal and state laws, including but not limited to the Family Education Rights and Privacy Act of 1974 (FERPA), Protections of Pupil Rights Law (HATCH Amendment 2002), and Health Insurance Portability and Accountability Act (HIPAA). School District shall provide Provider with a copy of written parent/guardian permission for Provider's records.
 - a. The Records generated by School District's SAP Core Team, with respect to individual students, are and shall be the property of School District. School District shall provide for secure storage of student records.

2. Provider SAP Services. When School District refers a student (with appropriate written parent/guardian permission) to Provider, Provider shall offer a) a student assessment and/or b) group discussion for participants related to student assistance program-related issues (the "SAP Services"). The Parties recognize that as a substance abuse health care provider, Provider is governed by federal and state law regarding the confidentiality of patient information related to the services provided, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA), federal regulations governing the confidentiality of drug and alcohol services (42 CFR Part 2), and state laws governing the confidentiality of mental health and substance abuse information and records ("Records").
 - a. Provider shall obtain written consent for participation in the SAP Services offered by Provider from the parent/guardian for services pursuant to applicable laws. Provider shall obtain written Consent to Release or Obtain Confidential Information from the student when a student assessment is recommended by the SAP team. The consent may permit disclosure of Recommendations and Pertinent Information to additional parties, such as the student's parent/guardian, School District SAP team, the student's physician or therapist. School District shall not have access to the Records.
 - b. The Records generated by Provider related to the SAP Services are and shall be the property of Provider. Provider shall store Records related to the SAP Services for ten (10) years or otherwise as required or permitted under law, at which time Provider shall destroy such Records.

- c. Provider staff leading group discussions ("Specialists") shall observe all applicable confidentiality school laws related to the disclosure of health, safety, and welfare of students. Specialists may also provide informal services following group discussions with students to ensure their health, safety, and welfare. Such follow-up shall be protected by applicable confidentiality school laws. Specialists will engage School District faculty in accordance with School District policy and procedures as appropriate when the health, safety, and welfare of a student is of concern in accordance with applicable confidentiality school laws. Specialists shall explain to students the importance of observing confidentiality in group sessions. Specialists shall not be liable for any disclosures by students.
 - d. On occasion, Specialists may be shadowed by Specialists-in-training or supervisors, who shall be subject to the same confidentiality protections stated herein.
- 3. Provider Treatment Services. A Specialist may recommend further treatment for a student, including inpatient or outpatient treatment at Provider's facility. If the student, with or without parent consent in accordance with law, chooses to seek further treatment from Provider, Provider shall obtain appropriate, additional consents which may include consent to Provider and School District to disclose Records from the student's participation in the SAP.
- 4. Training: Provider shall provide qualified Specialists and appropriately train Specialists and other staff related to SAP functions, including but not limited to the SAP Services; documenting student participation in the SAP Services in accordance with accepted standards; mandated reporting; supervision; shadowing; and applicable confidentiality laws.

Therapy Services Agreement Addendum

4/8/24

Once again, Pediatric Therapeutic Services, Inc. is pleased to be able to extend services that meet the unique needs of the students and teachers at your school(s) and/or program. It is agreed by both parties that Pediatric Therapeutic Services, Inc. will provide the service(s) and rate(s) listed in the chart below. The rate effective date is July 1, 2023 through June 30, 2026.

All other terms and conditions outlined in the original Saucon Valley School District 2023-2026 Agreement for Services remain fully in force.

Therapy Services	2023-2024 School Year	2024-2025 School Year	2025-2026 School Year
Bi-Lingual School Psychologist	\$93.99	\$95.99	\$96.99



Pediatric Therapeutic Services, Inc.

4/8/2024

Date

Saucon Valley School District

Date