

**Saucon Valley School District**  
**Regular Meeting of the Board of Education**  
**July 25, 2023 – 7 pm**  
**High School Audion**



*Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.*

*We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.*

**Notice to Public** - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting and the meeting will be posted for public viewing according to district policy.*

**Agenda**

5:30 pm – Personnel, Special Education, BAVTS

- I. **Call to the Order** – Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – Personnel, Special Education, BAVTS
- VI. **Approval of Minutes** – July 11, 2023
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$886,369.21
  - B. Cafeteria Expenditures – None

- C. Health Benefits – \$249,945.91
- D. Capital Projects – None

**Recommendations for Approval**

**Presentation of Bills**

- 1. Approve the above presentation of bills.

**Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.**

**XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger**

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - None
- E. Middle School Activity Report - None
- F. High School Activity Report - None

**Recommendations for Approval**

**Treasurer’s Report**

- 1. Approve the above Treasurer’s Report

**Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report**

**XIII. AGENDA ITEMS**

**A. Education**

**Items/Projects for Discussion**

- A. After School Programming – Jaime Vlasaty

**Recommendations for Approval**

**Policies – First Reading**

- 1. Approve the first reading of the following policies:  
  - 202 – Eligibility of Non-Resident Students
  - 202 AR – Admission of Nonresidents Students Living with a District Resident

**Second and Final Reading Policies**

- 2. Approve the second and final reading of the following policies:  
  - Policy 251 - Students Experiencing Homelessness, Foster Care, and Other Educational Instability
  - Policy 251-AR-0 Homeless Students
  - Policy 810 - Transportation

**Surplus/Obsolete**

3. Approve the attached list of surplus/obsolete items.

**Recommendation:** To approve all motions and recommendations as listed above in Education.

**B. Personnel****Items/Projects for Discussion**

- A. None

**Recommendations for Approval****High School Assistant Principal**

1. Approve Julie Davis as a High School Assistant Principal, at \$107,000, with benefits per the current Act 93 agreement, effective upon the release from her current employer and pending completion of employment paperwork.

**Physics Teacher**

2. Approve Kevin Rutzler as a High School Physics Teacher, Bachelors, Step 2 at \$ 58,425.00, effective the beginning of the 2023-2024 school year, pending completion of employment paperwork.

**Family & Consumer Science Teacher**

3. Approve Lauren Keebler as a Family and Consumer Science Teacher, Masters +18, Step 5 at \$ 72,944.00, effective the beginning of the 2023-2024 school year, pending completion of employment paperwork.

**Long Term Substitute**

4. Approve Nicole Slivka as a Special Education long-term substitute for the 2023-2024 school year. The base salary is \$57,182 (B, Step 1), pending completion of employment paperwork.

**Instructional Paraprofessionals**

5. Approve the following Instructional Paraprofessionals:  
  
Wendy Paz Andrade as a full-time instructional paraprofessional, at an hourly rate of \$20.46 with benefits per the current Educational Support Staff Agreement, effective the beginning of the 2023-24 school year, pending completion of employment paperwork.  
  
Marinelva Magallanes as a part-time instructional paraprofessional, at an hourly rate of \$20.46 with benefits per the current Educational Support Staff Agreement, effective the beginning of the 2023-24 school year, pending completion of employment paperwork.

**2023 – 2024 Fall Athletic Coaches**

6. Approve the following 2023-2024 Fall Coaches: (New coaches are in italics)

**Golf**

Tim Shook – Head Coach - \$3,800  
Brian McCall – Assistant Coach - \$1,000  
Bob Pasternak – Volunteer

**Football**

*Anthony Brinkley - Head Coach - \$8,600*  
*Michael McClarin - Assist. Coach - \$5,000*  
*Garret Bisbing - Assist. Coach - \$5,000*  
*Angelo Lucci - Assist. Coach - \$3,250*  
*Gordy Frack – Assist. Coach - \$3,250*  
*Wil-Quon Clemons – Assist. Coach - \$2,000*  
*Jalen Richardson – Assist. Coach - \$1,950*  
*Joe Winter - Assist. Coach - \$1,800*  
*Brett Zeiber – Assist. Coach - \$1,800*  
*Joshua May - Assist. Coach - \$1,750*  
*Chris Casciotti – Statistician - \$12.50/hour*  
*Tanner Morgan – Assist. Coach - Volunteer*  
*Jason Dankel – Equipment Manager - \$2,250*

Greg Trexler - MS Head Coach - \$3,600  
Keith Riefenstahl - MS Assist. Coach - \$2,250  
*Dan Detello - Volunteer*

**Retirement**

7. Approve the retirement of Steve Magan, part-time bus driver effective July 10, 2023.

**Rescind Hire**

8. Approve to rescind the hiring of Dina Innocenti, Part-Time Instructional Paraprofessional.

**Recommendation:** To approve all motions and recommendations as listed above in Personnel.

**C. Facilities**

**Items/Projects for Discussion**

A. None

**Recommendations for Approval**

**None**

**Recommendation:** No recommendations

**D. Finance****Items/Projects for Discussion**

A. None

**Recommendations for Approval****CIU 20 Contracts**

1. Approve the following contracts with Colonial Intermediate Unit 20:  
Applied Behavior Analytics Services (ABA)  
LPN/RN for Field Trips  
One-on-one Services  
Psychiatric Evaluations  
TransPerfect Services  
SBAP Services

**General Healthcare Resources**

2. Approve the Personnel Staffing and Recruitment Agreement with General Healthcare Resources for the 2023-2024 school year.

**Final Site**

3. Approve the contract with Final Site for website host services and management.

**CLIU#21 Title III Consortium 2023-2024**

4. Approve the MOU with Carbon Lehigh IU 21 for Title III Consortium for the 2023-2024 school year.

**Bancroft**

5. Approve the agreement with Bancroft for educational services for student #2808931603 for the 2023-2024 school year.

**CLIU#21 Title I Services**

6. Approve the Agreement with the Carbon Lehigh Intermediate Unit #21 for Title I Services for Non-Public Students for the 2023-24 school year.

**Recommendation: To approve all motions and recommendations as listed above in Finance**

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

- F. Northampton Community College – Susan Baxter**  
*(Meetings are on the first Thursday of every month)*
- G. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld**  
*(Meetings are on the first Tuesday of every month)*
- H. Colonial Intermediate Unit – Dr. Shamim Pakzad**  
*(Meetings are on the fourth Wednesday of every month)*
- I. New Business –**
- J. Old Business –**
- K. Citizens’ Inquiries and Comments – Visitors should state their name and address.**
- L. Announcements**  
**Future Meetings ~ August 8, 2023**  
August 22, 2023
- M. Motion to Adjourn Meeting**

***The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.***

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 11, 2023, in the High School Audion. Present were Directors Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Laurel Erickson-Parsons, Michael Karabin, Dr. Shamim Pakzad – online, and Shawn Welch. Directors John Conte and Tracy Magnotta were absent. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:10 pm - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
7-present, 2-absent (Conte, Magnotta)
- IV. **Motion to Approve Agenda** – Director Eichfeld, seconded by Director Erickson-Parsons moved to approve the Agenda. Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)
- V. **Announcement of Executive Session** – Legal Agreement
- VI. **Approval of Minutes** – Director Welch, seconded by Director Eichfeld moved to approve the minutes of June 27, 2023. Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation** – NCC – High School and Beyond - Lauren Loeffler
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – Mrs. Vlasaty reported that they have completed the first round of interviews for the Athletic Director and the High School Assistant Principal and hope to have candidates for the next meeting,
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$401,504.52
  - B. Cafeteria Expenditures – \$575,000
  - C. Health Benefits – None
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*

**No Recommendations for Approval**

**XIII. AGENDA ITEMS**

**A. Education**

**No Recommendations for Approval**

**B. Personnel**

1. Approve the retirement of Susan DeSmet, elementary school nurse effective January 16, 2024.

Director Erickson-Parsons, seconded by Director Eichfeld moved to approve Personnel Item #1.  
Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)

2. Approve Teresita Perlaza as an Elementary Teacher for the start of the 2023-24 school year at B+15, Step 6 \$66,544. Pending completion of employment paperwork.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Personnel Item #2.  
Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)

3. Approve Dina Innocenti, as a part-time instructional paraprofessional, at an hourly rate of \$20.46, 28 hours/week, benefits per the current Education Support Staff Agreement, effective the beginning of the 2023-2024 school year.

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Personnel Item #3.  
Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)

4. Approve Brian Campbell for the 2022-2023 Jazz Band director at a stipend of \$1,496.00.

Director Erickson-Parsons, seconded by Director Dettmar moved to approve Personnel Item #4.  
Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)

5. Approve Glenn Brown as the Home/School Visitor for the 2023-2024 school year.

Director Dettmar, seconded by Director Welch moved to approve Personnel Item #5.  
Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)

**C. Facilities**

**No Recommendations for Approval**

**D. Finance**

1. Approve the ABA Support Services Contract for independent services for the 2023-24 school year.
2. Approve the contract with PowerSchool for Unified Classroom Curriculum and Instruction Subscription for the 2023-2024 school year at a cost of \$14,765.00 which is coming out of Title II Grant.
3. Approve the contract with Hire to Inspire for Consultant services for the 2023-2024 school year.
4. Approve the contract with The Donovan Group, LLC for school communication services for the 2023-2024 school year at a cost of \$3,750 per month.
5. Approve the attached agreement with TeamSnap in the amount of \$1631.15 for the 2023-2024 school year.

Director Karabin, seconded by Director Erickson-Parsons moved to approve Finance Items #1-5.  
Vote: 7-yes, 0-no, 2-absent (Conte, Magnotta)

- ~~6. Approve the agreement with St. Luke's Health Network upon review and approval of the solicitor. Removed from the agenda for further review.~~

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

**H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad*

**I. New Business** – None

**J. Old Business** – None

**K. Citizens' Inquiries and Comments** –

**L. Announcements**

**Future Meetings** ~ July 25, 2023

August 8, 2023

**M. Motion to Adjourn Meeting**

Director Welch, seconded by Director Eichfeld moved to adjourn.

Vote:7-yes, 2-absent (Conte, Magnotta)

Time: 7:50 pm

ATTEST

\_\_\_\_\_

\_\_\_\_\_

Secretary

President

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** PG - PLGIT GENERAL    **Payment Dates:** 07/04/2023 - 07/26/2023

**Payment Categories:** Regular Checks, Direct Deposits  
**Sort:** Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063542	07/11/2023	IDENTITY GROUP, LLC	PURCHASED PRO&TECH SVCS		3,005.90
0000063543	07/13/2023	DICKINSON COLLEGE	OTHER CURRENT LIABILITIES		2,500.00
0000063544	07/26/2023	ATHERHOLT JUDITH	SENIOR CITIZENS TAX REBATE		500.00
0000063545	07/26/2023	BACHIK ROSE A.	SENIOR CITIZENS TAX REBATE		250.00
0000063546	07/26/2023	BARTEK MICHAEL	SENIOR CITIZENS TAX REBATE		250.00
0000063547	07/26/2023	BONSER GERTRUDE M.	SENIOR CITIZENS TAX REBATE		500.00
0000063548	07/26/2023	BRIGHT JOAN	SENIOR CITIZENS TAX REBATE		250.00
0000063549	07/26/2023	BRUNELL FRANCES M.	SENIOR CITIZENS TAX REBATE		300.00
0000063550	07/26/2023	CAMBIOTTI JEAN	SENIOR CITIZENS TAX REBATE		500.00
0000063551	07/26/2023	CAMPANELLA HELEN M.	SENIOR CITIZENS TAX REBATE		250.00
0000063552	07/26/2023	CHRISTMAN CECELIA M.	SENIOR CITIZENS TAX REBATE		250.00
0000063553	07/26/2023	COYLE ROBERT	SENIOR CITIZENS TAX REBATE		250.00
0000063554	07/26/2023	CRESSMAN JEANNE L.	SENIOR CITIZENS TAX REBATE		250.00
0000063555	07/26/2023	DELFOE ELEANORE	SENIOR CITIZENS TAX REBATE		250.00
0000063556	07/26/2023	DELRE DELORES	SENIOR CITIZENS TAX REBATE		300.00
0000063557	07/26/2023	DRAVECZ DOROTHY	SENIOR CITIZENS TAX REBATE		500.00
0000063558	07/26/2023	ESTATE OF EDYTHE GORMAN	SENIOR CITIZENS TAX REBATE		250.00
0000063559	07/26/2023	FENSTERMACHER ANNA	SENIOR CITIZENS TAX REBATE		250.00
0000063560	07/26/2023	FERRAIRA ROBERT	SENIOR CITIZENS TAX REBATE		250.00
0000063561	07/26/2023	GALL PAULINE H.	SENIOR CITIZENS TAX REBATE		300.00
0000063562	07/26/2023	GECSEK DELORES	SENIOR CITIZENS TAX REBATE		500.00
0000063563	07/26/2023	GETZ VIRGINIA	SENIOR CITIZENS TAX REBATE		250.00
0000063564	07/26/2023	GILLY MARTHA	SENIOR CITIZENS TAX REBATE		500.00

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063565	07/26/2023	GINESI PETER J.	SENIOR CITIZENS TAX REBATE		500.00
0000063566	07/26/2023	GOZZARD PAULINE A.	SENIOR CITIZENS TAX REBATE		500.00
0000063567	07/26/2023	HAAS LEONARD	SENIOR CITIZENS TAX REBATE		250.00
0000063568	07/26/2023	HAROLD JOHN	SENIOR CITIZENS TAX REBATE		250.00
0000063569	07/26/2023	HOADLEY PAUL W. JR.	SENIOR CITIZENS TAX REBATE		250.00
0000063570	07/26/2023	JOHNSTON CATHERINE M.	SENIOR CITIZENS TAX REBATE		500.00
0000063571	07/26/2023	KACH ROSEMARIE	SENIOR CITIZENS TAX REBATE		250.00
0000063572	07/26/2023	KARDOS GAIL P.	SENIOR CITIZENS TAX REBATE		300.00
0000063573	07/26/2023	KEBORT JOHN	SENIOR CITIZENS TAX REBATE		250.00
0000063574	07/26/2023	KEMMERER MARTHA B	SENIOR CITIZENS TAX REBATE		250.00
0000063575	07/26/2023	KEMMERER ROBERT J.	SENIOR CITIZENS TAX REBATE		250.00
0000063576	07/26/2023	KERECZ JOSEPH	SENIOR CITIZENS TAX REBATE		250.00
0000063577	07/26/2023	KLUSKA DOROTHY R.	SENIOR CITIZENS TAX REBATE		500.00
0000063578	07/26/2023	KOCH GERALDINE	SENIOR CITIZENS TAX REBATE		250.00
0000063579	07/26/2023	KOCH RICHARD L.	SENIOR CITIZENS TAX REBATE		250.00
0000063580	07/26/2023	KRESSLER ROBERT	SENIOR CITIZENS TAX REBATE		250.00
0000063581	07/26/2023	KRUGE JAMES	SENIOR CITIZENS TAX REBATE		300.00
0000063582	07/26/2023	LASKO LINDA	SENIOR CITIZENS TAX REBATE		250.00
0000063583	07/26/2023	LAUB MARIE	SENIOR CITIZENS TAX REBATE		500.00
0000063584	07/26/2023	LEWIS ANN M.	SENIOR CITIZENS TAX REBATE		250.00
0000063585	07/26/2023	LOVE FRANK R. JR	SENIOR CITIZENS TAX REBATE		500.00
0000063586	07/26/2023	LYNN MERRILL	SENIOR CITIZENS TAX REBATE		250.00
0000063587	07/26/2023	MADZARAC JOAN	SENIOR CITIZENS TAX REBATE		250.00

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0000063588	07/26/2023	MCELYEA BLANCHE	SENIOR CITIZENS TAX REBATE		300.00
0000063589	07/26/2023	MILLER LEROY R.	SENIOR CITIZENS TAX REBATE		250.00
0000063590	07/26/2023	MISH EDWARD M.	SENIOR CITIZENS TAX REBATE		500.00
0000063591	07/26/2023	MOLNAR GEORGE	SENIOR CITIZENS TAX REBATE		250.00
0000063592	07/26/2023	MORRISON TERRENCE	SENIOR CITIZENS TAX REBATE		250.00
0000063593	07/26/2023	NUTTALL IAN	SENIOR CITIZENS TAX REBATE		650.00
0000063594	07/26/2023	OPITZ JOSEPH	SENIOR CITIZENS TAX REBATE		250.00
0000063595	07/26/2023	ORTWEIN TERRY	SENIOR CITIZENS TAX REBATE		250.00
0000063596	07/26/2023	Pandelios Kathryn	SENIOR CITIZENS TAX REBATE		500.00
0000063597	07/26/2023	PASTIR RICHARD	SENIOR CITIZENS TAX REBATE		250.00
0000063598	07/26/2023	PETROLLINI ALICE E.	SENIOR CITIZENS TAX REBATE		250.00
0000063599	07/26/2023	PETROVICH MARY ANN	SENIOR CITIZENS TAX REBATE		300.00
0000063600	07/26/2023	REICHARD JOHN	SENIOR CITIZENS TAX REBATE		250.00
0000063601	07/26/2023	REICHARD THERESA A.	SENIOR CITIZENS TAX REBATE		250.00
0000063602	07/26/2023	REISS MERYL	SENIOR CITIZENS TAX REBATE		250.00
0000063603	07/26/2023	REPASH LARRY	SENIOR CITIZENS TAX REBATE		250.00
0000063604	07/26/2023	RICE JOSEPH	SENIOR CITIZENS TAX REBATE		300.00
0000063605	07/26/2023	RILEY DONALD	SENIOR CITIZENS TAX REBATE		250.00
0000063606	07/26/2023	ROTH WILLIAM H.	SENIOR CITIZENS TAX REBATE		250.00
0000063607	07/26/2023	SARKO STEVEN	SENIOR CITIZENS TAX REBATE		500.00
0000063608	07/26/2023	SAUERWINE SHARON L.	SENIOR CITIZENS TAX REBATE		500.00
0000063609	07/26/2023	SCHNEIDER JR ALBERT E.	SENIOR CITIZENS TAX REBATE		250.00
0000063610	07/26/2023	SCHUYLER DENNIS	SENIOR CITIZENS TAX REBATE		250.00

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0000063611	07/26/2023	SCHWEYER KAY	SENIOR CITIZENS TAX REBATE		250.00
0000063612	07/26/2023	SEIFERT TERRY	SENIOR CITIZENS TAX REBATE		500.00
0000063613	07/26/2023	SERBIA KAREN J.	SENIOR CITIZENS TAX REBATE		500.00
0000063614	07/26/2023	SHERER ELIZABETH	SENIOR CITIZENS TAX REBATE		250.00
0000063615	07/26/2023	Skibo Thomas	SENIOR CITIZENS TAX REBATE		250.00
0000063616	07/26/2023	SMITH WILMA	SENIOR CITIZENS TAX REBATE		250.00
0000063617	07/26/2023	SOFKA JOSEPH C	SENIOR CITIZENS TAX REBATE		250.00
0000063618	07/26/2023	STAATS JOYCE R.	SENIOR CITIZENS TAX REBATE		500.00
0000063619	07/26/2023	THATCHER JOANNE B.	SENIOR CITIZENS TAX REBATE		250.00
0000063620	07/26/2023	UNANGST JANICE L.	SENIOR CITIZENS TAX REBATE		250.00
0000063621	07/26/2023	VOGEL CHARLOTTE	SENIOR CITIZENS TAX REBATE		250.00
0000063622	07/26/2023	WEAVER RONALD E.	SENIOR CITIZENS TAX REBATE		250.00
0000063623	07/26/2023	WIMMER MARY ANN	SENIOR CITIZENS TAX REBATE		250.00
0000063624	07/26/2023	WOLFE ROBERT W.	SENIOR CITIZENS TAX REBATE		250.00
0000063625	07/26/2023	YEAKEL ELSIE M.	SENIOR CITIZENS TAX REBATE		300.00
0000063626	07/26/2023	ZEIGAFUSE DANIEL	SENIOR CITIZENS TAX REBATE		250.00
0000063627	07/26/2023	4 Seasons Garden Center	SUPPLIES - PLANT OPERATIONS		590.00 #
0000063628	07/26/2023	ABA SUPPORT SERVICES LLC	L SUPPORT OTHER PROF SERVICES		3,102.50 #
0000063629	07/26/2023	Achievement House Cyber Charter School	SPEC ED TUITION CHARTER SCHOOL		2,700.14 #
0000063630	07/26/2023	ALL PHASE ELECTRIC SUPPLY	SUPPLIES - PLANT OPERATIONS		1,200.00 #
0000063631	07/26/2023	AMAZON CAPITAL SERVICES	SUPPLIES - BUSINESS OFFICE		30.52 #
0000063632	07/26/2023	AMERICHEM	SUPPLIES - PLANT OPERATIONS		142.12 #

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0000063633	07/26/2023	AMERIPRISE FINANCIAL SERVICES	OTHER EMPLOYEE BENEFITS		2,300.00 #
0000063634	07/26/2023	ARTS ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		2,957.64 #
0000063635	07/26/2023	BERKS COUNTY INTERMEDIATE UNIT	PROFESSIONAL EDU SVC IU 5-12		126.42 #
0000063636	07/26/2023	BUXMONT ACADEMY	SPEC ED NON-PUBLIC TUITION		4,261.84 #
0000063637	07/26/2023	CHRIN HAULING INC	DISPOSAL SVCS		672.85 #
0000063638	07/26/2023	EAS WATER COFFEE PAPER	SUPPLIES - PLANT OPERATIONS		318.30 #
0000063639	07/26/2023	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		7,351.43 #
0000063640	07/26/2023	INNOVATIVE ARTS ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		5,926.43 #
0000063641	07/26/2023	J.C. EHRlich	REPAIRS & MAINTENANCE		528.56 #
0000063642	07/26/2023	LAKESIDE EDUCATIONAL NETWORK	PROF SVCS		122.50 #
0000063643	07/26/2023	LINDE GAS & EQUIPMENT INC.	SUPPLIES - TRANSPORTATION		107.30 #
0000063644	07/26/2023	LOGAN KIRIPOSKI INC.	LEASE COPY MACHINE TRANSP	RENTAL OF EQUIPMENT	475.00 #
0000063645	07/26/2023	LOWE AND MOYER GARAGE INC.	SUPPLIES - TRANSPORTATION		1,699.03 #
0000063646	07/26/2023	LOWER SAUCON TWP P.D.	PRINC OFFICE - SECURITY		587.36 #
0000063647	07/26/2023	MICROBAC LABORATORIES INC.	REPAIRS & MAINTENANCE		149.98 #
0000063648	07/26/2023	NORTHEAST JANITORIAL SUPPLY	SUPPLIES - PLANT OPERATIONS		204.98 #
0000063649	07/26/2023	PEDIATRIC THERAPEUTIC SERVICES INC.	PROF SVCS		40,002.91 #
0000063650	07/26/2023	PIONEER MANUFACTURING CO	SUPPLIES - ATHLETICS		265.20 #
0000063651	07/26/2023	QUADIENT FINANCE USA INC.	POSTAGE - BUSINESS OFFICE	POSTAGE PRINCIPAL K-4	3,000.00 #
0000063652	07/26/2023	Roberts Oxygen Co. Inc	SUPPLIES - PLANT OPERATIONS		113.47 #

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** PG - PLGIT GENERAL    **Payment Dates:** 07/04/2023 - 07/26/2023

**Payment Categories:** Regular Checks, Direct Deposits  
**Sort:** Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063653	07/26/2023	SAFETY-KLEEN SYSTEMS INC.	REPAIRS & MAINT EQUIP		237.64 #
0000063654	07/26/2023	Sandra Raposo-Mallett	Purpose: EE NET Payroll Pay Date: 7/18/2023		1.65 #
0000063655	07/26/2023	Saucon True Value	SUPPLIES - PLANT OPERATIONS		827.69 #
0000063656	07/26/2023	ST. LUKES SPORTS MEDICINE AND REHABILITATION CNTR	OTHER PROF SVCS ATHLETICS		61,903.00 #
0000063657	07/26/2023	STEM LAWN CARE	LAWN CARE SVCS		4,950.00 #
0000063658	07/26/2023	STOTZ & FATZINGER OFF.SUPPLY	TECHNOLOGY SUPPLIES		11.92 #
0000063659	07/26/2023	UGI SOUTH	NATURAL GAS - PLANT OPERATIONS		7,304.48 #
0000063660	07/26/2023	VERIZON WIRELESS	TELEPHONE	COMMUNICATION - ATHLETICS	2,521.15 #
0000063661	07/26/2023	AMAZON CAPITAL SERVICES	Supplies for 3rd grade Science curriculum	Supplies for Reading program	1,417.27
0000063662	07/26/2023	AMERICHEM	Supplies		120.00
0000063663	07/26/2023	B & B POOLS INC.	SUPPLIES - PLANT OPERATIONS		119.94
0000063664	07/26/2023	BAVTS	VO-TECH TUITION 9-12		80,193.00
0000063665	07/26/2023	BRIGHTBILL BODY WORKS	Supplies		490.64
0000063666	07/26/2023	CHRIN HAULING INC	Trash and Recycling		4,354.94
0000063667	07/26/2023	CINTAS CORPORATION-#101	Uniform Laundering		17.48
0000063668	07/26/2023	CINTAS FIRE	Repair/Maintenance Equipment		922.92
0000063669	07/26/2023	COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS		70,040.87
0000063670	07/26/2023	COOPER ELECTRIC SUPPLY CO.	Supplies		529.01
0000063671	07/26/2023	Coyle Lynch and Company	SOLICITOR RETAINER		3,500.00
0000063672	07/26/2023	CREST/GOOD MFG. CO	SUPPLIES - PLANT OPERATIONS		113.69
0000063673	07/26/2023	GENERAL HEALTHCARE RESOURCES LLC	SPEC ED - OTHER PROF SERVICE		78.00

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** PG - PLGIT GENERAL    **Payment Dates:** 07/04/2023 - 07/26/2023

**Payment Categories:** Regular Checks, Direct Deposits  
**Sort:** Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063674	07/26/2023	GRAINGER	Supplies		236.56
0000063675	07/26/2023	H.A.R.I.E.	WORKERS COMPENSATION		205,512.00
0000063676	07/26/2023	HILLENDALE ASSOCIATES, INC.	HEALTH INSURANCE EXPENSE PAYAB		1,260.00
0000063677	07/26/2023	HILLYARD - DELAWARE VALLEY	Repair/Maintenance Equipment		200.50
0000063678	07/26/2023	HOGAN LEARNING ACADEMY, LLC	SPEC ED NON-PUBLIC TUITION		12,180.00
0000063679	07/26/2023	INTERSTATE BATTERY OF ALLENTOWN	Supplies		285.90
0000063680	07/26/2023	INTERSTATE TAX SERVICE INC.	UNEMPLOYMENT COMPENSATION		347.65
0000063681	07/26/2023	JOSHUA TREE INC.	tree removal storm damage and trimming		700.00
0000063682	07/26/2023	KEYSTONE FIRE AND SECURITY	REPAIRS & MAINTENANCE		1,094.00
0000063683	07/26/2023	LAKESHORE LEARNING MATERIALS	TITLE I SUPPLIES - P/R		472.97
0000063684	07/26/2023	LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	62,832.11
0000063685	07/26/2023	LEXIA LEARNING SYSTEMS LLC	Educ Software	PYGR CONF EMPL TRAIN TITLE II	13,693.33
0000063686	07/26/2023	LIBERTY MUTUAL INSURANCE	CLAIMS JUDGMENT & PENALTIES		4,553.35
0000063687	07/26/2023	LIBERTY MUTUAL INSURANCE	CLAIMS JUDGMENT & PENALTIES		9,183.81
0000063688	07/26/2023	LITERABLY, INC.	Educ Software		2,997.00
0000063689	07/26/2023	LOWE AND MOYER GARAGE INC.	Supplies		661.73
0000063690	07/26/2023	LVBCH	DUES & FEES BUS OFFICE		574.00
0000063691	07/26/2023	MICROBAC LABORATORIES INC.	Repair/Maintenance Equipment		74.99
0000063692	07/26/2023	NORTHAMPTON COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		34,912.75
0000063693	07/26/2023	OTIS ELEVATOR CO.	Repair/Maintenance Equipment		11,091.60
0000063694	07/26/2023	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	5,939.34

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## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** PG - PLGIT GENERAL    **Payment Dates:** 07/04/2023 - 07/26/2023

**Payment Categories:** Regular Checks, Direct Deposits

**Sort:** Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063695	07/26/2023	PENNSYLVANIA PAPER & SUPPLY CO	SUPPLIES		2,172.70
0000063696	07/26/2023	PENNSYLVANIA SCHOOL BOARDS ASSOCIATION INC.	DUES & FEES		15,739.21
0000063697	07/26/2023	PENNSYLVANIA STATE UNIVERSITY	DUES & FEES		50.00
0000063698	07/26/2023	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		28,105.73
0000063699	07/26/2023	PTS PROVIDERS, INC.	PLANT OP COMMUNICATIONS - MS	PLANT OP COMMUNICATIONS - HS	297.00
0000063700	07/26/2023	QUINCY COMPRESSOR LLC	SUPPLIES - PLANT OPERATIONS		3,571.68
0000063701	07/26/2023	RENAISSANCE LEARNING INC.	TECHNOLOGY ED SOFT LIC K-4		2,675.00
0000063702	07/26/2023	ROHRER BUS SALES INC.	Supplies		804.90
0000063703	07/26/2023	SERVICE ELECTRIC TELEPHONE CO.	TELEPHONE		1,124.05
0000063704	07/26/2023	SERVICE TIRE TRUCK CENTERS	Supplies		158.10
0000063705	07/26/2023	TELEMEDICINE MANAGEMENT INC.	HEALTH INSURANCE EXPENSE PAYAB		1,310.00
0000063706	07/26/2023	TuWay Communications	Renewal Airtime Rental		3,840.00
0000063707	07/26/2023	WEISS-SCHANTZ AGENCY INC.	INSURANCE-BONDING		250.00
0000063708	07/26/2023	BANCROFT	SPEC ED NON-PUBLIC TUITION		2,460.00 #
0000063709	07/26/2023	BUS PARTS WAREHOUSE	SUPPLIES - TRANSPORTATION		2,248.71 #
0000063710	07/26/2023	COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS	PYGR CONF EMPL TRAIN TITLE II	565.00 #
0000063711	07/26/2023	Complete Document Solutions, PA, LLC	PRINTING & BINDING	PRINTING & BINDING 9-12	1,152.64 #
0000063712	07/26/2023	CONSTELLATION ENERGY GAS SERVICES LLC	NATURAL GAS - PLANT OPERATIONS		1,824.43 #
0000063713	07/26/2023	CREST/GOOD MFG. CO	SUPPLIES - PLANT OPERATIONS		3,188.04 #
0000063714	07/26/2023	ELAN FINANCIAL SERVICES	DUES & FEES		40.00 #

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

## FUND ACCOUNTING PAYMENT SUMMARY

**Bank Account:** PG - PLGIT GENERAL    **Payment Dates:** 07/04/2023 - 07/26/2023

**Payment Categories:** Regular Checks, Direct Deposits  
**Sort:** Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000063715	07/26/2023	GOOD SHEPHERD REHABILITATION HOSPITAL	SPEC ED - OTHR PROF SVC - HS - COMP ED		1,120.00 #
0000063716	07/26/2023	HELLERTOWN BOROUGH AUTHORITY	WATER & SEWER		8,149.04 #
0000063717	07/26/2023	HILLYARD - DELAWARE VALLEY	REPAIRS & MAINTENANCE		2,252.81 #
0000063718	07/26/2023	HYDRA-NUMATIC SALES CO.	REPAIRS & MAINTENANCE		271.00 #
0000063719	07/26/2023	LOWE'S	SUPPLIES - CONSUMER ED 5-8		587.02 #
0000063720	07/26/2023	LVCIL	SPEC ED - OTHR PROF SVC - HS - COMP ED		702.00 #
0000063721	07/26/2023	PEDIATRIC THERAPEUTIC SERVICES INC.	PROF SVCS		54,229.99 #
0000063722	07/26/2023	PP & L ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		1,108.40 #
0000063723	07/26/2023	THE STEPPING STONES GROUP LLC	PROF ED SRV - RTL - MS		3,097.75 #
0000063724	07/26/2023	TRISTATE HVAC EQUIPMENT	REPAIRS & MAINTENANCE		10,305.00 #
0000063725	07/26/2023	AMANDA HOLVEK	TUITION REIMB REGULAR 5-8		1,548.00
0000063726	07/26/2023	Brianna M Keeney	TUITION REIMB REGULAR 9-12		1,677.00
0000063727	07/26/2023	DOMENICA ELLIS	TUITION REIMB REGULAR 5-8		1,548.00
0000063728	07/26/2023	Melissa A Maynard	REG INSTR ED SOFT LIC 9-12		450.00 #
0000063729	07/26/2023	RIEGEL JUDI	TRAVEL-CONF/SEMIN BUS OFFICE		54.75 #

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

# FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL    Payment Dates: 07/04/2023 - 07/26/2023

Payment Categories: Regular Checks, Direct Deposits  
Sort: Payment Number

10 - GENERAL FUND	877,929.21
Grand Total All Funds	877,929.21
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	877,929.21
Grand Total All Payments	877,929.21

## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK    Payment Dates: 07/04/2023 - 07/26/2023

Payment Categories: Regular Checks, Direct Deposits  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000000669	07/26/2023	FOX ROTHSCHILD LLP	SOLICITOR RETAINER		8,440.00 #D
<b>10 - GENERAL FUND</b>					<b>8,440.00</b>
<b>Grand Total All Funds</b>					<b>8,440.00</b>
<b>Grand Total Credit Cards</b>					<b>0.00</b>
<b>Grand Total Direct Deposits</b>					<b>8,440.00</b>
<b>Grand Total Manual Checks</b>					<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Regular Checks</b>					<b>0.00</b>
<b>Grand Total All Payments</b>					<b>8,440.00</b>



## FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT    Payment Dates: 07/01/2023 - 07/21/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Manual Checks  
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00W3747261	07/05/2023	DELTA DENTAL	WEEKLY CLAIMS		2,568.15
* 00W3749278	07/07/2023	CAPITAL BLUE CROSS	WEEKLY CLAIMS		47,775.66
* 00W3750761	07/11/2023	DELTA DENTAL	WEEKLY CLAIMS		2,291.10
* 00W3753866	07/14/2023	CAPITAL BLUE CROSS	WEEKLY CLAIMS		34,125.16
* 00W3754969	07/18/2023	VISION BENEFITS OF AMERICA	JUNE CLAIMS		2,607.04
* 00W3754970	07/18/2023	DELTA DENTAL	WEEKLY CLAIMS		4,813.60
* 00W3758044	07/21/2023	EQUITABLE FINANCIAL LIFE INSURANCE CO. OF AMERICA	JULY COVERAGE		5,178.80
* 00W3758047	07/21/2023	SYMETRA LIFE INSURANCE COMPANY	JULY BILLING		1,626.67
* 00W3758062	07/21/2023	CAPITAL BLUE CROSS	WEEKLY CLAIMS		55,614.82
* 00W3758075	07/21/2023	SYMETRA LIFE INSURANCE COMPANY	AUG BILLING		1,626.67
* 00W3758144	07/21/2023	RESOLUTE UNDERWRITING STRATEGIES	AUG PREMIUM		12,574.45
<b>10 - GENERAL FUND</b>					<b>170,802.12</b>
<b>Grand Total All Funds</b>					<b>170,802.12</b>
<b>Grand Total Credit Cards</b>					<b>0.00</b>
<b>Grand Total Direct Deposits</b>					<b>0.00</b>
<b>Grand Total Manual Checks</b>					<b>0.00</b>
<b>Grand Total Other Disbursement Non-negotiables</b>					<b>170,802.12</b>
<b>Grand Total Procurement Card Other Disbursement Non-negotiables</b>					<b>0.00</b>
<b>Grand Total Regular Checks</b>					<b>0.00</b>
<b>Grand Total All Payments</b>					<b>170,802.12</b>

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

Cash, Investment and Bond Activity June 30, 2023

CASH ACCOUNTS

	Balance 6/1/23	Earnings/Deposits	Disbursements	Balance 6/30/23
PLGIT PLUS	\$ -	\$ -	\$ -	\$ -
PLGIT/CLASS	\$ 13,558,670.03	\$ 48,201.95	\$ 4,500,000.00	\$ 9,106,871.98
PLGIT General	\$ 777,070.35	\$ 7,475,286.30	\$ 5,383,268.69	\$ 2,869,087.96
PLGIT Salary	\$ 657,256.28	\$ 1,253,182.74	\$ 1,897,069.09	\$ 13,369.93
PLGIT Health Benefits	\$ 20,809.05	\$ 416,478.52	\$ 419,468.30	\$ 17,819.27
PLGIT Cafeteria	\$ 282,777.76	\$ 406,228.87	\$ 603,668.27	\$ 85,338.36
Lafayette General	\$ 1,462,794.76	\$ 671,273.17	\$ 184,131.47	\$ 1,949,936.46
Lafayette Tax Collection	\$ -	\$ -	\$ -	\$ -
Lafayette Prepaid Tax	\$ -	\$ -	\$ -	\$ -
Lafayette Flexible Spending	\$ 24,246.67	\$ 8,568.26	\$ 9,816.32	\$ 22,998.61
Lafayette Cafeteria	\$ 326,552.97	\$ 11,975.91	\$ 330,002.31	\$ 8,526.57
<b>Total Cash Accounts</b>	<b>\$ 17,110,177.87</b>	<b>\$ 10,291,195.72</b>	<b>\$ 13,327,424.45</b>	<b>\$ 14,073,949.14</b>

*Earnings/Deposits includes transfers of \$6,508,229.52 between accounts
**Disbursements includes transfers of \$6,508,229.52 between accounts

INVESTMENT ACCOUNTS

	Balance 6/1/23	Earnings/Deposits	Disbursements	Balance 6/30/23
Cafeteria Certificate of Deposit (Closed Feb 06)	\$ -	\$ -	\$ -	\$ -
PSDLAF	\$ 8,202,317.95	\$ 25,311.40	\$ -	\$ 8,227,629.35
PLGIT / PLUS (61)	\$ -	\$ -	\$ -	\$ -
<b>Total Investment Accounts</b>	<b>\$ 8,202,317.95</b>	<b>\$ 25,311.40</b>	<b>\$ -</b>	<b>\$ 8,227,629.35</b>

	Balance 6/1/23	Earnings/Deposits	Disbursements	Balance 6/30/23
1998 Construction Fund (195-04)	\$ -	\$ -	\$ -	\$ -
G.O. Bonds, Series of 2017 (195-14)	\$ -	\$ -	\$ -	\$ -
2003 Emmaus Bond, Const Fund (195-08)	\$ -	\$ -	\$ -	\$ -
Land Purchase GOB Series 2005 (195-10)	\$ -	\$ -	\$ -	\$ -
GESP Phase II GOB Series 2013A (195-12)	\$ -	\$ -	\$ -	\$ -
<b>Total Bond Issue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL RESERVE FUND

	Balance 6/1/23	Earnings/Deposits	Disbursements	Balance 6/30/23
Capital Reserve Fund	\$ 69.17	\$ 0.30	\$ -	\$ 69.47

(UNADJUSTED)  
**Condensed Board Summary Report**

From 06/01/2023 To 06/30/2023

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
10	GENERAL FUND						
1000							
1100							
1110	REG PROG ELEM/SECONDARY	21,137,499.00	4,474,844.57	20,848,895.55	0.00	288,603.45	98.63
	<b>Total</b>	<b>21,137,499.00</b>	<b>4,474,844.57</b>	<b>20,848,895.55</b>	<b>0.00</b>	<b>288,603.45</b>	<b>98.63</b>
1200							
1225	SPEECH	427,235.00	94,178.00	403,777.73	0.00	23,457.27	94.51
1231	EMOTIONAL SUPPORT	362,623.00	62,833.05	263,757.66	0.00	98,865.34	72.74
1241	LEARNING SUPPORT	6,873,791.00	1,212,835.73	7,310,892.31	0.00	(437,101.31)	106.36
1243	GIFTED SUPPORT	266,276.00	64,378.41	272,744.05	0.00	(6,468.05)	102.43
1270	MULTI-HANDICAPPED SUPPT	0.00	0.00	0.00	0.00	0.00	0.00
1290	OTHER SUPPORT	124,000.00	61,534.67	61,534.67	0.00	62,465.33	49.62
	<b>Total</b>	<b>8,053,925.00</b>	<b>1,495,759.86</b>	<b>8,312,706.42</b>	<b>0.00</b>	<b>(258,781.42)</b>	<b>103.21</b>
1300	VOCATIONAL EDUCATION						
1390	VOCATIONAL EDUCATION	875,356.00	0.00	875,356.00	0.00	0.00	100.00
	<b>Total</b>	<b>875,356.00</b>	<b>0.00</b>	<b>875,356.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
1400	OTHER INSTR. PROGRAMS						
1410	DRIVERS' EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1420	SUMMER SCHOOL	22,866.00	997.00	14,330.60	0.00	8,535.40	62.67
1430	HOMEBOUND INSTRUCTION	13,577.00	2,729.20	19,721.48	0.00	(6,144.48)	145.26
1441	ADJ / COURT PLACED PROG	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1450	INSTRUCTIONAL PROGRAMS OUTSIDE EST'D SCHOOL DAY	0.00	50.00	1,475.00	0.00	(1,475.00)	0.00
1480	TITLE I	0.00	0.00	0.00	0.00	0.00	0.00

*(UNADJUSTED)*  
**Condensed Board Summary Report**  
 From 06/01/2023 To 06/30/2023

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
1490	ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>36,443.00</b>	<b>3,776.20</b>	<b>35,527.08</b>	<b>0.00</b>	<b>915.92</b>	<b>97.49</b>
1500	NONPUBLIC SCHOOL PGMS						
1500	NONPUBLIC SCHOOL PGMS	0.00	0.00	4,964.61	0.00	(4,964.61)	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>4,964.61</b>	<b>0.00</b>	<b>(4,964.61)</b>	<b>0.00</b>
1600							
1693	SPSHP COMMUNITY COLLEGE	289,441.00	23,166.25	289,441.00	0.00	0.00	100.00
	<b>Total</b>	<b>289,441.00</b>	<b>23,166.25</b>	<b>289,441.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
2000							
2100	SUPPORT SERVICES PUPIL						
2120	GUIDANCE SERVICES	1,109,859.00	257,801.16	1,052,103.10	0.00	57,755.90	94.80
2130	ATTENDANCE SERVICES	74,634.00	204.28	6,214.50	0.00	68,419.50	8.33
2140	PSYCHOLOGICAL SERVICES	310,185.00	74,381.68	316,316.13	0.00	(6,131.13)	101.98
2150	SPEECH PATH/AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>1,494,678.00</b>	<b>332,387.12</b>	<b>1,374,633.73</b>	<b>0.00</b>	<b>120,044.27</b>	<b>91.97</b>
2200	SUPPORT SERVICES-INSTRU						
2200	SUPPORT SERVICES-INSTRU	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECH SUPPORT SERVICES	841,236.00	65,675.12	777,611.13	0.00	63,624.87	92.44
2230	EDU TELEVISION SERVICES	4,500.00	0.00	1,991.88	0.00	2,508.12	44.26
2250	SCHOOL LIBRARY SERVICES	665,488.00	124,072.98	619,416.46	0.00	46,071.54	93.08
2260	INSTRUCTION & CURR DEV	430,367.00	46,163.08	324,873.92	0.00	105,493.08	75.49
2271	INSTRUC STAFF DEVEL SVC	330,533.00	26,342.47	104,224.02	0.00	226,308.98	31.53
2272	NON CERTIFIED PROF DEV	0.00	0.00	0.00	0.00	0.00	0.00
2280	NONPUBLIC SUPPORT SVC	0.00	0.00	0.00	0.00	0.00	0.00

(UNADJUSTED)  
**Condensed Board Summary Report**  
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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2290	OTHER INSTRUC STAFF SVC	221,872.00	24,497.04	236,391.65	0.00	(14,519.65)	106.54
	<b>Total</b>	<b>2,493,996.00</b>	<b>286,750.69</b>	<b>2,064,509.06</b>	<b>0.00</b>	<b>429,486.94</b>	<b>82.78</b>
2300	SUPPORT SERVICES-ADMIN						
2310	BOARD SERVICES	56,645.00	10,300.00	87,069.02	0.00	(30,424.02)	153.71
2320	BOARD TREASURER SERVICE	300.00	0.00	250.00	0.00	50.00	83.33
2330	TAX ASSESS & COLLECTION	162,500.00	8,032.75	154,997.19	0.00	7,502.81	95.38
2340	STAFF RELATIONS/NEGO	0.00	0.00	0.00	0.00	0.00	0.00
2350	LEGAL SERVICES	150,000.00	42,340.00	204,278.53	0.00	(54,278.53)	136.19
2360	OFFICE SUPERINTENDENT	574,087.00	49,283.08	452,468.41	0.00	121,618.59	78.82
2380	OFFICE OF PRINCIPAL SVC	1,610,702.00	179,443.95	1,516,105.90	0.00	94,596.10	94.13
	<b>Total</b>	<b>2,554,234.00</b>	<b>289,399.78</b>	<b>2,415,169.05</b>	<b>0.00</b>	<b>139,064.95</b>	<b>94.56</b>
2400	SUPP SVC-PUBLIC HEALTH						
2420	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2430	DENTAL SERVICES	600.00	0.00	382.00	0.00	218.00	63.67
2440	NURSING SERVICES	482,498.00	91,283.31	494,642.05	0.00	(12,144.05)	102.52
	<b>Total</b>	<b>483,098.00</b>	<b>91,283.31</b>	<b>495,024.05</b>	<b>0.00</b>	<b>(11,926.05)</b>	<b>102.47</b>
2500	SUPP SERVICES-BUSINESS						
2511	SUPP SERVICES-BUSINESS	909,750.00	84,067.52	902,132.68	0.00	7,617.32	99.16
	<b>Total</b>	<b>909,750.00</b>	<b>84,067.52</b>	<b>902,132.68</b>	<b>0.00</b>	<b>7,617.32</b>	<b>99.16</b>
2600							
2660	SECURITY SERVICES	0.00	3,368.75	98,676.79	0.00	(98,676.79)	0.00
2690	OPER OF BLDG SERVICES	5,018,798.00	644,325.43	4,911,825.92	0.00	106,972.08	97.87
	<b>Total</b>	<b>5,018,798.00</b>	<b>647,694.18</b>	<b>5,010,502.71</b>	<b>0.00</b>	<b>8,295.29</b>	<b>99.83</b>
2700							

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2790	STUDENT TRANSP SERVICES	2,600,110.00	391,399.58	2,801,281.99	0.00	(201,171.99)	107.74
	<b>Total</b>	<b>2,600,110.00</b>	<b>391,399.58</b>	<b>2,801,281.99</b>	<b>0.00</b>	<b>(201,171.99)</b>	<b>107.74</b>
2800	SUPPORT SVCS-CENTRAL						
2830	STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2834	STAFF DEV - NON-CERT	2,900.00	900.00	900.00	0.00	2,000.00	31.03
2836	STAFF DEVELOPMENT SVCS	5,793.00	0.00	1,672.78	0.00	4,120.22	28.88
	<b>Total</b>	<b>8,693.00</b>	<b>900.00</b>	<b>2,572.78</b>	<b>0.00</b>	<b>6,120.22</b>	<b>29.60</b>
2900	OTHER SUPPORT SERVICES						
2910	OTHER SUPPORT SERVICES	23,130.00	0.00	23,759.77	0.00	(629.77)	102.72
	<b>Total</b>	<b>23,130.00</b>	<b>0.00</b>	<b>23,759.77</b>	<b>0.00</b>	<b>(629.77)</b>	<b>102.72</b>
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC						
3000	OP OF NONINSTRUCT SVC	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
3100	FOOD SERVICES						
3100	FOOD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
3200	STUDENT ACTIVITIES						
3200	STUDENT ACTIVITIES	254,100.00	34,877.41	199,351.77	0.00	54,748.23	78.45
3250	SCHOOL ATHLETICS	1,119,190.00	234,916.63	971,470.73	0.00	147,719.27	86.80
	<b>Total</b>	<b>1,373,290.00</b>	<b>269,794.04</b>	<b>1,170,822.50</b>	<b>0.00</b>	<b>202,467.50</b>	<b>85.26</b>
3300	COMMUNITY SERVICES						
3300	COMMUNITY SERVICES	13,181.00	322.95	4,950.37	0.00	8,230.63	37.56
	<b>Total</b>	<b>13,181.00</b>	<b>322.95</b>	<b>4,950.37</b>	<b>0.00</b>	<b>8,230.63</b>	<b>37.56</b>

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
4000	FACILITIES ACQUISITION						
4600	EXISTING BLDG IMPROVE						
4600	EXISTING BLDG IMPROVE	1,821,310.00	0.00	2,181,006.54	0.00	(359,696.54)	119.75
	<b>Total</b>	<b>1,821,310.00</b>	<b>0.00</b>	<b>2,181,006.54</b>	<b>0.00</b>	<b>(359,696.54)</b>	<b>119.75</b>
5000	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE						
5100	OTHER EXPEND & FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
5110	DEBT SERVICE	1,929,953.00	2,481.26	1,917,559.71	0.00	12,393.29	99.36
5130	REFUND PRIOR YR REV	0.00	0.00	0.00	0.00	0.00	0.00
5140	LEASE EXPENDITURES	0.00	11,316.04	131,189.66	0.00	(131,189.66)	0.00
	<b>Total</b>	<b>1,929,953.00</b>	<b>13,797.30</b>	<b>2,048,749.37</b>	<b>0.00</b>	<b>(118,796.37)</b>	<b>106.16</b>
5200	FUND TRANSFERS						
5230	CAPITAL PROJ TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
5251	FOOD SVC FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
5280	ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5800	SUSPENSE ACCOUNT						
5800	SUSPENSE ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5900	BUDGETARY RESERVE						
5900	BUDGETARY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
6000	REVENUE LOCAL SOURCES						
6000	REVENUE LOCAL SOURCES						
6001	FUND BALANCE	(1,257,239.00)	0.00	0.00	0.00	(1,257,239.00)	0.00

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
	<b>Total</b>	<b>(1,257,239.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,257,239.00)</b>	<b>0.00</b>
<b>6100</b>	<b>TAXES LEVIED</b>						
6111	REAL ESTATE TAXES	(31,936,259.00)	0.00	(31,591,951.83)	0.00	(344,307.17)	98.92
6112	INTERIM REAL ESTATE TAX	(125,000.00)	(6,457.70)	(354,032.04)	0.00	229,032.04	283.23
6113	PUBLIC UTILITY REALTY	(35,000.00)	0.00	(34,859.42)	0.00	(140.58)	99.60
6120	PER CAPITA TAX	0.00	0.00	0.00	0.00	0.00	0.00
6141	ACT 511 PC FLAT	0.00	0.00	0.00	0.00	0.00	0.00
6143	EMER MUNIC SVC TAX	(26,000.00)	(966.95)	(32,084.02)	0.00	6,084.02	123.40
6151	EARNED INCOME TAX	(3,800,000.00)	(392,740.44)	(4,076,004.40)	0.00	276,004.40	107.26
6153	REALTY TRANSFER TAX	(500,000.00)	(41,783.80)	(551,535.59)	0.00	51,535.59	110.31
	<b>Total</b>	<b>(36,422,259.00)</b>	<b>(441,948.89)</b>	<b>(36,640,467.30)</b>	<b>0.00</b>	<b>218,208.30</b>	<b>100.60</b>
<b>6400</b>	<b>DELINQUENCY TAXES</b>						
6411	DELINQUENT RE TAX	(740,000.00)	(207,247.70)	(839,114.82)	0.00	99,114.82	113.39
6420	DELINQUENT PC SECT 679	0.00	(120.40)	(2,005.26)	0.00	2,005.26	0.00
6441	DELINQUENT PC 511	0.00	(123.00)	(2,004.05)	0.00	2,004.05	0.00
	<b>Total</b>	<b>(740,000.00)</b>	<b>(207,491.10)</b>	<b>(843,124.13)</b>	<b>0.00</b>	<b>103,124.13</b>	<b>113.94</b>
<b>6500</b>	<b>EARNINGS ON INVESTMENTS</b>						
6510	INTEREST ON INVESTMENTS	(25,000.00)	(86,408.32)	(938,014.71)	0.00	913,014.71	3,752.06
6530	GAIN/LOSS ON INVESTMTS	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>(25,000.00)</b>	<b>(86,408.32)</b>	<b>(938,014.71)</b>	<b>0.00</b>	<b>913,014.71</b>	<b>3,752.06</b>
<b>6700</b>							
6710	ADMISSIONS	(81,400.00)	0.00	(76,039.54)	0.00	(5,360.46)	93.41
6740	FEES	0.00	0.00	0.00	0.00	0.00	0.00
6750	STUDENT EVT- SPEC EVENT	0.00	0.00	0.00	0.00	0.00	0.00

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6790	OTHR STUDENT ACT INCOME	(15,000.00)	(4,371.57)	(4,599.57)	0.00	(10,400.43)	30.66
	<b>Total</b>	<b>(96,400.00)</b>	<b>(4,371.57)</b>	<b>(80,639.11)</b>	<b>0.00</b>	<b>(15,760.89)</b>	<b>83.65</b>
<b>6800</b>							
6821	STATE REV REC OTHER PA	0.00	0.00	0.00	0.00	0.00	0.00
6831	FUNDS OTHER PA SCH DST	0.00	0.00	0.00	0.00	0.00	0.00
6832	FEDERAL IDEA REVENUE	(238,450.00)	0.00	0.00	0.00	(238,450.00)	0.00
6833	AARP IDEA	0.00	0.00	0.00	0.00	0.00	0.00
6837	FED REV CARES ACT-CNTY	0.00	0.00	0.00	0.00	0.00	0.00
6839	FEDERAL REVENUE - OTHER	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>(238,450.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(238,450.00)</b>	<b>0.00</b>
<b>6900</b>	REVENUE LOCAL SOURCES						
6910	USE OF FACILITIES	(3,500.00)	(1,340.70)	(4,377.38)	0.00	877.38	125.07
6920	CONTRIBUTION & DONATION	0.00	0.00	(159.00)	0.00	159.00	0.00
6941	REGULAR SCH TUITION	0.00	(350.00)	(3,500.00)	0.00	3,500.00	0.00
6942	SUMMER SCHOOL TUITION	(9,000.00)	(121.00)	(121.00)	0.00	(8,879.00)	1.34
6944	Tuition other LEA's	(27,000.00)	0.00	(21,375.07)	0.00	(5,624.93)	79.17
6980	COMMUNITY ACTIVITY REV	(7,900.00)	0.00	(3,800.00)	0.00	(4,100.00)	48.10
6990	MISCELLANEOUS REVENUE	0.00	(6,565.57)	(11,301.34)	0.00	11,301.34	0.00
6991	REFUND OF P/Y EXPEND	0.00	0.00	0.00	0.00	0.00	0.00
6992	ENERGY EFF REV & INCENT	0.00	0.00	0.00	0.00	0.00	0.00
6999	Miscellaneous	(30,000.00)	(13,395.67)	(154,838.42)	0.00	124,838.42	516.13
	<b>Total</b>	<b>(77,400.00)</b>	<b>(21,772.94)</b>	<b>(199,472.21)</b>	<b>0.00</b>	<b>122,072.21</b>	<b>257.72</b>
<b>7000</b>							
7100	BASIC INS OPR SUBSIDIES						

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7110	BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7111	BASIC EDUCATION SUBSIDY	(3,510,484.00)	(1,178,537.18)	(3,914,602.18)	0.00	404,118.18	111.51
7112	SOCIAL SECURITY SUBSIDY	(813,209.00)	0.00	(756,221.07)	0.00	(56,987.93)	92.99
7140	CHARTER SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7160	Tuition for 1305 & 1306	0.00	(4,294.93)	(4,294.93)	0.00	4,294.93	0.00
	<b>Total</b>	<b>(4,323,693.00)</b>	<b>(1,182,832.11)</b>	<b>(4,675,118.18)</b>	<b>0.00</b>	<b>351,425.18</b>	<b>108.13</b>
7200	REVENUE EDU.PROGRAMS						
7210	HOMEBOUND INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
7220	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7230	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7250	MIGRATORY CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00
7271	SPECIAL EDUCATION	(995,464.00)	(269,676.77)	(1,078,761.77)	0.00	83,297.77	108.37
7299	DIRECT PMT - PRRS & APS	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>(995,464.00)</b>	<b>(269,676.77)</b>	<b>(1,078,761.77)</b>	<b>0.00</b>	<b>83,297.77</b>	<b>108.37</b>
7300	REVENUE NON-ED PROGRAMS						
7310	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7311	SD TRANSPORTATION	(285,000.00)	(30,380.07)	(260,089.07)	0.00	(24,910.93)	91.26
7312	NP TRANSPORTATION	(115,000.00)	(46,200.00)	(92,400.00)	0.00	(22,600.00)	80.35
7320	RENT & SINK FUND PYMT	0.00	0.00	0.00	0.00	0.00	0.00
7330	MEDICAL/DENTAL SVCS	(42,000.00)	(37,020.90)	(37,020.90)	0.00	(4,979.10)	88.15
7340	SUPPLEMENTAL REIMBURSE	(1,172,391.00)	0.00	(1,172,390.81)	0.00	(0.19)	100.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	PCCD Grant	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>(1,614,391.00)</b>	<b>(113,600.97)</b>	<b>(1,561,900.78)</b>	<b>0.00</b>	<b>(52,490.22)</b>	<b>96.75</b>

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Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7500	ACCOUNTABILITY GRANT						
7500	ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	Accountability Grant	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLK GRNT	(142,538.00)	0.00	(142,538.00)	0.00	0.00	100.00
7506	PA SMART GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7510	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7599	EXTRA GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>(142,538.00)</b>	<b>0.00</b>	<b>(142,538.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
7800	REVENUE PA SHARE BEN.						
7810	FICA - STATE	0.00	0.00	0.00	0.00	0.00	0.00
7820	RETIREMENT - STATE	(3,777,896.00)	(868,981.38)	(3,734,261.69)	0.00	(43,634.31)	98.85
	<b>Total</b>	<b>(3,777,896.00)</b>	<b>(868,981.38)</b>	<b>(3,734,261.69)</b>	<b>0.00</b>	<b>(43,634.31)</b>	<b>98.85</b>
7900	REVENUE TECHNOLOGY						
7920	CLASSROOMS FOR FUTURE	0.00	0.00	0.00	0.00	0.00	0.00
7990	OTHER TECHNOLOGY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
8000							
8500	FEDERAL GRANTS-IN-AID						
8512	IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
8513	TITLE I GRANT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00
8514	Title I	(264,945.00)	(20,738.00)	(217,778.35)	0.00	(47,166.65)	82.20
8515	TITLE II	(55,578.00)	0.00	(25,077.80)	0.00	(30,500.20)	45.12
8516	TITLE III ESL	(6,420.00)	0.00	0.00	0.00	(6,420.00)	0.00
8517	DRUG FREE SCHOOLS	(14,686.00)	0.00	(22,789.42)	0.00	8,103.42	155.18

(UNADJUSTED)

Condensed Board Summary Report

From 06/01/2023 To 06/30/2023

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8518	TITLE V	0.00	0.00	0.00	0.00	0.00	0.00
8519	TITLE II/TITLE V GRANT	0.00	0.00	0.00	0.00	0.00	0.00
8570	TITLE II EESE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>(341,629.00)</b>	<b>(20,738.00)</b>	<b>(265,645.57)</b>	<b>0.00</b>	<b>(75,983.43)</b>	<b>77.76</b>
8600	OTHER FED.GRANTS-IN-AID						
8670	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
8680	TITLE III	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
8700							
8701	IDEA PART B - ARRA	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA FISCAL STAB - BE	0.00	0.00	0.00	0.00	0.00	0.00
8709	Basic Ed - Ed Jobs	0.00	0.00	0.00	0.00	0.00	0.00
8741	CARE ACT - ESSER FUNDNG	0.00	0.00	0.00	0.00	0.00	0.00
8742	GOV EMER ED RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II - CRRSA ACT	0.00	0.00	(852,380.65)	0.00	852,380.65	0.00
8744	ARP ESSER III	(1,049,526.00)	(35,472.29)	(1,347,947.02)	0.00	298,421.02	128.43
8747	FUND EMERGENCY CONNECTIVITY	0.00	0.00	(776,787.25)	0.00	776,787.25	0.00
8749	CARES ACT - PCCD FUNDNG	0.00	0.00	0.00	0.00	0.00	0.00
8751	LOSS ARP ESSER 7% LEARNING	0.00	(1,969.27)	(51,201.02)	0.00	51,201.02	0.00
8752	PROGRAMS ARP ESSER 7% SUMMER	0.00	(393.85)	(10,240.10)	0.00	10,240.10	0.00
8753	AFTERSCHOOL PROGRAMS ARP ESSER 7%	0.00	(393.86)	(10,240.36)	0.00	10,240.36	0.00
	<b>Total</b>	<b>(1,049,526.00)</b>	<b>(38,229.27)</b>	<b>(3,048,796.40)</b>	<b>0.00</b>	<b>1,999,270.40</b>	<b>290.49</b>

(UNADJUSTED)

Condensed Board Summary Report

From 06/01/2023 To 06/30/2023

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8800	ACCESS REIMBURSEMENTS						
8810	MEDICAL ASSISTANCE	(15,000.00)	0.00	(80,231.35)	0.00	65,231.35	534.88
8820	MED ASSIS - TRANS & AD	0.00	0.00	(8,099.50)	0.00	8,099.50	0.00
	<b>Total</b>	<b>(15,000.00)</b>	<b>0.00</b>	<b>(88,330.85)</b>	<b>0.00</b>	<b>73,330.85</b>	<b>588.87</b>
9000							
9200							
9220	LEASE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9300							
9330	Trans from Cap Reserve	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
9400	SALE OF ASSETS						
9400	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MAJOR FUND 10 TOTALS</b>							
	<b>Total Expenditure</b>	<b>49,186,932.00</b>	<b>8,391,546.05</b>	<b>48,813,255.89</b>	<b>0.00</b>	<b>373,676.11</b>	<b>99.24</b>
	<b>Total Other Expenditure</b>	<b>1,929,953.00</b>	<b>13,797.30</b>	<b>2,048,749.37</b>	<b>0.00</b>	<b>(118,796.37)</b>	<b>106.16</b>
	<b>Total Revenue</b>	<b>(51,116,885.00)</b>	<b>0.00</b>	<b>(53,297,070.70)</b>	<b>0.00</b>	<b>2,180,185.70</b>	<b>104.27</b>
	<b>Total Other Revenue</b>	<b>0.00</b>	<b>(3,256,051.32)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
		<b>0.00</b>	<b>5,149,292.03</b>	<b>(2,435,065.44)</b>	<b>0.00</b>	<b>2,435,065.44</b>	

*(UNADJUSTED)*  
**Condensed Board Summary Report**  
 From 06/01/2023 To 06/30/2023

Summarization Level: MAJOR FUND/MAJOR FUNCTION/SUB FUNCTION/FULL FUNCTION

Grand Totals All Funds	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	49,186,932.00	8,391,546.05	48,813,255.89 ✓	0.00	373,676.11	99.24
Total Other Expenditure	1,929,953.00	13,797.30	2,048,749.37 ✓	0.00	(118,796.37)	106.16
Total Revenue	(51,116,885.00)	(3,256,051.32)	(53,297,070.70) ✓	0.00	2,180,185.70	104.27
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	5,149,292.03	(2,435,065.44)	0.00	2,435,065.44	

Capital Reserve Finance Report  
June 30, 2023

Project	Original Budget	Change Orders	Miscellaneous Construction Costs	Working Budget	Project To Date Expenses May	June	Project To Date Expenses	Balance To Finish
<b><u>Cooling Tower Replacement</u></b>								
HBEngineers, Inc.								
Engineering Design Services	12,000.00			12,000.00	12,000.00		12,000.00	0.00
Permits			460.00	460.00	460.00		460.00	0.00
ASL Refrigeration, Inc.	221,045.00			221,045.00	221,045.00		221,045.00	0.00
<b><u>Tennis Court Maintenance - Installation</u></b>								
The Breneman Company	49,800.00			49,800.00	49,800.00		49,800.00	0.00
<b><u>Saucon Valley High School Repairs</u></b>								
Garland/DBS, Inc.								
Roof Repairs	39,899.00	9,991.00		49,890.00	49,890.00		49,890.00	0.00
<b><u>Walk-In Box Evaporators</u></b>								
Johnson Controls								
Two New Russell Evaporator Assemblies	15,900.00			15,900.00	15,900.00		15,900.00	0.00
<b><u>Replacement of 2 Existing HS Rooftop Heat Pumps</u></b>								
HBEngineers, Inc.								
Engineering Design Services	3,900.00			3,900.00	3,900.00		3,900.00	0.00
Johnson Controls								
RTU-4 and RTU-13 Replacement	81,312.00			81,312.00	81,312.00		81,312.00	0.00
<b><u>HS AHU-2 Condensing Unit</u></b>								
Johnson Controls								
Total Project is \$49,698 of which \$35,898 will be paid by General Fund	13,800.00			13,800.00	13,800.00		13,800.00	0.00
	<u>437,656.00</u>	<u>9,991.00</u>	<u>460.00</u>	<u>448,107.00</u>	<u>448,107.00</u>	<u>0.00</u>	<u>448,107.00</u>	<u>0.00</u>

Book

School District for PNN+

Section

200 Pupils

Title

Eligibility of Nonresident Students

Code

202 Vol IV 2022

Status

Active

### **Purpose**

The Board shall operate district schools for the benefit of students residing in this district who are eligible for attendance.[\[1\]\[2\]\[3\]](#)

### **Authority**

~~{ }~~ It shall be the policy of the Board not to permit the admission of nonresident students.[\[4\]](#)

~~{x}~~ The Board may permit the admission of nonresident students in accordance with Board policy.[\[4\]\[5\]\[6\]](#)[\[DB1\]](#)[\[JJH2\]](#)

The Board shall require that appropriate legal documentation showing dependency or guardianship or a sworn statement of full residential support be filed with the Board Secretary before an eligible nonresident student may be accepted as a student in district schools. The Board may require a resident to submit additional, reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the PA Department of Education.[\[7\]\[8\]](#)

The Board reserves the right to verify claims of residency, dependency and guardianship and to remove from school attendance a nonresident student whose claim is invalid.[\[7\]](#)

If information contained in the sworn statement of residential support is found to be false, the student shall be removed from school after notice is given of an opportunity to appeal the student's removal, in accordance with Board policy ~~906906~~, Public Complaints.~~Public Complaints~~.[\[7\]\[9\]](#)

~~{ }~~ The Board shall not be responsible for transportation to or from school for any nonresident student residing outside school district boundaries.

The Board reserves the right to pursue all criminal and civil penalties against any person who knowingly provided or allowed to be provided false information in order to obtain free public school services.

**Tuition rates shall be determined annually in accordance with law. Tuition shall be charged monthly, in advance of attendance.**[\[5\]\[10\]\[11\]](#)[\[DB3\]](#)[\[JJH4\]](#)

## Guidelines

### Nonresident Children Placed in ~~The District~~ Resident's Home

Any child placed in the home of a district resident by a court or government agency shall be admitted to district schools and shall receive the same benefits and be subject to the same responsibilities as resident ~~children~~ students. [12][13]

### Residents of Institutions

A child who is living in or assigned to a facility or institution for the care or training of children that is located within this district is not a legal resident of the district by such placement; but ~~s/he~~ the student shall be admitted to district schools, and a charge shall be made for tuition in accordance with ~~statute~~ law. [10][13][14][15][16][17][18][19][20]

### Students Experiencing Educational Instability

The district shall immediately admit students experiencing homelessness, foster care and other forms of educational instability, even if the required documents are unavailable, in accordance with Board policy, law and regulation. [13][21]

### { X } Prospective Residents

A student eligible for attendance whose parent/guardian has executed a contract to buy, build or rent a residence in this district for occupancy ~~by~~ within 90 school days \_\_\_\_\_ may be enrolled [5]

( X ) with payment of tuition

( ) without payment of tuition

( ) for \_\_\_\_\_ previous to the anticipated date of residency.

( ) at the beginning of the school year, provided that the anticipated date of residency is not later than \_\_\_\_\_ of the same school year.

If the student does not become a resident of the district by the end of the period for which tuition is charged, the student will not permitted to enroll until they are residents of the district.

( ) free attendance is given,

( ) reduced rate tuition is charged,

tuition shall be required until residency is established or at end of the school year [11][5].

Parents/Guardians of students who claim admission on the basis of future residency shall be required to demonstrate proof of the anticipated residency.

### { X } Former Residents

Upon approval by the Superintendent, Regularly enrolled students whose parents/guardians have moved out of the school district later than 30 days after the beginning of the school year may be permitted to finish the [5]

( X ) school year

semester

marking period

with payment of tuition: tuition shall be required if the non-residency is-if greater than 30 days.[JH6]-

without payment of tuition.

when the parents/guardians move from the district during the \_\_\_\_\_ immediately previous to the end of the school year.

when the student is completing the senior year and will graduate.[DB7][JH8][JH9]

The Superintendent may choose to not permit continued enrollment of a future resident or former resident at any time for any lawful reason, including, but not limited to poor attendance, behavioral issues subject to discipline, and failure to timely pay tuition. The Superintendent may not disapprove an application for continued enrollment on any basis not permitted by law, including, but not limited to, race, sex, creed, or disability. Exception can be made by the superintendent.[JH10]

#### Other Nonresident Students

A nonresident student may be admitted to district schools without payment of tuition where attendance is justified on the grounds that the student lives full-time and not just for the school year with district residents who have assumed legal dependency or guardianship or full residential support of the student.[JH11]. [7][8]

Nonresidents other than those affected by the above provisions will not be accepted on a tuition basis.

The Superintendent or designee shall develop procedures for the enrollment of nonresident students which:

1. Admit such students only on proper application and submission of required documentation by the parent/guardian.
2. Verify claims of residency at least annually.
3. Do not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, or handicap/disability.
4. Deny admission where the educational facilities or program maintained for district students is inadequate to meet the needs of the applicant.[JH12]
5. Make continued enrollment of any nonresident student contingent upon maintaining established standards of attendance, discipline and academics.[DB13][JH14]

#### Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations for the enrollment of nonresident students.

The Superintendent shall

recommend to the Board for its approval the admission of qualified nonresident students.

report to the Board for its information the enrollment of nonresident students.

## Verification

All nonresident students residing within the district will be visited annually by the Home School Visitor or designee to assume conformance to all district requirements. Misrepresentation as to any material fact in any affidavit or in required supporting documentation shall result in the disenrollment of the student. The resident and the nonresident parents shall individually and jointly be responsible for payment of tuition at the district's tuition rate for all days of attendance from the initial registration.

## NOTES:

### Incarcerated Juveniles

Convicted – SC 1306.2, 1318

Charged – SC 1306.2

## **PSBA Revision 11/22 © 2022 PSBA**

### Legal References

1. 24 P.S. 501

2. 24 P.S. 502

3. 24 P.S. 503

4. 24 P.S. 1301

5. 24 P.S. 1316

6. Pol. 200

7. 24 P.S. 1302

8. 22 PA Code 11.19

9. Pol. 906

10. 24 P.S. 2561

11. Pol. 607

12. 24 P.S. 1305

13. 24 P.S. 1331.1

14. 24 P.S. 1306

15. 24 P.S. 1307

16. 24 P.S. 1308

17. 24 P.S. 1309

18. 24 P.S. 1310

19. 24 P.S. 2562

20. 22 PA Code 11.18

21. Pol. 251

24 P.S. 1306.2

24 P.S. 2503

22 PA Code 11.41

Pol. 103

Pol. 103.1

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## Saucon Valley School District

Title – 202 AR – Admission of Non-Resident Students Living with a District Resident

Section – 200 Pupils

Adopted –

Revised –

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### Admission of Nonresident Students Living with a District Resident

A nonresident student living with a district resident may be entitled to free school privileges pursuant to the School Code. However, such entitlement is subject to the requirements that the student live in the district full-time and on a continuous basis, not merely during the school week or the school year, and on a twenty-four (24) hour basis, and that the resident not be compensated for keeping the student in his/her residence.

Prior to enrollment of a student living with a district resident who is not the child's legal parent, the district shall require:

1. ~~Appropriate legal documentation to show dependency or guardianship, for example, a current custody order or letter of dependency, a certified and currently effective order of the court granting legal physical custody to the district resident. The court order shall be in a form that is verifiable and satisfactory to the school district legal counsel,~~ or
2. An affidavit notarized by a Pennsylvania notary in which the district resident attests that ~~s/he is~~ they are a resident of the district, that they are supporting the child gratis as if ~~it were his/hers~~ the child were their own, that ~~s/he~~ they will assume all personal obligations for the child relative to school requirements, and that ~~s/he~~ they intends to help support the child continuously and not merely through the school term. The resident's affidavit shall be on the approved district form attached hereto. At the discretion of the school district, the district resident may be required to substantiate the information contained in the affidavit by providing copies of one (1) of the items from each of the categories below:
  - a. Signer is a resident of the district:
    - 1) Utility bill, deed, or lease.
    - 2) Pennsylvania Department of Transportation identification or driver's license.
    - 3) Pennsylvania Department of Transportation vehicle registration.
    - 4) Copy of state/federal program enrollment.
    - 5) Copy of paycheck stub with name and address of employee and employer.
    - 6) Property tax bill
    - 5) 7) 6) Residency Affidavit.
  - b. Signer is supporting the child gratis:
    - 1) Copy of completed IRS form transferring tax exemption of child to resident.
    - 2) Copy of federal or state tax form from which lists child as dependent or resident.
    - 3) Copy of completed county form transferring child support payment to resident.
    - 4) Copy of completed state form notifying Department of Welfare of child's new residence.

5) Copy of insurance policy/card/statement listing child as eligible for services.

~~6) Copy of lease/rental agreement identifying the child as a tenant.~~

~~6) 7) Residency affidavit.~~

~~c. Signer will assume all personal obligations for the child relative to school requirements.~~

~~1) Sworn statement by resident shall be satisfactory evidence thereof.~~

~~d. Signer intends to so keep and support the child continuously and not merely through the school term.~~

~~4)3.~~ It shall be the obligation of the district resident to notify the principal of the school attended by the child if the child ceases to reside with the district resident or if there is any material change in the facts attested to in the affidavit.

~~2) In order to ensure the welfare of minor students attending district schools, the school district shall verify that the student's nonresidential natural parent or legal guardian had knowledge of and is in agreement with the student living with the district resident.~~

~~3) The school district shall require the custodial natural parent or legal guardian to submit a sworn statement and agreement on the approved district form. [JH2]~~

~~-[JH3]~~

**Attachment B - SWORN STATEMENT BY RESIDENT UNDER §13-1302  
TO BE COMPLETED BY RESIDENT ONLY**

Instructions: Please complete the following statement. If the potential student is living, or will be living, in a household with more than one resident adult who will assume responsibility for the student, all such adult residents must complete and sign this statement.

**This is a legal document. You may ask to see a copy of 24 P.S. §13-1302 prior to signing this document, and consult with an attorney if you have any questions or do not understand any portion of this document.**

1. Your Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Telephone Number \_\_\_\_\_ Work Number \_\_\_\_\_

2. Do you live in the school district and does the child live with you? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Child's Full Name \_\_\_\_\_  
Birth Date \_\_\_\_\_ Grade \_\_\_\_\_  
Name & Address of Last School Attended \_\_\_\_\_

Date child began/will begin to reside in your home \_\_\_\_\_

4. Are you supporting this child gratis (without personal compensation or gain)?  
Yes \_\_\_\_\_ No \_\_\_\_\_

5. Will you assume all personal obligations related to school requirements for this child that may include providing for required immunizations, uniforms, fees/fines, citations/fines for truancy, attending parent-teacher conferences, or attending meetings/hearings concerning discipline? Yes \_\_\_\_\_ No \_\_\_\_\_

6. Do you intend to keep and support the child continuously and not merely through the school term? Yes \_\_\_\_\_ No \_\_\_\_\_

Through my notarized signature, I/We understand that the school district, pursuant to guidelines issued by the Department of Education and their own written policy, may require other reasonable information to be submitted to confirm this sworn statement.

Signed by resident(s) and notarized \_\_\_\_\_

Per 24 P.S. §13-1302, a person who knowingly provides false information in the above statement for the purpose of enrolling a child in a school district for which the child is not eligible commits a summary offense and shall, upon conviction for such violation, be sentenced to pay a fine of no more than three hundred dollars (\$300) for the benefit of the school district in which the person resides or to perform up to two hundred forty (240) hours of community service, or both. In addition, the person shall pay all court costs and shall be liable to the school district for an amount equal to the cost of tuition calculated in accordance with §2561 during the period of enrollment.

**Saucon Valley School District**

Policy

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Title – 251 Students Experiencing Homelessness, Foster Care, and Other Educational Instability

Section – 200 Pupils

Adopted – October 11, 2022

Revised –

Content

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Book

School District for PNN+

-

Section

200 Pupils

-

Title

Students Experiencing Homelessness, Foster Care and Other Educational Instability

-

Code

251 Vol IV 2022

-

Status

Active

**Purpose**

The Board recognizes the ~~need to promptly identify homeless children and youths within the district~~ challenges encountered by students experiencing homelessness, foster care and other educational instability. The Board is committed to facilitating the ~~their~~ immediate enrollment; ~~and eliminate~~ eliminating barriers to ~~their~~ the attendance ~~and~~, education and graduation; and providing additional supports in compliance with federal and state laws ~~and~~, regulations and Board policy, for such students. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

**Authority**

The Board directs the district to collaborate with school staff, other school districts, local agencies and other entities in supporting the needs of students experiencing educational instability.

The Board shall ensure that homeless children and youths students experiencing **educational instability** have equal access to the same educational programs, **activities** and services provided to other district students.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

The Board authorizes the Superintendent to waive district **specific requirements in Board** policies, procedures and administrative regulations **to the extent** that **they** create barriers to the identification for the enrollment and attendance, transportation, school stability, and success in school of homeless children, and youth of **students experiencing educational instability**. Such waivers include, but are not limited to, requirements regarding:[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

1. **Dress code.**[\[9\]](#)
2. **Transportation.**[\[10\]](#)
3. **School-sponsored or extracurricular activities for which students meet placement and qualification requirements, including, but not limited to, clubs, athletics, performing arts, class trips, social events, career and technical education, internships and specialized classes.**[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)
4. **Fees related to school-sponsored or extracurricular activity participation fees, and other fees including, but not limited to, school identification (badges, cards, etc.), uniforms, materials, lost or damaged items, athletic physical exams, parking or driving, food services, library, locker or padlock rental or replacement, summer school or credit recovery, technology and graduation regalia.**[\[9\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)
5. **Graduation.**[\[19\]](#)
6. **Registration deadlines.**

It is the policy of the Board that no student shall be discriminated against, segregated or stigmatized based on his/her homeless their status as a student experiencing **educational instability**.

### Definitions

**Student Experiencing Educational Instability** means a student who has experienced one (1) or more changes in school enrollment during a single school year due to any of the following:[\[4\]](#)

1. Homelessness.[\[1\]\[3\]\[7\]](#)
2. An adjudication of:[\[23\]\[24\]](#)
  - a. Dependency relating to child protective services and juvenile matters;
  - b. Delinquency, if disclosed by the student's parent/guardian; or
  - c. As part of court-ordered services under a voluntary placement or custody agreement.

**A student experiencing foster care** may also qualify as a student experiencing educational instability as defined above, if such circumstances apply.[\[25\]](#)

**Enroll** or **Enrollment** means attending classes and participating fully in school activities.[\[26\]](#)

**Additional costs** means the difference between what the district spends to transport a resident student to the student's assigned school and the cost to transport a child in foster care to the child's school of origin.

**Foster care** means twenty-four (24) hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption or whether there is federal matching of any payments that are made.[\[25\]](#)

**Homeless children and youths** means individuals who lack a fixed, regular and adequate nighttime residence, and includes:[\[26\]](#)

1. Children and youths who are:

- a. Sharing the housing of other persons due to loss of housing, economic hardship or a similar reason;
  - b. Living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations;
  - c. Living in emergency, transitional or domestic violence shelters; or
  - d. Abandoned in hospitals;
2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
  3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings;
  4. Migratory children who qualify as homeless because they are living in circumstances described above; and
  5. School-aged parents living in houses for school-aged parents if they have no other available living accommodations.

**School of origin is the school in which the student experiencing educational instability was last enrolled.**

- **The school of origin for a *homeless child or youth* ~~is~~ the last school in which the homeless child or youth attended was enrolled** when permanently housed or the school in which the ~~homeless~~ child or youth was last enrolled, including preschool.[\[27\]](#)
- **The school of origin for a *child in foster care* - the school in which a child is enrolled at the time of placement in foster care. If a child's foster care placement changes, the school of origin is the school the child is attending immediately prior to each change in placement.**[\[8\]](#)
- When the **homeless** child or youth, **or child in foster care**, completes the final grade level served by the school of origin, the school of origin shall include **become** the designated receiving school at the next grade level for all feeder schools.

**Unaccompanied youth** means a homeless child or youth not in the physical custody of a parent or guardian. This includes youth who have run away from home; been

abandoned or forced out of home by a parent, guardian or other caretaker; or separated from a parent or guardian for any other reason.[\[26\]](#)

### **Delegation of Responsibility**

The Board designates the

Superintendent [or designee](#)

Assistant Superintendent

Federal Programs Coordinator

Home and School Visitor

~~Director of Student Services~~

~~Homeless Child or Youth Liaison~~

(Other) \_\_\_\_\_

to serve as the district's [liaison for homeless children and youths](#) point of contact for students experiencing educational instability.[\[4\]\[5\]\[27\]](#)

The name and contact information of the district's point of contact shall be included in the student's education records and provided to the student's education decision maker.[\[4\]](#)

The district's [liaison](#) point of contact shall ensure outreach and coordination with the following, as appropriate to each individual student's needs:[\[4\]\[5\]\[27\]](#)

1. Local children and youth agency to [Local service agencies and other entities that provide services to homeless children and youths and families.](#):
  - a. Establish formal mechanisms to ensure that the district is promptly notified when a child enters foster care or changes foster care placements;
  - b. Develop a protocol on how to make best interest determinations; and
  - c. Develop and coordinate transportation procedures.

2. **Other local service agencies and entities that provide services to students experiencing educational instability.**
3. Other school districts on issues of prompt identification, transfer of records, transportation and other inter-district activities.
4. District staff responsible for the provision of services under Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act.[11][28]
5. State and local housing agencies responsible for comprehensive housing affordability strategies.

**The district's point of contact, in consultation with the school counselor, school social worker, home and school visitor or school psychologist and the student's Individualized Education Program (IEP) team or Section 504 Team, shall:**[\[4\]](#)

1. **Facilitate the student's expedited consultation with the school counselor or other mental health professionals, as appropriate.**
2. **Facilitate the prompt placement of the student in appropriate courses.**
3. **Connect the student with educational services that meet the student's specific needs.**
4. **Immediately request the prior school entity, county agency and the student's education decision maker to provide the complete student information and records, including an IEP or Section 504 service agreement, if applicable. Within ten (10) business days, the prior school entity located within Pennsylvania, including schools with residential placements, shall provide the requested information and records to ensure proper transfer of course credits, grades and an IEP or Section 504 service agreement, if applicable.**
5. **Develop and execute a graduation plan in collaboration with the student in grades nine (9) through twelve (12). The graduation plan shall be customized to meet the specific needs of the student and shall detail the courses necessary for on-time graduation and transition to postsecondary education or the workforce. The graduation plan shall be included in the student's education records.**

***Additional Responsibilities to Support Homeless Students -***

The district's liaison **point of contact** shall ensure that public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents/guardians of homeless children and youths, and unaccompanied youths, including schools, shelters, public libraries and soup kitchens. Such notice shall be provided in a manner and form understandable to the parents/guardians of homeless children and youths, and unaccompanied youths.[\[27\]](#)

The district's liaison **point of contact** shall provide reliable, valid and comprehensive data to the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program in accordance with federal and state laws and regulations.[\[27\]](#)

### **Training**

**The district's point of contact shall provide professional development and training to school staff on the education needs of students experiencing educational instability.**

#### ***Additional Training to Support Homeless Students -***

The district's liaison **point of contact** shall participate in professional development programs and other technical assistance activities offered by the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.[\[27\]](#)

The district's liaison **point of contact** shall arrange professional development programs for school staff, including office staff.[\[27\]](#)

School personnel providing services to homeless children and youths, including school enrollment staff, shall receive professional development and support to:[\[27\]](#)

1. Improve identification of homeless children and youths and unaccompanied youths;
2. Understand the rights of such children, including requirements for immediate enrollment and transportation; and
3. Heighten the awareness of, and capacity to respond to, the educational needs of such children.

### **Guidelines**

Students enrolled in this district experiencing educational instability shall be provided support and services, as appropriate to each individual student's needs, in accordance with Board policy.[4]

Minimal documentation shall be required for a student experiencing educational instability to qualify for supports and services. Information used to determine that a student is experiencing educational instability may be confirmed verbally, in writing or by another manner by shelter providers, outreach workers, case managers, juvenile probation officers and others.

Parents/Guardians and students have the authority to determine what information shall be shared with the district.

Information related to the student's educational instability status shall be confidential and disclosed by the point of contact or other administrators only to other school staff who have a legitimate need to know unless authorized by the student or parent/guardian.[29][30]

### Enrollment

Except when an unaccompanied youth or the parents/guardians of a homeless youth request otherwise, it shall be presumed that a student experiencing educational instability shall continue to be enrolled in their school of origin unless it is determined that it is not in the student's best interest to remain in the school of origin.[5][27]

In accordance with the **homeless** child's or youth's best interest, the district shall continue to enroll a homeless student in his/her the student's school of origin while s/he within the district while the student remains homeless and through the end of the academic year in which s/he the student obtains permanent housing.[27]

**An unaccompanied youth or the parents/guardians of a homeless student may request enrollment in any grade-appropriate school within the district regardless of the district attendance area where the student is actually living or a school of origin in another district.**[27]

The district's liaison **point of contact** shall assist an unaccompanied youth in placement or enrollment decisions, giving priority to the views of the student in determining where s/he the student will be enrolled.[27]

### ***Best Interest Determination -***

The best interest determination shall be made in accordance with federal and state laws and regulations, court orders and established local procedures.

In ~~determining~~ making a ~~the~~ best interest ~~of a child or youth~~ determination, the district shall:<sup>[5]</sup><sup>[27]</sup>

1. In the case of a homeless child or unaccompanied youth, give priority to the request of the parent/guardian or unaccompanied youth. ~~Presume that keeping the child or youth in the school of origin is in the child's or youth's best interest, except when doing so is contrary to the request of the parent/guardian or unaccompanied youth.~~<sup>[6]</sup>
2. Consider student-centered factors related to impact of mobility on achievement, education, **appropriateness of the current educational setting**, health and safety, ~~giving priority to the request of the parent/guardian or unaccompanied youth.~~<sup>[6]</sup> and proximity to living arrangements including foster care placement.

The cost of transportation shall not be used as a factor in the best interest determination.

Documentation related to the best interest determination shall be maintained in the student's education record.<sup>[29]</sup><sup>[30]</sup>

#### *Timeliness of Enrollment -*

When a school receives a student experiencing educational instability, ~~the~~ ~~selected~~ school shall immediately enroll the student and begin instruction, even if:<sup>[4]</sup><sup>[5]</sup><sup>[7]</sup><sup>[29]</sup><sup>[30]</sup><sup>[31]</sup><sup>[32]</sup><sup>[33]</sup><sup>[34]</sup><sup>[35]</sup>

1. The student is unable to produce records normally required for enrollment.<sup>[27]</sup><sup>[31]</sup>
2. The application or enrollment deadline has passed ~~during any period of homelessness.~~<sup>[27]</sup><sup>[31]</sup><sup>[32]</sup>

The district's ~~liaison~~ **point of contact** shall immediately contact the school last attended by the ~~child or youth~~ **student** to obtain relevant academic or other records.<sup>[27]</sup>

The district may require a parent/guardian to submit contact information.

#### *Grade Level Assignment -*

If the district is unable to determine the student's grade level due to missing or incomplete records, the district ~~shall~~ **may** administer tests or utilize appropriate means to determine the student's assignment within the school.[36]

### Dispute Resolution

**If a dispute involving a student experiencing educational instability arises, the concern shall be addressed and/or resolved at the lowest appropriate level in accordance with Board policy, unless otherwise stated below.[37]**

#### ***Dispute Resolution for Homeless Students -***

If the district determines that it is not in the student's best interest to attend the school of origin or the school requested by the unaccompanied youth or parent/guardian, the district shall provide the unaccompanied youth or parent/guardian with a written explanation of the reasons for its determination. The explanation shall be in a manner and form understandable to the unaccompanied youth or parent/guardian and shall include information regarding the right to appeal.[27]

If a dispute arises over eligibility, enrollment or school selection:[27]

1. The parent/guardian or unaccompanied youth shall be referred to the district's liaison point of contact, who shall assist in the dispute resolution process. ~~If the parent/guardian or unaccompanied youth initiating the dispute does not contact the district liaison directly, the district employee making the adverse decision shall be responsible for contacting the district liaison regarding the dispute as soon as possible and referring the family or youth involved to the liaison.~~
2. The student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.
3. The district's liaison point of contact shall issue a written decision of the dispute within twenty (20) business days of being notified of the dispute.

A parent/guardian or unaccompanied youth may ~~appeal a district's written decision or~~ file a complaint with the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.

#### ***Dispute Resolution for Students in Foster Care -***

**If a dispute arises over the appropriate school placement for a child in foster care, to the extent feasible and appropriate, the child shall remain in their school of origin, pending resolution of the dispute.[2][38]**

### { } Students Discharged From Foster Care

A student who has been discharged from foster care may be permitted to finish the

school year

semester

in this district, if appropriate,

with payment of tuition.

without payment of tuition.[DB1]

### Education Records

Information about a ahomless child's or youth's living situation student's **educational instability** shall be treated as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA), and shall not be deemed to be directory information.[29][30][39]

The district may disclose personally identifiable information from the education records of a student without written consent of the parent/guardian or the eligible student if the disclosure is:[29][30][39]

1. To comply with a court order authorizing the disclosure of education records in a case where a parent is a party to a proceeding involving child abuse or neglect or a dependency matter.
2. To an agency caseworker or other representative of a state or local child welfare agency, or tribal organization, who has the right to access a student's case plan, as defined and determined by the state or tribal organization, when such agency or organization is legally responsible, in accordance with state or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the state or tribal laws applicable to protecting the confidentiality of a student's education records.

## Comparable Services

Homeless ~~S~~students **experiencing educational instability** shall be provided services comparable to those offered to other district students including, but not limited to: [\[3\]](#)[\[27\]](#)[\[40\]](#)

1. Transportation services.[\[10\]](#)
2. School nutrition programs.[\[21\]](#)
3. Career and technical education.[\[12\]](#)
4. Educational programs for which the student meets the eligibility criteria, such as:
  - a. Services provided under Title I or similar state or local programs.[\[41\]](#)
  - b. Programs for English **Learners**.[\[42\]](#)
  - c. Programs for students with disabilities.[\[11\]](#)
  - d. Programs for gifted and talented students.[\[16\]](#)
5. ~~{ }~~ Preschool programs.

### ***Transportation for Homeless Students -***

The district shall provide transportation for homeless students to their school of origin or the school they choose to attend within the district.[\[3\]](#)[\[10\]](#)[\[27\]](#)

If the school of origin is outside district boundaries or homeless students live in another district but will attend their school of origin in this district, the school districts shall agree upon a method to apportion the responsibility and costs of the transportation.[\[27\]](#)

### ***Transportation for Students in Foster Care –***

**The district shall ensure that children in foster care needing transportation to their school of origin promptly receive transportation in a cost-effective manner.**[\[6\]](#)[\[10\]](#)

**To ensure that transportation for children in foster care to their school of origin is provided, arranged, and funded, the district shall collaborate with the local children and youth agency to develop a local transportation plan.**[\[6\]](#)

**The transportation plan shall address the following:**[\[6\]](#)

1. The procedure the district and local children and youth agency will follow to provide transportation for children in foster care in a cost-effective manner and in accordance with applicable law.[\[8\]](#)
2. How transportation costs will be covered if additional costs are incurred. Options include:
  - a. The local children and youth agency agrees to reimburse the district;
  - b. The district agrees to pay for the cost;[\[6\]](#)
  - c. The district and the local children and youth agency agree to share the costs; or
  - d. The district of origin, the district of foster residence, and the placing children and youth agency agree to share the costs.
3. Dispute resolution procedures to ensure that any disagreements regarding the cost of transportation are resolved promptly and fairly, and do not impact a student's ability to remain in the school of origin during the dispute resolution process.

The district shall submit the local transportation plan, including any updates or revisions, to the Pennsylvania Department of Education.

Transportation shall be provided to children in foster care in accordance with the local transportation plan regardless of whether transportation is provided to district students.

### Course Credit and Graduation

The district shall ensure that each student experiencing educational instability in grades nine (9) through twelve (12) is provided with a graduation plan to facilitate the student's timely graduation. The graduation plan shall specify the courses and other requirements necessary for the student to graduate. The district's efforts to ensure that the student experiencing educational instability graduates in a timely manner may include:[\[4\]](#)[\[5\]](#)[\[6\]](#)

1. Waiving a specific course required for graduation if similar coursework has been satisfactorily completed in another school entity or the student has demonstrated competency in that content area. Evidence as to whether coursework has been satisfactorily completed and the amount of full or

partial credit assigned, may be determined through any of the following:[\[4\]\[19\]](#)

- a. Competency demonstration, which could include, but is not limited to:
    - i. Submission of an essay, presentation or project.
    - ii. Recognition that the student has already successfully completed a higher-level course, an experiential learning opportunity or internship that demonstrates competence in the content area.
  - b. Performance on an examination.
  - c. Successful completion of a career and technical education course.
  - d. Other evidence or method determined appropriate by the district.
2. If a specific course requirement cannot be waived, the district shall provide an alternative or modified course of study that is currently offered to students and that will assist the student with acquiring the required work or competency requirements by the anticipated graduation date.
  3. If, after considering full and partial course credits, waiving courses or providing alternative courses of study, the district determines that the student meets the established graduation requirements, the student shall be allowed to participate in the graduation ceremony and graduate with their peers.

If the student is determined not eligible for graduation, the district may request a high school diploma from the prior school entity. The prior school entity may issue a diploma if the student meets the prior school entity's graduation requirements.

### ***Keystone Diploma –***

In any school year for which demonstration of proficiency on a Keystone exam is required for graduation, a student who has successfully satisfied the graduation requirements may obtain a secondary school diploma known as the Keystone Diploma from the PA Department of Education, if both of the following provisions apply:[\[4\]\[43\]](#)

1. All other graduation options have been exhausted.
2. The student is unable to obtain a diploma from the student's prior or receiving school entity.

The district's point of contact shall assist the student in determining the student's eligibility for a Keystone Diploma and, if eligible, obtaining the Keystone Diploma from the PA Department of Education.[\[4\]\[43\]](#)

#### ***Students with Disabilities –***

Students experiencing educational instability who have an IEP shall maintain the right to special education and the right to graduate either through attainment of credits or through the completion of the goals established in their IEP.[\[11\]\[19\]](#)

Students with an IEP may elect to remain in school until age twenty-one (21) even if the district determines there is an earlier pathway to graduation. Such students may participate in the graduation ceremony with their current graduating class, even if the student elected to remain in school.[\[19\]](#)

#### **~~PSBA Revision 11/22 © 2022 PSBA~~**

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#### Legal References

1. 22 PA Code 11.18
2. 24 P.S. 1305
3. 24 P.S. 1306
4. 24 P.S. 1331.1
5. 20 U.S.C. 6311
6. 20 U.S.C. 6312
7. 42 U.S.C. 11431 et seq
8. 42 U.S.C. 675
9. Pol. 221
10. Pol. 810
11. Pol. 113
12. Pol. 115
13. Pol. 121
14. Pol. 122
15. Pol. 123
16. Pol. 114

17. Pol. 231
18. Pol. 124
19. Pol. 217
20. Pol. 223
21. Pol. 808
22. Pol. 110
23. 23 Pa. C.S.A. 6301 et seq
24. 42 Pa. C.S.A. 6301 et seq
25. 45 CFR 1355.20
26. 42 U.S.C. 11434a
27. 42 U.S.C. 11432
28. Pol. 103.1
29. Pol. 113.4
30. Pol. 216
31. Pol. 200
32. Pol. 201
33. Pol. 203
34. Pol. 204
35. Pol. 209
36. Pol. 206
37. Pol. 906
38. Pol. 202
39. 20 U.S.C. 1232g
40. Pol. 146
41. Pol. 918
42. Pol. 138
43. 24 P.S. 121
- 20 U.S.C. 6301 et seq
- 22 PA Code 403.1
- 34 CFR Part 99
- 67 Fed. Reg. 10698

PA Education for Homeless Children and Youth State Plan

Basic Education Circular, August 1, 2022: Act 1 of 2022 - Assisting Students  
Experiencing Education Instability

Ensuring Educational Stability for Foster Care Youth - Transportation Plan Guide

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## Saucon Valley School District

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Title – 251-AR-0 Homeless Students

Section – 200 Pupils

Adopted –

Revised – November 29, 2022

Content

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### ~~251-AR-0. HOMELESS STUDENTS~~

~~The McKinney Vento Homeless Assistance Act of 1987 (Pub. L. 100-77, July 22 1987, 101 Stst.482, 42 U.S.C. § 11301 et seq.) is a United States federal law that states local educational agencies will designate an appropriate staff person as a local educational agency liaison for homeless children and youth.~~

~~The Saucon Valley Board of School Directors designates the Superintendent [1][2] to serve as liaison.~~

### **Point of Contact** ~~liaison~~ Responsibilities

The district's designated ~~liaison~~ **point of contact** for homeless students and families has the following responsibilities:

1. Identify homeless children and youth with assistance by school personnel and through coordination activities with other entities and agencies.
2. Inform parent(s)/guardian(s) of homeless students of educational rights and related opportunities available to their children, and provide them with meaningful opportunities to participate in the education of their children.
3. Disseminate public notice of the educational rights of homeless students where such children and youth are likely to receive services, such as schools, **public libraries**, family shelters, soup kitchens and food pantries.

4. **Mediate enrollment disputes.** Provide information on appeal rights and issues decisions on enrollment disputes and complaints regarding district compliance with McKinney-vento. [3]
5. Inform parent(s)/guardian(s) of a homeless child or youth, and any unaccompanied youth, of all transportation options, including to the school of origin, and assist in accessing these transportation services.
6. Ensure that unaccompanied youth are immediately enrolled in school pending resolution of disputes that might arise over school enrollment or placement.
7. Assist children and youth who do not have immunizations, or immunization or medical records, to obtain necessary immunizations, or immunization or medical records.
8. **Learn about and maintain familiarity** familiarize him/herself with the best resources in the community to assist families with referrals for things such as shelter, counseling, food and transportation.
9. Distribute information on the subject of homeless students and arrange staff development workshops and presentations for school personnel, including office staff.
10. Provide standard forms and information about enrollment procedures and key school programs to each shelter in the district.
11. Become familiar with the various program materials that are available from the Pennsylvania Department of Education.
12. Collaborate with the district special education program to ensure that homeless children who are in need of special education and related services are located, identified, and evaluated. This is a requirement under the Individuals with Disabilities Education Act, which mandates that highly mobile children with disabilities, including homeless children, be indentified and served. **The point of contact** Liaison should also ensure that homeless youth who have or may have disabilities have a parent or surrogate parent to make special education or early intervention decisions. In the case of an unaccompanied homeless youth, if a student is disabled or may be disabled and the youth does not have a person authorized to make special education decisions, the following people can be temporary surrogate parents: staff of emergency shelters, transitional shelters, independent living programs, and street outreach programs, and state, local education agency or child welfare agency staff involved in the education or the care of the child. This rule only applies to unaccompanied homeless youth.
13. Identify preschool-aged homeless children by working closely with shelters and social service agencies in their area. **In addition, the point of contact** including instructing district staff to should inquire, whether a family has preschool-aged children when at the time they are enrolling homeless children and youth in school, whether the family has preschool-aged children.

14. Identify unaccompanied homeless youth while respecting their privacy and dignity by providing specific outreach to areas where eligible students who are out of school may congregate.

### Dispute Resolution

The following procedures will be utilized to resolve disputes regarding enrollment, school selection, homeless status or complaints of noncompliance:

1. **If a dispute arises over school selection or enrollment,** ~~The district shall immediately enroll~~ the child or youth ~~in the district~~ **involved** must immediately be admitted to the school in which **they are** seeking enrollment, pending resolution of the dispute. The parent(s)/guardian(s) or unaccompanied youth who initiated the dispute should contact the **point of contact** as soon as possible after receiving notice of the dispute. If the person initiating the dispute does not contact the **point of contact** directly, the **district staff receiving the notice must notify the point of contact as soon as possible, for the point of contact** to contact the person initiating the dispute. ~~District staff who determine that a child or youth is not homeless and deny enrollment shall notify the child/youth or their parent/guardian and the district liaison in writing of the adverse decision. The written notice will provide information on how the child/youth or their parent/guardian may appeal this decision to the liaison, including applicable timelines; the child's/youth's rights during the pendency of the appeal; and the right to appeal any adverse decision of the liaison to the McKinney Vento Site, Regional or State Coordinator. [4]~~
2. The ~~liaison~~ **point of contact** will ensure that the child/youth is immediately enrolled, explain the dispute resolution process to families, and help them use it. The ~~liaison~~ **point of contact** will issue a written disposition of the dispute within twenty (20) business days after the date on which the ~~liaison~~ **point of contact** is notified of the dispute. The written disposition will be provided to the parent(s)/guardian(s) or unaccompanied youth, will explain the basis for the decision, and advise the parent(s)/guardian(s) or unaccompanied youth of the right to appeal and the procedures to be used for the appeal.
3. The ~~liaison~~ **point of contact** should use and maintain **the** Procedural Safeguards Notice of Denial of Enrollment Form when notifying the parent(s)/guardian(s) or unaccompanied youth of ~~his/her~~ **the** determination. The parent/guardian or unaccompanied youth should sign the form to confirm receipt.
4. ~~If~~ The parent/guardian or unaccompanied youth ~~is dissatisfied with the district's resolution of dispute regarding enrollment or any other issue of compliance~~ may file a complaint with the McKinney-Vento Site, Regional or State Coordinator using **the** Enrollment Complaint Form. Use of the form is not mandatory. **The parent/guardian or unaccompanied youth may also appeal the decision directly to a court of competent jurisdiction.**

### Transportation

If the student's school of origin or the school they choose to attend is within the district, the district will provide transportation.

If the student's school of origin is outside district boundaries, the [liaison](#) **point of contact** will coordinate with the school of origin to develop a method to apportion the responsibility and costs of transportation. The [liaison](#) **point of contact** should contact the appropriate individuals at the school of origin to reach such an agreement. If disputes arise over the method of apportion, the [liaison](#) **point of contact** should contact the Superintendent or designee.

## **Saucon Valley School District**

### Policy

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Title – 810 Transportation

Section – 800 Operations

Adopted – June 12, 2007

Revised – September 13, 2022

### Content

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#### **Purpose**

Transportation for students shall be provided in accordance with law and Board policy.

#### **Definitions**

**School bus** means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities.[\[1\]](#)

**School vehicle** means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.[\[1\]](#)

#### **Authority**

The Board shall provide transportation for resident students in grades kindergarten through 12 to the district's public schools and charter, regional charter and nonpublic schools located in the district or within the district's transportation boundary or other placements as required by law or agreements. The district's transportation boundary is a distance not exceeding ten (10) miles by the nearest public highway outside the school district's border.[\[2\]](#)[\[3\]](#)[\[4\]](#)

The Board shall purchase, lease, equip and maintain school buses/vehicles and/or contract for school bus/vehicle services for transportation of students to and from school at regularly scheduled hours and for field trips and extracurricular activities.[\[2\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)

The Board shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.[\[3\]](#)[\[11\]](#)

The Board shall provide transportation for students with disabilities, without regard to distance or hazardous walking conditions, when required by the student's individualized education program (IEP) or Section 504 Service Agreement.[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)

The Board shall provide transportation for eligible resident students who are enrolled in nonpublic schools or charter schools as required by law.[\[2\]](#)[\[4\]](#)[\[17\]](#)

The Board shall provide transportation for children in foster care in accordance with federal and state laws and regulations, and the local transportation plan.[\[18\]](#)[\[19\]](#)

The Board shall provide transportation for homeless children and youths in accordance with federal and state laws and regulations.[\[19\]](#)[\[20\]](#)

The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.[\[21\]](#)

The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.[\[22\]](#)[\[23\]](#)

### **Delegation of Responsibility**

The school bus/vehicle driver shall be responsible to maintain order while students are being transported.

The school bus/vehicle driver shall report all incidents, including, but not limited to, discipline problems, medical problems, bullying/harassment, safety issues, accidents or injuries, and violations of Pennsylvania's School Bus Stopping Law to the Superintendent or designee as soon as practicable.

The building principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.[\[7\]](#)

The Superintendent or designee shall **be responsible to:**

1. Maintain records and make required reports regarding school transportation.[\[5\]](#)[\[7\]](#)

2. ~~Promulgate~~ Distribute rules governing student conduct during transport; such rules shall be binding on all students transported by the district.[\[7\]](#)
3. **Provide each school bus/school vehicle driver with:**
  - a. **The Pennsylvania School Bus Driver’s Manual;**
  - b. **The written rules for student conduct on buses/vehicles;**
  - c. **The procedures for evacuation drills; and**
  - d. **Any additional laws and applicable Board policies and administrative regulations which apply to school bus/vehicle drivers.**
4. ~~{ } Establish administrative regulations that specify the number of chaperones to accompany students in connection with school-related activities and field trips.~~[\[7\]](#)[\[24\]](#)
- 
5. ~~{ } Establish bus routes and bus stops for all public and nonpublic students residing within the district.~~ **Prepare a district map or schedule indicating each bus stop and bus route.**[\[7\]](#)

## **Guidelines**

### **Student Health Information**

When necessary for student safety, or when required by a student’s IEP or Section 504 Service Agreement, a school bus/vehicle driver shall be provided with relevant student health and medical information.[\[15\]](#)[\[16\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)[\[28\]](#)

School bus/vehicle drivers shall maintain the confidentiality of student health/medical information in accordance with district policies and procedures and applicable law.[\[29\]](#)[\[30\]](#)

### **Evacuation Drills**

**Bus evacuation drills shall be conducted twice a year and reported to the Pennsylvania Department of Education, in accordance with law and Board policy.**

The Pennsylvania School Code required that all schools, including school districts that use or contract school buses for transportation of students, shall conduct two (2) emergency school bus evacuation drills during each school year. The first drill must be conducted during the first week of the school term and the second during the month of March. Each bus evacuation drill must include the instruction on location and use of emergency exit doors and fire extinguishers and the proper evacuation of the bus.[\[31\]](#)[\[32\]](#)[\[33\]](#)

Legal References

1. 75 Pa. C.S.A. 102
2. 24 P.S. 1361
3. 24 P.S. 1362
4. 24 P.S. 1726-A
5. 22 PA Code 23.1
6. 22 PA Code 23.2
7. 22 PA Code 23.4
8. Pol. 610
9. Pol. 611
10. Pol. 818
11. 67 PA Code 447.1 et seq
12. 22 PA Code 23.3
13. 24 P.S. 1374
14. Pol. 103
15. Pol. 103.1
16. Pol. 113
17. Pol. 140
18. 20 U.S.C. 6312
19. Pol. 251
20. 42 U.S.C. 11432
21. 35 P.S. 4601 et seq
22. 35 P.S. 4608
23. 67 PA Code 212.101
24. Pol. 121
25. Pol. 209.1
26. Pol. 209.2
27. Pol. 210
28. Pol. 210.1
29. Pol. 113.4
30. Pol. 216
31. 24 P.S. 1517
32. 75 Pa. C.S.A. 4552
33. Pol. 805
34. 24 P.S. 1331
35. 24 P.S. 1365
36. 24 P.S. 1366

24 P.S. 2541

24 P.S. 2542

22 PA Code 15.1 et seq

22 PA Code 23.6

75 Pa. C.S.A. 4551-4553

20 U.S.C. 6301 et seq

42 U.S.C. 11431 et seq

49 CFR Part 37

49 CFR Part 38

Pol. 810.1

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Saucon Valley School District  
Office of the Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime L. Vlasaty, Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: SVHS

Room Number: Conference Room B

Description	Serial Number	Reason for Disposal	Total
(see attached)			

Reason: Obsolete

Pick-up Location: H.S. Conference Room B

Principal's/Supervisor's Signature [Signature] Date 7/7/23

Superintendent Signature [Signature] Date 7/8/23

Office Use:

Date Declared \_\_\_\_\_

Date of Disposal \_\_\_\_\_

Picked Up By \_\_\_\_\_

Disposal Method \_\_\_\_\_

Title of Book	Department	Class Book Was Used For	Total Number of Books in
Cracking the AP US History Exam	Social Studies	APUSH	5 ✓
Killer Angels	Social Studies	Honors US History II	87 ✓
Soulcatcher	Social Studies	Honors US History II	6 ✓
The Approaching Fury	Social Studies	Honors US History II	5 ✓
Prentice Hall Literature World Masterpieces	English	World Literature	35 ✓
American History Volume I	Social Studies	Honors US History II	32 ✓
American History V II	Social Studies	Honors US History	28 ✓
After the Fact	Social Studies	Honors US History II	33 ✓
Great Issues in American History I	Social Studies	Honors US History II	45 ✓
Great Issues in American History II	Social Studies	US History II	42 ✓
Great Issues in American History III	Social Studies	Honors US History II	45 ✓
Contemporary's Economics	Social Studies	Applied American Government and E	26 ✓
A People's History of the United States	Social Studies	APUSH	19 ✓
Opposing Viewpoints in American History	Social Studies	APUSH	60 ✓
Isn't This Glorious	Social Studies	APUSH	24 ✓
Economics	Social Studies	Applied Government and Economics	22 ✓
The Worldly Philosophers	Social Studies	Honors Government and Economics	97 ✓
AP English Multiple Choice and Free-Response Quetio	English	AP Literature and Composition	23 ✓
Webster's Dictionary	English	English Courses	13 ✓
The New Roget's Thesaurus	English	English Courses	5 ✓
American 24K Gold: Short Stories	English	I don't know	35 ✓
Grammar in Practice: Usage	English	N/A	23 ✓
Grammar in Practice: Sentences and Paragraphs	English	N/A	27 ✓
Vocabulary Workshop Level C	English	unknown	48 ✓
Short Takes	English	Theme Writing	43 ✓
Patterns of Exposition	English	Theme Writing	24 ✓
On Writing	English	Theme Writing, Creative Writing	27 ✓
English Composition and Grammar	English	unknown	27 ✓
World Cultures	Special Education	World Cultures	6
Biology	Special Education	Biology	1
General Science Textbook	Special Education	General Science	12
Biology: The Study of Life	Science	Applied Bio	31
The Worldly Philosphers	Social Studies	Honors Government and Economics	11
Merriam Webster's collegiate dictionary	Social Studies	just in classroom when I was hired (2)	11
The Great Gatsby	English	Essential Lit	29
Global Fearon Literature, Purple Level	English	9th Grade English	42
Reading and Analyzing Non-fiction: Slant, Spin, and Bi	English	?	39
Prentice Hall Literature, Platinum Level	English	no clue	31
Grammar in Practice: Sentences and paragraphs	English	?	54
A House Divided, America's Civil War	English	9th Grade English	19
Vocabulary Workshop	English	English Lit and Essential Lit	87
TEXAS INSTRUMENTS BROKEN CALCULATORS	Math	ALL MATH CLASSES	68

*total*

1348

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will facilitate Applied Behavior Analytic Services (ABA) to include positive behavioral support plans, assessments, consultations, trainings, observations, data gathering, interviews, records review, report development, and participation in IEP meeting presentations in both the school and in the community as directed by the district.

The rate for this service will be \$69.07 per hour, for 550 hours, not to exceed \$37,988.50. This contract will be in effect for the 2023-2024 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/3/23  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will secure an LPN or an RN to administer medication for Saucon Valley School District students while attending Community Based Instruction and/or field trips.

The rate for this service is \$60.00 an hour for an LPN or RN.

The total amount of this contract will be based on the total number of hours requested. This contract is in effect for the 2023-2024 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/5/23  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001. Saucon Valley School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following locations:

George Wolf Elementary School - Life Skills Support,  
Nazareth Middle School - Life Skills Support; and  
Two students at Saucon Valley Middle School - Autistic Support

The total cost for said services shall not exceed \$185,680.80. This contract will be in effect for the 2023-2024 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/5/23  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

Colonial Intermediate Unit 20 will provide psychiatric evaluations as requested by the Saucon Valley School District.

The rates for this service are as follows:

Psychiatric Evaluation	\$321.46
Psychiatric Amendment	\$128.58
Fee for No Show Appointment	\$128.58
Fee for Cancellation-Less than 48 Hours' Notice	\$128.58

The total amount of this contract will be based on the total number of hours requested for each service per student, as well as any fees for no show or cancelled appointments. This contract will be in effect for the 2023-2024 school year.

Saucon Valley School District will be billed quarterly for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/5/23  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055, (610) 838-7001.

In collaboration with Transperfect, Colonial Intermediate Unit 20 will provide remote interpreting services to students and staff at the Saucon Valley School District.

The rate for this service will be \$6.39 per month, for 12 months, not to exceed \$76.68, plus a fee of \$1.21 per minute for interpreting services. This contract will be in effect for the 2023-2024 school year.

Saucon Valley School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/15/23  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

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COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Saucon Valley School District, 2097 Polk Valley Road, Hellertown, PA 18055-2400, (610) 838-7026.

CIU20 will provide the following services to Saucon Valley School District (District) –

**Interim School Based Medical Access Claiming**

- Create and maintain District's PCG EasyTrac Site
  - Provider Certifications
  - Provider Caseloads
  - Student Demographics
  - Student Compliance Data
  - Student Related Service Data
  - Service Logs
- Train CIU20, District and Contracted Service Providers on School Based Medical Access Program
- Train CIU20, District and Contracted Service Providers to log services electronically in PCG EasyTrac Site
- Review and Upload CIU20 Service Provider logs to PCG
- Review and Approve District and Contracted Service Provider logs in PCG EasyTrac Site
- Analyze CIU20, District, and Contracted Service Provider logs submission to ensure timely claims filing
- Monitor District exception reports and process corrections and/or updates
- Perform Student Medical Access (MA) Eligibility Checks
- Prepare Medical Authorization packet for CRNP/Physician upon notification of finalized IEPs for MA Students
  - District is responsible for MA Authorization Expense (\$8.00 per IEP plus an additional \$8.00 if Student receives Personal Care Assistance services)
- Retain School Based Medical Access file of state mandated paperwork for MA Students
- Maintain monthly Claims Review report of paid claims
- Monitor District MA FAI Account to assure correct payments are deposited
- Provide Annual PCG Contract Agreement to District for signature
- Submit signed Annual PCG Contract Agreement to PCG
- Submit Annual PCG Contact Information Sheet to PCG
- Review District Interim Rates provided by PCG
- Provide auditors with requested data
- Attend annual School Based Medical Access State Training
- Perform routine self-audits and verification checks periodically

**Random Moment Time Study (RMTS) and Staff Pool List**

- Track and maintain CIU20, District, and Contracted Service Provider Certifications and PCG Electronic Signature Verification Statements
- Submit Quarterly Staff Pool List of CIU20, District, and Contracted MA staff
- Update Staff Pool List with employee changes, when applicable throughout the quarter
- Submit and update District Student Calendar Days in PCG Claiming System
- Train CIU20, District and Contracted Service Providers on RMTS

- Screen assigned RMTS moments to ensure CIU20, District, and Contracted Service Providers complete within designated timeframe
- Perform exclusion screening checks, per DPW requirements, for CIU20, District and Contracted Staff listed on Staff Pool List
- Provide auditors with requested data
- Perform routine self-audits and verification checks periodically

#### **Quarterly Cost Reporting**

- Report Quarterly Costs for District Salaried Staff listed on RMTS Staff Pool
- Report Quarterly Costs for CIU20 Contracted Staff listed on RMTS Staff Pool
- Report Quarterly Costs for Other Contracted Staff listed on RMTS Staff Pool
- Maintain proper documentation of Quarterly Cost Reporting
- Review all Quarterly Cost Reports and make necessary updates/corrections prior to final submission and approval
- Provide Quarterly Certification of State Expenditures (CPE) to District for Signature
- Submit signed Quarterly Certification of State Expenditures (CPE) to PCG
- Monitor District MA FAI account to assure correct Quarterly Costs are deposited
- Provide auditors with requested data
- Perform routine self-audits and verification checks quarterly

#### **Annual Cost Settlement**

- Report Annual Costs for District Salaried Staff listed on RMTS Staff Pool
- Report Annual Costs for CIU20 Contracted Staff listed on the RMTS Staff Pool
- Report Annual Costs for Other Contracted Staff listed on RMTS Staff Pool
- Report Annual Costs for Specialized Transportation
- Report General Statistics:
  - IEP Ratio
    - Review each Student for Related Services and verify Student MA Eligibly as of 12/1/XXXX
  - Transportation IEP Ratio
- Review all Annual Cost Settlement Reports and make necessary updates/corrections prior to final submission and approval
- Complete Desk Review
- Provide Annual Certification of State Expenditures (CPE) to District for Signature
- Submit signed Annual Certification of State Expenditures (CPE) to SSG
- Monitor District MA FAI account to assure correct Cost Settlement is deposited
- Provide auditors with requested data
- Perform routine self-audits and verification checks annually

#### **District will provide/complete the following:**

#### **Initial Set Up to transition Saucon Valley School Based Medical Access to CIU20:**

- District to provide CIU20 full access to the following databases:
  - District PCG EasyTrac
  - District PCG Claiming System
  - District SSG eSivMACS Site
  - District IEPWriter
    - Finalized IEP Notifications
    - Custom Roster MA Report(s)

- Add CIU20 Contacts to District's PCG Contacts List to receive the following Reports and Notifications
  - District FAI Reports
  - District Monthly Management Reports
  - District Exception Reports
  - District Email Notifications from PCG

**Data provided from District to CIU20 throughout the School Year:**

- Quarterly:
  - District MA Staff List
  - District MA Staff Salary and Benefits Report
  - District MA Contracted Staff List
  - District MA Contracted Staff Costs
  - Signed CPE for Quarterly Cost Reporting
- Annually:
  - District MA Staff Salary and Benefits Report (full year costs)
  - District MA Contracted Costs Report (full year costs)
  - District Transportation Salary and Benefits Reports (full year costs)
  - Signed CPE for Annual Cost Settlement
  - District Student Calendar Days
- Continuously throughout the School Year:
  - Signed Signature Page of IEP for District MA Eligible Students
  - Signed MA Parental Consent Form for District MA Eligible Students
  - Copies of District and Contracted Service Providers' certifications, including Personal Care Assistants
  - Copies of District and Contracted Service Providers' PCG Electronic Verification Statement for New Employees
- Other Information to provide, when applicable:
  - Revised District Student Calendar Days
  - Notification of District and Contracted MA Staff: Termination, Position Changes and New Hires

**District's Sole Responsibility:**

- Apply for Unrestricted Indirect Cost Rate (UICR), optional (determined by District to apply or not)

**CIU20 School Based Medical Access Administration Fee to District:**

- 10% of District's Total Allowable Medicaid Costs

The District agrees to defend, hold harmless and indemnify CIU20 from and against any claims related to billing errors which result from District's acts or omissions in its recordkeeping or billing practices.

CIU20 agrees to defend, hold harmless and indemnify District from and against any claims related to billing errors which result from CIU20's acts or omissions in the processing of or entry of data into any or all billing systems.

District shall make available to the CIU20 all documents and records that may be necessary to perform the services described in this Agreement.

Neither District nor CIU20 may assign its interest in this Agreement without the express written consent of the other party.

Both District and CIU20 agree they will not at any time during or after termination of this Agreement use or disclose any confidential information or methods to any person or entity for any purpose with the written consent of the District or CIU20.

The cost of said services will be 10% of the Total Medicaid Allowable Cost (Calculated during Annual Cost Settlement) or a comparable vendor for which PDE contracts to perform SBAP services. CIU20 will invoice District one time per year (to be determined from SSG Annual Cost Settlement timelines) for SBAP administrative costs and MA Authorization costs.

CIU20 School Based Medical Access Administration Fee will be evaluated at the end of the first full contracted year and is liable to change thereafter for future School Years.

This contract is in effect for the 2023-2024 school year.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Assistant to the Executive Director  
for Management Services

7/3/20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Saucon Valley School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.



### STAFFING AGREEMENT

This Personnel Staffing and Recruitment Services Agreement (hereinafter "Agreement") is entered into between **Saucon Valley School District** (hereinafter "Client") and **General Healthcare Resources, LLC d/b/a GHR Education** (hereinafter "GHR"), effective 7/1/23.

Because GHR is in the business of recruiting employees (hereinafter "Personnel") and referring them to work with Clients throughout the United States and because the Client may be in need of Personnel to staff the Client or Clients (see attached for a complete listing of Clients covered by this agreement if applicable), therefore, the Client and GHR do hereby agree as follows:

### SCOPE OF WORK

Client from time to time may need assistance from GHR to source and place contract academic professionals, or Personnel, on contract assignments, including, but not limited to, clinical and non-clinical personnel. These can include, but is not limited to paraprofessionals, teachers, teaching assistants, nurses, counselors, teachers' aides, psychologists, therapists (including SLP, PT, PTA, OT and COTA), as well as other academic professionals as they are needed.

### GHR's DUTIES

1. To provide Personnel, who are employed by GHR to the Client to function as staff for the Client. In no way are GHR employees affiliated with Client, and at all times are under the sole employment of GHR. GHR employees are not eligible for Client benefits, including but not limited to, Pension and Health Insurance policies.
2. To provide Personnel, to fill the specific position(s) and shift(s) that the Client requires and indicates.
3. GHR will follow all Federal and State specific Department of Education guidelines and requirements and will provide all documentation and clearances prior to start date, including documentation of background checks sufficient to satisfy the requirements of the Pennsylvania Public School Code and the Pennsylvania Child Protective Services Act. In addition, GHR will immediately notify Client if it knows or has reason to know that one of its employees, agents, and/or assigns performing work for the Client is subject to a criminal or civil investigation, action, or charges. GHR will ensure that all Personnel provided under this Agreement hold any required certifications and/or licenses to provide the therapy or service they provide for the Client and shall provide documentation of the same to the Client upon request.
4. To provide Professional Malpractice and General Liability Insurance in the minimum amount of One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars (\$3,000,000.00) in the annual aggregate and Workers' Compensation in at least the minimum amount required under applicable State law for all supplemental Personnel provided by GHR to Client under this Agreement. Client acknowledges that GHR's Professional Liability Insurance Policies are written on a "claims made" basis. GHR shall continuously maintain such insurance during the term of this Agreement.
5. To verify United States citizenship and maintain all documents required by the Immigration and Control Act of 1986.
6. General Healthcare Resources, LLC is an Affirmative Action/Equal Opportunity Employer. In connection with the performance of work under this Agreement and in accordance with all applicable civil and state laws, not to discriminate against any employee or applicant for employment because of race, color, religious creed, disability, marital status, ancestry, national origin, sexual orientation, age, sex, veteran status, genetic predisposition, or any other class protected by law. GHR shall comply, and shall ensure that GHR's employees and independent contractors comply, with Client's nondiscrimination policies and procedures and all applicable Federal and State laws and regulations in the performance of its duties under this Agreement.
7. GHR hereby represents and warrants that it is not now, and at no time has been, excluded from participation in any Federal healthcare programs, including Medicare and Medicaid. GHR agrees to immediately notify Client of any threatened, proposed, or actual exclusion from participation in any Federal healthcare program, including Medicare and Medicaid.
8. To assign a GHR representative to be available to Client for consultation as needed.
9. Following receipt of Client's documentation of unsatisfactory performance or conduct, GHR agrees to dismiss or reassign any Personnel. Nothing herein shall interfere or abridge Client's right to immediately suspend and/or terminate any Personnel for any reason associated with unsatisfactory performance or violation of any Client rule or regulation that has been previously provided to GHR.
10. HIPAA Policy - As a Business Associate of the Client, GHR acknowledges and assures that it maintains a HIPAA Policy with each of its employees, and each of GHR's agents, representatives, officers and employees will comply with GHR's HIPAA Policy, and shall agree to safeguard each patient's medical information according to GHR's policies.
11. FERPA AND HIPAA - GHR shall observe any and all requirements that may pertain to FERPA or HIPAA as it relates to student records and shall comply with Client's policies, state, and federal law regarding the same. To the extent required by law, GHR shall protect the privacy and provide for the security of Protected Health Information (PHI) disclosed to GHR as the result of providing services pursuant to this Agreement in compliance with the Health Insurance Portability and Accountability Act of 1996, as amended, and regulations promulgated thereunder by the United States Department of Health and Human Services. GHR may use and/or disclose PHI received by GHR solely for the purposes of providing the services pursuant to this Agreement, and GHR shall not use or further disclose Client's PHI other than as permitted or required by this Agreement or as required by law. GHR shall use appropriate safeguards to prevent uses or disclosures of Client's PHI that are not provided for in this Agreement, and GHR shall maintain a comprehensive written information privacy and security program that includes administrative, technical, and physical

safeguards appropriate to the size and complexity of GHR's operations and the nature and scope of its activities so as to protect PHI and student-protected FERPA information. This provision shall continue in perpetuity after the expiration of this Agreement

12. Privacy and Confidentiality Policy – GHR is committed to maintaining the privacy, confidentiality and security of personal and other sensitive information of Client. This includes online privacy and appropriate physical security of records and security safeguards for computer and network systems. This policy applies to all business information regardless of format or how it is collected, stored or recorded.

#### **CLIENT'S DUTIES**

1. To notify GHR of the number of Personnel needed by the Client, the proposed starting date for Personnel and the job description and applicable responsibilities for any requested Personnel.
2. To notify an appropriate GHR representative immediately and provide in writing, evidence of unsatisfactory performance or misconduct of Personnel provided by GHR.
3. Client agrees to provide GHR with written notice of any employee related incident within 24 hours of any specific occurrence involving any of GHR's employees. Once written notification has been provided to an appropriate GHR contact; Client will be contacted by GHR's Director of Human Resources to discuss what measures will be taken to resolve any immediate issues or address any future concerns.
4. All amounts payable by Client are due within forty-five (45) days from the invoice date as stated on the applicable GHR invoice for which services were rendered without deduction or setoff and including all applicable state taxes, unless Client is tax exempt and provides a valid exemption certificate. Client agrees to notify GHR within three business days of any invoice discrepancies and not to short pay any GHR invoice unless agreed upon in writing by both parties. Should Client default on this agreement GHR shall have the right to impose a finance charge equal to 10% of the outstanding balance and Client agrees to pay for all costs and legal fees associated with GHR's collection efforts, until the entire debt has been paid in full to GHR.
5. Provide GHR signed timecards by an authorized representative of the Client each Monday morning by 9:00AM or agree to participate in using GHR's automated biometric time clock system.
6. Agree to compensate GHR for services rendered as established in all signed attachment(s).
7. Provide GHR's employees with the necessary and sufficient direction, information and orientation to assure each employee's ability to perform its duties in a safe manner and to the Client's satisfaction.

#### **MISCELLANEOUS PROVISIONS**

##### **1. Indemnity**

Client agrees to indemnify, defend and save GHR harmless from, against, for and in respect of all claims, actions, damages, losses, liabilities, deficiencies or judgements ("Claims"), including, but not limited to, reasonable attorney's fees and other costs and expenses incident to any suit, investigation, claim or proceeding, which are suffered, sustained, incurred or required to be paid by GHR and are caused by any breach of this Agreement by Client or arising out of Client's performance of its obligations under this Agreement. Notwithstanding this indemnification, nothing shall require Client to indemnify GHR for any Claims that arise or accrue as a result of the negligent, willful, or intentional conduct of GHR, its agents, or employees.

No indemnification agreed to between the parties shall expose the Client to greater liability than it would be exposed under the Pennsylvania Political Subdivision Tort Claims Act if the District were alone liable and this provision shall take precedence over any conflicting provision within this Agreement

GHR agrees to indemnify, defend and save Client harmless from, against, for and in respect of all claims, actions, damages, losses, liabilities, deficiencies or judgements ("Claims"), including, but not limited to, reasonable attorney's fees and other costs and expenses incident to any suit, investigation, claim or proceeding, which are suffered, sustained, incurred or required to be paid by Client and are caused by any breach of this Agreement by GHR or arising out of GHR's performance of its obligations under this Agreement. Notwithstanding this indemnification, nothing shall require GHR to indemnify Client for any Claims that arise or accrue as a result of the negligent, willful, or intentional conduct of Client, its agents, or employees.

##### **2. Contract Term**

This Agreement shall be in effect from 7/1/23 for a minimum period of one (1) year and continues until it has been terminated by either party, giving thirty (30) days written notice of such termination to the other party.

##### **3. Notices**

Any notice or other communication by either party to the other will be in writing and will be deemed to have been given when hand delivered, sent by nationally-recognized overnight delivery service, or mailed, postage prepaid, registered or certified mail, addressed as follows: General Healthcare Resources, LLC, 2250 Hickory Road, Suite 240, Plymouth Meeting, PA 19462, Attn: Controller.

##### **4. Access to Books, Documents and Records**

For a period of four years after the expiration or termination of this Agreement, GHR shall make available, upon request from the Secretary of Health and Human Services, the Comptroller General of the United States or any of their duly authorized representatives, this Agreement and books, documents and records of GHR that are necessary to verify the nature and extent of the costs of the services provided hereunder by GHR, in accordance with applicable United States government regulations in effect from time to time.

5. **Confidential Information**

Both parties shall comply with all federal and state laws and regulations and with all bylaws, rules, regulations regarding the confidentiality of patient related information.

6. **Assignment; Parties Bound**

Client may not assign this Agreement or its rights or obligations hereunder without the prior written consent of GHR. GHR may assign this Agreement and its rights and obligations to a third party, including in connection with (i) an assignment to GHR's parent corporation, GHR Healthcare, LLC ("Parent") or any of its subsidiaries or affiliates or (ii) an assignment to a third party who acquires all or substantially all of Parent's assets whether through purchase, merger or otherwise. Upon any valid assignment, this Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and assigns.

7. **Remedies For Nonpayment**

If the Client does not pay GHR through no fault of GHR, within seven (7) days from the time payment should be made as provided in this Agreement, GHR may, without prejudice to any other available remedies, upon seven (7) additional days' written notice to the Client, stop the Work of this contract until payment of the amount owing has been received.

8. **No Waiver**

The waiver by either party of any breach or violation of any provision of this Agreement will not operate as, or be construed to constitute, a waiver of any subsequent breach of the same or any other provision hereof.

9. **Workers Compensation**

The Client's obligation to defend, indemnify and hold GHR harmless shall not be limited or restricted by the amount or type of damages, compensation or benefits payable under any workers' compensation, disability benefit or other employee benefit acts. Said obligation to indemnify and defend GHR includes, but is not limited to, claims wherein Client is required to indemnify GHR from liability for GHR's alleged acts and/or negligence which result in harm to the Client or agents, employees, officers and representatives of the Client. In such event, the Client waives the protections of the Workers' Compensation Act.

10. **Waiver of Subrogation**

To the extent permitted by law, Client waives all rights of recovery or Subrogation and all claims against GHR and its agents, servants, representatives, employees and officers to the extent those claims are covered by Insurance obtained, whether or not those claims are out of the negligence, strict liability or other actions or inaction's of GHR or its agents, servants, representatives, employees and officers.

To the extent permitted by law, GHR waives all rights of recovery or Subrogation and all claims against Client and its agents, servants, representatives, employees and officers to the extent those claims are covered by Insurance obtained, whether or not those claims are out of the negligence, strict liability or other actions or inaction's of Client or its agents, servants, representatives, employees and officers.

11. **Limitation of Liability**

With the exception of the parties' indemnification obligations set forth above, in no event, including, without limitation, negligence or any other theory of liability, shall GHR, its subsidiaries, attorney's, affiliates, agents, officers, directors, employees, partners, or suppliers be liable to the Client, its employees, agents, officers, directors, employees or partners, or any third party for any special, punitive, incidental, indirect, exemplary or consequential damages of any kind.

With the exception of the parties' indemnification obligations set forth above, in no event, including, without limitation, negligence or any other theory of liability, shall Client, its subsidiaries, attorney's, affiliates, agents, officers, directors, employees, partners, or suppliers be liable to GHR, its employees, agents, officers, directors, employees or partners, or any third party for any special, punitive, incidental, indirect, exemplary or consequential damages of any kind.

12. **Section Headings**

The section headings in this Agreement are for convenience only and will not affect its interpretation.

13. **Entire Agreement**

This Agreement and all attachments and exhibits set forth all of the promises, covenants, agreements, conditions and undertakings between the signing parties with respect to the subject matter of this Agreement, and shall supersede all prior written or oral understandings between the Client and GHR.

14. **Survival**

Client's obligations pursuant to Articles 1 and 5 shall survive the termination of this Agreement.

15. **Governing Law; Venue**

This Agreement and all of the rights and obligations of the parties hereto will be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the Commonwealth of Pennsylvania. The parties hereto agree that the Northampton County Court of Common Pleas will be the proper place of venue for suit on or in respect of this Agreement.

16. **No Construction Against Drafter**

No inference in favor of or against either party to this Agreement shall be drawn from the fact that such party has drafted any portion of this Agreement.

17. **Execution**

This Agreement may be executed in counterpart and delivered by facsimile or email pdf and same shall, when taken together, constitute a good, binding and fully executed Agreement properly delivered.

In consideration of the mutual promises set forth herein, both parties do adopt this Agreement.

**Saucon Valley School District  
2097 Polk Valley Road  
Hellertown, PA 18055**

**General Healthcare Resources, LLC  
d/b/a GHR Education  
2250 Hickory Road, Suite 240  
Plymouth Meeting, PA 19462**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

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**Title**

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**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**ATTACHMENT  
SCHOOL STAFFING FEE SCHEDULE**

1. **Client agrees to pay GHR fees as follows:**

<b>NURSING</b>	<b>RN</b>	<b>LPN</b>	<b>CSN</b>
Hourly Rate	<b>\$60.00</b>	<b>\$50.00</b>	<b>\$70.00</b>

<b>THERAPY</b>	<b>PT</b>	<b>OT</b>	<b>SLP</b>
Hourly Rate	<b>\$80.00</b>	<b>\$80.00</b>	<b>\$82.00</b>

<b>Education</b>	<b>Para</b>
Hourly Rate	<b>\$29.00</b>

- Overtime bill rate is time and one-half for all hours worked by GHR employee over forty (40) hours in any given week and GHR shall not schedule Personnel for overtime without prior written permission from Client.”
- Mandatory In-service days, orientations, or professional development days will be billed at standard rate.

2. **Cancellations**

Client agrees to provide GHR with at least two (2) hours prior notification before canceling any previously confirmed per diem assignment. Cancellations of any per diem assignment with less than the requested prior notification to GHR, will result in a two (2) hour charge to Client at the appropriate scheduled rate. Client also agrees to provide GHR two (2) weeks’ prior notification before canceling any ongoing or contract assignment. Cancellations of any ongoing or contract assignment with less than the requested prior notification to GHR, will result in a two (2) week charge to Client at the appropriate scheduled rate. If a shift is cancelled during an ongoing or contract assignment, GHR will bill the client the total hours of the scheduled shift.

3. **Direct Placement Policy and Non-Switch Policy**

In consideration of GHR's efforts to locate and assign Personnel under this Agreement, Client agrees not to employ any Personnel referred by or scheduled through GHR for a period of one year from referral, receipt of resume, shift confirmation, or last date worked at Client through GHR without first paying GHR a direct placement fee. Upon hiring any of GHR's Personnel, Client agrees to pay GHR the following fee schedule within thirty (30) days of candidate’s start date, including all applicable state taxes, unless Client is tax exempt and provides a valid exemption certificate.

- **All Positions** - 22.5% of first year’s annual compensation at Client, including any shift differentials, and sign on bonuses.

Any Personnel hired by CLIENT solely for direct placement through a GHR referral shall be guaranteed for a period of thirty (30) days from their start date. Should any GHR referred Personnel terminate employment for just cause or become terminated for just cause within the first thirty (30) day period, GHR will retain and apply the fee to any outstanding invoices, or refund 100% of the placement fee.

If GHR’s Personnel is currently working, or has worked for client through GHR within the last 365 days, that particular Personnel shall remain GHR Personnel and cannot work at any CLIENT location through any other agency for a period of one year from the last date worked through GHR. Should such event occur, the CLIENT will be charged the applicable Transitional Placement fee.

**4. Transitional Placement Policy**

Client has the option of hiring GHR's Personnel that have previously worked or who are currently working at Client through GHR for a reduced placement fee. In order to qualify for any reduction in placement fees, Personnel must have worked a minimum of (500) hours within the last twelve months through GHR at Client. Client must also provide immediate notification of intent to hire to an appropriate GHR contact, providing at least fifteen (15) days prior notification to GHR before canceling any of Personnel's current assignments, and before offering any of GHR's Personnel employment at Client. Client agrees to pay GHR the following fee schedule for each placement, unless otherwise agreed upon by Client and GHR in writing:

- Worked less than 500 hours: 22.5% buyout**
- Worked 500 - 750 hours: 15% buyout**
- Worked 750 - 1000 hours: 10% buyout**
- Worked 1000 + hours: 5% buyout**

**Saucon Valley School District  
2097 Polk Valley Road  
Hellertown, PA 18055**

**General Healthcare Resources, LLC  
d/b/a GHR Education  
2250 Hickory Road, Suite 240  
Plymouth Meeting, PA 19462**

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**Signature**

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**Date**

\_\_\_\_\_  
**Date**



Customer: Saucon Valley School District  
 Created By: Bridget Sutherland  
 New Contract  
 7/17/2023  
 Proposal Valid for 30 days

## FINALSITE ORDER

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Saucon Valley School District ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at <http://www.finalsite.com/masterterms/useducationagencies> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

### A. Pricing Summary

\* Indicates products added

[x] Indicates products removed

#### CMS Platform

Platform	
* Core Communications Platform - Blackboard WCM Conversion View a detailed description of what is included in your software package here <a href="https://www.finalsite.com/wcm-conv-pkg">https://www.finalsite.com/wcm-conv-pkg</a>	WCM Essential   WCM-ESSN

Setup and Creative and Professional Services	
* Blackboard WCM Composer Upgrade View a detailed description of what is included in your software package here <a href="https://www.finalsite.com/sow-wcm-conv">https://www.finalsite.com/sow-wcm-conv</a>	

Products Included in Communications Core Platform - Blackboard WCM Conversion	
Finalsite Composer Content Management System	Granular Permissions
Basic Integrated Site Search	HTTPS Implementation
Calendar Manager	Knowledge Base and Product Training Resources
Website cloud storage / 50 GB /mo	Mobile Friendly, Responsive Designs
Comprehensive Training Program	News / Blogs via Posts (Unlimited)
Content Migration Included	Page Based Notifications (Unlimited)
District Site and 3 Additional Sites	Published Pages (Unlimited)
Drag - and - Drop Page Elements	Resources (Media, Galleries, Document Library)
Faculty / Staff Directory (public facing)	Secure Hosting & CDN
Faculty / Staff Portal	Single Sign-On
Forms Mananager (Unlimited forms)	Social Media Feeds for Districts - Standard (4)
Standard Support Plan	

#### Communications

Platform



Customer: Saucon Valley School District  
 Created By: Bridget Sutherland  
 New Contract  
 7/17/2023  
 Proposal Valid for 30 days

Mass Notifications   BC-MN	
----------------------------	--

Setup	
ICM FOR K12 MN PREMIUM SERVICE   AS-ICMK12-MN	

**Services: Initial Term and Fees:**

The initial term of this Order is for the (5) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

Total Setup Cost (USD)
\$ 0

Schedule	Amount
Period 1 - Jul 01 2023	\$ 10,438
Period 2 - Jul 01 2024	\$ 10,676
Period 3 - Jul 01 2025	\$ 10,923
Period 4 - Jul 01 2026	\$ 11,180
Period 5 - Jul 01 2027	\$ 11,447



Customer: Saucon Valley School District  
 Created By: Bridget Sutherland  
 New Contract  
 7/17/2023  
 Proposal Valid for 30 days

**B. Payment Terms**

1. All fees for the initial year of this Order shall be due as follows: (i) Set Up fees shall be invoiced on the Effective Date of this Order and shall be due and payable upon receipt of invoice; (ii) fees for Year 1 (described in the fee table above) shall be invoiced on the Effective Date of this Order or the first day of Year 1, whichever is later, and shall be due and payable upon receipt of invoice; (iii) fees for each subsequent Year of the Initial Term, and for each Renewal Term, shall be invoiced on the commencement of such Year or Renewal Term (as applicable) and shall be due and payable upon receipt of invoice. Fees for any other Services, and for reimbursable expenses, shall be invoiced in accordance with the Master Terms or this Order and shall be due and payable upon receipt of invoice.
2. Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (5) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides AIT, or AIT provides Client, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Unless otherwise specified, all dollars (\$) are United States currency.
4. Sales/VAT Tax: If applicable, a copy of Customer's Sales/VAT Tax Direct Pay Certificate or its Sales/VAT Tax Exemption Certificate must be returned with this Order Form. Otherwise, Finalsight will invoice Customer for applicable sales, use and other transactional taxes due in connection with the Services or the fees due therefor.
5. Except as otherwise specified in this Order, fees are subject to increase in accordance with the applicable provisions of the Master Terms.

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsight and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference. By signing below, Finalsight and Customer each agree to the terms and conditions of this Order and the Master Terms.

On Behalf Of: Saucon Valley School District
Signature
Name (printed) Jaime Vlasaty
Title (printed) Superintendent
Date

Active Internet Technologies ('AIT')
Signature
Name (printed)
Title (printed)
Date



Customer: Saucon Valley School District  
Created By: Bridget Sutherland  
New Contract  
7/17/2023  
Proposal Valid for 30 days

**C. Client Contact Information**

Please fill out the following information, which will be used by our deployment & accounting teams.

<b>Billing Contact</b>
<b>Title</b>
<b>Address</b> 2097 Polk Valley Rd
<b>City, State Zip</b> Hellertown, PA 18055-2400
<b>Phone</b>
<b>Email</b>

<b>Project Contact</b>
<b>Title</b>
<b>Phone</b>
<b>Email</b>

<b>*Executive Sponsor (Superintendent, Head of School, CFO, etc.)</b>
<b>Title</b>
<b>Email</b>

\*The Executive Sponsor should be separate from the Project Contact and is typically the Superintendent, Head of School, Business Manager, CFO, etc.



# Carbon Lehigh Intermediate Unit #21

4210 Independence Drive  
Schnecksville, PA 18078-2580

**Elaine E. Eib, Ed.D.**  
Executive Director

**Kimberly A. Talipan**  
Assistant to the Executive Director

610-769-4111  
800-223-4821  
Fax 610-769-1290  
www.cliu.org

 facebook.com/CarbonLehighIntermediateUnit21

 @CLIU21

 youtube.com/user/CarbonLehigh

## CLIU 21 Title III Consortium 2023-2024 Memorandum of Understanding with Saucon Valley School District (LEA)

This memorandum of understanding indicates an agreement to participate in and abide by the terms and conditions of the CLIU 21 Title III Consortium for LEAs that do not meet the \$10,000 threshold for self-maintenance of this federal grant and/or select participation in consortium management of this grant. The CLIU 21 Title III Consortium may include school districts, full time career and technical institutes, and charter schools that meet Title III Consortium criteria and agree to participation requirements.

### **The CLIU acts as the Title III fiscal lead ensuring that all participating LEAs:**

1. Fulfill their programmatic responsibilities, including meeting Title III Annual Measurable Achievement Objectives;
2. Complete the annual LEP System data collection;
3. Contact non-public/private schools within their boundaries to assist with Determination of Title III eligibility and participation in Title III activities;
4. Complete the ordering and administration of the *WIDA ACCESS for ELLs* Assessment and return assessment materials during the scheduled testing window;
5. Promote parent and community participation in educational programs for LEP Children; and
6. Notify parents of Title III supplemental services and activities.

### **On behalf of its member districts, the CLIU will:**

1. Provide high quality professional development that is designed to:
  - a. Increase the English proficiency of LEP children
  - b. Support the knowledge and use of the PA English Proficiency Standards
  - c. Enhance teachers' ability to understand and use curricula, assessment measures and instructional strategies and that are based on scientifically based research and of sufficient intensity and duration
2. Facilitate and manage the annual Title III Consortium Grant including:
  - a. Submission of the grant rider;
  - b. Fiscal expenditures;
  - c. Updating LEAs on Title III allocations and remaining balances; and
  - d. Reporting of quarterly and annual expenditures, and effectiveness of professional development.

### **Should the consortium fail to meet Title III growth targets, the CLIU as the lead fiscal agent will:**

**Helping Children Learn**

*"CLIU is a service agency committed to Helping Children Learn."*

1. Assist in developing an improvement plan and ensure the plan is submitted to the SEA. Included in the plan will be:
  - a. The specific areas that caused the failure to meet AMAOs; and
  - b. The responsibilities of both the fiscal agent and the LEA members regarding the development and implementation of the plan.
2. Assist the individual districts in notifying parents within 30 days in an understandable format, and to the extent practicable, in a language the parent can understand.

**Title III Resources:**

1. Resources will be offered and distributed according to stated allocations among the consortium LEAs, presuming participation in accordance with Federal Title III spending guidelines; funds remaining after final call for allocation expenditures 30 days prior to grant closure will be redistributed to best meet the needs of the consortium, and the requirements of the grant.
2. Title III activities are designed to meet the needs of individual LEAs while allowing for equal distribution of resources. Activities offered through Title III funds are designed to meet the needs of students with limited English proficiency and their parents, as well as the school personnel who serve them. These activities include but are not limited to:
  - a. Customized ESL Professional Development;
  - b. Funding for Tutoring;
  - c. Parent Outreach Programs;
  - d. Career and Higher Education outreach activities;
  - e. Purchase of technology to supplement and enhance instruction;
  - f. Purchase of instructional materials to supplement instruction; and
  - g. Professional collaboration.

By signing below, you agree to the terms and conditions set forth by the U.S. Department of Education and the Pennsylvania Department of Education regarding Title III requirements and membership in the CLIU Title III Consortium.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
LEA

\_\_\_\_\_  
Primary Title III Contact

\_\_\_\_\_  
E-mail Address of Contact



**FEE AGREEMENT**

This FEE AGREEMENT ("Agreement") is by and between **Saucon Valley School District** (the "Payor") and Bancroft, A New Jersey Nonprofit Corporation, on its own behalf and on behalf of its subsidiary and affiliated entities (collectively, "Bancroft"). Intending to be legally bound hereby, the parties agree as follows:

Effective Date: July 1, 2023 through June 30, 2024

Name of Person Served: (Person Served) DOB:  
 Billing Address:  
 2097 Polk Valley Road  
 Hellerton, PA 18055  
 Attn: Jillian Brodhead

<b>Program(s) and Address:</b>
Lindens Intensive 311 Walton Avenue Mount Laurel, NJ 08054

<b>Service Description:</b>	<b>Rate (includes unit definition):</b>
Residential Program Services: Based on 365 Calendar days, per Day	Rate: \$2035.00
School Tuition School Days only, per school day	Rate: \$220.00
Additional 1:1 Staffing in School or Residence, per day. **Preauthorization of service by Payor is required.	Full Day Rate: \$285.00 Half Day Rate: \$145.00
<b>Bed Hold</b> (when Person Served is away from program overnight (i.e., hospitalization, family visits, or vacations).  First thirty (30) days per year- 100% of residential rate above  Additional days out of program: 80% of residential rate above	First 30 days out of program: Rate: \$2035.00/day  Additional days out of program: Rate: \$1628.00/day

- Services.** Payor shall pay Bancroft for the services provided above to the Person Served. All services except for those specifically listed above are excluded from this Agreement including, without limitation, medical services, primary care, medical specialists, laboratory, emergency room, hospital services, radiology, telehealth, urgent care centers, same day surgery centers and pharmacy. Payor shall be solely responsible for the cost of services not covered by this Agreement or not reimbursed by any other source.

2. **Payment.** Payor shall pay to Bancroft the amounts specified above for all services provided by Bancroft to the Person Served within thirty (30) days of receipt of invoice. If Payor fails to remit payment within such thirty (30) day period, then interest at one and one-half percent (1.5%) per month shall be added to the amount owed. Interest shall be calculated beginning the day after the required payment due date and ending on the date the outstanding amount is fully paid.
3. **Deposit.** Payor shall provide the deposit which includes 30 days Residential Services and/or 25 days Education/Day Services. Additional deposit amounts may be required for services that fall outside of Residential Services or Day/Education Services. If Payor is a new admission to Bancroft, then Payor shall provide a deposit in the amount of **\$0** to Bancroft upon the execution of this Agreement by Payor.
4. **Remittance.** Payor shall submit payment to Bancroft via wire transfer, credit cards, ACH, or check. Payment by check shall be submitted by Payor to Bancroft at the following address:  
Bancroft, a New Jersey Non-Profit Corporation  
P.O. Box 7478  
Lancaster, PA 17604

Bancroft may change billing instructions, at any time, upon written notification to Payor.

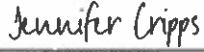
5. **Pre-Authorization.** Payor may not retroactively deny payment or audit for any item or service that was pre-authorized by Payor; except in cases of fraud by Bancroft or where the information provided by Payor at the time of claim submission substantially differs from the information submitted at the time of pre-certification.
6. **Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the parties concerning the subject matter hereof. This Agreement supersedes all prior written or oral agreements or understandings existing between the parties concerning the subject matter hereof. No amendment to any provision of this Agreement shall be effective unless in writing and signed by each party.
7. **Suspension.** Lack of payment or late payment will result in the suspension of the services provided under this Agreement, and the Person Served will be immediately discharged and transferred back to the Payor. All expenses incurred by Bancroft for such transfer will be the sole responsibility of the Payor.
8. **Change in Care.** The parties acknowledge and agree that a change in the services, residence, or level of care for the Person served may result in a change in fees. In such an event, Bancroft will notify the Payor in writing of any change in fees. The Payor shall remit such additional fees to Bancroft within thirty (30) days of receipt of invoice.
9. **Term and Termination.** This Agreement shall be effective for a period of one (1) year from the effective date above. Bancroft may terminate this Agreement, at any time, for any reason including, without limitation, non-payment of fees by Payor.
10. **Assignment.** This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors, guarantors, and permitted assigns. Neither this Agreement nor any of the rights hereunder may be assigned, sold, delegated, or otherwise transferred by a party without the prior written consent of the other party which consent shall not be unreasonably withheld, conditioned, or delayed.

Please confirm your acceptance of this Agreement by signing where indicated below and returning one copy of this Agreement via email, fax, or mail to:

Bancroft, a New Jersey Non-Profit Corporation  
1255 Caldwell Road

Cherry Hill NJ, 08034  
Attn: Ana Holloway, Contract Specialist  
Email: ana.holloway@bancroft.org  
Fax: (856) 375-8358

**Accepted and Agreed on behalf of Bancroft**

DocuSigned by:  
  

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55,4085481C1E7A462  
Jennifer Cripps, CPA  
Chief Financial Officer

5/31/2023  

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Date

**Accepted and Agreed on behalf of Payor:**

---

Payor (Signature)

---

Date

---

Payor (Print Name)

---

Title (print)

INTERGOVERNMENTAL AGREEMENT  
For Title I Equitable Services  
Between  
SAUCON VALLEY SCHOOL DISTRICT  
And  
THE CARBON LEHIGH INTERMEDIATE UNIT #21

This Intergovernmental Agreement is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2023, by and between **Saucon Valley School District** (hereinafter referred to as the “School District”) and the **CARBON LEHIGH INTERMEDIATE UNIT #21** (hereinafter referred to as the “CLIU #21”), for provision of the bundled remedial instructional services, as described in Section 4 of this Agreement, to School District students in Non-Public schools in accordance with Title I Equitable Services requirements and funding allocations.

1. **TERM**

This Agreement shall commence on the first day of instruction and terminate on the last day of instruction for Non-Public school students for the **2023-2024** school year.

2. **DESCRIPTION**

2.1 Upon the terms and conditions set forth herein, the School District requests that the CLIU #21 provide bundled remedial instructional services as described in Section 4 of this Agreement in accordance with the Title I Equitable Services requirements for its eligible students enrolled in **Non-Public school(s) within the CLIU#21 service area.**

2.2 The School District and the CLIU #21 agree to pool funds for Remedial Reading Instructional Services in the identified Non-Public schools. The pooled funds shall be used to serve the Non-Public school students most at risk who reside in the School District attendance areas regardless of the amount of funds generated based on the number of children from low-income families attending the Non-Public schools.

3. **FEES AND PAYMENT**

3.1 In consideration of the bundled services mutually agreed upon as described in Section 4 of this Agreement, the School District shall pay the CLIU #21 the amount of its final Title I Equitable Services funding allocation for the 2023-2024 school year for students in the Non-Public school(s) identified in Section 2.1.

- 3.2 The School District shall provide CLIU #21 notice of its *preliminary* and *final* Title I Equitable Services funding allocation for the 2023-2024 school year within 10 business days of receiving notice of their Title I allocation.
- 3.3 The CLIU #21 will invoice the School District in full after receiving notice of the *final* Title I Equitable Services allocation. Payment is due to the CLIU #21 within 90 days of the invoice date.
- 3.4 The School District and the CLIU #21 acknowledge that an increase or decrease between the preliminary and final Title I Equitable Services funding allocations may increase or decrease the Title I services provided under this Agreement.

#### 4. **CLIU #21 RESPONSIBILITIES**

- 4.1 To provide remedial instructional services by certified instructional staff as required by Title I.
- 4.2 To use appropriate evaluative testing/screening procedures and materials.
- 4.3 To follow the School District local assessment plan for Title I students whenever possible.
- 4.4 To provide small group supplemental instruction for eligible Non-Public school students.
- 4.5 To assume all financial and legal responsibilities involved in providing the instruction:
  - 4.5.1 Employ the certified instructional staff.
  - 4.5.2 Provide instructional materials which supplement regular instruction.
  - 4.5.3 Provide diagnostic testing instruments.
  - 4.5.4 Supervise the instruction.
  - 4.5.5 Any other responsibilities necessary to conduct the program as intended.
- 4.6 To require the CLIU #21 certified instructional staff to complete the following requirements in addition to providing the weekly instructional periods:
  - 4.6.1 Conduct diagnostic and benchmark testing as needed on eligible Non-Public school students.
  - 4.6.2 Provide records of assessment data, instructional activities, and attendance for students served.

- 4.6.3 Meet with parents for conferences as requested.
- 4.6.4 Provide progress reports at the end of the year for each student served.
- 4.7 To be responsible for the following:
  - 4.7.1 Provide the School District with the names and addresses of the students served.
  - 4.7.2 Provide the School District with the data necessary to complete its Title I responsibilities including assessment data and related data.
  - 4.7.3 Meet with Non-Public school administrators a minimum of once a year to review services provided to their students.
  - 4.7.4 Provide the School District access to the student information at any time.

**5. SCHOOL DISTRICT RESPONSIBILITIES**

- 5.1 To provide the CLIU #21 with names of Non-Public schools within its service area identified to participate in Title I Equitable Services.
- 5.2 To assist the CLIU #21 in identifying names and addresses of students eligible for Title I Equitable Services who reside in the School District attendance areas and attend a Non-Public school listed in Section 2.1.
- 5.3 To inform the CLIU #21 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the Title I Equitable Services funding allocation.

**6. MISCELLANEOUS**

- 6.1 The CLIU #21 shall maintain and keep in force such insurance as Workers Compensation, Liability, and Property Damage.
- 6.2 The School District agrees to indemnify and hold harmless the CLIU #21 and its officers, agents, and employees against all liability, losses, and costs imposed on the CLIU #21, including attorney fees, attributable to acts or omissions of the School District arising out of the conduct and/or responsibilities to be carried out by the School District under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to the School District under state law. The CLIU #21 agrees to indemnify and hold harmless the School District and its officers, agents, and

employees against all liability, losses, and costs imposed on the School District, including attorney fees, attributable to acts or omissions of the CLIU #21 arising out of the conduct and/or responsibilities to be carried out by the CLIU #21 under this agreement with the understanding that nothing herein shall be construed to waive the immunities or expand the limitations on liability granted to the CLIU #21 under state law.

6.3 It is mutually understood and agreed that the CLIU #21 is an independent Contractor rendering services pursuant to this Agreement through its own providers. The School District shall neither have nor exercise any control or direction over the methods by which the CLIU #21 shall perform the services. The CLIU #21 shall perform the services pursuant to this Agreement in accordance with the accepted methods and standards of its professional specialties. The School District shall have the right to request services, but not to control the manner in which the services are performed. Nothing contained in this Agreement shall be construed to make the CLIU #21 the employee or servant of the School District. The CLIU #21 shall pay all compensation, benefits, payroll, and related taxes, including workers' compensation, related to the personnel furnishing the services pursuant to this Agreement.

The parties have entered into this Agreement as of the Effective Date first above written:

**Saucon Valley School District**

**Carbon Lehigh Intermediate Unit #21**

By: \_\_\_\_\_

By: \_\_\_\_\_

Mrs. Jamie Vlasaty

Elaine E. Eib, Ed.D

Title: Superintendent

Title: Executive Director CLIU #21

Date: \_\_\_\_\_

Date: \_\_\_\_\_