

Change of Address

Date: _____

Student Name: _____

New Address: _____

Proof of Residency:

Please submit at least one document from Column A and one document from Column B along with a signed statement of residency form.

Note: Parents/Guardians are required to notify the school of any changes of address within five days of the change. (Policy code 114 attached)

Column A Evidence of Residency	Column B Evidence of Occupancy
Record of recent mortgage payment and/or property tax bill Copy of Deed Copy of Lease <i>and</i> record of recent rental payment Landlord Residency Affidavit <i>and</i> record of recent rental payment Section 8 Agreement Voter's Registration Card	Recent bill dated within the past 60 days showing Marion, Mattapoisett or Rochester address: <ul style="list-style-type: none">• Gas Bill• Oil Bill• Electric Bill• Home Telephone bill (not cell phone)• Cable Bill• Excise Tax Bill

Parent/Guardian name: _____

Parent/Guardian signature: _____

NON-RESIDENT STUDENT POLICY

The Old Rochester Regional School District/Massachusetts School Superintendency Union #55 adopts the following policy regarding the residency and admission of students. The staff is directed to ensure that all forms and regulations are fully executed and conform to this policy.

I. RESIDENCY

In order to attend the Marion/Mattapoisett/Rochester/Old Rochester Regional School District, a student must actually reside in the Towns of Marion, Mattapoisett or Rochester respectively(M.G.L. Chapter 76, Section 5), unless one of the exceptions (set forth in Part V below) applies. The legal residence of a minor child is presumed to be the legal residence of the child's parent or legal guardian having physical custody of the child. A legal guardian, other than a parent, must present to the school district a copy of a court order granting guardianship. A copy will be kept on file at the school. A student's actual residence or dwelling is considered to be the place where he or she actually lives for a majority of school nights per week.

Unless expressly permitted under the approved guidelines, temporary residence in the Towns of Marion, Mattapoisett or Rochester solely for the purpose of attending the Marion/Mattapoisett/Rochester/Old Rochester Regional School District is not considered "residence" for admissions to the Marion/Mattapoisett/Rochester/Old Rochester Regional School District. In determining residency, the Marion/Mattapoisett/Rochester/Old Rochester Regional School District retains the right to require the production of a variety of records and documentation and to investigate where a student actually resides.

A determination that a student does not actually reside in the Towns of Marion, Mattapoisett or Rochester renders the student ineligible to enroll in the Marion/Mattapoisett/Rochester/Old Rochester Regional School District, or if the student is already enrolled in the Marion/Mattapoisett/Rochester/Old Rochester Regional School District, shall result in the termination of such enrollment.

II. VERIFICATION OF RESIDENCY

Residency will be verified upon initial admission to school. The parent or legal guardian must provide the following:

1. A signed Statement of Residency
2. Proof of residency in the Town of Marion, Mattapoisett or Rochester (three documents, below)

All applicants for enrollment must submit at least one document each from Column A, B, and C and any other documents that may be requested, including but not limited to those from Column A, B, or C (noted below). A parent, guardian, or student who is unable to produce the required documents should contact the school for further instruction.

Column A

Evidence of Residency

Record of recent mortgage payment a Copy of Deed

and/or property tax bill

Copy of Lease *and* record of recent rental payment

Landlord Residency Affidavit *and* record of recent rental payment

Section 8 Agreement

Voter's Registration Card

Column B

Evidence of Occupancy

Recent bill dated within the past 60 days showing Marion, Mattapoisett or Rochester address:

- Gas Bill
- Oil Bill
- Electric Bill
- Home Telephone Bill (not cell phone)
- Cable Bill
- Excise Tax Bill

Column C

Evidence of Identification

Valid Driver's License

Valid MA Photo ID Card

Passport

The building Principal, or his/her designee, may verify the home address and home telephone number of each student at least once during the school year. Any irregularities shall warrant an

inquiry or investigation. Parents/Guardians are required to notify the school of any changes of their address or the address of the student within five days of the change. In addition, residency could be verified upon admission to junior high school. In these instances, the parent or legal guardian must provide one document from Column A and one document from Column B (see previous page) and a signed Statement of Residency.

III. ENFORCEMENT

Should a question arise concerning any student's residency in the Town of Marion, Mattapoissett or Rochester while attending the Marion/Mattapoissett/Rochester/Old Rochester Regional School District, the student's residency will be subject to further inquiry and/or investigation. Such questions concerning residency may arise on the basis of incomplete, suspicious, or contradictory proofs of address; anonymous tips; correspondence that is returned to the Marion/Mattapoissett/Rochester/Old Rochester Regional School District because of an invalid or unknown address, or other grounds.

The building Principal may request additional documentation, may use the assistance of the school district's attendance officer, and/or may obtain the services of police or investigative agency personnel to conduct investigations into student residence. The attendance officer and/or residency investigators) will report his/her/their findings to the Superintendent of Schools, who shall make a determination of residency. A parent, legal guardian, or student who has reached the age of majority (18), who is aggrieved by a determination of residency, may appeal the determination to the Superintendent of Schools, whose decision shall be final.

Students found to be in violation of the residency policy may be dismissed immediately from the Marion/Mattapoissett/Rochester/Old Rochester Regional School District.

IV. PENALTIES

In addition to termination of enrollment and the imposition of other penalties permitted by law, the Marion/Mattapoissett/Rochester/Old Rochester Regional School District reserves the right to seek restitution based upon the costs of educational services provided during the period of non-residency.

V. EXCEPTIONS

1. The Residency Requirements shall not apply to the following:

- a. Tuition paying students, as permitted by law;
- b. Students who are entitled to attend the Old Rochester Regional School District under the McKinney-Vento Homeless Assistance Act.
- c. Students enrolled in the School Choice program.

d. Children of teachers who do not reside in Marion, Mattapoisett or Rochester: as applicable and agreed-upon through their employment contract.

2. Extraordinary Circumstances:

a. At the discretion of the Superintendent, a student already enrolled in the Marion/Mattapoisett/Rochester/Old Rochester Regional School District who moves out on or after April 1st of a given school year may complete the current school year.

b. Tuition Waivers - At the discretion of the Superintendent, tuition may be waived in the following cases:

i. Students whose parents divorce or separate, provided the custodial parent remains a resident of Marion, Mattapoisett or Rochester, and the student resides with the custodial parent for the majority of school nights per week.

ii. Singular cases, determined on a case-by-case basis.

3. Dwellings that are intersected by the Town Line:

a. Single Family Dwelling - In the case of a single family dwelling that is intersected by whatever degree by the town boundary line because of construction or alterations occurring after the adoption of this policy, if more than fifty percent of such dwelling is located within the town boundary, persons residing therein may attend the Marion/ Mattapoisett/ Rochester/Old Rochester Regional School District respectively.

b. Multiple-Dwelling Structure - In the case of a multiple-dwelling structure in which any apartment, suite, or family unit located therein is intersected by the town boundary line because of construction or alterations occurring after the adoption of this policy, if more than fifty percent of such apartment, suite, or family unit is located within the town boundary, persons residing therein may attend the Marion/Mattapoisett/Rochester/Old Rochester Regional School District respectively.

VI. POTENTIAL WAIVER WHEN RESIDENCY IS IN TRANSITION

For students whose residency is in transition, the following exceptions to the general policy may apply, with prior written approval from the Superintendent of Schools:

1. Pending Purchase of Dwelling - The children of families who have a signed and accepted purchase and sale agreement to purchase and reside in a dwelling in the Town of Marion, Mattapoisett or Rochester may be enrolled for up to 30 calendar days in advance of the time actual physical residence occurs. If actual residence occurs later than 30 days after enrollment, students may be asked to leave the schools until actual residence occurs.

2. Construction of New Dwelling - Where a family is building a primary residence in Marion, Mattapoisett or Rochester, the children of that family may be enrolled in the

Marion/Mattapoisett/Rochester/Old Rochester Regional School District at the start of the school year, provided that the family has obtained and provides to the school district a certificate of occupancy from the town documenting that they will be able to occupy the new primary residence within 30 days.

3. Residence in Rental Properties - Children of families who plan to rent a primary residence in Marion, Mattapoisett or Rochester may enroll in the Marion/Mattapoisett/Rochester/Old Rochester Regional School District 30 days prior to taking possession of the rental property, as evidenced by a signed lease and evidence of financial commitment.

4. Brief Residence Outside the Town - Marion, Mattapoisett or Rochester students whose families must briefly live outside the town because they are: (a) moving from one Marion, Mattapoisett or Rochester residence to another, or (b) renovating a current Marion, Mattapoisett, or Rochester residence, may continue to attend the Marion/Mattapoisett/Rochester/Old Rochester Regional School District. Evidence of the intention and ability to resume residency in Marion, Mattapoisett or Rochester within 90 days may be required.

VII. NOTIFICATION

The Old Rochester Regional School District/Mass. Superintendency Union #55 residency requirements, verification procedures, and consequence of falsifying or misrepresenting residency will be published in the Old Rochester Regional School District/Mass. Superintendency Union #55 Policy Manual, in each school's student handbook, and will be posted on the Old Rochester Regional School District website.

LEGAL REFS.: M.G.L. 15:1G; 76:1; 76:5; 76:15; 76:15A

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT/MASSACHUSETTS SUPERINTENDENCY UNION #55
STATEMENT OF RESIDENCY**

I, the parent or legal guardian of _____,
Print student's full name

hereby certify as follows:

1. I wish to enroll the above named student in the Old Rochester Regional School District. I understand that pursuant to Massachusetts General Laws and Non-Resident Student Policy of the Old Rochester Regional School District/MA School Superintendency Union #55, students who actually reside in the Town of Marion, Mattapoisett or Rochester may attend the Old Rochester Regional School District and students who do not actually reside in the Town of Marion, Mattapoisett or Rochester may not attend the Old Rochester Regional School District.
2. I hereby certify that effective _____, 20____, the above named student is/will be residing at the following address in Marion, Mattapoisett or Rochester, Massachusetts with:

Printed name(s) of Parent(s)/Guardian(s) _____

No.	Street	Apt/Unit No.	Town	Zip Code
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Home Telephone: _____

Cell Phone: _____ Work Phone: _____

3. I have received a copy of, read, and understand the Non-Resident Student Policy of the Old Rochester Regional School District/MA Superintendency Union #55.
4. I acknowledge that I am required to notify the Marion/Mattapoisett/Rochester/Old Rochester Regional School District or the above student's school, in writing, of any change in said student's address within five (5) calendar days of such change of address.
1. I understand that this Statement of Residency will be relied upon by the Marion/Mattapoisett/Rochester/Old Rochester Regional School District for the purpose of determining the above student's eligibility to attend the Marion/Mattapoisett/Rochester/Old Rochester Regional School District on the basis of residency. If said student is enrolled in the Marion/Mattapoisett/Rochester/Old Rochester Regional School District based upon the information provided and it is subsequently determined that the student does not actually reside in Marion, Mattapoisett or Rochester, I understand that the student's enrollment in the Marion/Mattapoisett/Rochester/Old Rochester Regional School District will be promptly terminated and I will be jointly and severally liable to the Marion/Mattapoisett/Rochester/Old Rochester Regional School District for the student's tuition for the full academic year(s).
6. I further certify that I am the parent or legal guardian of the above named student, or an adult caregiver for non-educational reasons (not related to school), who have completed and submitted (Caregiver Authorization Affidavit) in accordance with MGL Chapter 201F, section 1, regardless of the parents and/or legal guardians place/town of residence.
7. I understand that all applicants must reside in the Town of Marion, Mattapoisett or Rochester (Massachusetts General Laws, Chapter 76, Section 5). "Every person shall have a right to attend the public schools of the town where he/she actually resides, subject to the following section. No school committee is required to enroll a person who does not actually reside in the town unless said enrollment is authorized by law or by the school committee. Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses of study of such public school on account of race, color, sex, religion, national origin, or sexual orientation."

Signed under the pain and penalties of perjury on this _____ day of _____, 20____

Parent/Guardian Signature: _____

Superintendent/Designee Signature: _____

OLD ROCHESTER REGIONAL SCHOOL DISTRICT

**THIS FORM NEEDS TO BE SUBMITTED TO YOUR CHILD'S SCHOOL AT THE
BEGINNING OF EACH ACADEMIC YEAR**

LANDLORD RESIDENCY AFFIDAVIT

Any parent/guardian who desires to enroll their child into the Marion/Mattapoisett/Rochester/Old Rochester Regional School District who does not own his/her place of residence in Marion, Mattapoisett or Rochester must ask the owner of the residence to complete and sign this legal affidavit. In addition, the parent/guardian should have the completed/signed legal affidavit signed by a notary.

It is the responsibility of the parent/guardian (**not the person who completes this affidavit**) to attach a record of recent rent payment, unless this affidavit affirms in #2b (below) that the tenancy does not require payment of rent.

AFFIDAVIT

My name is _____ and I hereby depose and certify as follows:
Please print

1. I am the owner of the property at _____
Property address
in the town of _____
2. Complete one of the following (either a or b):
 - a. _____, who is the parent/guardian of
Name of parent/guardian
_____, leases or subleases this property as their
Name of student
principal residence from me.
 - b. I, _____, hereby state that the party named above resides
Please print
with me at the above address with no payment of rent.

Signed under the pains and penalties of perjury this _____ day of _____, 20____

Signature of property owner

Please notarize below

The information contained in this legal affidavit is subject to verification by a school attendance officer, and is signed under the pains and penalties of perjury. In addition, MGL c.76, § 5 states: Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools. This form must be notarized and proof of property ownership must accompany this form.