

STUDENT SUCCESS CENTER

Located behind the Yellow Door in the Lockwood House



APPLICATION GUIDE FOR SENIORS

APPLICATIONS AND DEADLINES

Applications - There are a couple of options to apply (any of these are acceptable ways to apply):

- Complete the school-specific application on the college website (e.g. [Mizzou Application](#)) OR
- Complete the [Common App](#) (many schools use Common App but not all)
- Complete the [SCOIR](#) application (some schools use SCOIR but many don't)

Deadlines - Most deadlines are on the following dates: 10/15, 11/1, 11/15 or 12/1.

- PLEASE NOTE: While there are deadlines after 12/1, many schools have a priority deadline to be considered for SCHOLARSHIPS. It is in your best interest to apply EARLY!

Other Applications:

- Be sure to [check for other applications](#) such as separate scholarships and honors college applications.
- These may have the same or different deadlines than the admissions application.

TRANSCRIPT REQUEST

Use [SCOIR](#) to request a transcript. Once your application **has been submitted**, follow these instructions:

- Log into [SCOIR](#) and go to [My Colleges](#) at the top.
- Add the school to the [APPLIED](#) column (drag it or click ADD)
- Answer the questions: app method, deadline, major, ACT and email
 - If you applied via Common App, be sure to enter your Common App ID (CAID).
 - If you did not apply via Common App, you may not have an application ID #—leave it blank.
- Once the school is in the [APPLIED](#) column, an email notification is sent to your counselor.
- Counselors will electronically submit your transcript within 7 days.

****Please make certain that the school is in your [APPLIED](#) column and **NOT** in the APPLYING column.

SENDING TEST SCORES TO COLLEGES

If you choose to send an ACT or SAT score to a college for review, you must do so from your [MyACT account](#) or [College Board Account](#). Nerinx does not send test scores to colleges.

ESSAY

NOT all schools require an essay. Typically highly selective, private and some public schools will have an essay requirement. How will you know? The application will inform you if an essay is required and provide you with prompts. **How can we help:**

- Students can [request an appointment](#) with our writing coach - Mrs. Eschmann.
- Discuss essays with their College Counselor
- Click here for [essay tips](#) and [samples](#).

ACTIVITIES

Creating a resume or entering in extracurricular activities on applications communicates to a college or a scholarship committee what you have to offer based on your accomplishments. NOT every school requires a resume or asks for extracurriculars (the application will indicate if a resume is needed). If you need a resume, you can easily create one from the Activities/Achievements section in SCOIR or [click here for a sample](#) and here for [resume tips](#).

LETTERS OF RECOMMENDATION

NOT every school will require a letter of recommendation. If the school requests a letter, [read the requirements](#) to learn who can write it (core teacher, any teacher, moderator, employer, etc).

Steps to request a letter:

- Talk to or email your recommender and confirm they will write a recommendation.
- COMPLETE a [student brag sheet](#) and provide it electronically to your teacher.
- Determine out how the school will get the letter:
 - [Most schools](#) will have a section on the application where you list your recommender's name and email. Once you submit the application, it will automatically send a request via email to your recommender to upload their letter and possibly complete an evaluation.
 - If there is no place to enter the recommender's information on the application, they can upload it to SCOIR if they are a teacher/Nerinx employee; if they are not from Nerinx, they should email it to your College Counselor.
- Be sure to waive your right to see the letter of recommendation (preferred by ALL colleges).
- Thank the person who wrote the recommendation!

COLLEGE REP VISITS

Students will have the opportunity to visit with reps in the FALL!!! Even if you have already applied, it is in your best interest to still meet with the rep! This shows interest in the school and is also a great way to interact with the person who might be reviewing your application.

- [SCOIR](#) will have the most up-to-date calendar of College Rep visits.
- Click on "Events and Deadlines" to sign up.
- A list of questions to ask a rep can be found [HERE](#).

COLLEGE COUNSELING WEBSITE

All the above information and more can be found on our Nerinx website: Academics > Student Success Center > College Counseling. Before emailing your counselor, check to see if the information is on the Nerinx website or also check the college website.

Look forward to working with you!

[Mrs. Sumpter \(A-L\)](#)

[Mrs. Carr \(M-Z\)](#)